JUVENILE EXPUNCTION INFORMATION

Juvenile cases are violations which occurred under the age of 17

(Age requirement may not apply for some Alcohol and tobacco related charges. These cases may not be eligible for expungement until age 21)

Instructions:

A. Please wait 30-days after your case is disposed to file for expungement.
B. Document must be notarized before submitting. Our Public Service Counter provides this service for a fee of $10.

1. Please contact MCD Public Information office at (713) 837-0311, or in person at 1400 Lubbock, Room N203, to confirm that the case you wish to have expunged is on file. (please submit this document with petition)

   Cause #(s)_____

2. Submit Petition for Juvenile record expunction to 1400 Lubbock, Room N203, Houston, Texas 77002. (The **petitioner** is the person who received the citation)

   IN PERSON

3. Bring completed petition, $30 fee and a picture ID to 1400 Lubbock. ($30 fee per case)
   ID not required for attorney filing on behalf of client.

   - Pay $30 per case at the Public Service Counter on 1st floor. (payment must be made before petition can be processed)
   - Take payment receipt and petition to Room N203 between hours of 8:00am – 4pm, Monday-Friday.

   BY MAIL (if you are not in the City of Houston area)

4. Mail petition and check or money order to City of Houston Municipal Courts, Attn: Expunction Coordinator, 1400 Lubbock, Room N203, Houston, Texas 77002. ($30 fee per case)
   - Please include a copy of your picture ID.
     (Not required for attorney filing on behalf of a client)

If you have questions regarding your records, please call (713) 837-0311. For questions regarding the status of your petition call (713) 247-5479.

As of September 1, 2017, you can petition the Municipal Courts to expunge your Adult case. For cases other than Class "C", within call (832) 927-5800.

Petition sample may be found at **texaslawhelp.org**, **tmcec.com** or www.houstonpolice.org (click Service tab and to go to Records and Reports).

This information is being offered as a courtesy. We hope that you find it helpful and that it will make the expunction process easier for you. ***We are not able to provide additional guidance and counseling***. As an expunction petitioner without an attorney, you will have to function as your own attorney. Of course you have a right to hire an attorney if you feel that you need additional guidance. Good luck.