

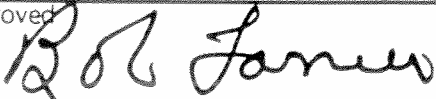


# CITY OF HOUSTON

## EXECUTIVE ORDER

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| SUBJECT<br><br><b>Rating Proposed Minority and Women Business Enterprise Participation Levels</b> | E. O. No.<br><b>1-16</b>               |
|   | Effective Date<br><b>UPON APPROVAL</b> |

- PURPOSE:** It is the policy of the City of Houston to ensure that written responses that meet or exceed (or evidence good faith efforts to meet or exceed) the goals for Minority and Women Business Enterprises (MWBE) participation levels specified in the request for proposals be rated equally when evaluating proposed MWBE participation levels.
- SCOPE:** This Executive Order is applicable to all City Departments and personnel as it relates to formal review and evaluation of written responses to written requests for proposals.
- PROCEDURES:** When the MWBE participation level is included as a rating criterion in the formal evaluation of a written response to a request for proposals, identical ratings shall be assigned to proposals with MWBE participation levels which are either equal to or greater than the goal established for the requested items or service. Lower ratings shall be assigned to proposals with MWBE participation levels which do not meet the established goal, except in those circumstances where the proposer can demonstrate "good faith efforts" as that term is defined in Section 5 of the June 1995 Affirmative Action and Contract Compliance Division's MWBE Procedures. All "good faith efforts" must be reviewed by the Director of Affirmative Action. In those instances where the proposer can demonstrate "good faith efforts" the proposer shall be assigned the same rating as if the proposal had contained a participation level equal to the goal established for the requested items or services.

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| Approved<br> | Date Approved<br>October 18, 1995 | page 1 of 1 |
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