

# CERTIFICATE OF APPROPRIATENESS

## WINDOW WORKSHEET



**PLANNING &  
DEVELOPMENT  
DEPARTMENT**

### EXISTING WINDOW SCHEDULE

Window	Material	Lite Pattern	Style	Dimensions	Mounting Profile	Original/Replacement	Existing To Remain	Other
<i>Ex. A1</i>	<i>Wood</i>	<i>1/1</i>	<i>DH</i>	<i>32 x 66</i>	<i>Recessed</i>	<i>Original</i>	<i>No</i>	
A								
B								
C								

### DAMAGE TO EXISTING WINDOWS

Window	Broken Glass	Painted Shut	Inoperable/Cut Sash Cords/Weights	Rotten Rails/Stiles	Rotten Sill	Rotten/Broken Frame	Other Damage/Description
<i>Ex. A1</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	<i>N</i>	<i>Y</i>	<i>N</i>	<i>Missing Parts</i>
A							
B							
C							

### PROPOSED WINDOW SCHEDULE

Window	Material	Lite Pattern	Style	Dimensions	Mounting Profile	Brand or Equivalent	Existing To Remain	Other
<i>Ex. A1</i>	<i>Wood</i>	<i>1/1</i>	<i>DH</i>	<i>32 x 66</i>	<i>Recessed</i>	<i>WindowCo.</i>	<i>No</i>	
A								
B								
C								

- Must include photos of all windows and indicated damage
  - Must include specification sheet and manufacturer's details for all proposed new windows
- \*\*Use additional sheets if necessary