

BUILDING A CARPORT

Building Permit Requirements and Information



PLANNING & DEVELOPMENT DEPARTMENT



Why do I need a permit?

It's the law. State Building Code and the City of Houston's Code of Ordinances require building permits to be obtained for new construction within the City of Houston. If the City is alerted to an unpermitted carport, the property owner will be required to make changes in order to comply with all city codes. Use your mobile phone camera app to scan the QR code for more information from the Municode website.



Municode permitting

Getting your permit will help to:

- ensure a safe structure
- avoid construction delays and additional permit fees
- comply with deed restrictions
- ensure building line compliance
- save you time and money by doing it right the first time



Getting Started

Building permits can be obtained at the Houston Permitting Center, 1002 Washington Avenue. Once you are ready to apply for the permit, you will need to have the following items:

- Site plan
- Recorded subdivision plat
- Survey (old or new)
- Architectural or engineered drawings

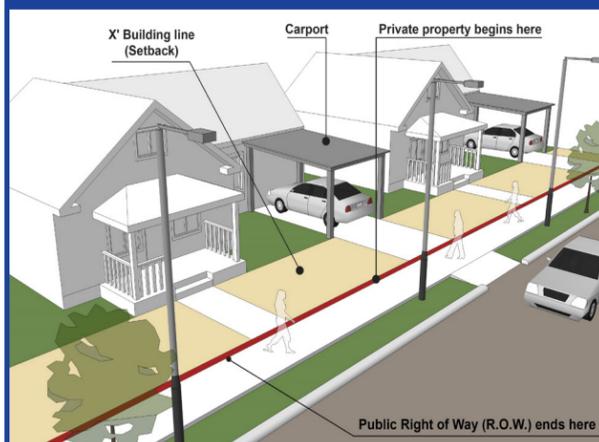
A step-by-step **Project Planner** is available online using the QR code below. Customers are also welcome to visit the downtown Permitting Center for assistance with preliminary drawings, questions or other concerns before applying for a permit. Start at the information desk on the first floor. Customer service representatives are available to assist you and direct you to the appropriate department(s).



Project Planner



Important Details



Is it public property or private? Identify right-of-way and setback lines.

No portion of a carport may be located within either the set back or the right-of-way. Building setback lines may be established by a subdivision plat, deed restrictions or by ordinance. Property lines or right-of way lines are typically located behind the sidewalk.

Owners of unpermitted carports that encroach on the setback line have three options:

- 1) Remove the carport entirely.
- 2) Modify the carport so that it does not encroach on the building setback line.
- 3) Seek a variance from the City Planning Commission. Planning staff can provide guidance on the process.

Contact Information

Houston Permitting Center
832-394-9494
Monday-Friday, 8 a.m. to 5 p.m.

For more information or questions contact Planning staff at 832-394-8849 or visit the Houston Permitting Center:
www.houstonpermittingcenter.org



Houston Permitting Center

