



CITY OF HOUSTON

Planning and Development

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June 6, 2011

Dear Plat Applicant:

We will begin rolling out components of the new eDRC electronic plat submittal and addressing program over the next few months. The current DRC program is more than 10 years old and will soon be replaced with a GIS based program developed in-house. Two components are now available for public use:

- 1) **User Management.** This function allows you to register your company and associated users and to manage your account information for the new system.
- 2) **Street Name Check.** This tool allows you to identify potential duplicates by comparing proposed street names against our database.

Please take a few moments to visit the new eDRC home page and register your company in the new system. The following link will take you to a beta version of the eDRC website and application:
<http://mycity.houstontx.gov/edrc>

The only active features at this time are the User Logon box in the upper right corner and the links listed under the Calendar including the Street Name Check. Once you register, you will be able to log in and see what the general menus and functions will be. You can use the new registration account for the complete eDRC Program when it is rolled out later this year. **PLEASE NOTE: This account will not provide access to the current DRC program.**

User Management. To get started, access the eDRC home page and click on the "Register Here" button. As described on the Registration web page, you will first establish an account for your company. Your account confirmation will include a company ID which is required in order to register additional users. Anyone else in your company who will submit plats through the eDRC should register using your company ID. You will be able to remove users associated with your ID at any time.

Your company and individual registrations will remain active until the new plat submittal function becomes active later this year. By taking time to register now, you are helping us identify bugs in the system as well as preparing your company to submit plats at a later date.

Street Name Check. You don't have to be a registered eDRC user to access the Street Name Check function. To get started, access the eDRC home page and click on the 'Street Name Check' button. Enter the proposed street name information in the fields provided and select 'Add Street Name'. You may add

Council Members: Brenda Stardig Jarvis Johnson Anne Clutterbuck Wanda Adams Mike Sullivan Al Hoang Oliver
Pennington Edward Gonzalez
James G. Rodriguez Stephen C. Costello Sue Lovell Melissa Noriega C.O. "Brad" Bradford Jolanda "Jo" Jones
Controller: Ronald C. Green

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additional street names. After entering proposed street names, select "Check Street Names." In seconds, the results of the search will appear. You may create a pdf list of these results for future reference and/or clear the table to repeat the process.

Please send any feedback to Jennifer Ostlind at Jennifer.ostlind@houstontx.gov or Jackie Smith at Jackie.smith@houstontx.gov.

Sincerely,

A handwritten signature in black ink that reads "MKramer". The signature is stylized with a large, looped "M" and a cursive "Kramer".

Michael Kramer
Assistant Director