

City of Houston

Department of Planning and Development



Minimum Commercial Site Plan Requirements Checklist

- Complete dimensions on site plan (lot, structure(s), etc.)
- Label all adjacent streets and dimension
- Right-of-way width of all adjacent streets
- Site plan must be to scale
- Legal description and north arrow must be included on site plan
- Label all building setback lines and easements
- Clearly label and dimension parking
 - Existing and proposed
 - Stall width and depth
 - Aisle width and depth
 - Driveways
- Landscaping shown on site plan (existing and proposed)
 - Species
 - Caliper
 - Quantity
- All existing and proposed buildings
 - Dimensions
 - Tied to site boundary
 - Square footage
- Land use of all adjacent property
- Show all contiguous property