

HISTORIC PRESERVATION APPEALS BOARD

Members

Truman Edminster, *Position One*

J.D. Bartell, Chair, *Position Two*

Douglas Elliot, Vice Chair, *Position Three*

Rob Hellyer, *Position Four*

Libby Viera Bland, *Position Five*

Executive Secretary

Jennifer Ostlind, *Interim Director, Planning & Development*

Nicole Broussard, *Deputy Assistant Director, Acting Secretary*

Roman McAllen, *Historic Preservation Officer*

Agenda

Monday, June 17, 2024, 9:00 a.m.

Submit comments 24 hours in advance
to historicpreservation@houstontx.gov
or call 832-393-6556

Historic Preservation Appeals Board

AGENDA

Monday, June 17, 2024 at 9:00 a.m.
City Hall Annex, 900 Bagby St., Public Level, Houston TX

Download staff reports from [Meeting Documents at www.houstontx.gov/planning/Commissions/HPAB.html](http://www.houstontx.gov/planning/Commissions/HPAB.html)

CALL TO ORDER

Chair's Report

Director's Report

Consideration of the May 6, 2024 HPAB Minutes

Adoption of Speaker's Guidelines and Procedures

- I. Consideration of and possible action on an appeal of the decision of the Houston Archaeological and Historical Commission on May 09, 2024 for a Certificate of Appropriateness for 807 Woodland St in Woodland Heights Historic District.
- II. Consideration of and possible action on an appeal of the decision of the Houston Archaeological and Historical Commission on May 09, 2024 for a Certificate of Appropriateness for 443 Columbia St in Houston Heights South Historic District.
- III. Public Comments
- IV. HPAB Comments

Adjournment

The Historic Preservation Appeals Board reserves the right to convene an Executive Session on any item listed on this agenda as authorized by the Texas Open Meetings Act, Texas Gov't Code Chapter 551, under any applicable exception, including but not limited to Sec. 551.071, Consultation with Attorney.

SPEAKER GUIDELINES

WELCOME to a meeting of the City's Planning and Development Department. Your input is valued. Board members act according to established standards; see rules or policies for details. Staff is available to help orient you on meeting procedures. For the City's I SPEAK language line, including traducción en español, call 832-393-3000.

The public is encouraged to attend meetings and take an active interest in matters that come before the **Houston Preservations Appeals Board (HPAB.)** The Board has adopted the following procedural rules on public participation:

1. Anyone wishing to speak before the Board is asked to sign up via phone 832-393-6556 or email historicpreservation@houstontx.gov, 24 hours in advance preferred; or sign up in person.
2. All comments submitted in writing or by phone will be included in the agenda or put into the record by staff.
3. If a speaker wishes to discuss any subject not otherwise on the agenda, time is allowed under "public comments", after all other agenda items have been heard.
4. HPAB Appellants will be allowed to speak first and are allowed to speak for a reasonable amount of time (i.e. five minutes – or up to 15 minutes) for an opening presentation. The appellant is also permitted a two-minute rebuttal after all speakers have been heard. If there are no speakers other than the appellant, there is no rebuttal period. All other speakers will be permitted to speak to the Board members once for a reasonable amount of time (i.e. one minute – or up to 5 minutes.)
5. No speaker is permitted to accumulate speaking time from another person. Time devoted to answering any questions from the Board is not charged against allotted speaking time. The Board may change the speaking times if warranted. Also see procedures for appeals to the HPAB.
6. The Board reserves the right to limit speakers if it is the Board's judgement that an issue has been sufficiently discussed and additional speakers are repetitive; or if speakers do not follow this established decorum.
7. Beginning May 6, 2024 and thereafter, there is not an option to speak remotely. The meeting can be viewed on the HTV Houston municipal channel and HTV web site.

Commission or Group: Historic

SPEAKER SIGN IN FORM

DATE: _____

AGENDA ITEM NUMBER _____

AGENDA ITEM NAME _____

YOUR NAME (Speaker) _____

Telephone or email (Optional) _____

Do you have handouts or items to be distributed during your comments? _____ (Check if Yes)

Your position or comments: ___ **Applicant** ___ **Supportive** ___ **Opposed** ___ **Undecided**

Procedures for Appeals to the HPAB



The Historic Preservation Appeals Board (HPAB) may find in favor of the appellant only if it finds that the applicant has demonstrated it meets all appropriate criteria in accordance with Chapter 33 Section 33-253 of the City of Houston Code of Ordinances.

The HPAB has adopted the following procedural rules for hearing appeals from the Houston Archeological and Historical Commission (HAHC):

1. Any materials that the appellant wishes the HPAB to consider must be submitted with the appeal request.
2. At the HPAB meeting, Planning Department staff will first summarize the project and provide the basis for the HAHC's decision.
3. Per the speaker guidelines, the appellant will then have a reasonable amount of time to present arguments for the granting of the appeal. The appellant may yield any amount of this time to other professionals retained by the appellant and directly associated with the project. Any other interested party may also speak once for a reasonable amount of time.
4. Comments should be limited to the ways in which the project meets the criteria.
5. The HPAB may ask questions at any time. Time devoted to answering any questions from the HPAB is not charged against allotted speaking time, nor is any time that may be used for translation, if needed. HPAB may vote to extend speaking time for any speaker.
6. Also see speakers guidelines. The HPAB may amend the speaker rules at any time to ensure a timely and equitable appeal.

**HISTORIC PRESERVATION APPEALS BOARD
MINUTES
MONDAY, 6 MAY 2024
CITY HALL ANNEX, 900 BAGBY ST., PUBLIC LEVEL, HOUSTON TX**

CALL TO ORDER at **9:01 AM** by J.D. Bartell, Chair

Board Members	Quorum – Present / Absent
J.D. Bartell, Chair	Present
Douglas Elliott, Vice Chair	Present
Libby Viera-Bland	Absent
Truman Edminster	Present
Rob Hellyer	Present

Jennifer Ostlind, Executive Secretary – Present

CHAIR’S REPORT – Virtual participation will no longer be available.

DIRECTOR’S REPORT – Staff members are working on rescheduling the Historic Training.

APPROVAL OF MINUTES

Consideration of the March 11, 2024 HPAB Minutes

Action: Approved.

Motion: Edminster

Second: Hellyer

Vote: Unanimous

Abstaining: None

ADOPTION OF SPEAKER’S GUIDELINES AND PROCEDURES.

Action: Approved.

Motion: Edminster

Second: Elliott

Vote: Unanimous

Abstaining: None

I. CONSIDERATION OF AND POSSIBLE ACTION ON AN APPEAL OF THE DECISION OF THE HOUSTON ARCHAEOLOGICAL AND HISTORICAL COMMISSION ON MARCH 14, 2024 FOR A CERTIFICATE OF APPROPRIATENESS FOR 8530 GLEN VALLEY DRIVE IN GLENBROOK VALLEY HISTORIC DISTRICT

Action: Partially reversed the HAHC decision to remove the paint from the brick, Certificate of Remediation will stand. The HPAB decision is to allow the painted brick to stay painted, due to the current owner not being the responsible party who did the unapproved modification to the home.

Speaker(s): Flor Estella Alveranga – appellant

Motion: Hellyer

Second: Edminster

Vote: Carried

Abstaining: Elliott

II. PUBLIC COMMENTS – None

III. HPAB COMMENTS – None

ADJOURNMENT

There being no further business brought before the Board, Chair J.D. Bartell adjourned the meeting at **9:21 AM**.

J.D. Bartell, Chair

Jennifer Ostlind, Secretary