



City of Houston
Parking Benefit District Advisory Committee
Meeting Minutes
June 06, 2022

Attendees:

Sharon Steuart, Secret MedSpa
Keith Edgar, Association of Washington Avenue Neighbors
Mark Fairchild, Super Neighborhood 22
Carolyn Rubenstein, Pipeline Realty
David Chin, Yellow Cup Tea

Ex-Officios:

Maria Irshad, Administration Regulatory Affairs

Agenda Items	Action Taken
Public Comments	There were no public speakers.
Oath of Office	Oath was administered.
Ethics	Ethics training made available online for those appointed to any boards and commissions. It was discussed and committee members were made aware that they are accountable for the content.
Chair/Vice-Chair Nominations	Mark Fairchild motioned to appoint Keith Edgar as Chair. Second by Carolyn Rubenstein. All in favor. Keith Edgar motioned to appoint Mark Fairchild as Vice Chair. Second by Carolyn Rubenstein. All in favor.



Meeting Schedule	The committee members discussed meeting every 4-6 weeks. Maria to send a doodle poll and calendar invites for reoccurring monthly meetings.
PBD Overview	<p>The idea of managing the on-street is to take the long-term parkers off street and make sure that convenient curb space is available for short-term parkers and patrons of businesses. Permit parking is used to prevent flooding the neighborhoods with the commuter parking.</p> <p>The Washington Parking Benefit District (WPBD) was the first and now Museum Park and Midtown have been added.</p> <p>Net meter revenue is split 60/40 – 60% back to the projects fund, 40% retained by the City for capital and operating costs.</p> <p>Advisory committee's main charge is to develop and prioritize the public improvement project list.</p> <p>There have been 2 projects - bike racks (7), and a 6-week pilot with HPD for enhanced security.</p>
Financial Update	<p>End of 2022 projection for Parking Benefit District (PBD) balance is estimated at \$200,000.</p> <p>Map boundaries and locations were discussed.</p> <p>Due to minimal permit usage, ParkHouston will review removing some PBD permit parking areas and replacing those areas with metered parking.</p>
Projects	<p>Past projects were reviewed. They discussed their preference for projects that promoted walkability and mobility. Suggested more ideas be submitted for new projects.</p> <p>ParkHouston will connect with Police Department to discuss the Flock Cameras.</p>
Open Forum	Keith Edgar suggested a format for the budget.
Adjournment	Sharon Steuart motion to adjourn, second by Mark Fairchild