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City of Houston  
Parking Benefit District Advisory Committee  
Meeting Minutes  
August 16, 2022

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Attendees:

Sharon Steuart, Secret MedSpa  
Keith Edgar, Association of Washington Avenue Neighbors  
Mark Fairchild, Super Neighborhood 22

Ex-Officios:

Rami Arafat, Administration Regulatory Affairs

<b>Agenda Items</b>	<b>Action Taken</b>
Attendance	Excused absences: Carolyn Rubenstein, Pipeline Realty David Chin, Yellow Cup Tea Maria Irshad, Administration Regulatory Affairs
Approval of the Minutes from July 19, 2022	Marc Fairchild motioned to approve Second by Sharon Steuart All in favor
Flock Camera Update	HPD contract on City Council Agenda on 8/17/22 PBD budget updated from 10 to 12 cameras. PBD encumbrance will be \$30,000 annually, including licensing.
Metered Parking Review	Parking meter revenue by location report reviewed. Bulk of the revenue with within 5 block radius of 5000-5400 of Washington.



	<p>4900 Lillian pay-by-phone zone in effect on both sides. There is an active TXDOT construction permit for the block.</p> <p>Dark Horse Tavern meter repair quote received, repair in progress.</p>
Financials	<p>PBD made almost \$21,000 in gross revenue in July. That is the second highest amount for a one-month period since inception. Occupancy in July was almost 47%; second highest on record.</p> <p>Reviewed projected PBD budget with cost of flock cameras included.</p> <p>Breakdown of citations issued discussed.</p>
Projects	<p>Committee Project Choice Survey Results</p> <p>Choice 1</p> <ol style="list-style-type: none"> <li>1. Security</li> <li>2. Pedestrian Infrastructure</li> </ol> <p>Choice 2</p> <ol style="list-style-type: none"> <li>1. Pedestrian Infrastructure</li> </ol> <p>Houston Galveston Area Council Livable Center Study: may begin at end of year 2022. ParkHouston to preview scope of the study and provide update.</p> <p>Traffic Engineer approved use of LED lights on No Parking Signs. PBD would be responsible for installations and costs.</p> <p>Marc Fairchild inquired if meters can be luminated.</p> <p>ParkHouston researching costs of LED lighting and will provide information at next meeting.</p>
Public Comments	No Public speakers.
Open Forum	ParkHouston is conducting surveys of the parking rates for off-street parking lots. Will provide update at the next meeting.



	<p>Marc Fairchild reconfirmed the timeline for the Council meeting tomorrow regarding flock camera installation and that contract would be combined with HPD's.</p> <p>Suggestion that more positions be filled if more absentees occur. Melonie added 3/5 can conduct business due to quorum.</p>
Adjournment	Mark Fairchild motioned to adjourn, seconded by Sharon Steuart.