



CITY OF HOUSTON
HCD Purchasing Unit 3200

PO NUMBER MUST APPEAR ON ALL PAYMENT AND
DELIVERY CORRESPONDENCE

Change to PURCHASE ORDER

Vendor Address
Vendor Address Number 143533
TEXAS HOUSING ASSOCIATION
1106 SANTA FE TRAIL #1
DUNCANVILLE TX 75137
USA

Mail Invoice to
COH HOUSING & COMMUNITY DEV
FINANCIAL SERVICES SEC, ACCT PAY
P.O. Box 1562
HOUSTON TX 77251-1562

Information
Purchase Order Number/Date 4500311881-1 / 10/16/2019
CoH Vendor Number 143533
Page 1 of 2
Buyer's Name Clarence Moton 454
Buyer's Telephone Number 832-394-6212
Buyer's Fax Number
Buyer's E-mail Address clarence.moton@houstontx.gov

**CONFIRM RECEIPT AND ACCEPTANCE OF PURCHASE ORDER
TO BUYER'S E-MAIL ADDRESS**

Shipping Address HOUSING & COMMUNITY DEVELOPMENT
PROCUREMENT SERVICES
2100 TRAVIS, 9TH FLOOR
HOUSTON TX 77002
USA

Terms of payment : Pay net 30 w/o deduction Currency USD

Shipping Terms FOB(Free on board) /DESTINATION

Your person responsible: LINDA BRYANT

Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
10	1.00	AU	92440 INSTRUCTOR-LED TRAIN HQS Training Disaster Recovery Program	3,000.00 / AU	3,000.00
Cost Includes: On-Site Training for DR Program Inspectors - (minimum of 10 trainees) \$250 per additional trainee All Trainer fees and travel expense HQS reference Manuals Certification Test Training date: TBD					
	Gross Price		3,000.00 USD	1 AU	3,000.00
*** Net price changed ***					
*** Item reactivated ***					
*** Services changed ***					
Changed Expected value of unplanned services: 3,000.00					
Delivery Date: 11/27/2019					



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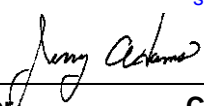

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Total ****	USD	3,000.00
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The Terms and Conditions specified on <http://purchasing.houstontx.gov> will apply.

I hereby certify a certificate of the necessity of this expenditure is on file in this department.	I hereby certify that the expenditure for the above goods has been duly authorized and appropriated and that sufficient funds are available to liquidate same.	
 Mayor	 Chief Procurement Officer	 Controller