



CITY OF HOUSTON
HCD Purchasing Unit 3200

PO NUMBER MUST APPEAR ON ALL PAYMENT AND
DELIVERY CORRESPONDENCE

**POSSIBLE DUPLICATE COPY DO NOT DUPLICATE SHIPMENT
OR SERVICE**

PURCHASE ORDER

Vendor Address	Information
Vendor Address Number 150133 PROFESSIONAL JANITORIAL SERVICE OF HOUSTON INC 2303 NANCE ST HOUSTON TX 77020	Purchase Order Number/Date 4500302742-5 / 05/17/2019 CoH Vendor Number 150133 Page 1 of 2 Buyer's Name Clarence Moton 454 Buyer's Telephone Number 832-394-6212 Buyer's Fax Number Buyer's E-mail Address clarence.moton@houstontx.gov
Mail Invoice to	
COH HOUSING & COMMUNITY DEV FINANCIAL SERVICES SEC, ACCT PAY PO Box 1562 HOUSTON TX 77251-1562	CONFIRM RECEIPT AND ACCEPTANCE OF PURCHASE ORDER TO BUYER'S E-MAIL ADDRESS

Shipping Address	HOUSING & COMMUNITY DEVELOPMENT PROCUREMENT SERVICES 2100 TRAVIS, 9TH FLOOR HOUSTON TX 77002 USA
Terms of payment :	Pay immediately w/o deduction Currency USD
Shipping Terms	FOB(Free on board) /DESTINATION
Your person responsible:	JIMMIE FAUTH

Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
10	1.00	AU	91039 JANITORIAL Day Porter Services - 4th Floor	1,887.59 / AU	1,887.59
	Gross Price		1,887.59 USD 1 AU	1.000	1,887.59
			Delivery date: Day 12/31/2019 *** Item partially delivered *** Expected value of unplanned services: 1,887.59		
			Delivery Date: 12/31/2019		
20	1.00	AU	91039 JANITORIAL Day Porter Services - 9th and 10th floor	1,929.56 / AU	1,929.56
	Gross Price		1,929.56 USD 1 AU	1.000	1,929.56
			Delivery date: Day 12/31/2019 *** Item partially delivered *** Expected value of unplanned services: 1,929.56		
			Delivery Date: 12/31/2019		



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Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
30	1.00	AU	91039 JANITORIAL Day Porter Services - 9th and 10 th floo Housing and Community Development - 2100 Travis St. 77002	1,845.65 / AU	1,845.65
	Gross Price		1,845.65 USD 1 AU	1.000	1,845.65
			Delivery date: Day 12/31/2019 *** Item partially delivered *** Expected value of unplanned services: 1,845.65		
			Delivery Date: 12/31/2019		
40	1.00	AU	91039 JANITORIAL Day Porter Services 4th floor Services for the Month of June 2019 Invoice # 222416-2	838.93 / AU	838.93
	Gross Price		838.93 USD 1 AU	1.000	838.93
			Delivery date: Day 06/18/2019 *** Item partially delivered *** Expected value of unplanned services: 838.93		
			Delivery Date: 06/18/2019		
50	1.00	AU	91039 JANITORIAL Day Porter Services 9th and 10th floor Services for the Month of June 2019 Invoice # 222416-2	1,677.87 / AU	1,677.87
	Gross Price		1,677.87 USD 1 AU	1.000	1,677.87
			Delivery date: Day 06/18/2019 *** Item partially delivered *** Expected value of unplanned services: 1,677.87		
			Delivery Date: 06/18/2019		
Total ****					USD 8,179.60

The Terms and Conditions specified on <http://purchasing.houstontx.gov> will apply.

I hereby certify a certificate of the necessity of this expenditure is on file in this department.

I hereby certify that the expenditure for the above goods has been duly authorized and appropriated and that sufficient funds are available to liquidate same.

Supervisor Turner *Jimmy Adams* *C. B. Brown*

Mavor **Chief Procurement Officer** **Controller**