



**CITY OF HOUSTON**  
HCD Purchasing Unit 3200

SRO NUMBER MUST APPEAR ON ALL PAYMENT AND  
DELIVERY CORRESPONDENCE

**POSSIBLE DUPLICATE COPY DO NOT DUPLICATE SHIPMENT  
OR SERVICE**

# SERVICE RELEASE ORDER

**Vendor Address**  
Vendor Address Number 154262  
MIDTOWN CENTRAL SQUARE LLC  
2100 TRAVIS STREET Suite 250  
HOUSTON TX 77002  
USA

**Mail Invoice to**  
COH HOUSING & COMMUNITY DEV  
FINANCIAL SERVICES SEC, ACCT PAY  
PO Box 1562  
HOUSTON TX 77251-1562

**Information**  
SRO Number/Date 4500351125-7 / 07/16/2021  
CoH Vendor Number 154262  
Page 1 of 6  
Buyer's Name Clarence Moton 454  
Buyer's Telephone Number 832-394-6212  
Buyer's Fax Number  
Buyer's E-mail Address clarence.moton@houstontx.gov

**CONFIRM RECEIPT AND ACCEPTANCE OF PURCHASE ORDER  
TO BUYER'S E-MAIL ADDRESS**

**Shipping Address** HOUSING & COMMUNITY DEVELOPMENT  
PROCUREMENT SERVICES  
2100 TRAVIS, 9TH FLOOR  
HOUSTON TX 77002  
USA

**Terms of payment :** Pay immediately w/o deduction Currency USD

**Shipping Terms** FOB(Free on board) /DESTINATION

**Our reference:** 2018-0153

**Your person responsible:** JULIET GARCIA

**Your reference:** 2018-0153

Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
10	1.00	AU	97145 OFFICE SPACE REN/LE August Lease 2021 4th floor Release Order against contract 4600014770 Item 00330 Date : 08/01/2021 Invoice # 21396	46,588.50 / AU	46,588.50
			Gross Price	46,588.50 USD 1 AU	46,588.50
			Delivery date: Day 07/30/2021 *** Item partially delivered *** The item covers the following services:		
			10 2100 Travis st.	1.000 AU 46,588.50	46,588.50
			<b>Delivery Date:</b> 07/30/2021		
20	1.00	AU	97145 OFFICE SPACE REN/LE August Lease 2021 9th and 10th	64,042.00 / AU	64,042.00



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Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
			Release Order against contract 4600014770 Item 00340 Date: 08/1/2021 Invoice # 21402		
	Gross Price		64,042.00 USD 1 AU	1.000	64,042.00
			Delivery date: Day 07/30/2021 *** Item partially delivered *** The item covers the following services:		
	10 2100 Travis st.		1.000 AU 64,042.00 64,042.00		
			<b>Delivery Date: 07/30/2021</b>		
30	1.00	AU		46,588.50 / AU	46,588.50
			97145 OFFICE SPACE REN/LE September Lease 2021 4th floor Release Order against contract 4600014770 Item 00350 Invoice # 21397		
	Gross Price		46,588.50 USD 1 AU	1.000	46,588.50
			Delivery date: Day 08/25/2021 *** Item partially delivered *** Expected value of unplanned services: 46,588.50		
			<b>Delivery Date: 08/25/2021</b>		
40	1.00	AU		64,042.00 / AU	64,042.00
			97145 OFFICE SPACE REN/LE September Lease 2021 9th and 10th floor Release Order against contract 4600014770 Item 00360 Invoice # 21403		
	Gross Price		64,042.00 USD 1 AU	1.000	64,042.00
			Delivery date: Day 08/25/2021 *** Item partially delivered *** Expected value of unplanned services: 64,042.00		
			<b>Delivery Date: 08/25/2021</b>		
50	1.00	AU		46,588.50 / AU	46,588.50
			97145 OFFICE SPACE REN/LE		



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Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
			October Lease 2021 4th floor Release Order against contract 4600014770 Item 00370		
	Gross Price		46,588.50 USD 1 AU	1.000	46,588.50
			Delivery date: Day 09/27/2021 *** Item partially delivered *** Expected value of unplanned services: 46,588.50		
			<b>Delivery Date: 09/27/2021</b>		
60	1.00	AU		64,042.00 / AU	64,042.00
			97145 OFFICE SPACE REN/LE October Lease 2021 9th and 10th floor Release Order against contract 4600014770 Item 00380		
	Gross Price		64,042.00 USD 1 AU	1.000	64,042.00
			Delivery date: Day 09/27/2021 *** Item partially delivered *** Expected value of unplanned services: 64,042.00		
			<b>Delivery Date: 09/27/2021</b>		
70	1.00	AU		46,588.50 / AU	46,588.50
			97145 OFFICE SPACE REN/LE November Lease 4th floor Release Order against contract 4600014770 Item 00390		
	Gross Price		46,588.50 USD 1 AU	1.000	46,588.50
			Delivery date: Day 10/29/2021 *** Item partially delivered *** The item covers the following services: 10 November Lease 2021 1.000 AU 46,588.50 46,588.50 Expected value of unplanned services: 64,042.00		
			<b>Delivery Date: 10/29/2021</b>		
80	1.00	AU		64,042.00 / AU	64,042.00
			97145 OFFICE SPACE REN/LE November Lease 9th and 10th floor Release Order against contract 4600014770 Item 00400		
	Gross Price		64,042.00 USD 1 AU	1.000	64,042.00
			Delivery date: Day 10/29/2021 *** Item partially delivered ***		



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Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
			The item covers the following services:		
	10 TIRZ		1.000 AU 64,042.00 64,042.00		
			Expected value of unplanned services: 64,042.00		
			<b>Delivery Date:</b> 10/29/2021		
90	1.00	AU		46,588.50 / AU	46,588.50
			97145 OFFICE SPACE REN/LE December Lease 4th floor Release Order against contract 4600014770 Item 00410		
	Gross Price		46,588.50 USD 1 AU	1.000	46,588.50
			Delivery date: Day 12/01/2021 *** Item partially delivered *** Expected value of unplanned services: 46,588.50		
			<b>Delivery Date:</b> 12/01/2021		
100	1.00	AU		64,042.00 / AU	64,042.00
			97145 OFFICE SPACE REN/LE December Lease 9th and 10th floor Release Order against contract 4600014770 Item 00420		
	Gross Price		64,042.00 USD 1 AU	1.000	64,042.00
			Delivery date: Day 12/01/2021 *** Item partially delivered *** Expected value of unplanned services: 64,042.00		
			<b>Delivery Date:</b> 12/01/2021		
110	1.00	AU		46,588.50 / AU	46,588.50
			97145 OFFICE SPACE REN/LE January 2022 Lease 4th floor Release Order against contract 4600014770 Item 00430 Invoice # 21637 Date 01/01/2022		
	Gross Price		46,588.50 USD 1 AU	1.000	46,588.50
			Delivery date: Day 12/31/2021 *** Item partially delivered *** Expected value of unplanned services: 46,588.50		
			<b>Delivery Date:</b> 12/31/2021		



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Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
120	1.00	AU	97145 OFFICE SPACE REN/LE January 2022 Lease 9th and 10th floor Release Order against contract 4600014770 Item 00440 Invoice # 21643 Date 01/01/2022	31,916.00 / AU	31,916.00
	Gross Price		31,916.00 USD 1 AU	1.000	31,916.00
			Delivery date: Day 12/31/2021 *** Item partially delivered *** Expected value of unplanned services: 31,916.00  <b>Delivery Date: 12/31/2021</b>		
130	1.00	AU	97145 OFFICE SPACE REN/LE January 2022 Lease 9th and 10th floor Release Order against contract 4600014770 Item 00450	63,676.00 / AU	63,676.00
	Gross Price		63,676.00 USD 1 AU	1.000	63,676.00
			Delivery date: Day 12/31/2021 *** Item partially delivered *** Expected value of unplanned services: 63,676.00  <b>Delivery Date: 12/31/2021</b>		
140	1.00	AU	97145 OFFICE SPACE REN/LE February 2022 Lease Payment 4th floor Release Order against contract 4600014770 Item 00460 Invoice # 21638 Date 02/01/2022  Monthly Rent 1 46,588.50 46,588.50 Parking is on Level 9/10 Invoice	46,588.50 / AU	46,588.50
	Gross Price		46,588.50 USD 1 AU	1.000	46,588.50
			Delivery date: Day 01/31/2022 *** Item partially delivered *** Expected value of unplanned services: 46,588.50  <b>Delivery Date: 01/31/2022</b>		
150	1.00	AU		95,595.00 / AU	95,595.00



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Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
			97145 OFFICE SPACE REN/LE February 2022 Lease Payment 9th and 10th Release Order against contract 4600014770 Item 00470 Invoice # 21644 Date 02/01/2022 Rent Monthly Rent 1 84,042.00 84,042.00 Garage Parking Garage - Unreserved 120 65.00 7,800.00 Garage Parking Garage - Unreserved Additional 50 75.00 3,750.00		
	Gross Price		95,595.00 USD	1 AU	1.000 95,595.00
			Delivery date: Day 01/31/2022 *** Item partially delivered *** Expected value of unplanned services: 95,595.00  Delivery Date: 01/31/2022		

**Total \*\*\*\*** **USD 837,516.50**

ORD# 2018-1026 PASSED 12/19/18  
2ND AMENDMENT  
CS 1/2/2019

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2018-0706 ORD PASSED 9/5/2018 EXECUTED  
BY MAYOR 9/12/2018 CS 9/12/2018

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2018-0153 ORD PASSED 2/28/2018 EXECUTED  
BY MAYOR 3/5/2018 CS 3/06/18

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2018-0153 ORD PASSED 2/28/2018 EXECUTED  
BY MAYOR 3/5/2018 CS 3/06/18

NOTICE -- This is a contract release order against the contract referenced herein. The terms and conditions in the referenced contract are hereby incorporated into this contract release order as if set forth in full text. All work performed pursuant to this contract release order shall be performed in strict accordance with the referenced contract's statement of work/scope of services.

<p>I hereby certify a certificate of the necessity of this expenditure is on file in this department.</p> <p><i>[Signature]</i> Mayor</p>	<p>I hereby certify that the expenditure for the above goods has been duly authorized and appropriated and that sufficient funds are available to liquidate same.</p> <p><i>[Signature]</i> Chief Procurement Officer</p>
	<p><i>[Signature]</i> Controller</p>