



**CITY OF HOUSTON**  
HCD Purchasing Unit 3200

PO NUMBER MUST APPEAR ON ALL PAYMENT AND  
DELIVERY CORRESPONDENCE

**POSSIBLE DUPLICATE COPY DO NOT DUPLICATE SHOWING TO  
OR SERVICE PURCHASE ORDER**

**Vendor Address**  
Vendor Address Number 154626  
MANDY CHAPMAN SEMPLE  
31403 IMPERIAL BLUFF COURT  
SPRING TX 77386  
USA

**Mail Invoice to**  
COH HOUSING & COMMUNITY DEV  
FINANCIAL SERVICES SEC, ACCT PAY  
P.O. Box 1562  
HOUSTON TX 77251-1562

**Information**  
Purchase Order Number/Date 4500278602-3 / 04/03/2018  
CoH Vendor Number 154626  
Page 1 of 1  
Buyer's Name Clarence Moton 454  
Buyer's Telephone Number 832-394-6212  
Buyer's Fax Number  
Buyer's E-mail Address clarence.moton@houstontx.gov

**CONFIRM RECEIPT AND ACCEPTANCE OF PURCHASE ORDER  
TO BUYER'S E-MAIL ADDRESS**

**Shipping Address** HOUSING & COMMUNITY DEVELOPMENT  
PROCUREMENT SERVICES  
601 SAWYER, 4TH FLOOR  
HOUSTON TX 77007  
USA

**Terms of payment :** Pay net 30 w/o deduction Currency USD

**Shipping Terms** FOB(Free on board) /DESTINATION

**Your person responsible:** MANDY CHAPMAN SEMPLE

| Item                          | Quantity    | UM | Material # / Description                                     | Unit Cost      | Extended Cost        |
|-------------------------------|-------------|----|--|----------------|----------------------|
| 20                            | 1.00        | AU | 91881 NATURAL DISASTERS (F<br>Disaster Recovery - Consulting | 23,000.00 / AU | 23,000.00            |
|                               | Gross Price |    | 23,000.00 USD 1 AU   | 1.000          | 23,000.00            |
| Delivery date: Day 12/31/2018 |             |    |  |                |                      |
| *** New item ***              |             |    |  |                |                      |
| Delivery Date: 12/31/2018     |             |    |  |                |                      |
| <b>Total ****</b>             |             |    |  |                | <b>USD 48,000.00</b> |

**The Terms and Conditions specified on <http://purchasing.houstontx.gov> will apply.**

I hereby certify a certificate of the necessity of this expenditure is on file in this department.

I hereby certify that the expenditure for the above goods has been duly authorized and appropriated and that sufficient funds are available to liquidate same.

*Suzanne Turner* Mayor  
*Jimmy Adams* Chief Procurement Officer  
*Clarence Moton* Controller