



CITY OF HOUSTON
HCD Purchasing Unit 3200

PO NUMBER MUST APPEAR ON ALL PAYMENT AND
DELIVERY CORRESPONDENCE

**POSSIBLE DUPLICATE COPY DO NOT DUPLICATE SHOWING TO
OR SERVICE PURCHASE ORDER**

Vendor Address
Vendor Address Number 154626
MANDY CHAPMAN SEMPLE
31403 IMPERIAL BLUFF COURT
SPRING TX 77386
USA

Mail Invoice to
COH HOUSING & COMMUNITY DEV
FINANCIAL SERVICES SEC, ACCT PAY
P.O. Box 1562
HOUSTON TX 77251-1562

Information
Purchase Order Number/Date 4500278602-1 / 04/03/2018
CoH Vendor Number 154626
Page 1 of 1
Buyer's Name Clarence Moton 454
Buyer's Telephone Number 832-394-6212
Buyer's Fax Number
Buyer's E-mail Address clarence.moton@houstontx.gov

**CONFIRM RECEIPT AND ACCEPTANCE OF PURCHASE ORDER
TO BUYER'S E-MAIL ADDRESS**

Shipping Address HOUSING & COMMUNITY DEVELOPMENT
PROCUREMENT SERVICES
601 SAWYER, 4TH FLOOR
HOUSTON TX 77007
USA

Terms of payment : Pay net 30 w/o deduction Currency USD

Shipping Terms FOB(Free on board) /DESTINATION

Your person responsible: MANDY CHAPMAN SEMPLE

Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
10	1.00	AU	91863 HOUSING CONSULTING Technical Assistance Hurricane Harvey The City of Houston's Housing and Community Development Department has requested facilitation and project management support to: 1.Successfully conclude the FEMA sponsored program by May 23, 2018. 2.Account for the successful transition of participants, and 3.Prepare an after action report. City of Houston payment policy will apply to all invoices. Purchase Order will not exceed \$25,000.	25,000.00 / AU	25,000.00
			Gross Price	25,000.00 USD 1 AU	1.000 25,000.00
*** Delivery date changed ***					
Delivery Date: 06/29/2018					
Total ****					USD 25,000.00

The Terms and Conditions specified on <http://purchasing.houstontx.gov> will apply.

I hereby certify a certificate of the necessity of this expenditure is on file in this department.

I hereby certify that the expenditure for the above goods has been duly authorized and appropriated and that sufficient funds are available to liquidate same.

Supervisor Turner *Jerry Adams* *Clarence Moton*

Mayor **Chief Procurement Officer** **Controller**