



CITY OF HOUSTON
HCD Purchasing Unit 3200

PO NUMBER MUST APPEAR ON ALL PAYMENT AND
DELIVERY CORRESPONDENCE

Change to PURCHASE ORDER

Vendor Address
Vendor Address Number 155535
AMERICAN DEMOCRACY INSTITUTE INC
DBA IMPACT CENTER
9019 HARRIS ST
FREDERICK MD 21704

Mail Invoice to
COH HOUSING & COMMUNITY DEV
FINANCIAL SERVICES SEC, ACCT PAY
P.O. Box 1562
HOUSTON TX 77251-1562

Information
Purchase Order Number/Date 4500312859-3 / 11/01/2019
CoH Vendor Number 155535
Page 1 of 1
Buyer's Name Syed Taqvi 460
Buyer's Telephone Number 832-394-6306
Buyer's Fax Number
Buyer's E-mail Address syed.taqvi@houstontx.gov

**CONFIRM RECEIPT AND ACCEPTANCE OF PURCHASE ORDER
TO BUYER'S E-MAIL ADDRESS**

Terms of payment : Pay net 30 w/o deduction Currency USD
Shipping Terms FOB(Free on board) /DESTINATION
Your person responsible: GERARDINE BERMAN
COH - Ori Ibe 832/394/5210
Vendor - John Hart 832/763/8557

Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
20	1.00	AU	91863 HOUSING CONSULTING	1,800.00 / AU	1,800.00
			Additional Charges		
	Gross Price		1,800.00 USD	1 AU	1,800.00
			Shipping Address:		
			HOUSING & COMMUNITY DEVELOPMENT		
			PROCUREMENT SERVICES		
			2100 TRAVIS, 9TH FLOOR		
			HOUSTON TX 77002		
			USA		
			*** New item ***		
			Delivery Date: 06/30/2020		
Total ****				USD	49,300.00

The Terms and Conditions specified on <http://purchasing.houstontx.gov> will apply.

I hereby certify a certificate of the necessity of this expenditure is on file in this department.

I hereby certify that the expenditure for the above goods has been duly authorized and appropriated and that sufficient funds are available to liquidate same.

Supriya Turner *Jerry Adams* *Cliff Brown*
Mayor **Chief Procurement Officer** **Controller**