



**CITY OF HOUSTON**  
HCD Purchasing Unit 3200

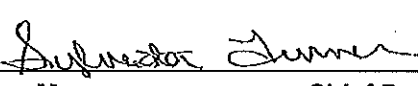
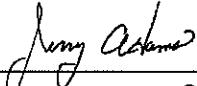

PO NUMBER MUST APPEAR ON ALL PAYMENT AND  
DELIVERY CORRESPONDENCE

# PURCHASE ORDER

<b>Vendor Address</b>	<b>Information</b>
Vendor Address Number 118070 CONTRACT RESOURCE GROUP, L.L.C. 7108 OLD KATY ROAD - SUITE 150 HOUSTON TX 77024 USA	Purchase Order Number/Date 4500296128-0 / 01/28/2019 CoH Vendor Number 118070 Page 1 of 1 Buyer's Name Clarence Moton 454 Buyer's Telephone Number 832-394-6212 Buyer's Fax Number Buyer's E-mail Address clarence.moton@houstontx.gov
<b>Mail Invoice to</b>	CONFIRM RECEIPT AND ACCEPTANCE OF PURCHASE ORDER TO BUYER'S E-MAIL ADDRESS
COH HOUSING & COMMUNITY DEV FINANCIAL SERVICES SEC, ACCT PAY P.O. Box 1562 HOUSTON TX 77251-1562	

<b>Shipping Address</b>	HOUSING & COMMUNITY DEVELOPMENT PROCUREMENT SERVICES 2100 TRAVIS, 9TH FLOOR HOUSTON TX 77002 USA	
<b>Terms of payment :</b>	10 days 2%, 20 days 1%, net 30	Currency USD
<b>Shipping Terms</b>	FOB(Free on board) /DESTINATION	
<b>Your person responsible:</b>	MARK BALLARD	

Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
10	1.00	AU	93145 FURNITURE INSTALLATI Installation - 4th floor -2100 Travis Order Number : 101630 Date : 01/22/2019	1,808.33 / AU	1,808.33
	Gross Price		1,808.33 USD	1 AU	1,808.33
			Expected value of unplanned services:	1,808.33	
<b>Delivery Date: 01/31/2019</b>					
<b>Total ****</b>					<b>USD 1,808.33</b>

<b>The Terms and Conditions specified on <a href="http://purchasing.houstontx.gov">http://purchasing.houstontx.gov</a> will apply.</b>		
I hereby certify a certificate of the necessity of this expenditure is on file in this department.	I hereby certify that the expenditure for the above goods has been duly authorized and appropriated and that sufficient funds are available to liquidate same.	
 Mayor	 Chief Procurement Officer	 Controller