



CITY OF HOUSTON
HCD Purchasing Unit 3200

PO NUMBER MUST APPEAR ON ALL PAYMENT AND
DELIVERY CORRESPONDENCE

PURCHASE ORDER

Vendor Address
Vendor Address Number 155095
BEST BLUE PRINT LLC
4520 WEST 34TH STREET SUITE I
HOUSTON TX 77092
USA

Mail Invoice to
COH HOUSING & COMMUNITY DEV
FINANCIAL SERVICES SEC, ACCT PAY
P.O. Box 1562
HOUSTON TX 77251-1562

Information
Purchase Order Number/Date 4500308566-0 / 08/23/2019
CoH Vendor Number 155095
Page 1 of 1
Buyer's Name Clarence Moton 454
Buyer's Telephone Number 832-394-6212
Buyer's Fax Number
Buyer's E-mail Address clarence.moton@houstontx.gov

**CONFIRM RECEIPT AND ACCEPTANCE OF PURCHASE ORDER
TO BUYER'S E-MAIL ADDRESS**

Shipping Address HOUSING & COMMUNITY DEVELOPMENT
PROCUREMENT SERVICES
2100 TRAVIS, 9TH FLOOR
HOUSTON TX 77002
USA

Terms of payment : Pay net 30 w/o deduction Currency USD

Shipping Terms FOB(Free on board) /DESTINATION

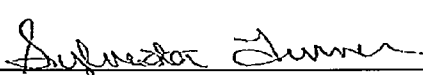
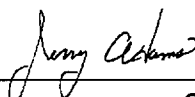
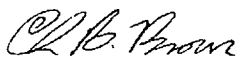
Your person responsible: MEGAN RYAN

Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
10	1.00	AU	96546 GRAPHIC DESIGN SVCS Flooded in Harvey Signs 100 Signs w/stakes 18"x24" Double -Sided (4/4) No Bleed UV printed on 4mm Corugated Plastic	877.50 / AU	877.50
Gross Price			877.50 USD	1.000	877.50
			Expected value of unplanned services:	877.50	
Delivery Date: 08/30/2019					
Total ****					USD 877.50

The Terms and Conditions specified on <http://purchasing.houstontx.gov> will apply.

I hereby certify a certificate of the necessity of this expenditure is on file in this department.

I hereby certify that the expenditure for the above goods has been duly authorized and appropriated and that sufficient funds are available to liquidate same.

 Mayor
 Chief Procurement Officer
 Controller