



# HARVEY HOMEBUYER ASSISTANCE PROGRAM

## PROPERTY AND LENDER DOCUMENT CHECKLIST

REQUIRED DOCUMENTS	SPECIFIC DETAILS
Tri-merged Credit Report	For applicant and co-applicant (must be dated within the last 120 days)
Loan application form 1003	Must include co-applicant, if applicable
Transmittal Summary 1008 or 92900	Provide DU/LP approval, with HbAP funds included
Loan Estimate	Preferably including HbAP funds
Intent to Proceed	Signed and dated by applicant(s)
Property Data Sheet (internal document)	Must include contact information for the builder, seller, or realtor(s)
Sales Contract, including all other addendums	Initialed, signed, and dated by all parties. Must include title company receipt of earnest money and or option fee funds
HbAP Lead Based Paint Acknowledgement, if applicable	For all homes built prior to 1978
Uniform Residential Appraisal Report	Must include all pages of the report, including pictures
Copy of TREC inspection	Required for all homes
Certificate of Compliance or Builder's Letter, for <b>new construction only</b>	Obtained from the City of Houston Permitting Center
Loan Disclosure Form (internal document)	Signed and dated by lender
Notice to Seller/Buyer (internal document)	Signed and dated by both the buyer(s) and seller(s)

