



**BUILDING CODE ENFORCEMENT
ADDRESS REQUEST FORM**

The assignment of an address to a property is a crucial part of the permitting process. A project number will not be issued for new construction unless the address is assigned or verified by the *Permits Section*.

NOTE: All addresses assigned are preliminary until the building permit is purchased.

Date: _____

APPLICANT INFORMATION

Applicant is: Owner General Contractor Agent Other: _____

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

PROPERTY INFORMATION

HCAD#: _____ Key Map #: _____ Lambert Page: _____

Subdivision Name: _____

Lot: _____ Block: _____ Tract: _____

Cross Street(s): _____

Neighboring Address: _____

FOR OFFICE USE ONLY	
ASSIGNED ADDRESS:	_____
ASSIGNED BY:	_____