**URA Assurances**

I/we acknowledge that the City of Houston’s Housing and Community Development Department (HCDD) is administering some or all of the funds to purchase the property located at:  .

The following ***assurances*** are required by the Uniform Relocation Assistance and Real Property Acquisition Policy of 1970 (URA), as amended, 49 CFR §24.4.

I/we certify that accurate information regarding the property (project) has been prepared and submitted in accordance with the latest applicable URA’s acquisition and relocation requirements. I/we further assure that if applicable:

1. I/we will follow URA’s ***acquisition*** requirements;
2. I/we will implement URA ***acquisition*** requirements as they relate to our project;
3. I/we will have sufficient staff to carry out URA’s ***acquisition*** requirements;

And if ***relocation*** is applicable:

1. I/we will have sufficient staff to carry out URA’s ***relocation*** requirements;
2. Sufficient funds have been appropriated, reserved, set aside or otherwise committed to cover any anticipated relocation costs;
3. Persons who must relocate will have full opportunity to occupy comparable, decent, safe, and sanitary housing;
4. Nonresidential entities will be relocated and have full opportunity to reestablish their businesses, offices, etc.
5. Relocation payments will be made promptly and to the full extent for which persons or entities (occupants) are eligible;
6. The project activities have been planned in a manner that will minimize hardships to persons or entities;
7. All persons and/or entities will be given a reasonable period of time to move and no one will be required to move unless a comparable replacement unit is identified and available;
8. Relocation assistance and advisory services will be provided in accordance with URA requirements.

All documents (i.e., forms, tenant files, etc.) executed shall be made available for HCDD to review (inspection) for the proposed program/project; commonly known as, *Program /Project Name*. Records shall be maintained and secured for four years after the completion of the project.

Executed on this day \_\_\_\_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_.

Executed by *Print Name*

Title:  *Job Title*

Signature: *Signature*