



City of Houston
Housing and Community Development Department
HOME INVESTMENT PARTNERSHIP PROGRAM
PROPERTY INTAKE APPLICATION

Property Name _____

Date Application Received _____

FC Contract # _____

Time Application Received _____

Applicant Name:
Co Applicant's Name:
Current Address:
City, State, Zip
Telephone Number:
Will anyone else be residing with you within the next year? <input type="checkbox"/> Yes <input type="checkbox"/> No (check one) Are there any household members temporarily absent from the home? <input type="checkbox"/> Yes <input type="checkbox"/> No

HOUSEHOLD COMPOSITION AND CHARACTERISTICS- List the Head of Household and all other persons who will be living in the unit. Indicate the relationship of each member to the Head of Household.

Household Member Name	Relationship	Date of Birth	Sex	Age	Social Security Number

SPECIAL NEEDS <input type="checkbox"/> Persons in this household are elderly or disabled. <input type="checkbox"/> Persons in this household have special needs.

INCOME INFORMATION: Please include, wages, salary, tips, bonuses, child support, part-time income, temporary income, Social Security, Supplemental Security Income (SSI), TANF (not including food stamps), unemployment, other income.

Household Member	FT Student	Source of Income	Name of Income Provider	Phone Number of Income Provider	Rate of Pay	How often paid (weekly, biweekly, monthly, etc)

ASSETS:

Do you own real estate? Yes No If yes, what is the current market value? _____

If you have a mortgage on the property, how much is the current balance owed? _____

Household Member	Type of Asset	Cash Value of Asset	Annual Income from Asset

EXPENSES:

Does your household pay for childcare? Yes No If yes, how much? _____

Does your household have medical expenses? Yes No If yes, how much? _____

Does your household pay a care attendant for a disabled household member? Yes No If yes, how much? _____

SIGNATURES I understand that the information requested above is to determine if I am eligible/not eligible for the HOME program?

Signature of Applicant Date

Signature of Applicant Date
