

Document 00910

ADDENDUM NO. 1

Date of Addendum: _____

PROJECT NAME: Turkey Bend Hispanic History Resource Center

PROJECT NO: E-000244

SUBMITTAL DATE: May 9, 2024 (There is no change to the Submittal Date.)

FROM: City of Houston, General Services Department
900 Bagby, 2nd Floor, City Hall Annex
Houston, Texas 77002
Attn: Ulises Gonzalez, Senior Project Manager

TO: Prospective Respondents

This Addendum forms a part of the Request for Qualifications (RFQ) and will be incorporated into the Contract, as applicable. Insofar as the original RFQ is inconsistent, this Addendum governs.

QUESTIONS AND ANSWERS

1. **Question:** Can additional consultants such as AV/IT, LEED be added to the SOQ beyond the MEP listed in the RFQ?
Answer: Only the MEP consultant will be scored under section 4.11. Although you can list additional consultants, the best place to mention their impact or inclusion will be in the project approach.

2. **Question:** Would a North Central Texas Regional MBE Certification qualify towards the MWBE goal?
Answer: No, the City of Houston only recognizes certifications approved by the City of Houston.

3. **Question:** Can we submit with our own page formatting as long as we maintain the same information contained in section 4? Or is the use of Section 4's formatting mandatory?
Answer: There are 5 points assigned for compliance with instructions per the RFQ so abiding by the RFQ format is recommended.

4. **Question:** I saw the RFQ info for the Turkey Bend Hispanic History Resource Center on the VBX site but there were no documents uploaded and I cannot find the original site to download them. I tried the City of Houston and Harris County....can you please send me the RFQ documentation?

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Answer: The City will utilize online bidding services via CivCast at <https://www.civcastusa.com/bids>. RFQ and addenda may only be obtained electrically on CivCast per the RFQ.

5. **Question:** Since the SOQ is an electronic upload will the document require a Table of Contents, Tabs, or Page Numbers?

Answer: No.

6. **Question:** Could you share the Presubmittal presentation or will you submit it to CivCast?

Answer: No, the presentation will not be shared.

7. **Question:** Can we propose the same person for the Project Architect and the Construction Administrator role?

Answer: Yes.

8. **Question:** Section 1.5 Addenda notes that “No Addendum will be issued later than Tuesday, 4/30/2024, except Addenda with minor clarifications, withdrawing the RFQ, or postponing the Qualifications Submittal Date.” But section 1.6 Estimated RFQ Timeline notes Addenda Deadline as 5/7/2024. Please confirm the Addenda Deadline date.

9. **Answer:** The Addenda Deadline is 5/7/2024.

10. **Question:** In Section 4.9 MWBE Compliance Plan, the section notes that “Respondent must demonstrate in Section 3.1 how it intends to meet the goal.” Please clarify where section 3.1 is located.

11. **Answer:** Please demonstrate this in the Project Approach.

12. **Question:** Section 4.3 only requests 3 projects. Are we allowed to show more than 3 projects?

Answer: Only 3 projects will be evaluated.

13. **Question:** The form only requests an MEP Consultant information. If we wish to include other subconsultants are we also to have them complete the same tables in Section 4.10 and 4.11 for additional Consultants?

Answer: Only MEP consultants will be evaluated in section 4.11.

END OF ADDENDUM NO. 1


(TRC: _____) DATED: 5/1/2024
Richard Vella
Assistant Director
Real Estate, Design & Construction Division
General Services Department