

**ADVERTISEMENT FOR
PROFESSIONAL SERVICES
CITY OF HOUSTON**

The General Services Department will receive Statements of Qualifications (SOQ) utilizing online bidding services via CIVCAST at <https://www.civcastusa.com/bids> for the following Project(s):

Project Name and WBS Number	Citywide Master Plan WBS No. D-000248
Project Description	Master Planning of City of Houston’s Facilities
Submittal Date	January 16, 2025, 10: 30 AM
MWBE Goal	8%
Project Location	Citywide
Project Manager	Greg Kieschnick / 832-393-8027
Pre-Submittal Meeting	January 7, 2025, 3:00 PM, 900 Bagby Street, Houston, Texas 3 rd Floor, Room 382

The Submissions will be ranked based on the criteria set out in the Request for Qualifications (RFQ). After reviewing the Submissions, the City may short-list a maximum of five Respondents that will participate in interviews and presentations before finalizing the rankings.

The City will utilize online bidding services via CIVCAST at <https://www.civcastusa.com/bids>. Electronic Submissions are due at 10:30 a.m., local time on the Submittal Date. Follow submittal instructions on <https://www.civcastusa.com/>. Hard Copies will not be accepted for this Submission. Submissions will be opened, and the Respondents names will be posted on CIVCAST on the Submittal Date. Respondents’ names will be read aloud via Microsoft Teams dial up access on the same day at 11:00 am only. Microsoft Teams Number 1-936-755-1521 ID: 598 888 117#. All interested parties are invited to attend. Place and date of Submittal opening may be changed in accordance with Sections 15-45(c) City of Houston Code of Ordinances (City Code). All Respondents shall comply with Article II, Chapter 15, City of Houston Code of Ordinances.

The RFQ may only be obtained electronically on CIVCAST. For more information, go to the City’s website: <https://www.publicworks.houstontx.gov/contracting-services> .

All Addenda will be posted on the following website for your review: <https://www.civcastusa.com/>

This procurement is subject to “Hire Houston First” as set out in Chapter 15, Article XI, City Code. It is unlawful for any Contractor to contribute or offer any contribution to a candidate for City elective office during a certain period prior to and following a contract award. (Chapter 18, City Code). Contractor will be required to comply with Anti-discrimination provisions (Chapter 15, Article II, City Code), Pay or Play Program (Executive Order 1-7 and Ordinance 2007-0534), and the Minority, Women, Persons with Disabilities and Small Business Enterprise requirements (Chapter 15, Articles V and VI, City Code and Executive Order 1-2).

Dated: _____
(Publish Friday December 20, 2024, and December 27, 2024)

cc: Cheryl Harris/Contract Bid Management Group

04-18-2024