

**CITY OF HOUSTON TAX INCREMENT REINVESTMENT ZONE NO. 9  
SOUTH POST OAK REDEVELOPMENT AUTHORITY  
REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES  
RFQ NO. 2024-01**

**Background:** The South Post Oak Redevelopment Authority (Authority) was created to act on behalf of the City of Houston to assist with the design and construction of public infrastructure projects within the TIRZ 9 boundaries such as roadways, sidewalks, street lighting, park facilities, water and sewer utilities, and drainage improvements to promote economic development within the Zone. TIRZ 9 encompasses approximately 1,775 acres situated in the Five Corners District located south of the Texas Medical Center, and generally bound by Highway ALT 90, Beltway 8, and Almeda Road. The Authority is governed by a board of directors appointed by the City of Houston. Learn more at [www.houstontx.gov/ecodev/tirz/9](http://www.houstontx.gov/ecodev/tirz/9).

**Potential Scope of Work:** The Authority will engage one firm to perform Professional Engineering Services for the planning, design, bid phase services, and construction management for a specific public infrastructure project located within the TIRZ 9 boundaries. The project basically consists of a new walking trail around the perimeter of an existing detention basin. The successful Engineer will be required to assist with the acquisition of a right of way easement and a maintenance agreement with the area management district.

**Submittal Instructions:** If your firm is interested in submitting qualifications, please submit seven (7) hard copies and one (1) electronic copy to Don Huml, Administrator at 9600 Long Point, Suite 200, Houston, TX 77055 no later than **12:00 noon on Friday November 15, 2024**. Late submittals will not be accepted. By submitting your response, it is understood and acknowledged that you have read and understand this RFQ and all its requirements. Responses shall be delivered in a sealed envelope or container clearly marked with the RFQ information. All responses submitted shall become the property of the Authority. Please direct your questions to Don Huml at 713-882-3360 or [dhuml@haweshill.com](mailto:dhuml@haweshill.com).

**Evaluation Criteria:** Firms will be evaluated based on the following criteria:

- Experience with public agencies and tax increment reinvestment zones (40%).
- Demonstrated qualifications of personnel and team (30%).
- Reputation and experience in professional engineering services (20%).
- Local resources and location of local office (10%).

**Minority and Women Business Enterprises (W/MBE) Practices:** Provide your proposed (M/WBE) subconsultant participation plan and demonstrated good faith efforts to meet or exceed the City of Houston required level of M/WBE participation.

**Award of Contract:** The Authority reserves the right to choose the engineering firm whose submittal of qualifications to this solicitation will be most advantageous to its goals. The Authority reserves the right to reject any or all submittals or qualifications and to waive informalities and minor irregularities in submittals received. Firms not selected may request a debriefing after the Authority board of directors has approved the selection of a successful engineer.