



STAFF UPDATE

**CHRIS BUTLER, DIRECTOR
HOUSTON PERMITTING CENTER**



PURPOSE

add contract staff to achieve plan review performance goals

CURRENT PLAN REVIEW TIMES

TYPE	DESCRIPTION	GOAL	ACTUAL*
COMMERCIAL			
LIGHT	remodels, tenant improvements	15 days	15 days
MINOR	new restaurant buildouts, shopping center buildouts	15 days	15 days
COMPLEX	any ground up construction	15 days	15 days
RESIDENTIAL			
SINGLE FAMILY	any ground up construction	10 days	10 days

*as of October 1, 2019

UPDATES

1 | add staff through upcoming contract

2 | enhanced website & additional dashboards

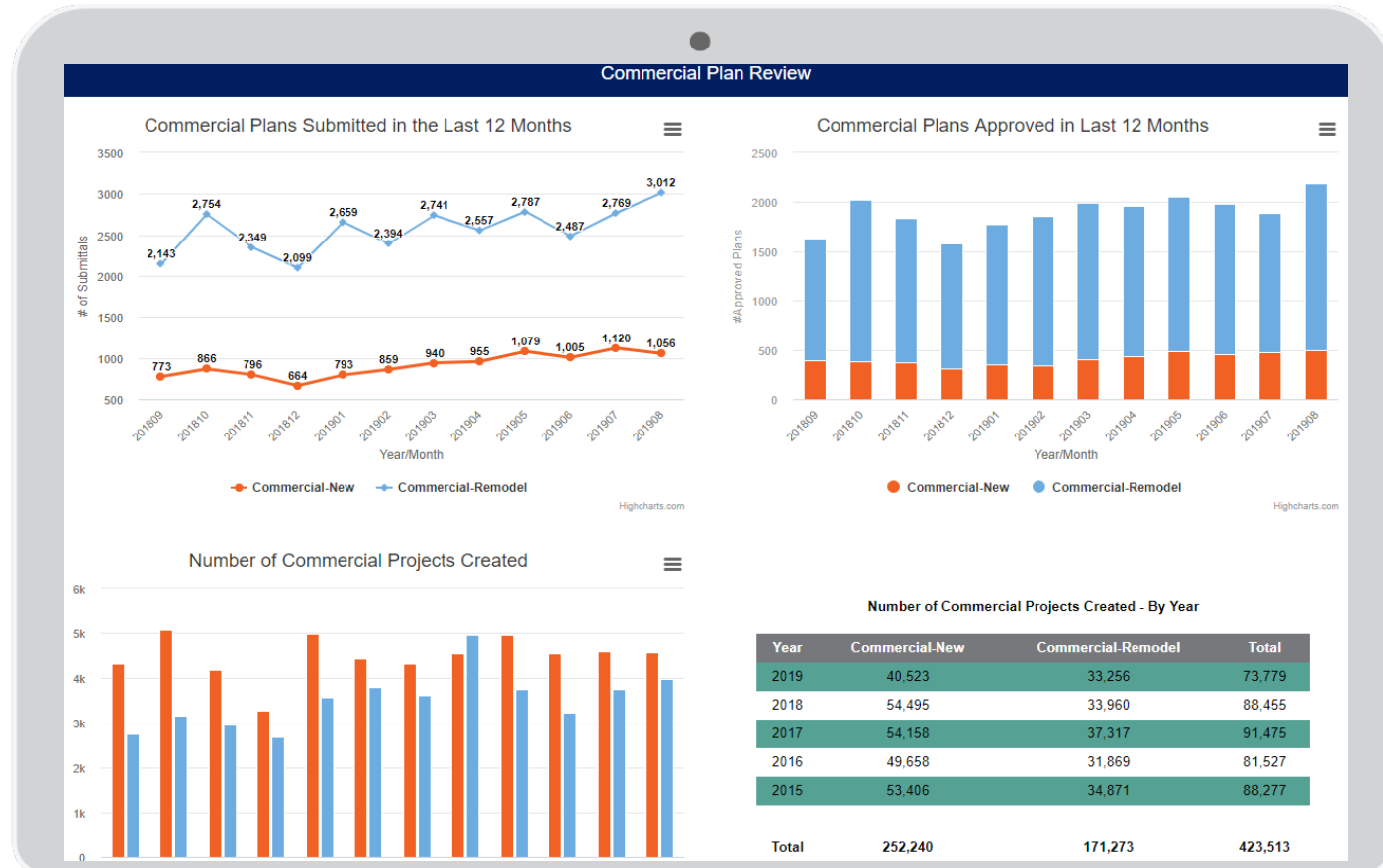
3 | transition to electronic plan review

UPCOMING COUNCIL ACTION

October 16th

2nd Amendment to Michael Baker Professional Services Contract (\$1M – up to 15 staff members)

WEBSITE & DASHBOARDS



ELECTRONIC PLAN REVIEW GOALS

100% electronic

- residential (Apr 2019)
- commercial (Oct 2019)
- Office of City Engineer (Dec 2019)

thank you!



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