CITY OF HOUSTON

PROPOSED OPERATING BUDGET

For the Period
July 1, 2018 to June 30, 2019

Sylvester Turner

Mayor

Section 102.005(b) of the Texas Local Government Code, adopted in September 2007, requires any budget adopted after September 2007 to include the following language on a cover page:

"This budget will raise more total property taxes than last year's budget by $42,516,000 or 3.67% increase, and of that amount $20,863,719 is tax revenue to be raised from new property added to the tax roll this year."

The increase from last year's estimate will be $28,436,614 or 2.43%.

FY2019 PROPOSED BUDGET

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FY2019 PROPOSED BUDGET

Sylvester Turner, Mayor

Council Members

Brenda Stardig	District A
Jerry Davis	District B
Ellen R. Cohen	District C
Dwight A. Boykins	District D
Dave Martin	District E
Steve Le	District F
Greg Travis	District G
Karla Cisneros	District H
Robert Gallegos	District I
Mike Laster	District J
Vacant	District K
Mike Knox	At-Large, Position 1
David W. Robinson	At-Large, Position 2
Michael Kubosh	At-Large, Position 3
Amanda K. Edwards	At-Large, Position 4
Jack Christie, D.C.	At-Large, Position 5

Chris B. Brown, City Controller

Tantri Erlinawati-Emo
Interim Director, Finance

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Houston

Texas

For the Fiscal Year Beginning

July 1, 2017

Christopher P. Morrill

Executive Director

DISTINGUISHED BUDGET PRESENTATION AWARD WINNER

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the City of Houston for its annual budget presentation for the fiscal year beginning July 1, 2017.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan and a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

Current and former employees of the Finance Department who contributed to the development of the FY2018 and FY2019 Annual Budgets are listed below:

Jaime Alvarez
Jesse Bounds
David Canales
Kelly Dowe
Tantri Erlinawati-Emo
Christopher Gonzales
Candice Johnson
Angie Jones-Browne
Sanjukta Maitraya
Madhumathi Obla
Alaap Parikh
Thy-Huyen Ruiz
Alma Tamborello
Fan Zhi
Kyria Askew
Drew Brown
James Clay
Melissa Dubowski
Paul Fagin
Marnita Holligan
Wade Jones
Paula Lichanpanit
Levi McGuire
Jennifer Olenick
Kelly Patel
Lydia Salira
Ellen Thompson
Julia Zhou
David Benson
Stan Cain
Ray Cruz
Stephanie Emmers
Herbert Garner
James Hutchinson III
Will Jones
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Danielle Page
Dinah Prejean
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Special Thanks

Patrick Jankowski Greater Houston Partnership

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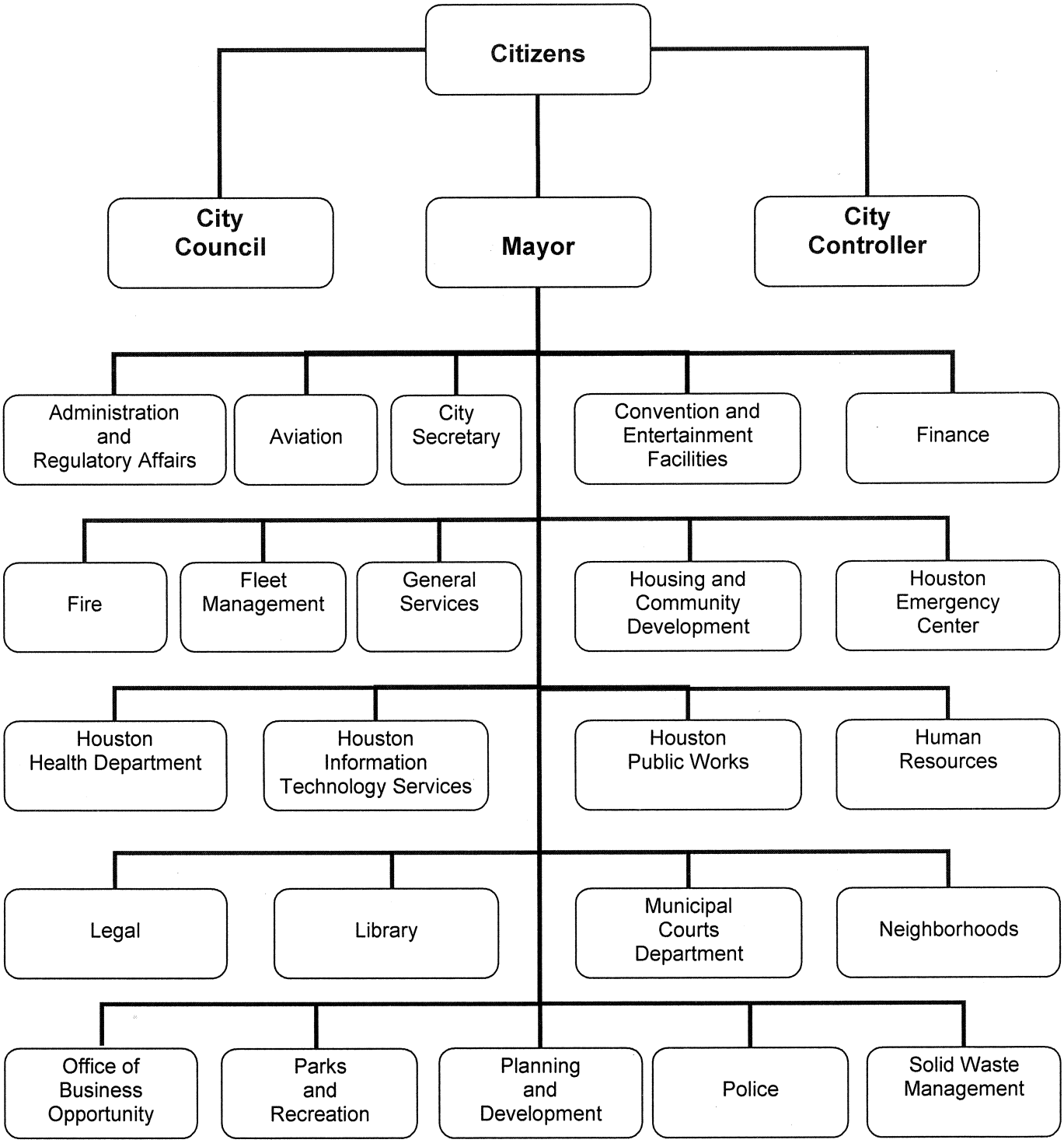
ORGANIZATION CHART



CITY OF HOUSTON

Sylvester Turner

Mayor

P.O. Box 1562
Houston, Texas 77251-1562

Telephone – Dial 311
www.houstontx.gov

To the people of Houston, Honorable Members of City Council and the Honorable City Controller:

I am pleased to present the proposed budget for Fiscal Year 2019, which begins July 1, 2018 and ends June 30, 2019. The proposed General Fund budget of $2.48 billion increases spending by $83 million or 3.5 percent from the FY2018 Current Budget of $2.40 billion (excluding $1 billion Pension Obligation Bonds issuance). The change is primarily driven by contractually mandated increases including Police pay raises for the current meet and confer agreement as well as scheduled increases in debt payments. The FY2019 proposed budget for all funds excluding transfers totals $4.90 billion, an increase of $156 million or 3.29% compared to the FY2018 Current Budget of $4.75 billion.

For the third consecutive year, my annual proposal closes a budget gap -- in this case a gap of $114 million -- without layoffs of City employees. This is done partly through more belt-tightening in municipal government as part of my duty to use the public's money in the most efficient manner. Since FY2017, we have reduced departments' budgets by more than $80 million by eliminating vacancies, streamlining operations, and increasing efficiencies. This budget also maintains a healthy ending fund balance of 9.15 percent of operating expenditures less debt service and pay-as-you-go, above the required minimum of 7.5 percent established in the City's financial policies.

This is a forward-looking proposal that addresses economic uncertainties facing the City of Houston, and at the same time upholds my priorities -- public safety first and foremost, a welcoming city that offers opportunities to all and wise financial stewardship. This budget funds five police cadet classes and three fire department cadet classes, in addition to funding for contractual and mandated pay and benefit increases for police. After voter approval in November 2017 for historic pension reforms that put the City on a much stronger financial footing, the budget fully funds police, fire and municipal employee pensions. Additionally, this budget does not include any deferrals or one-time land sales.

My staff and I are unflinching about what the budget does not address: the $70 million to $100 million needed to hire 500 additional police officers over the next five years, the City's 10 --15 percent share of recovery costs from Hurricane Harvey, replenishment of $20 million taken from the Budget Stabilization Fund to cover early Harvey-related costs, $629 million in deferred building maintenance and addressing the $2.1 billion unfunded liability of Other Post-Employment Benefits. In addition, the City is in negotiations with the three employee unions, each of which is seeking pay increases, in turn putting more pressure on the City budget.

Beyond those described in this budget, further significant reductions in municipal government spending will not be practical for addressing financial issues without significant layoffs of key personnel. Sixty-three percent of the General Fund operating budget is earmarked for personnel costs, with three quarters of all personnel costs related to classified employees, meaning they are first responders and other public safety workers.

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros
Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie

Controller: Chris Brown

Overall, this budget combines top-priority services to the public and fiscal accountability – combining the essence of what Houstonians expect from their government. It provides the foundation for addressing future challenges with a practical, balanced approach. When I first took office, I understood the financial challenges Houston faced and immediately took several steps to overcome these challenges – one of which is the pension reform that was successfully passed by the State Legislature followed by the pension bond election that voters authorized.

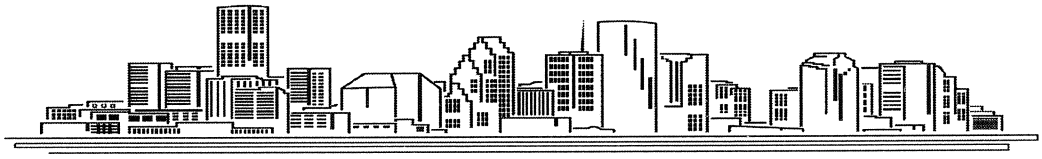
In late August 2017, Hurricane Harvey hit Houston bringing record rainfall and billions of dollars of estimated damages to the region. In April of this year, the City took a major step forward with the approval of flood prevention reform. New construction will have to sit two feet above the 500-year flood-plain, which is land predicted to flood during a once-every-500-years storm (17-19 inches of rain in 24 hours). We are being transformational, becoming a more resilient city, and that means doing business in a way we have not done before. As we build into the future we must protect the lives and property of Houstonians.

Sincerely,

Sylvester Turner
Mayor

Connecting Budget to Strategy

The Mayor's Priorities for the City of Houston are *Complete Communities, Public Safety, Services & Infrastructure* and—the foundation of each priority—*Sound Financial Management*. These Priorities are drawn from Plan Houston and will guide the strategic direction of the City through Mayor Turner's administration. Along with the Mayor's Priorities are goals to provide further definition, and outcome measures to ensure the goals are achieved. Under Mayor Turner's leadership, the City is redesigning its budget to better align the City's resources towards this shared vision and ensure greater transparency and accountability in the process.



Mayor Sylvester Turner's Priorities

Houston: A welcoming city that works for all.

Public Safety

- Provide responsive and efficient public safety services
- Improve public safety through effective crime prevention and enforcement
- Prepare for, mitigate, and effectively respond to emergencies and special events
- Reduce the murder rate to the lowest in a generation by 2020

Complete Communities

- Ensure equal access to opportunity and prosperity
- Support economic growth and jobs
- Ensure quality affordable housing options throughout the City
- Provide vibrant and enjoyable activity and recreation centers
- Promote healthy, safe, livable and connected neighborhoods
- Develop a skilled and talented workforce
- Champion learning

Services & Infrastructure

- Improve drainage and flood mitigation
- Reduce traffic through improved streets and access to transit and mobility options
- Ensure that infrastructure accommodates growth and meets community needs
- Improve the City's service delivery infrastructure

Sound Financial Management

- Achieve lasting Other Post-Employment Benefits reform
- Put long-range financial plan into action
- Deliver world class city services in an effective and efficient manner

Foundational

Implementation:
In his first Executive Order, Mayor Turner set forth a budgeting framework that moves the City from an incremental budgeting approach to a more strategic program performance-based approach in order to better align resources with the needs of the City. Executive Order 1-53 and the accompanying Administrative Policy 4-10, ensure that budgeting and spending decisions focus on specific measurable outcomes that align with the Mayor's Priorities.

The FY2019 Budget reflects elements of this new approach, which is to be fully implemented over the next several fiscal years.

FY2019 Key Initiatives:
The following is a list of key initiatives currently underway or planned for FY2019 that will help fulfill the Mayor's Priorities:

Initiative	Description	Primary Priority*
Other Post-Employment Benefits (OPEB) Reform	Create meaningful and conscientious reforms to OPEB, to allow the City to better fund retiree health benefits	Sound Financial Management
Hire Houston Youth	Work with public and private partners to provide summer jobs and internships to Houston's youth	Complete Communities
21st Century Policing	Deploy innovative strategies and techniques to engage the community in policing efforts and strengthen trust	Public Safety
Support Innovation & Next Century Jobs	Leverage Houston's economic strengths to create an environment that supports digital technologies focused on energy, industrial, logic industries and health care	Complete Communities
Stormwater Action Team (SWAT)	Work proactively to reduce drainage problems that are not directly attributable to overflow from the City's bayous	Services & Infrastructure
Bicycle Network	Improve the City's bicycle network by partnering with Harris County to increase bike lane miles	Services & Infrastructure
Anti-Gang Initiative	Combat gang activity throughout the region and prevent youths from indoctrination by focusing their energy and talent	Public Safety
Complete Communities	Create attractive, inclusive, efficient, healthy and resilient neighborhoods that improve quality of life for residents	Complete Communities
Homelessness & Panhandling Strategies	Expedite efforts to provide more permanent housing for homeless and reduce panhandling	Complete Communities
Long-range Financial Plan Implementation	Focus on achieving annual budgets that are structurally balanced and clearly aligned to short and long-term goals	Sound Financial Management
US Census 2020	Reach out to all Houstonians to come forward and be counted in the upcoming US Census 2020	Complete Communities

*Initiatives may encompass multiple priorities. For brevity, these initiatives show linkage to the primary priority only.

Citywide Performance Measures

Citywide performance measures provide decision-makers and the public with a better understanding of the overall financial and operational health of the City. These measures show the results of the City's work and set targets aimed at making tangible improvements towards the Mayor's Priorities. The measures are categorized by Priority-area as follows:

Public Safety	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
911 Emergency Calls Answered within 10 Seconds	96%	90%	90%	90%
Fear of Crime Index[1]	18%	26%	26%	26%
Fire First Unit Response Time (Minutes)	7.45	7.37	7.33	7.37
Dangerous Buildings Secured/Make Safe	546	600	600	600
Dangerous Buildings Demolished	638	425	425	425
Police Priority 1 Calls Responded to within 6 Minutes	68.2%	68.3%	68.3%	68.3%
Police UCR Part 1 Crime Clearance Rate	13.5%	13.9%	15.0%	15.0%
Police UCR Part 1 Crime Rate (Per 100,000)	5,339	5,734	5,400	5,700
Traffic Fatalities	238	224	245	225

Services & Infrastructure	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Average Age of Fleet	8.7	7.0	8.6	7.0
Traffic Signal Repairs Completed (annually)	15,767	15,000	18,000	15,000
Flood Plain Area Inspections Completed (annually)	14,439	10,000	21,900	12,000
311 Average Speed of Answer (seconds)	66	75	118	75
Commercial Plan Reviews Completed within 15 Days	95%	90%	91%	90%
Traffic Signs Completed within 10 Business Days	98%	95%	95%	95%
Potholes Repaired within Next Business Day	96%	95%	95%	95%
Bridges Inspected (annually)	2,730	2,770	2,742	2,742

1. Fear of Crime Index is based on the percent of respondents who were "very worried" about becoming a victim of a crime. Houston Area Survey, Rice Kinder Institute, May 2018

Complete Communities	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Houston-Woodlands-Sugar Land Unemployment Rate	5.4	4.7	4.7	N/A
Bike/Hike Mowing Cycle (average number of days)	19.0	21.0	18.6	21.0
Percent of Anti-Gang Program Youth Who Reoffend	18%	10%	4%	10%
Number of Chronically Homeless Housed	1,018	720	720	720
Clean Rivers Sites Monitored	1,197	1,197	1,197	1,197
Air Quality Inspections within 24 Hours of Complaint	100%	100%	98%	100%

Sound Financial Management	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
General Fund Balance % of Expenditures	13.3%	6.8%	9.3%	9.2%
General Fund Surplus or (Deficit)	$32M	($70M)	$6M	($84M)
General Fund Expenditures Budget vs Actual Utilization	101%	98%	147%	98%
General Fund Revenues Budget vs Actual Utilization	102%	98%	142%	98%
General Fund Expenditures Per Capita	$882	$1,283	$1,283	$888
General Fund Revenues Per Capita	$1,024	$1,405	$1,438	$1,019
Pension Payments as a % of Expenditures	9.3%	23.9%	22.4%	5.9%
Pension Payments Per Capita	$169	$565	$525	$116

**Note: The Sound Financial Management table includes the one-time Pension Obligation Bonds in FY2018, which resulted in a significant variance from FY2018 to FY2019.*

See Appendix section page XV - 17 - for Definitions of Performance Measures.

Table I
EXPENDITURE SUMMARY BY DEPARTMENT

	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Public Safety				
Fire Department				
General Fund	504,629,194	495,171,980	495,171,980	**503,459,709**
Houston Emergency Center				
General Fund	10,248,045	9,762,358	9,762,358	**9,762,358**
Special Revenue Fund(s)	25,204,691	27,773,163	27,773,163	**28,431,855**
Total Houston Emergency Center	**35,452,736**	**37,535,521**	**37,535,521**	**38,194,213**
Municipal Courts Department				
General Fund	27,492,094	30,335,074	30,335,074	**29,992,258**
Special Revenue Fund(s)	2,621,415	3,346,097	2,666,860	**3,043,089**
Total Municipal Courts Department	**30,113,509**	**33,681,171**	**33,001,934**	**33,035,347**
Police Department				
General Fund	826,715,848	1,585,281,336	1,585,281,336	**871,261,633**
Special Revenue Fund(s)	33,664,268	38,622,502	36,385,473	**35,092,969**
Total Police Department	**860,380,116**	**1,623,903,838**	**1,621,666,809**	**906,354,602**
Total Public Safety	**1,430,575,555**	**2,190,292,510**	**2,187,376,244**	**1,481,043,871**
Development & Maintenance Services				
General Services				
General Fund	39,714,534	42,002,084	42,002,084	**43,058,351**
Special Revenue Fund(s)	14,623,840	20,722,628	20,722,628	**19,225,803**
Total General Services	**54,338,374**	**62,724,712**	**62,724,712**	**62,284,154**
Houston Public Works				
Enterprise Fund(s)	1,719,921,518	1,936,284,669	1,885,497,142	**1,973,216,000**
General Fund	30,618,196	29,659,748	29,659,748	**29,224,344**
Special Revenue Fund(s)	78,412,439	99,694,527	99,269,826	**94,639,900**
Total Houston Public Works	**1,828,952,153**	**2,065,638,944**	**2,014,426,716**	**2,097,080,244**
Planning & Development				
General Fund	3,988,733	3,644,907	3,644,907	**4,218,274**
Special Revenue Fund(s)	5,288,252	6,870,018	6,635,996	**8,252,336**
Total Planning & Development	**9,276,985**	**10,514,925**	**10,280,903**	**12,470,610**
Solid Waste Management				
General Fund	84,111,430	80,490,435	80,490,435	**80,257,053**
Special Revenue Fund(s)	3,805,204	4,366,543	4,366,543	**5,282,603**
Total Solid Waste Management	**87,916,634**	**84,856,978**	**84,856,978**	**85,539,656**
Total Development & Maintenance Services	**1,980,484,146**	**2,223,735,559**	**2,172,289,309**	**2,257,374,664**
Human & Cultural Services				
Convention & Entertainment				
Enterprise Fund(s)	97,697,173	97,603,989	97,603,989	**102,530,472**
Department of Neighborhoods				
General Fund	11,143,083	11,358,154	11,358,154	**11,255,702**
Housing & Community Development				
General Fund	519,857	500,583	500,583	**502,952**
Houston Health Department				
General Fund	65,630,984	66,093,374	66,093,374	**56,041,317**
Special Revenue Fund(s)	30,252,618	41,179,424	33,691,258	**42,939,464**
Total Houston Health Department	**95,883,602**	**107,272,798**	**99,784,632**	**98,980,781**
Library				
General Fund	41,532,238	40,692,697	40,692,697	**41,268,100**
Special Revenue Fund(s)	122,291	236,600	236,600	**167,600**
Total Library	**41,654,529**	**40,929,297**	**40,929,297**	**41,435,700**

Table I
EXPENDITURE SUMMARY BY DEPARTMENT

	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Parks and Recreation				
General Fund	72,462,029	74,563,111	74,563,111	**76,167,432**
Special Revenue Fund(s)	10,048,112	13,966,403	13,380,258	**14,154,590**
Total Parks and Recreation	**82,510,141**	**88,529,514**	**87,943,369**	**90,322,022**
Total Human & Cultural Services	**329,408,385**	**346,194,335**	**338,120,024**	**345,027,629**
Administrative Services				
Administration and Regulatory Affairs				
General Fund	29,369,258	28,179,149	28,179,149	**29,139,365**
Special Revenue Fund(s)	32,506,767	34,261,967	31,763,694	**35,103,267**
Total Administration and Regulatory Affairs	**61,876,025**	**62,441,116**	**59,942,843**	**64,242,632**
City Controller				
General Fund	8,175,149	8,613,090	8,613,090	**8,577,980**
City Council				
General Fund	10,728,090	10,893,058	10,893,058	**10,054,519**
City Secretary				
General Fund	708,114	909,531	909,531	**929,400**
Finance Department				
General Fund	17,281,456	19,052,541	19,052,541	**18,726,047**
Houston Information Technology Services				
General Fund	21,390,586	17,229,888	17,229,888	**17,619,784**
Human Resources				
General Fund	2,980,887	3,188,838	3,188,838	**2,720,150**
Legal				
General Fund	15,077,774	16,083,850	16,083,850	**15,999,495**
Mayor's Office				
General Fund	7,647,576	7,458,094	7,458,094	**7,211,369**
Special Revenue Fund(s)	23,466,263	23,466,757	23,275,358	**24,402,213**
Total Mayor's Office	**31,113,839**	**30,924,851**	**30,733,452**	**31,613,582**
Office of Business Opportunity				
General Fund	2,915,203	3,332,335	3,332,335	**3,647,655**
Special Revenue Fund(s)	711,501	876,861	876,861	**1,325,238**
Total Office of Business Opportunity	**3,626,704**	**4,209,196**	**4,209,196**	**4,972,893**
Total Administrative Services	**172,958,624**	**173,545,959**	**170,856,287**	**175,456,482**
Other				
General Debt Service				
General Fund	293,155,978	350,524,000	350,524,000	**392,745,000**
General Government				
General Fund	191,216,855	370,913,685	370,913,685	**215,298,886**
Houston Airport System				
Enterprise Fund(s)	452,866,965	509,479,717	509,479,717	**519,158,604**
Total Other	**937,239,798**	**1,230,917,402**	**1,230,917,402**	**1,127,202,490**
Grand Total Expenditures	**4,850,666,508**	**6,164,685,765**	**6,099,559,266**	**5,386,105,136**

Totals include General, Special and Enterprise Funds. Totals do not include Service Chargeback and Internal Service Funds.

TABLE II
CITYWIDE REVENUE SUMMARY

Listed below are the resources for all City funds by category. All City funds include General, Special, and Enterprise excluding interfund transfers. The largest revenue source for the City is general property taxes, which are projected to increase by approximately 2.47%. The second largest source of revenues is collection from the City's Combined Utility System for water and sewer charges, which are projected to increase by approximately 2.97%. Together these two sources account for approximately 52.53% of all City revenues. Additionally, the City of Houston issued one-time Pension Obligation Bonds in FY2018, which resulted in a significant variance from FY2018 to FY2019.

CITYWIDE REVENUE BY SUMMARY
($ in Millions)

Revenue Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget	FY2019 vs FY2018	% of Total
General Property Taxes	1,154	1,158	1,172	1,201	2.47%	27.31%
Water & Sewer	1,052	1,087	1,077	1,109	2.97%	25.22%
Sales Taxes	632	627	655	658	0.46%	14.96%
Aviation	493	496	496	505	1.81%	11.48%
Charges for Services	231	236	227	225	-0.88%	5.12%
Franchise Fees	195	184	187	181	-3.21%	4.12%
Intergovernmental	155	150	156	142	-8.97%	3.23%
Licenses and Permits	120	115	113	113	0.00%	2.57%
Other Tax	100	102	102	107	4.90%	2.43%
Other	104	982	1,060	71	-93.3%	1.61%
Fines and Forfeits	39	38	35	38	8.57%	0.86%
Interest Income	24	25	28	29	3.57%	0.66%
Industrial Assessment	19	18	19	19	0.00%	0.43%
Total Revenue	**4,318**	**5,218**	**5,327**	**4,398**	**-17.44%**	**100.00%**

Total may reflect slight variances due to rounding

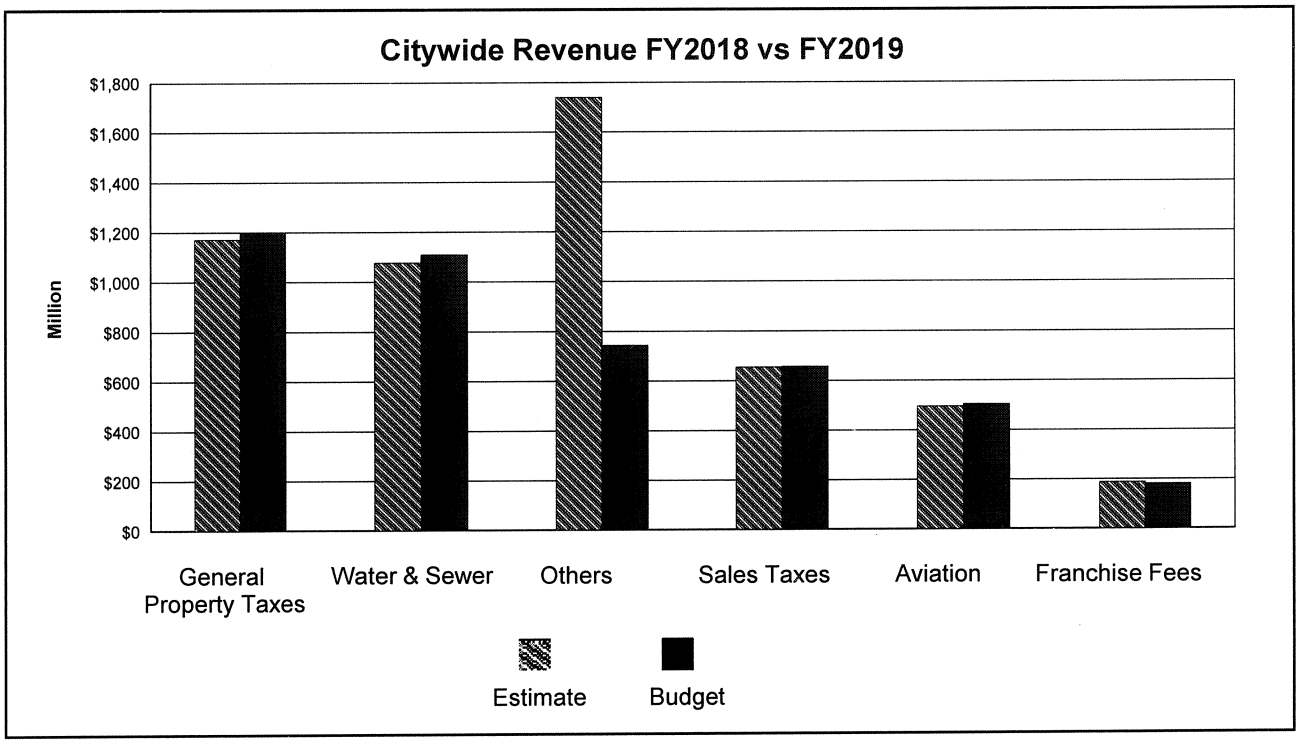


TABLE III
CITYWIDE EXPENDITURE SUMMARY

Listed below are the expenditures for all City funds by category. All City funds include General, Special, and Enterprise excluding interfund transfers between those funds. Totals do not include Service Chargeback and Internal Service Funds. Personnel services, accounting for less than 50%, is the largest expenditure category projected at 45.21%. The second largest City expenditure is on payment of principal and interest on long-term debt, which is 30.97% of total expenditures. Together these two categories account for approximately 76.18% of all City expenditures. Additionally, the City of Houston issued one-time Pension Obligation Bonds in FY2018, which resulted in a significant variance from FY2018 to FY2019.

CITYWIDE EXPENDITURE BY CATEGORY
($ in Millions)

Expenditure Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget	FY2019 vs FY2018	% of Total
Personnel Services	1,976	2,995	2,979	2,101	-29.5%	45.21%
Debt Service and Other Uses	1,251	1,391	1,411	1,439	1.98%	30.97%
Other Services and Charges	789	872	858	889	3.61%	19.13%
Supplies	103	118	112	117	4.46%	2.52%
Equipment	52	53	22	84	281.8%	1.80%
Non-Capital Equipment	9	14	12	17	41.67%	0.37%
Total Expenditure	**4,180**	**5,443**	**5,394**	**4,647**	**-13.85%**	**100.00%**

Total may reflect slight variances due to rounding.

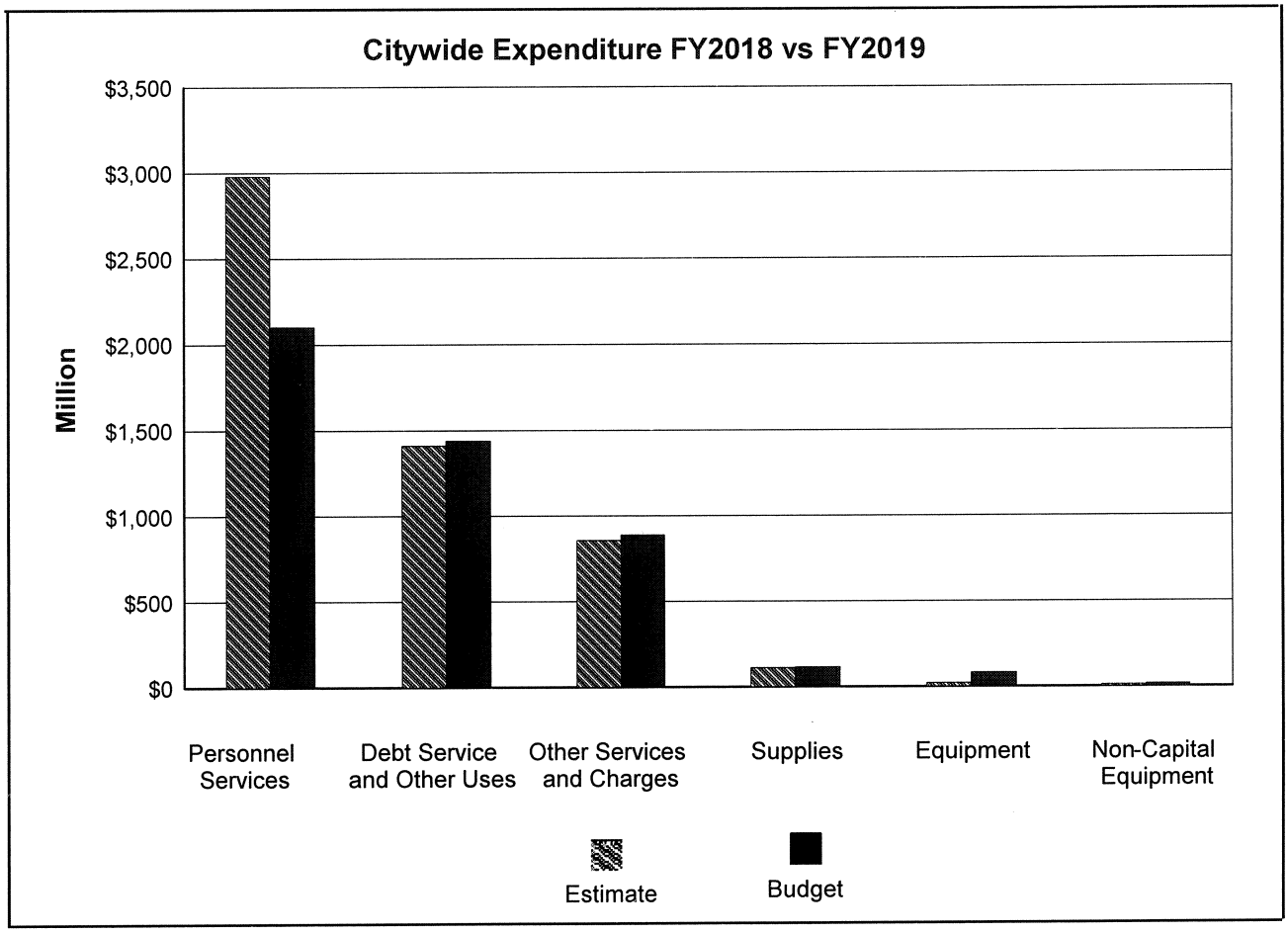


TABLE IV
CITYWIDE PERSONNEL SUMMARY

Fund / Business Area	Full-Time Equivalents (FTEs)				Overtime FTEs		
	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget	FY2017 Actual	FY2018 Current Budget	FY2019 Budget
GENERAL FUND							
Public Safety							
Fire/Cadets	106.0	61.4	46.0	93.0	0.0	0.0	0.0
Fire/Civilian	109.1	109.8	106.2	108.2	0.5	0.5	0.6
Fire/Classified	4,054.2	4,119.3	4,026.6	4,005.0	177.4	117.3	175.9
Municipal Courts Department	278.4	280.2	277.6	271.6	0.0	0.0	0.0
Police/Cadets	176.2	161.5	150.2	186.8	0.0	0.0	0.0
Police/Civilian	1,107.3	1,129.2	1,026.0	975.6	34.4	5.0	10.0
Police/Classified	5,081.0	5,120.0	5,120.3	5,155.4	188.7	36.1	84.0
Total Public Safety	**10,912.2**	**10,981.4**	**10,752.9**	**10,795.6**	**401.0**	**158.9**	**270.5**
Development & Maintenance Services							
General Services	129.7	134.1	134.1	159.0	5.4	4.2	5.2
Houston Public Works	13.6	14.7	14.7	8.7	0.2	0.2	0.1
Planning & Development	32.3	32.5	25.0	29.3	0.0	8.0	0.0
Solid Waste Management	439.6	428.7	428.7	432.3	86.4	37.5	38.2
Total Development & Maintenance Services	**615.2**	**610.0**	**602.5**	**629.3**	**92.0**	**49.9**	**43.5**
Human & Cultural Services							
Housing & Community Development	0.7	0.5	0.5	0.5	0.0	0.0	0.0
Houston Health Department	443.3	434.7	423.9	402.6	4.3	3.2	2.5
Library	466.1	467.9	467.9	467.5	0.0	0.6	0.0
Neighborhoods	103.1	108.8	108.8	110.1	0.8	0.7	0.4
Parks & Recreation	680.3	696.8	696.8	704.0	13.2	5.1	6.8
Total Human & Cultural Services	**1,693.5**	**1,708.7**	**1,697.9**	**1,684.7**	**18.3**	**9.6**	**9.7**
Administrative Services							
Administration and Regulatory Affairs	207.5	196.2	196.2	191.0	1.3	1.4	1.1
City Controller	57.8	64.5	64.5	60.6	0.0	0.0	0.0
City Council	76.2	77.5	77.5	82.7	0.9	0.0	0.0
City Secretary	8.9	12.0	11.0	10.0	0.0	0.0	0.0
Finance Department	102.2	110.7	108.2	110.8	0.0	0.0	0.0
Houston Information Technology Services	143.1	108.3	104.6	108.6	2.2	1.1	1.8
Human Resources	27.0	27.5	27.5	21.5	0.0	0.0	0.0
Legal	114.0	116.6	116.6	115.6	0.0	0.0	0.0
Mayor's Office	46.2	44.7	44.7	42.2	0.4	0.0	0.0
Office of Business Opportunity	27.7	29.5	29.5	35.0	0.0	0.0	0.0
Total Administrative Services	**810.6**	**787.5**	**780.3**	**778.0**	**4.8**	**2.5**	**2.9**
Total GENERAL FUND	**14,031.5**	**14,087.6**	**13,833.6**	**13,887.6**	**516.1**	**220.9**	**326.6**

TABLE IV
CITYWIDE PERSONNEL SUMMARY

Fund / Business Area	Full-Time Equivalents (FTEs)				Overtime FTEs		
	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget	FY2017 Actual	FY2018 Current Budget	FY2019 Budget
ENTERPRISE FUNDS							
Aviation	1,151.9	1,199.8	1,099.7	1,164.8	61.2	55.1	46.8
HPW - Public Utilities-Water & Sewer	2,102.6	2,225.4	2,123.8	2,217.8	152.1	123.5	125.9
Total Enterprise Funds	**3,254.5**	**3,425.2**	**3,223.5**	**3,382.6**	**213.3**	**178.6**	**172.7**
SPECIAL REVENUE FUNDS							
ARA - BARC Special Revenue	103.2	119.6	106.9	115.0	0.0	0.1	0.1
ARA - Parking Management	69.5	74.0	64.8	81.0	1.9	0.9	0.9
GSD - Maintenance Renewal and Replacement	60.3	74.8	74.8	77.6	2.9	3.8	3.7
HEC - Houston Emergency Center	230.5	251.3	251.3	264.0	12.7	10.8	11.6
HHD - Essential Public Health Services Fund	126.6	201.7	137.5	212.9	0.0	0.0	4.3
HHD - Health Special Revenue	22.8	26.1	24.2	28.4	0.2	0.0	0.0
HHD - Special Waste	40.0	45.4	40.7	54.9	1.6	0.6	1.4
HHD - Swimming Pool Safety	12.5	12.0	12.0	13.6	0.2	1.5	2.0
HPD - Asset Forfeiture/Civilians	0.0	0.0	0.0	0.0	0.2	0.0	0.0
HPD - Asset Forfeiture/Classified	0.0	0.0	0.0	0.0	25.2	30.6	39.5
HPD - Auto Dealers/Civilians	6.2	9.0	8.0	10.0	0.3	0.2	0.2
HPD - Auto Dealers/Classified	21.3	23.0	22.0	22.0	4.6	2.3	3.2
HPD - Forensic Transition Special/Civilians	29.3	17.0	17.3	15.0	0.2	1.5	1.1
HPD - Forensic Transition Special/Classified	28.4	11.0	11.0	8.0	1.9	2.0	0.5
HPD - Special Services/Civilians	2.0	2.0	2.0	2.0	1.0	0.7	0.8
HPD - Special Services/Classified	0.0	0.0	0.0	0.0	62.4	56.9	40.2
HPW - Building Inspection	577.2	611.5	583.5	599.8	38.9	33.4	44.6
HPW - Dedicated Drainage & Street Renewal	474.5	501.2	481.1	501.6	42.1	25.4	26.2
HPW - Houston TranStar	8.1	9.0	7.5	10.0	0.0	0.0	0.0
HPW - Stormwater Utility	327.8	345.7	331.0	349.6	20.1	20.7	17.9
MCD - Juvenile Case Manager Fee	20.1	22.0	15.3	17.5	0.0	0.0	0.0
MCD - Municipal Courts Technology Fee Fund	0.9	1.0	0.9	1.0	0.0	0.0	0.0
MYR - Cable Television	18.5	19.0	16.5	19.0	0.4	0.4	0.0
MYR - Tourism Promotion Special Rev Fund	23.8	23.5	23.5	23.5	1.0	0.5	0.8
OBO - Contractor Responsibility Fund	2.0	2.0	2.0	2.0	0.0	0.0	0.0
PD - Planning & Development Special Revenue	42.4	47.5	45.5	53.5	0.0	0.0	0.0
PRD - Bayou Greenway 2020	10.1	17.0	16.3	18.0	0.9	0.0	0.0
PRD - Maintenance Renewal and Replacement	13.1	17.0	17.0	17.0	0.1	0.0	0.1
PRD - Parks Golf Special	70.7	81.5	74.5	64.5	2.8	2.4	2.3
PRD - Parks Special Revenue	10.0	15.5	15.5	15.5	0.0	0.0	0.0
SWD - Recycling Revenue Fund	4.0	4.0	3.1	5.0	0.1	0.0	0.1
Total Special Revenue Funds	**2,355.8**	**2,584.3**	**2,405.7**	**2,601.9**	**221.7**	**194.7**	**201.5**
Total General, Enterprise and Special Fund	**19,641.8**	**20,097.1**	**19,462.8**	**19,872.1**	**951.1**	**594.2**	**700.8**

TABLE IV
CITYWIDE PERSONNEL SUMMARY

Fund / Business Area	Full-Time Equivalents (FTEs)				Overtime FTEs		
	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget	FY2017 Actual	FY2018 Current Budget	FY2019 Budget
INTERNAL SVC./SERVICE CHARGEBACK							
ARA - Property and Casualty	5.0	5.0	5.0	5.0	0.0	5.0	0.0
FIN - Central Svc Revolving	41.2	61.3	54.7	60.4	0.0	0.0	0.0
FMD - Fleet Management	367.0	387.2	380.8	387.3	32.7	18.9	35.3
GSD - Central Svc Revolving	1.0	1.0	1.0	1.0	0.0	0.0	0.0
GSD - In-House Renovation	27.9	29.0	28.6	32.0	0.2	0.3	0.3
GSD - Project Cost Recovery	34.1	36.2	36.2	36.2	0.0	0.0	0.0
HITS - Central Svc Revolving	50.0	99.7	90.0	96.8	0.0	0.0	0.0
HPW - Project Cost Recovery	308.4	349.0	305.9	341.4	2.4	3.6	2.4
HR - Central Svc Revolving	149.9	157.0	154.5	172.0	0.0	0.0	0.0
HR - Health Benefits	47.7	50.8	44.1	50.5	0.0	0.0	0.0
HR - Workers' Compensation	27.5	31.5	31.5	56.0	0.0	0.0	0.5
LGL - Property and Casualty	51.6	54.0	49.5	54.0	0.0	0.0	0.0
LGL - Workers' Compensation	2.0	2.0	2.0	2.0	0.0	0.0	0.0
PD - Central Svc Revolving	7.5	11.5	10.5	11.5	0.0	0.0	0.0
Total Internal Svc./Service Chargeback	**1,120.8**	**1,275.2**	**1,194.3**	**1,306.1**	**35.3**	**27.8**	**38.5**
Total FTEs	**20,762.6**	**21,372.3**	**20,657.1**	**21,178.2**	**986.4**	**622.0**	**739.3**

SUPPLEMENTARY INFORMATION

Guide to Read the FY2019 Operating Budget ..... I - 2

Authority ..... I - 6

Brief Description of the Funds Used in Budget Process ..... I - 7

Significant Budgetary Policies ..... I - 14

Financial Policies ..... I - 16

Operating Budget Process ..... I - 31

Houston At A Glance ..... I - 35

Houston Interactive ..... I - 40

GUIDE TO READING THE OPERATING BUDGET

This section explains the format and contents of the FY2019 Budget document. The major sections of the budget are described below.

THE MAYOR'S BUDGET MESSAGE

The Mayor's budget message to the City Council outlines the priorities upon which the FY2019 Budget was prepared. Service highlights and significant changes are discussed.

SUPPLEMENTARY INFORMATION

This section provides a City of Houston fact sheet with leading economic indicators, the authorization for the budget, and a detailed discussion of the budget methodology. An economic forecast, overview of the budget, overview of funds, and financial and budgetary policies are also presented. Summary information for all funds is presented by department.

GENERAL FUND

This section includes a fund summary, a General Fund resources summary, and a General Fund expenditure summary. These summaries are followed by General Fund departmental operating budgets.

The General Fund departments are grouped by function. The functions and their component departments are as follows:

PUBLIC SAFETY AND JUSTICE

- Fire
- Houston Emergency Center
- Municipal Courts
- Police

DEVELOPMENT AND MAINTENANCE SERVICES

- General Services
- Planning and Development
- Houston Public Works
- Solid Waste Management

HUMAN AND CULTURAL SERVICES

- Department of Neighborhoods
- Housing and Community Development
- Houston Health Department
- Library
- Parks and Recreation

ADMINISTRATIVE SERVICES

- Administration and Regulatory Affairs
- City Controller
- City Council
- City Secretary
- Finance
- Houston Information Technology Services
- Human Resources
- Legal
- Mayor's Office
- Office of Business Opportunity

GENERAL GOVERNMENT

GENERAL FUND DEBT SERVICE

A brief departmental narrative outlines the department's responsibilities, budget, and service level. A departmental organization chart shows divisions and/or programs with staffing and expenditure levels.

Also included is a graph that presents a nine-year departmental expenditure history and the adopted budget. Within a departmental summary, related totals may vary slightly due to rounding.

- Department/Budget Summary

  This form includes summaries of expenditures, revenues, and staffing levels for the FY2017 Actual, FY2018 Budget, FY2018 Estimate, FY2019 Budget and FY2019 highlights of services or new programs. The FY2018 Estimate (FY2018 Projected) is based on the March 2018 Monthly Financial Report (MoFR) for General, Enterprise, Special Revenue, and Internal Service Funds.

- Programs by Department

  This form summarizes departmental program objectives, expenditures, staffing levels, and performance measures for the FY2017 Actual, FY2018 Estimate, and FY2019 Budget.

- Department Revenue Summary

  This form provides departmental revenue information by revenue source for the FY2017 Actual, FY2018 Budget, FY2018 Estimate and FY2019 Budget.

ENTERPRISE FUNDS

The City of Houston has three Enterprise Fund operations: Aviation, Convention and Entertainment Facilities and the Combined Utility System. These funds have the same budget presentation as described for General Fund departments, with the exception of the Fund Summary that follows the departmental narrative. Aviation's Airport Capital Outlay Fund and Combined Utility System's Water and Sewer System Operating Fund are separate funds for the purchase of capital outlay items. The Combined Utility System Water and Sewer Operating Fund pay the debt service, in addition to making operating transfers to the Combined Utility System General Purpose Fund. The fund is used for capital outlays, discretionary payments, transfers to Storm Water, and other permissible activities. In general, the Fund Summary includes the following items for the FY2018 Budget, the FY2018 Estimate, and the FY2019 Budget:

- Beginning fund balance/equity
- Current and projected revenues
- Current and projected expenditures
- Planned ending fund balance
- Fund balance distribution, where appropriate

SPECIAL REVENUE FUNDS

Special Revenue Funds are established to account for the proceeds of specific revenue sources, which are restricted to expenditures for specified purposes. In FY2019, the Special Revenue Funds include the following:

- Asset Forfeiture
- Auto Dealers
- BARC Special Revenue Fund
- Bayou Greenway 2020 Fund
- Building Inspection Special Fund
- Cable Television Special Fund
- Child Safety Fund
- Contractor Responsibility Fund
- Dedicated Drainage and Street Renewal Fund (DDSRF)
- Digital Houston
- Essential Public Health Services Fund
- Forensic Transition Special Fund
- Health Special Revenue Fund
- Historic Preservation Fund
- Houston Emergency Center
- Houston TranStar Center
- Juvenile Case Manager Fee Fund
- Laboratory Operations and Maintenance Fund
- Maintenance Renewal and Replacement Fund
- Municipal Court Building Security Fund
- Municipal Court Technology Fee Fund
- Parking Management
- Parks Golf Special Revenue
- Parks Special Fund
- Planning and Development Special Revenue Fund
- Police Special Services
- Recycling Revenue Fund
- Special Waste Fund
- Storm Water
- Swimming Pool Safety Fund
- Tourism Promotion Special Revenue Fund

INTERNAL SERVICE FUNDS

Internal Service Funds are established for the purpose of providing services to City departments on a cost-reimbursement basis. Services provided by personnel in this fund type are charged to the department receiving the services. The Internal Service Funds section includes the following operations in FY2019:

- Health Benefits
- Long-Term Disability

The presentation format for the Internal Service Funds is identical to the Enterprise Funds.

CAPITAL AND EQUIPMENT

The Capital and Capital Improvement Plan Program has its own budget cycle. A 5-year plan is adopted by City Council annually detailing planned appropriations. After adoption of the plan the outlined programs are presented to City Council for appropriation separately.

SERVICE CHARGEBACK FUNDS

Service Chargeback Funds, previously known as Revolving Funds, are also established to provide services on a cost-reimbursement basis and as an administrative convenience. In these funds, supplies and services are delivered or acquired on behalf of a department, which is charged back for its portion of the expense. Unlike Internal Service Funds, Service Chargeback Funds have a zero balance at year end – the revenues received by these funds from the departments they provide services to are equal to the amount of these funds' expenditures. For example, the Central Services Revolving Fund pays the electrical bills for departments and is then reimbursed. This procedure also allows for the accurate allocation of costs by departments and funds that use the modified accrual basis of accounting. These funds are sub-funds of the General Fund. The format for the Service Chargeback Funds is identical to the Enterprise Funds.

The Service Chargeback Funds section includes the following operations in FY2019:

- In-House Renovation
- Fleet Management
- Property and Casualty
- Workers' Compensation
- Central Services
- Project Cost Recovery

DEBT SERVICE FUNDS

This section consists of a narrative explaining the purpose of these funds, highlights of the FY2019 Budget, the reserve policy, and Fund Summary tables. In addition, this section includes the Annual Financing Plan (AFP), which outlines the proposed schedule for various debt issuances in the upcoming fiscal year.

APPENDICES

This section includes the glossary, which defines key budget terms as well as revenue and expenditure line item details for the General Fund. These include line item details for the FY2017 Actual, FY2018 Budget, FY2018 Estimate and FY2019 Budget.

Also included are schedules for revenue supported debt service, Non-Major Special Revenue Funds, Budget Summary by Fund, as well as a summary of the FY2019 City Council actions and FY2019 Budget Ordinance. A departmental cross reference is included in the appendices. This is an alphabetical listing by department, of all funds and where they are located in the FY2019 Operating Budget, by section, and page number.

AUTHORITY

The City of Houston's Operating Budget is proposed and approved in accordance with state law, the City Charter, and the City Code of Ordinances.

- The Mayor submits the Operating Budget and the Capital Improvement Plan (CIP) to the City Council for approval. Together the Operating Budget and Capital Improvement Plan include the following features:
  - Revenues, expenditures, and fund balances for FY2017 Actual, FY2018 Estimate, and the proposed budget for FY2019,
  - All City funds over which the City Council has discretionary approval authority,
  - All projects for which appropriations will be made in the subsequent fiscal year, and
  - All outstanding obligations and indebtedness of the City.
- The City Council then reviews the Operating Budget and Capital Improvement Plan under the following actions:
  - Calls, publicizes, and conducts public hearings on the Operating Budget and CIP,
  - Proposes and approves recommended changes to the Operating Budget and CIP, and
  - Considers a separate ordinance, which approves the Operating Budget, a motion which adopts the Capital Improvement Plan, and ordinances which appropriate funds for approved budgetary purposes and projects.
- After the City Controller certifies that funds are available for all appropriations; the Council is presented with an appropriation ordinance.

Prior to the first day of the fiscal year, the City Council is authorized by the City Charter to adopt an ordinance appropriating funds to support the operations of City government. The ordinance usually appropriates most of the proposed budget. The level of appropriation will vary by fund, given the fiscal condition of the fund. This appropriation serves as an interim spending plan authorization until the General Appropriation Ordinance is considered by City Council. At the time of General Appropriation, most of the property tax revenue has been received and the City Controller is able to certify that funds are available for the entire budget.

BRIEF DESCRIPTION OF THE FUNDS USED IN BUDGET PROCESS

The City of Houston's financial management and accounting structure encompasses the ongoing operations and capital programs of twenty-three General Fund departments plus General Government and General Fund Debt Service, approximately forty-eight separate funds, and numerous independent entities or operations for which the City acts as trustee.

Governmental Funds

General revenues (i.e., property taxes, sales tax, franchise fees, municipal court fines, etc.) are budgeted and received in the General Fund for the support of most basic City services. Operations and services for public safety, financial services, libraries, solid waste management, health, most parks and recreation services, street traffic control, esplanade mowing and citywide administration are included in the General Fund.

Enterprise Funds

Three of the City's operating departments operate similar to private enterprises. Their operations and long-term debt are covered entirely by user fees or dedicated revenue sources.

The Public Utilities - Water and Sewer Fund is managed by the Combined Utility System. All maintenance, operation, reserve, and debt service requirements for Public Utilities are accounted for as an Enterprise Fund in the Houston Public Works. Capital equipment expenses for water and sewer services are recorded in the Public Utilities - Capital Outlay Fund. All capital outlay expenses for the Houston Airport System are budgeted in the Houston Airport System Capital Outlay Fund in full compliance with bond ordinances. Budgets covering maintenance and operations, reserves, and debt service for each of these funds are presented in the budget.

- Houston Airport System Revenue Fund
- Houston Airport System Capital Outlay Fund
- Combined Utility System
- Convention and Entertainment Facilities

Special Revenue Funds

The proceeds of dedicated revenue sources are budgeted and received in several Special Revenue Funds. The following describes the City's Special Revenue Funds:

- Asset Forfeiture Fund. The City receives forfeited funds resulting from the Houston Police Departments (HPD)'s role in drug-related seizures. This fund provides resources beyond HPD's General Fund budget for crime enforcement. Specifically, this fund is used to address the drug problem in a manner consistent with the department's Comprehensive Narcotics Plan. This fund is administered by the Houston Police Department.

- Auto Dealers Special Revenue Fund. This fund is budgeted to collect the license fees paid by tow truck drivers and various automotive sales, repair, storage and salvage dealers to finance a portion of the Houston Police Department's enforcement efforts regarding privately owned storage lots. In addition, the Houston Police Department is tasked with the disposal of abandoned vehicles which includes collection of notification fees, city release fees, auction fees, and overages collection. This fund is administered by the Houston Police Department.

- BARC Special Revenue Fund. BARC (Bureau of Animal Regulation and Care) is authorized to receive funds from any source for the purpose of supporting the maintenance and operation of the

City's animal shelter facilities and programs. This fund is administered by the Administration and Regulatory Affairs Department.

- Bayou Greenway 2020 Fund. The fund was created to manage the Houston Parks and Recreation Department (HPARD)'s maintenance of the White Oak Bayou Trail based upon the Bayou Greenways 2020 initiative agreement entered into between the City of Houston and the Houston Parks Board, Inc. in December 2013. This fund is administered by the Houston Parks and Recreation Department.

- Building Inspection Special Fund. This fund includes all construction and building permit revenues and expenditures for inspections and permitting activities. Outdoor sign license fees are received in this fund for enforcement of the City's sign ordinance. This fund is administered by the Houston Public Works Department.

- Cable Television Special Fund. This fund, under certain cable television franchise agreements with the City, receives contributions on a subscriber basis. This fund is used for public access cable television programming and related costs. This fund is administered by the Mayor's Office.

- Child Safety Fund. This fund is used to account for monies received for public, parochial and private school crossing guard programs. Revenues to the fund come from an assessment of Municipal Court fees on non-criminal municipal violations and a portion of each vehicle registration authorized by Harris County. This fund is administered by the Houston Police Department.

- Contractor Responsibility Fund. This fund is governed by Executive Order 1-7. Funds are collected through the implementation of the Pay or Play Program. The revenue collected in the Contractor Responsibility Fund is used to offset the cost of uninsured citizens in the Houston and Harris County area. This fund is administered by the Office of Business Opportunity.

- Dedicated Drainage and Street Renewal Fund (DDSRF). The fund was established in FY2012. The DDSRF provides a dedicated, pay-as-you-go fund for enhancement, improvement and ongoing renewal of Houston's drainage and streets, as well as traffic control operations. This fund is administered by the Houston Public Works Department.

- Digital Houston Fund. This fund is used by the City of Houston to build a citywide wireless broadband Wi-Fi mesh network that will provide affordable high-speed internet access for residents and visitors to Houston; thus creating a digital future for Houstonians through a digital literacy effort in support of achieving Houston's educational workforce and educational goals. This fund was closed in fiscal year 2017. This fund is administered by the Houston Public Library Department.

- Essential Public Health Services Fund. This fund was created for the purpose of offsetting costs associated with the administration of Medicaid Transformation Waiver projects and to perform other essential public health services as defined by Chapter 121 of the Texas Health and Safety Code. This fund is administered by the Houston Health Department.

- Forensic Transition Special Fund. This fund was created for the transition of forensic services from the Houston Police Department to the independent Houston Forensic Science Local Government Corporation (LGC). Forensic examination covers multiple scientific disciplines to include: Biology/Serology, Controlled Substances, Firearms, Toxicology, Computer Forensics, Crime Scene Unit, Audio – Video and Latent Prints. This fund is administered by the Houston Police Department.

- Health Special Revenue Fund. This fund includes several programs that are supported by ordinances including ambulance permits, food and drug, vital statistics, international travel immunizations, Geriatric Dental Program and specific public health purposes. This fund is administered by the Houston Health Department.

- Historic Preservation Fund. The fund was established in FY2010 to utilize funds set aside from the sale of historic fire stations by the City in FY2009. This fund is used to promote historic preservation programs. It utilizes the City funds as seed money to encourage private investment, attract grant funds, and support educational programs that will further preservation efforts in Houston. This fund also provides future funding for the maintenance needs of the historic Julia Ideson Building. This fund is administered by the Planning and Development Department and the Houston Public Library Department.

- Houston Emergency Center Fund. This fund consolidates the City's four separate emergency services (Police, Fire/EMS computer Aided Dispatch System, Radio System and Records Management Systems) into one state of the art facility. This fund is administered by the Houston Emergency Center Department.

- Houston TranStar Center Fund. This fund was established for the planning, design, operation and maintenance of transportation and emergency management operations within the greater Houston area. Funding is derived from revenue received from member agencies and is prorated based on occupancy and use of center facilities. This fund is administered by the Houston Public Works Department.

- Juvenile Case Manager Fee Fund. This fund was established FY2009.This fund includes expenditures for the salary, benefits, and operational costs related to the Juvenile Case Manager staff. Revenue is generated by the collection of a court fee for each paid conviction as allowed by State law. The mission of the Juvenile Case Manager Fee Fund is to partner with school districts within the City of Houston in an effort to increase school attendance and reduce truancy through early identification, assessment and prevention services, to enhance the accountability of students and families, and to limit a juvenile's exposure to the criminal justice system. This fund is administered by the Municipal Courts Department.

- Laboratory Operations and Maintenance Fund. This fund is solely designated for laboratory operations and maintenance for the retention of all revenue from laboratory fees. It pertains to Ordinance Amending Chapter 21 of the Code of Ordinance relating to laboratory fee. This fund is administered by the Houston Health Department.

- Maintenance Renewal and Replacement Fund (MRR). This fund is to provide funds needed to maintain and replace systems in buildings and assets as well as to protect the City of Houston's investments. This fund recognizes the shared responsibility of the City and its departments to maintain, upgrade, or replace building systems as they approach the end of their life cycle. This fund also addresses development and maintenance of the physical infrastructure of these facilities. This fund is administered, in partnership, by General Services Department and Parks and Recreation Department.

- Municipal Court Building Security Fund. This fund was established in FY1997. The fund includes all security related contractual expenditures and additional security enhancements for the courts. Revenue is generated by the collection of a court fee for each paid conviction as allowed by State law. This fund is administered by the Municipal Courts Department.

- Municipal Court Technology Fee Fund. This fund was established in FY2001. Revenue is generated by the collection of a court fee for each paid conviction as allowed by State law. The purpose of the fund is to finance technological enhancements for the Municipal Courts Department and maintain systems to operate in an efficient manner. This fund is administered by the Municipal Courts Department.

- Parking Management Fund. This fund is responsible for managing and providing on-street parking alternatives to the citizens in the Greater Houston area. This fund is administered by the Administration and Regulatory Affairs Department.

- Parks Golf Special Revenue Fund. This fund was created to receive the revenues derived from all golf facilities, whether operated by the City or private entities, including all related concession fee

revenues which are to be used exclusively for the maintenance, operation and improvement to any or all such golf courses. This fund is administered by the Parks and Recreation Department.

- Parks Special Revenue Fund. This fund accounts for revenue from revenue generating activities and certain expenditures related to the operations of Parks facilities. As well as supplementing programs, services, and activities offered within the department. This fund is administered by the Parks and Recreation Department.

- Planning and Development Special Revenue Fund. This fund was established in FY2016 to support development-related services such as: subdivision plat review, permit review and one half of the lot size/minimum building line program. This fund is administered by the Planning and Development Department.

- Police Special Services Fund. This fund is a collection of monies for restricted use. The activities include: joint police operations and undercover support services with outside law enforcement agencies, combatting Human Trafficking, and traffic control. This fund is administered by the Houston Police Department.

- Recycling Revenue Fund. This fund was created to allocate dedicated funds to be used for the expansion and implementation of the City's Recycling Programs. Efforts include citywide tree waste recycling, additional neighborhood depository sites, curbside recycling and increased education and outreach. These efforts allow the City to improve its current landfill diversion rate. This fund is administered by the Solid Waste Management Department.

- Special Waste Fund. The purpose of this fund is to prevent the infiltration of fats, oils, and grease into the sanitary sewer system, and to assure that the City's infrastructure and the health of the citizens are protected. All fees collected are expended only for the costs of permitting, inspecting, monitoring, controlling, educating and enforcing any violation pertaining to the management and disposal of the City-regulated waste. This fund is administered by the Houston Health Department.

- Storm Water Fund. This fund receives revenues from the Combined Utility System Fund and Dedicated Drainage and Street Renewal Fund. Funds are transferred to this fund to support storm water drainage operation and maintenance activities. The core purpose is to provide the best level of maintenance to the storm water infrastructure with the resources provided and to maintain flow of storm water free of debris and foreign objects that cause flooding. This fund is administered by the Houston Public Works Department.

- Swimming Pool Safety Fund. This fund receives proceeds from enforcing municipal, state and federal pool and spa safety standards. State and federal pool and safety standards apply to all pools and spas serving more than two dwellings; in accordance with the requirements, operators of pools and spas at apartment or condominium projects are required to obtain permits and to comply with the standards. The fees collected in pursuant of swimming pool and spa safety are used for the purposes of activities related to permitting, inspecting, monitoring, abating, controlling, educating and enforcement of municipal, state and federal standards. This fund is administered by the Houston Health Department.

- Tourism Promotion Special Revenue Fund. Previously known as Houston Civic Events Fund, this fund was created to promote tourism through management and coordination of the civic celebration program, city's art and cultural plan, promote business travel and hotel occupancy in the City of Houston as well as protocol services. This fund is administered by the Mayor's Office.

Internal Service Funds

Internal Service Funds were established for the purpose of providing services to the City departments on a cost-reimbursement basis. These funds are shown in the Internal Service Funds section of the budget document. Included are the following:

- Health Benefits Fund. This fund was created to account for the financial activity of the City's medical and health-related plans. Employee, retiree, and the City premium contributions are budgeted as revenues. Medical and dental expenses, some self-insured medical claims, life insurance premiums, payments to employees for dependent care reimbursement, and health benefits program administrative costs are budgeted as expenditures. This fund is administered by the Human Resources Department.

- Long-Term Disability (LTD) Fund. This fund is used to account for the long-term sick leave benefits for eligible City employees. The LTD Fund is funded solely by the City through premiums charged to the departments based on the number of employees covered by the plan. Such premiums cover the cost of all benefits (claims) to the employees and third party administrative fees. This fund is administered by the Human Resources Department.

Service Chargeback Funds

Service Chargeback Funds, previously known as Revolving Funds, are established to provide services to other City departments on a cost-reimbursement basis and are shown in the Service Chargeback Funds section. Included are the following:

- Central Services Revolving Fund. This fund provides goods and services to operating departments. The receiving department's budget is charged for the actual cost incurred by the Central Services Revolving Fund, with the revolving fund revenue account credited by the same amount. As an example, citywide temporary personnel costs are budgeted in this fund. This fund is administered by General Services Department, Houston Information Technology Service Department, Finance Department, Administrative and Regulatory Affairs Department, Planning & Development Department, Human Resource Department.

- In-House Renovation Fund. This fund is used to capture the costs associated with the renovation and reconstruction of fire stations, police substations, office build-outs, and other facilities. All costs are charged to the revolving fund in anticipation of billing a bond fund, General Fund or Community Development Block Grant (CDBG) fund for reimbursement. This fund is administered by the General Services Department.

- Fleet Management Fund. This fund is used to account for fleet maintenance for citywide departments. This fund is administered by the Fleet Management Department.

- Property and Casualty Fund. This fund records the transactions of the City's self-insurance program for lost and personnel action claims. Revenue is generated from premiums assessed to other funds; premiums are based on projected expenditures. This fund is administered by Administrative Regulatory Affairs Department which oversees the insurance function and Legal Department that oversees the claim portion.

- Workers' Compensation Fund. This fund was established to collect and report all costs of compliance to statutes related to Workers Compensation. The revenues are derived through charging the departments an administrative premium semi-monthly per employee plus all direct costs related to claim expenditures, which includes indemnity, medical and disability payments. This fund is administered by the Human Resources Department.

- Project Cost Recovery Fund. This fund is used to pay the costs of department employees who directly and indirectly work on Capital Improvement Plan (CIP) related projects. These costs are then recovered from the appropriate CIP project fund. This fund is administered by the General Service Department and Houston Public Works Department.

Equipment Acquisition Consolidated Fund

The Equipment Acquisition Consolidated Fund supports the acquisition of durable capital assets for all General Fund departments and selected Special Revenue Funds. Historically, funding has come from issuing Commercial Paper for the purchase of such capital assets. Funding continues to come from the issuance of Commercial Paper and other sources such as capital lease financing. This fund is administered by the Finance Department.

Debt Service Funds

General Obligation (GO) debt is secured by and payable from the receipts of an annual ad valorem tax levied, within legal limits, on taxable property within the City. The City has covenanted to assess, levy and collect an ad valorem tax in each calendar year, within applicable limitations, sufficient to pay the principal and interest on all outstanding obligations payable in such Tax Year. Such obligations include: (i) Public improvement bonds, (ii) Certificates of obligation, (iii) Certain obligations to fund a portion of the City's unfunded actuarial accrued liability to the City's pension programs, and (iv) General obligation on commercial paper notes.

The primary source of funds to make obligated payments is the General Fund, which annually transfers the legally required amount into the Debt Service Fund. The Debt Service Fund accumulates the resources necessary to pay the principal and interest on all outstanding obligations payable in that fiscal year. The Debt Service Fund makes payments for arbitrage rebate and administrative fees to administer the debt program.

The City's tax rate for Fiscal Year 2018 (Tax Year 2017) was $0.58421 (per $100 assessed valuation), which includes $0.16398 for debt service. This debt service tax rate is what determines the amount of funds that the General Fund is legally required to transfer into the Debt Service Fund.

Capital Project Funds

Funding for major capital improvement projects, regardless of funding source, is presented in the five-year Capital Improvement Plan (CIP). Debt service requirements are budgeted in the General Debt Service Fund or Enterprise Funds where applicable. Funding for each capital project, including site acquisition, engineering and design, construction and initial equipment purchases (including environmental and civic art) required to make a facility operational are included in the CIP. Primary funding sources for the CIP are as follows:

- Commercial paper notes and Public Improvement Bond proceeds,
- Revenue Bond proceeds (e.g., bonds supported by Combined Utility System fees, Houston Airport System revenues, Convention and Entertainment Facilities revenue/hotel occupancy tax),
- Operating funds or capital reserve funds (e.g., operating budget funds),
- Contributions from private or other public sources (e.g., local private developers, other local governments and authorities, and state or federal agencies) participating in the City-sponsored projects,
- Grants such as Community Development Block Grant (CDBG),
- Tax Increment Reinvestment Zones (TIRZ),

The Finance Department administers these funds.

Trust and Agency Funds

Comprehensive budgets for trust and agency funds are not included in the City's budget or the CIP due to City Council's limited authority to program expenditures.

Trust and Agency Funds are used to account for assets held by a government unit as trustee, or agent for the individuals, private organizations, other governmental units, and/or other funds. The City has created trust and agency funds for Tax Increment Reinvestment Zones (TIRZ) since FY1991. As development occurs in each zone, taxes generated by the increase in value attributable to those improvements, or "tax increment", are captured in separate funds set up for each TIRZ. TIRZ funds are then used to pay for approved project costs. Examples of typical costs include: infrastructure improvements in water, sanitary sewer and storm water systems, lighting, paving on public right-of-way, streetscaping, impact fees, and debt service on bonds sold for the same purpose. Contributions from other taxing jurisdictions participating in the TIRZ are collected by each respective jurisdiction and sent to the City for deposit in the TIRZ funds. The Mayor's Office of Economic Development/TIRZ administers the funds.

Other Financial Funds

Comprehensive budgets for certain entities are not included in the City's budget or the CIP due to the City Council's limited authority to program expenditures. They are included in the City's Comprehensive Annual Financial Report.

- Federal and state grants are accepted by the City and accounted for based upon each grant's respective fiscal period, which usually differs from that of the City (July 1 - June 30). If a grant requires a local match to fund payroll costs in whole or in part, the budget includes expenditures and revenues that pertain to these aspects of the grant in the receiving department or fund. These grants and contracts are approved by Council action at the time of the grant award.

- The City's three pension funds are governed by independent boards and are maintained separately from the operating, debt service, and capital funds. Contributions from both the employees and employer (City) are also maintained separately in the case of Deferred Compensation and Long-Term Disability programs.

- Other funds established by the City Council or the City Controller to account for contributions from private individuals (e.g., Library Gift Endowment Fund; Houston Parks Board Trust Fund; Water Fund (Water Aid to Elderly Residents); Houston Economic Development; and the Battaglia Trust Fund) are dedicated to specific unbudgeted but public purposes.

SIGNIFICANT BUDGETARY POLICIES

Basis of Budgeting and Accounting

The basis of budgeting and the basis of accounting used in the preparation of the City's annual financial report are the same for all governmental funds (general fund, special revenue fund, debt service fund, and capital projects) without exception. Revenues and expenditures are budgeted consistent with the City's financial statements, which are prepared in accordance with GAAP for all governmental funds.

Governmental funds are accounted for on a modified accrual basis. This means that revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, with the exception of long-term liability.

Significant receivables (revenues) and liabilities (expenditures) are recorded in the prior year's budget up to sixty days after fiscal year end if they represent earned income or expenditures as of June 30, the last day of the fiscal year. This includes the cost of employees' time as well as supplies, services, and equipment delivered by June 30.

For Enterprise Funds, the budgeting and accounting basis are the same except for depreciation and non-current expenses. Enterprise Funds are accounted for on a full accrual basis. Revenues and expenses are recorded when they are earned/incurred. Enterprise Funds focus on expenses related to maintenance and operations, equipment purchases, and exclude depreciation and other allocations related to income determination. Revenues received and expenses paid for goods and services delivered by June 30 are credited or charged to the current fiscal year's budget.

Encumbrance accounting is used to reserve funds committed to vendors for supplies, services and equipment throughout the year in all funds. However, encumbrances for items not delivered by June 30 are canceled and re-established against the new fiscal year budget for all operating budgets. Encumbrances do not establish expenditures/expenses or liabilities. Appropriations and encumbrances for capital project funds are maintained in effect until they are liquidated.

Reserves

In every budget since FY1982, the City's fund balance level has been a critical component of the City's financial management program. Likewise, the General Debt Service Fund balances have been budgeted to provide adequate reserves for debt service payments in the first seven months of the subsequent fiscal year. Pension fund contributions and employee health care costs have been funded with reserve components through the budget as well. These budgetary policies were recognized by City Council in the adoption of the financial policies previously mentioned.

Reserves exist in two forms:
- Those specifically created by ordinance, and
- Those maintained as unappropriated or unassigned ending fund balance.

Most of the City's budgetary reserves take the form of ending fund balances and are consequently the result of financial activity as presented in the City's financial statements.

General Fund Reserves

The following table shows the ending unassigned fund balance, the actual year end maintenance and operating costs for preceding fiscal years, the estimated year-end costs for the current fiscal year, and the proposed year-end costs for the subsequent fiscal year.

Historical Data FY1999 – FY2019
General Fund Available Fund Balances
($ thousands)

Fiscal Year	Unassigned Ending Fund Balance	M&O Expenditures
FY1999	80,409	1,030,235
FY2000	66,590	1,064,160
FY2001	79,432	1,105,408
FY2002	80,335	1,206,160
FY2003	83,027	1,199,766
FY2004	88,659	1,235,994
FY2005	120,042	1,279,879
FY2006	175,832	1,368,746
FY2007	234,535	1,459,076
FY2008	253,514	1,567,484
FY2009	236,275	1,668,700
FY2010	165,383	1,676,367
FY2011	129,040	1,680,038
FY2012	171,677	1,590,044
FY2013	202,842	1,705,450
FY2014	222,620	1,821,588
FY2015	287,842	1,964,412
FY2016	236,946	2,347,911
FY2017 Actual	269,558	2,319,453
FY2018 Estimate	275,810	3,305,934
FY2019 Budget	190,922	2,479,139

FINANCIAL POLICIES

The basic policies related to the City's financial and budgetary policies were formalized on November 10, 1987. These policies were expanded in subsequent years with the adoption of the Integrated Budgeting and Planning Resolution (88-87). New policies were adopted by Ordinance No. 2014-1078 in December 2014, and were subsequently amended to include provisions regarding pay-as-you-go funding in June 2015.

Below is a complete copy of the financial policies relevant to the FY2019 Budget along with City's current compliance status for each individual policy directly or indirectly relevant to the FY2019 Budget.

A. Definitions

Advance Refunding – A refunding under the federal tax code in which the refunded obligation is not redeemed for a period of more than 90 days after the issuance of the refunding issue.

Asset Renewal and Replacement – Cyclic repair and replacement of an asset's components [e.g., roofs, electrical systems, heating, ventilation, and air conditioning (HVAC) equipment, paving, replacement vehicles, computer servers, computer networks, and telephony systems] that extends the useful life and/or retains the usable condition of facilities, fleet, and systems not normally contained in the annual operating budget. Included are major building and infrastructure systems and components that have a maintenance cycle in excess of one year.

Balanced Budget – Budget in which revenues and other resources will be sufficient to support expenditures or uses within the fiscal year.

BFA – Budget and Fiscal Affairs Committee of City Council.

Budget Stabilization Fund, formerly called the "Rainy Day Fund" - Cash reserves available for any lawful use in the event of an emergency including temporary cash flow shortages, major disasters, economic instability, and other emergencies as determined by the City. A temporary cash flow shortage is a period of time where cash inflows are not sufficient to cover required outflows, even after the normal means for managing cash flow have been exhausted. Major disasters are any natural catastrophe including, but not limited to, hurricanes, tornados, floods, severe drought, and explosions, chemical or biological threats, or acts of terrorism. Economic instability is an unforeseen, unbudgeted dire financial situation affecting revenue and/or government spending such as declining property and sales tax revenues over the prior fiscal year and/or a very significant, rapid increase in inflation. Other emergencies are any unusual occasion or instance, unforeseen and/or unanticipated, for which the City expends funds in its efforts to save lives and to protect property, public health and safety or to lessen or avert the threat of catastrophe or major disaster.

Component Units – As defined by the Governmental Accounting Standards Board (GASB), component units are legally separate organizations that the City must include as part of its financial reporting entity for fair presentation.

Current Refunding – Refunding transaction where the refunded obligation will mature or be redeemed within 90 days from the date of issuance of the refunding issue.

Current Replacement Value - The standard industry cost and/or engineering estimate of materials, supplies, and labor required to replace a facility or item of equipment at its existing size and functional capability, and to meet applicable regulatory codes. When estimating Current Replacement Value, it should be assumed that code-compliant materials and systems will be used to replace the existing asset. Current Replacement Value is to be estimated for reconstructing an asset as it currently exists, without further modifications or improvements.

Entry Age Normal Actuarial Cost Method, also called Entry Age Actuarial Cost Method - A method which actuarial present value of the projected benefits of each individual included in an actuarial valuation is allocated

FINANCIAL POLICIES

on a level basis over the earnings or service of the individual between entry age and assumed exit age(s). The portion of this actuarial present value allocated to a valuation year is called the normal cost. The portion of this actuarial present value not provided for at a valuation date by the actuarial present value of future normal costs is called the actuarial accrued liability. Under this method, the actuarial gains (losses) are reflected as they occur in a decrease (increase) in the unfunded actuarial accrued liability.

Finance Working Group – Composed of the Mayor and City Controller (as used in connection with the activities of the Finance Working Group, other than the chairing of Finance Working Group meetings, the term "Mayor" or "City Controller" includes the designee of such office holder who may only be a City employee accountable to the designating office holder) and, upon the request of either the Mayor or City Controller, may also include:

- City Attorney or designees
- Finance Director or designees
- Other appropriate department directors or their designees
- Financial Advisor
- Bond Counsel
- Independent Auditor
- Any member of City Council interested in attending, or designee
- Others deemed necessary for the individual financing

Financial Advisor - With respect to a new issue of municipal securities, commonly refers to an individual or firm that advises the issuer or other obligated person on matters pertinent to the issue, such as structure, timing, marketing, fairness of pricing, terms and bond ratings. A financial advisor may also be employed to provide advice on subjects unrelated to a new issue of municipal securities, such as advising on cash flow and investment matters in connection with outstanding municipal securities.

Fiscal Note – Brief, high-level written estimate of the budgetary and fiscal impacts that may result from implementation of an ordinance, motion or resolution.

Fund Balance – Difference between fund assets and fund liabilities, also known as equity (for enterprise funds, fund balance is referred to as "Net Position" in line with GASB rules).

Major Renovation – Projects for the substantial rehabilitation or replacement of more than one building or building systems.

Non-Recurring Expenditures – Expenditures not expected to be funded each year. Examples include one-time transfers and one-time purchases.

Non-Recurring Revenues – Revenues that cannot be relied upon in future budget periods. Examples include, but are not limited to, Fund Balance, the sale of land (other than City rights-of-way), infrequent, irregular sales of City assets, bond refunding savings, infrequent, irregular revenues from development agreements, interlocal agreements, other contracts, short-term grants and one-time transfers, such as litigation settlements or non-routine transfers of fund balance from other funds.

Operating Maintenance - Preventive maintenance, where equipment, vehicles, and computer hardware are maintained *before* breakdown occurs in an attempt to avoid failures, and corrective maintenance, where equipment, vehicles, and computer hardware are maintained *after* breakdown occurs to bring it back to working order.

FINANCIAL POLICIES

PAYGO – "Pay-As-You-Go" capital funding is the process of paying for capital expenditures at the time the cost is incurred instead of using credit or debt for the purchase. PAYGO expenditures at the City are those capital expenditures that were historically funded by credit or debt and are now paid for with cash.

Recurring Expenditures – Expenditures expected to be funded each year in order to maintain current/status quo service levels. Recurring Expenditures appear in the budget each year. Examples include salaries, benefits, supplies and services, debt and recurring pass-through expenditures; long-term contractual obligations should also be considered, including availability payments related to participation in a public-private partnership. Other expenditures including, but not limited to, supplies, services, and transfers are recurring to the extent that expenditure levels in the current year match the expenditure levels in the previous year. For example, if computer supplies to support operations are needed every year and budgeted every year, this expenditure is considered recurring.

Recurring Revenues – Revenues expected to continue year to year with a reasonable degree of predictability. Examples include property taxes, sales taxes, licenses and permits, charges for services, fines and forfeits, franchise fees and recurring pass-through revenues. Small routine right-of-way sales are also considered Recurring Revenues, but all other land sales are Non-Recurring (one-time) Revenues. This does not include Fund Balance.

Structural Balanced Budget – Budget that balances Recurring Revenues and Recurring Expenditures and the current portion of all known long-term liabilities within the current fiscal year, including but not limited to: other post-employment benefits (OPEBs); compensated absences; and current annual service cost plus interest on unfunded pension liabilities, which is the difference between the total pension liability and the value of assets set aside in a pension plan to pay benefits, plus amortization of the unfunded liabilities over a program period (this definition is intended to align with the pension-related language in Section F.2.).

FINANCIAL POLICIES

This section will be updated pending adoption of the revised Financial Policies.

CURRENT STATUS

B. General Policies

1. With respect to the interpretation and application of these policies, the City shall comply with all applicable federal and state laws, the City Charter and Code of City Ordinances, Financial Accounting Standards Board (FASB) and Governmental Accounting Standards Board (GASB) standards, and all bond covenants, whether existing or hereafter provided, and associated ordinances relating to all budget, accounting, reporting, disclosure, and finance activities, and financial policies. In any conflict between these policies and such governing law, standards or documents, such governing law, standards or documents shall prevail. — In Compliance

2. The City will seek out, apply for, and effectively administer Federal, State, and other grants that address the City's priorities and policy objectives and provide a positive benefit to the city. Local tax dollars will not be used to make up for material losses of grant aid without first City Council reviewing and approving the program and its merits as a budgetary increment. — In Compliance

3. The proposed operating budget and proposed five-year Capital Improvement Plan (CIP) for each year shall include statements indicating whether they are in compliance with each relevant adopted financial policy. The adopted budget shall include a comprehensive listing of all adopted financial policies indicating whether the City is in compliance with each policy; for each policy not in compliance, there shall be a statement explaining why the City is not in compliance with said policy and a plan for how the City will achieve compliance. — In Compliance

4. The City's financial policies shall be reviewed at least every two years by the Mayor or the Mayor's designee; the results of the review are to be presented to BFA, and any proposed amendments are to be presented to City Council for consideration. — In Compliance

C. General Fund Reserve Policies

1. The City will maintain Fund Balance as additional insurance against disasters, emergencies, and economic instability. The City's desired minimum unassigned Fund Balance for any given fiscal year is 7.5% of General Fund expenditures for that fiscal year, excluding debt service payments and transfers for pay-as you-go (PAYGO) capital expenditures. — In Compliance

2. Unassigned Fund Balance in excess of the desired minimum is to be available for appropriation by City Council, and shall normally be used to fund Non-Recurring Expenditures. In the event a balanced budget is not attainable, that Fund Balance may be used for Recurring Expenditures and to achieve budget balance: — In Compliance

   a. If the budget imbalance is expected to last for no more than one year and can be corrected with use of Fund Balance available in excess of the desired minimum; or

   b. If the budget imbalance is expected to continue beyond one year, provided that Fund Balance in excess of the desired minimum is used to achieve balance as part of a corresponding plan to close the gap through revenue increases and/or expenditure reductions. (Note: this is intended to align with Section F.3.'s requirement that proposed use of Non-Recurring Revenues for Recurring Expenditures must be accompanied by a justification to City Council and a plan to end dependence on Non-Recurring Revenue sources.)

FINANCIAL POLICIES

	CURRENT STATUS
3. The unassigned Fund Balance may be temporarily reduced below the desired minimum when required for response to major disasters or to provide short-term resources in the event of economic instability or revenue shortfalls related to circumstances beyond the City's control. Any proposed use of Fund Balance which decreases Fund Balance below the desired minimum shall include a justification presented to City Council and shall require approval from two-thirds of the City Council present and voting. Once the event causing use of Fund Balance below the desired minimum has concluded, the City shall allocate sufficient funds to restore unassigned Fund Balance to at least 7.5% of General Fund expenditures (excluding debt service payments and transfers for pay-as-you-go (PAYGO) capital expenditures) by the end of the second subsequent full fiscal year.	In Compliance
4. In addition to the Fund Balance, the City shall maintain a separate Budget Stabilization Fund in an amount not less than the greater of (a) 1% of General Fund expenditures (excluding debt service payments and transfers for pay-as-you-go (PAYGO) capital expenditures) or (b) $20 million, which may be used in accordance with the definition of the fund. Any proposed use of the Budget Stabilization Fund shall be accompanied by a justification to City Council and shall require approval from two-thirds of the City Council present and voting. When an event causing use of the Budget Stabilization Fund has concluded, the City shall allocate sufficient funds by the end of the second subsequent full fiscal year to restore the Budget Stabilization Fund to at least minimum levels.	In Compliance

D. Enterprise Funds Reserve Policy

1. Each enterprise fund, as defined by GASB, shall have an appropriate written methodology for determining minimum and maximum cash reserves to serve as a margin or buffer for meeting obligations, mitigating risks, and ensuring stable services and fees. Factors to be considered in determining minimum and maximum cash reserves include any controlling bond covenants or indentures, as well as each fund's risk and revenue volatility, and other considerations such as cash funding of capital projects. The methodology for determining minimum and maximum cash reserves should define reserves in terms of days of operating cash on hand, and should identify components of cash reserves.	In Compliance

FINANCIAL POLICIES

CURRENT STATUS

E. Internal Service Fund – Health Benefit Fund Reserve Policies

1. The City will fund a catastrophic and general claim risk reserve for unexpected large losses related to self-insurance healthcare costs managed by a third-party plan administrator and paid through an internal service fund. The following reserves will be maintained within the fund:

   a. Claim Reserve – Periodically, and at least once every fiscal year, it will be determined by the Human Resources Department in conjunction with the Finance Department whether the fund has a funded liability to pay claims that have already been incurred but not reported as of that day. The plan is also obligated to cover the cost of administering run-out claims in the event that any of the self-insured programs are terminated. — In Compliance

   b. Contingency Reserve – This reserve augments the Claim Reserve and represents an estimate for claim events that are unforeseen and catastrophic. The Contingency Reserve covers costs associated with such unexpected claims and provides financial capacity for smoothing the catastrophic and general claims payments. The amount of the Contingency Reserve shall be maintained at the minimum of 10% of annual claims up to a maximum of 60 days of average claims expense paid over the prior fiscal year (12 months) for each self-insured program. — In Compliance

      This Contingency Reserve also supports:

      i. Maintaining cost effective and competitive benefits during periods of economic downturn, reduced revenues or higher expenses;

      ii. Maintaining cost effective and competitive benefits during periods of high medical cost trends, substantial insurance/reinsurance rate increases and an ability to absorb multiple catastrophic medical claims occurring simultaneously; and

      iii. Maintaining flexibility in the fund regarding calculating the degree and amount of risk it is willing to assume on a self-funded basis.

   Such reserves will be funded by the City and subscriber (active and retiree) contributions as determined appropriate by the Human Resources Department in conjunction with the Finance Department. Subscriber funds are first in and first out in claim payments; therefore any excess health benefit contributions are City funds.

F. Operating Budget Policies – Revenues and Expenditures

1. The City will adopt a Balanced Budget annually, with each fiscal year's budget presented to and passed by City Council before the beginning of that fiscal year and in accordance with state law, the City Charter, and local ordinances. — In Compliance

2. All post-employment and employee benefit systems will be financed in a manner to fully and systematically fund all liabilities. The City will ensure that sufficient funds are contributed each year to the post-employment and employee benefit systems, where sufficient funds is an amount at least equal to the sum of the normal cost plus an amount to amortize the unfunded accrued liability over a closed 30-year period, calculated using the Entry Age Normal Actuarial Cost Method, the market value of assets, and an appropriate discount rate. City Council shall be fully informed if sufficient funds are not allocated in the current budget. — Not in Compliance

FINANCIAL POLICIES

	CURRENT STATUS
3. Budget presentations to City Council shall identify the extent to which Recurring Revenues are aligned with Recurring Expenditures. If circumstances dictate use of Non-Recurring Revenues for Recurring Expenditures in any fund, justification must be presented to City Council with a plan to end dependence on Non-Recurring Revenue sources.	In Compliance
4. Each enterprise fund of the City shall maintain revenues which support the full (direct and indirect) cost of the services provided.	In Compliance
5. The Mayor has the authority to transfer funds to and from the budget accounts within any department without limitation. In addition, the Mayor can authorize the transfer of funds from one department to another department within the same fund; however, such transfer cannot exceed 5% of the budget expenditure account group for the department from which funds are transferred.	In Compliance
6. A comprehensive analysis of City fees and rates shall be performed at least every five years by an independent outside third-party contractor in conjunction with the Department administering the fee and the Finance Department, except for impact fees, which shall be made at least every ten years, and presented to BFA. Fees may be adjusted by ordinance during the interim period based on supplemental analysis whenever there have been significant changes in the method, level or cost of service delivery (including automatic fee and rate adjustments per City ordinance).	In Compliance
7. All General Fund revenues and resources, not including those identified in the adopted budget as Beginning Fund Balance – Unassigned, received in a fiscal year in excess of the adopted and amended annual operating budget (for same fiscal year) shall be designated to the Fund Balance and shall not be appropriated for expenditures except by ordinance. Pass-through funds not included in this calculation include, but are not limited to: a. Hotel Occupancy Tax Revenues – pass-through payments to partner organizations for attraction of tourists and convention delegates, promotion and development of the arts, historic preservation and restoration, and other related purposes permitted by state and local law; b. Sales Tax Revenues – pass-through payment to Limited Partnership Annexations and transfers related to Chapter 380 agreements; c. Property Tax – pass-through transfer amount to the Dedicated Drainage and Street Renewal Fund for captured revenue and transfers related to Chapter 380 agreements; d. Municipal Service Fees revenues – pass-through transfer amount to Police Special Service Fund for police services in certain reinvestment zones and; e. Other collection revenues – payment to vendors based on commission-based contracts.	In Compliance

FINANCIAL POLICIES

	CURRENT STATUS
8. A City employee compensation study shall be performed by an independent outside third-party contractor and presented to BFA at least every three years by the Human Resources Department in conjunction with the Finance Department. The compensation study shall review total compensation to include salary, overtime, medical benefits, paid leave, physical training leave, disability insurance, life insurance, retirement benefits, educational assistance programs, and all other compensation elements.	In Compliance
9. The City's operating budget shall include the required level of annual Operating Maintenance funding for facilities, fleet, equipment and technology necessary to maximize service efficiencies and to minimize the lifecycle cost of each asset. Operating Maintenance funding will be prioritized each year to ensure capital facilities and equipment are sufficiently maintained and maintenance is not deferred to future years. To implement this policy, funding for Operating Maintenance of General Fund facilities shall be increased by at least 0.25% biennially beginning in FY2020 and continuing until annual funding reaches at least 2% of Current Replacement Value at which time it will remain constant.	N/A
10. All Requests for Council Action that request funding not in the adopted budget (e.g., establishing a new service not in the budget, increasing enforcement above the level established in the budget, etc.) must be accompanied by a Fiscal Note that includes start-up costs of the program/project and the projected operating and maintenance costs for a minimum of five years, as well as identification of corresponding budgetary savings or other funding source necessary to meet funding needs.	In Compliance

G. Capital Asset Management Policies

1. The five-year CIP shall be presented to and passed by City Council annually before the end of the preceding fiscal year.	Not in Compliance
2. Capital projects may not be included in the CIP without identified funding. Identified funding includes funds that are reasonably anticipated such as grants that have been awarded but not yet funded. Identified funding may also include proceeds from an anticipated future bond election.	In Compliance
3. A five-year operating budget impact projection for all projects shall be reported in the CIP.	Not in Compliance
4. The City shall prioritize Asset Renewal and Replacement of existing facilities over new facilities.	In Compliance
5. All CIP-related Requests for Council Action must include a Fiscal Note that includes design and construction costs of the program/project and the projected operating and maintenance costs for a minimum of five years, as well as a reference to the item in the CIP where funding for the request is designated.	In Compliance
6. For each new General Fund facility (i.e., not part of an enterprise fund) or Major Renovation of a General Fund facility, beginning in FY2016, 2% of the Current Replacement Value shall be included for capital maintenance in each fiscal year of the immediately following CIP and every CIP thereafter until that facility is sold or otherwise disposed of. Such funds may be used on any owned General Fund facility.	In Compliance

FINANCIAL POLICIES

CURRENT STATUS

H. Long-Term Financial Planning Policies

1. A five-year General Fund financial forecast shall be presented to BFA and provided to City Council annually in advance of the release of the proposed budget. The five-year forecast will include: — In Compliance
   a. An in-depth analysis of revenues, expenditures, and all long-term obligations including debt, pensions, health benefits, accrued leave, facilities (needs, maintenance, utilization), fleet and information technology;
   b. A plan for eliminating any funding shortfalls that would prevent adoption of a Balanced Budget in any year covered by the five-year forecast; and
   c. Identification of requirements for achieving a Structural Balanced Budget in the upcoming fiscal year and the subsequent fiscal year, including a list of options for eliminating any funding shortfalls preventing achievement of a Structural Balanced Budget for the upcoming fiscal year and the subsequent fiscal year.
2. At least once every five years, the City shall use an independent outside third-party actuary to project the costs of its pension plans and unfunded liabilities for a period of 30 years or some other appropriate time horizon recommended by the City's actuary and approved by City Council. Costs shall be projected using the plans' assumed investment rates of return and under three downside scenarios that anticipate lower investment rates of return. — In Compliance

I. Debt Management Policies

1. It is the City's goal to at least maintain the current credit ratings on each type of City credit or enterprise fund as of the date of adoption of these policies. — Not in Compliance
2. The debt service Fund Balance as of each fiscal year end relating to debt secured by ad valorem taxes shall be no less than debt service payments due within the first 180 days of the following fiscal year. — In Compliance
3. A standardized presentation format for proposed debt transactions will be adopted by BFA. Presentations of debt transactions to BFA shall at least include the following information: revenue source securing the debt uses of the debt proceeds, estimated weighted average life of the debt, estimated change to the overall weighted average life of outstanding debt, estimated present value savings as applicable, estimated true interest cost, anticipated date of pricing and closing. — In Compliance
4. Debt financing in excess of one year shall be limited to capital expenditures for assets, asset lots of similar items, or asset improvements costing more than $50,000 and having a useful life of more than three years. — In Compliance
5. Any capital project financed through the issuance of bonds shall be financed for a period not to exceed the average expected life of the assets. — In Compliance

FINANCIAL POLICIES

	CURRENT STATUS
6. Each fiscal year, the City will use that year's General Obligation (GO) debt service payment as a baseline to establish an index reflecting 4% annual growth in the City's GO debt service (i.e., if the current fiscal year's debt service is $100, then the debt service index for subsequent years would be $104, $108.16, $112.49, $116.99, etc.). If any proposed action by the City (e.g., adoption of the CIP, or Council authorization of debt issuance) is to cause the GO debt service schedule as projected by the City's Financial Advisor to exceed the index in FY2019 and/or any subsequent year(s), a funding mechanism (e.g., reduced expenditures or increased revenue) must be identified to offset the amount(s) by which the proposed debt service payment(s) exceed the index. For purposes of this section, "identification" of a funding mechanism is satisfied by presentation to BFA and/or City Council prior to any action that would incur GO debt.	In Compliance
7. Through greater emphasis on pay-as-you-go infrastructure funding, it is the City's goal to reduce the General Fund transfer for debt service while remaining in compliance with all relevant bond or other debt covenants and indentures. Toward this goal and in compliance with such covenants, the maximum annual General Fund transfer for debt service is to be maintained at 20% of General Fund revenues (excluding state and federal grants) until FY2019. Beginning in FY2019 and in each subsequent fiscal year, the maximum annual General Fund transfer for debt service is to be reduced by 0.5% annually until it reaches 10% of General Fund revenues (excluding state and federal grants), at which point the maximum is to be held constant and remain at 10%.	In Compliance
8. The City's desired target for average weighted General Obligation bond maturities is 12 years or less.	In Compliance
9. When refunding debt, the average weighted maturity of the refunded bonds may not be extended by more than one year unless approved by a two-thirds vote of the City Council present and voting.	In Compliance
10. Other than periodic refundings of commercial paper in accordance with routine City business, the City may initiate a refunding of outstanding debt when: a. A refinancing is expected to relieve the City of financially restrictive covenants; b. A refinancing is expected to significantly reduce the remaining term of the debt being refunded; or c. At the transaction's initiation, the City's financial advisors project net present value savings of at least: i. 3% for Current Refundings, unless the final maturity of the refunded bonds is less than five years, in which case the bonds may be refunded for any savings if the final maturity of the bonds refunded is not extended; and ii. 5% for Advance Refundings, unless the final maturity of the refunded bonds is less than five years, in which case the bonds may be refunded for any savings if the final maturity of the bonds refunded is not extended. The Finance Working Group will be responsible for confirming that one of the above conditions exists.	In Compliance

FINANCIAL POLICIES

CURRENT STATUS

11. All City financings must comply with applicable Federal, State and Local legal requirements; the Finance Working Group and City Council must approve the issue; the City must analyze the long-term affordability of the debt and assess the issue's impact on the City's self-imposed financial limitations on indebtedness. — In Compliance

12. The City shall review all outstanding debt at least annually for the purposes of identifying refunding opportunities. — In Compliance

13. A formal Request for Information (RFI) process shall be conducted by the Finance Working Group annually when selecting underwriters in order to promote fairness, objectivity and transparency. The selection committee shall report results of the RFI process to BFA and present recommendations for transactions expected to occur during the following year. RFIs shall include questions related to the areas listed below to distinguish firms' qualifications and experience, including but not limited to: — In Compliance

    a. Relevant experience of the firm and the individuals assigned to the issuer, and the identification and experience of the individual in charge of day-to-day management of the bond sale, including both the investment banker(s) and the underwriter(s);

    b. A description of the firm's bond distribution capabilities including the experience of the individual primarily responsible for underwriting the proposed bonds. The firm's ability to access both retail and institutional investors should be described;

    c. Demonstration of the firm's understanding of the issuer's financial situation, including ideas on how the issuer should approach financing issues such as bond structures, credit rating strategies and investor marketing strategies;

    d. Demonstration of the firm's knowledge of local political, economic, legal or other issues that may affect the proposed financing;

    e. Documentation of the underwriter's participation in the issuer's recent competitive sales or the competitive sales of other issuers in the same state;

    f. Analytic capability of the firm and assigned investment banker(s);

    g. Access to sources of current market information to provide bond pricing data before, during, and after the sale;

    h. Any finder's fees, fee splitting, or other contractual arrangements of the firm that could present a real or perceived conflict of interest, as well as any pending investigation of the firm or enforcement or disciplinary actions taken within the past three years by the Securities and Exchange Commission, the Municipal Securities Rulemaking Board, or any other regulatory agency.

J. Accounting, Auditing and Financial Reporting Policies

1. Single Audit Report or other audits of Federal and State grant funds will be performed in compliance with applicable provisions of the Single Audit Act, applicable Office of Management and Budget Circulars, and other relevant federal, state and local rules and regulations. — In Compliance

2. Annual financial statements will be prepared in accordance with Generally Accepted Accounting Principles. — In Compliance

FINANCIAL POLICIES

	CURRENT STATUS
3. An annual audit will be performed by an independent public accounting firm in accordance with Generally Accepted Government Auditing Standards and the opinion will be included in the Comprehensive Annual Financial Report.	In Compliance
4. To the extent practicable, all Component Units of the City must follow all City accounting, audit and financial reporting policies.	In Compliance
5. The City will conduct a soft close of its books quarterly within 15 calendar days of quarter end for the first three quarters of any fiscal year. All normal business entries will be booked prior to fiscal year-end soft close, which will occur within 65 calendar days of year end. This policy shall be implemented beginning with a soft close at the end of the first quarter of FY2016. Directors in charge of each fund, including grants, will submit certification upon close that include: All daily operational financial transactions have been recorded; All accounting system modules/subsidiary ledgers have been reconciled; All journal entries have been recorded [for example, bond issuance transactions, expenditures related to work In Progress and impact on capitalization, etc.]; All material journal entries have been reviewed and approved; All balance sheet accounts have been reconciled and are materially correct; All income and expense accounts have been reviewed and are materially correct; and Management review of accounts has occurred.	Not in Compliance
6. The Single Audit Report (annual audit) and the accompanying auditor's letter to management shall be released to City Council and published prominently on the City's website within 30 days of receipt from the auditor.	In Compliance
7. At least every two years, the Finance Working Group shall develop and update a written disclosure policy consistent with federal securities law and the City's continuing disclosure undertakings with respect to the City's outstanding debt.	In Compliance

K. Internal Control Over Financial Reporting Policies

1. The goals and objectives of the City's internal controls policies are to protect public assets and to foster reliance on public information for decision-making purposes at all levels both internally and externally.	In Compliance
2. The Mayor, City Council, City Controller, Finance Director and all department directors shall establish the presence of integrity, ethics, competence and a positive control environment.	In Compliance
3. Managers and supervisory personnel are responsible for establishing, executing, and maintaining control policies and procedures at the detail level within their specific business units.	In Compliance

FINANCIAL POLICIES

	CURRENT STATUS
4. The City's internal control structure will be based on the Committee of Sponsoring Organizations of the Treadway Commission on Fraudulent Financial Reporting (COSO) framework and comprised of the following five elements: (a) Control Environment – Factors include integrity and ethical values, commitment to competence, leadership philosophy and operating style, assignment of authority and responsibility, and policies and procedures; (b) Risk Assessment – Routine assessment of risk and its impact on internal controls; (c) Control Activities – Such as segregation of duties, authorization of transactions, retention of records, supervision or monitoring of operations, physical safeguards, etc.; (d) Information and Communication – Policies and procedures are documented and accessible; and (e) Monitoring – Assessment of the quality of performance over time and to determine whether controls are effective and track resolution achievements of identified problems.	Not in Compliance
5. The Single Audit Report as addressed in J.6. above shall include a report on the sufficiency of the City's internal controls over financial reporting, and shall include or be accompanied by management's response to the report; these shall also be released to City Council and published prominently on the City's website within 30 calendar days of receipt (for the report) or completion (for management's response if not included in the report).	In Compliance

L. Local Economic Development Policies

1. The City shall define its scope of economic development emphasis through three distinct priorities: **Priority 1:** Through collaborative development partnerships and strategic use of financial resources, continue to support the defined industries (Energy, Aerospace, Manufacturing and Distribution, Biotech and Medical) that make up our competitive advantage and are recognized as the dominant economic contributors to the employment and capital base. **Priority 2:** Deploy financial resources to underutilized, unproductive target areas (distressed, declining, brownfield or poor performing) to enhance their long term sustainability. **Priority 3:** Create programs designed to address a specific development deficiency within a defined geographic boundary with the intended outcome of stabilizing the local area.	N/A
2. The City shall perform market and business analyses to identity target areas to focus its efforts. One such analysis is statistical cluster analysis to determine hotspots of infrastructure gaps, specific development deficiencies, high unemployment areas, inadequate quality of life, assets, housing disparities and insufficient access to food. The City shall regularly evaluate and confirm industry clusters and business sectors that create its distinct competitive advantage and establish the criteria, guidelines and performance metrics by which to evaluate projects submitted for certain incentive consideration.	N/A
3. The City shall identify target areas that are distressed or otherwise deficient in any development category and impairing economic production and establish the criteria, guidelines and performance metric by which to evaluate projects submitted for certain incentive consideration.	N/A

FINANCIAL POLICIES

	CURRENT STATUS
4. The City shall determine the most appropriate economic development program(s) available to address the economic situation or priority and where applicable engage public or private partners to contribute financial or other resources to achieve the desired economic or development outcome.	N/A
5. The City shall set forth project eligibility criteria to include: minimum job creation, minimum compensation levels, minimum private investment, justification for public participation qualifying public improvements, maximum public investment, term of incentive, financial viability of developer, public purpose for financial assistance, risks associated with public investment, financing instruments, and total project costs.	N/A
6. Standardized presentation, application and evaluation formats will be adopted by BFA for use in consideration of economic development projects.	N/A
7. The standard application format for economic development projects shall include, but is not limited to, the following: a. Name of the applicant; b. General nature of the applicant's investment; c. Relationship between the applicant's industry and the types of jobs to be created by the applicant; d. Relative level of the applicant's investment per job to be created by the applicant; e. Number of jobs to be created by the applicant; f. Wages, salaries, and benefits to be offered by the applicant to the job holders, the ability of the applicant to locate or relocate in another state, or another city in the region; g. Financial impact the project will have on the City; h. Number of similar projects, if applicable, completed in the City during the two years preceding the date of application submittal; and i. Projected market value of the proposed project.	N/A
8. The standard evaluation criteria for economic development projects shall include, but is not limited to, the following: a. Scope and appropriateness of economic development tools; b. Eligibility in accordance with L.5. above; c. Compliance with the City's standard application format; and d. Performance for any prior approved projects.	N/A
9. The Mayor's designee, in conjunction with the City Attorney, shall establish procedures by which the City shall recoup its investment in the event a project fails to comply with the terms of its agreement.	N/A

FINANCIAL POLICIES

	CURRENT STATUS
10. The Mayor's designee shall report annually to BFA detailing the progress of each active project in which the City has provided an incentive. A project shall not be deemed inactive and removed from the report until the project has achieved its goals or the City has recouped its investment. The report shall include, but is not limited to, the following:	N/A

a. Amount of the investment each recipient committed to expend or allocate;

b. Amount of the investment each recipient expended or allocated per project;

c. Market value of the property of each recipient as determined by appraiser;

d. Number of jobs each recipient of an incentive committed to create;

e. Number of new jobs each recipient actually created, median wage of the new jobs created, and the number of jobs created that provide health benefits for employees.

OPERATING BUDGET PROCESS

The general framework for the Operating Budget process is presented in Exhibit 1. Formalization of the process began in FY1988 with the establishment of basic policies. In FY1989, City Council approved an ordinance requiring a monthly financial status report from the Finance and Administration Department (renamed Finance Department) and the Office of the City Controller.

The budgetary process was further strengthened with the adoption of the integrated budgeting and planning resolution and budget calendar ordinance in FY1989. This resolution includes linking plans and budgets for the General, Enterprise, and Special Revenue Funds and the Capital Improvement Plan (CIP). The integrated approach also calls for service impact information, input from the public and elected officials, and linking current budgets with five-year forecasts. The budget calendar ordinance requires the development of a budget calendar with specific dates for the presentation of several phases of the budget as illustrated in Exhibit 2.

The amendment process for the budget is governed by Section 102.009 (b) (c) of the Texas Local Government Code which stipulates that after final approval of the budget, the City Council must spend funds only in strict compliance with the budget, except in an emergency. The City Council may authorize an emergency expenditure as an amendment to the original budget only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention. If Council amends the original budget to meet an emergency, Council shall file a copy of the resolution amending the budget with the City Secretary, and the City Secretary shall attach the copy to the original budget.

In May 2018, the Finance Department began briefing Council on the preparation of the FY2019 Budget. After departments submitted their budgets, a series of meetings with the Finance Department were conducted to evaluate and determine the requests that would be incorporated into the Mayor's Budget. Budget workshops were held by the Budget and Fiscal Affairs Committee in May.

CAPITAL IMPROVEMENT PLAN PROCESS

The process to prepare and adopt the five-year Capital Improvement Plan (CIP) for FY2019-FY2023 generally follows the same procedures as the Operating Budget. Refer to Exhibits 2 and 3 for schedule and comparison.

In February and March, public meetings were conducted in all Council districts. During these meetings, citizen comments were received regarding capital project plans. Comments were forwarded to applicable Council Members, Houston Public Works and other City departments. City departments reviewed projects in the FY2018-FY2022 CIP to determine whether rescheduling of projects and adjustments in funding would be required.

In March, departmental CIP submissions were received, reviewed, and evaluated by the Finance Department. CIP reviews and discussions between City departments and Finance were held in March and April. Upon completion of an evaluation period with the Mayor, a proposed FY2019-FY2023 CIP will be prepared for presentation to City Council for review and adoption, the focus of which will be on Harvey related recovery.

Enterprise Fund capital projects may vary from FY2019, but would do so only as a result of considerations internal to each respective enterprise/revenue bond fund program. Enterprise projects and Public Improvement Bond (PIB) funded projects will be implemented over the next five years and will be included in the FY2019-FY2023 CIP.

EXHIBIT 1
OPERATING BUDGET PROCESS

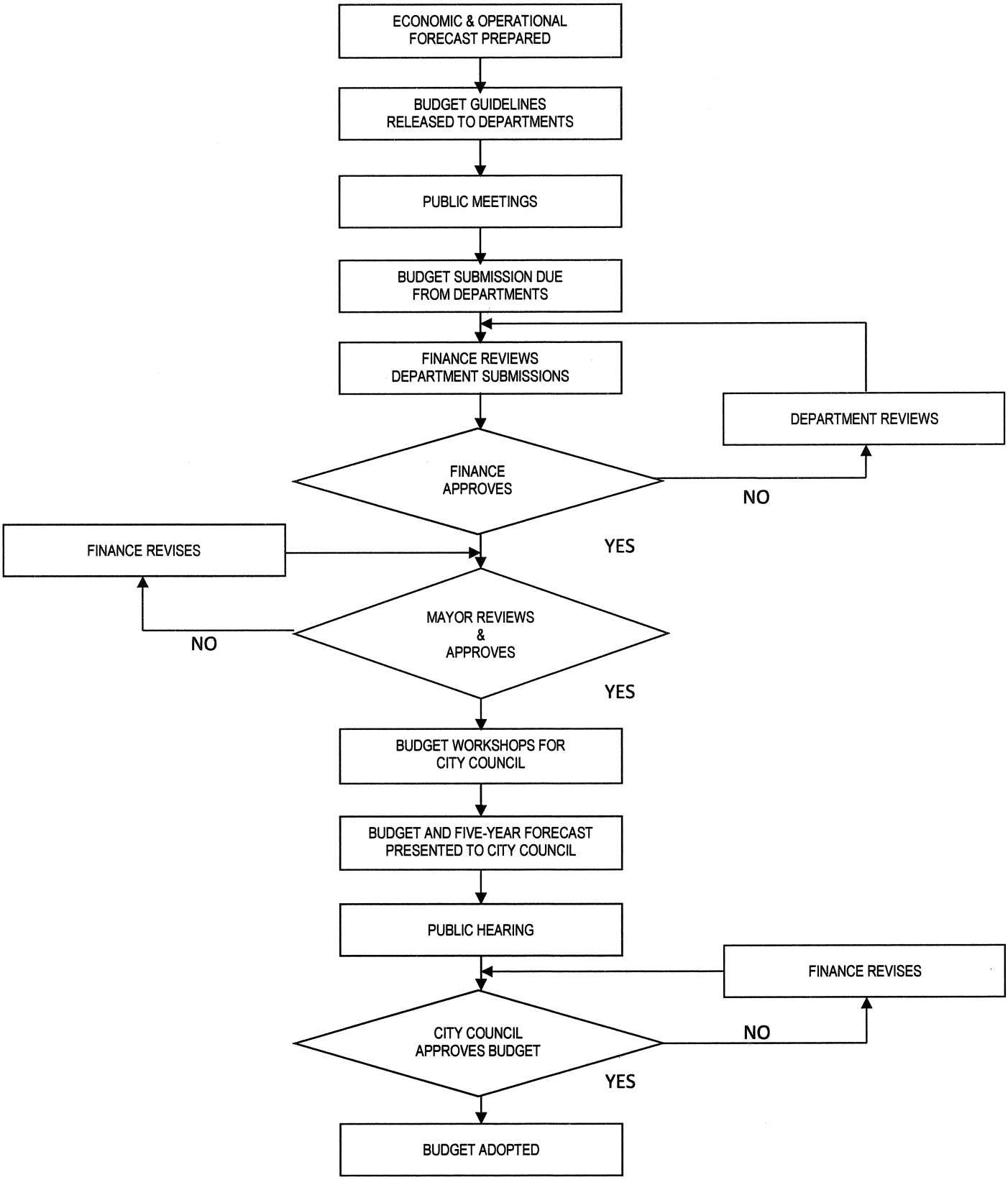
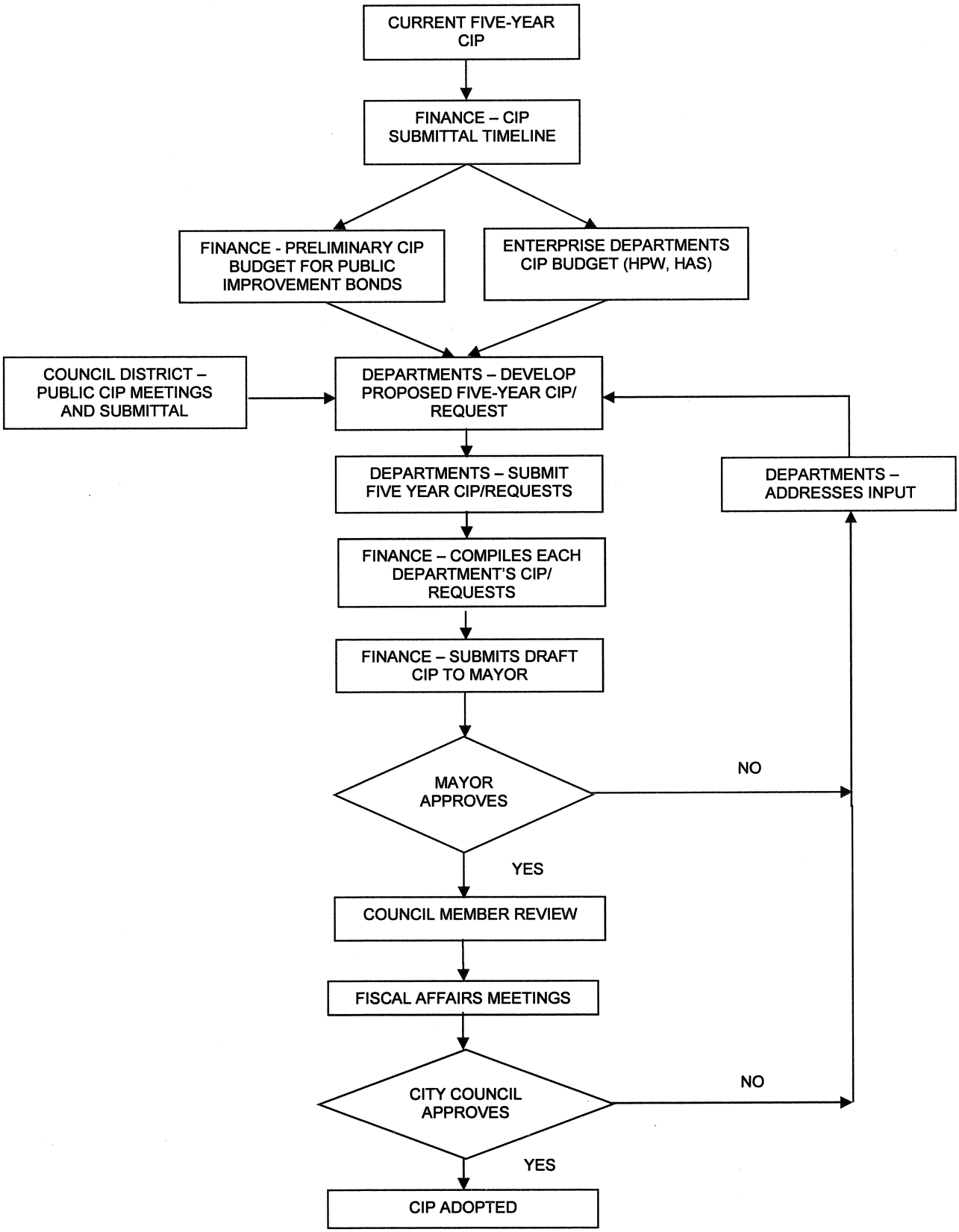


EXHIBIT 2

MONTH	OPERATING BUDGET ACTIVITIES	CAPITAL IMPROVEMENT PLAN ACTIVITIES	GRANT ACTIVITIES
January	Operating budget preparation instructions and materials distributed	CIP preparation instructions and materials distributed to departments	N/A
February - March	Departments submit operating budget requests	Public Meetings on CIP Departments submit CIP requests	HCDD develops and publishes the draft 2019 Annual Action Plan for public comment (CDBG, HOME, HOPWA & ESG) HCDD presents annual budgets to Housing and Community Affairs City Council Committee One Public Hearing on the 2019 Annual Action Plan held
April	Finance analyzes and consolidates Operating Budget	Executive review of Proposed Projects	One Public Hearing on the 2019 Annual Action Plan held 2019 Annual Action Plan submitted for Council approval Council approves the submission of the 2019 Annual Action Plan
May	Council Workshops Public Meetings on Budget	N/A	N/A
May	Mayor proposes Operating Budget	City Council Member review of draft CIP	2019 Annual Action Plan including CDBG, HOME, HOPWA, and ESG annual applications submitted to HUD
May - June	Council approves Operating Budget	Mayor proposes CIP Council approves Capital Improvement Plan	N/A

EXHIBIT 3
CIP PREPARATION PROCESS



HOUSTON AT A GLANCE

The City of Houston was founded on August 30, 1836, by brothers Augustus Chapman Allen and John Kirby Allen, and named after General Sam Houston. The City of Houston's simple 19th century city seal – the noble locomotive (heralding Houston's spirit of progress) and the humble plow (symbol of the agricultural empire of Texas from which Houston would draw her wealth), clearly speaks to the roots of Houston's economy and to the visionary leadership of its citizens.

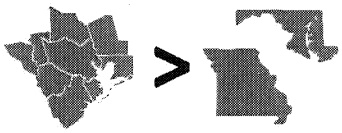
POPULATION AND DEMOGRAPHICS

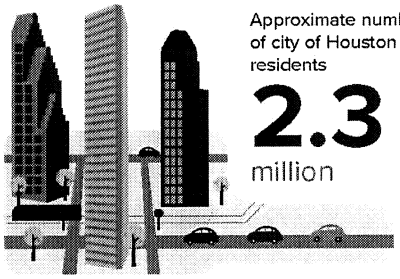
6.9 million

residents in the 9-county Houston-The Woodlands-Sugar Land MSA

Nation's 5th most populous metro area

Larger than Missouri or Maryland





Approximate number of city of Houston residents

2.3 million

Houston is the nation's 4TH most populous city

Houston MSA ranks

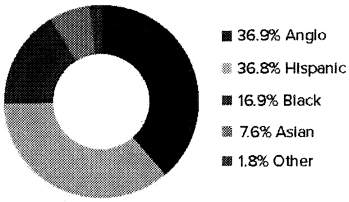
4th in number of Hispanics

7th in number of Blacks

7th in number of Asians

Race/Ethnicity: Houston MSA

Houston today mirrors the U.S. in 5 decades

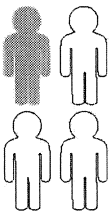


GLOBAL PRESENCE

15 foreign governments

maintain trade and commercial offices in Houston

35 active foreign chambers of commerce



Nearly 1 in 4 Houstonians are foreign born

54.1 million

Houston airport passengers in '17

global travelers **11.2** million

domestic travelers **42.9** million

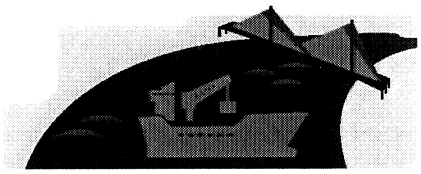
182 nonstop destinations

$192.2 billion

in trade was handled by the Houston-Galveston Customs Districts in '17

$83.0 billion in imports (in '17)

$109.2 billion in exports (in '17)



Houston has the largest export market in the U.S.

Port Houston ranks

1st in import tonnage for 26 straight years

Largest Gulf Coast container port

2nd in total tonnage for 24 straight years

5,000+ Houston companies doing business abroad

1,000 Houston firms report foreign ownership

90+ nations have consular representation in Houston

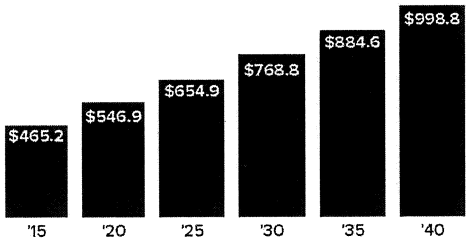
3RD largest representation in the nation

20 foreign banks are located in Houston from 10 nations

Source: Greater Houston Partnership. "*Houston Briefs: Talking Points.*" Q2/18, pp 1.

ECONOMY

If Houston were an independent nation, the region would have the 24th largest economy in the world, behind Sweden and ahead of Poland.



Houston - The Woodlands - Sugarland MSA
GDP forecast ($ billions '09 constant dollars)
Source: Perryman Group

3.1 percent expected real GDP annual growth from '15 - '40

GDP expected to more than double between '15 and '40

6TH largest U.S. metro economy

20 **Fortune 500 Companies call Houston home**

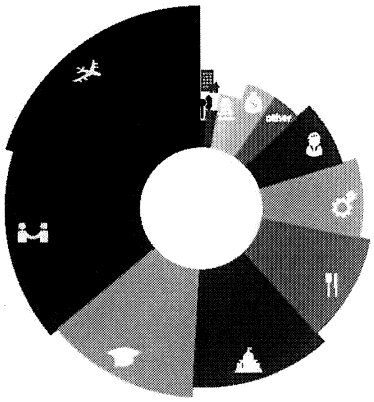
EMPLOYMENT

3.1 million jobs in the Houston MSA

more jobs than 35 states

Service industries account for **4** out of **5** workers in the region

The goods-producing sector accounts for nearly **1** in **5** of the region's jobs



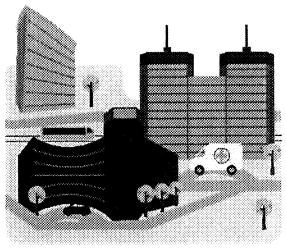
Industry Share of Houston MSA Employment

- **21.0%** Trade, Transportation, and Utilities
- **15.2%** Professional and Business Services
- 12.9% Educational and Health Services
- **13.2%** Government
- **10.6%** Leisure and Hospitality
- 7.7% Manufacturing
- **7.0%** Construction
- **3.4%** Other Services
- 3.2% Finance and Insurance
- 2.5% Mining and Logging (Upstream Energy)
- **1.8%** Real Estate and Rental and Leasing
- **1.0%** Information

Source: Texas Workforce Commission

INDUSTRIES

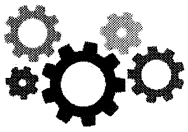
The Texas Medical Center is the world's largest medical complex.



$3 billion in construction projects underway

50 million developed square feet

Houston is home to 87,500 engineers and architects, more than any other U.S. metro area.



Approximately **230,000** people work in the region's manufacturing industry

40 of the 134 publicly-traded oil and gas exploration firms are housed in Houston

700 exploration and production firms

800 oil field service companies

located in the Houston region

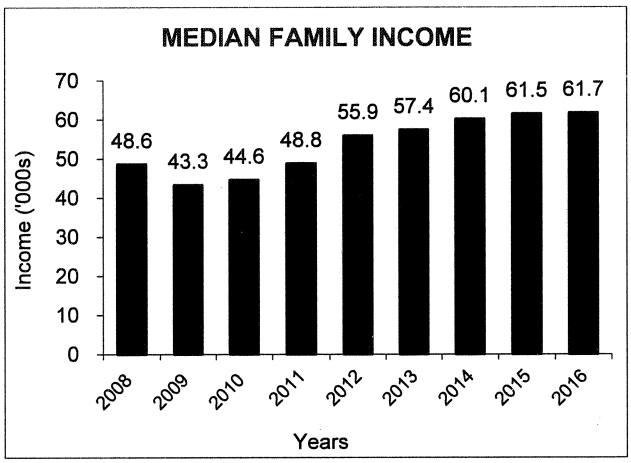
10 million annual patient visits

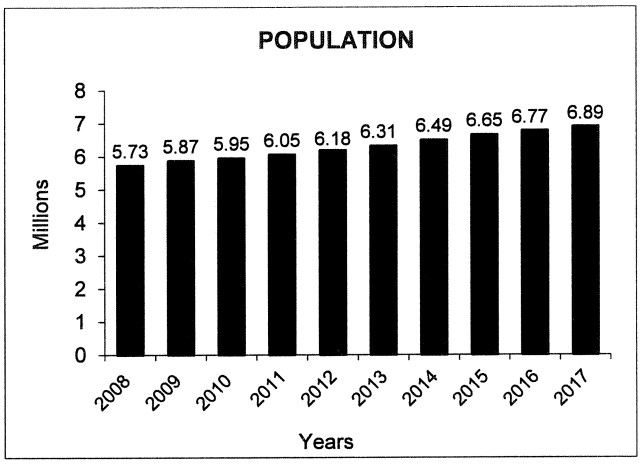
180,000+ annual surgeries

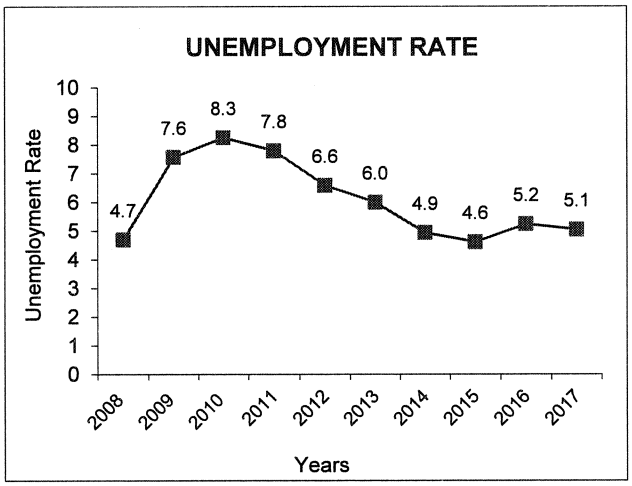
Houston employs 30% of the nation's oil and gas extraction jobs

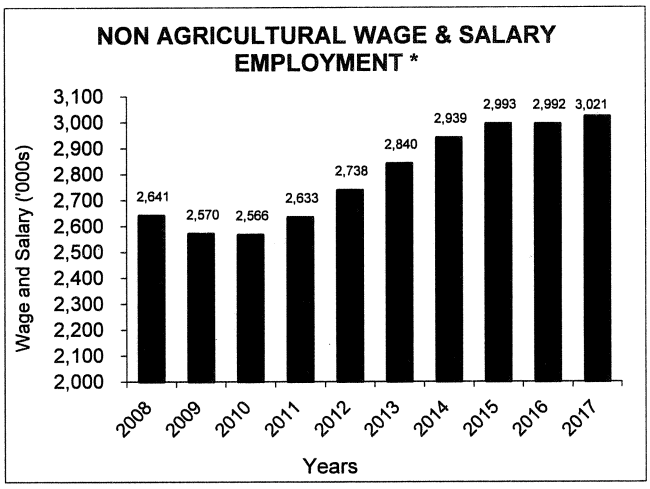
Source: Greater Houston Partnership. "*Houston Briefs: Talking Points.*" Q2/18, pp 2.

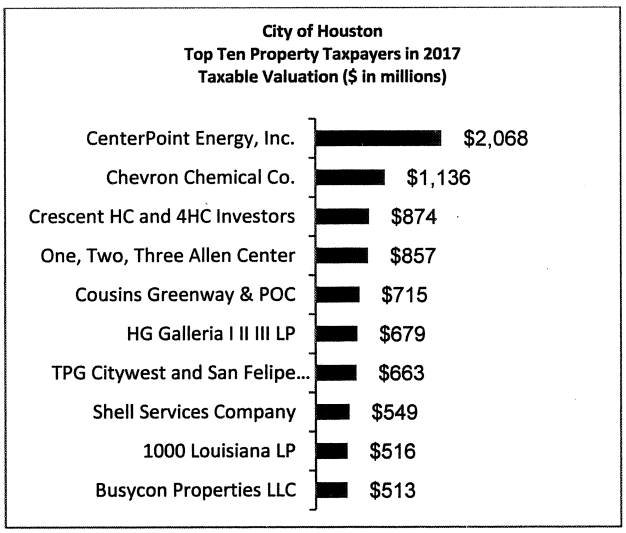
HOUSTON MSA AT A GLANCE

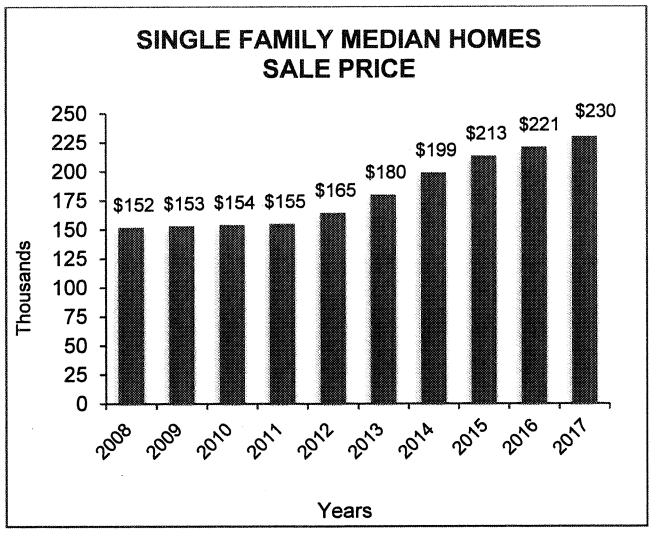












**Not Seasonally Adjusted*

Source: US Bureau of Economic Analysis, US Bureau of Labor Statistics, Harris County Appraisal District.

The Houston MSA contains 62 independent school districts (ISDs) and 39 state-approved charter management organizations. Charter schools and ISDs in the Houston metro area enrolled 1,296,764 students, approximately one out of every four school-aged children in the state, in the '15–'16 academic year. Houston Independent School District (HISD) is the seventh largest public-school system in the nation and the largest in Texas. Encompassing 333 square miles within greater Houston, HISD has 281 campuses and enrolled 214,891 students in Fall '15.

The Houston region has nearly 437,000 students enrolled in more than 50 degree-granting colleges, universities and technical schools.

- Specialized schools exist for acupuncture, art, legal, health care, funeral, religious and various other disciplines.
- The region has some 100 trade, vocational and business schools.

HIGHER EDUCATION ENROLLMENT Fall 2016			
COMMUNITY COLLEGES Total Enrollment 240,234			
Alvin Community College	5,658	Houston Community College System	71,417
Blinn College	19,422	Lee College	7,315
Brazosport College	4,311	Lone Star College System	85,661
College of the Mainland	3,995	San Jacinto College District	33,183
Galveston College	2,200	Wharton County Junior College	7,072
UNIVERSITIES (UNDERGRAD AND GRADUATE, IF OFFERED) Total Enrollment 182,544			
Houston Baptist University	3,270	Texas Southern University	9,200
Prairie View A&M University	8,762	Texas Woman's University Houston	1,361
Rice University	6,855	University of Houston	43,774
Sam Houston State University	20,477	University of Houston-Clear Lake	8,669
Texas A&M University at College Station	60,435	University of Houston-Downtown	14,251
Texas A&M University at Galveston	2,178	University of St. Thomas	3,312
POST-GRADUATE SCHOOLS AND COLLEGES Total Enrollment 13,928			
Baylor College of Medicine	1,563	University of Texas Health Science Center	5,051
South Texas College of Law Houston	1,048	University of Texas M.D. Anderson Cancer Center	339
Texas A&M University Health Science Center	2,689	University of Texas Medical Branch at Galveston	3,238

Source: Greater Houston Partnership. "*Houston Facts.*" May 2017, pp 28-29.

ARTS AND ENTERTAINMENT

Houston provides a wide variety of arts and entertainment including theater arts, museums and sports. The City is home to the Houston Livestock Show and Rodeo, which is the largest rodeo in the world. With the nation's fifth largest ballet and opera companies, Houston is also one of only five cities in the United States with permanent professional resident companies in all of the major performing arts disciplines of opera, ballet, music, and theater. Home to nine world-class performing arts organizations, Houston Theater District is second only to New York in the number of theater seats in a concentrated area. The Houston Grand Opera is the only opera company in the U.S. to win a Grammy, a Tony and an Emmy while the Alley Theatre is the only regional theatre in Texas to win a Tony award. Other performing arts companies such as Broadway in Houston, Da Camera of Houston, Houston Symphony, Society for the Performing Arts, Theatre Under the Stars (TUTS), Ensemble Theater and Uniquely Houston also serve to enrich the lives of Houston area residents.

The distinctive Houston Museum district is one of the best in the country. It offers a range of museums, galleries, art and cultural institutions. With its nineteen members within a 1.5 miles radius, the district offers a wide array of exhibits featuring themes of art, history, culture, nature, and science. Among the country's best are The Children's Museum of Houston, the Health Museum and the Museum of Fine Arts. Houston has more than 500 cultural, visual and performing arts organizations, 90 of which are devoted to multicultural and minority arts.

Houston has professional sports teams representing football, baseball, basketball and soccer. The City boasts an array of teams such as the Houston Texans, Houston Dynamo, Houston Rockets, Houston Dash, and Houston Astros. Houston has established itself as a destination for hosting major sporting events such as 2004 Super Bowl XXXVIII, 2005 World Series, USA Gymnastics 2008 Men's Visa Championship, 2010 Major League Soccer All Star Game, 2011 NCAA Men's Final Four, 2012 Amateur Athletic Union Junior Olympic Games, 2013 NBA All Star Game, and 2015 Major League Lacrosse All Star Game. The City had recently hosted the 2016 NCAA Men's Final Four Champion, 2017 Super Bowl LI and 2017 World Series Championship.

HOUSTON INTERACTIVE

Every year the City of Houston uses technology to better serve and communicate with citizens. Our City's website—Houstontx.gov—was recently updated to be more responsive to the customer with easier navigation features. Although there are many valuable City webpages, the following pages are highlighted for public-facing, interactive features.

Houston Recovers

Following the devastation from Hurricane Harvey, the City of Houston created a webpage to help Houstonians affected by flooding. Houston Recovers is a focal point for information on: debris cleanup, repair permits, mold prevention, mosquito control, flood risk reduction, housing assistance, donations, volunteer opportunities, business recovery resources and much more. The City teamed up with local and non-profit entities to give citizens a powerful resource through this difficult time. The *Harvey by the Numbers* section provides interactive maps that illustrate the catastrophic impact of Hurricane Harvey on Greater Houston. Visit Houston Recovers to find out more.

Website Address: HoustonRecovers.org

Figure 1- Houston Recovers Homepage

Budget Bootcamp

Budget Bootcamp is a city website application that provides an interactive experience with city budget information through an easy to use dashboard. Budget Bootcamp was created during Houston's inaugural Houston Hackathon and was the first project to become reality. Budget Bootcamp provides citizens an educational walk-through of the City's budget data – both for the recently adopted budget, as well as all adopted budgets since Fiscal Year 2010. Check out this data visualization tool and get a better understanding of the City's finances.

Website Address: innovation.houstontx.gov/budgetbootcamp.html

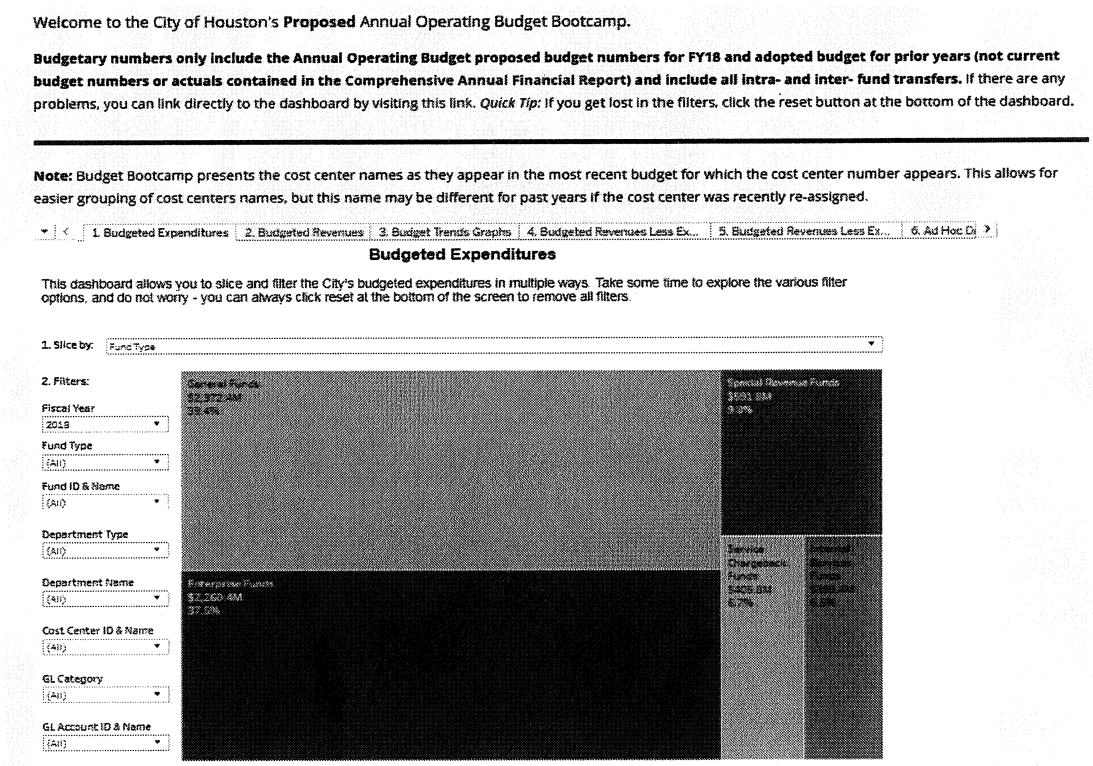


Figure 2 - Budget Bootcamp Homepage

Houston Airports Passenger Website

The Houston Airport System's fly2houston.com is the go-to website for IAH and HOU passengers, as well as for friends and family picking them up and dropping them off at the airport. It includes flight search and TSA wait times; available parking, rates and reservations; airport maps and a lounge directory; security and international travel information; airline information and a list of non-stop destinations worldwide; a complete searchable guide to dining (with menus) and shopping; ground transportation; the airport art collection and Harmony in the Air live concert schedules; and a list of nearby hotels with airport shuttles. There also is a link to Feedback, for online entry of customer feedback, as well as Newsroom for the media.

Website Address: fly2houston.com

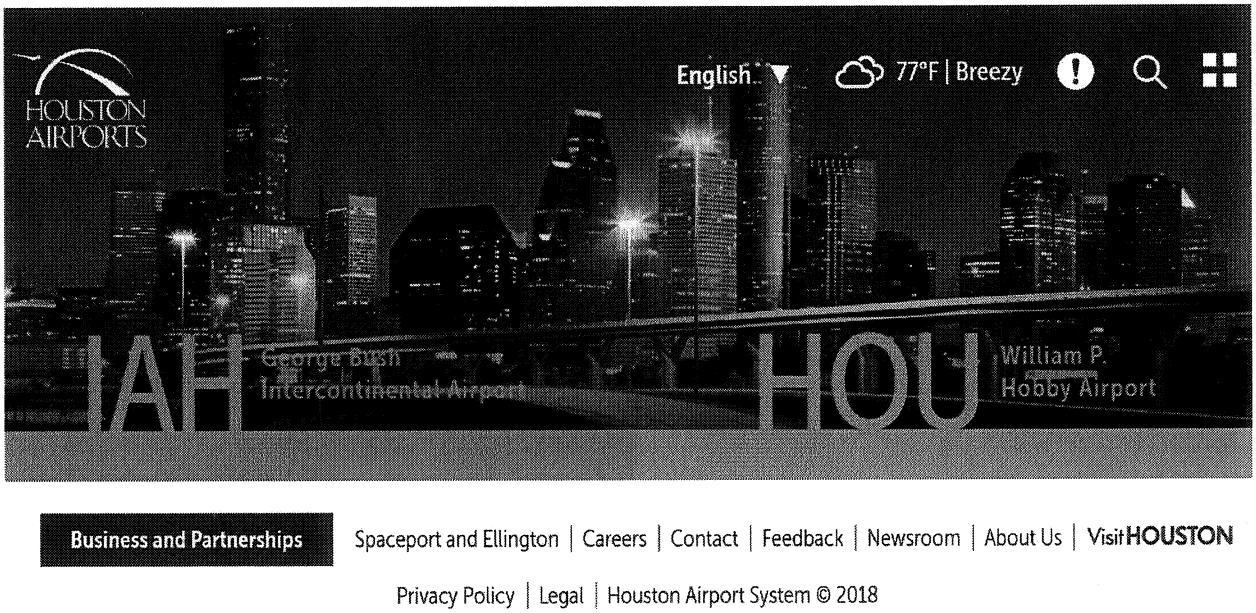


Figure 3 - Houston Airports Systems Main Page

IAH & HOU Interactive Maps

The Houston Airport System's IAH & HOU browser-based interactive map (no app download required) provides turn-by-turn wayfinding, including walking time estimates between any two points at the airport for passengers. Find your way from curb to gate and back with ease. Each website provides a handy search tool for: restaurants, cellphone charging stations, or shop listings.

IAH Website Address:

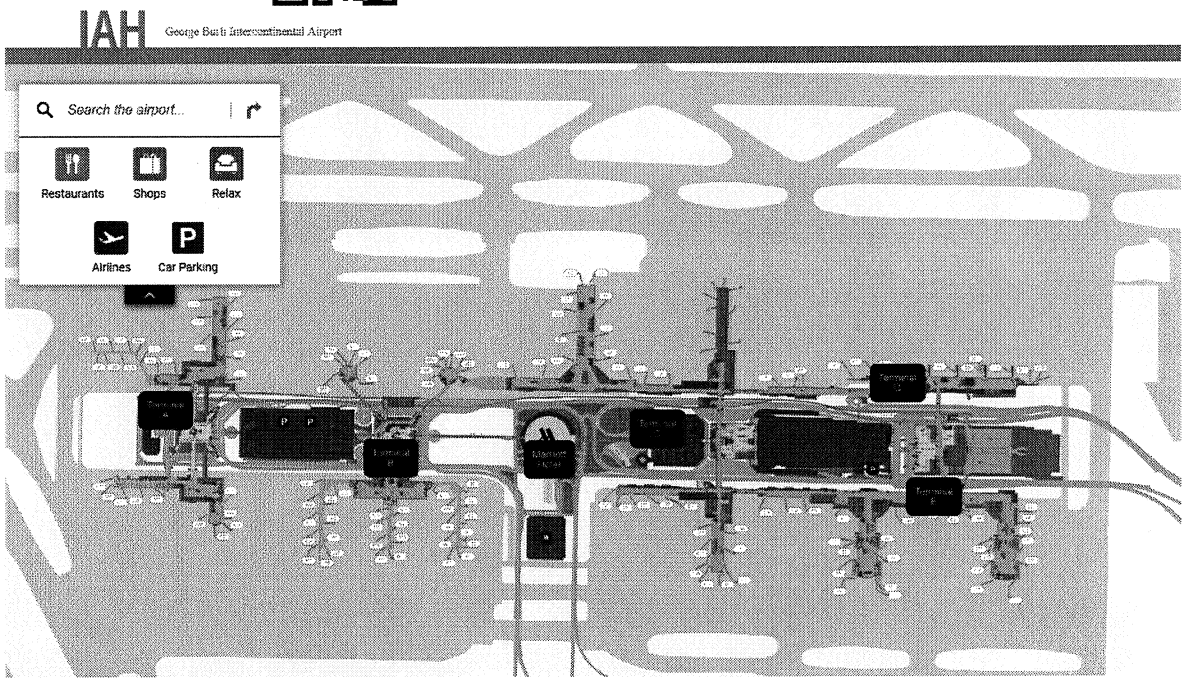


Figure 4 – Bush (IAH) Airport Interactive Map

HOU Website Address:

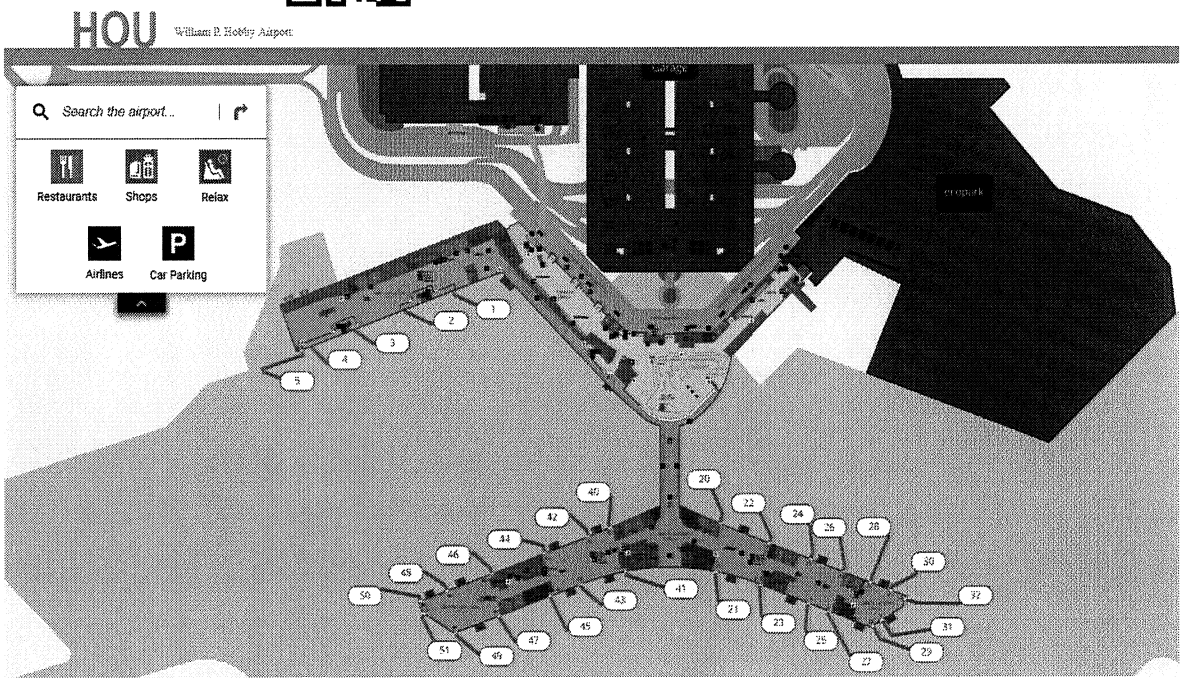


Figure 5 - Hobby (HOU) Airport Interactive Map

Helpful Mobile Applications

311 Help & Info

iOS Android

The Houston 311 app makes reporting issues like these easier than ever. The app uses GPS to identify your location and also allows you to snap a photo to add to your service request. Reports are automatically sent to the City's 311 system and routed to city departments for resolution.

Houston Public Library

iOS Android

The Houston Public Library catalog, access to your account, information about library locations, and more is now available through your mobile device. Wherever you go you can now search for books, DVDs, audiobooks, and ebooks, and place holds or renew items - all from your phone! You can also check out our latest reading recommendations, ask one of our professional librarians a question, find out about upcoming library events or classes, or follow our blog and tweets.

Park Houston

iOS Android

The City of Houston has partnered with Parkmobile to provide a convenient way to pay for parking using your mobile phone. The ParkHouston App takes the stress out of parking. No more searching for coins. With ParkHouston, starting your parking session takes just a few seconds. You can extend your session on-the-go (where permitted), as well as save "Favorite" and users can also opt-in to receive notifications prior to your parking session expiring.

Rollout!

iOS Android

Rollout! is a simple app to make figuring out the City of Houston's trash pickup easy! Forget about peeking outside to see if your neighbor's bins are out, with Rollout! we use your phone to look up your location and instantly let you see your schedule for your neighborhood. You can set up reminders to tell you when to take out your trash and to make sure you don't miss recycling day again.

Houston - HDHHS

iOS No Android Version

The Houston Department of Health and Human Services app is very easy to use and is a fast way to access information on services offered by the City of Houston Health Department for all Houstonians.

Ready Houston

iOS Android

The Ready App is the Houston Region's official emergency preparedness iOS application, brought to you by the City of Houston Office of Public Safety and Homeland Security. Its goal is to provide an all-inclusive, singular mobile resource for Houston-area residents to access accurate and timely information before and in the event of an emergency. For more information, visit readyhoustontx.gov. App features include: receive local weather and public health alerts, make a plan and keep track of your family and emergency contacts, build a kit, track your supplies and receive notices when it's time to restock, stay informed with direct access to emergency radio, news and weather updates, gain more information and watch videos on disaster preparedness, and use the emergency alert to notify your emergency contacts of your location.

COHHR

iOS Android

The City of Houston's Human Resources Mobile Application provides access to a guidebook for municipal employees, as well as links to employee news and information on training, policy documentation and other useful resources. Real-time COH employee notifications are also featured in this app.

Unsupported Mobile Apps

Finding Rover

iOS Android

Finding Rover uses its facial recognition technology to make finding dogs as quick and easy as the snap of a photo. See a lost dog? Take a photo, send a text and together we can bring every lost dog home.

GENERAL FUND

General Fund Summary ..... II - 2

General Fund Resources Summary ..... II - 4

General Fund Expenditures/Other Users Summary ..... II - 18

GENERAL FUND SUMMARY

Fund Name: General Fund
Fund No. : 1000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance - Unassigned	$	236,945,661	269,558,229	269,558,229	**275,809,967**
Revenue and Other Sources					
General Property Taxes		1,153,990,602	1,158,297,000	1,172,376,386	**1,200,812,545**
Industrial Assessment		19,290,867	17,917,043	19,376,782	**19,463,053**
Sales Taxes		631,993,410	627,000,000	654,700,000	**657,700,000**
Other Tax		16,896,255	17,413,430	17,413,430	**18,011,459**
Electric Franchise		102,654,387	102,270,253	102,270,253	**100,840,676**
Telephone Franchise		41,928,293	37,215,000	39,018,482	**36,687,000**
Gas Franchise		15,015,586	13,790,581	13,790,581	**12,324,130**
Other Franchise		30,988,009	26,805,826	28,958,411	**26,993,642**
Licenses and Permits		38,019,873	35,342,307	32,233,835	**32,858,867**
Intergovernmental		71,040,395	71,062,250	77,493,890	**66,424,479**
Charges for Services		60,046,411	60,830,079	55,446,604	**54,879,885**
Direct Interfund Services		53,522,767	54,858,570	54,111,670	**58,505,026**
Indirect Interfund Services		27,398,886	29,000,502	29,000,502	**29,245,944**
Municipal Courts Fines and Forfeits		22,122,068	21,371,058	20,848,593	**21,591,068**
Other Fines and Forfeits		4,777,751	4,094,489	3,526,642	**3,988,542**
Interest		5,050,845	3,000,000	6,000,000	**6,000,000**
Miscellaneous/Other		25,875,649	13,137,564	53,194,629	**18,746,978**
Total Revenue and Other Sources		2,320,612,054	2,293,405,952	2,379,760,690	**2,365,073,294**
Other Resources					
Sale of Capital Assets		10,302,203	14,540,095	4,014,030	**2,123,076**
Proceeds from Notes		0	909,990,099	909,990,099	**0**
Transfers From Other Funds		20,900,498	18,265,432	18,313,932	**27,873,106**
Total Other Resources		31,202,701	942,795,626	932,318,061	**29,996,182**
Total Available Resources		2,588,760,416	3,505,759,807	3,581,636,980	**2,670,879,443**
Expenditures and Other Uses					
Public Safety					
Fire Department		504,629,194	495,171,980	495,171,980	**503,459,709**
Houston Emergency Center		10,248,045	9,762,358	9,762,358	**9,762,358**
Municipal Courts Department		27,492,094	30,335,074	30,335,074	**29,992,258**
Police Department		826,715,848	1,585,281,336	1,585,281,336	**871,261,633**
Public Safety		1,369,085,181	2,120,550,748	2,120,550,748	**1,414,475,958**
Development & Maintenance Services					
General Services		39,714,534	42,002,084	42,002,084	**43,058,351**
Houston Public Works		30,618,196	29,659,748	29,659,748	**29,224,344**
Planning & Development		3,988,733	3,644,907	3,644,907	**4,218,274**
Solid Waste Management		84,111,430	80,490,435	80,490,435	**80,257,053**
Development & Maintenance Services		158,432,893	155,797,174	155,797,174	**156,758,022**

GENERAL FUND SUMMARY

Fund Name: General Fund
Fund No. : 1000

	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Human & Cultural Services				
Department of Neighborhoods	11,143,083	11,358,154	11,358,154	**11,255,702**
Housing & Community Development	519,857	500,583	500,583	**502,952**
Houston Health Department	65,630,984	66,093,374	66,093,374	**56,041,317**
Library	41,532,238	40,692,697	40,692,697	**41,268,100**
Parks and Recreation	72,462,029	74,563,111	74,563,111	**76,167,432**
Human & Cultural Services	191,288,191	193,207,919	193,207,919	**185,235,503**
Administrative Services				
Administration and Regulatory Affairs	29,369,258	28,179,149	28,179,149	**29,139,365**
City Controller	8,175,149	8,613,090	8,613,090	**8,577,980**
City Council (1)	10,728,090	10,893,058	10,893,058	**10,054,519**
City Secretary	708,114	909,531	909,531	**929,400**
Finance Department	17,281,456	19,052,541	19,052,541	**18,726,047**
Houston Information Technology Services	21,390,586	17,229,888	17,229,888	**17,619,784**
Human Resources	2,980,887	3,188,838	3,188,838	**2,720,150**
Legal	15,077,774	16,083,850	16,083,850	**15,999,495**
Mayor's Office	7,647,576	7,458,094	7,458,094	**7,211,369**
Office of Business Opportunity	2,915,203	3,332,335	3,332,335	**3,647,655**
Administrative Services	116,274,093	114,940,374	114,940,374	**114,625,764**
General Government				
General Government	191,216,855	370,913,685	370,913,685	**215,298,886**
Total Expenditures Other than Debt / PAYGO	2,026,297,213	2,955,409,900	2,955,409,900	**2,086,394,133**
Debt Service and PAYGO Capital				
Other Adjustments (2)	(23,544,022)	0	0	**(3,384,000)**
Captured Revenue Transfer to DDSRF	34,741,000	34,399,000	34,399,000	**50,540,000**
Trans to PIB Bonds Debt Service	281,959,000	316,125,000	316,125,000	**345,589,000**
Debt Service and PAYGO Capital Projects	293,155,978	350,524,000	350,524,000	**392,745,000**
Total Expenditures and Other Uses	2,319,453,191	3,305,933,900	3,305,933,900	**2,479,139,133**
Fund Balance - Unassigned	269,307,225	199,825,907	275,703,080	**191,740,310**
Total Budget	2,588,760,416	3,505,759,807	3,581,636,980	**2,670,879,443**
Changes to Unassigned Fund Balance	0	106,887	106,887	**(818,683)**
Prepaid Items and Imprest Cash	251,004	0	0	**0**
Ending Fund Balance - Unassigned	269,558,229	199,932,794	275,809,967	**190,921,627**
Amount Assigned for:				
Budget Stabilization Fund Reserve (3)	20,152,145	45,258	45,258	**863,941**
Ending Fund Balance - Unassigned	269,558,229	199,932,794	275,809,967	**190,921,627**
Total Ending Fund Balance $	289,710,374	199,978,052	275,855,225	**191,785,568**

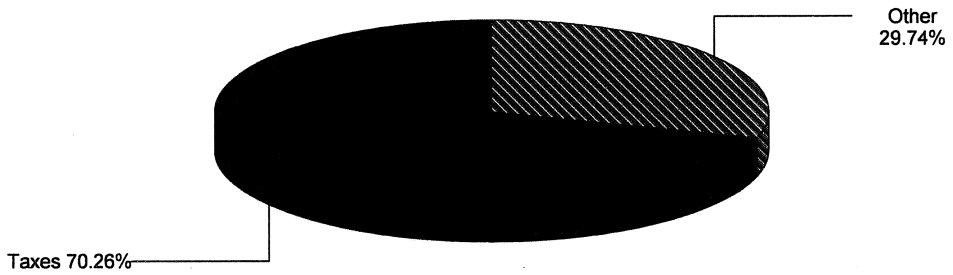
(1) City Council budget includes funding for Council District Service Project Program.
(2) Adjustments includes debt prepayment from Building Inspection Fund.
(3) An amount not less than the greater of (a) 1% of expenditures excluding debt service and PAYGO payment or (b) $20M. In FY2018, $20M was transferred to the Disaster Recovery Fund (Fund 5303) for Hurricane Harvey. Per the Financial Policies, the budget stabilization must be replenished by the end of FY2020.

The General Fund Summary in some cases may not agree with some of the departmental totals due to prior year restatements.

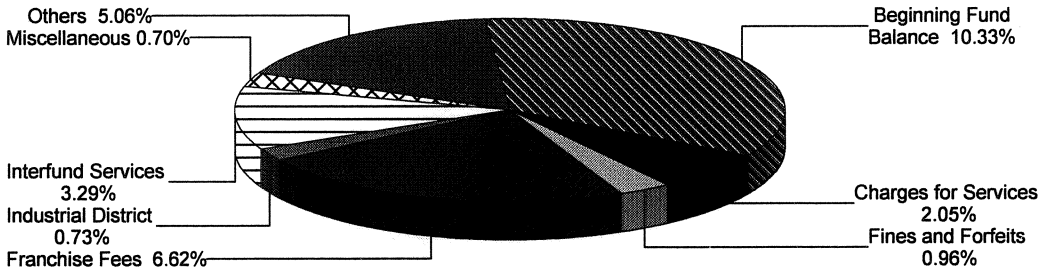
GENERAL FUND RESOURCES SUMMARY

The General Fund is the City of Houston's largest operating fund. With total resources of $2.7 billion budgeted in FY2019, this fund relies heavily on various forms of revenue to finance its operations. As illustrated below, approximately 70% percent of the total resources in the General Fund are from taxes, mainly property and sales taxes.

GENERAL FUND RESOURCES FY2019 BUDGET



COMPOSITION OF OTHER (ABOVE)



The composition of the FY2019 General Fund resources is listed below:

RESOURCE CATEGORIES	RESOURCE FY2019 BUDGET*	% OF TOTAL BUDGET
Taxes:		
Property Taxes	1,200,813	44.96%
Sales Taxes	657,700	24.62%
Other Tax	18,011	0.67%
Franchise Fees	176,845	6.62%
Industrial District	19,463	0.73%
Licenses and Permits	32,859	1.23%
Intergovernmental	66,424	2.49%
Charges for Services	54,880	2.05%
Interfund Services	87,751	3.29%
Fines and Forfeits	25,580	0.97%
Interest	6,000	0.22%
Miscellaneous/Other	18,747	0.70%
Total Revenue	2,365,073	88.55%
Sale of Capital Assets	2,123	0.08%
Transfers In	27,873	1.04%
Beginning FY2019 Fund Balance	275,810	10.33%
TOTAL RESOURCES	2,670,879	100.00%

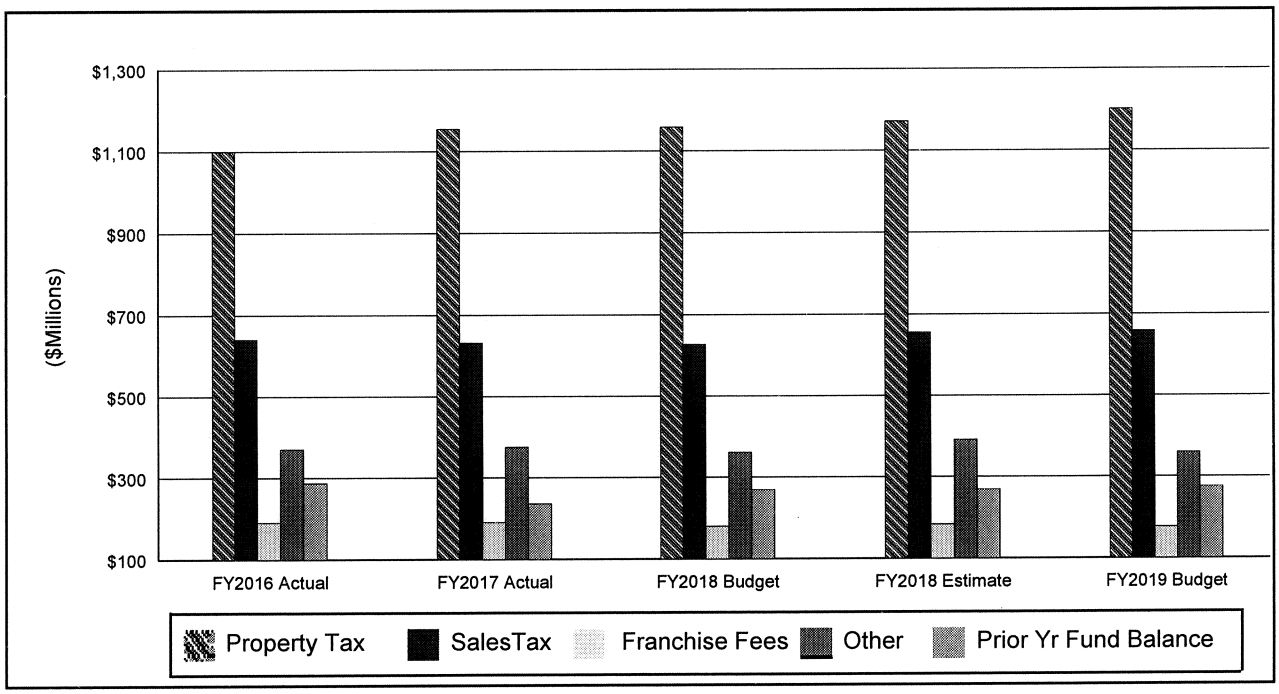
* Dollars in Thousands

Total may reflect slight variances due to rounding

The graph below provides a four-year comparsion of the City's resources in millions of dollars.

RELATIONSHIP OF GENERAL FUND RESOURCES

FY2016 THROUGH FY2019



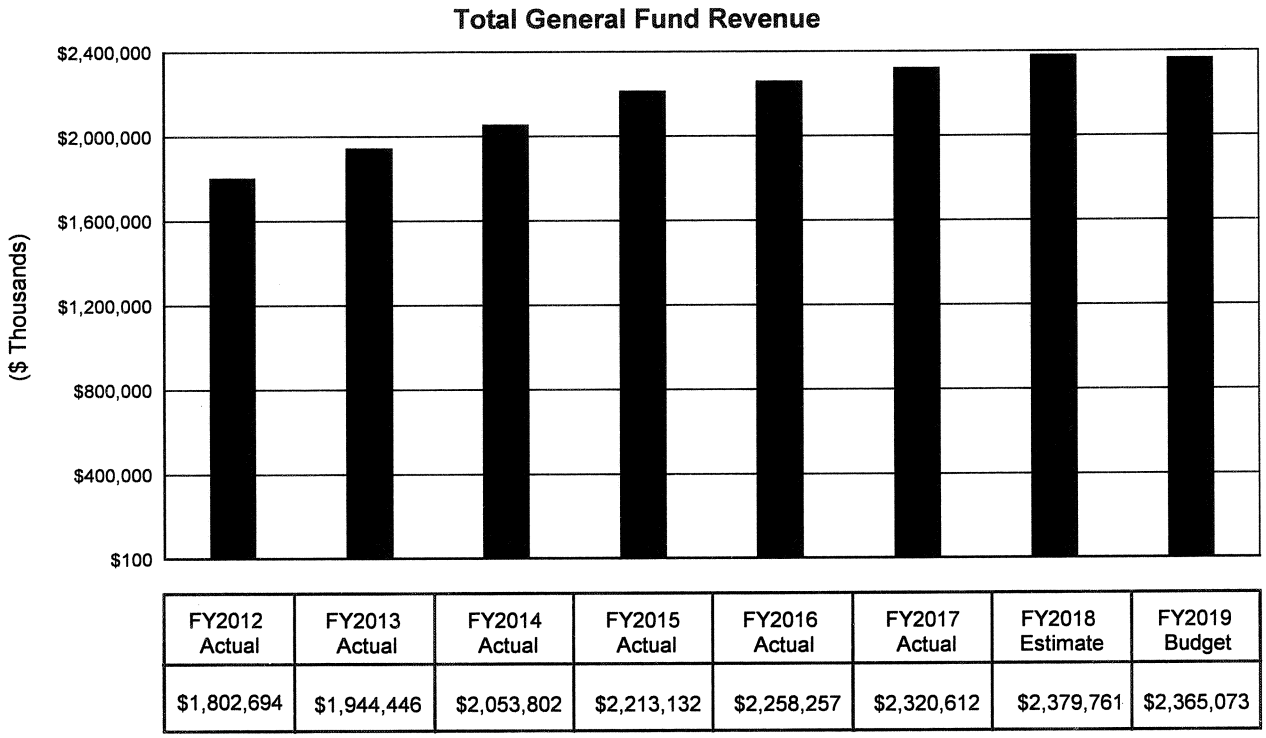


Table I below provides the FY2019 General Fund revenue budget by categories. As shown, the total revenue is expected to be $2.4 billion or $14.7 million lower than the projected FY2018 revenue.

Table I

FY2019 Revenue Budget
Compared with FY2018 Estimate

	Projected Revenue ($ Thousands)		
Category	**FY2018 Estimate**	**FY2019 Budget**	**Increase / (Decrease)**
General Property Taxes	1,172,376	1,200,813	28,437
Industrial Assessment	19,377	19,463	86
Sales Taxes	654,700	657,700	3,000
Other Tax	17,413	18,011	598
Electric Franchise	102,270	100,840	(1,430)
Telephone Franchise	39,018	36,687	(2,331)
Gas Franchise	13,790	12,324	(1,466)
Other Franchise	28,958	26,994	(1,964)
Licenses and Permits	32,234	32,859	625
Intergovernmental	77,494	66,424	(11,070)
Charges for Services	55,447	54,880	(567)
Direct Interfund Services	54,112	58,505	4,393
Indirect Interfund Services	29,001	29,246	245
Municipal Courts Fines and Forfeits	20,849	21,591	742
Other Fines and Forfeits	3,527	3,989	462
Interest	6,000	6,000	0
Miscellaneous/Other	53,195	18,747	(34,448)
Total	**2,379,761**	**2,365,073**	**(14,688)**

Table II provides the revenue estimate for each distinct revenue source that is expected to produce at least $3 million in FY2019. The remainder of this document describes the projection logic that has been used for each of these items.

Table II

Revenue Estimates for
Revenue Sources Over $3 Million

Item	Projected Revenue ($ Thousands) FY2018 Estimate	FY2019 Budget	Increase / (Decrease)
General Property Taxes	$1,172,376	$1,200,813	$ 28,436
Sales Taxes	654,700	657,700	3,000
Industrial Assessment	19,377	19,463	86
Mixed Beverage Tax	17,188	17,703	516
Electric Franchise	102,270	100,841	(1,430)
Telephone Franchise	39,018	36,687	(2,331)
Gas Franchise	13,791	12,324	(1,466)
Cable TV Franchise Tax	20,600	18,740	(1,860)
Solid Waste Hauler Franchise Fee	7,928	7,869	(59)
Licenses and Permits	32,234	32,859	625
TIRZ Funding	29,174	31,200	2,025
Intergovernmental Revenue - 1115 Waiver	19,199	11,095	(8,104)
Ambulance Fees	41,500	40,338	(1,162)
Ambulance Fee Supplemental Reimbursement	28,956	24,000	(4,956)
Other Charges for Services	13,947	14,542	595
Interfund Police Protection	25,342	27,642	2,300
Interfund Fire Protection	20,423	20,538	115
Other Direct Interfund	8,347	10,325	1,979
Indirect Cost Recovery	29,001	29,246	245
Moving Violations	11,823	11,952	129
Other Municipal Courts Fines and Forfeitures	9,026	9,639	613
Miscellaneous/Other	53,195	18,747	(34,448)
All Other Revenues	10,348	10,811	464
Total	**$2,379,761**	**$2,365,073**	**$ (14,688)**

Taxes

Property Taxes

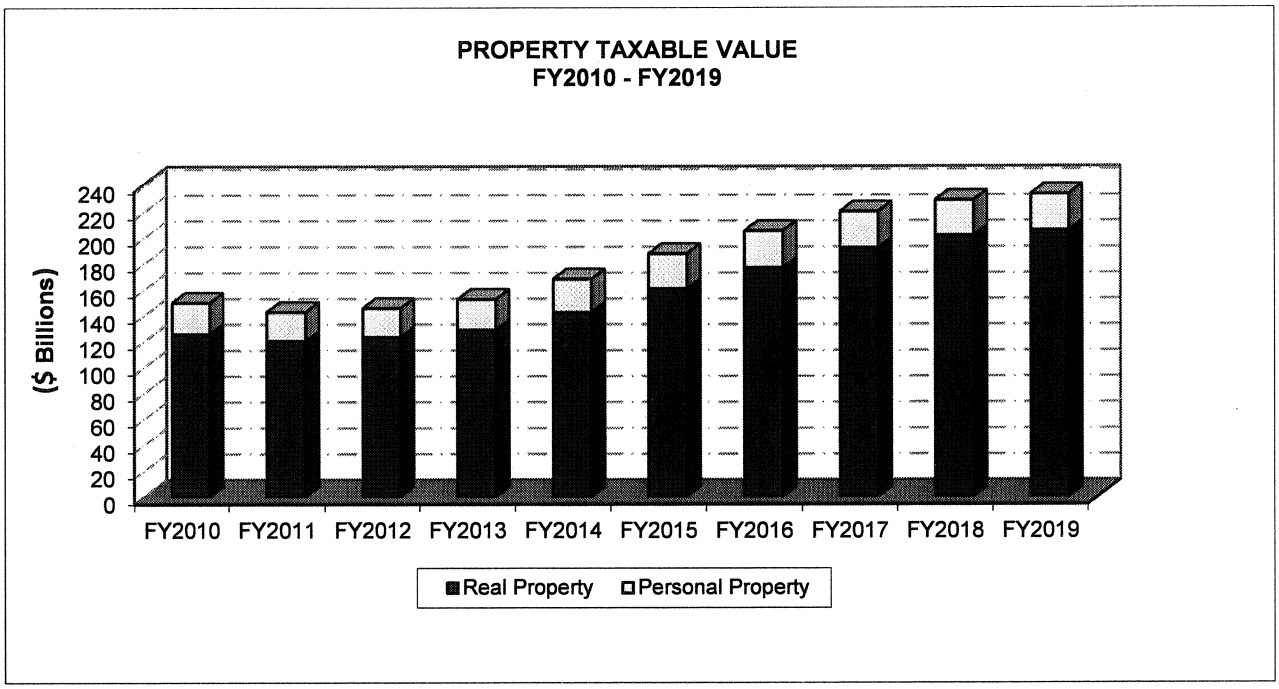
General property taxes are ad valorem taxes levied on the assessed valuation of real and personal property. Taxable values for all real and personal property within the City, depending on their locations, are established by the Harris County Appraisal District (HCAD), Montgomery County Appraisal District (MCAD) or Fort Bend County Appraisal District (FBCAD), collectively County Appraisal Districts (CAD), based upon market values as of January 1st. City Council approves exemptions such as homestead, 65 and over, disabled as well as Freeport exemptions and then sets a tax rate according to the state law. The current tax rate for the City of Houston is 58.421 cents per $100 of taxable value.

Based upon the adopted tax rate set by Council and taxable value as assessed by CAD, tax bills are generated and sent to taxpayers by the Harris County Tax Office around mid-November. Payment is due by January 31st of the following year. Taxes not paid by the due date are delinquent and subject to penalties and interest charges. Taxpayers who wish to appeal values set by CAD may do so if taxes on the uncontested value are paid timely.

Occasionally, taxes are overpaid as a result of errors in appraisal or an overpayment by a taxpayer. The Harris County Tax Office refunds such payments based upon the Texas Property Tax Code and documentation supplied by the taxpayers. Fluctuations in collections reflect changes in assessed property values, collection efforts, and tax rate.

The FY2019 property tax value preliminary certified estimate provided by CAD to the City on April 2018 is $234.1 billion, which is net of the current senior/disabled exemption of $160,000. The estimated taxable value is then reduced by the estimated incremental value of properties within the Tax Increment Reinvestment Zones (TIRZ). The net of TIRZ taxable value is estimated at $206.1 billion.

Below is a graph showing the ten-year history of property taxable values in Houston, with the $234.1 billion estimate shown for FY2019.



CITY OF HOUSTON APPRAISED VALUE
($ Millions)

Fiscal Year	Tax Year	Real Property	Personal Property	Total Value
2005	2004	86,433	19,467	105,900
2006	2005	91,827	19,293	111,120
2007	2006	99,483	20,858	120,341
2008	2007	112,241	23,214	135,455
2009	2008	125,982	23,645	149,628
2010	2009	125,999	24,094	150,093
2011	2010	120,546	22,360	142,905
2012	2011	122,747	22,279	145,026
2013	2012	128,081	23,670	151,752
2014	2013	141,684	25,714	167,398
2015	2014	160,088	26,956	187,043
2016	2015	175,512	28,267	203,779
2017	2016	192,510	28,023	220,533
2018	2017	201,939	27,287	229,227
2019	2018	206,226	27,867	234,093*

*County Appraisal District Preliminary Certified Estimates, as of April 30, 2018.

Property Tax Collections

In November 2004, Proposition No. 1 was passed amending the City Charter to limit the annual increase in total ad valorem tax revenues. The increase is capped at the lower of the increase in Consumer Price Indexes (CPI) plus the growth in population or 4.5% over the prior fiscal year. In addition, in November 2006, Proposition H was passed to further increase the applicable revenue limitations by $90 million.

The FY2019 property tax revenue estimate is derived according to Proposition 1 and Proposition H. The Finance Department applied the 2017 inflation rate of 1.9606% and population estimate as of 7/1/2017 of 2.02% to arrive at a net revenue estimate of $1.20 billion. This revenue is approximately 2.4% higher than the estimated FY2018 revenue of $1.17 billion. The property tax rate will be adjusted accordingly to levy revenues no higher than the Proposition 1 and Proposition H limitation.

The Proposition 1 and Proposition H revenue limitation is calculated with the following assumptions.

Population (1)	
July 1, 2003	2,009,669
July 1, 2004	2,012,626 + 0.1471%
July 1, 2005	2,076,189 + 3.1582%
July 1, 2006	2,144,491 + 3.2898%
July 1, 2007	2,208,180 + 2.9699%
July 1, 2008	2,244,615 + 1.6500%
July 1, 2009	2,257,926 + 0.5930%
July 1, 2010	2,099,451 + 0.0000%
July 1, 2011	2,145,146 + 2.1765%
July 1, 2012	2,160,821 + 0.7307%
July 1, 2013	2,195,914 + 1.6241%
July 1, 2014	2,239,558 + 1.9875%
July 1, 2015	2,296,224 + 2.5302%
July 1, 2016	2,303,482 + 0.3161%
July 1, 2017(3)	2,349,993 + 2.0192%

CPI (2)		
2003	163.7	
2004	169.5	+ 3.5431%
2005	175.6	+ 3.5988%
2006	180.6	+ 2.8474%
2007	183.8	+ 1.7929%
2008	189.967	+ 3.3339%
2009	190.495	+ 0.2779%
2010	194.172	+ 1.9302%
2011	200.495	+ 3.2564%
2012	204.213	+ 1.8544%
2013	207.574	+ 1.6458%
2014	213.365	+ 2.7898%
2015	213.039	- 0.1528%
2016	216.414	+ 1.5842%
2017	220.657	+ 1.9606%

	($ In Thousand)
FY2005 Actual	$671,294
Population Increase 2004	0.1471%
CPI Increase 2004	3.5431%
FY2006 CAP	$696,066
Population Increase 2005	3.1582%
CPI Increase 2005	3.5988%
FY2007 CAP	$743,100
Population Increase 2006	3.2898%
CPI Increase 2006	2.8474%
FY2008 CAP	$788,705
Population Increase 2007	2.9699%
CPI Increase 2007	1.7929%
FY2009 CAP	$826,269
Population Increase 2008	1.6500%
CPI Increase 2008	3.3339%
FY2010 CAP	$867,450
Population Increase 2009	0.5930%
CPI Increase 2009	0.2779%
FY2011 CAP	$875,005
Population Decrease 2010	-7.0186%
CPI Increase 2010	1.9302%
FY2012 CAP	$875,005
Population Increase 2011	2.1765%
CPI Increase 2011	3.2564%
FY2013 CAP	$922,543
Population Increase 2012	0.7307%
CPI Increase 2012	1.8544%
FY2014 CAP	$946,392
Population Increase 2013	1.6241%
CPI Increase 2013	1.6458%
FY2015 CAP	$977,338
Population Increase 2014	1.9875%
CPI Increase 2014	2.7898%
FY2016 CAP	$1,024,029
Population Increase 2015	2.5302%
CPI Decrease 2015	-0.1528%
FY2017 CAP	$1,048,375
Population Increase 2016	0.3161%
CPI Increase 2016	1.5842%
FY2018 CAP	$1,068,297
Population Increase 2017 (3)	2.0192%
CPI Increase 2017	1.9606%
	$1,110,813
Proposition H	$90,000
FY2019 CAP (4a)	**$1,200,813**

FY2018 Estimate	$1,172,376
FY2019 CAP (4b)	$1,259,375
Final FY2019 CAP (the Lower FY2019 CAP)	**$1,200,813**

(1) Population numbers based upon the US Census Bureau estimate most recently published when deciding limits of each respective year's property tax revenue budget increase.
(2) CPI increase based on the change in the CPI-U for Houston-Galveston-Brazoria, Texas as published by the Bureau of Labor Statistics, for the preceding calendar year.
(3) Population numbers based upon Planning Department estimate.
(4) The revenue cap is calculated:
   a. In accordance with Proposition H, to increase the applicable revenue limitation by $90 million.
   b. Based on 4.5% Increase from FY2018 Budget plus the lower of $90 million or the prior year balance of Prop H supplement less prior year usage of Prop H.

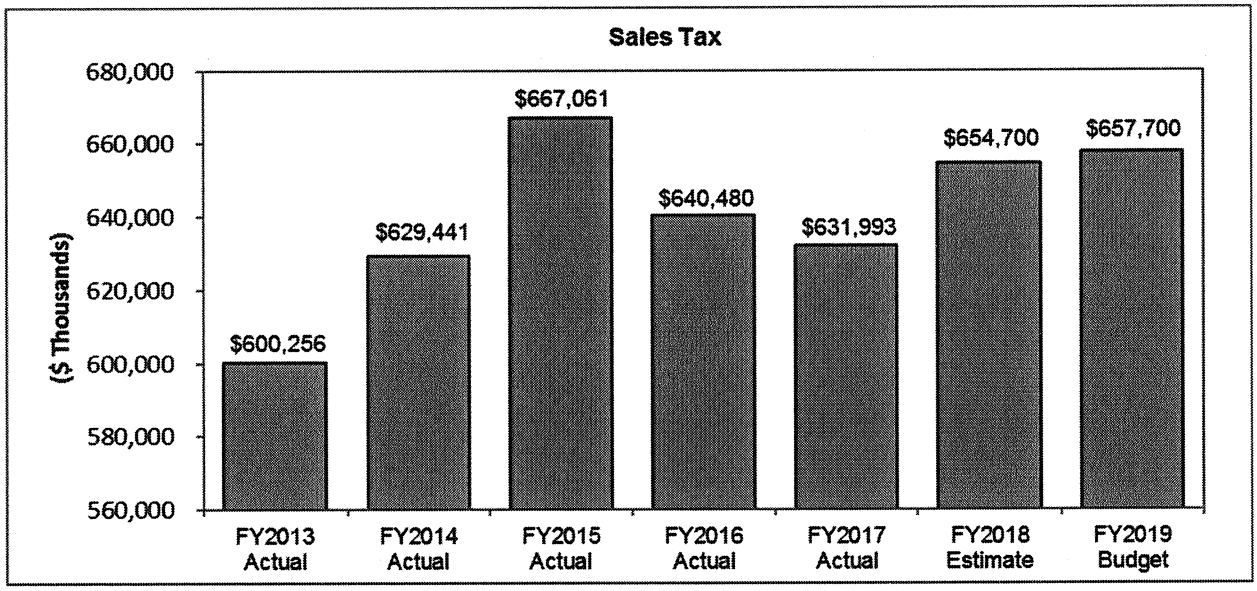
Sales Tax

General sales and use taxes are imposed upon the sale or consumption of certain goods and services at the point of sale. In the City of Houston, a $0.0825 sales and use tax is applied for every dollar of sales. The Metropolitan Transit Authority (METRO) receives $0.01, and the State of Texas receives $0.0625. The State Comptroller remits a $0.01 share to the City, after withholding a 2% service charge.

The sales tax projections are derived from econometric models which take into account the sectors of the Houston economy and estimates of income, prices, population, and Primary Metropolitan Statistical Area (PMSA) retail sales.

The FY2019 budget amount of $657.7 million is approximately $3 million, or 0.5% higher than FY2018 estimated amount of $654.7 million. This estimate is supported by the uncertainty regarding the path of oil prices. Employment is the key driver of sales tax revenue, including consumer sales and business to business sales. Historically, the sales tax has responded in an immediate manner to changes in our employment growth and/or decline. The energy exploration and drilling boom has slowed significantly, and while Houston's economy has diversified, it is still strongly tied to energy. The FY2018 spike in sales tax is primarily related to the impact of Hurricane Harvey as residence rebuild. According to Dr. Gilmer with the Institute for Regional Forecasting, the clean-up from storm damage brings a boom in retail and construction.

The following graph provides a seven-year comparison of the City's Sales Tax revenue.



Industrial District Assessments

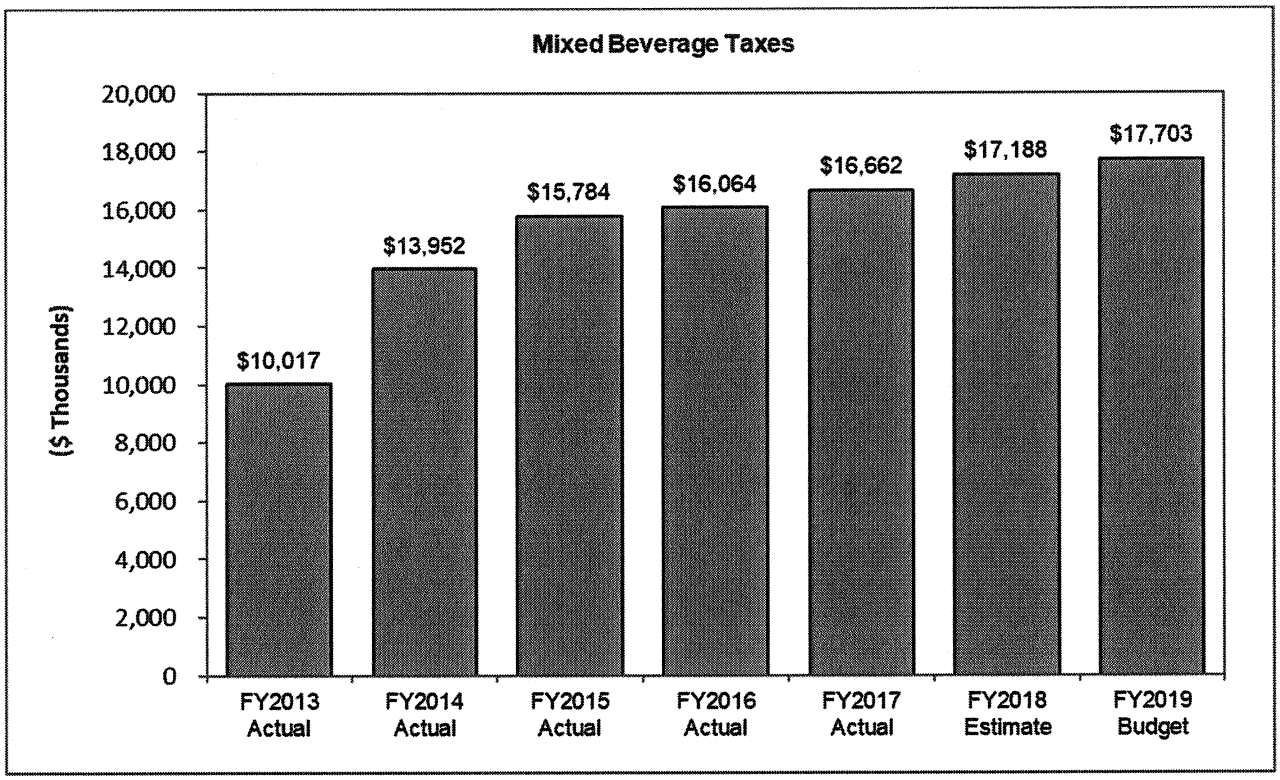
The City of Houston has Industrial District Contract Agreements with more than 100 companies located within the Houston Extra-Territorial Jurisdiction (ETJ), for a period of fifteen years. A contractually reduced ad valorem assessed valuation fee is calculated and billed annually to each company in lieu of the property being annexed and subject to City of Houston property taxes. Industrial District Assessments are based on current year property values provided by HCAD. The City expects to collect $19.5 million in FY2019.

Mixed Beverage Tax

Following the end of each calendar quarter, the State Comptroller allocates 10.7143% of the mixed beverage tax received to the counties and cities.

Mixed beverage tax allocation amounts are dependent upon the timing and accuracy of taxpayer's returns and payments, but generally represent taxes remitted to the Comptroller's Office during the calendar quarter immediately preceding the month the allocation is distributed.

For the FY2019 projection, we are anticipating the revenue estimate of $17.7 million reflecting the trend in recent years. The following graph shows the seven-year comparison of the City's mixed beverage tax revenue.



Franchise Fees

Franchise fees are paid by companies, entities, or persons for the privilege of using public property for private purposes. Franchise agreements have been granted to numerous utilities and other enterprises, either directly by the City of Houston or by the State of Texas, including CenterPoint Energy, AT&T, several cable television firms, and others.

Changes in franchise revenue depend on many factors including economic fluctuations, rate charges, customer usage, franchise agreement changes and legislative actions.

Electric Franchise

Electric franchise fees are paid to the City for the right to conduct an electric light and power business and to use the City's rights-of-way for that business.

There are two companies in Houston that pay electric franchise fees: CenterPoint Energy Houston Electric ("CenterPoint") and Entergy. CenterPoint pays approximately 99.9% of the electric franchise fees paid to the City, which represents approximately $99.1 million per year.

Prior to electric deregulation, which became effective on January 1, 2002, electricity franchise payments were calculated as a percentage of the electric company's gross revenues from sales to customers located within the City limits. Under this payment formula, electric franchise fees to the City fluctuated from $80 million to as much as $90 million per year.

From January 2002 through June 2005, franchise payments were no longer calculated based on a percentage of gross revenues, but instead were based on kilowatt hour consumption by customers within the City limits. During this period, electric franchise revenues dropped significantly, averaging $75 million each year.

In July 2005, the City and CenterPoint entered into a new franchise agreement for a term of 30 years. The new agreement establishes a base franchise fee to the City of approximately $96 million per fiscal year, payable monthly, which is adjusted annually based on kilowatt hours delivered in the City.

The FY2018 electric franchise fee estimate is $102.3 million. The FY2019 electric franchise fee estimate of $100.8 million is approximately 1.6% lower than the FY2018 estimate. Kilowatt hour consumption for calendar year 2017 was down 1.6% from 2016.

The City of Houston exercises original jurisdiction over the rates, operations and services of these electric utilities for the Houston area.

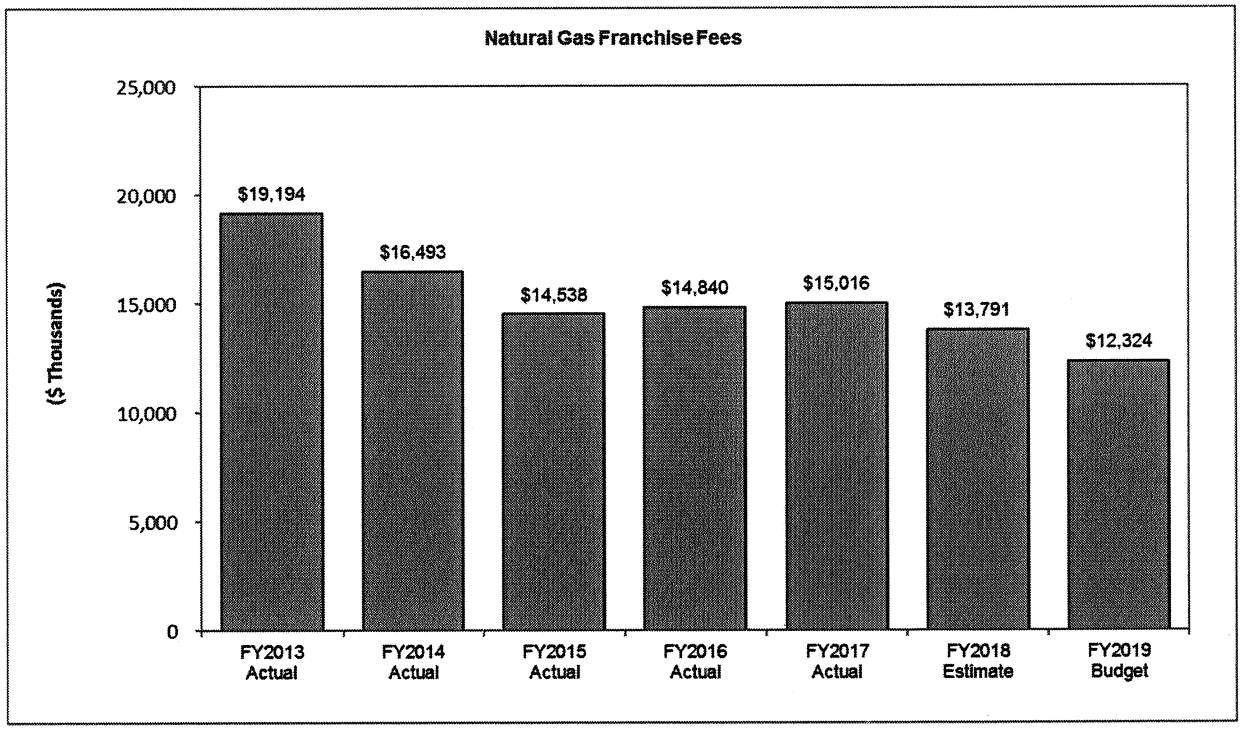
Natural Gas Franchise

Like electric franchise fees, natural gas franchise fees are paid by utilities that use the City's rights-of-way for the transportation, delivery, sale and distribution of natural gas to customers in the City.

There is one company in Houston that pays natural gas franchise fees to the City of Houston: CenterPoint Energy Resources Corporation ("CenterPoint" – formerly Entex). These fees are paid monthly and are based on 5% of gross receipts on a rolling 3-year average. For FY2019, franchise fees are based on CenterPoint's 2015, 2016 and 2017 gross revenues.

The estimate for FY2018 natural gas franchise fees from CenterPoint is approximately $13.8 million. The FY2019 natural gas franchise fee estimate is $12.3 million, a decrease of 10.6% from FY2018. CenterPoint's calendar year 2017 revenues were $235.8 million compared to calendar year 2014's revenues of $323.8 million, a decrease of 27.2%. Residential and commercial account revenues in 2017 were down 29.9% and 29.4%, respectively, compared to 2014's accounts, which accounts for the majority of the loss in overall revenue.

The graph below provides a seven-year comparison of the City's natural gas franchise fee revenue.



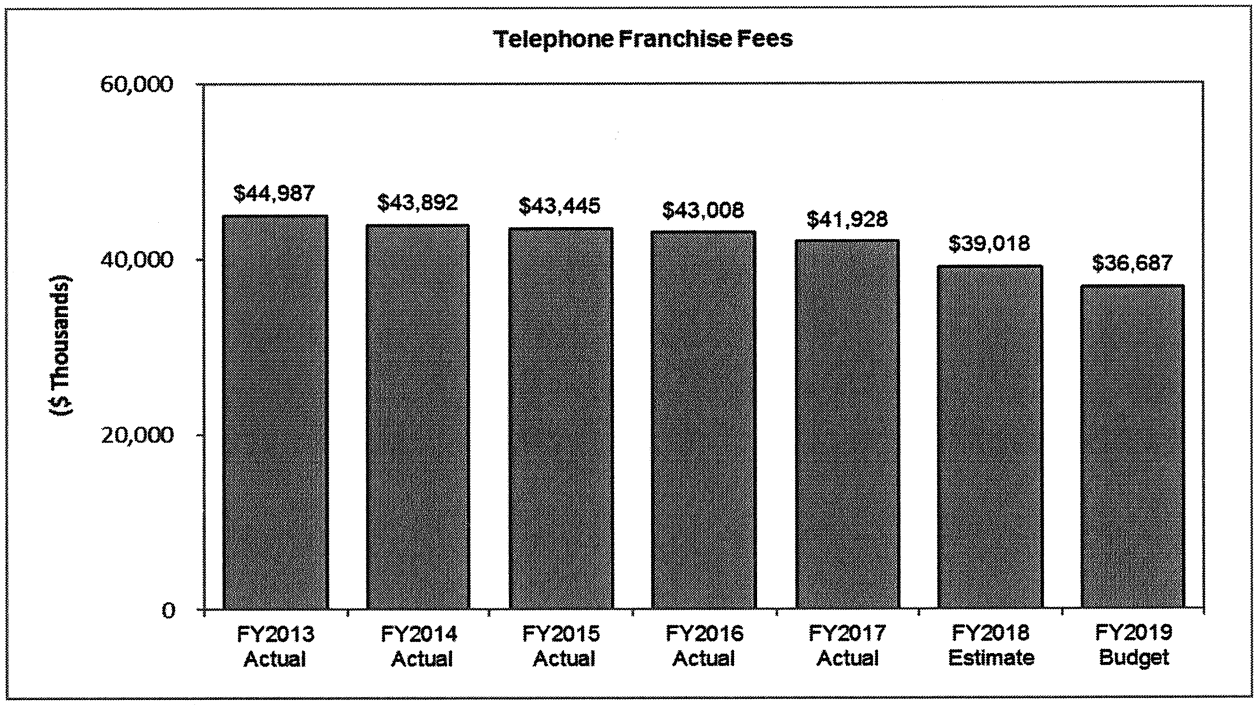
The City of Houston exercises original jurisdiction over the rates, operations and services of these natural gas utilities for the Houston area.

Telephone Franchise

Since deregulation of this industry in 2000, the telephone franchise fee paid to municipalities in Texas is derived by applying an "access line rate," assigned by the Public Utilities Commission of Texas (PUCT) and adjusted annually for inflation. The access line rates that will be in effect during FY2019 are as follows: residential ($1.81); non-residential ($6.13); and point-to-point ($17.35).

The FY2018 estimate for telephone franchise fee is $39 million. The FY2019 projection of $36.7 million is a 6% decrease from FY2018 estimate and is reflective of the continued decrease in the number of access lines being reported by Commercial Telephone Providers (CTPs).

The following graph below provides a seven-year comparison of the City's telephone franchise fee revenue.



Cable TV Franchise Fees

The City of Houston currently has one active cable franchise with Phonoscope. The cable franchise expires in 2018. Pursuant to the terms of its agreement, Phonoscope pays franchise fees in the amount of 5% of its gross revenues from sales to Houston customers. In addition, there are four cable television/video service-providers operating in Houston under state-issued certificates of franchise authority: Comcast Cable, AT&T U-Verse, Suddenlink, and En-Touch Systems. Under the terms of the state franchise, these operators also pay the City of Houston 5% of their gross revenues from sales to Houston customers. The largest of either type of franchise is Comcast, which accounts for approximately 67.6% of the total cable franchise revenue projection for FY2019. The projection for FY2019 is $18.7 million, which is 9% lower than the FY2018 estimate of $20.6 million. Continuing decreases in AT&T U-verse franchise fee payments are expected based on industry publication articles indicating AT&T is driving customers to its DirectTV platform and away from its U-verse platform.

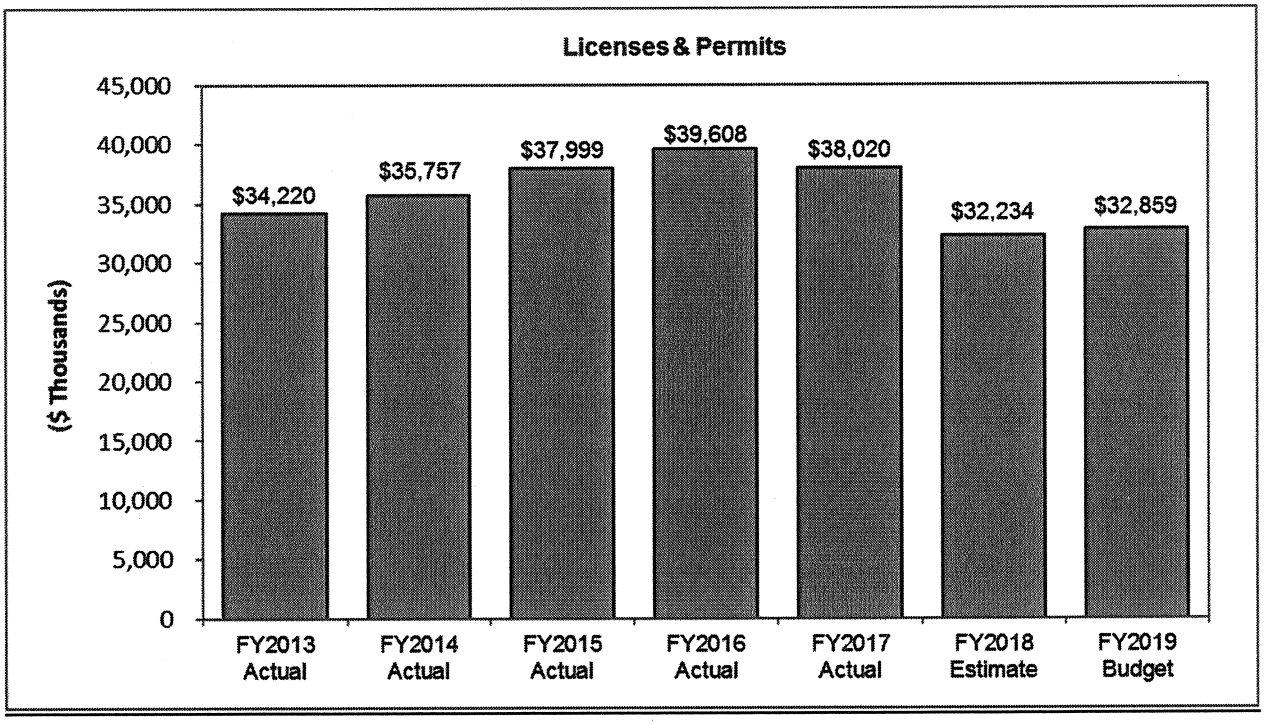
Solid Waste Hauler Franchise Fees

Solid waste haulers pay fees to compensate the City for the use of City streets. Approximately 134 active solid waste hauler franchises pay 4% of gross revenues from transporting commercial solid and industrial wastes that originate within the City limits. The FY2018 estimate for solid waste hauler franchise fees is $7.9 million, exclusive of audit recoveries. The FY2019 estimate of $7.8 million assumes a slight decrease in revenues as a result of stabilization of the local economy.

Other Revenues

Licenses and Permits

The Licenses and Permits category includes such items as special fire, food dealer, burglar alarm, dumpster permits, and many other permits. The FY2019 revenue is estimated at $32.9 million, which is approximately $625,000 higher than the FY2018 estimate of $32.2 million.



Ambulance Fees

City of Houston Code of Ordinance Chapter 4 permits the City to provide Emergency Medical Services including ambulance transport to the public and permits the City to partially recover the cost of providing those services. The base and variable fee structure is addressed under Section 4.13.

The City contracts with a third-party vendor for the billing and collection of Emergency Medical Services. The revenue projection for Emergency Medical Services provided by the City of Houston for FY2019 is $40.3 million, a decrease of $1.2 million or approximately 2.8% lower than the FY2018 estimate of $41.5 million.

Other Charges for Services

Other charges for services include miscellaneous copy fees, public safety report fees, vending machine concessions, vehicle storage, hazardous material response, and others. For FY2019, revenues of $14.5 million are projected, an increase of approximately $595,000 or 4.3% higher than the FY2018 estimate of $13.9 million.

Interfund Direct Charges

The General Fund charges the Houston Airport System for airport police service, which is the responsibility of Houston Police Department (HPD). The FY2019 projection of $27.6 million is $2.3 million higher, or approximately 9.1% higher than the FY2018 estimates of $25.3 million.

The Aviation Enterprise Fund also pays for fire protection provided by the Fire Department to the Houston Airport System. The FY2019 projection of $20.5 million is $115,000 higher, or approximately 0.6% higher than the FY2018 estimates of $20.4 million.

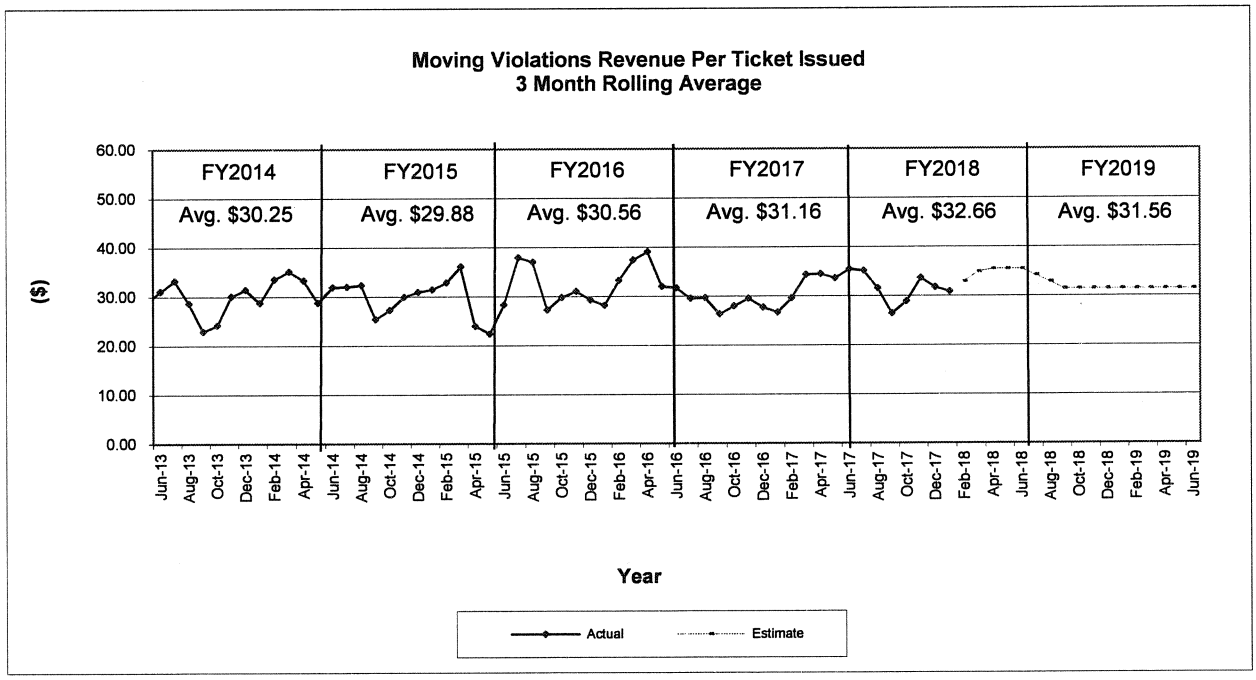
Payments received for other direct services performed by the General Fund are recovered throughout the year. The FY2019 projection of $10.3 million is approximately $1.9 million higher than the FY2018 estimate of $8.3 million.

Indirect Cost Recovery

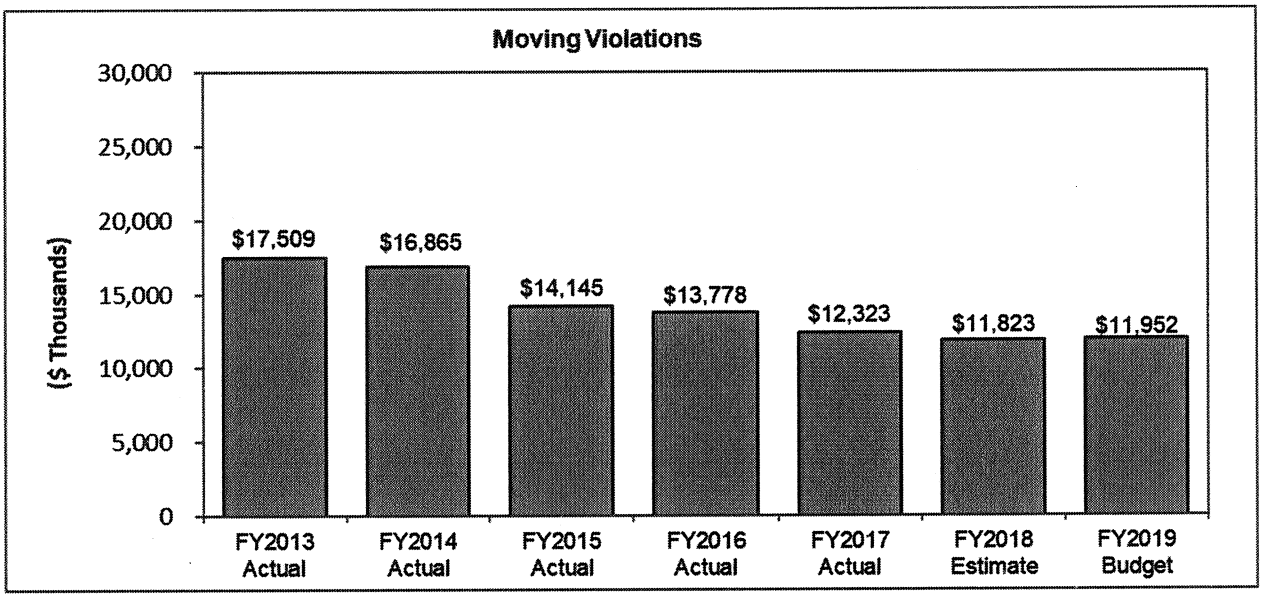
The General Fund provides citywide central support services and recovers the cost of these services through allocation of indirect costs. These amounts are determined through the preparation of an annual cost allocation plan, which distributes administrative overhead costs to General Fund operating departments and to other funds. For FY2019, the proposed plan calls for cost recoveries totaling $29.2 million, an increase of $245,000 in indirect interfund revenue from the FY2018 estimate of $29 million.

Moving Violations

In FY2019, we project 378,731 tickets to be issued. Total Moving Violations revenue budgeted is $11.9 million, which results in an average of $31.56 for tickets issued in FY2019.



The graph below provides a seven-year comparison of the City's Moving Violations revenue.



Other Municipal Courts Fines and Forfeitures

The FY2019 Municipal Court Fines and Forfeitures are projected at $9.6 million.

Miscellaneous/Other

The FY2019 revenue is estimated at $18.7 million, which is approximately $34.4 million lower than FY2018 estimate of $53.2 million. This is mainly due to large legal settlement received in FY2018.

All Other Revenues

Estimated revenues in remaining categories have been calculated using simple trend analysis, as well as operational and collections information from the collecting department. These revenues are estimated at $10.8 million in FY2019, and $10.3 million for FY2018.

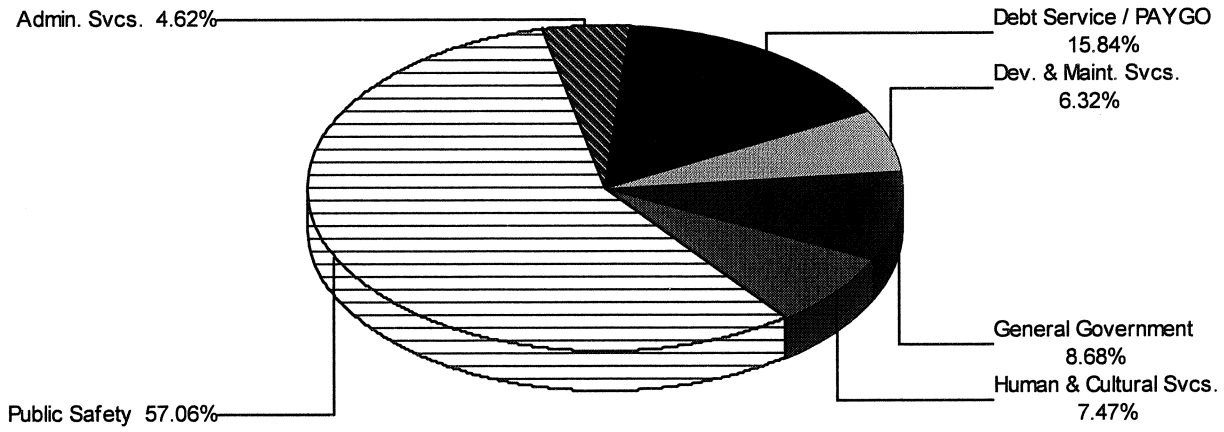
A detailed listing of General Fund revenues by category are presented in the appendices.

GENERAL FUND EXPENDITURES/OTHER USES SUMMARY

General Fund Expenditures and other uses make up the largest portion of the City's FY2019 Budget. These expenditures and other uses are funded by revenues from property and sales taxes, franchise fees, licenses and permits, charges for services, miscellaneous categories, and other sources. (For a detailed explanation, see the General Fund Resources Summary).

FY2019 General Fund expenditures and other uses are allocated among twenty-four (24) departments and five (5) functional areas; the functional areas include: Public Safety, Development and Maintenance Services, Human and Cultural Services, Administrative Services, and General Government. The following graph illustrates the allocation of these expenditures and other uses. Please note that the Public Safety and Human and Cultural Services categories are supported by expenditures in all other categories.

GENERAL FUND EXPENDITURES/OTHER USES FY2019 BUDGET



Total = $2,479,139,133

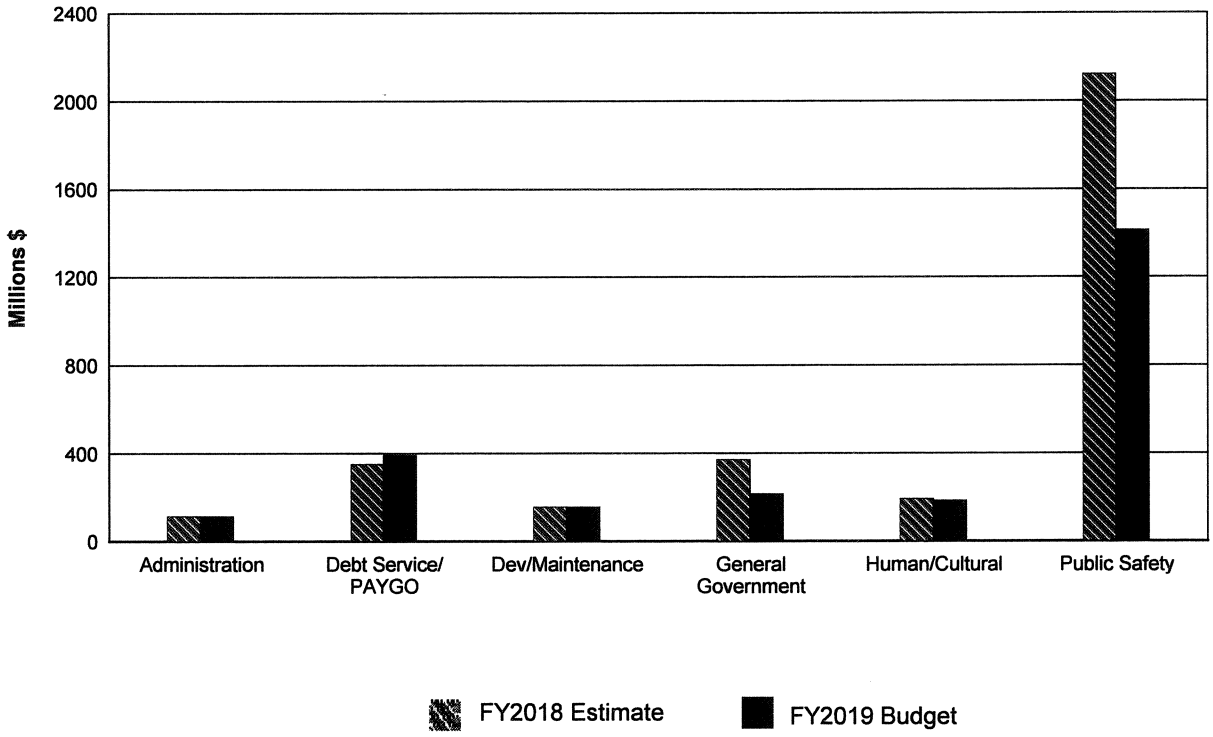
OVERVIEW

The largest single category of expenditures and other uses in FY2019 is Public Safety (57.06%), followed by Debt Service/PAYGO (15.84%), General Government (8.68%), Human and Cultural Services (7.47%), Development and Maintenance Services (6.32%), and Administrative Services (4.62%).

The General Fund is dominated by public safety costs. While the public safety category makes up a majority of the total costs, it is important to note that other expenditure categories such as debt, general government, maintenance, and administrative services provide support for public safety activities. Those public safety activities could not operate without the support. Further, it is widely recognized that many of the human and cultural services the City provides indirectly reduce crime by actively engaging at-risk groups. In many ways those services are public safety costs as well.

The following graph compares the FY2018 Estimate and FY2019 Budget by functional category. Please refer to the tables at the end of this section for comparisons among departments.

General Fund Expenditures/Other Uses
FY2018 Estimate vs. FY2019 Budget



The FY2019 budget for General Fund expenditures/other uses of $2,479 million is $827 million lower than the FY2018 estimate of $3,306 million. The FY2018 estimate includes a one-time increase of $910 million to reflect the Pension Obligation Bond proceeds and issuance.

The following section provides highlights of FY2019 General Fund expenditures/other uses by functional category and department.

Public Safety

The Public Safety functional category includes: The departments of Fire, Houston Emergency Center, Municipal Courts, and Police Departments.

- The Fire Department's FY2019 Budget includes funding for three new cadet classes, classified progressive pay increases and classified overtime to maintain four-person staffing on engines and ladders.

- The Houston Emergency Center will continue its mission of providing the citizens of Houston with the most efficient, accurate, and professional service when processing life-threatening calls.

- Municipal Courts provides magistrate and blood search warrant services for law enforcement, and oversees various specialized dockets including: Juvenile, Truancy, Teen Court, Property Disposition, Impact, Diversionary, and Homeless Outreach. Additionally, the department oversees budgetary and operational functions of three Special Revenue Funds: Courts Building Security Fund, which provides funding for additional safety at the municipal courts; Courts Technology Fund, which provides technology enhancements at the municipal courts; and the Juvenile Case Manager Fund, which employs juvenile case managers to reduce truancy and limit juvenile exposure to the criminal justice system.

- The Police Department's FY2019 Budget includes funding to meet the department's goals of enhancing safety throughout the City, continuing positive relations with the community, ensuring the department's accountability to the public, maintaining and increasing productivity, and increasing professionalism of department employees. It also includes funding for five cadet classes.

Development and Maintenance Services

The Development and Maintenance Services functional category includes: The departments of General Services, Planning and Development, Houston Public Works, and Solid Waste Management Departments.

- The General Services Department continues to provide best practices in managing facilities, design, construction, security, and resource conservation in core civic buildings to optimize the life of City buildings. Funding for preventive and corrective maintenance costs for facilities managed by the department are being reported in Maintenance Renewal and Replacement Fund.

- The Department of Planning and Development provides leadership and support in making Houston a vibrant city in which to live, learn, work, and play by: (1) administering regulatory and other tools affecting development and growth, (2) developing plans to meet future citywide needs, (3) administering tools that enhance and protect neighborhood character and stability, and (4) providing reliable data, mapping, and analysis to decision-makers.

- The Houston Public Works Department continues to monitor the Traffic Signal and Street Light electricity costs and associated debt, manages matters pertaining to the abandonment, sale, and/or exchange of streets, alleys, easements, and granting of building encroachments into streets and alleys.

- The Solid Waste Management Department provides solid waste services to the citizens of Houston through the collection, disposal, and recycling of discarded material in a manner that is safe, efficient, environmentally sound, and cost-effective. In FY2019, the department will continue to refine its major work program performance measures.

Human and Cultural Services

The Human and Cultural Services functional category includes: the departments of Houston Health Department, Housing and Community Development, Library, Parks and Recreation, and the Department of Neighborhoods.

- The Houston Health Department works with the community to promote and protect the health and social well-being of Houstonians. The FY2019 Budget includes funding for the Texas Medicaid Transformation 1115 Waiver Intergovernmental Transfer.

- The Housing and Community Development Department continues to provide services principally to low and moderate-income persons. The department manages and administers both federal and non-federal funds that are earmarked for the development of viable urban communities. FY2019 General Fund Budget includes funding to support personnel costs of individuals who have been assigned in part and/or whole to two citywide initiatives: (1) Land Assemblage Redevelopment Authority (LARA) and (2) Service of the Emergency Aid Resource Center for the Homeless (SEARCH) Mobile Outreach Program.

- The Houston Public Library (HPL) remains committed to its role as a leader in the state and in the nation. The FY2019 Budget allows HPL to focus on five customer-driven organizational priorities which are Lifelong Learning, Literacy Learning, Life Skills Learning, Laboratory Learning, and Lifestyle Learning.

- The Houston Parks and Recreation Department's FY2019 Budget will allow the department to continue to enhance urban life by providing safe, well-maintained parks and offering affordable programs for the community; as well as offering quality neighborhood parks for the citizens to enjoy. The department partners with other departments such as Library, Health, General Services Department, Planning and Development as well as Houston Public Works to offer the best family experience the City has to offer.

- The Department of Neighborhoods' FY2019 Budget includes funding to continue the department's focus of increasing awareness of the City's blight ordinances, sign code enforcement activities and other activities such as citizens assistance, gang prevention outreach, addressing the concerns of people with disabilities, international communities, volunteerism, and education programs in an effort to improve neighborhoods and help make Houston a better place to live.

Administrative Services

The Administrative Services functional category includes: the departments of Administration and Regulatory Affairs, City Controller's Office, City Council, City Secretary, Finance, Houston Information Technology Services, Human Resources, Legal, Mayor's Office, and Office of Business Opportunity.

- The Administration and Regulatory Affairs (ARA) Department applies efficient and logical solutions to administrative and regulatory challenges. Our goal is to provide increasing value to Houston via a customer-driven team that pursues continual improvement in operational efficiency and service excellence. We employ these improvement principles in the administration of our various divisions, from our public-facing functions such as examining vehicle-for-hire licensing requirements, administering the City's 311 information line, expanding animal wellness programs, providing on-street parking management, and business permitting; to our administrative and regulatory functions such as utility regulation, franchise administration, Citywide policy administration, and management of the City's risk and exposure through commercial insurance.

- The Controller's Office continues to protect the financial integrity of Houston's City government. In FY2019 the department will continue ensuring accurate and timely reporting on the City's current financial condition, assessing the City's future financial condition, and certifying to City Council that funds are available for all appropriations.

- The Finance Department promotes fiscal responsibility, provides high-quality financial services and information to the Mayor's Office, City Council, City departments and citizens and seeks maximum disaster recovery reimbursement from all applicable funding sources. Finance also promotes engaging staff and providing them with resources needed to get the job done. The continued improvement of the financial process of execution internally and citywide remains a high goal of the department in FY2019.

- Houston Information Technology Services (HITS) continues to provide a wide range of public services in the broad categories of public safety, utilities, transportation, community services, and central service operations. HITS provides 24/7/365 enterprise technology services to all 24 departments, and the department's mission is to enhance the lives of Houstonians -- and the 6.5 million who reside in our metro region -- with solutions that serve, protect and enlighten our citizens.

- The Legal Department continues to provide core legal services, bond issue representation, preparation of ordinances and resolutions, utility regulation, and revenue collection. The FY2019 Budget will continue to focus on the citywide debt collection program, assisting civic groups and individuals in the protection of their neighborhoods, handling deed restriction violations, moving to demolish blighted multi-family complexes, closing unlawfully operated sexually oriented businesses, and evolve into a more technology oriented law office environment.

- The Office of Business Opportunity is charged with creating a competitive and diverse business environment in the City of Houston by promoting the growth and success of local small businesses. The FY2019 Budget includes funding for the continued implementation of the department's program priorities, initiatives, and major core services which includes the Minority, Women, Small, and Persons with Disabilities Business Enterprises (MWSBE and PDBE) and Disadvantaged Business Enterprises (DBE) Programs, the Hire Houston First Program, as well as a suite of services for small businesses and entrepreneurs through the department's Office of Business Opportunity Solutions Center.

General Government

General Government includes citywide costs that are not attributable to any single department. The FY2019 Budget includes limited purpose annexation payments which are offset by revenues, claims and judgement payments, health insurance for retired civilians, citywide memberships, and tax appraisal fees.

PUBLIC SAFETY DEPARTMENTS

Fire Department ..... III - 2

Houston Emergency Center ..... III - 8

Municipal Courts Department ..... III - 10

Police Department ..... III - 16

FIRE DEPARTMENT

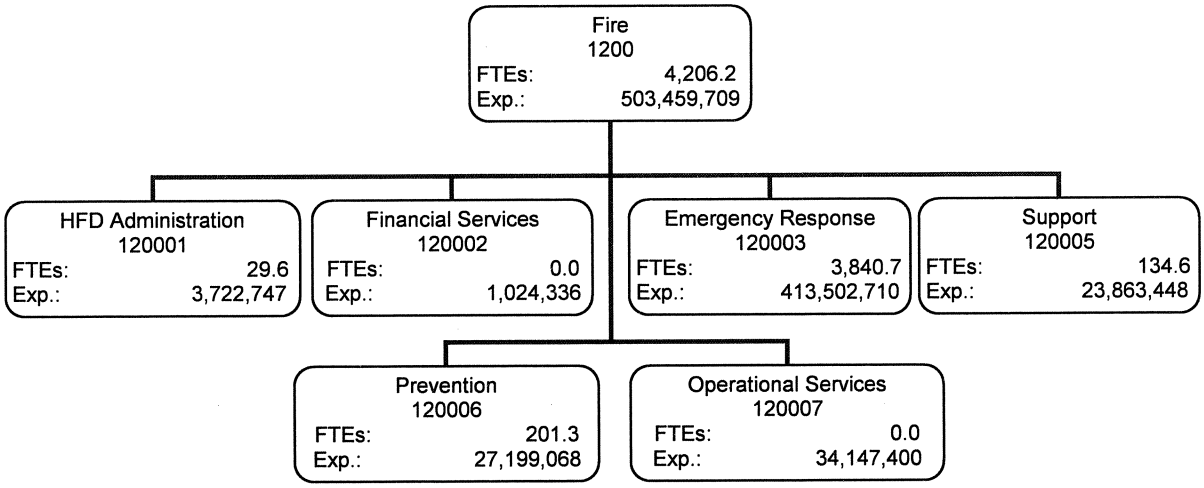
Department Description and Mission

The Fire Department's primary mission is to protect the lives and property of the citizens of Houston. This is accomplished through the delivery of emergency medical services, fire suppression operations, fire investigation services, and fire prevention through inspections and public education. Additionally, through the special operations division, the Fire Department provides emergency response services for hazardous materials, technical rescue and aircraft fire fighting, and rescue incidents at our airports.

The mission of the department is achieved through three operating commands: Emergency Response, Administration and Support, and Prevention and Homeland Security.

The Houston Fire Department (HFD) is the largest fire department in the United States to possess a class 1 rating from the Insurance Service Organization (ISO) and is the world's largest fire department to receive accreditation from the Commission on Fire Service International.

Department Organization



Business Area Budget Summary

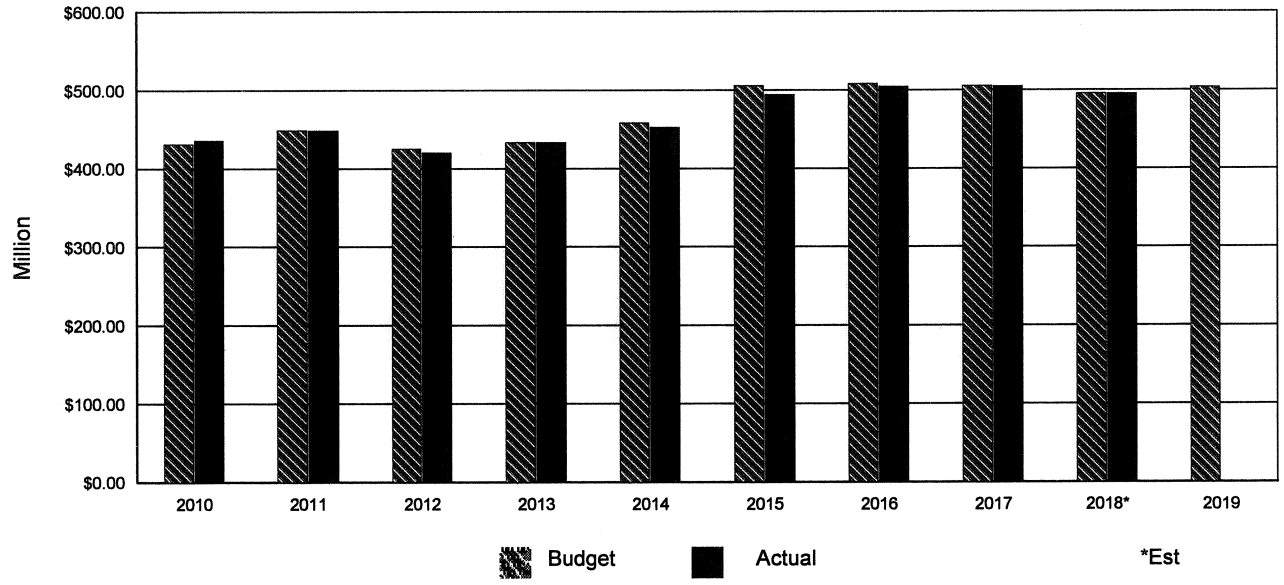
Fund Name : General Fund
Business Area : Fire Department
Fund No. /Bus. Area No. : 1000 / 1200

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	459,980,045	447,660,361	447,660,361	**454,782,566**
	Supplies	11,266,377	11,192,796	11,192,796	**11,927,446**
	Other Services and Charges	33,298,820	36,164,847	36,164,847	**36,689,697**
	Equipment	51,299	100,476	100,476	**23,000**
	Non-Capital Equipment	32,653	53,500	53,500	**37,000**
	Total M & O Expenditures	504,629,194	495,171,980	495,171,980	**503,459,709**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	504,629,194	495,171,980	495,171,980	**503,459,709**
Revenues		105,759,801	104,641,378	106,785,853	**100,224,798**
Staffing	Full-Time Equivalents - Civilian	109.1	109.8	106.2	**108.2**
	Full-Time Equivalents - Classified	4,054.2	4,119.3	4,026.6	**4,005.0**
	Full-Time Equivalents - Cadets	106.0	61.4	46.0	**93.0**
	Total	4,269.3	4,290.5	4,178.8	**4,206.2**
	Full-Time Equivalents - Overtime	177.9	117.8	174.0	**176.5**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- The FY2019 Budget includes a reduction of $1,500,000 for departmental savings initiatives.
- Three new cadet classes and the annualized cost of prior year classes.

Fire Department
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : General Fund
Business Area : Fire Department
Fund No. /Bus. Area No. : 1000 / 1200

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
All Units EMS Call Type Response Time (minutes)	8.86	8.91	8.98	8.91
All Units Fire Call Type Response Time (minutes)	9.70	9.92	9.73	9.92
All Units Total HFD Response Time (minutes)	8.98	9.07	8.95	9.07
Cadets In Training	213	175	156	208
Classified Attrition	231	140	185	140
First Unit EMS Call Type Response Time (minutes)	7.25	7.27	7.31	7.27
First Unit Fire Call Type Response Time (minutes)	7.45	7.37	7.33	7.37
First Unit Total HFD Response Time (minutes)	7.27	7.28	7.31	7.28
Total EMS Incidents	293,691	285,788	292,610	285,788
Total EMS Responses	360,473	353,668	345,552	353,668
Total Fire Incidents	41,674	42,537	54,205	42,537
Total Fire Responses	273,939	282,812	285,000	282,812
Total HFD Responses	634,412	643,703	631,052	636,480
Expenditures Adopted Budget vs Actual Utilization	100%	98%	103%	98%
Revenues Adopted Budget vs Actual Utilization	101%	100%	102%	100%

Division Summary

Fund Name : General Fund
Business Area : Fire Department
Fund No. /Bus Area No. : 1000 / 1200

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HFD Administration 120001						
Provides administration and direction for all aspects of the Houston Fire Department.	28.6	3,336,696	29.9	3,694,361	**29.6**	**3,722,747**
Financial Services 120002						
Funding budgeted for the Finance Department's Service Chargeback Fund which performs accounting, budget, CIP, and purchasing services for the Houston Fire Department.	0.0	880,444	0.0	1,042,937	**0.0**	**1,024,336**
Emergency Response 120003						
Provides continuous firefighting and first responder emergency medical services, responds to hazardous materials and aircraft rescue incidents, provides immediate treatment to those in need of urgent medical care, prepares new recruits to be entry-level fire fighters, and manages department resources.	3,886.4	416,133,381	3,800.8	405,714,168	**3,840.7**	**413,502,710**
HFD - Administration/Support 120005						
Provides support and services to the members of the Houston Fire Department including Risk Management, IT, and HR. Serves as a liason to Classified Testing and department staff psychologists. HFD's Office of Emergency Communication (Dispatch) is also located in this command.	142.8	25,478,483	139.3	23,285,321	**134.6**	**23,863,448**
Prevention 120006						
The Command will organize, support and coordinate the activities of Life Safety Bureau, Fire Investigation, Strategic Planning, Accreditation, Staff Services, Alternative Dispute Resolution, Grant Management, Legal, and City Council Liaison.	211.5	28,691,239	208.8	27,941,269	**201.3**	**27,199,068**
Operational Services 120007						
Provides the department with essential supplies and services including fuel, miscellaneous parts and supplies, office equipment rental and leases, and telephone and communication lines.	0.0	30,108,951	0.0	33,493,924	**0.0**	**34,147,400**

Division Summary

Fund Name : General Fund
Business Area : Fire Department
Fund No. /Bus Area No. : 1000 / 1200

		FY2017 Actual		FY2018 Estimate		FY2019 Budget	
Division	**Name**	**FTEs**	**Costs $**	**FTEs**	**Costs $**	**FTEs**	**Costs $**
120001	HFD Administration						
	Civilian	9.7		9.2		6.9	
	Classified	18.9		20.7		22.7	
	Cadets	0.0		0.0		0.0	
	Total	28.6	3,336,696	29.9	3,694,361	**29.6**	**3,722,747**
120002	Financial Services						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	0.0	880,444	0.0	1,042,937	**0.0**	**1,024,336**
120003	Emergency Response						
	Civilian	33.5		33.4		33.6	
	Classified	3,746.9		3,721.4		3,714.1	
	Cadets	106.0		46.0		93.0	
	Total	3,886.4	416,133,381	3,800.8	405,714,168	**3,840.7**	**413,502,710**
120005	HFD - Administration/Support						
	Civilian	41.3		40.9		41.7	
	Classified	101.5		98.4		92.9	
	Cadets	0.0		0.0		0.0	
	Total	142.8	25,478,483	139.3	23,285,321	**134.6**	**23,863,448**
120006	Prevention						
	Civilian	24.6		22.7		26.0	
	Classified	186.9		186.1		175.3	
	Cadets	0.0		0.0		0.0	
	Total	211.5	28,691,239	208.8	27,941,269	**201.3**	**27,199,068**
120007	Operational Services						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	0.0	30,108,951	0.0	33,493,924	**0.0**	**34,147,400**
Grand Total							
	Civilian	109.1		106.2		**108.2**	
	Classified	4,054.2		4,026.6		**4,005.0**	
	Cadets	106.0		46.0		**93.0**	
	Grand Total	**4,269.3**	**504,629,194**	**4,178.8**	**495,171,980**	**4,206.2**	**503,459,709**

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Fire Department
Fund No./Bus. Area No. : 1000 / 1200

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	9,377,074	9,083,613	8,631,333	**8,310,000**
Intergovernmental	24,032,634	21,500,000	28,955,832	**24,000,000**
Charges for Services	47,539,465	48,735,620	43,721,762	**42,592,056**
Direct Interfund Services	20,208,503	20,360,322	20,422,952	**20,537,742**
Other Fines and Forfeits	485,345	536,000	484,132	**450,000**
Miscellaneous/Other	4,116,780	4,425,823	4,569,842	**4,335,000**
Grand Total Revenues	**105,759,801**	**104,641,378**	**106,785,853**	**100,224,798**

HOUSTON EMERGENCY CENTER

Department Description and Mission

The mission of the Houston Emergency Center (HEC) is to provide the citizens of Houston with the most efficient, accurate and professional service when processing their life-threatening calls. HEC in coordination with the Office of Emergency Management (OEM), protects life and property by operating the public safety communications' system and by coordinating and managing emergency situations. The Information Technology division is responsible for the administration, maintenance and operations of the police, Fire/EMS Computer Aided Dispatch system, radio system, and Records Management Systems.

Department Organization

Houston Emergency Center
1500

FTEs:	0.0
Exp.:	9,762,358

Business Area Budget Summary

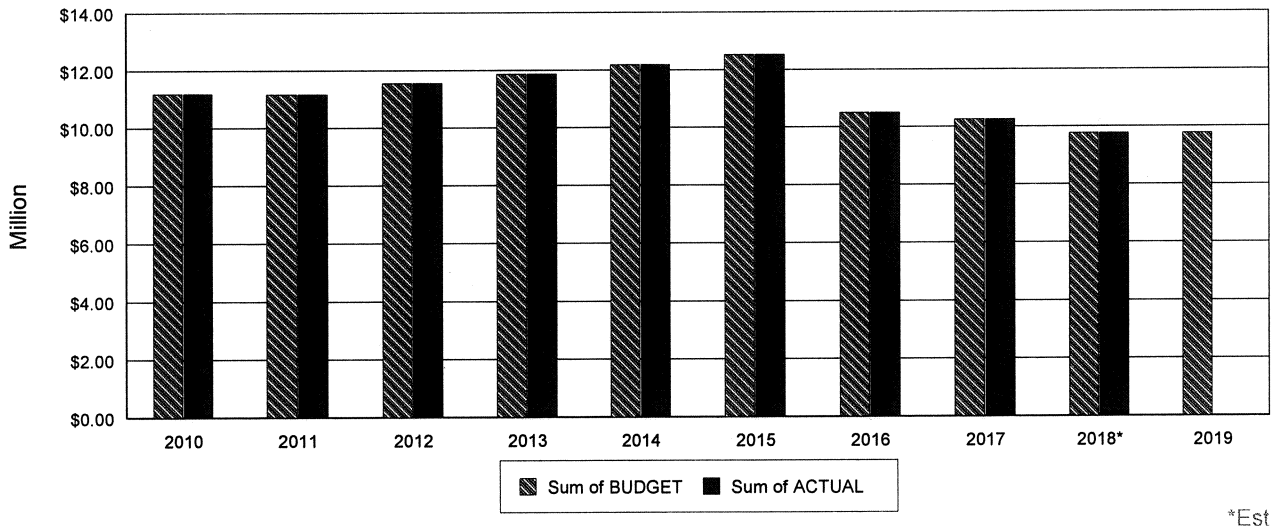
Fund Name : General Fund
Business Area : Houston Emergency Center
Fund No. /Bus. Area No. : 1000 / 1500

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Debt Service & Other Uses	10,248,045	9,762,358	9,762,358	**9,762,358**
	Total Expenditure	10,248,045	9,762,358	9,762,358	**9,762,358**
Revenues		0	0	0	**0**
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Overtime	0	0	0	**0**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for health benefits and pension contribution.
- o The only expense in the fund is a transfer to support the General Fund portion of Houston Emergency Center Special Fund (Fund 2205).

Houston Emergency Center
Current Budget vs Actual Expenditures



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MUNICIPAL COURTS DEPARTMENT
Department Description and Mission

The mission of the Municipal Courts Department (MCD) is to provide an accessible legal forum for individuals to have their court matters heard in a fair and efficient manner while holding to a high standard of integrity, professionalism and customer service. The Department represents the City of Houston's third branch of government and provides a legal venue for individuals charged with jurisdictional violations of State law and/or City Ordinance. The Houston Municipal Courts is the largest municipal court in Texas with the greatest number of cases filed annually.

There are six divisions within MCD: Administrative Services, Court Operations, Public Services, Information Technology, Collections and Compliance, and Judicial Operations that work collectively to provide court services to the public. MCD also provides magistrate and blood search warrant services for law enforcement, and oversees various specialized dockets including: Juvenile, Truancy, Teen Court, Property Disposition, Impact, Diversionary, and Homeless Outreach. Additionally, the Department oversees budgetary and operational functions of three Special Revenue Funds: Building Court Security Fund (2206), Court Technology Fund (2207), and Juvenile Case Manager Fund (2211).

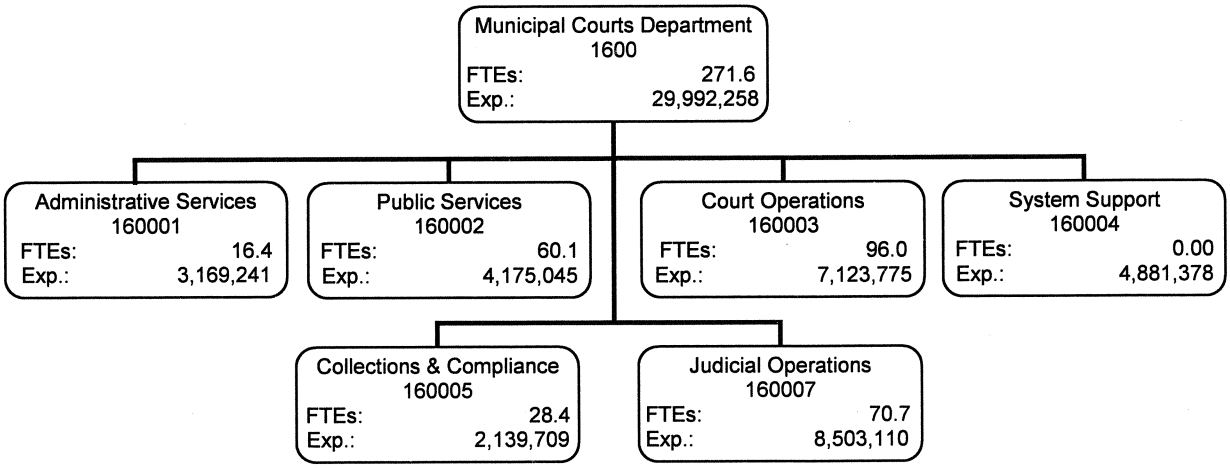
Organizationally, MCD is comprised of twenty-two full-time Judges, including the Presiding Judge, the Associate Presiding Judge, and the Administrative Judge, four Deputy Directors, two Assistant Directors, forty-six Associate Judges (part-time), four full-time and nine part-time Adjudication Hearing Officers, and supporting court and administrative staff.

Full service courts are located at the Central Herbert W. Gee Courthouse, Southeast Command (Court 13/Court 14), Westside Command (Court 18), and North Command (Court 20). These Courts handle arraignments, jury and bench trials, and function as Annex courts for off-docket (walk-in) matters. There are nine jury courts operating Monday-Friday at the central location, and one jury Court at the Westside Command Station handling jury dockets two days per week. Fee based initiatives include: wedding service, notary service, printing service, and alcohol/tobacco awareness classes for minors.

MCD oversees Annex court operations at satellite locations, Kingwood and Clear Lake, each operating one day per week, Southeast, Westside, and North Command locations operating Monday-Friday, and the Central location, operating Monday-Saturday. The Joint Processing Center will be operational in FY2019, and the Municipal Courts will relocate its jail dockets and magistrate services that operate 24/7/365 to that location.

MCD partners with the Administrative and Regulatory Affairs Department, handling parking citation and boot hearings Monday-Saturday at the central location. MCD also partners with the Department of Neighborhoods handling the civil adjudication hearing process for ordinance violations related to dangerous buildings and building code violations.

Department Organization



Business Area Budget Summary

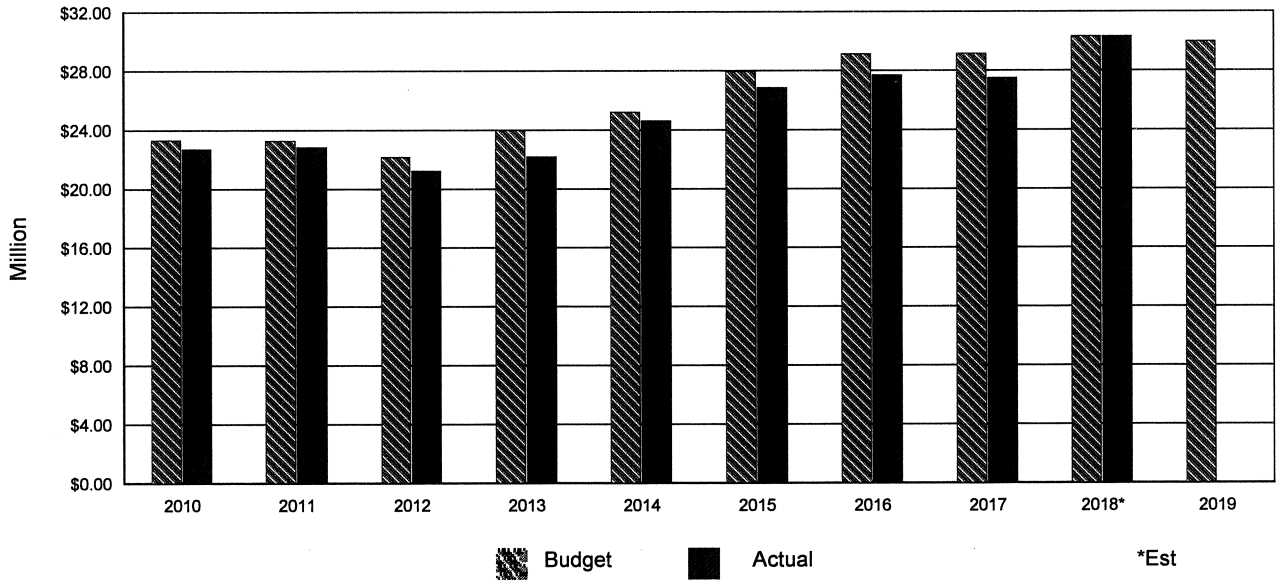
Fund Name : General Fund
Business Area : Municipal Courts Department
Fund No. /Bus. Area No. : 1000 / 1600

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	22,922,814	23,550,861	23,550,861	**23,290,057**
	Supplies	139,620	186,027	186,027	**181,309**
	Other Services and Charges	4,288,699	6,447,721	6,447,721	**6,390,427**
	Non-Capital Equipment	10,496	20,000	20,000	**0**
	Total M & O Expenditures	27,361,629	30,204,609	30,204,609	**29,861,793**
	Debt Service & Other Uses	130,465	130,465	130,465	**130,465**
	Total Expenditure	27,492,094	30,335,074	30,335,074	**29,992,258**
Revenues		23,633,920	22,565,008	21,925,213	**22,789,830**
Staffing	Full-Time Equivalents - Civilian	278.4	280.2	277.6	**271.6**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	278.4	280.2	277.6	**271.6**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- The FY2019 Budget includes a reduction of $769,340 for department saving initiatives.
- FY2019 Amnesty Program to assist the public in resolving delinquent cases and ensuring compliance with Court Orders.
- FY2019 includes a new division entitled Collections and Compliance. This division oversees Court compliance, internal auditing, in-house collections (Deferred Payment Compliance Office and One Call Solution Center) and external multi-vendor collections, previously assigned to the Public Services Division.
- Build out of two courtrooms at 1400 Lubbock to alleviate overcrowded conditions resulting from the total loss of the basement area due to Hurricane Harvey.
- Go-live of Joint Processing Center in partnership with Houston Police Department and Harris County.

Municipal Courts Department
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : General Fund
Business Area : Municipal Courts Department
Fund No. /Bus. Area No. : 1000 / 1600

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Average Defendant Wait Time: Trial by Judge (minutes)	30	30	26	30
Average Defendant Wait Time: Trial by Jury (hours)	1.2	2.0	1.7	2.0
Average Warrant Verification Time (minutes)	2	5	2	5
Customer Satisfaction Rating	94%	90%	94%	90%
Deferred Payment Compliance	NA	NA	NA	60%
Deferred Payment Program Revenue	$720,933	$650,000	$516,572	$450,000
In-House Collection Revenue	$1.8M	$1.7M	$1.75M	$1.7M
Overall Cases Disposed to Cases Filed Ratio	99%	100%	100%	100%
Overall Juror Yield	26%	25%	27%	25%
Quality Control Review of Cases	62%	50%	66%	50%
Quality Control Review of Transactions	412,967	350,000	377,000	350,000
Expenditures Adopted Budget vs Actual Utilization	93%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	99%	100%	97%	100%

Division Summary

Fund Name : General Fund
Business Area : Municipal Courts Department
Fund No. /Bus Area No. : 1000 / 1600

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
MCD - Administrative Services 160001 Provides oversight of facilities, building security, and employee safety. Oversight of budgeting/financial reporting and contracts. Public Information Office services including clearance letters, council, and legislative liaison, dissemination of information to the public, community outreach, social media, and website. Indirect oversight of HITS and HR departments.	18.8	3,648,410	18.7	3,664,081	**16.4**	**3,169,241**
MCD - Public Services Group 160002 Provides oversight of the collection of fines/fees and processing of court actions. Prepares/processes court noticing. Quality control review of monetary transactions. Cashier support of parking adjudication.	88.1	5,949,910	86.4	6,002,333	**60.1**	**4,175,045**
MCD - Court Operations 160003 Provides oversight of courtroom support staff including dockets, processing of judicial orders and coordinates alternative sentencing. Provides warrant verification service to law enforcement, support for the jail booking process, processing of bond forfeitures, appeals, bankruptcies, and expunctions. Maintains oversight of record retention. Prepares complaints/subpoenas. Provides data entry service for paper citations. Quality review of cases.	98.9	6,836,321	101.8	7,385,217	**96.0**	**7,123,775**
MCD - System Support Group 160004 Provides funding for interdepartmentally billed HITS chargeback costs, Scofflaw initiative costs, and system maintenance costs related to CSMART.	0.0	2,757,777	0.0	4,887,376	**0.0**	**4,881,378**
MCD - Collections and Compliance 160005 Provides oversight of the Deferred Payment Compliance Program and in-house collections through the One Call Solution Center for court orders that are delinquent through the 90th day. Oversight of Department compliance with local, state and Federal mandates and internal policies and procedures. Oversight of the Collections Master Agreement with multiple vendors. These functions were formerly reported in the Public Service Division.	0.0	0	0.0	0	**28.4**	**2,139,709**

Division Summary

Fund Name : **General Fund**
Business Area : **Municipal Courts Department**
Fund No. /Bus Area No. : **1000 / 1600**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
MCD - Judicial Operations Group 160007						
Provides judicial oversight of daily dockets (arraignment/trials/jail), parking adjudication, and specialized dockets including Impact, Homeless, Juvenile, and Civil Adjudication. Oversight of jury administration and Juvenile Case Manager Program/Teen Court. Provides magistrate services for law enforcement. Provides mandated court services (language, counsel, reporters) and fee-based wedding services.	72.6	8,299,676	70.7	8,396,067	**70.7**	**8,503,110**
Total	**278.4**	**27,492,094**	**277.6**	**30,335,074**	**271.6**	**29,992,258**

Business Area Revenues Summary

Fund Name : **General Fund**
Business Area : **Municipal Courts Department**
Fund No./Bus. Area No. : **1000 / 1600**

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Charges for Services	49	150	50	**150**
Direct Interfund Services	386,023	386,023	386,023	**386,023**
Municipal Courts Fines and Forfeits	22,122,068	21,371,058	20,848,593	**21,591,068**
Other Fines and Forfeits	3,578	3,456	3,391	**3,460**
Miscellaneous/Other	1,122,202	804,321	687,156	**809,129**
Grand Total Revenues	**23,633,920**	**22,565,008**	**21,925,213**	**22,789,830**

POLICE DEPARTMENT
Department Description and Mission

The mission of the Houston Police Department is to enhance the quality of life in the City of Houston by working cooperatively with the public to prevent crime, enforce the laws, preserve the peace, and provide a safe environment.

The mission is obtained by upholding the following values:

- Preserve and advance democratic values
- Improve the quality of community life
- Improve the quality of work life
- Demonstrate professionalism by embracing the core values: Honor, Integrity, and Respect

DEPARTMENT SHORT TERM GOALS

The major goals and short term objectives of the department are based on the current staffing of the department. Depending on the final approved budget, these goals may be modified to match the resources available.

1. **ENHANCE COMMUNITY SAFETY AND SECURITY**
   - **1.1 Less crime:**
     Attain a Part 1 crime rate at or below the average for the prior five fiscal years.
   - **1.2 Rapid response:**
     Maintain average response times to:
     a. Priority Code 1 calls in the 4-6 minute range.
     b. Priority Code 2 calls in the 8-12 minute range.
   - **1.3 Rapid response:**
     Meet or exceed the percentage of calls in FY2018 handled within range for:
     a. Priority Code 1
     b. Priority Code 2
   - **1.4 Safer roadways:**
     Reduce the number of traffic fatalities below the average for the prior five fiscal years.
   - **1.5 Effective investigations:**
     Attain clearance rate for Uniform Crime Reporting (UCR) Part 1 crime that meets or exceeds the prior year.

2. **MAINTAIN PUBLIC CONFIDENCE AND SATISFACTION**
   - **2.1 Prompt service:**
     Maintain weighted response time at or below the FY2018 average.
   - **2.2 Satisfied citizens:**
     Demonstrate improvement in citizen satisfaction in surveys of citizens (HPD annual survey, Kinder Houston Area Survey, and other surveys available) by exceeding three year averages.
   - **2.3 Effective outreach:**
     a. Increase the effectiveness of the department's social media engagements by optimizing use of platforms for targeted communication.
     b. Enhance outreach to special needs populations.

3. **INCREASE ACCOUNTABILITY TO THE COMMUNITY**
   3.1 21st Century Policing:
   Complete an annual assessment of the department's efforts vis-à-vis the Pillars of 21st Century Policing.
   3.2 Process improvement:
   Maintain current International Organization for Standardization (ISO) 9001 certifications and complete certifications for Auto Dealers and Recruiting.
   3.3 Fiscal stewardship:
   Budget utilization rates demonstrate sound management of funds provided by City Council.
   3.4 Professional standards:
   Increase the availability of information both internally and externally regarding the conduct of officers and department initiatives to build more legitimacy and public trust.
   3.5 Professional standards:
   Procure and deploy 2,300 body-worn cameras.

4. **MAINTAIN OR INCREASE PRODUCTIVITY**
   4.1 Sufficient capacity:
   Increase classified staffing versus FY2018 average.
   4.2 Sufficient capacity:
   Improve the quality of the customer experience through the use of alternatives to dispatched calls.
   4.3 Officer Safety:
   Establish baseline for 2-officer response rate for all calls designated by policy for 2-officer response.
   4.4 Resource economy:
   Maintain a positive disposal-intake ratio in the Property Room for property eligible for disposal.
   4.5 Safe work environment:
   Reduce the number of work hours lost due to workplace injuries below FY2018 levels.
   4.6 Complete Phase II of RMS implementation:
   Complete all Phase II modifications.

5. **INCREASE PROFESSIONALISM**
   5.1 Training updates:
   Increase the use of Scenario-Based Training (SBT).
   5.2 Training:
   Deliver training that reinforces department's values of Honor, Integrity and Respect.
   5.3 Training:
   Deliver rank-relevant training to all supervisors and managers that includes either technical or leadership components.

DEPARTMENT LONG TERM GOALS

This longer-term plan consists of strategies with a horizon of greater than 12 months. It is more of a plan or to-do list for this year and the subsequent years, but the priorities were not intended to be objectives, with a specific target and timeline. Certainly there will be indicators of success that can be quantified and presented to the Command and Administration at appropriate intervals.

1. **ENHANCE COMMUNITY SAFETY AND SECURITY**
   Vision: Houston will be the safest major city in the nation.
   - **1.1** Improve the transfer and sharing of information and data between criminal justice and law enforcement agencies in the region to reduce crime and expedite the judicial process.
   - **1.2** Sustain the department's reputation as an engaged and cooperative law enforcement partner, using modern tools and technology for information-sharing with local, state, and federal partners.
   - **1.3** Conduct initiatives to reduce traffic injuries and deaths.
   - **1.4** Perform priority services.

2. **MAINTAIN PUBLIC CONFIDENCE AND SATISFACTION**
   Vision: HPD remains a trusted public sector organization that serves all Houstonians.
   - **2.1** Implement strategies and programs to prevent crime, reduce calls for service, de-escalate potential violent situations, and reach people with special needs.
   - **2.2** Improve citizen satisfaction rates, as measured by various community surveys.
   - **2.3** Leverage new communications media to communicate with members of the public.

3. **INCREASE ACCOUNTABILITY TO THE COMMUNITY**
   Vision: All HPD employees are held accountable for their actions.
   - **3.1** Implement transparent practices to establish a high sense of legitimacy and promote the public's and government officials' confidence in the department.
   - **3.2** Maintain a performance and evaluation process that increases credibility with internal and external customers.
   - **3.3** Equip all officers in uniformed assignments with body-worn cameras by the end of FY2019.

4. **MAINTAIN OR INCREASE PRODUCTIVITY**
   Vision: HPD is a respected steward of public funds, retaining and wisely investing limited public resources for efficient and effective service.
   - **4.1** Continue to effectively and efficiently use resources allocated or acquired by the department.
   - **4.2** Acquire technology to improve efficiency and serve as a force multiplier as financial resources allow.
   - **4.3** Continue reengineering processes such as the ISO certification, Process Improvement, Lean Six Sigma and civilianization to increase efficiencies and to utilize personnel more effectively as funding allows.
   - **4.4** Implement processes to expedite the transfer of case information, video and digital data to the Harris County District Attorney's Office.

5. INCREASE PROFESSIONALISM

Vision: HPD is the most professional law enforcement agency in the country.

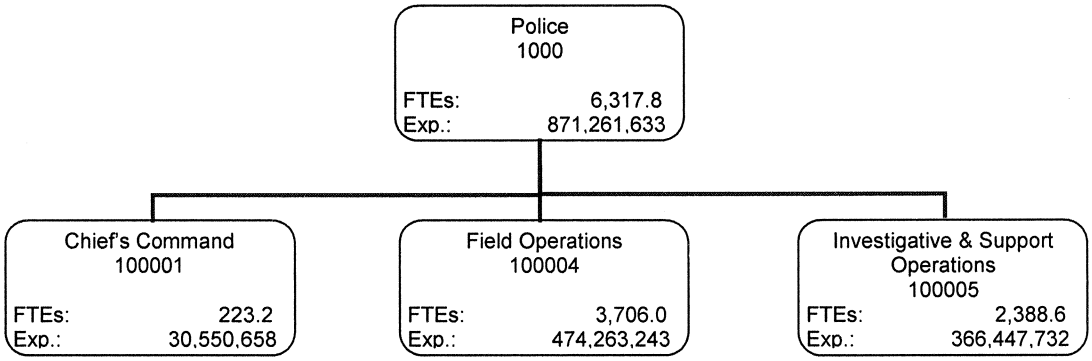
5.1 Reinforce the department's core values of Honor, Integrity, and Respect.

5.2 Develop supervisors and managers through nationally recognized technical and leadership training.

5.3 Create opportunities where civilian employees, particularly supervisors and managers, achieve a higher level of recognition for their responsibilities and contributions.

5.4 Improve the quality and means of presenting training and expectations to improve leadership, tactics, employee safety, customer service, and discipline.

POLICE DEPARTMENT
Department Organization



Business Area Budget Summary

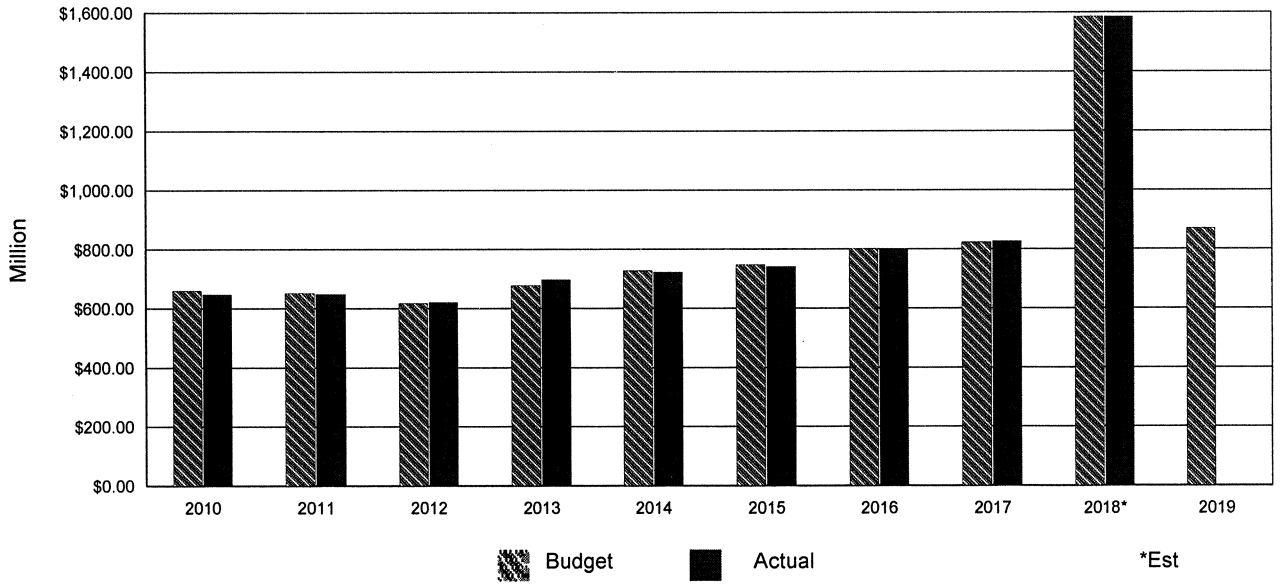
Fund Name : General Fund
Business Area : Police Department
Fund No. /Bus. Area No. : 1000 / 1000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	781,328,594	1,541,345,891	1,538,079,034	**811,515,503**
	Supplies	10,977,268	11,710,555	11,738,592	**11,964,269**
	Other Services and Charges	34,108,576	31,710,605	35,012,852	**47,481,861**
	Equipment	209,577	208,255	146,078	**0**
	Non-Capital Equipment	91,833	306,030	304,780	**300,000**
	Total M & O Expenditures	826,715,848	1,585,281,336	1,585,281,336	**871,261,633**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	826,715,848	1,585,281,336	1,585,281,336	**871,261,633**
Revenues		35,262,103	788,979,963	788,389,467	**36,679,679**
Staffing	Full-Time Equivalents - Civilian	1,107.3	1,129.2	1,026.0	**975.6**
	Full-Time Equivalents - Classified	5,081.0	5,120.0	5,120.3	**5,155.4**
	Full-Time Equivalents - Cadets	176.2	161.5	150.2	**186.8**
	Total	6,364.5	6,410.7	6,296.5	**6,317.8**
	Full-Time Equivalents - Overtime	223.1	41.1	79.2	**94.0**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for health benefits, pension contribution and classified employees contractual pay increases.
- o The FY2019 Budget includes funding for five cadet classes and the annualized cost of prior year classes.
- o The FY2019 Budget includes the anticipated transfer of all City jail operations to the Harris County Joint Processing Center (JPC) at the end of June 2018. Pursuant to the Interlocal Agreement between the City and Harris County, the City is obligated to pay annually its portion of operation and maintenance cost to the JPC; in FY2019 the intial cost is $15.5 million. There are no civilian positions budgeted for HPD Jail operations in FY2019.
- o The FY2018 Budget includes the pension obligation bond proceeds and issuance of $753,890,000 offset by revenues.

Police Department
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : General Fund
Business Area : Police Department
Fund No. /Bus. Area No. : 1000 / 1000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Classified Attrition	428	250	250	250
Classified Overtime FTEs	138.4	36.1	41.2	79.0
Priority 1 Average Response Time (minutes)	5.4	4 to 6	5.5	4 to 6
Priority 1 Calls Responded to within 6 Minutes	68.2%	68.3%	68.3%	68.3%
Priority 2 Average Response Time (minutes)	10.2	8 to 12	10.5	8 to 12
Total Dispatched Calls	1,167,231	1,160,359	1,162,000	1,165,000
Traffic Fatalities	238	224	245	225
UCR Part 1 Clearance Rate	13.5%	13.9%	15.0%	15.0%
UCR Part 1 Crime Rate	5,339	5,734	5,400	5,700
Expenditures Adopted Budget vs Actual Utilization	102%	98%	192%	98%
Revenues Adopted Budget vs Actual Utilization	105%	100%	2,247%	100%

Division Summary

Fund Name : General Fund
Business Area : Police Department
Fund No. /Bus Area No. : 1000 / 1000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Chief's Command 100001						
Provides management and support to other commands such as field operations, investigative operations, and strategic activities. This command consists of groups such as the Chief's Office, Budget and Finance, Public Affairs, Internal Affairs, Inspections, Legal Services, Crime Analysis, Planning, and Command Center.	234.6	31,370,746	218.0	28,640,461	**223.2**	**30,550,658**
Field Operations 100004						
Responds to calls for service, performs primary investigations, enforces traffic laws, provides assistance to citizens, targets street level criminal activities, and maintains a high degree of police visibility for prevention and reduction of crime.	3,581.1	449,799,042	3,673.4	1,207,433,371	**3,706.0**	**474,263,243**
Investigative & Support Operations 100005						
Responsible for investigative operations of unique and special law enforcement areas. Areas include: vice, narcotics, major offenders, robberies, auto theft, homicides, assaults, rapes, family violence, burglary/theft, and juvenile crimes.	2,548.8	345,546,060	2,405.1	349,207,504	**2,388.6**	**366,447,732**

Division Summary

Fund Name : General Fund
Business Area : Police Department
Fund No. /Bus Area No. : 1000 / 1000

		FY2017 Actual		FY2018 Estimate		FY2019 Budget	
Division	**Name**	**FTEs**	**Costs $**	**FTEs**	**Costs $**	**FTEs**	**Costs $**
100001	Chief's Command						
	Civilian	119.1		121.0		123.2	
	Classified	115.5		97.0		100.0	
	Cadets	0.0		0.0		0.0	
	Total	234.6	31,370,746	218.0	28,640,461	**223.2**	**30,550,658**
100004	Field Operations						
	Civilian	180.0		229.0		240.8	
	Classified	3,401.1		3,444.4		3,465.2	
	Cadets	0.0		0.0		0.0	
	Total	3,581.1	449,799,042	3,673.4	1,207,433,371	**3,706.0**	**474,263,243**
100005	Investigative & Support Operations						
	Civilian	808.2		676.0		611.6	
	Classified	1,564.4		1,578.9		1,590.2	
	Cadets	176.2		150.2		186.8	
	Total	2,548.8	345,546,060	2,405.1	349,207,504	**2,388.6**	**366,447,732**
Grand Total							
	Civilian	1,107.3		1,026.0		**975.6**	
	Classified	5,081.0		5,120.3		**5,155.4**	
	Cadets	176.2		150.2		**186.8**	
	Grand Total	**6,364.5**	**826,715,848**	**6,296.5**	**1,585,281,336**	**6,317.8**	**871,261,633**

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Police Department
Fund No./Bus. Area No. : 1000 / 1000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Charges for Services	1,524,866	1,708,993	1,541,743	**1,580,705**
Direct Interfund Services	26,333,092	26,049,167	25,342,000	**27,642,000**
Indirect Interfund Services	3,329,729	3,563,003	3,563,003	**3,556,174**
Other Fines and Forfeits	176,938	125,800	85,800	**85,800**
Miscellaneous/Other	2,297,478	2,003,000	2,278,421	**2,165,000**
Other Resources	1,600,000	755,530,000	755,578,500	**1,650,000**
Grand Total Revenues	**35,262,103**	**788,979,963**	**788,389,467**	**36,679,679**

DEVELOPMENT AND MAINTENANCE SERVICES DEPARTMENTS

General Services ..... IV - 2

Houston Public Works ..... IV - 8

Planning and Development ..... IV - 14

Solid Waste Management ..... IV - 20

GENERAL SERVICES

Department Description and Mission

General Services Department's mission is to provide expertise and best practices in real estate, design, construction, property management, security, and resource conservation to City departments and residents in a safe, reliable, and fiscally responsible manner.

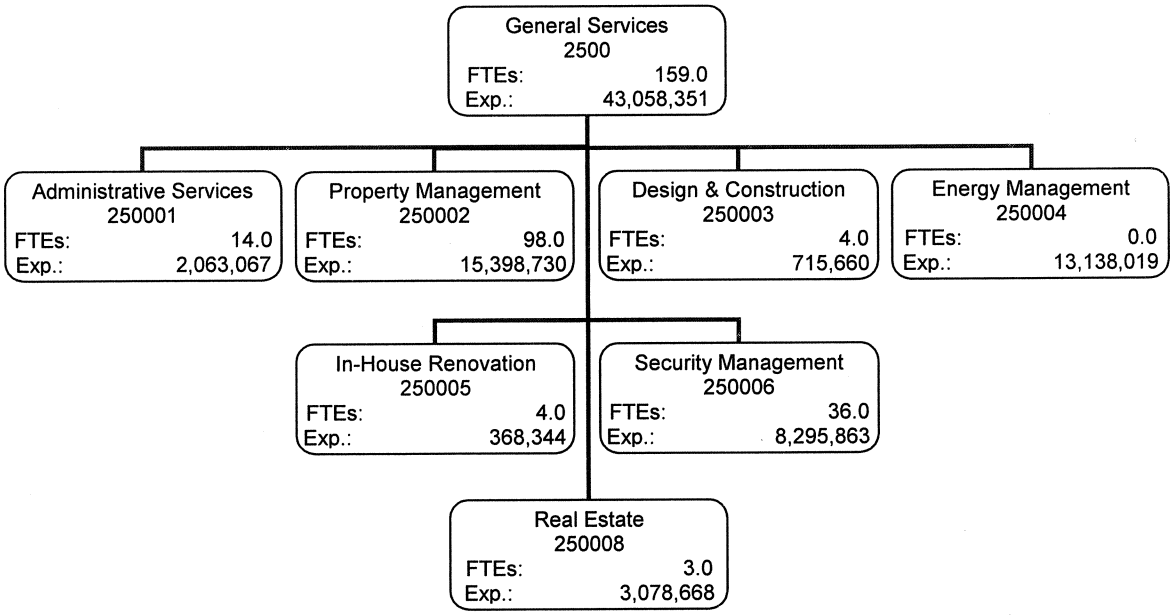
Short Term Goals

- Continue to address Facility Condition Assessments priority 1 and priority 2 deficiencies.
- Continue to expand network remote CCTV capabilities.
- Continue migration of the City access control system to current technology utilizing Open Options to improve customer service, badging efficiencies, and reduce downtime of security identification processing.
- Implement the Project Management Software System to improve project management efficiencies and integrate with other citywide systems.
- Upgrade Sprocket to ensure defined work order reporting activity type: Operational, Preventive or Reactive.
- Revise space guidelines to integrate current industry standards.
- Develop building standard guidelines and update office furniture standards.

Long Term Goals

- Work with stakeholders in consolidating master plans and sharing resources throughout city facilities.
- Work with the Parks and Recreation Department, the Buffalo Bayou Partnership, and the Houston Parks Board to transfer "clean" and useable properties to the City as part of the Bayou Greenway 2020 project.
- Take advantage of the market conditions to reduce rental expense.
- Improve facility condition index for all city buildings.
- Develop and maintain a Capital Reinvestment Plan.
- Implement electronic smart key system at HPD facilities and electronic inventory of equipment.

Department Organization



Business Area Budget Summary

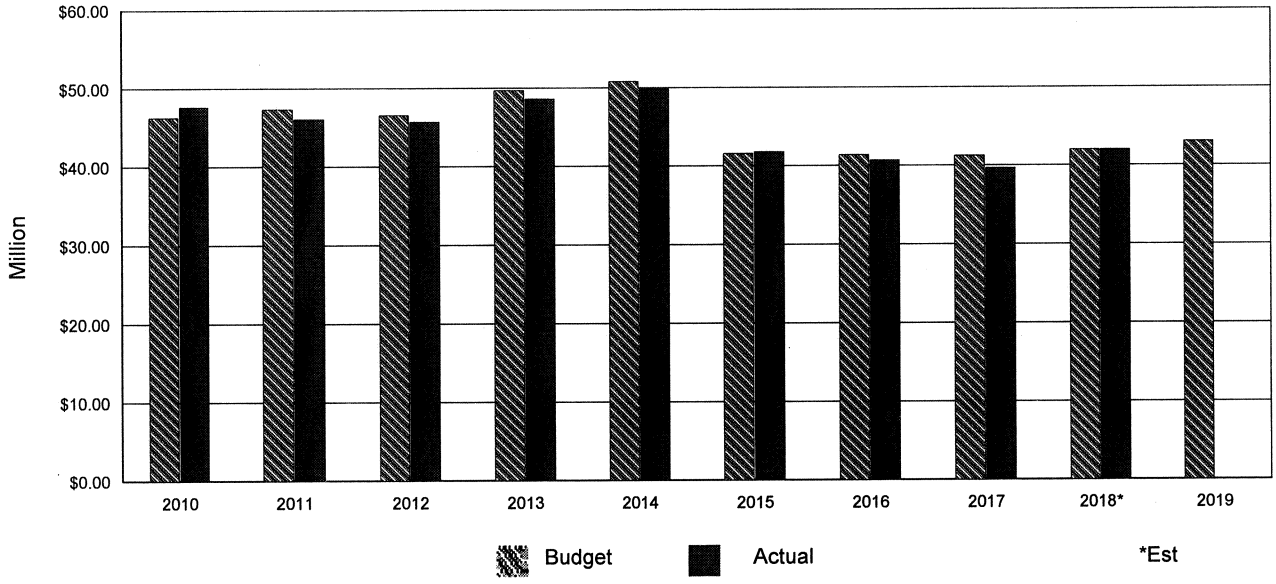
Fund Name : General Fund
Business Area : General Services
Fund No. /Bus. Area No. : 1000 / 2500

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	10,761,989	11,500,715	11,500,715	**13,173,164**
	Supplies	878,487	826,215	826,215	**828,472**
	Other Services and Charges	24,931,837	26,527,013	26,527,013	**25,914,494**
	Equipment	0	4,920	4,920	**0**
	Non-Capital Equipment	0	1,000	1,000	**0**
	Total M & O Expenditures	36,572,313	38,859,863	38,859,863	**39,916,130**
	Debt Service & Other Uses	3,142,221	3,142,221	3,142,221	**3,142,221**
	Total Expenditure	39,714,534	42,002,084	42,002,084	**43,058,351**
Revenues		5,975,168	4,512,576	5,906,350	**6,177,598**
Staffing	Full-Time Equivalents - Civilian	129.7	134.1	134.1	**159.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	129.7	134.1	134.1	**159.0**
	Full-Time Equivalents - Overtime	5.4	4.2	4.2	**5.2**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for health benefits and pension contribution.
- o FY2019 Budget includes a reduction of $535,193 for department savings initiatives.
- o The FY2019 expenditure budget includes funding to support increases for the transfer of HPW's Security Operations to General Services Department Security Operations offset with revenue.
- o The FY2019 expenditure budget includes funding to support contract escalation for facility leases, security guard cost, building maintenance, janitorial, trash, and landscape services.

General Services
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : General Fund
Business Area : General Services
Fund No. /Bus. Area No. : 1000 / 2500

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Building Operations Work Orders Completed	3,060	3,300	3,061	3,060
Card Access Changes Processed	24,743	18,000	15,960	16,555
City Identification Badges Processed	9,144	6,400	10,139	8,000
Environmental Projects Completed	190	200	241	200
Special Events Requiring Security Staffing	56	55	68	75
Expenditures Adopted Budget vs Actual Utilization	96%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	133%	100%	131%	100%

Division Summary

Fund Name : General Fund
Business Area : General Services
Fund No. /Bus Area No. : 1000 / 2500

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
GSD - Administrative Services 250001						
Provides overall direction, management, and leadership to GSD; provides training and professional development to GSD employees; ensures all the department's funds are appropriately allocated and expended.	10.3	1,393,670	10.7	1,778,217	**14.0**	**2,063,067**
GSD - Property Management 250002						
Provides operational services to Police, Fire, Health, Library, Administrative & Regulatory Affairs, Municipal Courts, Houston Public Works and Houston TranStar properties. Services include, but are not limited to: janitorial, land and ground maintenance, pest control, alarm monitoring, and security of jail.	91.7	14,764,926	94.3	15,363,202	**98.0**	**15,398,730**
GSD - Design & Construction 250003						
Provides Capital Improvement Project planning; manages the design and construction of City facilities for all departments except HAS; facilitates tenant improvements; manages construction and coordinates moves; tracks, monitors, and manages environmental contracts and civic art administration, provides in-house planning and design services, and construction project management.	3.9	712,266	4.0	778,674	**4.0**	**715,660**
GSD - Energy Management 250004						
These accounts represent all communications and data services fees administrated by the Houston Information Technology Services, the actual cost for fuel, electricity, natural gas consumption and all other restricted accounts.	0.0	12,623,156	0.0	13,738,176	**0.0**	**13,138,019**
GSD - In-House Renovation 250005						
Provides administrative support for staff responsible for the renovation and reconstruction of fire stations, police substations, and other city facilities by providing labor and expertise necessary to address maintenance deficiencies and emergency repairs. The budget for the operations can be found in Fund 1003.	3.7	786,115	4.0	373,073	**4.0**	**368,344**
GSD - Security Management 250006						
Manages physical security of all City facilities which include closed circuit TV, access control, and intrusion alarm systems; manages citywide security contract; investigates City lost/stolen assets and processes over 45,000 access requests annually.	14.9	6,231,779	18.1	6,735,004	**36.0**	**8,295,863**

Division Summary

Fund Name : General Fund
Business Area : General Services
Fund No. /Bus Area No. : 1000 / 2500

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
GSD - Real Estate 250008						
Manage the acquisition, disposition and leasing of the City's real estate assets.	5.2	3,202,622	3.0	3,235,738	**3.0**	**3,078,668**
Total	**129.7**	**39,714,534**	**134.1**	**42,002,084**	**159.0**	**43,058,351**

Business Area Revenues Summary

Fund Name : **General Fund**
Business Area : **General Services**
Fund No./Bus. Area No. : **1000 / 2500**

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Charges for Services	905,180	884,024	886,224	**745,282**
Direct Interfund Services	2,400,222	3,262,091	3,262,091	**5,060,986**
Other Fines and Forfeits	151,094	0	0	**0**
Miscellaneous/Other	18,642	0	7,900	**4,869**
Other Resources	2,500,030	366,461	1,750,135	**366,461**
Grand Total Revenues	**5,975,168**	**4,512,576**	**5,906,350**	**6,177,598**

HOUSTON PUBLIC WORKS

Department Description and Mission

The Capital Projects Division is responsible for processing the sale of streets, alleys, and easements through the Joint Referral Committee (JRC).

The HPW - Finance Division is responsible for the Traffic Signal and Street Light electricity costs and associated debt.

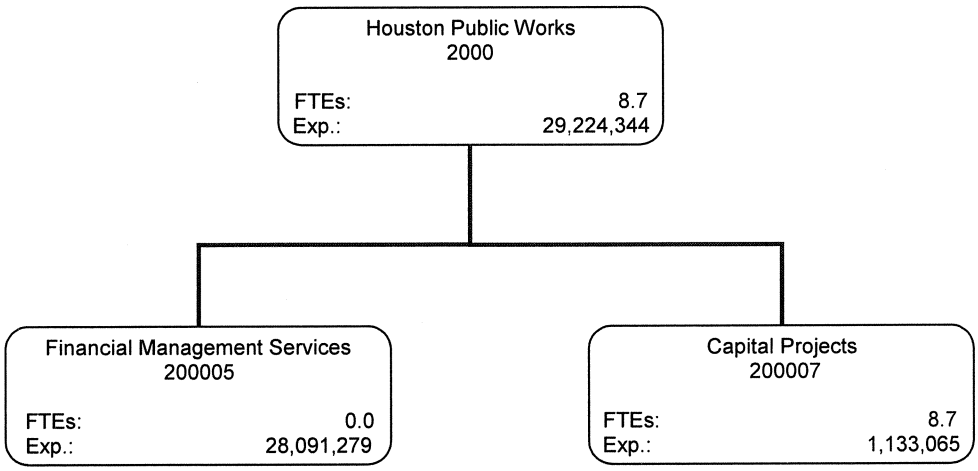
Department Short Term Goals

- Continue to improve the JRC transaction process to streamline and reduce processing times.
- Improve the JRC website to better communicate the process to constituents.
- Continue to facilitate the sale of streets and easements through the JRC.
-

Department Long Term Goals

- Develop the JRC process to be fully automated from the submission of the applications to completion of the transactions.

Department Organization



Business Area Budget Summary

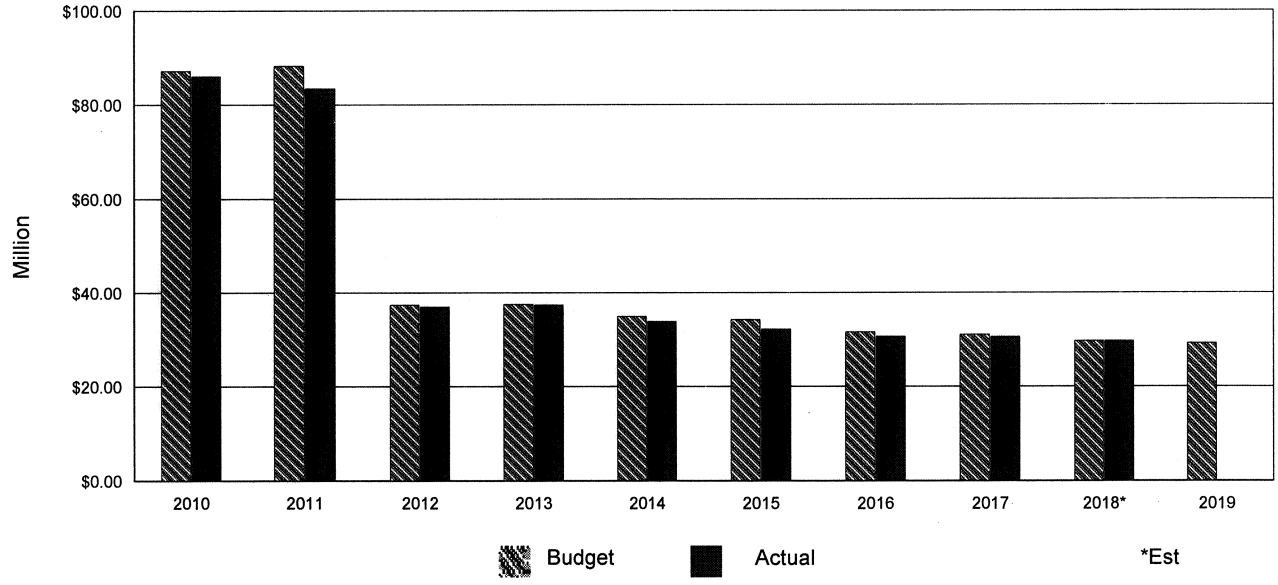
Fund Name : General Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 1000 / 2000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	1,309,691	1,412,150	1,412,150	**904,892**
	Supplies	26,722	30,231	30,231	**8,200**
	Other Services and Charges	27,757,283	26,692,867	26,692,867	**26,786,752**
	Total M & O Expenditures	29,093,696	28,135,248	28,135,248	**27,699,844**
	Debt Service & Other Uses	1,524,500	1,524,500	1,524,500	**1,524,500**
	Total Expenditure	30,618,196	29,659,748	29,659,748	**29,224,344**
Revenues		3,374,800	3,002,595	3,592,856	**3,085,576**
Staffing	Full-Time Equivalents - Civilian	13.6	14.7	14.7	**8.7**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	13.6	14.7	14.7	**8.7**
	Full-Time Equivalents - Overtime	0.2	0.2	0.2	**0.1**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- In FY2019, Transportation & Drainage Operations (Mobility Response Taskforce) is moving to Dedicated Drainage & Street Renewal (DD&SR) Fund 2310.
- Capital Projects Division will continue to improve the JRC transaction process to streamline and reduce processing times.
- Financial Management Services Division budget of $28.1 million includes traffic signal electricity of $1.2 million, freeway light electricity of $1.3 million, streetlight electricity of $24.1 million, and debt service of $1.5 million.

Houston Public Works
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : General Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 1000 / 2000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Mobility Response Taskforce 311 Calls Received	1,761	1,200	1,900	N/A
Mobility Response Taskforce Incident Response	38	100	200	N/A
Value of Real Estate Actions Recorded for the Joint Referral Committee	$2.8M	$2.0M	$2.4M	$2.1M
Expenditures Adopted Budget vs Actual Utilization	96%	98%	89%	98%
Revenues Adopted Budget vs Actual Utilization	116%	100%	120%	100%

Division Summary

Fund Name : **General Fund**
Business Area : **Houston Public Works**
Fund No. /Bus Area No. : **1000 / 2000**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Traffic Operations Division 200002						
In FY2019, this Service Line will move to DD&SR Fund 2310.	5.6	606,630	5.9	630,997	**0.0**	**0**
Financial Management Services 200005						
Accounts for electricity, debt service, and other costs.	0.0	29,088,659	0.0	27,959,561	**0.0**	**28,091,279**
Capital Projects 200007						
Manages matters pertaining to the abandonment, sale, and/or exchange of streets, alleys, or easements. Manages matters pertaining to granting of building encroachments into streets and alleys.	8.0	922,907	8.8	1,069,190	**8.7**	**1,133,065**
Total	**13.6**	**30,618,196**	**14.7**	**29,659,748**	**8.7**	**29,224,344**

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 1000 / 2000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Direct Interfund Services	106,679	364,000	364,000	**364,000**
Miscellaneous/Other	485,056	598,500	598,500	**598,500**
Other Resources	2,783,065	2,040,095	2,630,356	**2,123,076**
Grand Total Revenues	**3,374,800**	**3,002,595**	**3,592,856**	**3,085,576**

PLANNING AND DEVELOPMENT

Department Description and Mission

Mission:

The Department of Planning and Development provides leadership to ensure Houston is a vibrant city in which to live, learn, work and play by:

- Developing plans to meet future citywide needs.
- Enhancing and protecting neighborhood character and stability.
- Providing reliable data, mapping and analysis to decision-makers.

Department Short Term Goals:

- Conduct sub-area transportation plan studies throughout the City that supports the Houston Complete Streets and Transportation Plan.
- Improve customer service and streamline processes.
- Pursue grant funding opportunities to supplement department activities.

Department Long Term Goals:

- Implement and maintain Plan Houston.
- Implement and maintain the Houston Bike Plan.
- Develop and maintain the Houston Complete Streets and Transportation Plan.
- Conduct small area planning and sub-regional mobility studies to support Plan Houston.
- Actively market the use of Foreign Trade Zones in and around the city in conjunction with the Port of Houston and The Mayor's Office of Economic Development.

The following briefly describes the function of each section in the Planning and Development Department:

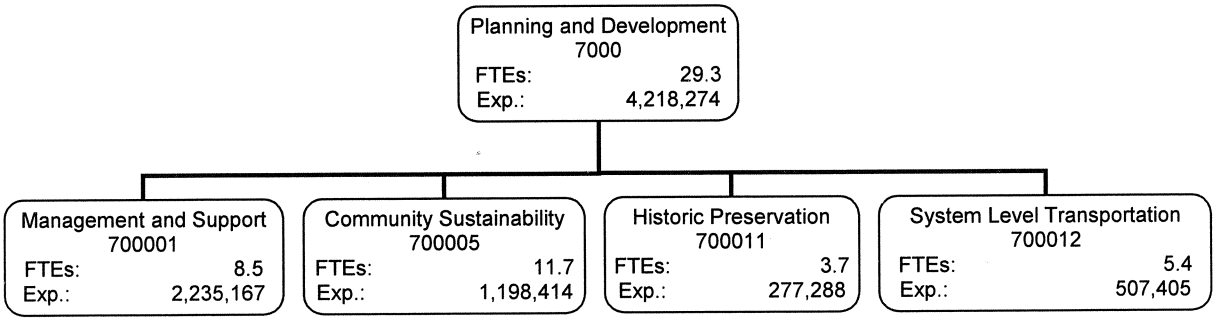
The Management and Support Services Division supports the core functions of the department by providing internal administrative, communication, financial, and managerial resources.

The Community Sustainability Division coordinates and administers programs that seek to preserve the development character of communities and works to strengthen and transform communities through civic engagement. The division is also responsible for reviewing and analyzing requests for boundary changes within the City limits and in the City's extraterritorial jurisdiction (ETJ).

The Historic Preservation Office administers the City's Historic Preservation Ordinance in order to preserve our community's historic structures, neighborhoods, and archeological sites.

The Transportation Planning Division leads the City's systems-level mobility planning. This function includes management of the City's Complete Streets and Transportation Plan, Major Thoroughfare & Freeway Plan, Bicycle Master Plan, rail-related planning, local area studies, and external transportation funding efforts.

Department Organization



Business Area Budget Summary

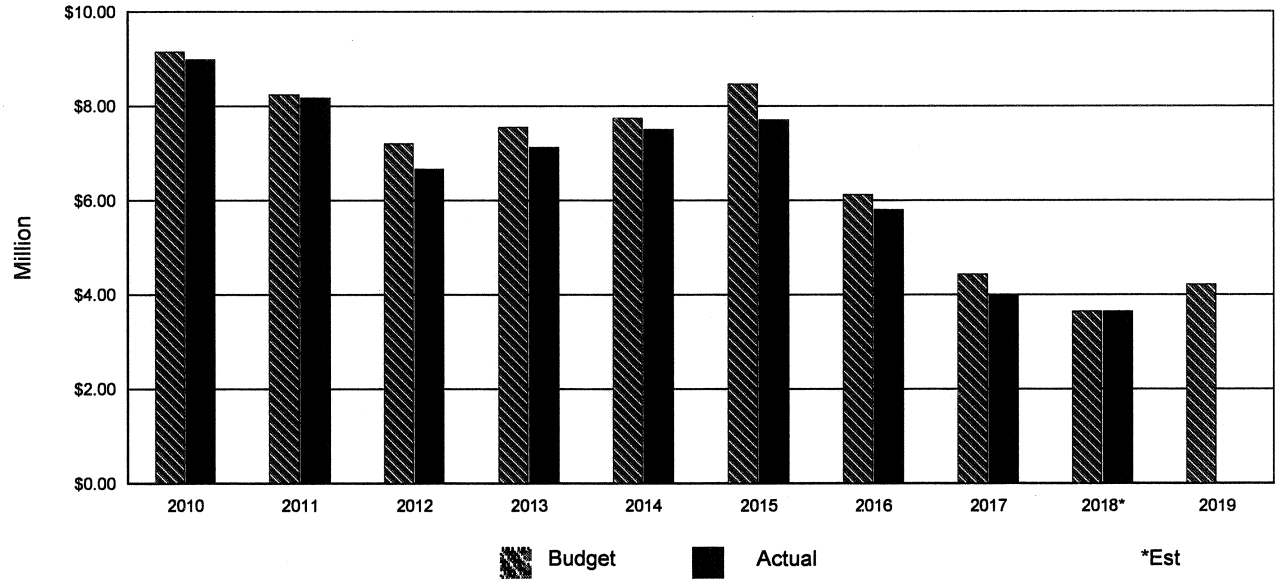
Fund Name : General Fund
Business Area : Planning & Development
Fund No. /Bus. Area No. : 1000 / 7000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	3,406,648	3,136,734	3,136,734	**3,180,228**
	Supplies	5,331	7,033	7,033	**9,000**
	Other Services and Charges	576,754	501,140	501,140	**1,029,046**
	Total M & O Expenditures	3,988,733	3,644,907	3,644,907	**4,218,274**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	3,988,733	3,644,907	3,644,907	**4,218,274**
Revenues		1,167,572	1,178,103	1,386,372	**856,662**
Staffing	Full-Time Equivalents - Civilian	32.3	32.5	25.0	**29.3**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	32.3	32.5	25.0	**29.3**
	Full-Time Equivalents - Overtime	0.0	8.0	8.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- The FY2019 Budget includes a one-time funding of $750,000 for consultant to provide Census 2020 complete count efforts.

Planning & Development
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : General Fund
Business Area : Planning & Development
Fund No. /Bus. Area No. : 1000 / 7000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Applications Reviewed: Annual Major Thoroughfare and Freeway Plan Amendments	332	75	75	75
Applications Reviewed: Historic COA, Landmark & Protected Landmark, and Historic Districts	400	382	382	400
Applications Reviewed: Special Lot Size/Building Line and Prohibited Yard Parking	105	54	41	54
Lots Protected by Special Minimum Lot Size, Building Line and Prohibited Yard Parking Programs	3,311	2,350	2,641	2,350
Number of Small Area Plans (Mobility Studies, Livable Center Studies, etc.) Coordinated	48	5	4	5
Expenditures Adopted Budget vs Actual Utilization	95%	98%	104%	98%
Revenues Adopted Budget vs Actual Utilization	89%	100%	118%	100%

Division Summary

Fund Name : General Fund
Business Area : Planning & Development
Fund No. /Bus Area No. : 1000 / 7000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
PD - Management and Support 700001						
Supports the core functions of the Planning Department by providing internal administrative, financial, and managerial support. The division supports the mission of the department by providing the public with access to resources and information. It also responds to the public on a timely basis while striving to ensure a high level of customer service.	9.6	1,635,229	8.0	1,608,523	**8.5**	**2,235,167**
PD - Community Sustainability 700005						
Facilitates the long-term stability of Houston through community sustainability tools. Administers ordinances as required by Chapters 28 (Prohibited Yard Parking) & 42 (Minimum Building Line/Lot Size) of the Code of Ordinances. Creates and monitors boundary changes in the City, ETJ or special districts; compiles and provides demographic information and maps; and provides outreach and education opportunities for citizens.	12.2	1,325,825	11.0	1,098,659	**11.7**	**1,198,414**
PD - City Historic Preservation Program 700011						
Maintains Houston's architectural history through preservation initiatives. Administers ordinances as required by Chapter 33 of the Code of Ordinances. Reviews applications for Certificates of Appropriateness, Landmark Designations and Protected Landmark Designations. Provides outreach and education opportunities for citizens about how to preserve architecturally significant structures in Houston.	5.0	397,357	4.0	449,479	**3.7**	**277,288**
PD - System Level Transportation Planning 700012						
Supports long-term growth and development by developing and maintaining transportation plans, programs, and coordinating with multi-modal transportation agencies.	5.5	630,322	2.0	488,246	**5.4**	**507,405**
Total	**32.3**	**3,988,733**	**25.0**	**3,644,907**	**29.3**	**4,218,274**

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Planning & Development
Fund No./Bus. Area No. : 1000 / 7000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	10,694	10,000	10,000	**8,250**
Charges for Services	(298)	0	0	**0**
Direct Interfund Services	1,089,807	1,148,295	1,148,295	**773,412**
Miscellaneous/Other	67,369	19,808	228,077	**75,000**
Grand Total Revenues	**1,167,572**	**1,178,103**	**1,386,372**	**856,662**

SOLID WASTE MANAGEMENT

Department Description and Mission

The mission of the Solid Waste Management Department is to provide the citizens of Houston with cost-effective, environmentally sound, and safe solid waste management services. Inherent within this mission are several major tasks: residential garbage collection, heavy trash collection, dead animal pick-up, opportunities for all citizens to reduce waste through direct or indirect participation in recycling opportunities, and performing the disposal functions associated with all of these operations.

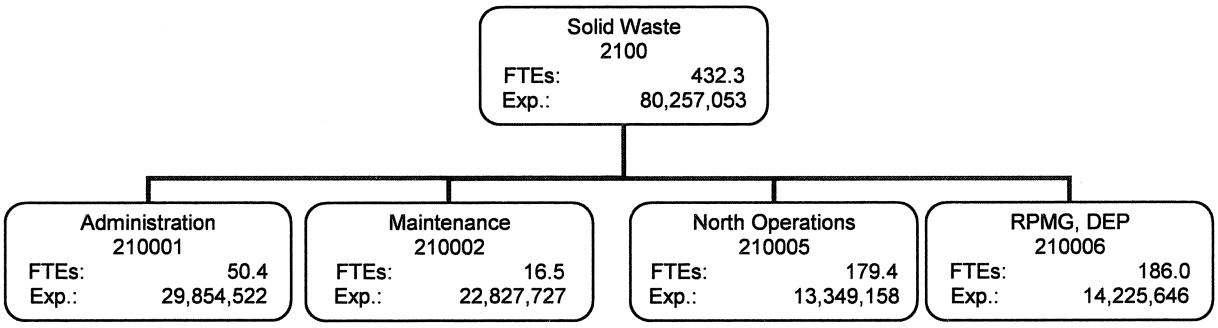
Short-Term Goals

- Implement updates to Chapter 39 in the Code of Ordinances.
- Finalize advanced routing software procurement and implementation.

Long-Term Goals

- Implement enterprise funding for key department services.
- Find appropriate locations to site at least three Neighborhood Depositories and Recycling Centers.

Department Organization



Business Area Budget Summary

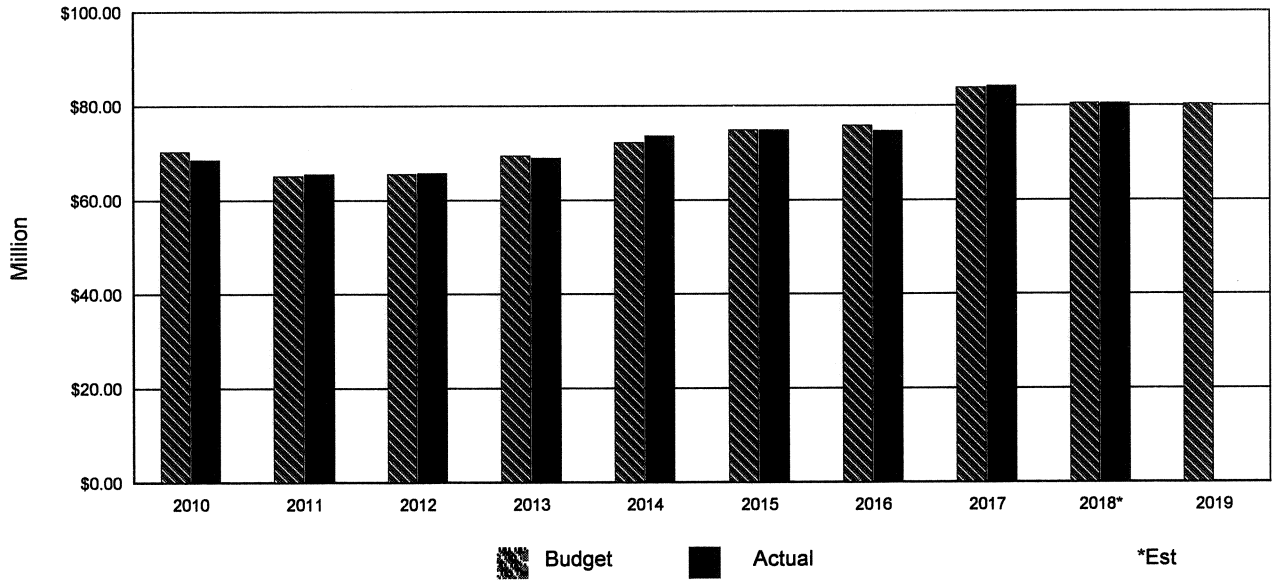
Fund Name : General Fund
Business Area : Solid Waste Management
Fund No. /Bus. Area No. : 1000 / 2100

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	36,392,335	33,405,505	33,405,505	**33,931,407**
	Supplies	3,930,490	4,027,268	4,027,268	**4,267,724**
	Other Services and Charges	38,026,598	36,769,151	36,769,151	**37,145,288**
	Non-Capital Equipment	473,496	1,000,000	1,000,000	**1,000,000**
	Total M & O Expenditures	78,822,919	75,201,924	75,201,924	**76,344,419**
	Debt Service & Other Uses	5,288,511	5,288,511	5,288,511	**3,912,634**
	Total Expenditure	84,111,430	80,490,435	80,490,435	**80,257,053**
Revenues		5,251,412	6,106,517	5,213,000	**5,161,500**
Staffing	Full-Time Equivalents - Civilian	439.6	428.7	428.7	**432.3**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	439.6	428.7	428.7	**432.3**
	Full-Time Equivalents - Overtime	86.4	37.5	37.5	**38.2**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- The Fleet Debt Services payment of $1.3 million was completed in FY2018.
- Finalize the implementation of advanced routing management and tracking system to improve route efficiency and driver/management accountability.

Solid Waste Management
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : General Fund
Business Area : Solid Waste Management
Fund No. /Bus. Area No. : 1000 / 2100

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Residential Units Serviced	382,723	386,830	388,913	392,802
Tons Collected	693,411	633,594	633,594	623,594
Total Diversion Rate	25%	30%	30%	30%
Expenditures Adopted Budget vs Actual Utilization	104%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	74%	100%	85%	100%

Division Summary

Fund Name : General Fund
Business Area : Solid Waste Management
Fund No. /Bus Area No. : 1000 / 2100

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
SWM - Administration 210001						
Provides the repository for central costs that are direct costs to all of the department's operations and to provide management leadership and administrative support to the entire department.	59.0	32,935,872	53.7	31,660,297	**50.4**	**29,854,522**
Maintenance 210002						
Maintains the department's facilities/sites and provide leadership and administrative resources needed to maintain vehicle/equipment, maintenance repair service as well as fuel for operations.	15.1	21,727,069	16.3	21,975,642	**16.5**	**22,827,727**
SWM - NE Collections 210005						
Provides solid waste services to the north side of the City and includes City Council Districts A, B, E, G, H, and I.	169.4	14,495,858	172.1	12,923,286	**179.4**	**13,349,158**
SWM - RPMG, DEP 210006						
Provides recycling program management and depository services to the south side of the City and includes Council Districts C, D, E, F, G, and I.	196.1	14,952,631	186.6	13,931,210	**186.0**	**14,225,646**
Total	**439.6**	**84,111,430**	**428.7**	**80,490,435**	**432.3**	**80,257,053**

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Solid Waste Management
Fund No./Bus. Area No. : 1000 / 2100

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	2,913,353	4,005,017	2,957,000	**2,984,000**
Charges for Services	2,176,536	2,092,000	2,181,000	**2,160,000**
Other Fines and Forfeits	432	500	500	**500**
Miscellaneous/Other	11,091	9,000	74,500	**17,000**
Other Resources	150,000	0	0	**0**
Grand Total Revenues	**5,251,412**	**6,106,517**	**5,213,000**	**5,161,500**

HUMAN AND CULTURAL SERVICES DEPARTMENTS

Housing and Community Development ..... V - 2

Houston Health Department ..... V - 8

Library ..... V - 14

Neighborhoods ..... V - 20

Parks and Recreation ..... V - 26

HOUSING AND COMMUNITY DEVELOPMENT

Department Description and Mission

The Housing and Community Development Department's (HCDD) mission is to provide leadership in the preservation, revitalization and improvement of Houston's low and moderate-income neighborhoods by:

- Expanding the supply of safe, quality, and affordable housing.
- Improving the infrastructure.
- Providing financial inducement to encourage economic development.
- Providing social and other supportive services necessary for viable neighborhoods.

To maximize results, HCDD leverages financial and other resources with those from the public, private and non-profit sectors for the benefit of the citizens of Houston.

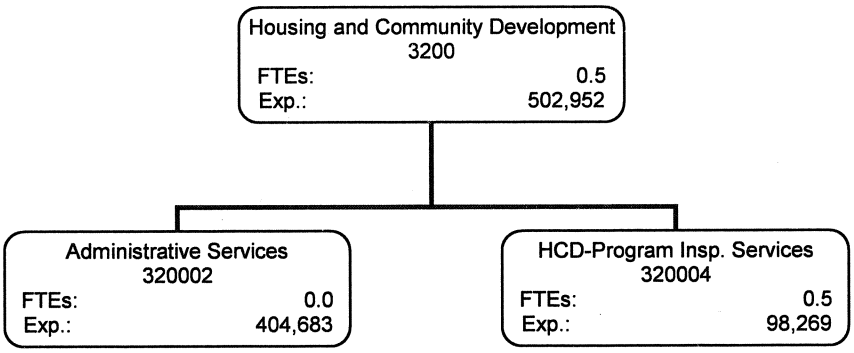
Department Short Term Goals

Develop and execute strategies to rehabilitate and reconstruct owner-occupied units, assist eligible residents to become homebuyers and improve multi-family projects, especially in targeted areas of the City, while providing social and other supportive community services to build and retain healthy neighborhoods.

Department Long Term Goals

Build the City's affordable housing stock through the conservation of owner-occupied housing and improvement of multi-family units through the acquisition of vacant parcels through foreclosure sales. Parcels will be redistributed to affordable housing developers and community housing development organizations so as to improve economic conditions leading to the sustainable neighborhoods that will benefit all Houstonians, especially low to moderate-income persons, disadvantage and underserved communities.

Department Organization



Business Area Budget Summary

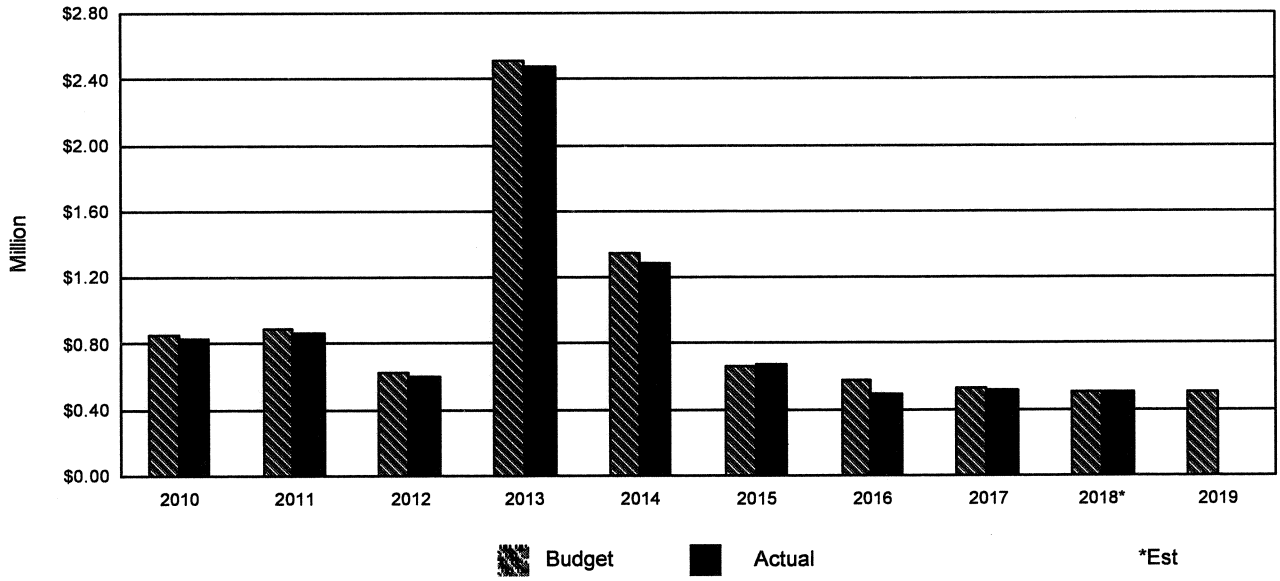
Fund Name : General Fund
Business Area : Housing & Community Development
Fund No. /Bus. Area No. : 1000 / 3200

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	128,367	94,179	94,179	**98,269**
	Other Services and Charges	391,490	406,404	406,404	**404,683**
	Total M & O Expenditures	519,857	500,583	500,583	**502,952**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	519,857	500,583	500,583	**502,952**
Revenues		0	0	1,169	**0**
Staffing	Full-Time Equivalents - Civilian	0.7	0.5	0.5	**0.5**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	0.7	0.5	0.5	**0.5**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension.
- FY2019 Budget includes funding to support two citywide intitiatives (1) Land Assemblage Redevelopment Authority (LARA) and (2) Service of the Emergency Aid Resource Center for the Homeless (SEARCH) Mobile Outreach Program.

Housing & Community Development
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : **General Fund**
Business Area : **Housing & Community Development**
Fund No. /Bus. Area No. : **1000 / 3200**

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Number of Chronically Homeless Housed	1,018	720	720	720
Expenditures Adopted Budget vs Actual Utilization	98%	98%	102%	98%

Division Summary

Fund Name : **General Fund**
Business Area : **Housing & Community Development**
Fund No. /Bus Area No. : **1000 / 3200**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HCD - Planning & Administration 320002						
Ensures the grant awarded for Service of the Emergency Aid Resource Center for the Homeless (SEARCH) initiatives equate to the funding for SEARCH's Mobile Outreach Program to support homeless prevention activities Citywide.	0.0	391,490	0.0	406,404	**0.0**	**404,683**
HCD - Public Facilities & Retail Group 320004						
Ensures program compliance of HCDD initiatives. Promotes affordable housing initiatives through the purchase of vacant tax foreclosed properties and their resale to affordable housing developers/contractors and community housing development organizations. Markets "Affordable Housing Programs (AHP)" to potential homebuyers, developers/contractors, and realtors.	0.7	128,367	0.5	94,179	**0.5**	**98,269**
Total	**0.7**	**519,857**	**0.5**	**500,583**	**0.5**	**502,952**

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Housing & Community Development
Fund No./Bus. Area No. : 1000 / 3200

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Miscellaneous/Other	0	0	1,169	0
Grand Total Revenues	**0**	**0**	**1,169**	**0**

HOUSTON HEALTH DEPARTMENT

Department Description and Mission

Mission: To work in partnership with the community to promote and protect the health and social well-being of Houstonians.

Vision: Healthy families in a healthy community.

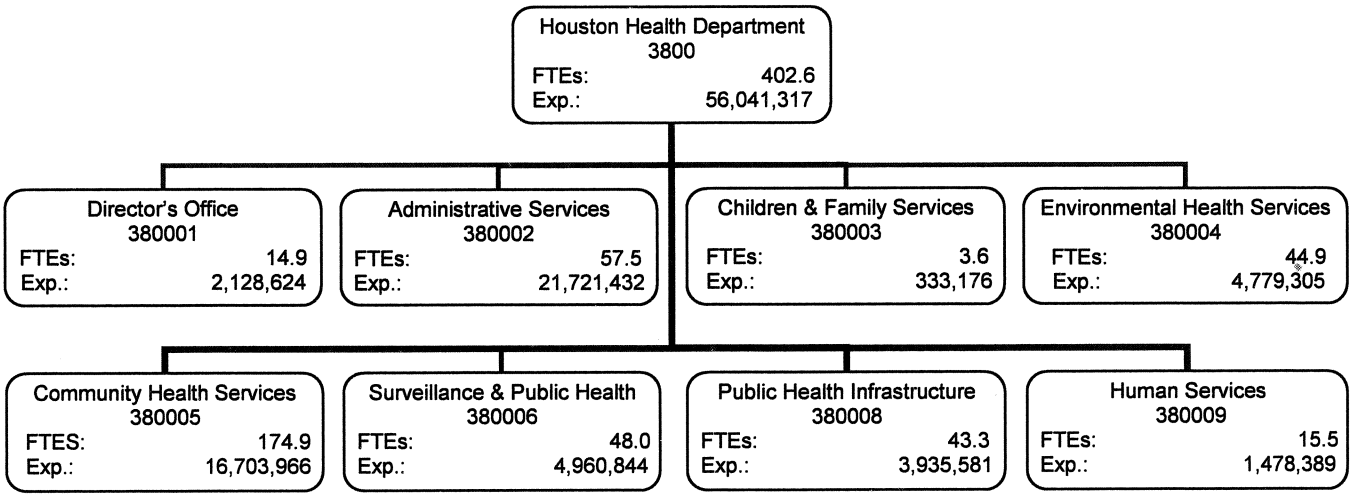
Values: Accountability, Integrity, Compassion, Non-Judgmental, Competence, Pro-Action, Diversity, Efficiency, Teamwork/Cooperation, and Innovation.

- Protect the community from communicable diseases.
- Optimize the health of mothers, infants, and children.
- Promote environmental health.
- Promote well-being through human services.
- Reduce the incidence of chronic disease.
- Prepare for a health disaster.
- Provide the community with information.

Department Short Term Goals
- To prevent the spread of communicable diseases.
- To assure quality and accessible community-wide health and human services.
- To protect against environmental hazards.
- To educate, promote and encourage healthy behaviors.
- To collect, analyze, and disseminate health data.
- To improve the public health infrastructure.
- To provide leadership, planning and policy development.
- To assure a competent public health workforce.

Department Long Term Goals
- To improve communicable/infectious disease identification and control.
- To improve the environment and environmental outcomes in the City.
- To improve departmental infrastructure to provide effective and efficient service.
- To improve access to health information.

Department Organization



Business Area Budget Summary

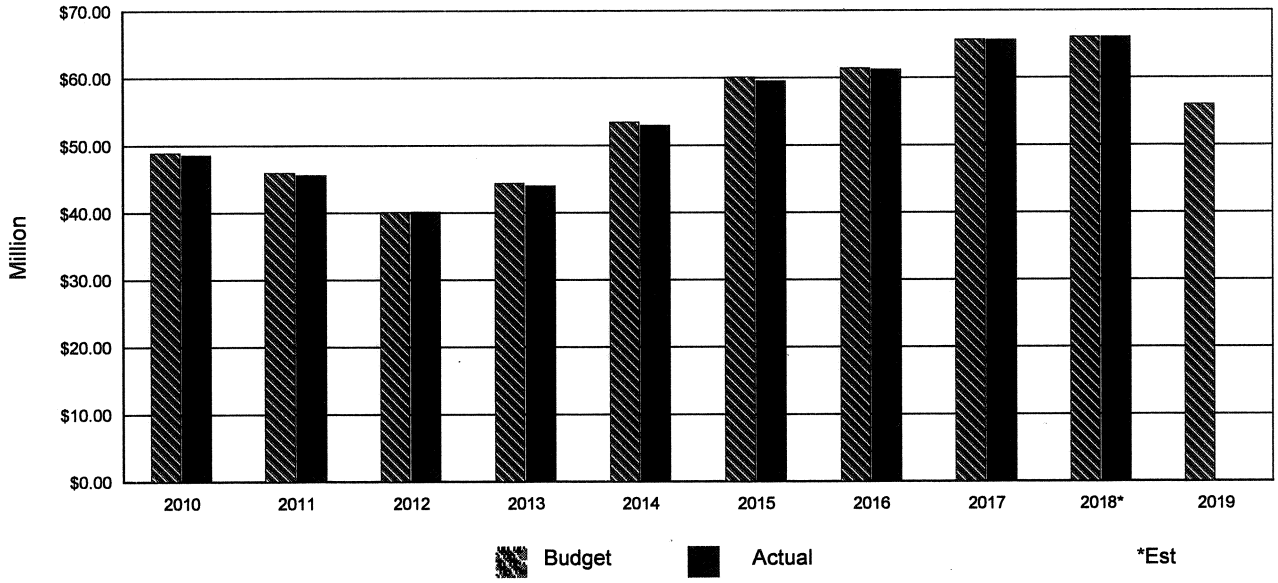
Fund Name : General Fund
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 1000 / 3800

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	39,092,392	38,572,213	38,572,213	**37,206,571**
	Supplies	968,171	1,101,850	1,101,850	**1,210,580**
	Other Services and Charges	25,537,102	26,358,212	26,358,212	**17,596,166**
	Equipment	15,356	26,400	26,400	**0**
	Non-Capital Equipment	17,963	34,699	34,699	**28,000**
	Total M & O Expenditures	65,630,984	66,093,374	66,093,374	**56,041,317**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	65,630,984	66,093,374	66,093,374	**56,041,317**
Revenues		31,693,590	32,352,040	31,335,248	**23,391,923**
Staffing	Full-Time Equivalents - Civilian	443.3	434.7	423.9	**402.6**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	443.3	434.7	423.9	**402.6**
	Full-Time Equivalents - Overtime	4.3	3.2	5.1	**2.5**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- The FY2019 Budget includes a reduction of $831,425 for department savings initiatives.
- The FY2019 Budget includes $8,103,873 budget decrease in the 1115 Health Waiver Intergovernmental Transfer (IGT) due to a change in revenue and program structure to a more clinical based revenue metrics.
- The FY2019 Budget includes $1,656,727 budget decrease in the Jail Health due to the consolidation of the City & County's inmate processing function (Joint Processing Center).

Houston Health Department
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : General Fund
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 1000 / 3800

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Air Quality Inspections within 24 Hours of Complaint	100%	100%	98%	100%
Air, Water and Waste Investigations	3,304	3,000	3,000	3,000
Clean Rivers Sites Monitored	1,197	1,197	1,197	1,197
Clients with a Medical Home (Healthy Families)	96%	95%	98%	95%
Emergency Preparedness/BT/BW Tests Performed	123,683	115,000	116,061	115,000
Family Planning Clinic Encounters	8,657	8,500	8,526	8,500
Food Establishment Complaints	2,873	2,822	2,822	2,822
Food Facility Inspections	32,167	33,544	36,289	33,020
Food Facility Inspections Completed On Time	100%	100%	100%	100%
Home Delivery and Congregate Meals Served	1,435,159	1,400,000	1,400,000	1,400,000
Jail Health Encounters	90,503	110,000	80,604	N/A
Laboratory Test Performed	352,847	376,653	376,653	350,000
Priority Disease Investigations Initiated within 24 Hours of Receipt	100%	100%	100%	100%
Safety Net Dental Encounters	9,466	9,000	9,000	9,000
STD Clinic Encounters	18,114	17,000	18,864	17,000
Student Vision Program Participants	11,019	10,000	10,764	10,000
Expenditures Adopted Budget vs Actual Utilization	100%	98%	98%	98%
Revenues Adopted Budget vs Actual Utilization	101%	100%	97%	100%

Division Summary

Fund Name : General Fund
Business Area : Houston Health Department
Fund No. /Bus Area No. : 1000 / 3800

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HHD - Director's Office 380001						
The Director's Office provides oversight and input related to legislative and health policy issues, facilitates department strategic planning and acts as liaison to community stakeholders, provides direction for administrative support, management and programmatic issues. Coordinates strategic planning, program evaluation, project partnership and policy development support and media relations.	23.2	2,251,607	13.1	1,859,821	**14.9**	**2,128,624**
HHD - Administrative Services 380002						
Administrative Services consists of general, special revenue funds and grants budget groups, contracts and procurement, business management, birth and death certificates and facility maintenance.	56.9	29,051,099	62.3	29,761,550	**57.5**	**21,721,432**
HHD - Children and Family Services 380003						
Promotes good maternal and child health through nutrional support and education with Women, Infants, and Children (WIC). The Healthy Families Healthy Futures program educates families and provides assistance to decrease infant mortality.	1.5	457,233	4.6	463,875	**3.6**	**333,176**
HHD - Environmental Health 380004						
The Environmental Health Division consists of the Bureau of Pollution Control and Prevention (BPCP), Bureau of Consumer Health Services (BCHS), and Bureau of Community and Children's Environmental Health (BCCEH).	48.5	4,759,920	42.8	4,359,989	**44.9**	**4,779,305**
HHD - Community Health Services 380005						
Community Health Services provides public health clinical and social support services to enhance the health and well-being of individuals through a network of Houston area health centers and multi-service centers. Assists with oral health and preventive dental services for at-risk Houston children. Key components include HIV/STD prevention, TB Control, and Immunizations.	185.5	16,596,697	180.7	17,847,142	**174.9**	**16,703,966**
HHD - Surveillance & Pub Hlth Prep 380006						
Surveillance and Public Health Preparedness consists of Epidemiology, Laboratory Services, Jail Health and Public Health Preparedness.	83.2	7,089,394	69.4	6,690,603	**48.0**	**4,960,844**

Division Summary

Fund Name : General Fund
Business Area : Houston Health Department
Fund No. /Bus Area No. : 1000 / 3800

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HHD - Public Health Infrastructure 380008						
Coordinates strategic planning, program evaluation, project partnership and policy development. Office of Program Support processes requests from service areas in the department for personnel, supplies, fleet, furniture, equipment, logistics, contracts and other services. This division includes chronic disease prevention and management, public health education and school based partnerships including My Brother's Keeper.	34.8	3,737,398	38.7	3,811,857	**43.3**	**3,935,581**
HHD - Human Services 380009						
Promotes the well-being and quality of life for seniors, and adolescents. This division includes aging and injury prevention activities that provides individual and population based services for Houstonians across the age life-span. Activities and services provided include adolescent health and youth development and services for seniors.	9.7	1,687,636	12.3	1,298,537	**15.5**	**1,478,389**
Total	**443.3**	**65,630,984**	**423.9**	**66,093,374**	**402.6**	**56,041,317**

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Houston Health Department
Fund No./Bus. Area No. : 1000 / 3800

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	6,916,346	6,993,800	6,993,800	**6,993,300**
Intergovernmental	18,364,447	20,387,838	19,363,646	**11,224,973**
Charges for Services	2,719,530	2,649,900	2,649,900	**2,849,800**
Direct Interfund Services	0	217,202	217,202	**221,350**
Indirect Interfund Services	2,062,864	2,100,000	2,100,000	**2,100,000**
Other Fines and Forfeits	768	1,500	1,500	**1,500**
Miscellaneous/Other	1,183,040	1,800	9,200	**1,000**
Other Resources	446,595	0	0	**0**
Grand Total Revenues	**31,693,590**	**32,352,040**	**31,335,248**	**23,391,923**

LIBRARY

Department Description and Mission

The Houston Public Library's (HPL) Mission Statement: We link people to the world.

Short-Term Goals

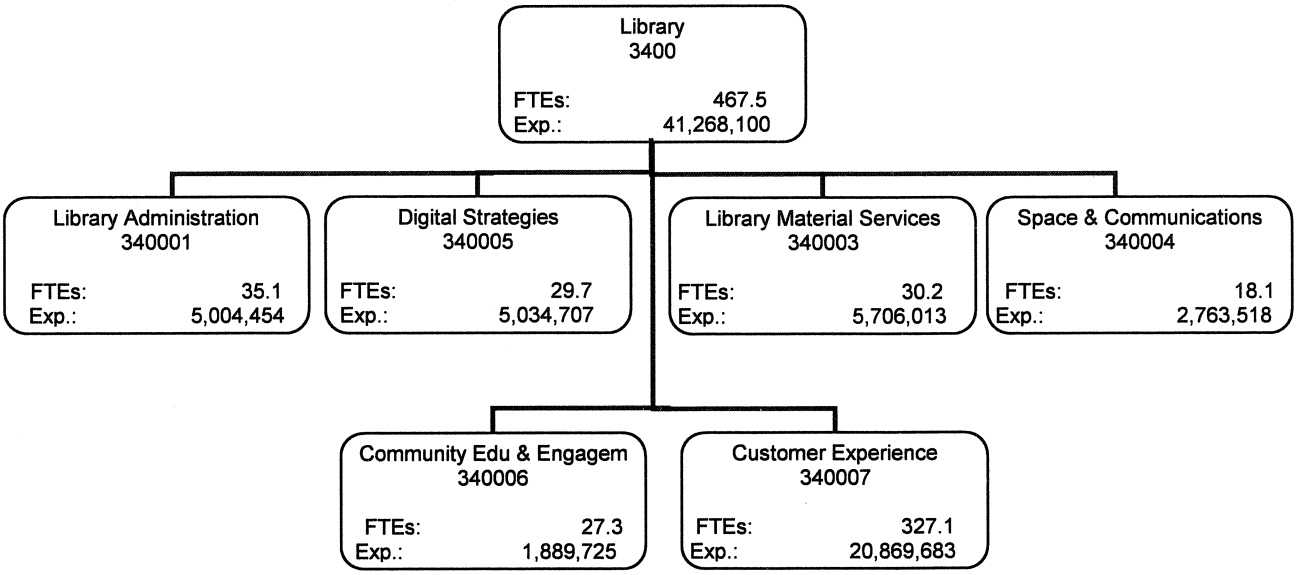
- Access to electronic resources, innovation, and technology in library buildings and through mobile technologies.
  - Virtual access to services provided by all City of Houston Departments
  - Access to the latest technology equipment in print, audio, and art production.

- Connect the community to each other and vital services and resources.
  - Serve as a welcoming space for community gatherings and open conversations for civic, cultural, and educational enrichment open conversations
  - Focus on the needs of local communities

Long Term Goals

- Align resources, services, and programs to support learning activities for all ages and stages of life.
  - Lifelong Learning – emphasis on supporting school work and learning across the educational spectrum.
  - Literacy Learning – development of competencies and proficiencies in reading, writing, technology, finances, and digital media.
  - Life Skills Learning – new job and workforce skills and retooling of skill sets.
  - Laboratory Learning – fostering innovation and creativity.
  - Lifestyle Learning – enjoyment of reading, listening, and viewing for an informed community.

Department Organization



Business Area Budget Summary

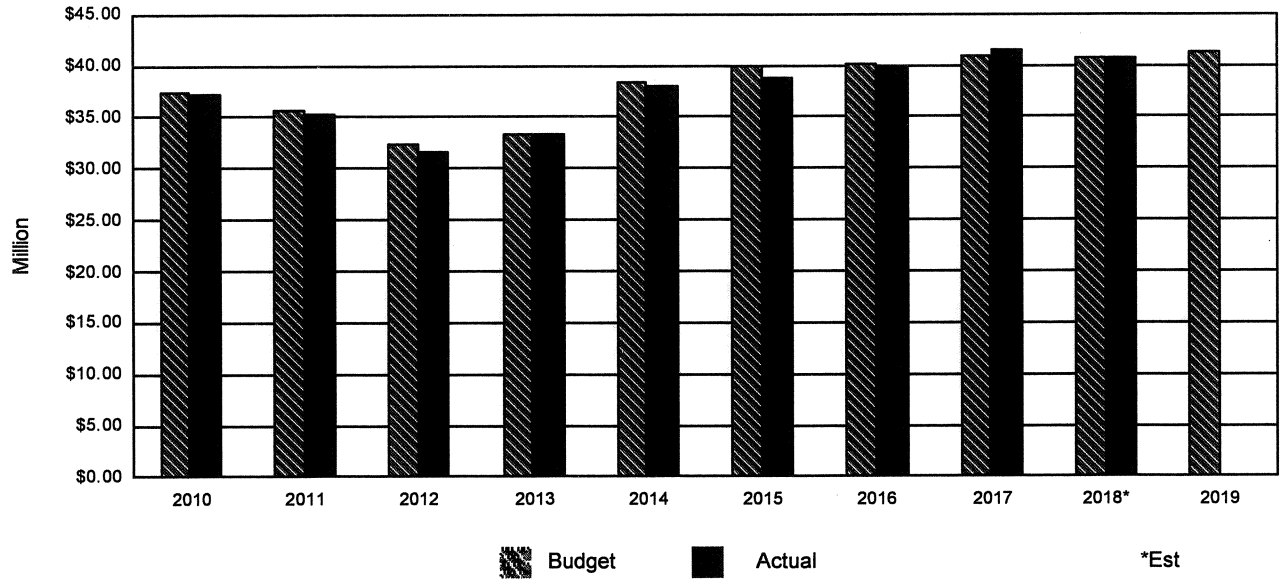
Fund Name : General Fund
Business Area : Library
Fund No. /Bus. Area No. : 1000 / 3400

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	30,306,573	31,322,134	31,322,134	**31,529,047**
	Supplies	279,471	207,430	207,430	**208,632**
	Other Services and Charges	4,511,000	4,811,414	4,811,414	**5,178,702**
	Equipment	9,030	0	0	**0**
	Non-Capital Equipment	4,705,865	3,601,719	3,601,719	**3,601,719**
	Total M & O Expenditures	39,811,939	39,942,697	39,942,697	**40,518,100**
	Debt Service & Other Uses	1,720,299	750,000	750,000	**750,000**
	Total Expenditure	41,532,238	40,692,697	40,692,697	**41,268,100**
Revenues		1,769,046	1,556,250	1,489,176	**1,552,750**
Staffing	Full-Time Equivalents - Civilian	466.1	467.9	467.9	**467.5**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	466.1	467.9	467.9	**467.5**
	Full-Time Equivalents - Overtime	0.0	0.6	0.6	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contributions.
- The Houston Public Library (HPL) remains steadfast in its long-standing tradition serving as a vital part of the fabric of the Houston community.
- The FY2019 proposed budget submission allows HPL to maintain the current staffing and materials acquisition levels while fine tuning the new service operations model contained in the One Houston, One Library transformation plan.

Library
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : General Fund
Business Area : Library
Fund No. /Bus. Area No. : 1000 / 3400

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Open Job Labs - In-depth Assistance Sessions	6,073	6,100	6,100	6,100
Total Attendance by Outside Meeting Groups	72,374	75,000	75,000	75,000
Total Circulation of Library Materials	5,547,247	5,600,000	5,600,000	5,600,000
Total Computer Users	824,462	825,000	825,000	825,000
Total In-house Library Visits	3,674,027	3,800,000	3,800,000	3,800,000
Total Outside School-Hours Support	297,519	325,000	325,000	325,000
Total Program Attendance	344,695	375,000	375,000	375,000
Total Registered Borrowers	1,156,488	1,200,000	1,200,000	1,200,000
Total WiFi Sessions	15,000,000	15,000,000	15,000,000	15,000,000
Total Workforce Literacy Classes	24,362	28,000	28,000	28,000
Expenditures Adopted Budget vs Actual Utilization	102%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	131%	100%	96%	100%

Division Summary

Fund Name : General Fund
Business Area : Library
Fund No. /Bus Area No. : 1000 / 3400

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HPL-Library Administration 340001						
Provide policy direction, financial accounting, and human resources support. Serve as governmental affairs liaison. Collect and provide system-wide data, data analysis, and reports. Support and coordinate staff training, organizational development, library delivery, and fleet services. Provide and coordinate management and support for Library systems.	50.7	4,377,948	37.8	4,979,256	**35.1**	**5,004,454**
HPL- Life Skills Learning 340002						
This cost center is combined with Community Education and Engagement in FY2019.	66.8	1,207,718	13.0	937,908	**0.0**	**0**
HPL-Library Material Services 340003						
Acquires and catalogs all new books, journals and other library materials. Processes materials for use by borrowers. Provides inventory control of library materials for all branches. Sorts and distributes mail. Maintains library borrower database.	43.6	6,432,326	31.1	5,760,263	**30.2**	**5,706,013**
HPL- Spaces and Communications 340004						
Coordination of facilities maintenance, security, construction, land acquisition, management of Capital Improvement Plan, furniture and fixtures inventory, branding, planning, relocations, openings and closings. Develop and implement exhibits, marketing strategies, including system-wide communications (internal and external) and printing services.	6.4	4,055,159	16.8	2,721,874	**18.1**	**2,763,518**
HPL- Digital Strategies 340005						
Research, develop and implement online and mobile service delivery for Library customers. Coordinate the development, acquisition, installation, implementation, maintenance, training and technical support for all information and telecommunication technologies. Research, coordinate and implement printed and digital resources such as books, ebooks, audio, movies, and online service databases.	16.8	4,641,406	28.9	4,722,934	**29.7**	**5,034,707**

Division Summary

Fund Name : **General Fund**
Business Area : **Library**
Fund No. /Bus Area No. : **1000 / 3400**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HPL - Community Edu & Engagem 340006						
Develop, implement and manage variety of programs for all ages for all library locations. Provide access to technology and computers to underserved communities and schools through outreach mobile units.	36.6	883,443	13.8	964,498	**27.3**	**1,889,725**
HPL- Customer Experience 340007						
Provide free access to print and digital materials, information, computers, technology and space for community engagement at 44 locations across the city. Provide programs addressing literacy, workforce development, technology instruction and student success. Provide passport services at five locations, notary services at 16 locations, and Afterschool Zone programs at 18 locations.	245.2	19,934,238	326.5	20,605,964	**327.1**	**20,869,683**
Total	**466.1**	**41,532,238**	**467.9**	**40,692,697**	**467.5**	**41,268,100**

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Library
Fund No./Bus. Area No. : 1000 / 3400

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Charges for Services	1,145,712	991,250	967,250	**984,250**
Direct Interfund Services	22,249	10,000	21,426	**15,000**
Indirect Interfund Services	98,938	99,000	99,000	**99,000**
Other Fines and Forfeits	494,936	450,000	397,000	**450,000**
Miscellaneous/Other	7,211	6,000	4,500	**4,500**
Grand Total Revenues	**1,769,046**	**1,556,250**	**1,489,176**	**1,552,750**

NEIGHBORHOODS

Department Description and Mission

The Department of Neighborhood's (DoN) mission is to continue to improve the quality of life in neighborhoods through expanded outreach, stronger community partnerships, and increased responsiveness. The divisions include the Director's Office, Inspections and Public Services, Anti-Gang Office, Citizens' Assistance Office, and Office of International Communities.

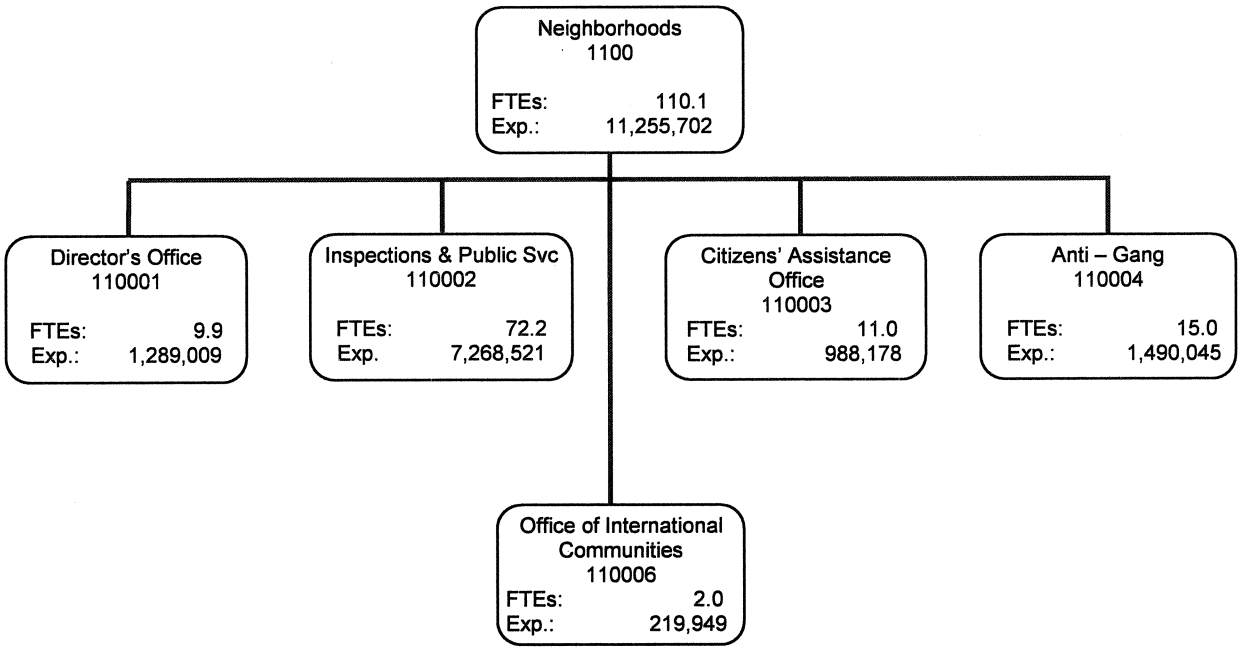
Department Short Term Goals

- Continue to increase public awareness and involvement of citizen organizations and individual residents.
- Implement innovation to improve internal and external customer communication, services and response times.

Department Long Term Goals

- Continue to improve customer satisfaction and advance effectiveness of services by proactively engaging key stakeholders in resolving their neighborhood quality of life issues.
- Increase availability of services that provide citizens with appropriate avenues to resolve community issues and address needs.
- Ensure accurate property updates readily available to customers for tracking.

Department Organization



Business Area Budget Summary

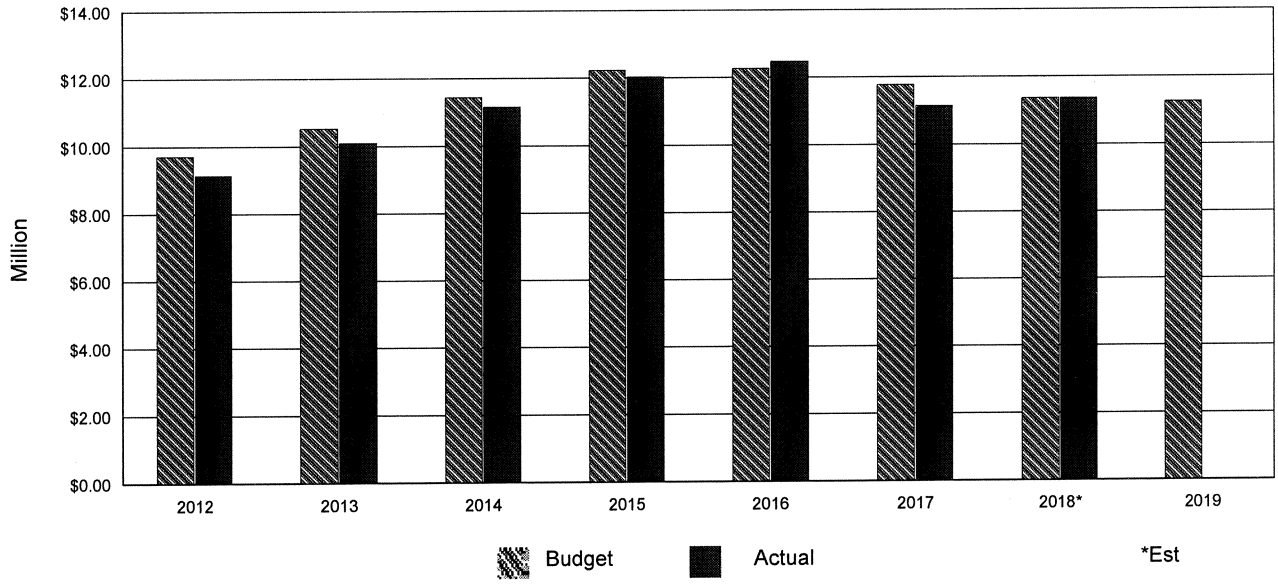
Fund Name : General Fund
Business Area : Department of Neighborhoods
Fund No. /Bus. Area No. : 1000 / 1100

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	8,387,208	8,628,630	8,628,630	**8,933,598**
	Supplies	270,292	256,486	256,486	**228,042**
	Other Services and Charges	2,485,583	2,473,038	2,473,038	**2,094,062**
	Total M & O Expenditures	11,143,083	11,358,154	11,358,154	**11,255,702**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	11,143,083	11,358,154	11,358,154	**11,255,702**
Revenues		3,086,700	4,232,651	3,739,347	**2,414,454**
Staffing	Full-Time Equivalents - Civilian	103.1	108.8	108.8	**110.1**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	103.1	108.8	108.8	**110.1**
	Full-Time Equivalents - Overtime	0.8	0.7	0.7	**0.4**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- The FY2019 Budget includes a reduction of $523,023 for department savings initiatives.
- The FY2019 Budget reflects a reduction in revenue due to one time revenue transfer of $2.1 million from HPW Building Inspector Special Fund for FY2018.

Department of Neighborhoods
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : General Fund
Business Area : Department of Neighborhoods
Fund No. /Bus. Area No. : 1000 / 1100

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Average Daily Inspections	273	320	300	350
Average Days from Request to Initial Inspection	32	10	25	7
Dangerous Buildings Demolished	638	425	425	400
Dangerous Buildings Secured/Make Safe	546	600	600	600
Junk Motor Vehicles Resolved	2,559	3,000	3,000	3,000
Percent of Anti-Gang Program Youth Who Completed Program Services	76%	90%	89%	90%
Percent of Anti-Gang Program Youth Who Reoffend	4%	10%	5%	5%
Rate of Voluntary Compliance (as % of closed projects)	68%	65%	65%	65%
Weeded Lots Cut	10,000	10,000	9,299	10,000
Youth Served Through Anti-Gang Programs	6,071	6,500	8,000	6,500
Expenditures Adopted Budget vs Actual Utilization	95%	98%	99%	98%
Revenues Adopted Budget vs Actual Utilization	142%	100%	88%	100%

Division Summary

Fund Name : General Fund
Business Area : Department of Neighborhoods
Fund No. /Bus Area No. : 1000 / 1100

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
DON - Director's Office 110001						
Provides executive support and leadership to all divisions of the department. Provides all divisions with services in budget, purchasing, receiving grants, receiving funds, and account payables.	5.8	1,043,934	8.0	1,389,729	**9.9**	**1,289,009**
DON - Inspections & Public Services 110002						
Enforces City codes pertaining to dangerous buildings, weeded lots, junked motor vehicles, and unlawfully placed signs upon the City's right-of-way. Responds to emergencies caused by natural disaster. Provides timely and effective customer service to the public.	64.9	7,450,721	72.0	7,273,757	**72.2**	**7,268,521**
DON - Citizens Assistance Office 110003						
Through community liaisons, ensures responses and resolution to Mayoral priorties, community complaints, provides education about city services to the community, and supplements other city departments with project staffing. Primary liaison to Super Neighborhood Association & CIP meetings.	12.5	880,341	10.8	991,260	**11.0**	**988,178**
DON - Anti - Gang 110004						
The division develops and implements programs that serve youth, families, and communities through direct services, volunteer initiatives, collaboration, outreach, education, and policy development.	15.0	1,368,654	16.0	1,473,613	**15.0**	**1,490,045**
DON - Office of International Communities 110006						
In partnership with community-based organizations and volunteers reaches out to Houston's diverse community of immigrants, ex-patriates and refugees to facilitate their successful civic, economic, and cultural integration as members of our community. The division oversees the Welcome Houston Committee, the iSpeak Houston Language Access Program, Citizenship Month, World Refugee Day, and Citizenship Forums.	2.0	224,029	2.0	229,795	**2.0**	**219,949**

Division Summary

Fund Name : **General Fund**
Business Area : **Department of Neighborhoods**
Fund No. /Bus Area No. : **1000 / 1100**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
DON - People with Disabilities 110007						
In FY2018, this division transferred to the HPW Department.	2.9	175,404	0.0	0	**0.0**	**0**
Total	**103.1**	**11,143,083**	**108.8**	**11,358,154**	**110.1**	**11,255,702**

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Department of Neighborhoods
Fund No./Bus. Area No. : 1000 / 1100

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	2,613	1,475	1,274	**1,092**
Charges for Services	1,727,626	1,256,755	1,001,792	**1,434,579**
Direct Interfund Services	174,533	0	0	**0**
Other Fines and Forfeits	1,159,435	852,612	598,260	**962,464**
Miscellaneous/Other	22,493	14,388	30,600	**16,319**
Other Resources	0	2,107,421	2,107,421	**0**
Grand Total Revenues	**3,086,700**	**4,232,651**	**3,739,347**	**2,414,454**

PARKS AND RECREATION

Department Description and Mission

HPARD was created by City ordinance on March 15, 1916, as the Department of Public Parks and began with two facilities: Sam Houston Park and Hermann Park. Since that time, the number of parks has grown to over 370, which offers a wide variety of amenities including: swimming pools, community centers, tennis and basketball courts, fitness centers, golf courses, walking/jogging trails, skate parks, dog parks, and nature areas. HPARD also stewards the tree canopy in parks and on all City of Houston right-of-ways. In 2008, the department became the 74th USA Parks and Recreation Department to be accredited through The Commission for Accreditation of Park and Recreation Agencies and National Recreation and Park Association (CAPRA-NRPA) from the Accreditation Committee and in 2013 was re-accredited. The CAPRA-NRPA accreditation is a benchmark achievement that confirms how HPARD conducts its business in compliance with national standards and expectations.

The mission of HPARD is to enhance the quality of urban life by providing safe, well maintained parks and offering affordable programs for the community.

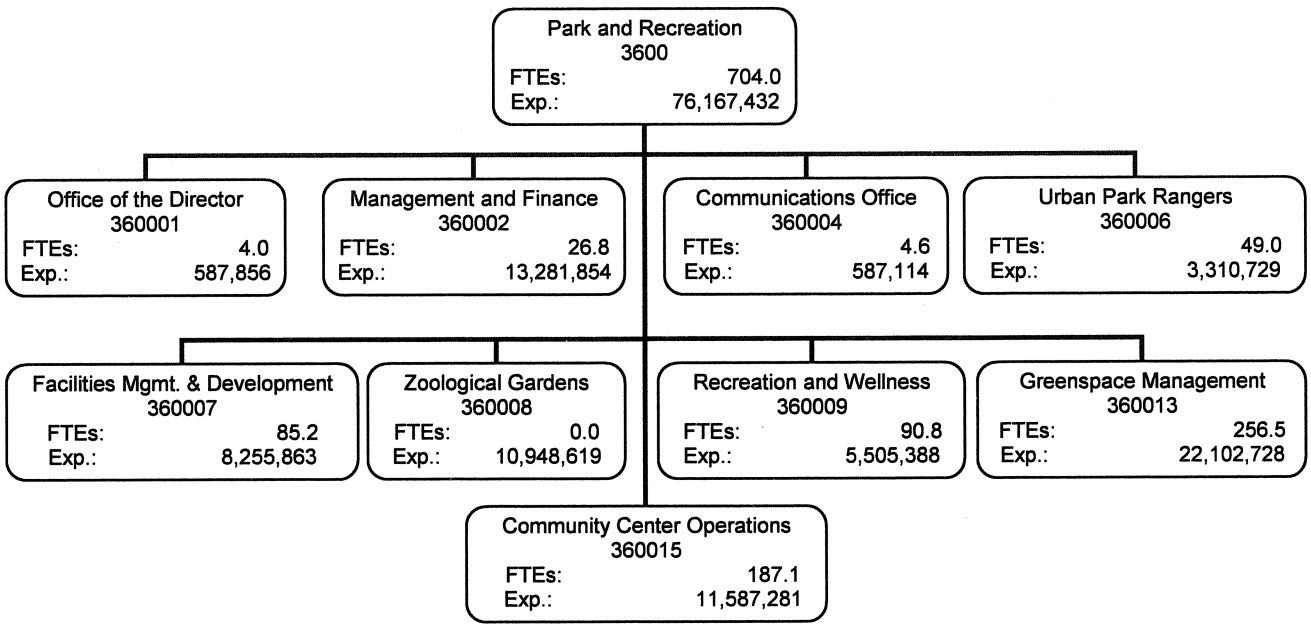
Short-Term Goals

- Maintain and operate facilities and trails within HPARD using existing resources available.
- Continue offering recreational activities and programs in the Community Centers.
- Develop new partnership with City departments and other agencies to offer additional park enhancements and recreational programs to our citizens.
- Continue to offer year-round activities for children and adults with disabilities at the Metropolitan Multi-Service Center.
- Continue to develop and offer quality neighborhood parks in every community.

Long-Term Goals

- Adhere to the NRPA standards so that the department may stay in compliance with accreditation mandates.
- Acquire and develop new park land and facilities with Capital Improvement Plan (CIP) funding, Houston Parks Board (HPB) and private partners.
- Search and apply for grants to supplement funding for recreational and sports programs offered to the public.
- Pursue opportunities with private partners to adopt esplanades and support enhancement of playgrounds and sports fields.

Department Organization



Business Area Budget Summary

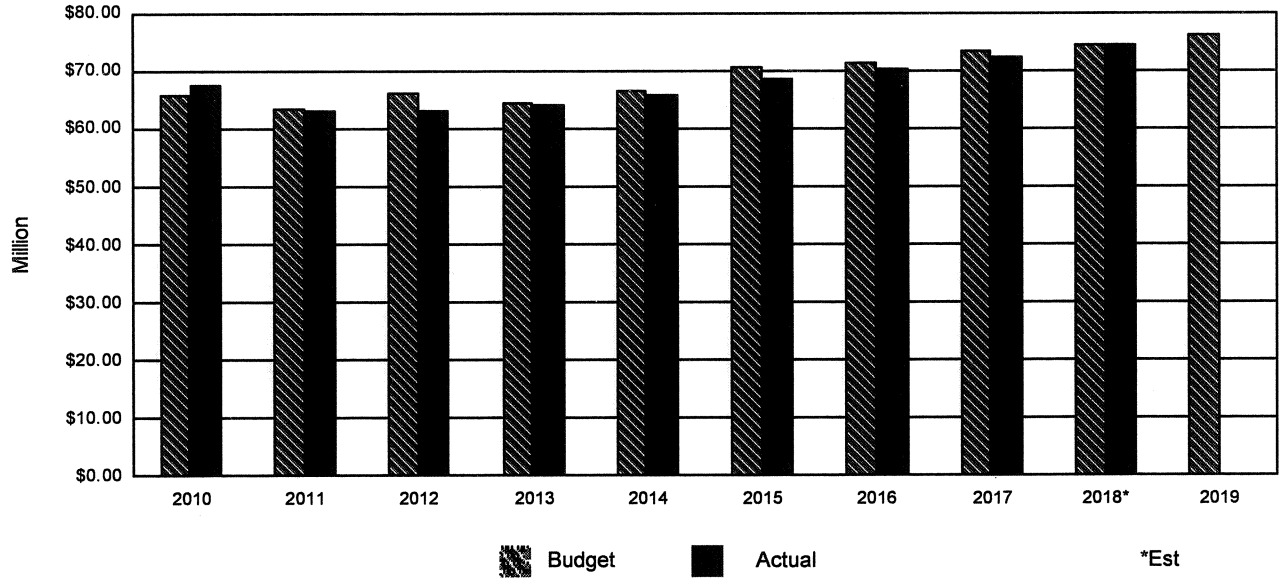
Fund Name : General Fund
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 1000 / 3600

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	42,747,407	43,054,631	43,054,631	**43,619,788**
	Supplies	2,811,242	2,675,496	2,675,496	**2,698,796**
	Other Services and Charges	25,823,117	27,767,709	27,767,709	**28,767,653**
	Non-Capital Equipment	14,988	0	0	**15,920**
	Total M & O Expenditures	71,396,754	73,497,836	73,497,836	**75,102,157**
	Debt Service & Other Uses	1,065,275	1,065,275	1,065,275	**1,065,275**
	Total Expenditure	72,462,029	74,563,111	74,563,111	**76,167,432**
Revenues		1,243,341	3,113,467	3,080,367	**3,731,362**
Staffing	Full-Time Equivalents - Civilian	680.3	696.8	696.8	**704.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	680.3	696.8	696.8	**704.0**
	Full-Time Equivalents - Overtime	13.2	5.1	5.1	**6.8**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- Maintains and upkeeps all park facilities and trails to offer quality recreational experiences to our citizens who will benefit from the programs offered at community centers, aquatic facilities, sports complexes, playgrounds; as well as, Lake Houston Wilderness Park Nature Trails.

Parks and Recreation
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : General Fund
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 1000 / 3600

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Aquatics Participants	256,389	261,000	260,000	265,000
Bike/Hike Mowing Cycle (average number of days)	19.0	21.0	18.6	21.0
Community Service Volunteers	50,390	52,000	82,540	70,000
Esplanades Mowing Cycle (average number of days)	21.9	25.0	23.5	25.0
Facility Work Orders Completed	16,271	16,525	17,209	17,000
Hours of Park Patrol	72,800	87,400	85,000	99,000
Park Sites Improved	6	24	2	12
Parks/Plazas Mowing Cycle (average number of days)	21.5	21.0	21.3	21.0
Seniors/Adults-Craft Participants	140,601	150,000	142,000	142,000
Summer Enrichment Program	113,152	133,000	132,000	132,000
Tree and Litter in Park Complaints through 311	578	550	589	600
Volunteer Hours at Community Centers	30,586	55,000	32,000	32,000
Youth Tennis Participants	51,065	35,000	52,000	52,000
Expenditures Adopted Budget vs Actual Utilization	99%	98%	106%	98%
Revenues Adopted Budget vs Actual Utilization	112%	100%	99%	100%

Division Summary

Fund Name : General Fund
Business Area : Parks and Recreation
Fund No. /Bus Area No. : 1000 / 3600

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Office of the Director 360001						
Provides executive direction that enables the department to achieve its stated goals as identified in the department's master plan.	3.7	619,591	3.7	574,346	**4.0**	**587,856**
PRD - Management & Finance 360002						
Directs the operations of all aspects of accounting, purchasing, information technology services, safety, and grant writing. Additionally, includes the liaison for HR, Payroll and Workers Compensation. This budget includes utilities, insurance, fuel, and drainage fees for the department.	29.4	12,111,438	27.1	12,325,487	**26.8**	**13,281,854**
Communications Office 360004						
The division is responsible for flow of information between the department, the public, press and the community. It supports the department's core functions through branding, marketing programs and events via press releases, publications, 311 liaison, citizensnet, the web, social media, askparks website responses, and citizens' concerns.	4.9	612,883	4.7	580,311	**4.6**	**587,114**
Urban Park Rangers 360006						
Direct the security operations and dispatch services at HPARD city operated pools, community centers, and other Parks' Department facilities and venues 24 hours a day, seven days a week.	44.0	3,315,228	50.3	3,274,266	**49.0**	**3,310,729**
PRD - Facilities Mgmt/Development 360007						
Coordinates and monitors park planning and expansion; construction and renovation of park facilities and security. Inspects all park amenities and provides routine maintenance of all HPARD facilities.	89.6	8,222,936	85.8	8,226,645	**85.2**	**8,255,863**
Zoological Gardens 360008						
In June 2002, Houston City Council approved an ordinance privatizing the Houston Zoo (Ordinance 2002-574), which became effective July 8, 2002 in FY2003; the electricity for the Zoo is budgeted in this cost center.	0.0	10,395,739	0.0	10,848,340	**0.0**	**10,948,619**

Division Summary

Fund Name : **General Fund**
Business Area : **Parks and Recreation**
Fund No. /Bus Area No. : **1000 / 3600**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Recreation and Wellness 360009						
Operate 37 swimming pools, 2 golf courses, 1 running center, 3 tennis centers, 143 tennis courts, 1 adaptive recreation center, 1 staffed skatepark, 5 disc golf courses, city wide soccer program, year round programs for youth, adults and seniors at various sites throughout the Houston.	82.6	5,338,431	93.8	5,543,988	**90.8**	**5,505,388**
Greenspace Management 360013						
Provides routine ground maintenance to COH parks, sports fields, trails, trees, libraries, multi-service centers, Lake Houston Wilderness Park and other natural resources. Responsible for City Urban Forestry Services such as tree planting, trimming, and city-wide 311. Provides emergency services during disasters.	244.6	20,376,456	244.1	21,748,391	**256.5**	**22,102,728**
PRD - Community Center Operations 360015						
Provide core recreation services and programs which include fitness, instructional sports, nature and environmental education, cultural awareness, arts and crafts as well as leisure, social and specialty classes for youth, teen, adults and seniors. Increase attendance by 10%.	181.5	11,469,327	187.3	11,441,337	**187.1**	**11,587,281**
Total	**680.3**	**72,462,029**	**696.8**	**74,563,111**	**704.0**	**76,167,432**

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 1000 / 3600

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
General Property Taxes	168,000	0	0	**0**
Intergovernmental	440,000	440,000	440,000	**440,000**
Charges for Services	166,667	166,667	166,667	**166,667**
Miscellaneous/Other	468,674	506,800	473,700	**509,600**
Other Resources	0	2,000,000	2,000,000	**2,615,095**
Grand Total Revenues	**1,243,341**	**3,113,467**	**3,080,367**	**3,731,362**

ADMINISTRATIVE SERVICES DEPARTMENTS

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ADMINISTRATION AND REGULATORY AFFAIRS
Department Description and Mission

The Administration and Regulatory Affairs (ARA) Department provides efficient and logical solutions to administrative and regulatory challenges. Our goal is to provide increasing value to Houston via a customer-driven team that pursues continual improvement to operational efficiency and service excellence.

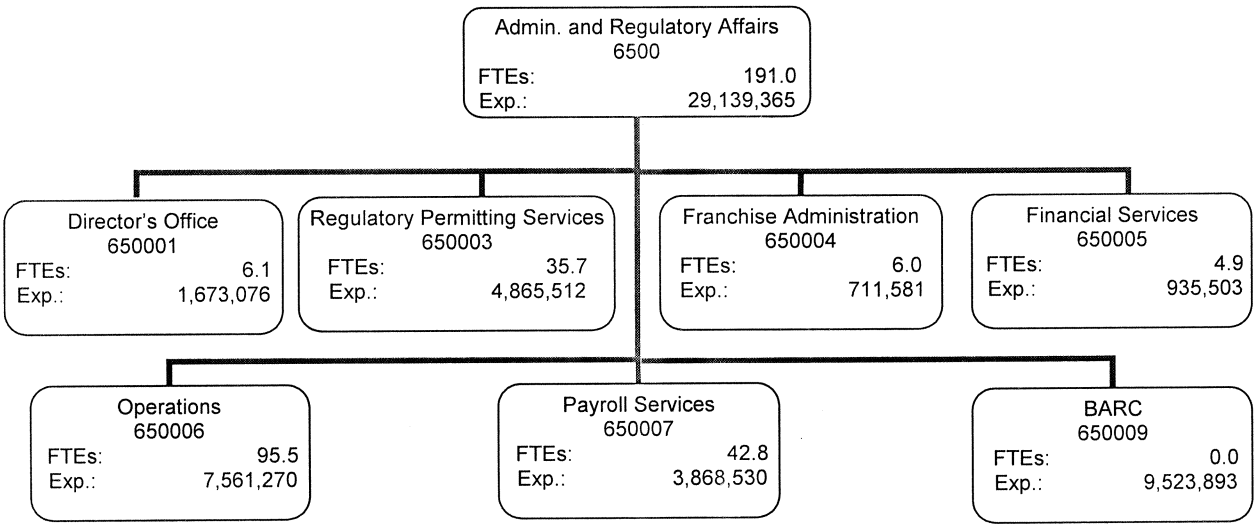
Department Short Term Goals

- Partner with CenterPoint Energy to implement Residential Energy Efficiency Program that will provide energy efficiency to low income single and multifamily residences; automate City building utility data analysis to better scrutinize billing error and usage anomalies.
- Examine taxicab permit distribution and computation methodologies in light of changes in industry and make recommendations for ordinance changes.
- Continue the transformation of 311 Help & Information to develop additional two-way communication functions between 311 and citizens, and implement citizen call-back assist.
- Continue the transformation of Bureau of Animal Regulation and Care (BARC) to focus on expanding targeted low-cost spay neuter program, focus on increasing animal wellness programs to increase positive outcomes, and work with Houston BARC Foundation for successful fundraising efforts.
- Identify locations for phase 4 of the 5-year replacement program for parking meters, evaluate a pilot car share program, complete competitive procurement for Downtown dynamic parking guidance system, and recommend changes to Chapter 26 to accommodate parking needs of residents in mixed-use development.
- Continue the excellent customer services in ARA Divisions.

Department Long Term Goals

- Transform BARC into the top municipal Animal Shelter and Adoptions Center in the United States.
- Transform 311 Help & Information into the top municipal citizen engagement center in the United States.
- Identify and implement cost-effective technology solutions to facilitate Park Houston's ability to provide wayfinding and parking availability information to customers; leverage Park Houston's infrastructure for economic development purposes.
- Develop the City of Houston's first ever Climate Action and Adaptation Plan that outlines how Houston as a community can meet the Paris Agreement's greenhouse gas reduction targets.

Department Organization



Business Area Budget Summary

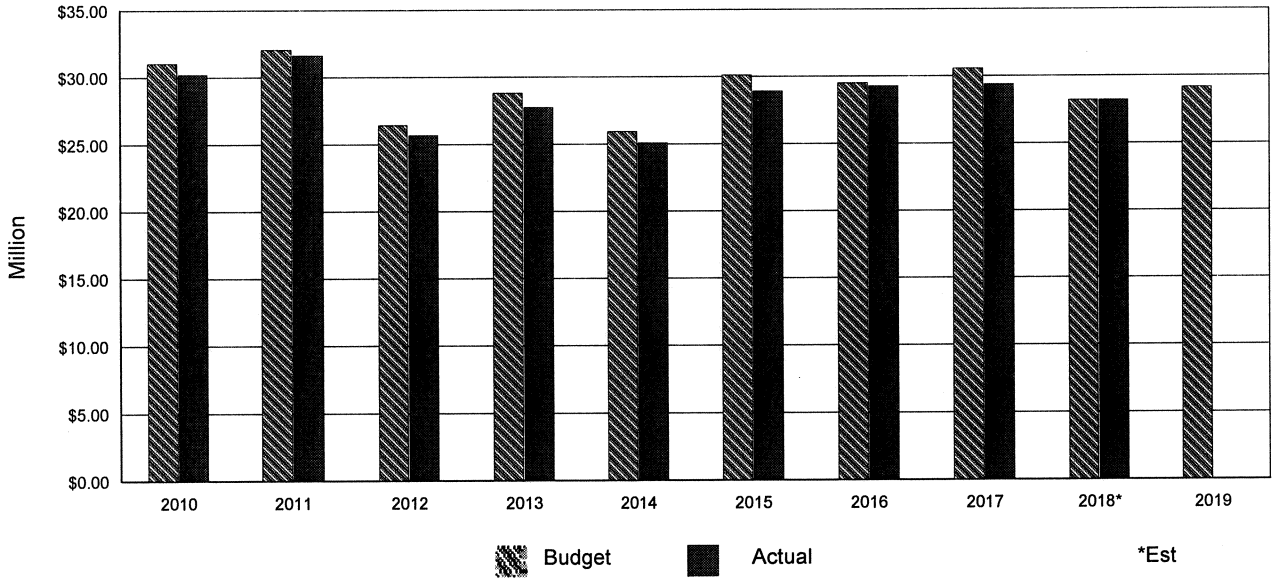
Fund Name : General Fund
Business Area : Administration and Regulatory Affairs
Fund No. /Bus. Area No. : 1000 / 6500

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	16,361,929	15,761,093	15,761,093	**15,354,172**
	Supplies	117,751	112,042	112,042	**119,411**
	Other Services and Charges	3,694,992	4,257,282	4,257,282	**4,128,689**
	Non-Capital Equipment	8,076	24,839	24,839	**13,200**
	Total M & O Expenditures	20,182,748	20,155,256	20,155,256	**19,615,472**
	Debt Service & Other Uses	9,186,510	8,023,893	8,023,893	**9,523,893**
	Total Expenditure	29,369,258	28,179,149	28,179,149	**29,139,365**
Revenues		211,766,707	197,840,666	199,842,543	**193,467,731**
Staffing	Full-Time Equivalents - Civilian	207.5	196.2	196.2	**191.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	207.5	196.2	196.2	**191.0**
	Full-Time Equivalents - Overtime	1.3	1.4	1.4	**1.1**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- The FY2019 Budget includes a reduction of $618,546 for department savings initiatives.
- The FY2019 Budget includes an increase of $1.5 million to restore full transfer to BARC Special Fund.

Administration and Regulatory Affairs
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : General Fund
Business Area : Administration and Regulatory Affairs
Fund No. /Bus. Area No. : 1000 / 6500

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
311 Average Speed of Answer (seconds)	66.1	75	118	75
Alcohol Site Survey Completion (days)	9	10	10	10
Houston Permitting Center (HPC) Wait Time (minutes)	25	15	25	25
HPC Customer Satisfaction Survey Rating	100%	98%	99%	98%
HPC Vehicle-for-Hire Customers Served	110,364	18,000	13,600	11,900
Expenditures Adopted Budget vs Actual Utilization	96%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	99%	100%	101%	100%

Division Summary

Fund Name : General Fund
Business Area : Administration and Regulatory Affairs
Fund No. /Bus Area No. : 1000 / 6500

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Director's Office 650001 Executive head of Administration and Regulatory Affairs Department with authority over all department policies, procedures, and employees. Defines strategies to pivot operations and identifies opportunities to streamline customer service delivery.	6.0	1,743,945	6.0	1,612,239	**6.1**	**1,673,076**
Regulatory Permitting Services 650003 Administers ordinances related to regulation of vehicles for hire, alcohol related businesses, dance halls, game rooms, etc. Issues permits for burglar alarms.	43.8	5,520,892	37.0	5,020,453	**35.7**	**4,865,512**
Franchise Administration 650004 Regulates utilities such as electricity, natural gas, and private water companies. Manages franchises for the use of City right-of-ways.	7.2	748,909	7.0	860,326	**6.0**	**711,581**
Financial Services 650005 Develops, manages, and monitors ARA's operating budget. Provides accounting services for ARA and various other departments.	6.0	951,663	6.0	1,011,528	**4.9**	**935,503**
Operations 650006 Manages 311 Call Center and responds to citizens' questions and requests for service. Organizes and manages the citywide records program and HISD contracts. Sells surplus city property. Provides mailroom services to 611 Walker, City Hall and City Hall Annex.	98.4	6,978,621	97.4	7,867,010	**95.5**	**7,561,270**
Payoll Services 650007 Provides time & attendance and payroll processing services to all City employees.	46.1	4,238,718	42.8	3,783,700	**42.8**	**3,868,530**

Division Summary

Fund Name : General Fund
Business Area : Administration and Regulatory Affairs
Fund No. /Bus Area No. : 1000 / 6500

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
BARC 650009						
BARC was moved to Special Revenue Fund 2427 in FY2011. The General Fund provides funding to BARC Special Revenue Fund (2427).	0.0	9,186,510	0.0	8,023,893	**0.0**	**9,523,893**
Total	**207.5**	**29,369,258**	**196.2**	**28,179,149**	**191.0**	**29,139,365**

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 1000 / 6500

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Electric Franchise	101,021,163	100,836,001	100,836,001	**99,206,201**
Telephone Franchise	41,928,293	37,215,000	39,018,482	**36,687,000**
Gas Franchise	15,015,586	13,790,581	13,790,581	**12,324,130**
Other Franchise	30,988,009	26,805,826	28,958,411	**26,993,642**
Licenses and Permits	18,799,293	15,244,402	13,631,928	**14,559,225**
Charges for Services	227,364	198,112	187,058	**181,883**
Direct Interfund Services	1,323,603	1,380,623	1,299,877	**1,308,832**
Other Fines and Forfeits	2,107,398	2,068,121	1,861,554	**1,972,818**
Miscellaneous/Other	355,998	302,000	258,651	**234,000**
Grand Total Revenues	**211,766,707**	**197,840,666**	**199,842,543**	**193,467,731**

CITY CONTROLLER

Department Description and Mission

The mission of the Office of the City Controller is to protect the financial integrity of Houston's City government by:

- Accurately and timely reporting on the City's current financial condition.
- Assessing the City's future financial condition with accurate forecasts of projected revenues and expenses.
- Certifying to City Council that funds are available for all appropriations and commitments and keeping accurate books of account to reflect these commitments.
- Certifying that vendors with City contracts are not delinquent on City taxes.
- Auditing the financial activities of the City departments.
- Ensuring that every City dollar is fully and wisely invested at all times.
- Serving as the financial voice for City government, and informing the citizens about important financial issues.

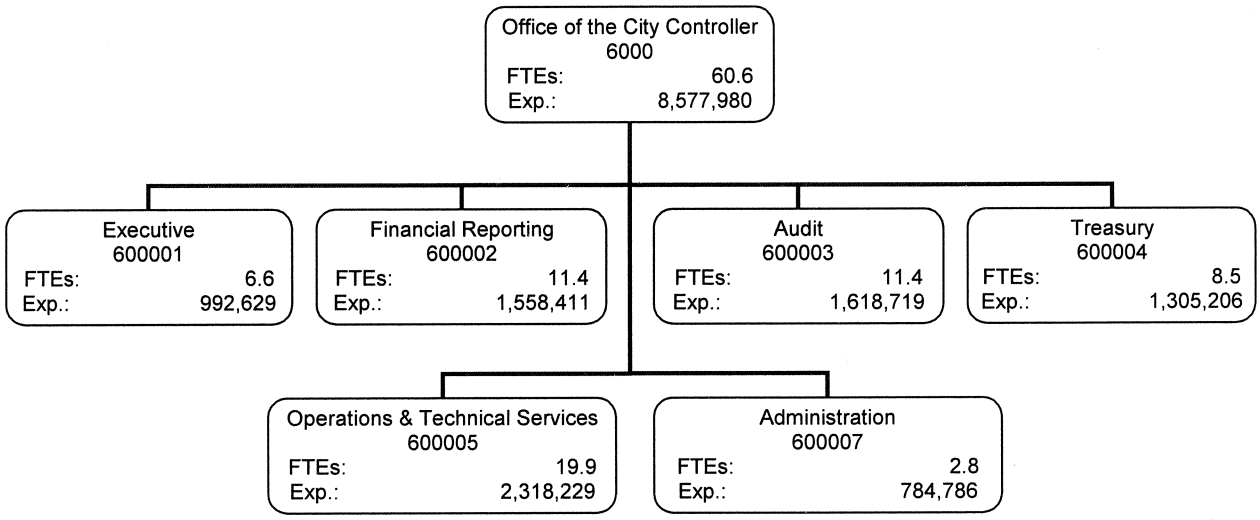
Department Short Term Goals:

- Increase transparency of government spending.
- Automate the City's Comprehensive Annual Financial Report.
- Retain AAA rating from Fitch Rating Agency for the City's Investment Portfolio.
- Work to implement paperless approval of City's invoices.

Department Long Term Goals:

- Resume expansion of the Audit Division.
- Successfully pass a peer review process for the Audit Division.
- Complete paperless workflow system for financial data.

Department Organization



Business Area Budget Summary

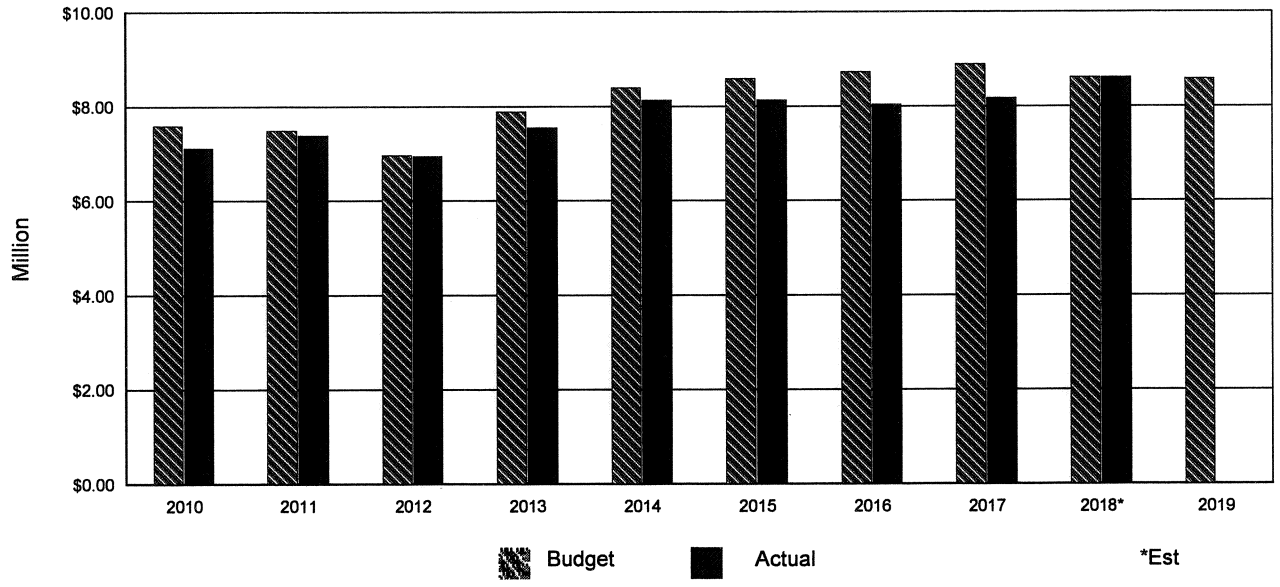
Fund Name : General Fund
Business Area : City Controller
Fund No. /Bus. Area No. : 1000 / 6000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	7,241,123	7,537,762	7,537,762	**7,483,593**
	Supplies	76,741	81,058	81,058	**82,062**
	Other Services and Charges	857,285	994,270	994,270	**1,012,325**
	Total M & O Expenditures	8,175,149	8,613,090	8,613,090	**8,577,980**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	8,175,149	8,613,090	8,613,090	**8,577,980**
Revenues		1,077	0	0	**0**
Staffing	Full-Time Equivalents - Civilian	57.8	64.5	64.5	**60.6**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	57.8	64.5	64.5	**60.6**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for health benefits and pension contribution.
- o The FY2019 Budget includes a reduction of $175,061 for department savings initiatives.
- o The FY2019 Budget provides funding for the continuation of current service levels.

City Controller
Current Budget vs Actual Expenditures



Division Summary

Fund Name : General Fund
Business Area : City Controller
Fund No. /Bus Area No. : 1000 / 6000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Executive 600001						
Sets policy for the City Controller's Office, serves as the independent financial voice for the City of Houston, and provides the communication link between the office and the public.	5.5	859,710	5.7	957,872	**6.6**	**992,629**
Financial Reporting 600002						
Provides timely and accurate monthly financial reports and prepares the Comprehensive Annual Financial Report (CAFR).	11.6	1,509,781	12.3	1,548,521	**11.4**	**1,558,411**
Audit 600003						
Provides the Mayor, City Council, and department management with independent analyses and recommendations concerning the adequacy and effectiveness of the City's internal control structure. Responds to Fraud Hotline.	8.2	1,559,643	10.4	1,602,460	**11.4**	**1,618,719**
Treasury 600004						
Manages all investments of City funds except pension and trust funds. Oversees all debt operations, revolving credit agreements and letters of credit, new debt issuances, and refinancing of existing debt.	9.1	1,304,212	9.5	1,306,183	**8.5**	**1,305,206**
Operations & Technical Services 600005						
Reviews and approves financial transactions relating to disbursements and payroll; maintains archive records of City transactions; performs bank reconcilations; and coordinates tax reviews of City vendors. Certifies funds for Council Action. Processes unclaimed property.	20.0	2,264,206	22.8	2,471,989	**19.9**	**2,318,229**

Division Summary

Fund Name : General Fund
Business Area : City Controller
Fund No. /Bus Area No. : 1000 / 6000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Administration 600007						
Provides the Office of the City Controller with services in human resources, budget, purchasing, and administrative processes to maximize staff productivity.	3.4	677,597	3.8	726,065	**2.8**	**784,786**
Total	**57.8**	**8,175,149**	**64.5**	**8,613,090**	**60.6**	**8,577,980**

Business Area Revenues Summary

Fund Name : General Fund
Business Area : City Controller
Fund No./Bus. Area No. : 1000 / 6000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Miscellaneous/Other	1,077	0	0	**0**
Grand Total Revenues	**1,077**	**0**	**0**	**0**

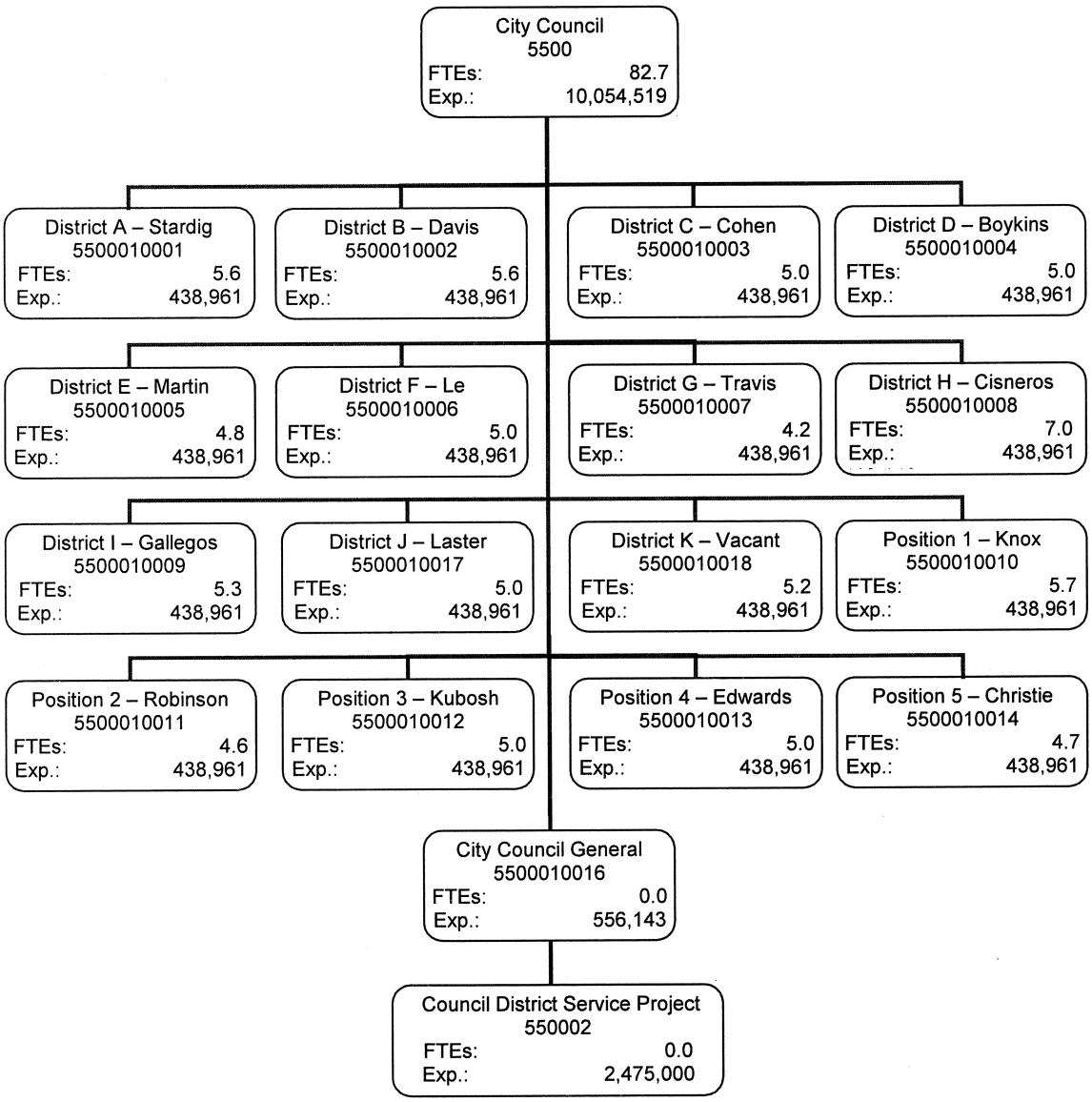
CITY COUNCIL

Department Description and Mission

The Houston City Council serves as the legislative body with power to enact all ordinances and resolutions. The Members of Council jointly determine policy and initiate legislation. The City Council convenes twice weekly to administer duties set forth by the City Charter.

There are sixteen Council Members who represent eleven geographical districts and five at-large positions. The Council Members respond to several thousand constituents' calls and letters weekly, hold community meetings, and attend civic organization meetings.

Department Organization



Business Area Budget Summary

Fund Name : General Fund
Business Area : City Council
Fund No. /Bus. Area No. : 1000 / 5500

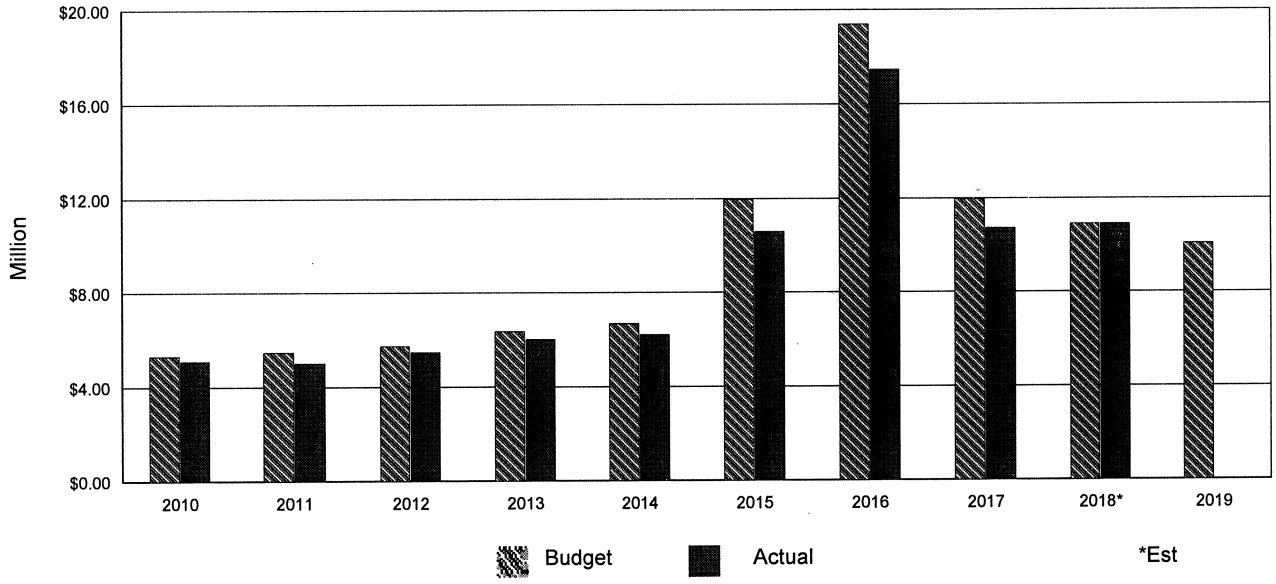
		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	7,494,511	7,169,921	7,169,921	**7,222,491**
	Supplies	222,229	56,349	56,349	**53,607**
	Other Services and Charges	1,273,580	3,663,623	3,663,623	**2,778,421**
	Equipment	204,883	3,165	3,165	**0**
	Non-Capital Equipment	7,719	0	0	**0**
	Total M & O Expenditures	9,202,922	10,893,058	10,893,058	**10,054,519**
	Debt Service & Other Uses	1,525,168	0	0	**0**
	Total Expenditure	10,728,090	10,893,058	10,893,058	**10,054,519**
Revenues		0	0	0	**0**
Staffing	Full-Time Equivalents - Civilian	76.2	77.5	77.5	**82.7**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	76.2	77.5	77.5	**82.7**
	Full-Time Equivalents - Overtime	0.9	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

o The FY2019 Budget provides funding for health benefits and pension contribution.

o The FY2019 Budget includes funding of $2,475,000 for the Council District Service Project Program.

City Council
Current Budget vs Actual Expenditures



Division Summary

Fund Name : General Fund
Business Area : City Council
Fund No. /Bus Area No. : 1000 / 5500

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
City Council 550001						
Serves as a legislative body with power to enact all ordinances and resolutions. The Council Members determine policy, initiate legislation, and administer duties set forth in the City Charter.	76.2	7,287,765	77.5	7,549,534	**82.7**	**7,579,519**
Council District Service Project 550002						
Council District Service Project Program establishes a method to address minor neighborhood issues. Funding for each District Council Member will be allocated; an equal amount to be utilized based on neighborhood needs and constituents' input.	0.0	3,440,325	0.0	3,343,524	**0.0**	**2,475,000**
Total	**76.2**	**10,728,090**	**77.5**	**10,893,058**	**82.7**	**10,054,519**

CITY SECRETARY

Department Description and Mission

The Office of the City Secretary is responsible for recording the minutes of City Council meetings and maintaining all official City records. The activities of the City Secretary include: preparing the Council meeting agenda, administering City elections, receiving vendor bid proposals, and processing Council motions, resolutions and ordinances.

Department Organization

City Secretary
750001

FTEs:	10.0
Exp.:	929,400

Business Area Budget Summary

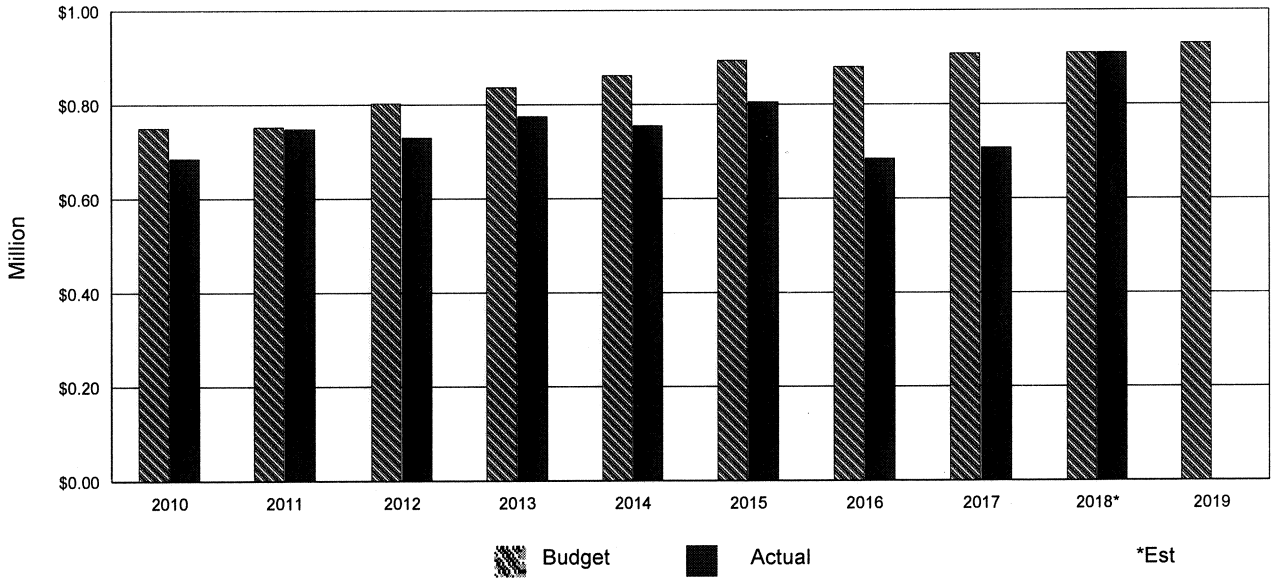
Fund Name : General Fund
Business Area : City Secretary
Fund No. /Bus. Area No. : 1000 / 7500

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	628,441	731,154	731,154	**699,524**
	Supplies	4,554	22,186	22,186	**23,325**
	Other Services and Charges	75,119	156,191	156,191	**206,551**
	Total M & O Expenditures	708,114	909,531	909,531	**929,400**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	708,114	909,531	909,531	**929,400**
Revenues		0	0	0	**0**
Staffing	Full-Time Equivalents - Civilian	8.9	12.0	11.0	**10.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	8.9	12.0	11.0	**10.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.

City Secretary
Current Budget vs Actual Expenditures



Division Summary

Fund Name : General Fund
Business Area : City Secretary
Fund No. /Bus Area No. : 1000 / 7500

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
CSC - City Secretary 750001						
The official custodian of all papers and records of city council proceedings of the City, with power to make certificates of the proceedings. Prepare minutes and motions in final form, process ordinances, resolutions, and receive vendor bid proposals.	8.9	708,114	11.0	909,531	**10.0**	**929,400**
Total	**8.9**	**708,114**	**11.0**	**909,531**	**10.0**	**929,400**

FINANCE

Department Description and Mission

The Finance Department's mission is to safeguard the fiscal integrity of the City, its component units, and other dependent entities, and enable other City stakeholders to do the same. We will achieve the mission in the next three years by meeting strategic objectives and achieving goals.

The Finance Department's strategic objectives are to:

- Promote fiscal responsibility.
- Provide high-quality financial services and information to the Mayor's Office, City Council, City departments and citizens.
- Seek maximum disaster recovery reimbursement from all applicable funding sources.
- Improve process execution internally and citywide.
- Engage staff and provide them the resources they need to get the job done.

Three year goals include:

- Promote fiscal responsibility
  - Encourage and enable compliance with the City's Financial Policies.
  - Increase collection rates on accounts receivable through improved vendor performance.
  - Achieve zero findings in annual external audit of the City.
  - Implement performance-based budgeting citywide.
  - Complete in-depth budget reviews on all city departments.

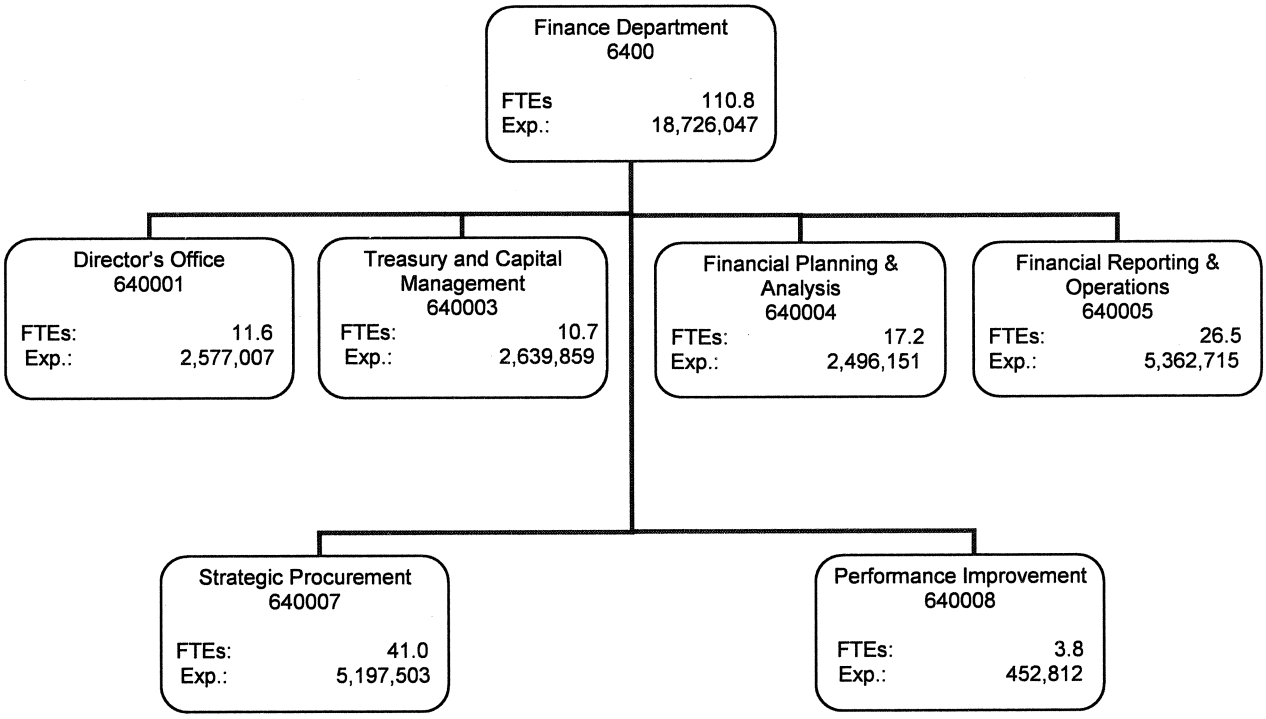
- Provide high-quality financial services and information to the Mayor's Office, City Council, City departments and citizens
  - Develop structurally-budgeted operating and capital budget proposals for the Mayor that maximize City resources and promote the Administration's priorities.
  - Work with operating departments to create efficiencies by centralizing financial work functions.
  - Ensure City Council access to high-quality administrative services, and timely and helpful information in support of their role as elected officials.
  - Produce meaningful and useful strategy, planning, budgeting, reporting, and administrative support according to 95% of council members, staff, and members of the Mayor's administration.

- Seek maximum disaster recovery reimbursement from all applicable sources
  - Ensure all disaster site inspections are conducted to determine accurate City facility and contents damage determinations.
  - Secure funding opportunities from federal, state and private sources.
  - Ensure compliance with all applicable federal and state requirements.
  - Monitor cash flow forecasting for recovery purposes.

- Improve process execution internally and citywide
  - Document controls, written procedures, instruction manuals, training curriculum, and metrics/goals for all remaining financial management and procurement processes.
  - Create a data warehousing environment for operational and financial data that enables citywide access to useful business intelligence and analytics, and external access to open data.
  - Implement new financial forecasting, budgeting, and reporting software system.
  - Identify and achieve savings through procurement, active cost management and business process improvements.

- Engage staff and provide them the resources they need to get the job done
  - Expand employee opportunities to develop professionally and advance in responsibility and compensation.
  - Provide staff the resources and/or time such that 75% of our employees have certification specific to their area of expertise or a post-graduate degree.
  - Improve employees engagement scores.
  - Provide employees and managers with constructive 360 degree performance assessments to assist in professional development.

Department Organization



Business Area Budget Summary

Fund Name : General Fund
Business Area : Finance Department
Fund No. /Bus. Area No. : 1000 / 6400

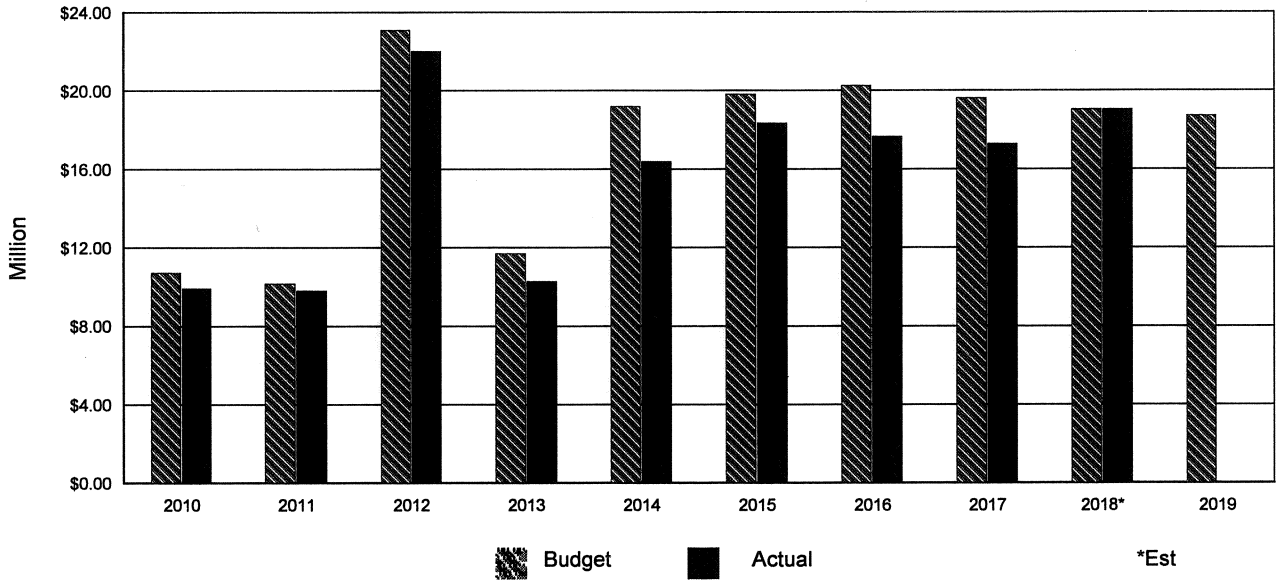
		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	12,465,732	13,640,912	13,640,912	**13,721,832**
	Supplies	91,911	134,699	134,699	**135,846**
	Other Services and Charges	4,715,613	5,275,430	5,275,430	**4,868,369**
	Equipment	8,200	1,500	1,500	**0**
	Total M & O Expenditures	17,281,456	19,052,541	19,052,541	**18,726,047**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	17,281,456	19,052,541	19,052,541	**18,726,047**
Revenues		1,809,604,634	1,807,448,547	1,852,209,249	**1,884,165,004**
Staffing	Full-Time Equivalents - Civilian	102.2	110.7	108.2	**110.8**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	102.2	110.7	108.2	**110.8**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

o The FY2019 Budget provides funding for health benefits and pension contribution.

o The FY2019 Budget includes a reduction of $653,042 for department savings initiatives.

Finance Department
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : General Fund
Business Area : Finance Department
Fund No. /Bus. Area No. : 1000 / 6400

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Audit Findings	2	0	3	0
Average Days from Purchase Requisition to Purchase Order	3.18	5.0	2.9	3.0
Average Days to Procurement (MOU to Council Award)	200	105	203	175
City Contracts with Negotiated Early Payment Discounts	1.0%	3.0%	1.0%	1.0%
Citywide General Fund Expenditures Adopted Budget vs Actual Utilization	100%	98%	99%	98%
Citywide General Fund Revenues Adopted Budget vs Actual Utilization	102%	100%	102%	100%
Compliance Rate with City Financial Policies	NA	90%	86%	90%
Debt Service Expenditures as % of General Fund Revenues	12%	11%	11%	16%
Grants Budget Growth	NA	27%	27%	27%
Sales Tax Collection vs. Prior Year Actuals/Estimate (benchmark: 3 yr avg = 4.0%)	2.76%	.92%	4.67%	.46%
Unassigned Fund Balance as % of General Fund Expenditures less Debt Service and PAYGO	13.3%	6.8%	9.3%	9.2%
Variance of Property Tax Collection Rate Forecast to Actual	1.8%	1.7%	.3%	1.2%
Expenditures Adopted Budget vs Actual Utilization	88%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	102%	100%	102%	100%

Division Summary

Fund Name : General Fund
Business Area : Finance Department
Fund No. /Bus Area No. : 1000 / 6400

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Director's Office 640001						
Promotes financial and strategic policies and the financial health of the City of Houston. In alignment with the departmental mission to serve the citizens of Houston and City Council, the Director's Office is committed to providing superior financial services through prudent and efficient management of the City's financial affairs.	13.5	2,524,266	12.1	2,678,978	**11.6**	**2,577,007**
Treasury and Capital Management 640003						
The division serves the citizens of Houston by providing cost-efficient debt management services, managing the City's Capital Improvement Plan, monitoring the various capital budgets and spending, managing the City's merchant service contract, forecasting and modeling tax revenues, and ensuring compliance with the Truth in Taxation requirements.	10.1	2,494,428	9.7	2,550,299	**10.7**	**2,639,859**
Financial Planning & Analysis 640004						
The primary responsibility of this division is to develop and manage the City's Operating Budget and the Five Year Plan. Provides effective financial planning to promote fiscal responsibility and financial health to the City of Houston. Supports citywide initiative to move toward evidence based decision-making through the use of data and analytics tools.	15.1	2,393,936	16.4	2,610,975	**17.2**	**2,496,151**
Financial Reporting & Operations 640005						
The division is responsible for directing the financial reporting and operations functions including grants and trust management, internal controls, and disaster recovery resulting in efficient and accurate outcomes and ensuring compliance with standards, laws, and regulations. Coordinates the Comprehensive Annual Financial Report (CAFR) and Single Audit Report (SAR) for the administration.	24.8	5,064,739	25.8	5,605,920	**26.5**	**5,362,715**
Strategic Procurement 640007						
Manages citywide procurement of goods and services applying best practices that are consistent with applicable City policies and procedures and the State of Texas Bid Laws. Designs, develops, and implements sustainable process improvements in all facets of the procurement process and raises the talent workbench through training and development of all COH procurement personnel.	35.6	4,391,194	40.5	5,156,283	**41.0**	**5,197,503**

Division Summary

Fund Name : **General Fund**
Business Area : **Finance Department**
Fund No. /Bus Area No. : **1000 / 6400**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Performance Improvement 640008						
Leads financial and operational performance improvement projects to increase revenues, optimize expenditures, and improve operational effectiveness.	3.1	412,893	3.7	450,086	**3.8**	**452,812**
Total	**102.2**	**17,281,456**	**108.2**	**19,052,541**	**110.8**	**18,726,047**

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Finance Department
Fund No./Bus. Area No. : 1000 / 6400

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
General Property Taxes	1,153,822,602	1,158,297,000	1,172,376,386	**1,200,812,545**
Sales Taxes	631,993,410	627,000,000	654,700,000	**657,700,000**
Charges for Services	3,669	0	0	**0**
Direct Interfund Services	7,182	15,000	15,000	**15,000**
Other Fines and Forfeits	197,827	56,500	94,505	**62,000**
Interest	5,050,845	3,000,000	6,000,000	**6,000,000**
Miscellaneous/Other	1,632,844	1,666,617	1,609,928	**1,564,000**
Other Tax	16,896,255	17,413,430	17,413,430	**18,011,459**
Grand Total Revenues	**1,809,604,634**	**1,807,448,547**	**1,852,209,249**	**1,884,165,004**

HOUSTON INFORMATION TECHNOLOGY SERVICES

Department Description and Mission

The City of Houston is the nation's 4th largest city, and provides a wide range of public services in the broad categories of public safety, utilities, transportation, community services, and central service operations. Houston IT Services (HITS) provides 24/7/365 enterprise technology services to all 24 departments, and the department's mission is to enhance the lives of Houstonians -- and the 6.5 million who reside in our metro region -- with solutions that serve, protect, and enlighten our citizens.

HITS is transitioning to a cloud-first strategy to strengthen operational resiliency and agility, as well as building the foundational capacity for growth in IoT, data, AI and smart city initiatives. The HITS team manages:

Enterprise Infrastructure Services (EIS)

- Enterprise data network - 1,500 nodes; 60,000+ network drops
- 3 data centers and multiple cloud IaaS & PaaS platforms
- Server/storage – 900+ servers (60% virtual) and 1.3 PB storage capacity
- Office 365 enterprise messaging, active directory and O365 applications for 17,000+ users

Enterprise Applications Services (EAS)

- Application portfolio consisting of:
  - 120 applications
  - 98 websites
  - 504 databases
  - 250 interfaces to 3rd party applications
  - 246 open datasets

Public Safety Communications

- One of the nation's largest P25 mobile and base-station radio systems, including more than 50 sites and processing approximately 67 million radio transmissions annually
- Fee-based radio services for more than 30 outside agencies including other local government police and fire, independent school district police, and Johnson Space Center

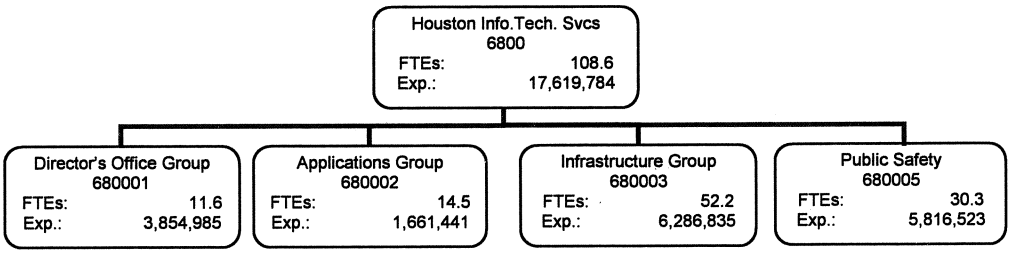
Director's Office

- Enterprise IT governance
- Strategic planning
- Enterprise contract administration
- Public Information requests
- Coordination with FIN resources for budget & financial analysis, chargeback & allocation

Department Strategic Priorities and Goals:

1. Build next generation IT foundation and capabilities to enhance mobility, collaboration and agility.
2. Leverage data and data analytics to discover opportunities to enhance citizen experience.
3. Recruit and develop a top-tiered workforce to foster the use of innovative, leading edge solutions.
4. Security and risk management controls align with the City's risk tolerance.
5. Enhance capabilities for managing citizen identity and data securely.
6. Leverage COH assets & capabilities to generate new lines of business and eliminate operating expenses.

Department Organization



Business Area Budget Summary

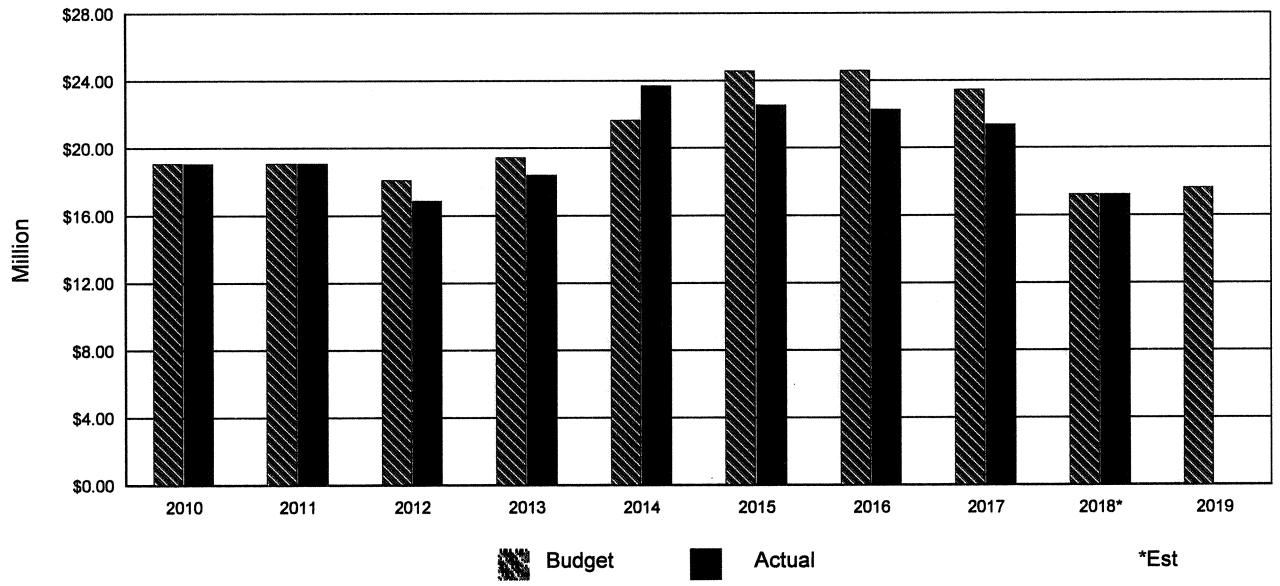
Fund Name : General Fund
Business Area : Houston Information Technology Services
Fund No. /Bus. Area No. : 1000 / 6800

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	16,388,748	12,130,271	12,075,506	**12,237,239**
	Supplies	449,271	463,986	350,729	**474,597**
	Other Services and Charges	4,436,659	4,589,130	4,764,425	**4,907,948**
	Equipment	115,908	46,501	39,228	**0**
	Total M & O Expenditures	21,390,586	17,229,888	17,229,888	**17,619,784**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	21,390,586	17,229,888	17,229,888	**17,619,784**
Revenues		2,184,772	1,868,256	1,877,056	**1,884,984**
Staffing	Full-Time Equivalents - Civilian	143.1	108.3	104.6	**108.6**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	143.1	108.3	104.6	**108.6**
	Full-Time Equivalents - Overtime	2.2	1.1	1.3	**1.8**

Significant Budget Changes and Highlights

- o FY2019 Budget provides funding of health benefits and pension contribution.
- o FY2019 Budget provides funding to address increasing maintenance, parts and repair costs for the Radio Communication Services Division to pay for the Network Operations Center's (NOC) system monitoring, maintenance, and support.

Houston Information Technology Services
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : General Fund
Business Area : Houston Information Technology Services
Fund No. /Bus. Area No. : 1000 / 6800

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
311 Citizen Service Center Availability during Operational Hours	N/A	100%	100%	100%
Citywide Radio System Availability Management	99.9%	99.9%	99.9%	99.9%
Expenditures Adopted Budget vs Actual Utilization	92%	98%	101%	98%
Revenues Adopted Budget vs Actual Utilization	130%	100%	100%	100%

Division Summary

Fund Name : General Fund
Business Area : Houston Information Technology Services
Fund No. /Bus Area No. : 1000 / 6800

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HITS - Director's Office Group 680001						
Citywide IT oversight, administrative support in financial analysis and reporting, cost accounting, capital planning, project staffing, funds management, asset management, procurement, contract compliance, open records, and accounts payable.	12.0	3,358,837	12.0	3,865,076	**11.6**	**3,854,985**
HITS - Applications 680002						
Provides application support and IT solutions for business processes for City departments; responsible for implementing and supporting commercial off the shelf applications like 3 1 1, Fleet, Infor IPS, the Contact Center, etc.; and provides helpdesk/field support for citywide applications.	24.1	5,906,931	13.0	1,585,199	**14.5**	**1,661,441**
HITS - Infrastructure Group 680003						
Provides foundational support of enterprise systems and end user computing. Manages and supports telecommunications (network voice and data, mobile devices, internet and intranet access, and remote connectivity). Manages and supports physical, virtual and cloud based server platforms for storage systems, data center facilities, e-mail, communication systems, and system management tools.	62.0	6,807,845	52.4	6,101,099	**52.2**	**6,286,835**
HITS - Public Safety 680005						
Responsible for the operation and maintenance of the City's public safety radio system. These systems must provide uninterrupted communications for our first responders where they need it, when they need it. Also, responsible for maintaining interoperability with other City, County, Region, State, and Federal first responder agencies.	31.3	5,286,261	27.2	5,678,514	**30.3**	**5,816,523**
HITS - Project Group 680007						
Responsible for business continuity and the development and implementation of IT policies, procedures and standards. This division was reassigned to other divisions in FY2017.	13.7	30,712	0.0	0	**0.0**	**0**
Total	**143.1**	**21,390,586**	**104.6**	**17,229,888**	**108.6**	**17,619,784**

Business Area Revenues Summary

Fund Name : **General Fund**
Business Area : **Houston Information Technology Services**
Fund No./Bus. Area No. : **1000 / 6800**

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Charges for Services	1,530,310	1,736,400	1,737,150	**1,748,208**
Direct Interfund Services	131,856	131,856	131,856	**136,776**
Miscellaneous/Other	14,006	0	8,050	**0**
Other Resources	508,600	0	0	**0**
Grand Total Revenues	**2,184,772**	**1,868,256**	**1,877,056**	**1,884,984**

HUMAN RESOURCES

Department Description and Mission

The Human Resources (HR) Department is a customer service driven support branch of the City of Houston that recruits highly qualified employees to serve Houston residents every day. We provide opportunities for transformational public service careers that create a meaningful impact on the job and in the community. HR embraces technology and strives for continual improvement to streamline procedures and enhance efficiency of service delivery. HR values transparency, encourages innovation, and recognizes achievement within our workforce. We support over 22,000 employees and retirees by providing comprehensive benefits and top-tier safety, wellness, and career development training.

The Human Resources Department continually reviews its commitment and progress in fulfilling the needs of our customers. We are often the first contact citizens have with municipal government. HR is also one of the first contacts of the administration and departments in initiating and accomplishing change throughout our diverse workforce. Our goal is to make every contact with the public and our employees a positive one. To the HR team, customer service comes first every day.

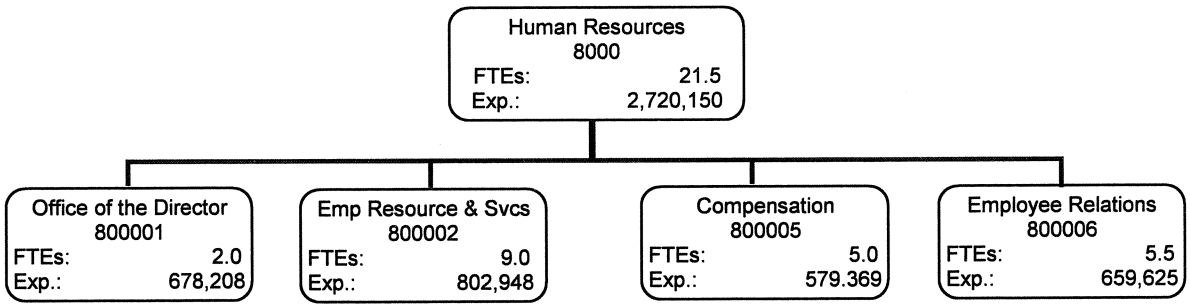
Department Short Term Goals

- To exceed customer service expectations by committing to our shared values, while collaborating with our stakeholders to meet their business needs.
- 80% of New Hire activities completed within 30 days.
- Develop and implement turnover measurement.
- Compile and submit the EEO-4 Report to the Equal Employment Opportunity Commission. This report is collected in odd-numbered years from state and local governments.
- Participate in the negotiation process for the HOPE Meet and Confer Agreement (MCA). The current MCA is in effect through June 30, 2018.
- Update the Municipal Employee Guidebook in FY2019.
- Coordinate and facilitate the Departmental Union Representative (DUR) training program.

Department Long Term Goals

- City of Houston Workforce staffed at a level of 80% at all times.
- Electronic recordkeeping of Civil Service, Texas Public Information Act (TPIA) requests and grievance documents.

Department Organization



Business Area Budget Summary

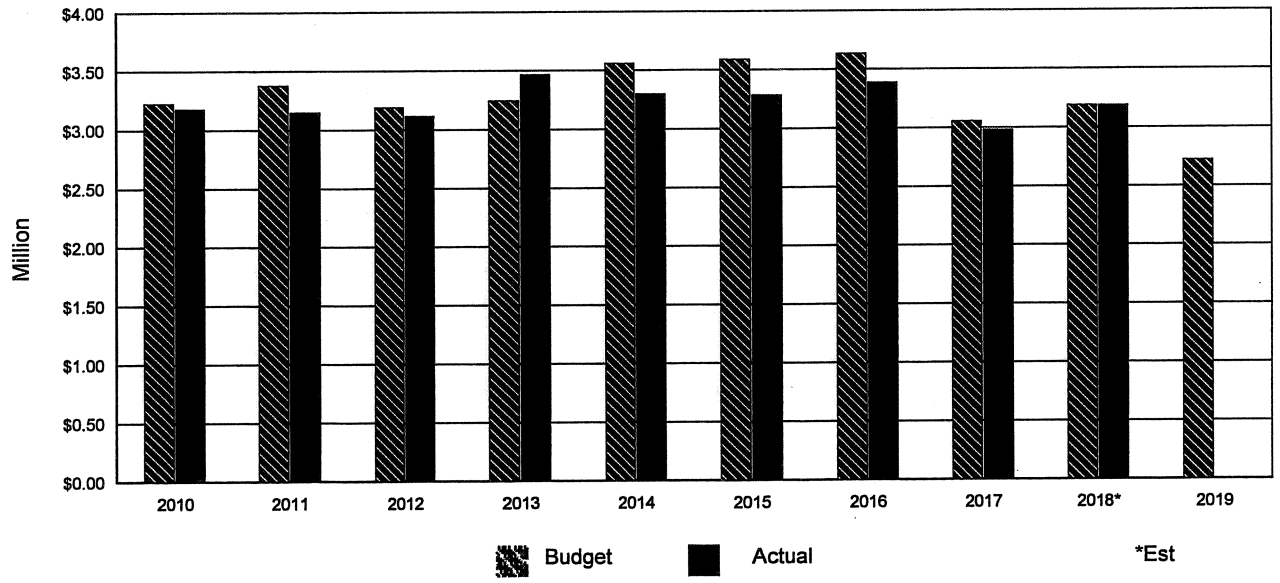
Fund Name : General Fund
Business Area : Human Resources
Fund No. /Bus. Area No. : 1000 / 8000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	2,595,428	2,621,467	2,621,467	**2,283,905**
	Supplies	19,965	32,201	32,201	**23,866**
	Other Services and Charges	362,953	528,618	528,618	**409,632**
	Non-Capital Equipment	2,541	6,552	6,552	**2,747**
	Total M & O Expenditures	2,980,887	3,188,838	3,188,838	**2,720,150**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	2,980,887	3,188,838	3,188,838	**2,720,150**
Revenues		10,167	10,000	5,000	**5,000**
Staffing	Full-Time Equivalents - Civilian	27.0	27.5	27.5	**21.5**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	27.0	27.5	27.5	**21.5**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for health benefits and pension contribution.
- o The FY2019 Budget includes a reduction of $54,255 for department savings initiatives.
- o The FY2019 Budget reflects the decrease of $322,000 for Records Administration Division that moved to the Central Service Revolving fund.

Human Resources
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : General Fund
Business Area : Human Resources
Fund No. /Bus. Area No. : 1000 / 8000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
1 Year Involuntary Turnover Rate	N/A	5%	3%	5%
1 Year Voluntary Turnover Rate	N/A	10%	10%	10%
90 Day Involuntary Turnover Rate	N/A	3%	1%	3%
90 Day Voluntary Turnover Rate	N/A	5%	2%	5%
Involuntary Turnover Rate	N/A	2%	<1%	2%
Retirement Rate	N/A	3%	2%	3%
Time to Fill	N/A	62	70	62
Voluntary Turnover Rate	N/A	5%	4%	5%
Expenditures Adopted Budget vs Actual Utilization	98%	98%	101%	98%
Revenues Adopted Budget vs Actual Utilization	1,102%	100%	50%	100%

Division Summary

Fund Name : General Fund
Business Area : Human Resources
Fund No. /Bus Area No. : 1000 / 8000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Office of the Director 800001						
Guides and manages the overall provision of Human Resources (HR) services, policies, and programs for the entire city. Responsible for executive support and leadership to all of the divisions of the HR department.	1.9	619,691	1.9	788,592	**2.0**	**678,208**
Employment Resource & Services 800002						
Manages systems and processes that attract, recruit, and onboard candidates. Serves as the final hiring authority for all City of Houston departments. Ensures all personnel actions meet employment eligibility requirements and comply with federal, state, and city regulations. Tracks applicants and staffing trends, and supports City departments in meeting employment goals.	9.0	840,197	9.1	855,872	**9.0**	**802,948**
Records Administration 800003						
Official custodian of the City's approximately 40,000 personnel records (hardcopy and e-file) for all active and inactive employees. Administers the employment verification contract, ensuring vendor compliance. Ensures timely response to Texas Public Information Act (TPIA) requests, subpoenas, and social service requests. In FY2019, this section is moved to Central Service Revolving fund.	5.0	307,794	5.0	322,581	**0.0**	**0**
Compensation 800005						
Plans, designs, develops and implements the City's corporate classification and compensation programs to attract, maintain and retain an experienced, competitive workforce. Ensures compliance with all applicable laws, regulations, and codes.	5.1	550,075	5.0	575,193	**5.0**	**579,369**
Employee Relations 800006						
The division handles the administrative activities of the Civil Service Commissions for municipal employees, fire fighters, and police officers. The division also promotes compliance in areas such as EEO; ADA; TPIA; related laws, policies, and procedures; union contracts; and grievance processes.	6.0	663,130	6.5	646,600	**5.5**	**659,625**
Total	**27.0**	**2,980,887**	**27.5**	**3,188,838**	**21.5**	**2,720,150**

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Human Resources
Fund No./Bus. Area No. : 1000 / 8000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Charges for Services	9,584	10,000	5,000	**5,000**
Miscellaneous/Other	583	0	0	**0**
Grand Total Revenues	**10,167**	**10,000**	**5,000**	**5,000**

LEGAL
Department Description and Mission

The mission of the Legal Department is to provide the City of Houston with the highest quality municipal legal services and to facilitate the operations of the City and protect its interests. The department is organized into eight General Fund and three Property and Casualty Fund operating sections to accomplish this mission. The General Fund sections include: Staff Administration, General Counsel, Municipal Prosecution, Real Estate, Neighborhood Services, Contracts, Public Works and Engineering Legal Administration and Office of Inspector General. The Property and Casualty Fund sections include: Claims and Subrogation, General Litigation and Labor, Employment and Civil Rights.

The Legal Department's work is funded primarily from the General Fund (Fund 1000) and the Property and Casualty Fund (Fund 1004). Additionally, some legal services related to workers' compensation benefits are funded out of the Workers' Compensation Fund (Fund 1011).

The central duties of the Legal Department funded from the General Fund include: the preparation of City ordinances and resolutions, research and drafting of legal opinions, preparation of contracts, bond issue representation, deed restriction enforcement, support for the dangerous buildings demolition project, prosecution of violators of City ordinances, and utility regulation. The central duties of the Property and Casualty Fund sections include: the collection of revenue on past due accounts, claims resolution, personnel actions, and representing the City in tort commercial and employment litigation.

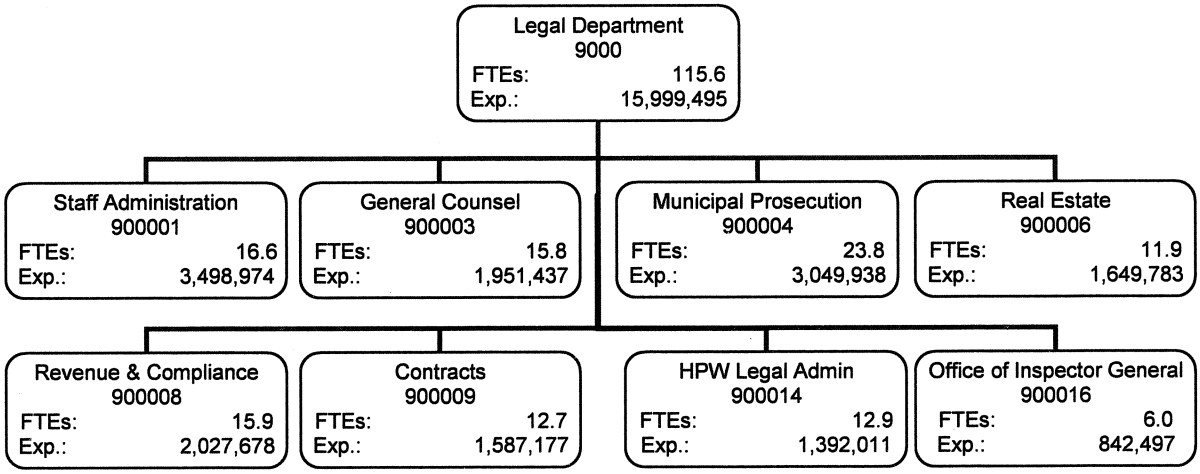
Department Short Term Goals

- Actively participate in contract negotiations with the unions that represent City employees.
- Continue working closely with Housing and Community Development to provide Houstonians with access to affordable and fair housing throughout the City including those affected by Harvey.
- Increase opportunities for training of client departments on elements and changes to the law impacting their operations.
- Continue addressing citizens' quality of life by handling deed restriction violations, moving to demolish dangerous buildings, and eliminating common nuisances where provided by statute.

Department Long Term Goals

- Encourage cross-training and cross section collaboration to ensure more well-rounded legal professionals
- Improve standardization of contract terms across all departments

Department Organization



Business Area Budget Summary

Fund Name : General Fund
Business Area : Legal
Fund No. /Bus. Area No. : 1000 / 9000

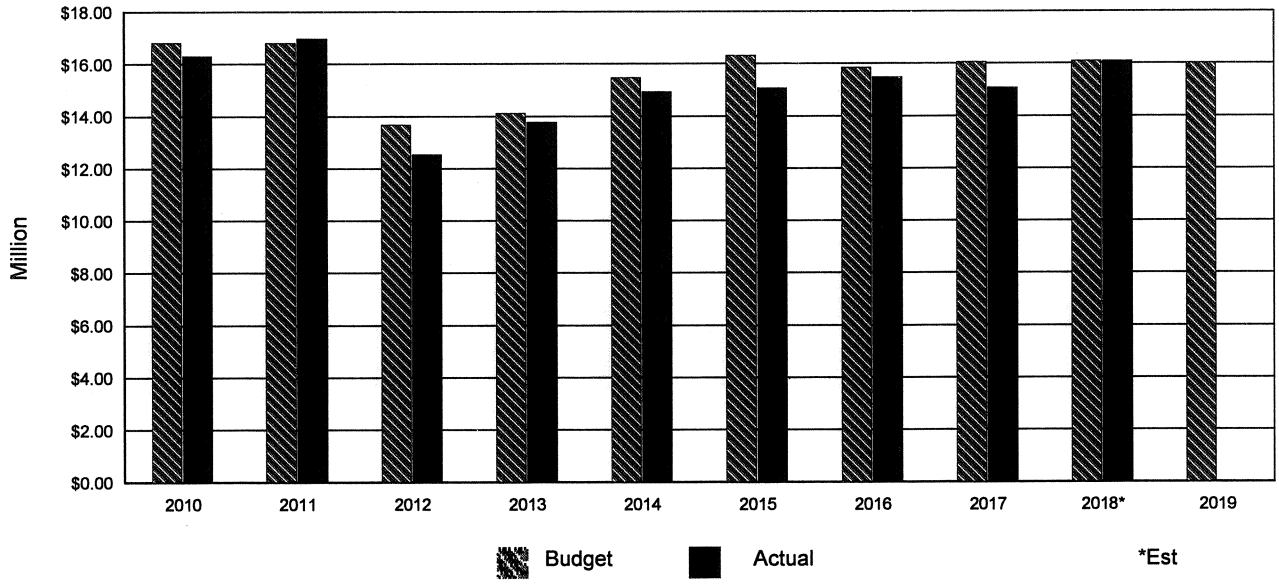
		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	14,190,313	14,938,977	14,938,977	**14,671,365**
	Supplies	253,329	310,180	310,180	**300,192**
	Other Services and Charges	627,954	826,693	826,693	**1,009,938**
	Non-Capital Equipment	6,178	8,000	8,000	**18,000**
	Total M & O Expenditures	15,077,774	16,083,850	16,083,850	**15,999,495**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	15,077,774	16,083,850	16,083,850	**15,999,495**
Revenues		1,396,131	1,470,211	1,302,977	**1,515,436**
Staffing	Full-Time Equivalents - Civilian	114.0	116.6	116.6	**115.6**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	114.0	116.6	116.6	**115.6**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

o The FY2019 Budget provides funding for health benefits and pension contribution.

o The FY2019 Budget includes a reduction of $265,934 for department savings initiatives.

Legal
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : General Fund
Business Area : Legal
Fund No. /Bus. Area No. : 1000 / 9000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Contracts Prepared (Contracts Section)	828	900	975	1,100
Neighborhood Matters handled including deed Restrictions	1,256	1,375	1,230	1,308
Expenditures Adopted Budget vs Actual Utilization	94%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	98%	100%	89%	100%

Division Summary

Fund Name : General Fund
Business Area : Legal
Fund No. /Bus Area No. : 1000 / 9000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
LGL - Staff Administration Section 900001						
Responsible for IT, payables, receivables, budget management, facility maintenance, conference rooms, HR assistance, courthouse deliveries, copy services, assignment matter set up, archiving, library organization and management feedback.	17.0	2,986,698	17.8	3,410,279	**16.6**	**3,498,974**
LGL - General Counsel Section 900003						
Prepares code amendments/ordinances, research/ prepare opinions, provides advice to City committees, handles sign code issues, ad valorem taxation, public info. requests, financial disclosure statements, Dept. of Justice submissions, subpoenas, muni. finance, legislation, elections, redistricting, annexation, utility franchise/rate setting matters, counsel regulatory boards and commissions.	14.9	1,899,705	16.0	1,975,720	**15.8**	**1,951,437**
LGL - Municipal Prosecution Section 900004						
Represents the State in Municipal Courts; handles appealed cases, property disposition and tow hearings; assists citizens with direct filing of non-traffic misdemeanors; assists police and City inspectors with statutory and code enforcement and with drafting warrants; works directly with the presiding judge to solve problems and establish policy for the Municipal Courts.	24.3	3,170,153	24.0	3,316,107	**23.8**	**3,049,938**
LGL - Real Estate Section 900006						
Provides legal services/draft ordinances, contracts, opinions, title reports and other documents relating to buying/selling/leasing/abandoning real estate, eminent domain proceedings, environmental and land development regulation, economic incentives and federal/state grant programs.	12.0	1,614,858	11.0	1,597,006	**11.9**	**1,649,783**
LGL - Revenue & Compliance 900008						
Enforces deed restrictions, responds to citizen complaints and Council and Mayor inquiries, files lawsuits, provides title work for Inspections and Public Service and deed restriction matters, attends dangerous building hearings, investigates Texas Alcohol Beverage Commission complaints, enforces sexually - oriented business ordinances and statutes, and attends public hearings.	16.1	2,094,500	16.0	2,047,059	**15.9**	**2,027,678**
LGL - Contracts Section 900009						
Responsible for preparing, reviewing, negotiating City contracts, drafting budget and appropriation ordinances and opinions, researching and issuing bid irregularity opinions, handles McGregor Act claims and grants greater than $400,000.	10.8	1,330,102	12.8	1,422,179	**12.7**	**1,587,177**

Division Summary

Fund Name : General Fund
Business Area : Legal
Fund No. /Bus Area No. : 1000 / 9000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
LGL - HPW Legal Administration Section 900014						
Captures the personnel costs in the Real Estate, Contracts and Labor, Employment and Civil Rights Sections; provides services for HPW.	11.2	1,151,100	13.0	1,472,363	**12.9**	**1,392,011**
LGL - Office of Inspector General Section 900016						
Investigates alleged violations by City employees (excluding employees of HPD), elected officials, Mayoral appointees, vendors and contractors of state or federal laws, City Charter provisions, City Ordinances, City Council Code of Conduct, Executive Orders, Administrative Procedures. Ombudsman for citizens with allegations of police misconduct; consults with Independent Police Oversight Board.	7.7	830,658	6.0	843,137	**6.0**	**842,497**
Total	**114.0**	**15,077,774**	**116.6**	**16,083,850**	**115.6**	**15,999,495**

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Legal
Fund No./Bus. Area No. : 1000 / 9000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Charges for Services	1,367	700	1,500	**1,000**
Direct Interfund Services	1,239,576	1,444,411	1,165,727	**1,489,136**
Miscellaneous/Other	155,188	25,100	135,750	**25,300**
Grand Total Revenues	**1,396,131**	**1,470,211**	**1,302,977**	**1,515,436**

MAYOR'S OFFICE

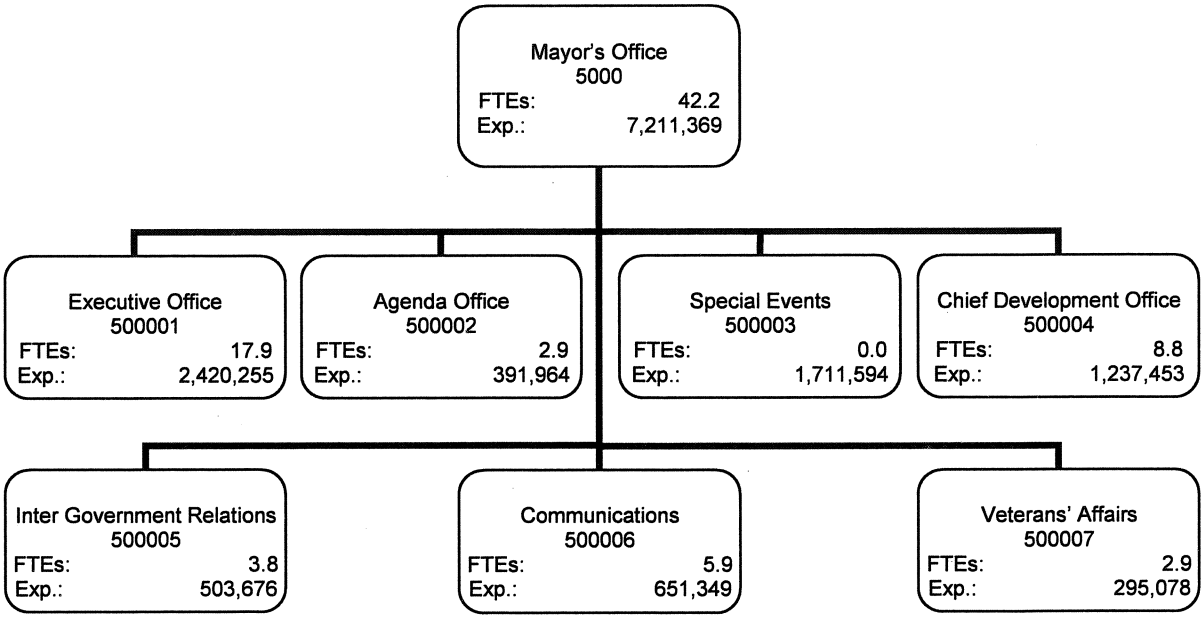
Department Description and Mission

The Mayor of Houston is designated by City Charter as the Chief Executive Officer of the City. The Mayor's Office directs, monitors and coordinates the service delivery and work product of all City departments.

The Mayor's responsibilities include the following:

- Overall City policy development and coordination.
- Directing and monitoring all City services, focusing on efficient and responsive delivery of those services.
- Directing management of the City's fiscal policy.
- Responding to information and service inquiries by the public.
- Responding to information inquiries by the press.
- Analysis of legislative issues that affect City government at the state and federal level.
- Promoting and encouraging economic development as a source of fiscal strength for the community.
- Protecting and bettering Houstonians' quality of life.
- Providing constituency services to the citizens of Houston.
- Representing the City's interests in international trade development.
- Improving mobility by directing regional transportation policies.
- Directing infrastructure and environmental policies.
- Directing the City's boards and commissions.
- Directing supervision of the Homeland Security Department.
- Directing the agenda for council and presiding over City Council meetings.

Department Organization



Business Area Budget Summary

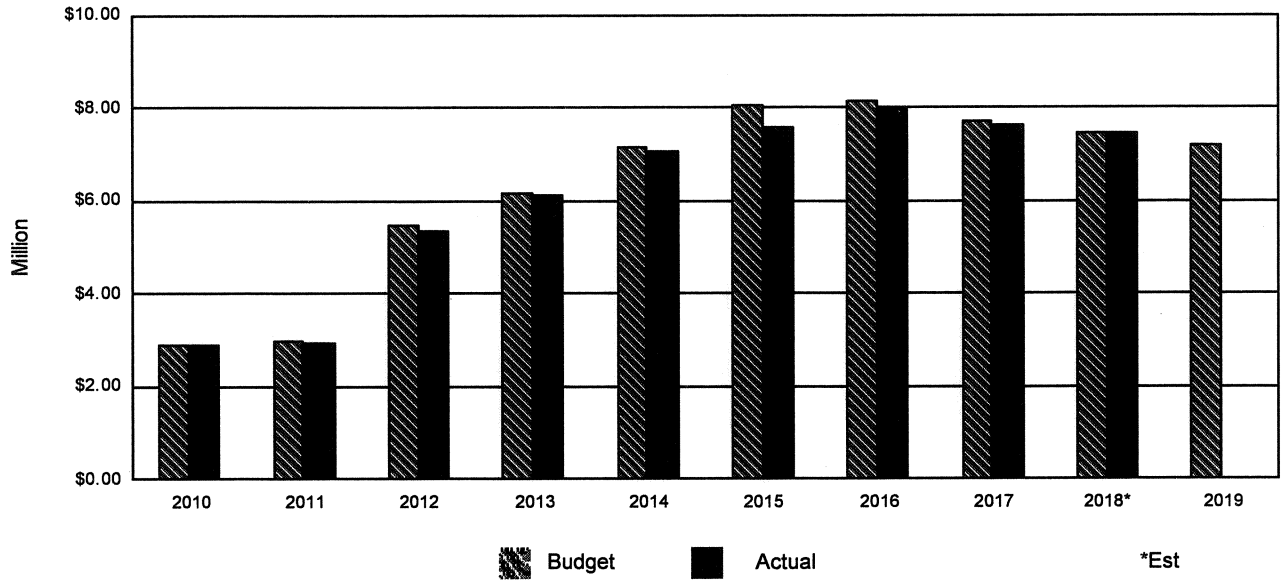
Fund Name : General Fund
Business Area : Mayor's Office
Fund No. /Bus. Area No. : 1000 / 5000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	5,353,153	5,256,343	5,256,343	**4,969,728**
	Supplies	39,043	35,212	35,212	**36,984**
	Other Services and Charges	543,786	454,945	454,945	**493,063**
	Total M & O Expenditures	5,935,982	5,746,500	5,746,500	**5,499,775**
	Debt Service & Other Uses	1,711,594	1,711,594	1,711,594	**1,711,594**
	Total Expenditure	7,647,576	7,458,094	7,458,094	**7,211,369**
Revenues		20,250,720	18,880,450	20,382,967	**20,458,814**
Staffing	Full-Time Equivalents - Civilian	46.2	44.7	44.7	**42.2**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	46.2	44.7	44.7	**42.2**
	Full-Time Equivalents - Overtime	0.4	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- The FY2019 Budget includes a reduction of $271,916 for department savings initiatives.

Mayor's Office
Current Budget vs Actual Expenditures



Division Summary

Fund Name : General Fund
Business Area : Mayor's Office
Fund No. /Bus Area No. : 1000 / 5000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Executive Office 500001						
Provides support functions necessary to fulfill the chartered requirements of the Mayor and oversees departmental activity. Provides timely and effective customer service to the public and City of Houston departments.	17.0	2,456,297	17.1	2,384,243	**17.9**	**2,420,255**
Agenda Office 500002						
Assists departments with creation and routing of agenda items in the electronic agenda system, reviews agenda items and coordinates their placement on the City Council agenda, assists City Secretary with posting of weekly agendas, manages communication of item details to Council and the public, and staffs the Mayor during Council meetings.	3.0	382,289	2.9	384,527	**2.9**	**391,964**
Special Events 500003						
Produces, co-produces, and permits events that enhance the image of the City and highlights Houston's diverse culture.	0.0	1,725,655	0.0	1,711,594	**0.0**	**1,711,594**
Chief Development Office 500004						
Promotes economic and community development through the use of a variety of tools. Develops, implements, and manages citywide policies and procedures for economic and community development programs such as Tax Increment Reinvestment Zones (TIRZ), tax abatements, the Land Assemblage Redevelopment Authority (LARA), and other innovative programs. Oversees the Mayor's Office of Trade and International Affairs and the Mayor's Homeless Initiatives.	12.2	1,517,928	11.0	1,438,586	**8.8**	**1,237,453**
Inter Government Relations 500005						
Provides effective counsel and advocacy for the Mayor's policies and city operations before the federal and state government. Develops strategies to optimize the City's position, and carry out its agenda to protect the City's and community's interests. Serves as the City's central source of contact with public policy makers and government officials.	4.0	568,748	3.9	508,149	**3.8**	**503,676**

Division Summary

Fund Name : General Fund
Business Area : Mayor's Office
Fund No. /Bus Area No. : 1000 / 5000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Communications 500006						
Directs messaging strategy, manages all aspects of Mayor's Office of Communications and communications operations at the departmental level.	7.0	711,303	6.9	740,539	**5.9**	**651,349**
Veterans' Affairs 500007						
Provides central coordination and support for Veterans service organizations in Houston. Assists Veterans and their families by providing guidance on health & education benefits, housing, employment, and other areas. Represents the Mayor and City of Houston at events. Serves as liaison to the VA Department (federal) and other governmental agencies serving veterans and the military.	3.0	285,356	2.9	290,456	**2.9**	**295,078**
Total	**46.2**	**7,647,576**	**44.7**	**7,458,094**	**42.2**	**7,211,369**

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Mayor's Office
Fund No./Bus. Area No. : 1000 / 5000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Industrial Assessment	19,290,867	17,917,043	19,376,782	**19,463,053**
Licenses and Permits	500	4,000	8,500	**3,000**
Miscellaneous/Other	959,353	959,407	997,685	**992,761**
Grand Total Revenues	**20,250,720**	**18,880,450**	**20,382,967**	**20,458,814**

OFFICE OF BUSINESS OPPORTUNITY

Department Description and Mission

The mission of the Office of Business Opportunity (OBO) is to create a competitive and diverse business environment in the City of Houston by promoting the growth and success of local small businesses, with special emphasis on historically underutilized groups by ensuring their meaningful participation in the government procurement process.

The vision for OBO is to achieve program success by leveling the playing field for local businesses regardless of race or gender and by obliterating internal and external barriers in contracting. This can be achieved through various means including the following:

- Attract qualified certification candidates.
- Administer a reputable certification and Hire Houston First program while providing unparalleled service delivery.
- Ensure that prime contractors consistently meet and exceed MWDBE goals on contracts.
- Provide small business development services and capacity building programs.
- Track progress towards departmental goals to create transparency through metrics and analytics.

The primary services offered by OBO include the following:

Certification and Designation Division: Certifies businesses for participation on City and federally funded projects. Certifications includes Minority, Women, Small and Persons with Disabilities Business Enterprises (MWSBE and PDBE), as well as Disadvantaged Business Enterprises (DBE). They are collectively "certified firms", as a result of their certification; these businesses may be eligible to participate for goal credit on goal-oriented and regulated City contracts. The Certification and Designation Division also designates businesses as a part of the Hire Houston First Program, so that they may be eligible for a local preference in the awarding of City contracts.

Contract Compliance Division: Enforces local and federal labor standards requirements on contracts in addition to monitoring contracts to ensure that good faith efforts are made to meet MWBE and DBE goals.

Department Services: Evaluates MWBE goal waivers, proposed contract goals, and pre-award MWBE participation plans. This unit assists departments with setting contract-specific goals based on market availability of certified firms and divisible work in each project. Facilitates the Department Services Training Institute, which provides departments with information about common compliance issues and best practices. The unit further provides periodic training to the contracting community.

External Affairs and OBO Solutions Center: Raises awareness of OBO services and City contracting opportunities through regular presentations to the public at targeted events, quarterly newsletters and regular email notifications. This unit provides one-on-one business development assistance to certified firms. The OBO Solutions Center, with the assistance of community partners, provides free assistance, counseling, financial advice, business resource guides and business training workshops to entrepreneurs or businesses in all stages of development.

Turnaround Houston Initiative: The Office of Business Opportunity assembled an internal task force that is charged with coordinating resources for chronically unemployed and formerly incarcerated individuals. As a part of the Turnaround Houston Initiative, OBO coordinates resources fairs, connects individuals to wrap-around services, facilitates legal clinics, and provides entrepreneurial assistance. The Initiative has expanded to include the development of a workforce inclusion plan focused on augmenting the local workface through targeted employment-ready training programs for underemployed and hard to employ populations. Additionally, through external partnerships, like with Facebook, OBO is ensuring that local businesses are able to enhance their workforce through digital literacy.

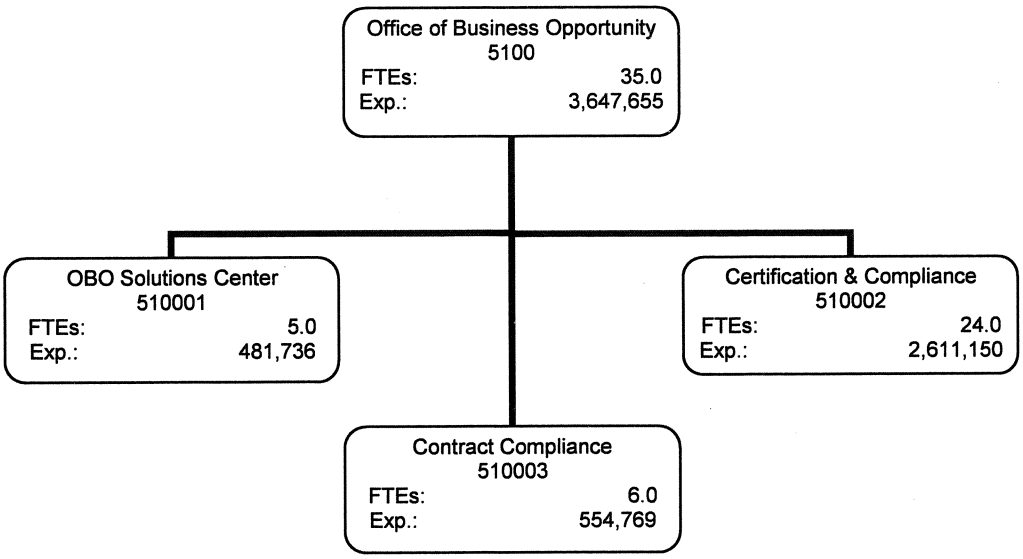
Department Short Term Goals

- Update internal policies and procedures to include current and best practices.
- Enhance existing capacity building initiatives.
- Increase program visibility through aggressive marketing and outreach efforts.
- Encourage the use of the online certification application process to improve efficiency.
- Engage all necessary internal and external partners/stakeholders to conduct a disparity study in the area of professional services, goods & non-professional services and construction.
- Expand the annual Liftoff Houston Business Plan Competition, in its fifth year, to include some online workshop offerings in various topics.
- Revamp the Turnaround Houston Initiative to increase its efficacy and reach in the communities targeted.

Department Long Term Goals

- Use current technology to:
    - Significantly reduce our carbon footprint in our Certification and Contract Compliance areas.
    - Create efficiencies in work performance and leverage full reporting capabilities.
- Explore whether nominal fees should be charged to businesses for our services (e.g., local certification application and/or recertification).

Department Organization



Business Area Budget Summary

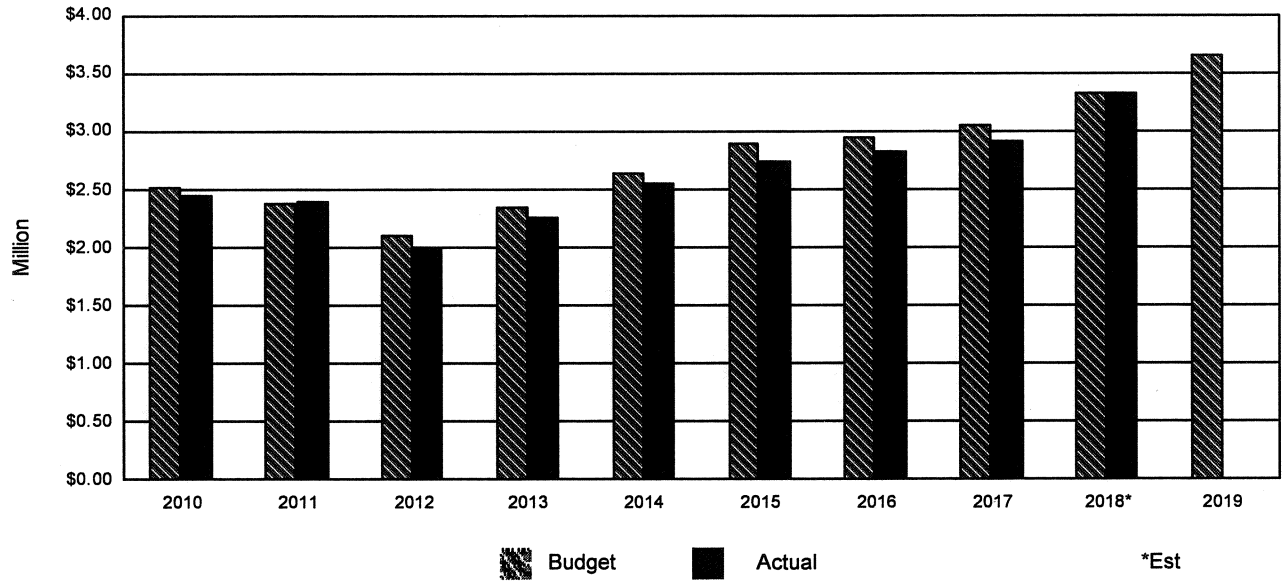
Fund Name : General Fund
Business Area : Office of Business Opportunity
Fund No. /Bus. Area No. : 1000 / 5100

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	2,533,551	2,737,181	2,737,181	**3,143,699**
	Supplies	26,509	42,174	42,174	**45,282**
	Other Services and Charges	355,143	552,980	552,980	**458,674**
	Total M & O Expenditures	2,915,203	3,332,335	3,332,335	**3,647,655**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	2,915,203	3,332,335	3,332,335	**3,647,655**
Revenues		128,924	125,580	371,221	**590,769**
Staffing	Full-Time Equivalents - Civilian	27.7	29.5	29.5	**35.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	27.7	29.5	29.5	**35.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- The FY2019 Budget includes funding for additional 5 FTEs due to the newly formed Houston Public Works Labor Standards Compliance group in OBO. These employees will perform work required on City, State, and Federally funded projects, enforce Labor Standards Compliance requirements on contracting department's existing contracts, coordinate compliance monitoring, enforce penalty language and ensure the ability to effectively monitor contracting department's contracts.

Office of Business Opportunity
Current Budget vs Actual Expenditures



Business Area Performance Measures

Fund Name : General Fund
Business Area : Office of Business Opportunity
Fund No. /Bus. Area No. : 1000 / 5100

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Certification Processing Timeframe (days)	90	90	90	90
MWSBE Contract Participation - Construction	22%	34%	34%	34%
MWSBE Contract Participation - Professional Services	41%	24%	24%	24%
MWSBE Contract Participation - Purchasing	15%	11%	11%	11%
New Certified Firms	275	400	275	275
New Hire Houston First Designations	400	275	400	250
Expenditures Adopted Budget vs Actual Utilization	96%	98%	109%	98%
Revenues Adopted Budget vs Actual Utilization	103%	100%	296%	100%

Division Summary

Fund Name : **General Fund**
Business Area : **Office of Business Opportunity**
Fund No. /Bus Area No. : **1000 / 5100**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
OBO Solutions Center 510001						
The OBO Solutions Center provides free business assistance and monitors business creation and job development by systematically tracking clients. The center also operates the Virtual Legal Lab, Liftoff Houston, and partner with community based financial institutions.	4.3	313,705	4.0	350,991	**5.0**	**481,736**
Certification & Compliance 510002						
The Certification and Compliance Division consists of Certification and Designation, Administration, Contract Compliance, and Department Services.	23.4	2,601,498	24.4	2,779,551	**24.0**	**2,611,150**
Contract Compliance 510003						
The Houston Public Works Labor Standard Compliance group consists of employees who perform work required on City, State, and Federally funded projects, enforce Labor Standards compliance requirements on existing contracts, coordinate compliance monitoring, enforce penalty language, and ensure the ability to effectively monitor contracts.	0.0	0	1.1	201,793	**6.0**	**554,769**
Total	**27.7**	**2,915,203**	**29.5**	**3,332,335**	**35.0**	**3,647,655**

Business Area Revenues Summary

Fund Name : General Fund
Business Area : Office of Business Opportunity
Fund No./Bus. Area No. : 1000 / 5100

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Charges for Services	1,509	1,000	1,000	**1,000**
Direct Interfund Services	88,935	89,580	335,221	**554,769**
Miscellaneous/Other	38,480	35,000	35,000	**35,000**
Grand Total Revenues	**128,924**	**125,580**	**371,221**	**590,769**

GENERAL GOVERNMENT

Department Description and Mission

The General Government Budget includes citywide costs that are not attributable to any single department.

Major revenue sources in General Government are the citywide reimbursement for indirect cost, Municipal Service Fees - TIRZ, transfer from Parking Management Fund, and Special Revenue Fund balance transfer.

Major expenditure items in General Government include the following:

- Payments related to Limited Purpose Annexation agreements which are offset by sales tax revenues.
- Payments related to Chapter 380 Agreements to promote economic development and stimulating business and commercial activity within the City.
- Transfer to Component Unit includes funding for the Houston Forensic Science Local Government Corporation (LGC).
- Transfer to Special Revenues includes funding sent to the Police Special Service Fund to support HPD overtime enhancement within Tax Increment Reinvestment Zones (TIRZs) which is offset by revenue from the TIRZs.
- Health benefits costs for retiree civilians.
- Tax Appraisal Fees.
- Interest related payments for Tax Revenue Anticipation Note (TRANS).
- Transfer to the Maintenance Renewal and Replacement Special Revenue Fund to improve facility maintenance.
- Citywide membership costs for organizations such as the Houston Read Commission and the U.S Conference of Mayors.
- Claims and Judgment payments related to lawsuits filed against the City.

Department Organization

General Government
9900

FTEs:	0
Exp.:	215,298,886

Business Area Budget Summary

Fund Name : General Fund
Business Area : General Government
Fund No. /Bus. Area No. : 1000 / 9900

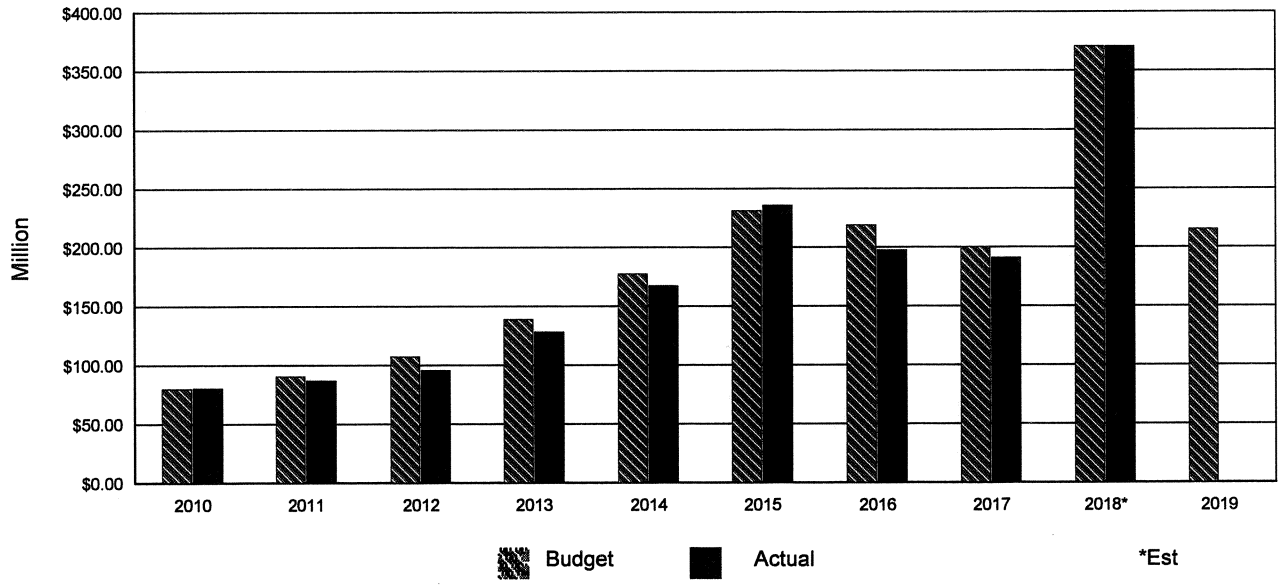
		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	11,520,777	182,471,538	182,471,538	**28,110,760**
	Other Services and Charges	92,156,153	108,025,782	108,025,782	**103,024,881**
	Total M & O Expenditures	103,676,930	290,497,320	290,497,320	**131,135,641**
	Debt Service & Other Uses	87,539,925	80,416,365	80,416,365	**84,163,245**
	Total Expenditure	191,216,855	370,913,685	370,913,685	**215,298,886**
Revenues		88,190,471	236,317,320	263,243,320	**86,915,606**
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

The FY2019 Budget includes:
- o Limited Purpose Annexation Sales Tax payments of $57.9 million.
- o $27 million for 380 payments ($10.3 million Bayou Greenways 2020).
- o Transfer of $25.6 million to the Houston Forensic Science Local Government Corporation(LGC).
- o $20.9 million for transfer to the Maintenance Renewal and Replacement Special Revenue Fund (Fund 2105).
- o $1.6 million for Houston Recovery Center.
- o $1.5 million contingency for Hurricane Harvey expenditures.

The FY2019 Budget also includes a reduction of $1,000,000 for departmental savings initatives.

General Government
Current Budget vs Actual Expenditures



Business Area Revenues Summary

Fund Name : General Fund
Business Area : General Government
Fund No./Bus. Area No. : 1000 / 9900

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Electric Franchise	1,633,224	1,434,252	1,434,252	**1,634,475**
Intergovernmental	28,203,314	28,734,412	28,734,412	**30,759,506**
Charges for Services	367,275	398,508	398,508	**429,305**
Direct Interfund Services	10,507	0	0	**0**
Indirect Interfund Services	21,907,355	23,238,499	23,238,499	**23,490,770**
Miscellaneous/Other	12,854,385	1,760,000	41,186,000	**7,360,000**
Other Resources	23,214,411	180,751,649	168,251,649	**23,241,550**
Grand Total Revenues	**88,190,471**	**236,317,320**	**263,243,320**	**86,915,606**

GENERAL FUND DEBT SERVICE AND PAY-AS-YOU-GO CAPITAL TRANSFERS

The largest revenue source for the General Debt Service Fund is the General Fund, which transfers a portion of ad valorem taxes (property tax receipts) required for principal and interest payments on tax supported debt.

The largest revenue source for Pay-As-You-Go (PAYGO) capital transfers is ad valorem taxes and the largest recipient of funds is the Dedicated Drainage and Street Renewal Fund (DDSRF).

Business Area Budget Summary

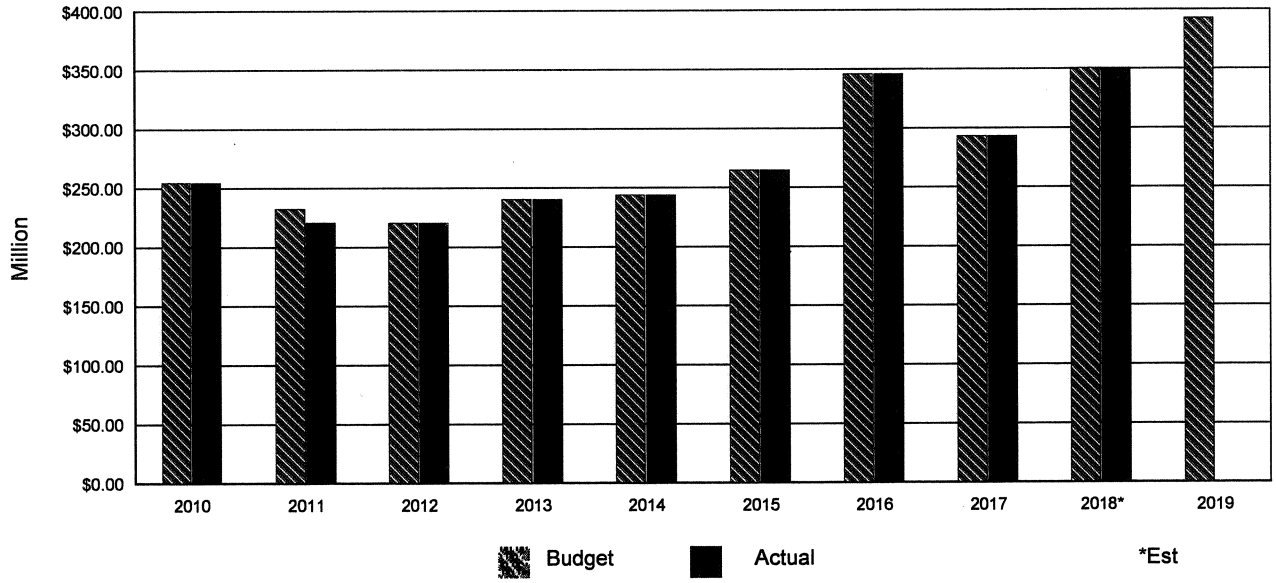
Fund Name : General Fund
Business Area : General Debt Service
Fund No. /Bus. Area No. : 1000 / 9700

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Other Adjustments	(23,544,022)	0	0	**(3,384,000)**
	Captured Revenue Transfer to DDSRF	34,741,000	34,399,000	34,399,000	**50,540,000**
	Trans to PIB Bonds Debt Service	281,959,000	316,125,000	316,125,000	**345,589,000**
	Debt Service & Other Uses	293,155,978	350,524,000	350,524,000	**392,745,000**
	Total Expenditure	293,155,978	350,524,000	350,524,000	**392,745,000**
Revenues		63,699	0	0	**0**
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Overtime	0	0	0	**0**

Significant Budget Changes and Highlights

- On December 13, 2017, the City closed on the Public Improvement Bonds Series 2017A; this refinancing achieved an estimated present value savings of $14.8 million.
- On December 22, 2017, the City closed on the $1 billion Pension Obligation Bonds, Series 2017.
- An estimated $38 million is included in FY2019 for debt service attributed to the Pension Obligation Bonds, Series 2017.
- On November 13, 2018, Moody's Investors Service affirmed the Houston (TX) General Obligation Limited Tax long-term rating at Aa3; revised outlook to stable.
- On January 18, 2018, Standard & Poor's affirmed the Houston (TX) General Obligation long-term rating at AA; revised outlook to stable.
- Other Adjustments in FY2017 and FY2019 include debt prepayments from the Building Inspection Fund.

General Debt Service
Current Budget vs Actual Expenditures



ENTERPRISE FUNDS

Aviation Fund ..... IX - 2

Airport Capital Outlay Fund ..... IX - 10

Convention and Entertainment Facilities ..... IX - 16

Facility Operating Fund ..... IX - 17

Combined Utility System ..... IX - 22

Water and Sewer Operating Fund ..... IX - 24

Combined Utility System Operating Fund ..... IX - 30

Combined Utility System General Purpose Fund ..... IX - 34

Dedicated Drainage & Street Renewal Fund* ..... IX - 40

Storm Water* ..... IX - 48

*The Dedicated Drainage and Street Renewal Fund and the Storm Water Fund are not technically enterprise funds, but are groupded with the Combined Utility System Funds for clarity.

AVIATION FUND

Department Description and Mission

The mission of the Houston Airport System (HAS) is to connect the people, businesses, cultures, and economies of the world to Houston.

Our vision is to establish Houston as a five-star global air service gateway where the magic of flight is celebrated.

The core values of HAS are Relationships, Innovation, Service and Excellence (R.I.S.E.).

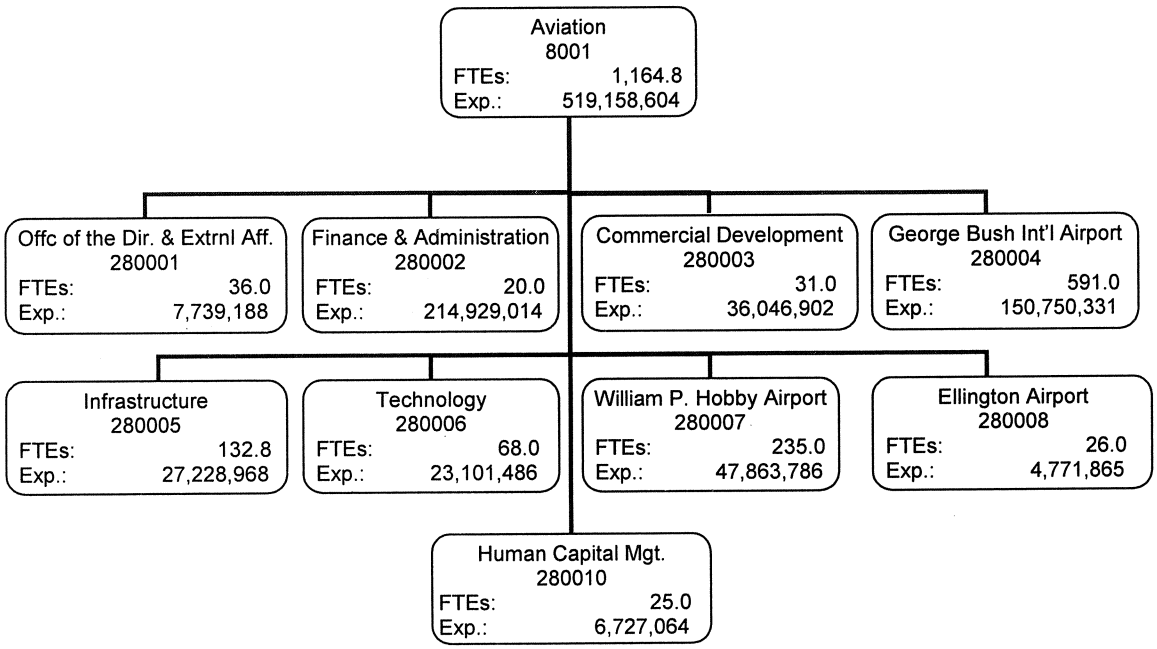
Short-Term Goals

- Upgrade wayfinding at George Bush Intercontinental Airport (IAH) in Terminals A and C as well as C/D/E Parking Garages.
- Continue installation of InFAX Smart Restroom technology at IAH and begin such installation at William P. Hobby Airport (HOU).
- Secure tenants at Ellington Airport (EFD) in support of the Houston Spaceport.
- Begin construction of new air traffic control tower at Ellington Airport (EFD).
- Complete preliminary design for the new Mickey Leland Terminal.
- Maintain actual debt service ratio of at least 1.5x. (This is the ratio of revenues available annually for debt service payments over the total debt service payment.)

Long-Term Goals

- Expand services to enhance the passenger experience with the global end of achieving Skytrax ratings of five stars at IAH and HOU.
- Pursue phase I development of the Houston Spaceport.
- Maintain airline cost per enplaned passenger (CPE) within levels that will keep IAH and HOU competitive with peer airports.
- Enhance passenger experience and decrease environmental footprint through the reduction of shuttle bus traffic by constructing a consolidated rental car facility at HOU.
- Maintain debt service coverage ratio of at least 1.4x.

Department Organization



Fund Summary

Fund Name : **HAS-Revenue Fund**
Business Area : **Houston Airport System**
Fund No./Bus. Area No. : **8001 / 2800**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	0	0	**0**
Current Revenues	509,479,717	509,479,717	**519,158,604**
Total Available Resources	509,479,717	509,479,717	**519,158,604**
Maintenance and Operations	310,946,353	297,827,762	**316,220,670**
Debt Services	123,311,237	153,476,448	**122,437,050**
Renewal / Replacement Cap. Exps.	20,000,000	10,000,000	**15,000,000**
System Improvements	52,694,399	47,253,899	**65,500,884**
Other Interest	2,527,728	921,608	**0**
Total Expenditures	509,479,717	509,479,717	**519,158,604**
Planned Ending Fund Balance	0	0	**0**
Total Budget	509,479,717	509,479,717	**519,158,604**

Business Area Budget Summary

Fund Name : HAS-Revenue Fund
Business Area : Houston Airport System
Fund No. /Bus. Area No. : 8001 / 2800

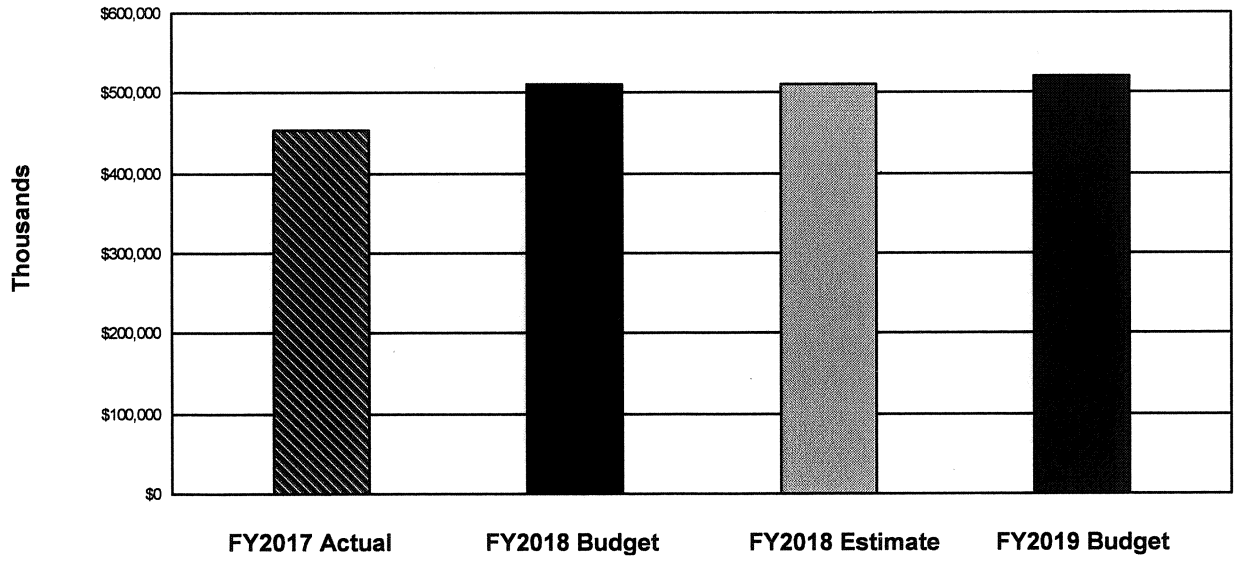
		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	56,721,289	107,685,068	105,425,366	**107,963,583**
	Supplies	7,794,657	9,291,200	8,127,783	**9,388,694**
	Other Services and Charges	181,557,452	191,352,095	182,349,312	**195,855,043**
	Non-Capital Equipment	668,851	2,511,490	1,818,801	**2,906,850**
	Total M & O Expenditures	246,742,249	310,839,853	297,721,262	**316,114,170**
	Debt Service & Other Uses	206,124,716	198,639,864	211,758,455	**203,044,434**
	Total Expenditure	452,866,965	509,479,717	509,479,717	**519,158,604**
Revenues		510,551,544	509,479,717	509,479,717	**519,158,604**
Staffing	Full-Time Equivalents - Civilian	1,151.9	1,199.8	1,099.7	**1,164.8**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	1,151.9	1,199.8	1,099.7	**1,164.8**
	Full-Time Equivalents - Overtime	61.2	55.1	70.0	**46.8**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for the health benefits and pension contribution.
- Continue to focus on providing world-class facilities and customer service in an effort to increase our SKYTRAX ratings at both IAH and HOU from four stars to five stars.
- Increase in Garage Parking Revenues is attributable to increase in enplanements year over year; Signatory Landings and Terminal Space Rental Revenue increase is due to projected increase in M&O costs reimbursable by the airline.

A note to the numbers above, FY2017 actual personnel includes a $51.1 million credit adjustment related to pension reform and a $4.6 million debit adjustment for OPEB that was booked at the end of the year. FY2018 and FY2019 personnel numbers do not include such adjustments.

HAS-Revenue Fund
Houston Airport System
Expenditure Summary



Business Area Performance Measures

Fund Name : **HAS-Revenue Fund**
Business Area : **Houston Airport System**
Fund No. /Bus. Area No. : **8001 / 2800**

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Debt Service Coverage Ratio (FY17 is shown net of grants to match other years)	1.63	1.55	1.53	1.65
Passengers Clearing Customs and Border Protection within 30 Minutes (IAH)	80%	80%	79%	80%
Passengers Clearing Customs and Border Protection within 45 Minutes FY18, 35 minutes FY19 (HOU)	99%	90%	96%	90%
Passengers Clearing TSA within 15 Minutes (HOU)	97%	95%	97%	95%
Passengers Clearing TSA within 15 Minutes (IAH)	97.2%	95%	96%	95%
Total M&O per Enplaned Passenger for HAS	$10.88	$11.48	$10.92	$11.05
Total M&O per Enplaned Passenger for HOU	$6.71	$6.92	$6.85	$6.76
Total M&O per Enplaned Passenger for IAH	$6.60	$7.25	$6.95	$7.00
Expenditures Adopted Budget vs Actual Utilization	90%	98%	101%	98%
Revenues Adopted Budget vs Actual Utilization	102%	100%	101%	100%

Division Summary

Fund Name : HAS-Revenue Fund
Business Area : Houston Airport System
Fund No. /Bus Area No. : 8001 / 2800

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Office of the Director & External Affairs 280001						
The Office of the Director consists of the Director's Office, Safety & Emergency Management, Muncipal Affairs, External Affairs, Corporate Strategy and the Office of Business Opportunity .	32.0	6,706,658	31.0	7,452,884	**36.0**	**7,739,188**
Finance & Administration 280002						
The Finance Division consists of Financial Planning & Analysis, Accounting and Internal Audit. Finance exists to ensure that HAS generates the financial resources necessary to provide the facilities and services that passengers want.	51.0	172,839,477	22.7	231,002,081	**20.0**	**214,929,014**
Commercial Development 280003						
The Commercial Development Division plans and directs parking facilities and products, concession programs, airline agreements and real estate, air service development, and marketing to maximize customers choices, experiences, and grow non-airline revenue.	30.0	32,190,800	28.0	32,458,641	**31.0**	**36,046,902**
George Bush Intercontinental Airport 280004						
The IAH Division ensures the highest level of customer service for all passengers, visitors, tenants, and team members through a safe, secure and efficient operating environment by maintaining strict compliance with federal, state and local government regulations.	587.9	136,596,593	572.0	142,297,144	**591.0**	**150,750,331**
Infrastructure 280005						
The Infrastructure Division is responsible for planning, designing, constructing, and maintaining all HAS physical infrastructure as well as the procurement function. This division constantly monitors all landside facilities, which continue to be developed and maintained to optimize sustainability and life-cycle costs.	118.0	34,206,803	114.0	22,760,176	**132.8**	**27,228,968**
Technology 280006						
The purpose of the Technology Division is to provide technology systems and information that enhance the passenger experience and empowers the Houston Airports to meet its mission and vision. We aim to ensure passengers and business partners experience easy, pleasant, forward thinking, and efficient technology platforms where information is relevant and accessible.	60.0	15,610,316	57.0	17,376,824	**68.0**	**23,101,486**

Division Summary

Fund Name : **HAS-Revenue Fund**
Business Area : **Houston Airport System**
Fund No. /Bus Area No. : **8001 / 2800**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
William P. Hobby Airport 280007						
The HOU Division provides a safe, secure, and efficient airport that focuses attention on the needs of its customers, the talent of its employees and the vision of the Aviation Department. HOU's objective is to establish the most efficient and cost effective organization possible within the current economic environment.	226.0	44,691,650	230.0	46,383,022	**235.0**	**47,863,786**
Ellington Airport 280008						
The EFD Division provides a safe, secure, and efficient airport focusing attention on the needs of its customers, the talent of its employees and the vision of the Aviation Department. Additionally, EFD is responsible for the development of the Houston Spaceport.	23.0	4,080,457	24.0	4,420,765	**26.0**	**4,771,865**
Human Capital Management 280010						
The Human Capital Management Division provides services that enable the organization to attract, support, retain, and develop the diverse talent needed to achieve and sustain the airport's mission, vision and strategic objectives.	24.0	5,944,211	21.0	5,328,180	**25.0**	**6,727,064**
Total	**1,151.9**	**452,866,965**	**1,099.7**	**509,479,717**	**1,164.8**	**519,158,604**

Business Area Revenues Summary

Fund Name : HAS-Revenue Fund
Business Area : Houston Airport System
Fund No./Bus. Area No. : 8001 / 2800

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	312,908	363,260	363,260	**400,000**
Intergovernmental	2,339	0	0	**0**
Charges for Services	492,982,290	496,422,277	496,475,240	**504,928,611**
Other Fines and Forfeits	24	0	72	**0**
Interest	9,305,794	12,000,000	12,000,000	**13,000,000**
Miscellaneous/Other	7,920,522	694,180	612,396	**829,993**
Other Resources	27,667	0	28,749	**0**
Grand Total Revenues	**510,551,544**	**509,479,717**	**509,479,717**	**519,158,604**

AIRPORT CAPITAL OUTLAY FUND

The Airport Capital Outlay Fund (8012) is used to budget the Houston Airport System's capital outlay expenditures that support the operations of George Bush Intercontinental Airport, William P. Hobby Airport, and Ellington Airport. This fund receives funding transfers from the Aviation Fund. This fund is a sub-fund of the Airport's Capital Improvement Fund (8011).

Fund Summary

Fund Name : **HAS-AIF Capital Outlay**
Business Area : **Houston Airport System**
Fund No./Bus. Area No. : **8012 / 2800**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	0	0	**0**
Current Revenues	6,904,390	6,904,390	**8,245,307**
Total Available Resources	6,904,390	6,904,390	**8,245,307**
Maintenance and Operations	6,904,390	6,904,390	**8,245,307**
Total Expenditures	6,904,390	6,904,390	**8,245,307**
Planned Ending Fund Balance	0	0	**0**
Total Budget	6,904,390	6,904,390	**8,245,307**

Business Area Budget Summary

Fund Name : HAS-AIF Capital Outlay
Business Area : Houston Airport System
Fund No. /Bus. Area No. : 8012 / 2800

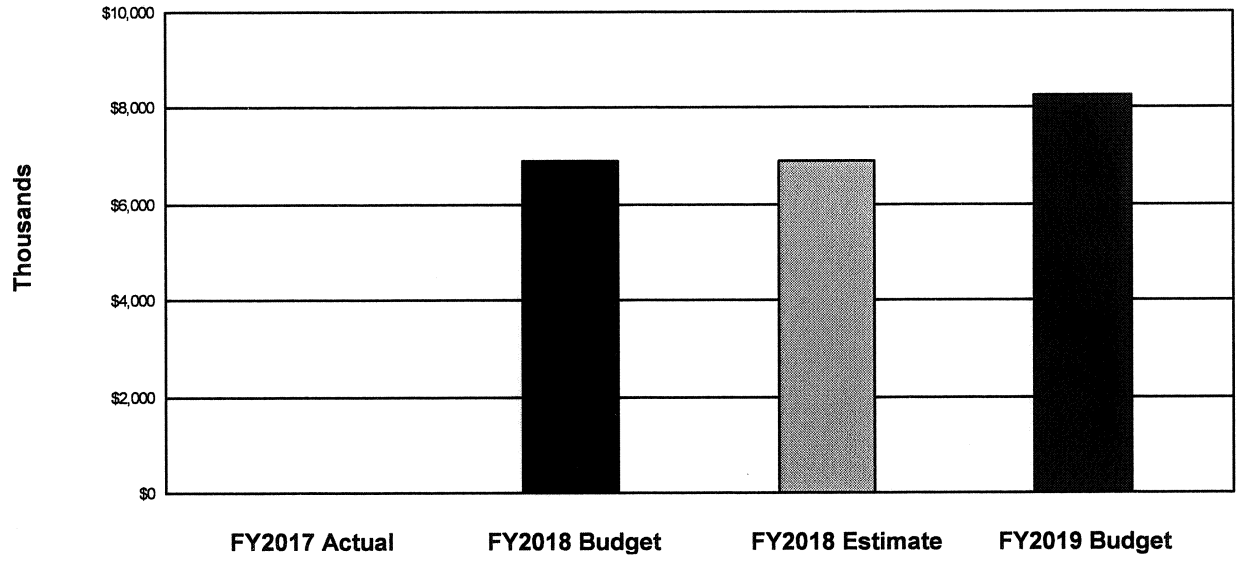
		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Equipment	0	6,904,390	6,904,390	**8,245,307**
	Total M & O Expenditures	0	6,904,390	6,904,390	**8,245,307**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	0	6,904,390	6,904,390	**8,245,307**
Revenues		0	6,904,390	6,904,390	**8,245,307**
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget includes approximately $3.5 million for vehicles and equipment from prior years that will not be received before June 30, 2018.

- The largest contributors to the FY2019 Budget are: vehicles related to safety and security at the Houston Airport System (HAS) for $2.3 million, vehicles to support Houston Police Department (HPD) for $1.1 million, and vehicles to support Aircraft Rescue and Fire Fighting (ARFF) for $1.4 million.

HAS-AIF Capital Outlay
Houston Airport System
Expenditure Summary



Business Area Revenues Summary

Fund Name : HAS-AIF Capital Outlay
Business Area : Houston Airport System
Fund No./Bus. Area No. : 8012 / 2800

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Other Resources	0	6,904,390	6,904,390	**8,245,307**
Grand Total Revenues	**0**	**6,904,390**	**6,904,390**	**8,245,307**

CONVENTION AND ENTERTAINMENT FACILITIES

Description and Mission

Effective July 1, 2011, the Convention & Entertainment Facilities Department (CEFD) was consolidated into the Houston Convention Center Hotel Corporation with the resulting organization reconstituted and renamed Houston First Corporation. Through an Interlocal Agreement and Lease Agreement, Houston First Corporation has assumed all of the principal roles and responsibilities of the department, including the responsibility to manage the department's facilities and department-managed facilities. Houston First Corporation also acts as the City's agent for the collection of hotel occupancy taxes, including the portion that is pledged to the City's bonds. However, the consolidation does not affect the pledge of, or the revenues that constitute, the pledged revenues under the ordinances authorizing the bonds and parity bonds; accordingly, all pledged revenues continue to be recorded in CEFD's Revenue Fund in compliance with respective bond ordinances.

Fund Summary

Fund Name : **C&E - Facility Operating Fund**
Business Area : **Convention & Entertainment**
Fund No./Bus. Area No. : **8601 / 4200**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	64,439,890	64,439,890	**60,167,326**
Current Revenues	98,059,711	93,331,425	**100,620,874**
Total Available Resources	162,499,601	157,771,315	**160,788,200**
Maintenance and Operations	317,564	317,564	**381,514**
Debt Services	95,837,425	95,837,425	**100,699,958**
Other Interfund Transfers	1,449,000	1,449,000	**1,449,000**
Total Expenditures	97,603,989	97,603,989	**102,530,472**
Planned Ending Fund Balance	64,895,612	60,167,326	**58,257,728**
Total Budget	162,499,601	157,771,315	**160,788,200**

Business Area Budget Summary

Fund Name : C&E - Facility Operating Fund
Business Area : Convention & Entertainment
Fund No. /Bus. Area No. : 8601 / 4200

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	107,110	185,864	185,864	**249,814**
	Other Services and Charges	132,055	131,700	131,700	**131,700**
	Total M & O Expenditures	239,165	317,564	317,564	**381,514**
	Debt Service & Other Uses	97,458,008	97,286,425	97,286,425	**102,148,958**
	Total Expenditure	97,697,173	97,603,989	97,603,989	**102,530,472**
Revenues		94,282,853	98,059,711	93,331,425	**100,620,874**
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

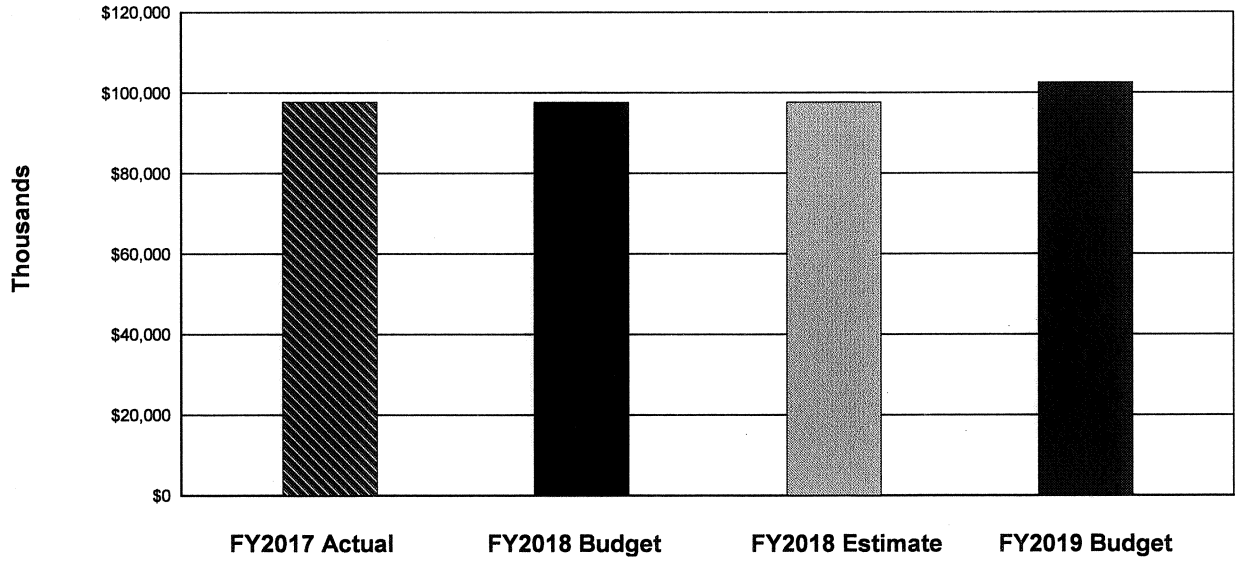
Significant Budget Changes and Highlights

The adoption of the Interlocal Agreement consolidated the facility operations of the Department with Houston First Corporation (formerly Houston Convention Center Hotel Corporation) effective July 1, 2011, leaving primarily the pledged revenues and debt service expenditures in the department's budget.

o The FY2018 revenues decreased due to the unavailablity of full usage of the Theater District garage parking caused by Hurrincane Harvey. FY2019 will have the electronic equipment installed to operate for daily rates.

o The addition of new hotel rooms inventory and the effect of the new Convention Campus will increase the Hotel Occupancy Tax (HOT) in FY2019.

C&E - Facility Operating Fund
Convention & Entertainment
Expenditure Summary



Division Summary

Fund Name : C&E - Facility Operating Fund
Business Area : Convention & Entertainment
Fund No. /Bus Area No. : 8601 / 4200

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
C&E - Convention Center Group 420001						
A multi-pupose facility that hosts national conventions, trade shows, consumer shows, corporate meetings and religious meetings.	0.0	27,847,208	0.0	27,124,397	**0.0**	**28,267,935**
Theater District Facilities 420002						
The Theater District is home of the Houston Symphony, Society for the Performing Arts, Houston Grand Opera, Houston Ballet and Miller Outdoor Theatre as well as several downtown parks, the Theater District Parking Garage, and the City surface Lots C and H.	0.0	102,534	0.0	64,984	**0.0**	**74,379**
C&E - Support Services Group 420005						
Responsible for the administration of the City's Interlocal Agreement with Houston First Corporation (HFC), primarily the pledged hotel occupancy tax (HOT) and parking revenues and debt-related expenses.	0.0	69,747,431	0.0	70,414,608	**0.0**	**74,188,158**
Total	**0.0**	**97,697,173**	**0.0**	**97,603,989**	**0.0**	**102,530,472**

Business Area Revenues Summary

Fund Name : C&E - Facility Operating Fund
Business Area : Convention & Entertainment
Fund No./Bus. Area No. : 8601 / 4200

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Charges for Services	12,282,633	12,418,128	7,689,842	**10,979,291**
Interest	(1,173,392)	350,000	350,000	**350,000**
Miscellaneous/Other	291,583	291,583	291,583	**291,583**
Other Tax	82,882,029	85,000,000	85,000,000	**89,000,000**
Grand Total Revenues	**94,282,853**	**98,059,711**	**93,331,425**	**100,620,874**

COMBINED UTILITY SYSTEM

Description and Mission

The Combined Utility System (CUS) of the Houston Public Works Department is composed of three separate funds: the Water and Sewer System Operating Fund 8300, the Combined Utility System Operating Fund 8301 and the Combined Utility System General Purpose Fund 8305.

The department's mission is to plan, design, construct, operate and maintain Houston's critical public infrastructure systems to provide excellent drinking water and wastewater collection and treatment, as well as, provide superior customer service to our utility customers and do so responsively, efficiently, and in an environmentally responsible fashion.

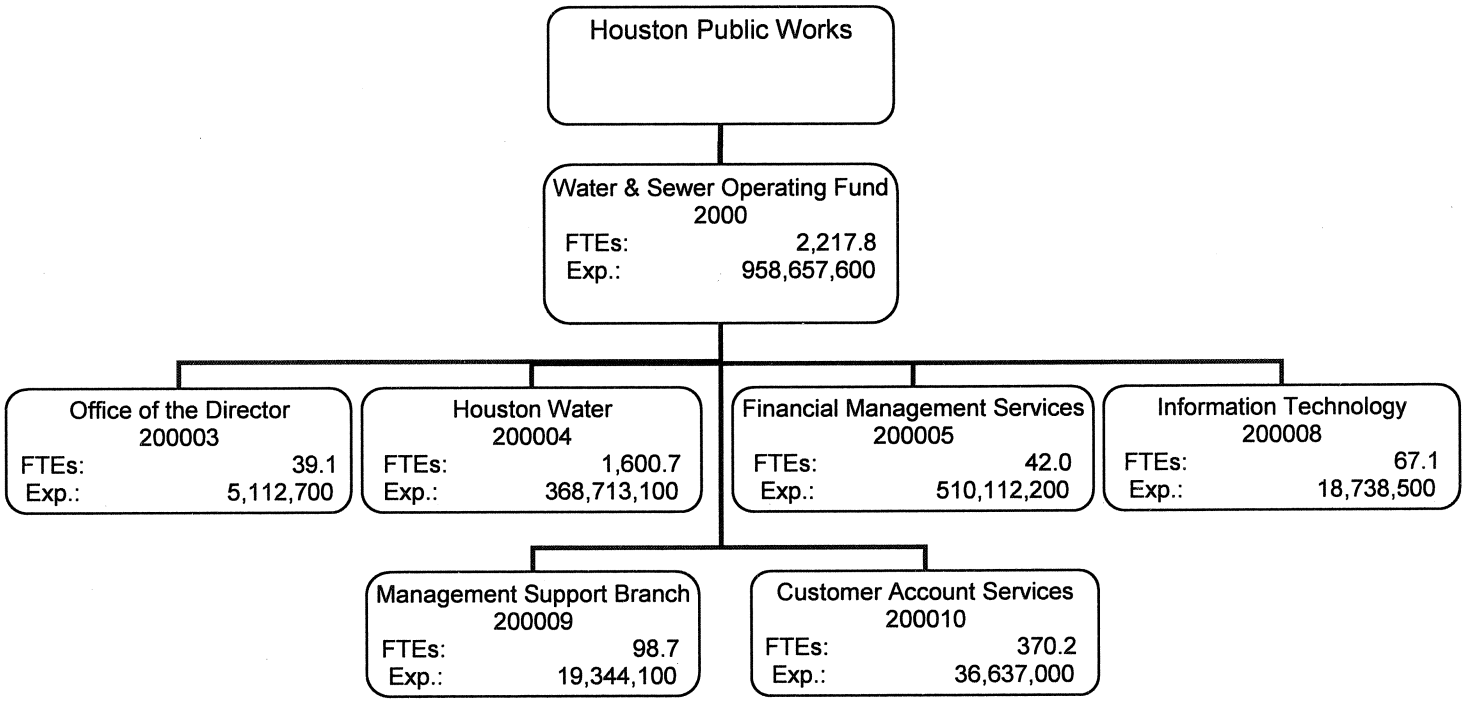
Department Short Term Goals:

- Monitor City's use of groundwater to maintain compliance with mandates of Harris-Galveston Coastal Subsidence District.
- Maintain compliance with Texas Commission on Environmental Quality (TCEQ) and Environmental Protection Agency (EPA) clean and safe drinking water standards, as well as, American Water Works Association (AWWA) Partnership for Safe Water standards.
- Replace obsolete automated meter reading infrastructure to maintain the continuity of the meter reading process, ensure continued accurate billing of customer water consumption, facilitate the provision of water consumption data collection, and monitor usage patterns for all customers within the City of Houston.
- Implement a new network operations center that ensures a highly secure and reliable application infrastructure, network infrastructure and support services.
- Enhance customer account services through the development and implementation of a robust work management system to enhance the planning, scheduling and prioritization of customer requests.

Department Long Term Goals:

- Continue to train and develop a group of professional water and wastewater managers and operators to ensure continued reliable and efficient operation of the utility in the coming decades.
- Continue neighborhood sanitary sewer rehabilitation program. This will provide a reliable system to the citizens and reduce repair costs in the future.
- Continue fire hydrant rehabilitation program. This will provide reliable water access to City firefighters in response to future fire emergency calls that protect citizen lives and property.
- Expand Wireless Broadband Network (WBN) by improving network connectivity used by service lines to access remote sites.

COMBINED UTILITY SYSTEM
Department Organization



Fund Summary

Fund Name : Water and Sewer Operating Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 8300 / 2000

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	39,248,400	39,248,400	**224,892,063**
Provision for Bad Debt	0	0	**0**
Current Revenues	1,113,451,300	1,113,462,642	**1,138,527,500**
Total Available Resources	1,152,699,700	1,152,711,042	**1,363,419,563**
Maintenance and Operations	470,980,800	462,234,769	**489,724,000**
Debt Services	0	0	**0**
Operating Transfers	468,327,300	465,584,210	**468,933,600**
Total Expenditures	939,308,100	927,818,979	**958,657,600**
Planned Ending Fund Balance	213,391,600	224,892,063	**404,761,963**
Total Budget	1,152,699,700	1,152,711,042	**1,363,419,563**

Business Area Budget Summary

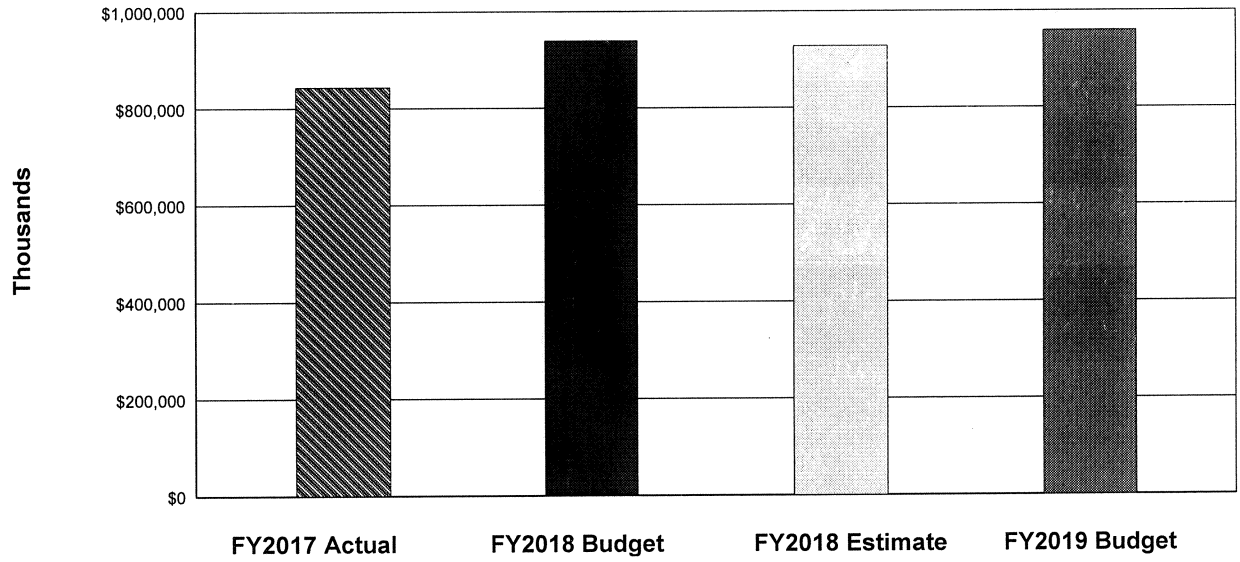
Fund Name : Water and Sewer Operating Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 8300 / 2000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	177,272,375	189,710,500	184,919,290	**191,333,400**
	Supplies	40,105,360	46,995,200	44,600,905	**47,818,700**
	Other Services and Charges	203,178,120	231,459,000	230,139,974	**245,654,800**
	Equipment	134,349	383,700	338,700	**353,000**
	Non-Capital Equipment	1,256,661	2,432,400	2,235,900	**4,564,100**
	Total M & O Expenditures	421,946,865	470,980,800	462,234,769	**489,724,000**
	Debt Service & Other Uses	421,469,318	468,327,300	465,584,210	**468,933,600**
	Total Expenditure	843,416,183	939,308,100	927,818,979	**958,657,600**
Revenues		1,071,534,861	1,113,451,300	1,113,462,642	**1,138,527,500**
Staffing	Full-Time Equivalents - Civilian	2,102.6	2,225.4	2,123.8	**2,217.8**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	2,102.6	2,225.4	2,123.8	**2,217.8**
	Full-Time Equivalents - Overtime	152.1	123.5	148.4	**125.9**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- Chemical increase of $1.7 million from FY2018 Budget due to price increases and additional pumpage of 40 MGD in the surface water plants.
- Insurance Fees increase of $2.8 million from FY2018 Budget due to reinstating the flood coverage on the insurance plan for water and sewer facilities.
- Increased contract utilization of $1.9 million needed for continued operational and preventive maintenance efforts.
- Includes $15 million for continued wastewater maintenance, regulatory compliance, and assessment activities such as enhanced sewer cleaning, restaurant inspections, system inspections and investigations, Sanitary Sewer Overflow (SSO) response, data modelling support, and public outreach, and education.
- Electricity and Natural Gas increase of $6.3 million from FY2018 Budget due to price increases and additional pumpage of 40 MGD in the surface water plants.
- River Authority Contracts increase of $2.1 million from FY2018 Budget based on higher maintenance budgets for Trinity River and Coastal Water Authority.
- Temporary Personnel Services decrease of $1.6 million due to a reduced allocation on the service contract.
- Revenue increase includes a water and sewer rate adjustment of 2.8%.

Water and Sewer Operating Fund
Houston Public Works
Expenditure Summary



Business Area Performance Measures

Fund Name : Water and Sewer Operating Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 8300 / 2000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Accept and Process Complete Water District Consent Applications within 30 Days of Receipt	90.0%	90.0%	90.0%	90.0%
Accounts Billed from Automated Reads	94.0%	93.0%	91.0%	93.0%
Number of Agent Assisted Calls Received	557,114	600,000	538,657	600,000
Percentage of TCEQ/EPA Required Tests Performed	100.0%	100.0%	100.0%	100.0%
Respond to Water Quality/Taste/Color/Odor within 2 Business Days	85.0%	95.0%	85.0%	90.0%
Sanitary Sewer Overflows Confirmed within 4 Hours of Notification	100.0%	100.0%	100.0%	100.0%
Systems Availability - WiMax Networks	99.5%	99.5%	99.5%	99.5%
Treatment Plant Permit Compliance Rate	99.4%	99.7%	99.6%	99.6%
Utility Billing Accuracy Rate	99.0%	99.0%	99.0%	99.0%
Utility Customer Calls Answered within 5 Minutes	54.4%	75.0%	42.3%	60.0%
Wastewater Capacity Reserve Letters Sent within 10 Business Days	98.0%	90.0%	90.0%	90.0%
Wastewater Collected and Treated (millions of gallons per year)	91,422	86,970	91,228	89,099
Wastewater repairs completed within 14 days (excluding restoration)	85.0%	100.0%	100.0%	100.0%
Wastewater-Pipe Cleaning Completed (millions of linear feet)	3.9	2.5	2.5	3.0
Wastewater-Pipe Renewal Completed (linear feet)	680,680	600,000	300,000	400,000
Water Gallons Delivered (millions of gallons per year)	167,170	169,360	165,710	183,960
Water Service Requests Investigated within Next Business Day.	98.0%	95.0%	95.0%	95%
Expenditures Adopted Budget vs Actual Utilization	93%	98%	99%	98%
Revenues Adopted Budget vs Actual Utilization	100%	100%	100%	100%

Division Summary

Fund Name : Water and Sewer Operating Fund
Business Area : Houston Public Works
Fund No. /Bus Area No. : 8300 / 2000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Office of the Director 200003						
Provides leadership and oversight in the operations of the Houston Public Works Department. Provides information to the media, responds to citizen inquiries and open record requests. Manages the utilization of small and minority businesses. Provides communication, learning and development support services to the Department.	22.1	2,992,842	30.5	3,826,243	**39.1**	**5,112,700**
Houston Water 200004						
Produces and supplies potable drinking water throughout Harris County and portions of surrounding counties. Treats domestic and industrial wastewater, meets all regulatory mandates and requirements. In FY2019, the Houston Permitting Center functions (previously 200006) are a part of Houston Water.	1,481.3	315,395,294	1,482.4	340,197,644	**1,600.7**	**368,713,100**
Financial Management Services 200005						
Manages, monitors and controls the department's financial and accounting activities including budgeting, financial analysis and planning, fiscal services, fixed assets, capital projects, disaster recovery and debt service management.	398.3	493,349,826	34.4	508,059,981	**42.0**	**510,112,200**
Houston Permitting Center 200006						
This function is now a part of Houston Water. Responsible for infrastructure planning to meet the City's short and long term needs for water and wastewater systems. Provides protection of the sanitary sewer collection system and wastewater treatment plants through issuance of wastewater capacity reservations. Reviews requests for new water districts and long range planning for water/sewer projects. Manages the Brownsfield Redevelopment Program.	67.6	7,414,048	68.5	7,905,020	**0.0**	**0**
Information Technology 200008						
Implements, installs, configures, supports, and maintains HPW computer hardware, software, telecommunication, Supervisory Control and Data Acquisition (SCADA), WiMAX network, and security systems that enable the development, modification and maintenance of core application programs for mission critical systems. Provides data management, business continuity and disaster recovery services.	53.6	11,862,707	61.3	16,469,642	**67.1**	**18,738,500**

Division Summary

Fund Name : **Water and Sewer Operating Fund**
Business Area : **Houston Public Works**
Fund No. /Bus Area No. : **8300 / 2000**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Management Support Branch 200009						
Provides support in the areas of Procurement, Records Management, Fleet Support and Internal Review. Renders building maintenance support to the Learning and Development Center (LDC) and the 611 Walker building. Processes and coordinates procurement and contract-related activities, as well as the warehousing and distribution of general inventory items for the Department.	79.7	12,401,466	121.5	17,523,298	**98.7**	**19,344,100**
Customer Account Services 200010						
Reads and maintains water/sewer meters; produces water/sewer/drainage bills; receives and processes invoice payments, manages credit and collections processes, and responds to billing inquiries for water/wastewater/drainage utility customers within the City of Houston.	0.0	0	325.2	33,837,151	**370.2**	**36,637,000**
Total	**2,102.6**	**843,416,183**	**2,123.8**	**927,818,979**	**2,217.8**	**958,657,600**

Business Area Revenues Summary

Fund Name : Water and Sewer Operating Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 8300 / 2000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	759,630	910,000	910,413	**910,000**
Intergovernmental	16,368	0	0	**0**
Charges for Services	1,051,610,935	1,087,298,500	1,077,228,779	**1,109,145,000**
Direct Interfund Services	820,722	872,400	522,400	**775,300**
Indirect Interfund Services	6,468,475	6,190,300	6,190,300	**5,800,700**
Other Fines and Forfeits	82,916	51,100	79,100	**51,100**
Interest	2,837,916	2,186,000	2,186,000	**2,202,400**
Miscellaneous/Other	632,350	293,000	508,676	**2,493,000**
Other Resources	8,305,549	15,650,000	25,836,974	**17,150,000**
Grand Total Revenues	**1,071,534,861**	**1,113,451,300**	**1,113,462,642**	**1,138,527,500**

Fund Summary

Fund Name : Combined Utility System Operating Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 8301 / 2000

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	39,248,400	39,248,400	**39,248,400**
Provision for Bad Debt	0	0	**0**
Current Revenues	493,889,300	491,889,300	**494,495,600**
Total Available Resources	533,137,700	531,137,700	**533,744,000**
Maintenance and Operations	0	0	**0**
Debt Services	493,889,300	491,889,300	**494,495,600**
Operating Transfers	0	0	**0**
Total Expenditures	493,889,300	491,889,300	**494,495,600**
Planned Ending Fund Balance	39,248,400	39,248,400	**39,248,400**
Total Budget	533,137,700	531,137,700	**533,744,000**

Business Area Budget Summary

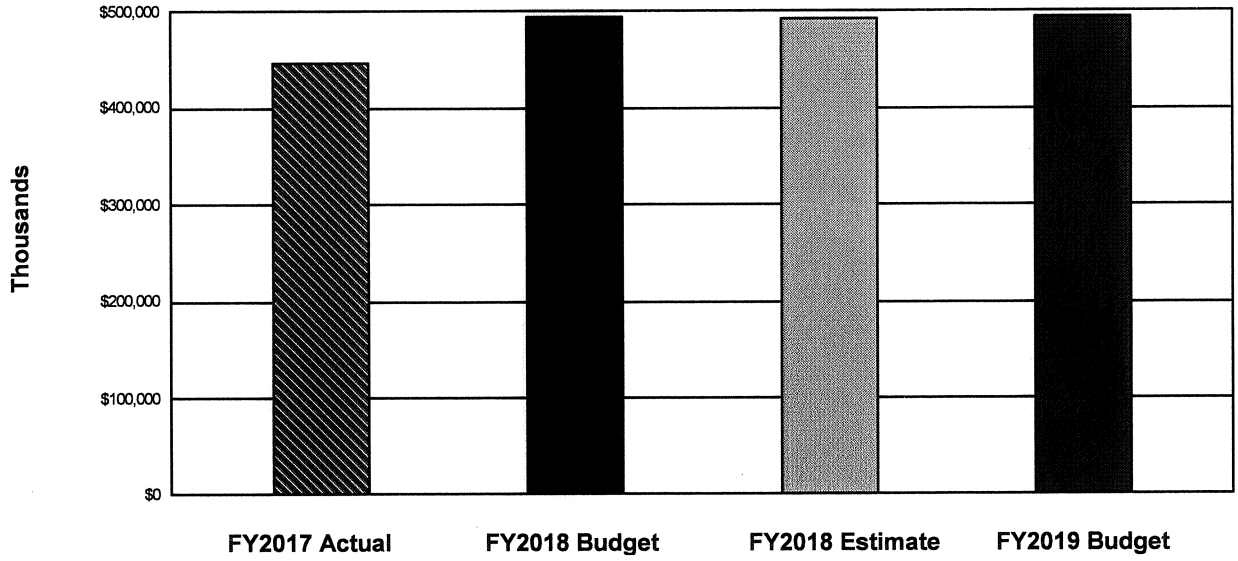
Fund Name : Combined Utility System Operating Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 8301 / 2000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Other Services and Charges	(99,754)	0	0	**0**
	Total M & O Expenditures	(99,754)	0	0	**0**
	Debt Service & Other Uses	447,791,470	493,889,300	491,889,300	**494,495,600**
	Total Expenditure	447,691,716	493,889,300	491,889,300	**494,495,600**
Revenues		446,853,498	493,889,300	491,889,300	**494,495,600**
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

o The FY2019 Budget includes an increase in debt service transfers related to existing and new debt to be issued.

Combined Utility System Operating Fund
Houston Public Works
Expenditure Summary



Business Area Revenues Summary

Fund Name : Combined Utility System Operating Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 8301 / 2000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Interest	5,818,793	5,562,000	5,562,000	**5,562,000**
Miscellaneous/Other	19,566,305	20,000,000	20,743,090	**20,000,000**
Other Resources	421,468,400	468,327,300	465,584,210	**468,933,600**
Grand Total Revenues	**446,853,498**	**493,889,300**	**491,889,300**	**494,495,600**

COMBINED UTILITY SYSTEM GENERAL PURPOSE FUND

Description and Mission

The Combined Utility System (CUS) General Purpose Fund is used to budget the water and sewer capital outlay expenditures and other items such as discretionary debt and transfers to support storm water functions.

The FY2019 CUS General Purpose Fund Budget totals $224,276,300. The largest transactions and allocations are $70,000,000 for "'Pay-As-You-Go"' funding for CUS Capital Projects, $55,366,900 for the Storm Water Fund, $50,546,600 for Capital Outlay and $27,773,600 for Debt Service.

Fund Summary

Fund Name : **Combined Utility System Gen Pur Fund**
Business Area : **Houston Public Works**
Fund No./Bus. Area No. : **8305 / 2000**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	645,778,954	645,778,954	**461,600,968**
Provision for Bad Debt	0	0	**0**
Current Revenues	0	0	**0**
Total Available Resources	645,778,954	645,778,954	**461,600,968**
Maintenance and Operations	50,710,300	20,159,612	**56,135,800**
Debt Services	19,402,700	19,402,700	**18,201,600**
Operating Transfers	148,749,700	144,615,674	**149,938,900**
Total Expenditures	218,862,700	184,177,986	**224,276,300**
Planned Ending Fund Balance	426,916,254	461,600,968	**237,324,668**
Total Budget	645,778,954	645,778,954	**461,600,968**

Business Area Budget Summary

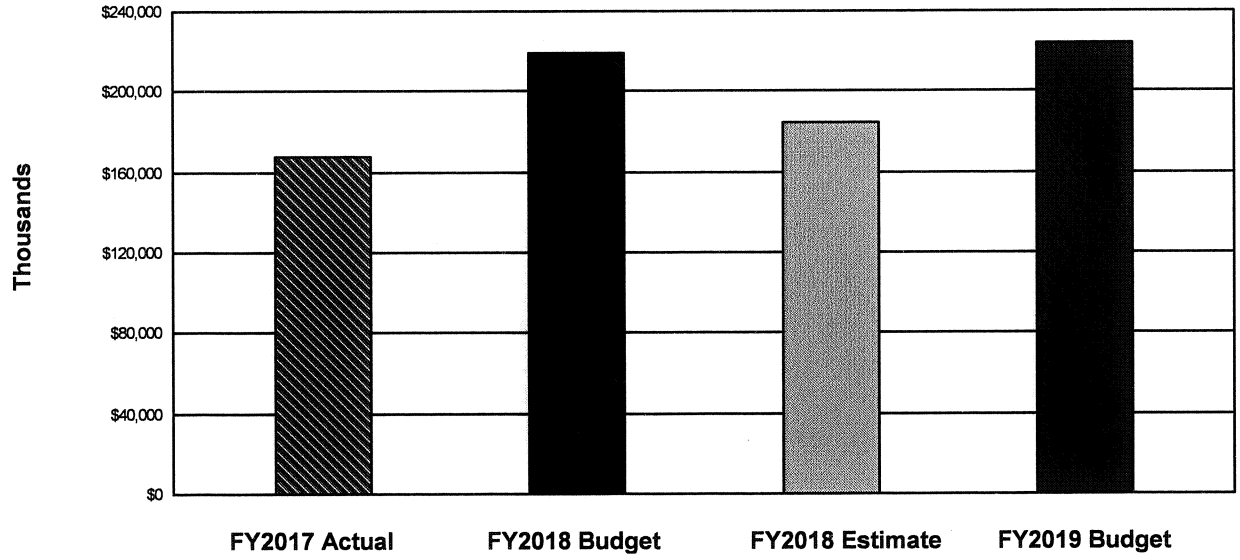
Fund Name : Combined Utility System Gen Pur Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 8305 / 2000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Other Services and Charges	14,174,584	5,579,960	4,245,800	**5,589,200**
	Equipment	8,587,871	45,130,340	15,913,812	**50,546,600**
	Total M & O Expenditures	22,762,455	50,710,300	20,159,612	**56,135,800**
	Debt Service & Other Uses	144,216,982	168,152,400	164,018,374	**168,140,500**
	Total Expenditure	166,979,437	218,862,700	184,177,986	**224,276,300**
Revenues		7,568,037	0	0	**0**
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- o Capital Acquisition Budget of $50.5 million includes $29.4 million for FY2018 capital equipment rollovers from prior year.
- o Transfer to CUS Operating of $15 million to fund regulatory compliance activities.
- o Transfer to PIB Debt Service decrease of $4.1 million from FY2018 Budget based on debt service schedules.
- o Transfer to Stormwater decrease of $416,600 from FY2018 Budget due to less funding needed for Stormwater Fund operating and maintenance expenses in FY2019.
- o Transfer to Capital projects of $70 million to cover Pay-As-You-Go funding for CUS capital projects in FY2019.
- o Includes an additional $1.8 million funding for Pension Obligation Bonds.

Combined Utility System Gen Pur Fund
Houston Public Works
Expenditure Summary



Business Area Revenues Summary

Fund Name : **Combined Utility System Gen Pur Fund**
Business Area : **Houston Public Works**
Fund No./Bus. Area No. : **8305 / 2000**

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Miscellaneous/Other	7,520,390	0	0	**0**
Other Resources	47,647	0	0	**0**
Grand Total Revenues	**7,568,037**	**0**	**0**	**0**

DEDICATED DRAINAGE AND STREET RENEWAL FUND

Description and Mission

Administer the Rebuild Houston initiative in accordance with City of Houston Charter and Ordinance to enhance quality of life by minimizing flooding and improving mobility, street and bridge infrastructure, public safety, and economic vitality.

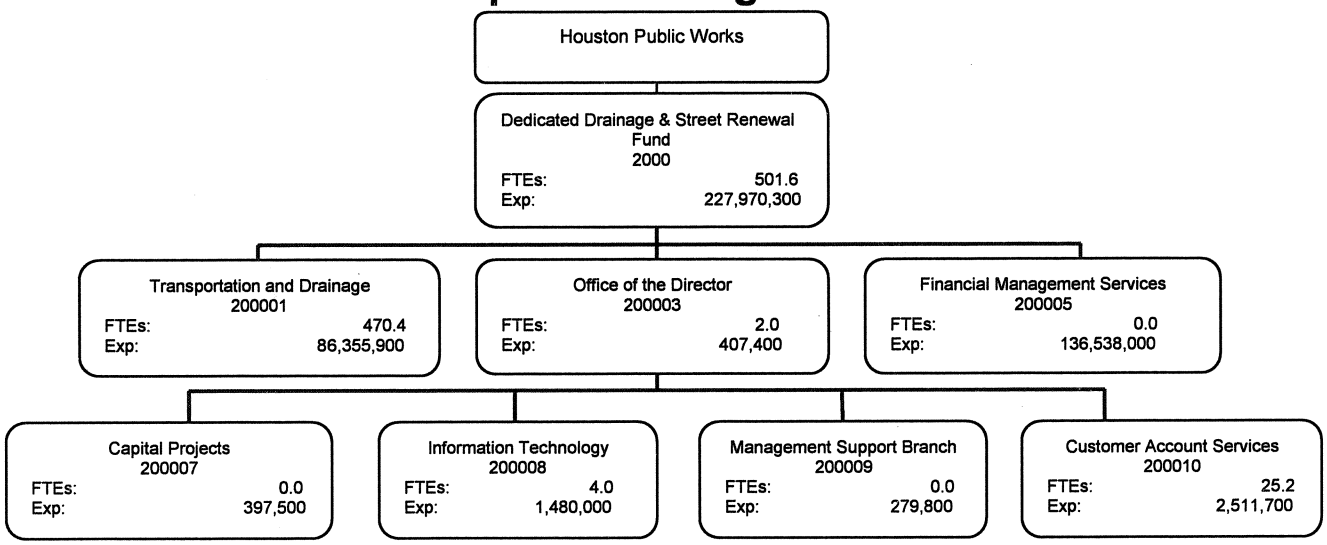
Department Short Term Goals

- Continue to increase Community/Stakeholder involvement:
  - Adopt-a-ROW
  - Input on Street and Drainage projects.
- Continue to expand Pavement Management Information System.
- Continue to perform preventive maintenance on Signal and Intersection Optimization per Federal Highway Administration (FHWA) requirements.
- Continue to comply with FHWA other recommended guidelines.
- Continue to communicate to the public the benefits of the Rebuild Houston initiative through speaking engagements, stakeholder meetings, media, and other channels.
- Continue to facilitate and enhance the exchange of information between elected officials, civic groups and the Rebuild Houston Advisory Committee.
- Continue to interface with the Houston Permitting Center to accurately and timely bill for new improvements.
- Continue to develop recommendations for a Bridge Management Information System.
- Implement a pavement preservation treatment on citywide streets.

Department Long Term Goals

- Improve efficiency and effectiveness in the daily operations and responsiveness to public requests via 311.
- Continue pursuing better streets and better drainage.
- Leverage technology, social networks and grassroots outreach strategies to proactively update the public on improvements to drainage and street infrastructure.
- Provide superior customer service through accurate & on-time billing, collection, and account services.
- Foster opportunities to improve infrastructure by means of prioritization, standards, and intergovernmental relationships.
- Advance traffic maintenance operations by closely coordinating emerging traffic control solutions including automatic vehicle counting, increasing the existing bluetooth enabled traffic flow monitoring, installing video cameras, and digital signage that communicates over the HPW WIMAX network.
- Implement a new advanced intelligent transportation system that enables the Transportation and Drainage
- Operations Division to provide real-time traveler information, optimize signal operations, respond to congestion and improve capacity.

Department Organization



Fund Summary

Fund Name	:	**Dedicated Drainage & Street Renewal Fund**
Business Area	:	**Houston Public Works**
Fund No./Bus. Area No.	:	**2310 / 2000**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	56,999,737	56,999,737	**53,232,893**
Current Revenues	201,469,200	209,573,164	**222,547,900**
Total Available Resources	258,468,937	266,572,901	**275,780,793**
Maintenance and Operations	91,068,332	88,510,306	**97,432,300**
Operating Transfers	124,885,368	124,829,702	**130,538,000**
Total Expenditures	215,953,700	213,340,008	**227,970,300**
Planned Ending Fund Balance	42,515,237	53,232,893	**47,810,493**
Total Budget	258,468,937	266,572,901	**275,780,793**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	42,515,237	53,232,893	**47,810,493**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate, and the FY2019 Budget for the Dedicated Drainage and Street Renewal Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

In FY2019, $97.4 million is expected to be spent for: Maintenance of street and bridge infrastructure ($58.4 million), signals and intersection optimizations ($29.7 million), drainage call center operations ($2.5 million), ReBuild Houston Administration ($800,000), and potential litigation related to the ReBuild Houston Charter amendment ($6 million). Also included in the expenditures are $121 million that will be transferred to the Capital Project Fund to continue the pay-as-you-go program, $300,000 pension obligation bond, $3.1 million for 380 Agreements, $5.5 million to the Storm Water Fund to partially cover the Storm Water maintenance and operational expenses and to fund Phase II of the Storm Water Action Team (SWAT) program initiative.

Business Area Budget Summary

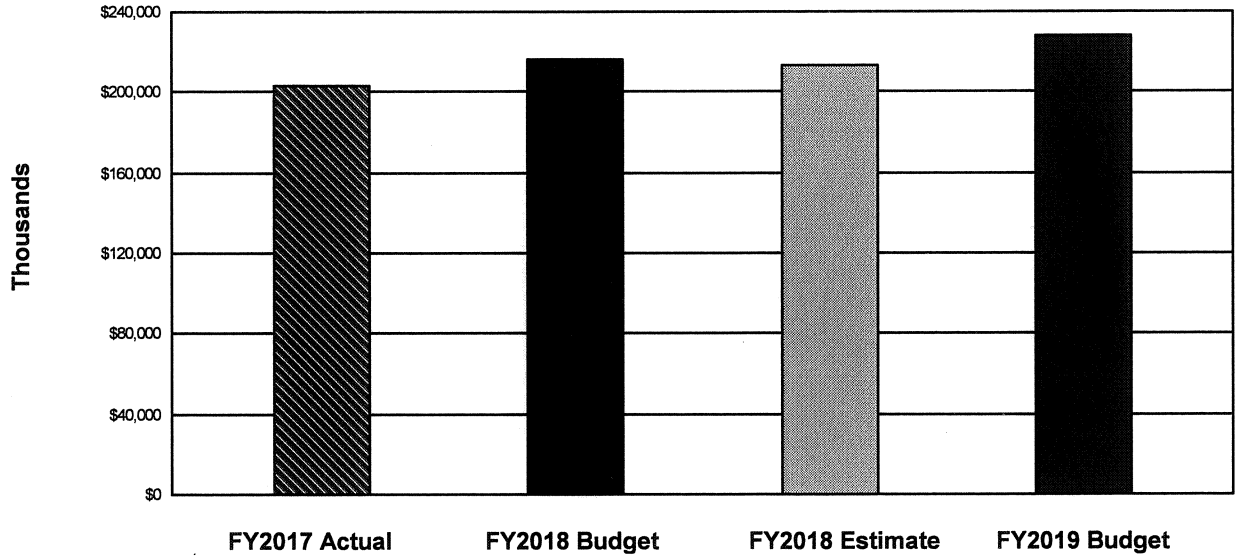
Fund Name : Dedicated Drainage & Street Renewal Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 2310 / 2000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	35,942,491	46,447,796	46,195,413	**38,819,000**
	Supplies	12,120,827	13,051,100	12,813,746	**11,851,900**
	Other Services and Charges	26,618,512	29,331,200	28,477,268	**32,594,900**
	Equipment	36,418,032	2,154,836	968,679	**14,050,700**
	Non-Capital Equipment	25,895	83,400	55,200	**115,800**
	Total M & O Expenditures	111,125,757	91,068,332	88,510,306	**97,432,300**
	Debt Service & Other Uses	92,475,199	124,885,368	124,829,702	**130,538,000**
	Total Expenditure	203,600,956	215,953,700	213,340,008	**227,970,300**
Revenues		210,210,849	201,469,200	209,573,164	**222,547,900**
Staffing	Full-Time Equivalents - Civilian	474.5	501.2	481.1	**501.6**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	474.5	501.2	481.1	**501.6**
	Full-Time Equivalents - Overtime	42.1	25.4	41.0	**26.2**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for health benefits and pension contribution.
- o Continuation of METRO reimbursements to cover the costs of asphalt skin patches, street resurfacing, street maintenance, concrete repair, bridge maintenance, signal maintenance, signal engineering, and traffic operation ($56.1 million from Metro).
- o Includes $50.5 million transfer from the General Fund, which includes captured tax revenues.
- o Includes $9.1 million in funding for prior year capital equipment rollovers.
- o Includes $5.5 million transfer to the Stormwater Fund to partially cover the Stormwater O&M expenses ($3 million) and to fund Phase II of the SWAT program initiative ($2.5 million).
- o Includes additional resources to implement a new pavement markings maintenance program.
- o In FY2019, the Mobility Response Taskforce function is transferring to this Fund from the General Fund.
- o Revenues increased by $21 million due to an increase in METRO revenues ($6.6 million), Ad valorem property tax revenues ($16.4 million) offset by a decrease in Drainage revenues ($2 million).

Dedicated Drainage & Street Renewal Fund
Houston Public Works
Expenditure Summary



Business Area Performance Measures

Fund Name : Dedicated Drainage & Street Renewal Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 2310 / 2000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Asphalt Repairs / Skin Patches	11,680	8,300	9,300	9,300
Asphalt Surface Overlaid (lane miles)	186	153	153	153
Bridges Inspected	2,730	2,770	2,742	2,742
Bridges Replaced	8	8	8	8
Concrete Panel Replacement	1,213	620	1,100	620
Drainage Collection Rate	93%	95%	93%	93%
Mobility Permit Investigations Completed	15,396	13,500	12,100	13,500
Percentage of Potholes Repaired within Next Business Day After 311 Request	96%	95%	95%	95%
Percentage of Signals Receiving Two Preventative Maintenance Services per Year	95%	95%	80%	95%
Signals Maintained	760	800	600	800
System Availability - Distributed Server	99.9%	99.9%	99.9%	99.9%
System Availability - Virtual Servers	99.9%	99.9%	99.9%	99.9%
Total Number of Potholes Repaired	64,594	52,000	52,000	52,000
Traffic Plan Reviews Completed in 10 Business Days	98%	90%	95%	90%
Traffic Signal Repairs Completed	15,767	15,000	18,000	15,000
Traffic Signs Completed within 10 Business Days	98%	95%	95%	95%
Expenditures Adopted Budget vs Actual Utilization	90%	98%	99%	98%
Revenues Adopted Budget vs Actual Utilization	98%	100%	104%	100%

Division Summary

Fund Name : **Dedicated Drainage & Street Renewal Fund**
Business Area : **Houston Public Works**
Fund No. /Bus Area No. : **2310 / 2000**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Transportation & Drainage Operations 200001						
Responsible for maintainance of streets and bridges; installation, operation, and maintenance of the traffic signal system; installation and maintenance of traffic control signs, pavement markings, and flashing school beacons; maintenance of roadway lighting on major highways; conducts studies involving speed zones and traffic counts; reviews of street light installations.	451.5	75,742,770	455.2	80,134,028	**470.4**	**86,355,900**
Office of the Director 200003						
Further advance and update, when necessary, the ReBuild Houston Initiative to improve and maintain the city's drainage and street infrastructure by collaborating with related City departments, other governmental agencies, industry and community leaders, advocacy groups, non-profits, and residents to enhance quality of life and mobility for all.	2.2	368,962	2.0	402,035	**2.0**	**407,400**
Financial Management Services 200005						
Manages fund transfers for CIP projects. In FY18, the Drainage Utility Customer Account Services (CAS) function transferred to the CAS division (200010).	16.1	126,841,011	0.0	129,782,034	**0.0**	**136,538,000**
Capital Projects 200007						
Responsible for the implementation of engineering and construction of infrastructure projects per City's adopted 5-year CIP plan. FY19 funding includes vehicle purchases.	0.0	18,820	0.0	0	**0.0**	**397,500**
Information Technology 200008						
Provides helpdesk, desktop, application, and work management system support, along with other systems support.	3.0	427,748	3.2	619,261	**4.0**	**1,480,000**

Division Summary

Fund Name : **Dedicated Drainage & Street Renewal Fund**
Business Area : **Houston Public Works**
Fund No. /Bus Area No. : **2310 / 2000**

Division Description	FY2017 Actual		FY2018 Estimate		FY2019 Budget	
	FTEs	Costs $	FTEs	Costs $	FTEs	Costs $
Management Support Branch 200009						
Provides necessary funding to ensure effective delivery of professional services related to employee health and safety, response support in emergencies created by natural or man-made disasters, spill response, contractor compliance, accident and injury investigations, and field surveys/inspections, as well as, accurate, reliable, and timely bi-weekly payroll reports.	1.7	201,645	1.9	229,447	**0.0**	**279,800**
Customer Account Services 200010						
Provides billing and customer service to drainage utility customers.	0.0	0	18.8	2,173,203	**25.2**	**2,511,700**
Total	**474.5**	**203,600,956**	**481.1**	**213,340,008**	**501.6**	**227,970,300**

Business Area Revenues Summary

Fund Name : Dedicated Drainage & Street Renewal Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 2310 / 2000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	2,351,252	2,053,100	1,953,100	**2,053,100**
Intergovernmental	59,214,643	49,540,000	50,598,607	**56,080,000**
Charges for Services	110,679,709	114,108,400	112,210,013	**112,092,600**
Direct Interfund Services	0	200,000	50,000	**50,000**
Other Fines and Forfeits	288	500	500	**500**
Interest	647,354	500,000	950,000	**800,000**
Miscellaneous/Other	988,791	884,200	1,082,980	**856,700**
Other Resources	36,328,812	34,183,000	42,727,964	**50,615,000**
Grand Total Revenues	**210,210,849**	**201,469,200**	**209,573,164**	**222,547,900**

STORM WATER FUND

Description and Mission

The Storm Water Fund is not technically an enterprise fund; however, it is closely associated with the Combined Utility System Fund, so it is grouped with the enterprise funds for clarity. The Combined Utility System transfers funds to support storm water drainage operation and maintenance activities.

The Department's mission is to inspect, plan and prioritize the City's storm water infrastructure needs as the system is currently configured, to deliver the best possible maintenance in a timely and cost-effective manner, and to maintain the storm water flow free of debris and foreign objects.

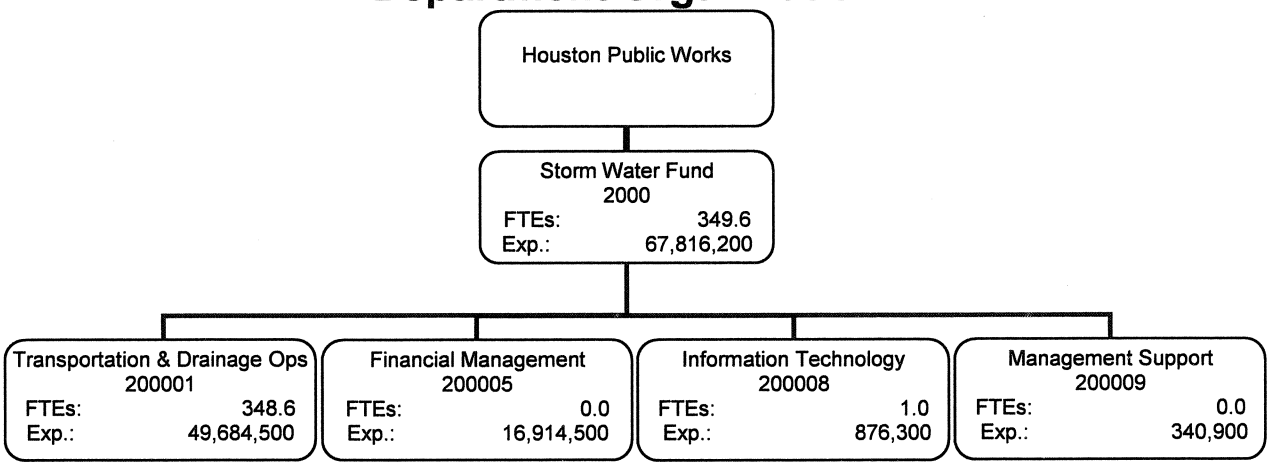
Department Short Term Goals

- Achieve the Transportation & Drainage Operations (Storm Water Maintenance Branch) annual performance targets and be responsive to 311 requests from the citizens.
- Continue transitioning from a reactive approach (fail and fix) to a proactive approach (condition based) by focusing on preventive maintenance to more effectively prevent the risk of flooding.
- Continue to support the Mayor's Storm Water Action Team (SWAT) Initiative.

Department Long Term Goals

- Increase productivity and reduce costs with improved technology, equipment and work procedures.
- Maintain an efficient and effective asset management program to support storm water operations.
- Reduce storm sewer pollution and environmental concerns.

Department Organization



Fund Summary

Fund Name	:	**Storm Water**
Business Area	:	**Houston Public Works**
Fund No./Bus. Area No.	:	**2302 / 2000**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	11,988,589	11,988,589	**7,239,615**
Current Revenues	58,461,225	63,521,895	**61,076,585**
Total Available Resources	70,449,814	75,510,484	**68,316,200**
Maintenance and Operations	51,274,049	51,274,049	**50,901,700**
Debt Services	16,996,820	16,996,820	**16,914,500**
Total Expenditures	68,270,869	68,270,869	**67,816,200**
Planned Ending Fund Balance	2,178,945	7,239,615	**500,000**
Total Budget	70,449,814	75,510,484	**68,316,200**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	2,178,945	7,239,615	**500,000**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Storm Water Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

In FY2019, $50.9 million is expected to be spent for the maintenance of rights-of-way and drainage infrastructure, such as storm sewers and roadside ditches. Included in the expenditures are approximately $1.8 million for the Texas Pollutant Discharge Elimination System (TPDES) permit and $3.7 million to continue the Storm Water Action Team (SWAT) Program Initiative. In addition, $16.9 million is included in debt service, consisting of $15.0 million in principal and interest on the drainage debt, approximately $900,000 in pension obligation bonds, and approximately $960,000 for the Texas Water Development Board loan.

Business Area Budget Summary

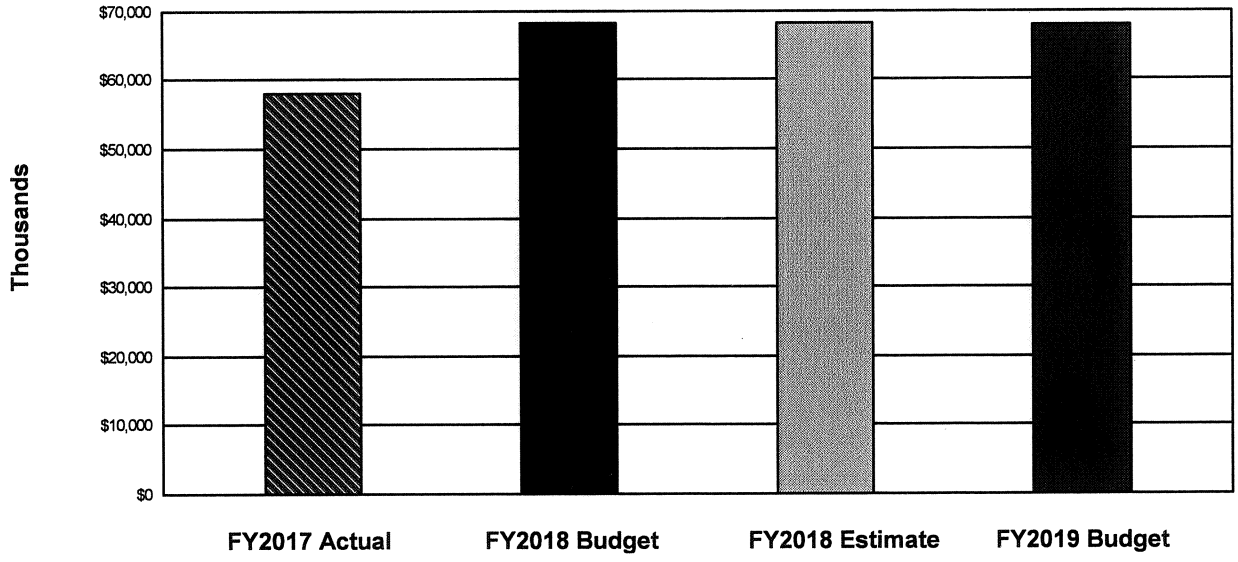
Fund Name : Storm Water
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 2302 / 2000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	22,114,986	28,240,014	28,240,014	**24,298,900**
	Supplies	1,451,453	1,731,193	1,731,193	**1,761,900**
	Other Services and Charges	14,764,026	19,229,772	19,229,772	**17,266,600**
	Equipment	3,010,629	1,995,170	1,995,170	**7,496,400**
	Non-Capital Equipment	62,650	77,900	77,900	**77,900**
	Total M & O Expenditures	41,403,744	51,274,049	51,274,049	**50,901,700**
	Debt Service & Other Uses	16,829,482	16,996,820	16,996,820	**16,914,500**
	Total Expenditure	58,233,226	68,270,869	68,270,869	**67,816,200**
Revenues		64,400,740	58,461,225	63,521,895	**61,076,585**
Staffing	Full-Time Equivalents - Civilian	327.8	345.7	331.0	**349.6**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	327.8	345.7	331.0	**349.6**
	Full-Time Equivalents - Overtime	20.1	20.7	20.7	**17.9**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for health benefits and pension contribution.
- o Includes additional resources of $3.7 million for the continuation of the SWAT Program Initiative.
- o Includes $4.5 million funding for prior year capital equipment rollovers.
- o Includes funding to maintain the City's TPDES Storm Water Permit.
- o Provides for the de-silting, re-grading and establishment of proper elevation in roadside ditches.
- o Provides for the inspection, repair and maintenance of damaged inlets, manholes and storm sewers.
- o Provides for the maintenance, mowing and de-silting of off-road and esplanade ditches, drainage easements, mowing and herbicide application in the City's right-of-way.
- o Provides for the sweeping of the City's downtown streets and major thoroughfares.

Storm Water
Houston Public Works
Expenditure Summary



Business Area Performance Measures

Fund Name : Storm Water
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 2302 / 2000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Drainage System Issues Inspected/Maintained within 30 Days of 311 Complaints	77%	90%	90%	90%
Gutters Swept (curb miles)	27,000	20,500	23,000	20,500
Major Off-Road Channel Inspections (miles)	198	140	190	140
Major Off-Road Channel Maintenance (acres)	36	30	30	30
Roadside Ditches De-Silted/Regraded (miles)	217	300	120	200
Roadside Ditches Inspected (miles)	610	500	500	500
Storm Lines Cleaned - Internal and Contract (miles)	62	65	45	65
Storm Sewer Lines/Leads/Inlets/Manholes Inspected (miles)	361	300	380	390
Street Mowing (1 cycle per year)	100%	100%	100%	100%
Systems Availability - Distributed Servers	99.9%	99.9%	99.9%	99.9%
Systems Availability - Virtual Servers	99.9%	99.9%	99.9%	99.9%
TPDES (MS4) Water Quality Inspections	722	700	700	700
Expenditures Adopted Budget vs Actual Utilization	99%	98%	106%	98%
Revenues Adopted Budget vs Actual Utilization	117%	100%	109%	100%

Division Summary

Fund Name : Storm Water
Business Area : Houston Public Works
Fund No. /Bus Area No. : 2302 / 2000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Transportation & Drainage Operations 200001						
Inspects, cleans, and repairs current storm sewer infrastructure. Inspects, re-grades and desilts roadside ditches, flushes culverts, and replaces culverts not set to the proper flowline in selected preventive maintenance areas. Inspects, re-grades and desilts, repairs minor erosion, and mows off-road ditches and detention ponds. Funding includes $3.7 million for the SWAT Program Initiative.	322.8	42,226,555	326.0	46,526,476	**348.6**	**49,684,500**
Financial Management Services 200005						
Manages payment of the principal and interest on storm water debt and pension obligation bond debt.	0.0	15,297,029	0.0	20,975,023	**0.0**	**16,914,500**
Information Technology 200008						
Provides the highest quality technology-based services in the most effective and cost-effective manner to facilitate the HPW departmental mission as it applies to planning, operation, maintenance, construction management, and technical engineering of the City's public infrastructure.	1.0	348,466	1.0	414,304	**1.0**	**876,300**
Management Support Branch 200009						
Provides training related to various safety practices, safety awareness initiatives and acts as a liaison between divisions and certain state and local agencies.	4.0	361,176	4.0	355,066	**0.0**	**340,900**
Total	**327.8**	**58,233,226**	**331.0**	**68,270,869**	**349.6**	**67,816,200**

Business Area Revenues Summary

Fund Name : Storm Water
Business Area : Houston Public Works
Fund No./Bus. Area No. : 2302 / 2000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Direct Interfund Services	0	87,700	0	**87,700**
Interest	107,426	60,000	97,300	**80,000**
Miscellaneous/Other	22,043	15,000	8,000	**17,000**
Other Resources	64,271,271	58,298,525	63,416,595	**60,891,885**
Grand Total Revenues	**64,400,740**	**58,461,225**	**63,521,895**	**61,076,585**

SPECIAL REVENUE FUNDS

Administration and Regulatory Affairs
- BARC Special Revenue ..... X - 2
- Parking Management ..... X - 8

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- Recycling Revenue Fund ..... X - 158

Fund Summary

Fund Name	:	**BARC Special Revenue**
Business Area	:	**Administration and Regulatory Affairs**
Fund No./Bus. Area No.	:	**2427 / 6500**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	3,531,881	3,531,881	**1,800,698**
Current Revenues	10,155,414	10,305,909	**11,475,414**
Total Available Resources	13,687,295	13,837,790	**13,276,112**
Maintenance and Operations	13,168,592	12,037,092	**13,154,295**
Total Expenditures	13,168,592	12,037,092	**13,154,295**
Planned Ending Fund Balance	518,703	1,800,698	**121,817**
Total Budget	13,687,295	13,837,790	**13,276,112**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	518,703	1,800,698	**121,817**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate, and the FY2019 Budget for the Bureau of Animal Regulation and Care (BARC) Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues, and total expenditures.

BARC's mission is to promote animal care and to protect the public health through sheltering, pet placement programs, pet ownership education, and animal law enforcement. Our vision is to be the nationally recognized model of excellence in animal care and placement where City governments throughout the United States see BARC as the beacon of best practices dedicated to delivering humane, efficient, and high quality service.

The City Council created the BARC Special Revenue Fund to segregate public donations funding BARC programs from other City revenue, ensuring that donations are used only for the purposes for which they are donated. On November 3, 2010, City Council approved Ordinance 2010-856 creating the BARC Special Revenue Fund transferring a total of $6.1 million from Administration and Regulatory Affair's General Fund.

Since its creation, the BARC Special Revenue Fund has continued to improve the level of service available to citizens. On September 3, 2011, BARC established an in-house wellness clinic dedicated to the prevention of various animal related diseases and illnesses. Since being established, this wellness clinic has been successful in providing low cost veterinary services. In November 2012, BARC established an in-house licensing program to replace an outside vendor, ensuring local pet licensing compliance and enhancing public health. In FY2016, BARC opened the fist phase of the new adoption center which allows citizens to adopt without any interference from the other services provided at BARC.

For FY2019, BARC will expand its awareness programs to include institutions, and at the same time BARC will continue to reach citizens in targeted areas of the City of Houston to ensure that BARC's services are known to the public.

Business Area Budget Summary

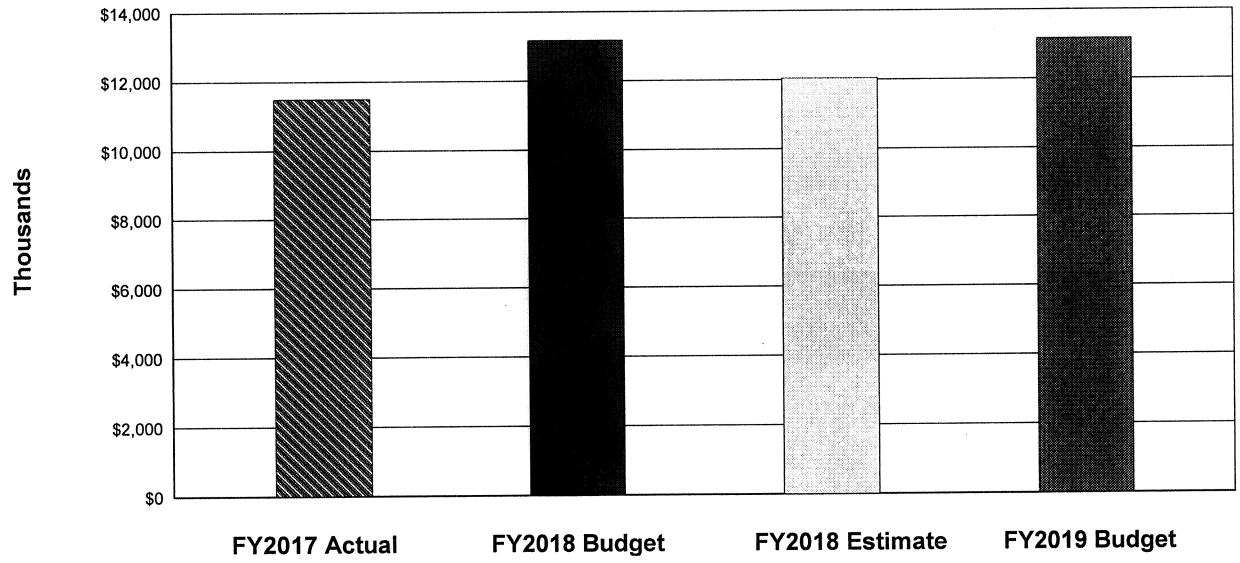
Fund Name : BARC Special Revenue
Business Area : Administration and Regulatory Affairs
Fund No. /Bus. Area No. : 2427 / 6500

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	7,934,877	8,670,934	8,089,508	**8,642,266**
	Supplies	1,388,147	1,609,956	1,502,098	**1,564,483**
	Other Services and Charges	2,142,666	2,852,702	2,445,486	**2,912,546**
	Equipment	12,995	35,000	0	**35,000**
	Non-Capital Equipment	7,326	0	0	**0**
	Total M & O Expenditures	11,486,011	13,168,592	12,037,092	**13,154,295**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	11,486,011	13,168,592	12,037,092	**13,154,295**
Revenues		11,481,630	10,155,414	10,305,909	**11,475,414**
Staffing	Full-Time Equivalents - Civilian	103.2	119.6	106.9	**115.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	103.2	119.6	106.9	**115.0**
	Full-Time Equivalents - Overtime	0.0	0.1	0.1	**0.1**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- BARC will be funded at $5.60 per capita in FY2019, which represents a decrease of 1.4% compared to $5.68 per capita in FY2018.
- Includes funding from General Fund in the amount of $9.5 million dollars.

BARC Special Revenue
Administration and Regulatory Affairs
Expenditure Summary



Business Area Performance Measures

Fund Name : BARC Special Revenue
Business Area : Administration and Regulatory Affairs
Fund No. /Bus. Area No. : 2427 / 6500

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Animal Live Release Rate	82.4%	73%	80.5%	75%
Animals Trapped, Neutered, and Returned	2,010	1,800	1,813	1,800
Completed Service Calls for Animal Control Officers	29,460	29,000	30,500	29,000
Service Calls for Animal Control Officers	50,416	50,000	52,040	50,000
Spay and Neuter Procedures Completed	18,642	17,500	13,560	17,500
Expenditures Adopted Budget vs Actual Utilization	83%	98%	91%	98%
Revenues Adopted Budget vs Actual Utilization	103%	100%	101%	100%

Division Summary

Fund Name : BARC Special Revenue
Business Area : Administration and Regulatory Affairs
Fund No. /Bus Area No. : 2427 / 6500

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
ARA - Special Initiatives 650009						
Special Initiatives coordinates and maintains oversight over BARC's programs that target increased live release rate through animal transport, intake prevention through spaying and neutering, and sponsored adoption events.	6.4	1,133,332	7.5	1,252,015	**9.0**	**1,624,372**
ARA - Administration 650081						
Administration provides support for operations within the BARC division through the facilitation of purchasing, policy, training, budget, warehousing, facility improvements, and other administrative services.	5.6	1,502,469	6.0	1,730,792	**6.0**	**1,777,932**
ARA - Medical 650082						
Medical maintains a comprehensive management and health care program, ensuring that the well-being of all animals is addressed. Medical ensures that the shelter environment exemplifies disease control and promotes the overall health and welfare of animals.	9.8	1,927,082	3.4	1,923,206	**5.0**	**2,243,585**
ARA - Animal Enforcement 650083						
Enforcement protects the health and safety of the residents of the City by facilitating investigations, provisioning support for law enforcement agencies, and providing educational services to the community. Investigations performed by the division handle dangerous animals with potential rabies exposure, livestock law violations and other matters of animal law and animal welfare.	29.8	2,218,509	32.0	2,324,924	**30.0**	**2,396,684**
ARA - Customer Service 650085						
Customer Service assists the citizens of Houston with animal intakes, adoptions, pet licensing, and other customer related activity through providing exemplary service for customers that interact and transact with BARC's front counter.	12.0	1,407,625	16.0	1,554,369	**17.0**	**1,656,969**

Division Summary

Fund Name : **BARC Special Revenue**
Business Area : **Administration and Regulatory Affairs**
Fund No. /Bus Area No. : **2427 / 6500**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
ARA - Shelter **650087**						
Shelter ensures the well-being of animals kept on-site by making use of effective cleaning agents, maintaining a regular feeding schedule, monitoring animals, and ensuring that the latest in animal shelter best practices are rigorously followed.	39.6	3,296,994	42.0	3,251,786	**48.0**	**3,454,753**
Total	**103.2**	**11,486,011**	**106.9**	**12,037,092**	**115.0**	**13,154,295**

Business Area Revenues Summary

Fund Name : BARC Special Revenue
Business Area : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 2427 / 6500

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	859,099	780,000	800,000	**780,000**
Charges for Services	1,022,339	1,010,000	994,928	**840,000**
Interest	19,623	41,521	21,521	**21,521**
Miscellaneous/Other	394,059	300,000	465,567	**310,000**
Other Resources	9,186,510	8,023,893	8,023,893	**9,523,893**
Grand Total Revenues	**11,481,630**	**10,155,414**	**10,305,909**	**11,475,414**

Fund Summary

Fund Name	:	**Parking Management**
Business Area	:	**Administration and Regulatory Affairs**
Fund No./Bus. Area No.	:	**8700 / 6500**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	2,479,967	2,479,967	**1,889,600**
Current Revenues	20,549,819	19,136,235	**20,526,273**
Total Available Resources	23,029,786	21,616,202	**22,415,873**
Maintenance and Operations	12,924,426	11,924,094	**13,881,249**
Debt Services	1,168,949	802,508	**1,067,723**
Other Interfund Transfers	7,000,000	7,000,000	**7,000,000**
Total Expenditures	21,093,375	19,726,602	**21,948,972**
Planned Ending Fund Balance	1,936,411	1,889,600	**466,901**
Total Budget	23,029,786	21,616,202	**22,415,873**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	1,936,411	1,889,600	**466,901**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, FY2018 Estimate and FY2019 Budget for the Parking Management Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Parking Management Operating Fund was reclassified as a Special Revenue Fund in FY2011. This fund supports the activities of the Parking Management Division. This division is also responsible for the enforcement of ordinances that govern vehicles parked in the public right-of-way and the management and distribution of a variety of permits.

The Parking Management Division is dedicated to enhancing the quality of life for residents and visitors of the City of Houston by encouraging the efficient movement of people and goods throughout the City. Parking Management is responsible for managing and providing on-street parking alternatives to the citizens in the greater Houston area.

The Parking Management Special Fund also includes the collection of and recording of receipts from parking permits and meters located within the Washington Avenue Parking Benefit District (PBD). In accordance with Ordinance No. 2012-1097 that created the district pilot parking program, net revenue proceeds collected on behalf of the Washington Avenue Parking Benefit District are to be used to fund projects such as streetscape improvements within the district boundaries.

Business Area Budget Summary

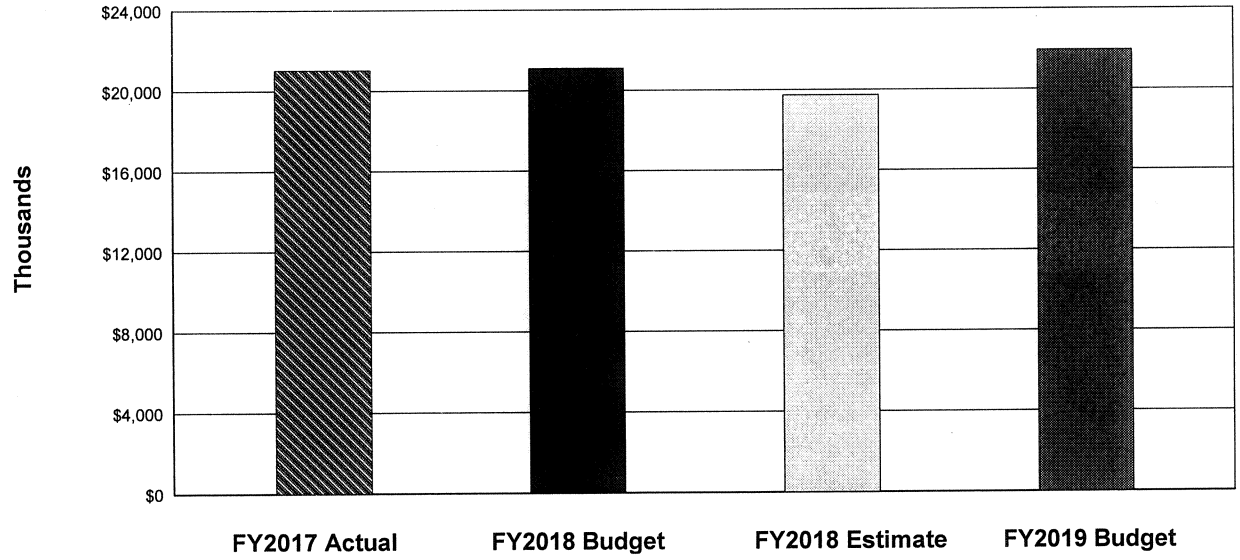
Fund Name : Parking Management
Business Area : Administration and Regulatory Affairs
Fund No. /Bus. Area No. : 8700 / 6500

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	4,766,053	5,266,740	5,079,246	**5,757,153**
	Supplies	305,145	619,246	507,035	**573,863**
	Other Services and Charges	4,617,745	6,424,742	5,724,115	**6,936,535**
	Equipment	40,106	545,298	545,298	**545,298**
	Non-Capital Equipment	0	68,400	68,400	**68,400**
	Total M & O Expenditures	9,729,049	12,924,426	11,924,094	**13,881,249**
	Debt Service & Other Uses	11,291,707	8,168,949	7,802,508	**8,067,723**
	Total Expenditure	21,020,756	21,093,375	19,726,602	**21,948,972**
Revenues		21,153,127	20,549,819	19,136,235	**20,526,273**
Staffing	Full-Time Equivalents - Civilian	69.5	74.0	64.8	**81.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	69.5	74.0	64.8	**81.0**
	Full-Time Equivalents - Overtime	1.9	0.9	2.0	**0.9**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- Includes Parking Management's transfer to General Fund of $7 million.
- Provides funding for an Automated Parking Guidance System of $900,000.
- Includes Indirect Cost Allocation payment of $1.28 million.

Parking Management
Administration and Regulatory Affairs
Expenditure Summary



Business Area Performance Measures

Fund Name : Parking Management
Business Area : Administration and Regulatory Affairs
Fund No. /Bus. Area No. : 8700 / 6500

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Meter Transactions	2,644,699	2,404,107	2,404,107	2,646,233
Parking Citations Issued	194,653	200,000	172,762	180,143
Parking Citations Paid	142,481	146,000	126,116	135,107
Vehicle Boots Applied	2,355	2,330	1,884	2,330
Expenditures Adopted Budget vs Actual Utilization	100%	98%	93%	98%
Revenues Adopted Budget vs Actual Utilization	104%	100%	93%	100%

Division Summary

Fund Name : **Parking Management**
Business Area : **Administration and Regulatory Affairs**
Fund No./Bus Area No. : **8700 / 6500**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Administration & Customer Service 650091						
Responsible for managing and monitoring the City of Houston's parking programs. Duties include: management of citation database, sale of permits, commercial vehicle loading/unloading zones, valet parking operators, meter bagging, news racks, and bank deposits of all meter and permit payments received.	19.3	16,626,589	19.8	13,818,515	**23.0**	**15,449,766**
Compliance 650092						
Parking Compliance staff are responsible for monitoring on-street parking relative to local and State parking regulations. Officers also enforce the paid parking program and search for and boot vehicles for failure to pay parking citations.	34.6	2,388,210	29.4	3,014,448	**40.0**	**3,108,068**
Meter Operation 650093						
Responsible for the collection of coins and bills inserted into the on-street meters and the delivery of the collections to the division's business office. Provides regular maintenance of infrastructure equipment associated with on-street metered parking spaces.	15.6	2,005,957	15.6	2,792,506	**18.0**	**3,290,005**
Washington Avenue PBD 650094						
The Washington Avenue Parking Benefit District (PBD) comprises 350 metered parking spaces and the City shares revenue with the district for public improvement projects per Chapter 26, Article XI of the City Code. The meter revenue split is 60 percent net of costs. The PBD Advisory Committee is charged with developing the project list for the district per Sec. 26-701 in the Code of Ordinances.	0.0	0	0.0	101,133	**0.0**	**101,133**
Total	**69.5**	**21,020,756**	**64.8**	**19,726,602**	**81.0**	**21,948,972**

Business Area Revenues Summary

Fund Name : Parking Management
Business Area : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 8700 / 6500

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	493,798	498,231	474,586	498,231
Charges for Services	11,050,806	9,786,798	10,064,449	10,363,252
Other Fines and Forfeits	9,539,160	10,211,357	8,094,095	9,611,357
Interest	56,806	34,000	37,199	34,000
Miscellaneous/Other	12,557	19,433	465,906	19,433
Grand Total Revenues	**21,153,127**	**20,549,819**	**19,136,235**	**20,526,273**

Fund Summary

Fund Name : **Maintenance Renewal and Replacement**

Fund No./Bus. Area No. : **2105 / 2500 / 3600**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	3,426,617	3,426,617	**1,974,451**
Current Revenues	20,922,003	20,966,662	**20,922,003**
Total Available Resources	24,348,620	24,393,279	**22,896,454**
Maintenance and Operations	22,418,828	22,418,828	**21,071,957**
Total Expenditures	22,418,828	22,418,828	**21,071,957**
Planned Ending Fund Balance	1,929,792	1,974,451	**1,824,497**
Total Budget	24,348,620	24,393,279	**22,896,454**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	1,929,792	1,974,451	**1,824,497**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, FY2018 Estimate, and FY2019 Budget for the Maintenance Renewal and Replacement (MRR) Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Maintenance Renewal and Replacement Fund was created on June 10, 2014 (Ordinance 2014-602). The fund provides funding for the maintenance and replacement of building systems in order to protect and preserve the City of Houston's assets and investments. This fund recognizes the shared responsibility of the City and its departments to maintain, upgrade, or replace building systems as they approach the end of their useful life cycle. The monitoring of equipment regularly is essential to the development and maintenance of the physical infrastructure and security systems.

The General Services Department will utilize the funding to evaluate and promote proactive maintenance renewal and replacement programs for the properties it manages.

The Parks and Recreation Department will utilize the funding to avoid deferred maintenance issues and retain usable condition of its facilities and assets.

Business Area Budget Summary

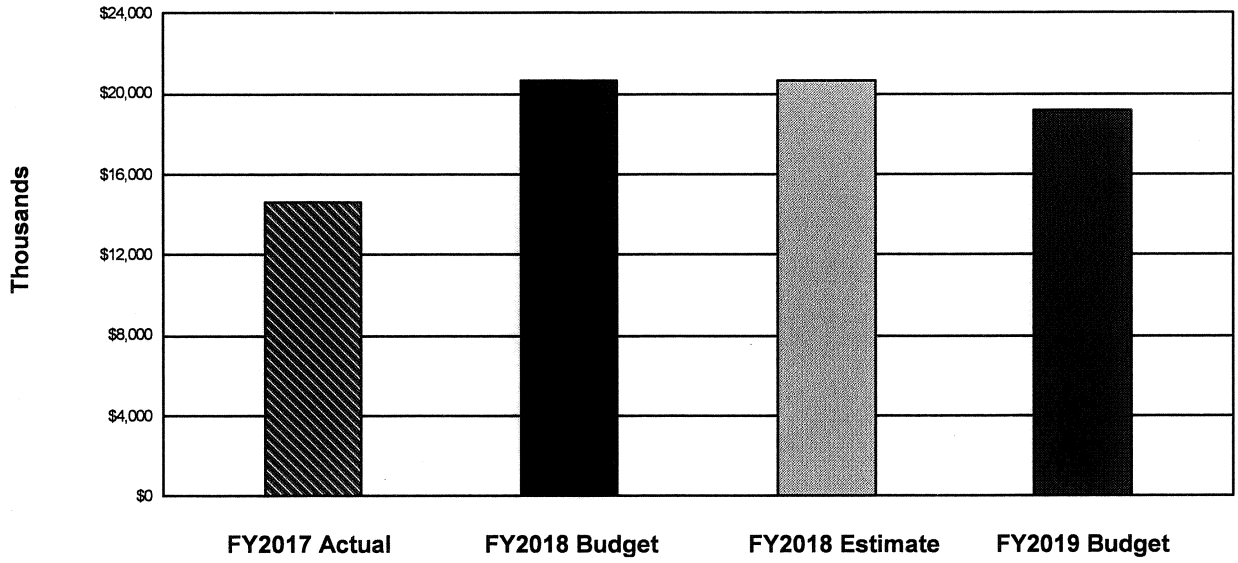
Fund Name : Maintenance Renewal and Replacement
Business Area : General Services
Fund No. /Bus. Area No. : 2105 / 2500

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	4,983,501	5,858,699	5,858,699	**6,072,506**
	Supplies	1,187,304	2,089,502	2,089,502	**2,017,302**
	Other Services and Charges	8,406,699	12,494,742	12,494,742	**11,131,389**
	Equipment	0	275,079	275,079	**0**
	Non-Capital Equipment	46,336	4,606	4,606	**4,606**
	Total M & O Expenditures	14,623,840	20,722,628	20,722,628	**19,225,803**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	14,623,840	20,722,628	20,722,628	**19,225,803**
Revenues		16,265,636	19,225,803	19,270,462	**19,225,803**
Staffing	Full-Time Equivalents - Civilian	60.3	74.8	74.8	**77.6**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	60.3	74.8	74.8	**77.6**
	Full-Time Equivalents - Overtime	2.9	3.8	3.8	**3.7**

Significant Budget Changes and Highlights

o The FY2019 Budget provides funding for health benefits and pension contributions.

Maintenance Renewal and Replacement
General Services
Expenditure Summary



Business Area Performance Measures

Fund Name : **Maintenance Renewal and Replacement**
Business Area : **General Services**
Fund No. /Bus. Area No. : **2105 / 2500**

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Facility Conversion Cyber Locks Installed	5	12	4	6
Facility Security Equipment Assessments	36	24	112	75
Maintenance Work Orders Completed	17,980	18,500	15,433	16,555
Preventative Maintenance Expenditures vs. Asset Replacement Value - New Facilities	N/A	2%	2%	2%
Preventative Maintenance Expenditures vs. Total Maintenance Expenditures	24%	28%	28%	28%
Total Annual Operating Maintenance Expenditures vs. Asset Replacement Value - Existing Facilities	0.83%	0.93%	0.93%	0.93%
Expenditures Adopted Budget vs Actual Utilization	90%	98%	108%	98%
Revenues Adopted Budget vs Actual Utilization	100%	100%	100%	100%

Division Summary

Fund Name : **Maintenance Renewal and Replacement**
Business Area : **General Services**
Fund No. /Bus Area No. : **2105 / 2500**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
GSD - Maintenance Renewal & Replacement 250010						
Provides preventive and corrective maintenance and replacement of, but not limited to: mechanical equipment and routine repairs of electrical, plumbing, HVAC, security monitoring equipment, and structural and energy management systems. Maintains physical security equipment such as: closed circuit TV, access control equipment, security computer servers, surveillance storage equipment, and intrusion alarm systems.	60.3	14,623,840	74.8	20,722,628	**77.6**	**19,225,803**
Total	**60.3**	**14,623,840**	**74.8**	**20,722,628**	**77.6**	**19,225,803**

Business Area Revenues Summary

Fund Name : **Maintenance Renewal and Replacement**
Business Area : **General Services**
Fund No./Bus. Area No. : **2105 / 2500**

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Interest	24,555	0	40,777	**0**
Miscellaneous/Other	11,739	0	3,882	**0**
Other Resources	16,229,342	19,225,803	19,225,803	**19,225,803**
Grand Total Revenues	**16,265,636**	**19,225,803**	**19,270,462**	**19,225,803**

Business Area Budget Summary

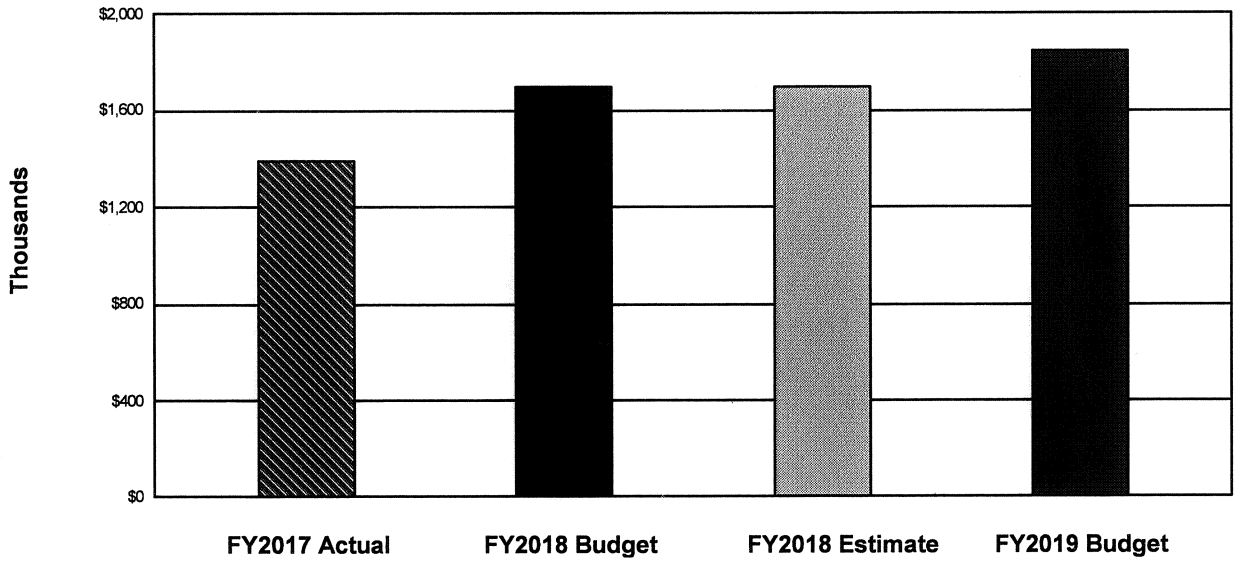
Fund Name : Maintenance Renewal and Replacement
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2105 / 3600

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	925,374	1,035,232	1,035,232	**1,020,234**
	Supplies	22,606	258,173	258,173	**320,300**
	Other Services and Charges	445,813	402,795	402,795	**505,620**
	Total M & O Expenditures	1,393,793	1,696,200	1,696,200	**1,846,154**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	1,393,793	1,696,200	1,696,200	**1,846,154**
Revenues		1,656,909	1,696,200	1,696,200	**1,696,200**
Staffing	Full-Time Equivalents - Civilian	13.1	17.0	17.0	**17.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	13.1	17.0	17.0	**17.0**
	Full-Time Equivalents - Overtime	0.1	0.0	0.0	**0.1**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- Establish and/or incorporate industry best practices and preventive maintenance of Parks facilities and amenities.
- Includes funding for routine maintenance of irrigation systems for sports fields and esplanades.
- Increase due to irrigation controllers replacement at sports fields and esplanades.
- Increase due to HVAC repairs at various community centers.

Maintenance Renewal and Replacement
Parks and Recreation
Expenditure Summary



Business Area Performance Measures

Fund Name : **Maintenance Renewal and Replacement**
Business Area : **Parks and Recreation**
Fund No. /Bus. Area No. : **2105 / 3600**

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Facility Work Orders Completed	4,190	3,900	3,900	4,000
Irrigation Repair Orders Completed	1,354	800	2,900	3,100
Playground Inspections	861	1,000	800	900
Expenditures Adopted Budget vs Actual Utilization	84%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	100%	100%	100%	100%

Division Summary

Fund Name : **Maintenance Renewal and Replacement**
Business Area : **Parks and Recreation**
Fund No. /Bus Area No. : **2105 / 3600**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
PRD - Maintenance Renewal & Replacement 360016						
Maintenance of all existing facilities through planning, coordinating, and monitoring of renovations. In addition, perform routine inspection and maintenance of the irrigation systems throughout Parks and Recreation sports fields and esplanades.	13.1	1,393,793	17.0	1,696,200	**17.0**	**1,846,154**
Total	**13.1**	**1,393,793**	**17.0**	**1,696,200**	**17.0**	**1,846,154**

Business Area Revenues Summary

Fund Name : **Maintenance Renewal and Replacement**
Business Area : **Parks and Recreation**
Fund No./Bus. Area No. : **2105 / 3600**

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Other Resources	1,656,909	1,696,200	1,696,200	**1,696,200**
Grand Total Revenues	**1,656,909**	**1,696,200**	**1,696,200**	**1,696,200**

Fund Summary

Fund Name	:	**Essential Public Health Services Fund**
Business Area	:	**Houston Health Department**
Fund No./Bus. Area No.	:	**2010 / 3800**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	12,909,465	12,909,465	**13,351,076**
Current Revenues	25,446,521	24,209,253	**15,631,849**
Total Available Resources	38,355,986	37,118,718	**28,982,925**
Maintenance and Operations	29,148,941	23,767,642	**28,981,901**
Total Expenditures	29,148,941	23,767,642	**28,981,901**
Planned Ending Fund Balance	9,207,045	13,351,076	**1,024**
Total Budget	38,355,986	37,118,718	**28,982,925**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	9,207,045	13,351,076	**1,024**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Essential Public Health Services Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Essential Public Health Services Fund was created in FY2013 for the purpose of offsetting costs associated with the administration of Medicaid Transformation Waiver projects and to perform other essential public health services as defined in Chapter 121 of the Texas Health and Safety Code. This fund will capture the costs and reimbursement of the expenses for the projects. The expected reimbursements are for costs that are incurred for the expansion of health and human services.

The Centers for Medicare and Medicaid Services (CMS) approved Texas' request for a new Medicaid Demonstration Waiver in accordance with section 1115 of the Social Security Act. The waiver was approved through September 30, 2016. The waiver allows the state to expand Medicaid managed care while preserving hospital funding and provides incentive payments for health care improvements. Participants who implement the projects will earn payments by meeting performance targets.

As a participant, the City of Houston submitted a plan that identifies projects to carry out as well as the performance targets to be met semi-annually for each project. The Houston Health Department (HHD) will proceed with each project, meet the performance targets, report the progress, and simultaneously request payment for reimbursement. CMS will review reports submitted by the City of Houston and reimburse an assigned value for the project based upon achievement of specific objectives. The assigned value includes 100% reimbursement of the program costs and the required 42% local match for the project.

Business Area Budget Summary

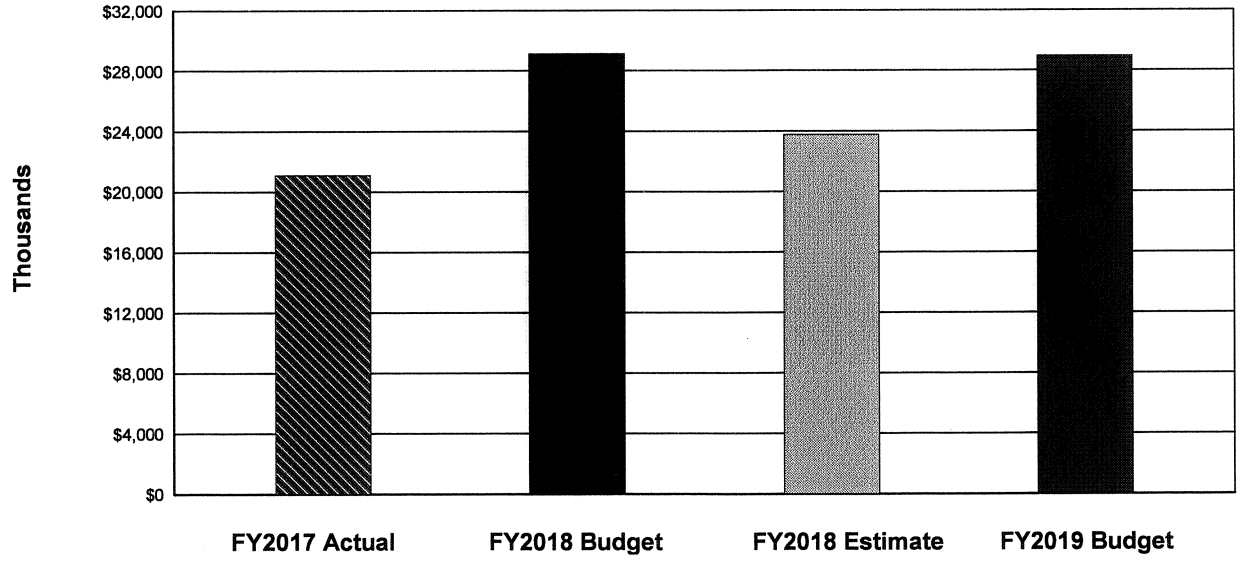
Fund Name : Essential Public Health Services Fund
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2010 / 3800

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	12,896,114	18,440,627	14,039,024	**19,211,824**
	Supplies	694,397	1,301,300	1,089,700	**1,162,200**
	Other Services and Charges	7,229,235	8,960,014	8,383,676	**8,189,877**
	Equipment	28,334	77,000	26,100	**0**
	Non-Capital Equipment	263,348	370,000	229,142	**418,000**
	Total M & O Expenditures	21,111,428	29,148,941	23,767,642	**28,981,901**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	21,111,428	29,148,941	23,767,642	**28,981,901**
Revenues		22,501,003	25,446,521	24,209,253	**15,631,849**
Staffing	Full-Time Equivalents - Civilian	126.6	201.7	137.5	**212.9**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	126.6	201.7	137.5	**212.9**
	Full-Time Equivalents - Overtime	0.0	0.0	4.5	**4.3**

Significant Budget Changes and Highlights

- o FY2019 Budget provides funding for health benefits and pension contribution.
- o FY2019 Budget includes costs and reimbursement for additional projects related to the expansion of public health and human services.
- o FY2019 budgeted revenue decrease is due to revenue structure changes with 1115 Waiver. The revenue structure has changed to reflect a clinical based structure which equates to less revenue than previous fiscal years.

Essential Public Health Services Fund
Houston Health Department
Expenditure Summary



Division Summary

Fund Name : Essential Public Health Services Fund
Business Area : Houston Health Department
Fund No. /Bus Area No. : 2010 / 3800

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HHD - Director's Office 380001						
The Director's Office provides oversight and input related to legislative and health policy issues, facilitates department strategic planning and acts as liaison to community stakeholders, provides direction for administrative support, management and programmatic issues. Coordinates strategic planning, program evaluation, project partnership and policy development support and media relations.	0.0	0	0.0	0	**28.9**	**4,482,347**
HHD - Administrative Services 380002						
Administrative Services consists of general, special revenue funds and grants budget groups, contracts and procurement, business management, birth and death certificates and facility maintenance.	0.0	0	0.0	0	**10.9**	**1,370,625**
HHD - Community Health Services 380005						
Community Health Services provides public health, clinical and social support services to enhance the health and well-being of individuals through a network of Houston area health centers and multi-service centers. Assists with oral health and preventive dental services for at-risk Houston children. Key components include HIV/STD prevention, TB Control, and Immunizations.	0.0	0	0.0	0	**3.0**	**1,442,671**
HHD - Surveillance & Pub Hlth Prep 380006						
Surveillance and Public Health Preparedness consists of Epidemiology, Laboratory Services, Jail Health and Public Health Preparedness.	0.0	0	0.0	0	**1.0**	**374,008**
HHD - Essential Pub Hlth Svce 380007						
Essential Public Health Services is created for the purpose of offsetting costs associated with the administration of Medicaid Transformation Waiver projects and to perform other essential public health services.	126.6	21,111,428	137.5	23,767,642	**161.0**	**19,945,031**

Division Summary

Fund Name : Essential Public Health Services Fund
Business Area : Houston Health Department
Fund No. /Bus Area No. : 2010 / 3800

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HHD - Public Health Infrastructure 380008						
Coordinates strategic planning, program evaluation, project partnership and policy development. Office of Program Support processes requests from service areas in the department for personnel, supplies, fleet, furniture, equipment, logistics, contracts and other services. This division includes chronic disease prevention and management, public health education and school based partnerships including My Brother's Keeper.	0.0	0	0.0	0	**8.1**	**1,367,219**
Total	**126.6**	**21,111,428**	**137.5**	**23,767,642**	**212.9**	**28,981,901**

Business Area Revenues Summary

Fund Name : Essential Public Health Services Fund
Business Area : Houston Health Department
Fund No./Bus. Area No. : 2010 / 3800

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Intergovernmental	22,350,111	25,296,521	24,039,253	**15,481,849**
Interest	150,892	150,000	170,000	**150,000**
Grand Total Revenues	**22,501,003**	**25,446,521**	**24,209,253**	**15,631,849**

Fund Summary

Fund Name	:	**Health Special Revenue**
Business Area	:	**Houston Health Department**
Fund No./Bus. Area No.	:	**2002 / 3800**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	6,101,539	6,101,539	**6,005,967**
Current Revenues	4,081,300	3,602,900	**3,544,200**
Total Available Resources	10,182,839	9,704,439	**9,550,167**
Maintenance and Operations	5,805,339	3,698,472	**5,756,881**
Total Expenditures	5,805,339	3,698,472	**5,756,881**
Planned Ending Fund Balance	4,377,500	6,005,967	**3,793,286**
Total Budget	10,182,839	9,704,439	**9,550,167**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	4,377,500	6,005,967	**3,793,286**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Health Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures. The Health Special Revenue Fund contains several revenue generating activities that are supported by ordinances, including the following:

1. Consumer Foods Technology Fee - Sec. 20 - 38: Revenue stream that includes the $10 permit technology fee and the $200 mobile unit surveillance monitoring fees established in 2007. These fees are dedicated to the purchase and maintenance of technology used by inspection staff. These fees also provide funding for maintenance of the application software used by field and office staff. The $200 mobile unit surveillance fee supports the application software and hardware that tracks the frequency of visits of mobile food units to any of the14 approved servicing commissaries in the City.

2. Ambulance Permit Fee - Sec. 4 - 19 - Disposition of certain fees: All fees collected under sections 4-3 and 4-16 of this Code shall be allocated to the Houston Health Department (HHD) to fund the inspection of ambulances and permitting of ambulance operators as required by this chapter.

3. Vital Statistics - Sec. 21 - 225 - Certified copies of records, searches, amendments: Upon receipt of a completed application form and the applicable fee prescribed by law, the registrar of births, deaths and stillbirths shall provide certified copies of birth certificates (conventional or wallet size), death certificates and fetal death certificates. The fee for the foregoing certificates shall be an amount equal to that imposed by the Texas Department of Health or Texas Health and Safety Code, whichever is greater. The expedited processing requires an additional fee of $15 to defray the added costs associated with the special handling of the application. The aforesaid expedited processing fee shall be payable for each separate request for document copies submitted on an expedited basis, regardless of the number of different documents or the number of copies specified in the request.

4. Specific public health purposes for HHD as appropriated by Ordinance 2010-692 for Tuberculosis, Re-Entry and Kid's Village Initiative.

5. Donated funds for community activities or special events coordinated by Children and Family Services Division and Community Health Services Division.

6. Geriatric Dental Program - Ordinance 2012-0254 approving and authorizing deposit of all revenue generated from the Geriatric Dental Program, including Medicaid fee-for-services payments and other fees generated from the operation and administration of the program, into the Health Special Revenue Fund to be used exclusively to defray the costs associated with the administration and operation of the program.

Business Area Budget Summary

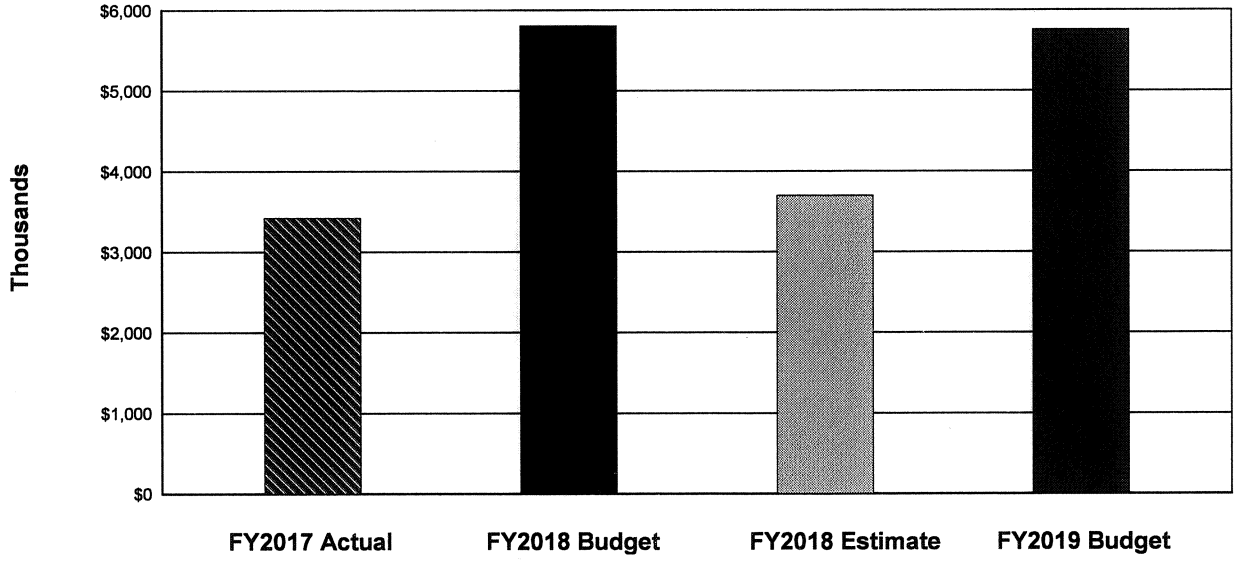
Fund Name : Health Special Revenue
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2002 / 3800

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	1,600,596	2,179,484	1,890,888	**2,325,009**
	Supplies	310,976	518,945	225,000	**379,800**
	Other Services and Charges	1,497,970	2,757,410	1,449,584	**2,692,058**
	Equipment	0	182,000	24,000	**280,000**
	Non-Capital Equipment	9,967	167,500	109,000	**80,014**
	Total M & O Expenditures	3,419,509	5,805,339	3,698,472	**5,756,881**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	3,419,509	5,805,339	3,698,472	**5,756,881**
Revenues		3,714,220	4,081,300	3,602,900	**3,544,200**
Staffing	Full-Time Equivalents - Civilian	22.8	26.1	24.2	**28.4**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	22.8	26.1	24.2	**28.4**
	Full-Time Equivalents - Overtime	0.2	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for health benefits and pension contribution.
- o FY2019 Budget includes funding for the department's first online Food Manager's Certification program for Consumers Foods as well as the expansion of the Global Position System(GPS).
- o The FY2019 Budget also provides funding for slight increases in FTEs in Medicaid Administrative Claims, Consumer Foods, Care Houston and the AAA Veteran's Affairs programs.
- o The FY2019 Budget includes funding for 8 vehicles and computer equipment.

Health Special Revenue
Houston Health Department
Expenditure Summary



Business Area Performance Measures

Fund Name : Health Special Revenue
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2002 / 3800

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Congregate Meals for Senior Citizens	31,716	30,000	30,000	30,000
Consumer Foods Technology Fees	28,062	28,594	26,769	24,826
Private Ambulance Inspections/Permits	1,080	1,898	1,656	1,824
Radio Frequency Identification Device Permits	957	938	982	982
Expenditures Adopted Budget vs Actual Utilization	67%	98%	64%	98%
Revenues Adopted Budget vs Actual Utilization	92%	100%	88%	100%

Division Summary

Fund Name : Health Special Revenue
Business Area : Houston Health Department
Fund No. /Bus Area No. : 2002 / 3800

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HHD - Administrative Services 380002						
Administrative Services Division consists of General Fund, Special Revenue Funds and Grants Budget Groups, Contracts and Procurement, Business Management, Birth and Death Certificates and Facility Maintenance. Includes charges for resticted accounts.	4.2	915,614	4.0	877,105	**4.0**	**989,225**
HHD - Environmental Health 380004						
The Environmental Health Division consists of the Bureaus of Air Quality Control (BAQC), Water Resources Protection (BWRP), Consumer Health Services (BCHS), and Community and Children's Environmental Health (BCCEH).	3.9	532,088	5.1	853,089	**9.2**	**2,036,012**
HHD - Community Health Services 380005						
Community Health Services provides public health clinical and social support services to enhance the health and well-being of individuals through a network of Houston area health centers and multi-service centers. Key components include HIV/STD prevention, TB Control, Family Planning and Immunizations.	14.7	1,793,178	14.8	1,649,578	**13.2**	**1,870,548**
HHD - Public Health Infrastructure 380008						
Coordinates strategic planning, program evaluation, project partnership and policy development. Office of Program Support processes requests from service areas in the department for personnel, supplies, fleet, furniture, equipment, logistics, contracts and other services.	0.0	154,083	0.2	114,900	**1.0**	**308,366**
HHD - Human Services 380009						
Promotes the well-being and quality of life for seniors, and adolescents. This division includes aging and injury prevention activities that provides individual and population based services for Houstonians across the age life-span. Activities and services provided include adolescent health and youth development and services for seniors.	0.0	24,546	0.1	203,800	**1.0**	**552,730**
Total	**22.8**	**3,419,509**	**24.2**	**3,698,472**	**28.4**	**5,756,881**

Business Area Revenues Summary

Fund Name : **Health Special Revenue**
Business Area : **Houston Health Department**
Fund No./Bus. Area No. : **2002 / 3800**

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	396,227	365,800	370,200	**359,600**
Intergovernmental	0	2,021,100	1,567,600	**1,588,100**
Charges for Services	830,251	1,114,900	990,100	**959,000**
Direct Interfund Services	(220)	0	0	**0**
Interest	54,206	53,500	53,500	**53,500**
Miscellaneous/Other	2,033,756	126,000	221,500	**184,000**
Other Resources	400,000	400,000	400,000	**400,000**
Grand Total Revenues	**3,714,220**	**4,081,300**	**3,602,900**	**3,544,200**

Fund Summary

Fund Name : Laboratory Operations and Maintenance
Business Area : Houston Health Department
Fund No./Bus. Area No. : 2008 / 3800

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	195,901	195,901	**109,252**
Current Revenues	530,700	543,103	**572,600**
Total Available Resources	726,601	739,004	**681,852**
Maintenance and Operations	629,752	629,752	**569,400**
Total Expenditures	629,752	629,752	**569,400**
Planned Ending Fund Balance	96,849	109,252	**112,452**
Total Budget	726,601	739,004	**681,852**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	96,849	109,252	**112,452**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Laboratory Operations and Maintenance Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Laboratory Operations and Maintenance Fund is designated for the retention of revenues from laboratory fees, which pertains to Chapter 21 of the Code of Ordinances as amended. Laboratory fees charged and revenues collected are to defray the costs associated with the purchase, maintenance, operation, and utilization of the City's laboratories, including but not limited to, infrastructure, equipment, supplies, software, and hardware systems and with performing public health surveillance tests.

Business Area Budget Summary

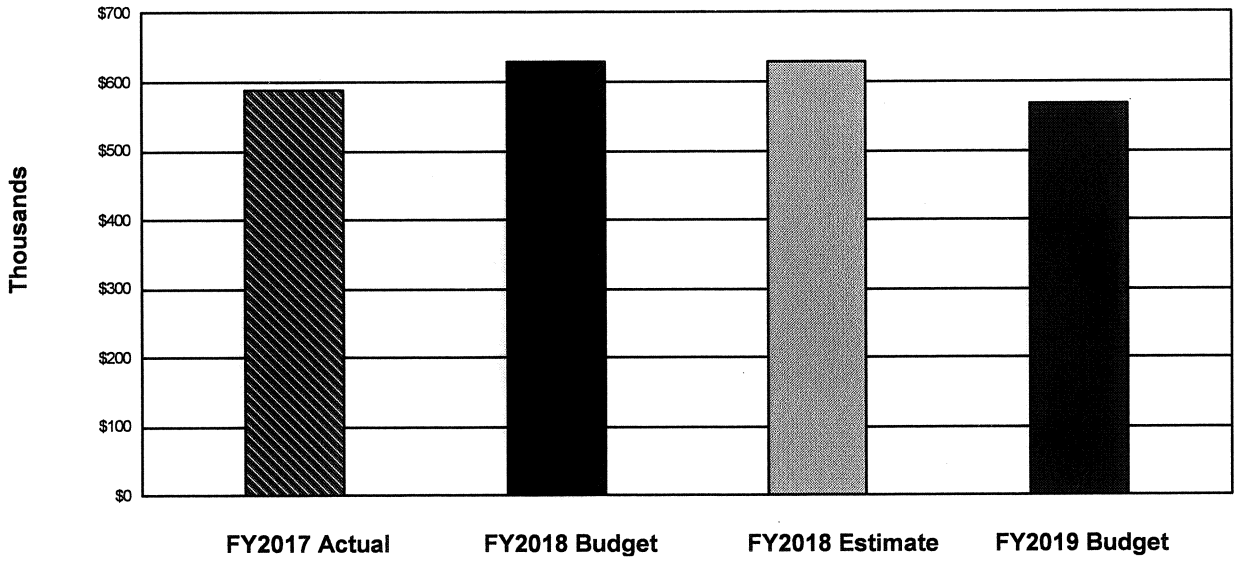
Fund Name : Laboratory Operations and Maintenance
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2008 / 3800

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Supplies	114,711	72,400	72,852	**46,300**
	Other Services and Charges	450,768	537,552	537,600	**523,100**
	Equipment	21,540	0	0	**0**
	Non-Capital Equipment	2,467	19,800	19,300	**0**
	Total M & O Expenditures	589,486	629,752	629,752	**569,400**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	589,486	629,752	629,752	**569,400**
Revenues		468,135	530,700	543,103	**572,600**
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- In FY2019, the fund will offset its supplies expenses using the HIV grant as its funding source.

Laboratory Operations and Maintenance
Houston Health Department
Expenditure Summary



Business Area Performance Measures

Fund Name : Laboratory Operations and Maintenance
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2008 / 3800

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Laboratory Tests Performed	25,120	32,452	28,900	31,940
Expenditures Adopted Budget vs Actual Utilization	85%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	101%	100%	102%	100%

Division Summary

Fund Name : Laboratory Operations and Maintenance
Business Area : Houston Health Department
Fund No. /Bus Area No. : 2008 / 3800

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HHD - Surveillance & Pub Hlth Prep 380006						
The mission of the Laboratory Bureau is to support the Houston medical community at large. The Bureau provides environmental and clinical lab testing for hospitals and smaller laboratories.	0.0	589,486	0.0	629,752	**0.0**	**569,400**
Total	**0.0**	**589,486**	**0.0**	**629,752**	**0.0**	**569,400**

Business Area Revenues Summary

Fund Name : Laboratory Operations and Maintenance
Business Area : Houston Health Department
Fund No./Bus. Area No. : 2008 / 3800

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Charges for Services	445,174	527,400	470,800	**519,300**
Interest	2,961	3,300	3,300	**3,300**
Miscellaneous/Other	20,000	0	62,501	**50,000**
Other Resources	0	0	6,502	**0**
Grand Total Revenues	**468,135**	**530,700**	**543,103**	**572,600**

Fund Summary

Fund Name	:	**Special Waste**
Business Area	:	**Houston Health Department**
Fund No./Bus. Area No.	:	**2423 / 3800**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	2,526,070	2,526,070	**2,365,295**
Current Revenues	4,137,000	4,137,000	**4,345,500**
Total Available Resources	6,663,070	6,663,070	**6,710,795**
Maintenance and Operations	4,297,775	4,297,775	**5,946,765**
Total Expenditures	4,297,775	4,297,775	**5,946,765**
Planned Ending Fund Balance	2,365,295	2,365,295	**764,030**
Total Budget	6,663,070	6,663,070	**6,710,795**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	2,365,295	2,365,295	**764,030**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Special Waste Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Fats, Oil, and Grease (FOG) section is responsible for the permitting of all special waste generators, transporters, and biological pretreaters in the City of Houston. The mentioned entities are regulated by Environmental Investigators who are charged with the responsibility of conducting routine inspections and providing technical knowledge for complaint investigations. Investigators conduct routine inspections to assure that generators are complying with the cleaning requirements and other regulations mandated by the FOG ordinance. Special waste transporters and biological pretreaters are monitored to assure that waste loads from generators are treated and disposed of properly.The goal of the FOG program is to prevent the infiltration of fats, oils, and grease into the sanitary sewer, and to assure that the City's infrastructure and the health of the citizens are protected. The FOG program is responsible for conducting over 15,000 inspections annually on commercial establishments that includes restaurants, carwashes, laundry mats, and dry cleaners.

Revenue from permitting and collaboration with the Houston Public Works Department is based on inspections and investigations conducted. The revenue is used for numerous reasons to support and provide resources useful to the program, such as personnel cost. Field investigators are supplied with tools such as laptops and network equipment to input daily field activities. In addition, sampling equipment and other supplies are necessary to conduct proper and efficient field investigations. Print shop costs are also pertinent for supplying stakeholders with manifests that are purchased by the section and sold to the stakeholders on an as-needed basis to document the collection, transportation, and disposal of City-regulated waste.

Business Area Budget Summary

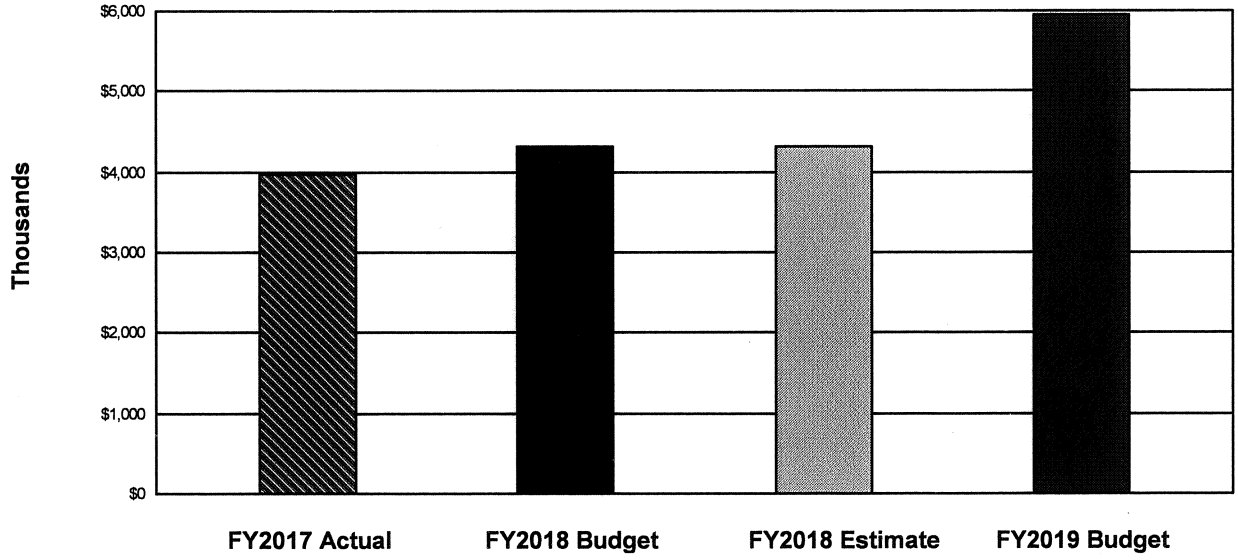
Fund Name : Special Waste
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2423 / 3800

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	3,558,159	3,784,531	3,792,061	**4,839,079**
	Supplies	55,003	77,700	78,800	**75,500**
	Other Services and Charges	352,451	290,742	282,112	**303,986**
	Equipment	0	85,002	85,002	**665,000**
	Non-Capital Equipment	6,198	59,800	59,800	**63,200**
	Total M & O Expenditures	3,971,811	4,297,775	4,297,775	**5,946,765**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	3,971,811	4,297,775	4,297,775	**5,946,765**
Revenues		4,106,836	4,137,000	4,137,000	**4,345,500**
Staffing	Full-Time Equivalents - Civilian	40.0	45.4	40.7	**54.9**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	40.0	45.4	40.7	**54.9**
	Full-Time Equivalents - Overtime	1.6	0.6	2.6	**1.4**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for health benefits and pension contribution.
- o Addition of two Environmental Investigators will increase grease trap inspections by 4,320 to aid in the reduction of sanitary sewer overflows.
- o Market salary increase of approximately $124,000 for Sanitarians. This is an effort to align salaries to bring in line with Harris County, Fort Bend, Texas Department of State Health Service, and other jurisdictions in Texas with similar job functions.
- o Includes $595,000 for the purchase of 35 vehicles.

Special Waste
Houston Health Department
Expenditure Summary



Business Area Performance Measures

Fund Name : Special Waste
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2423 / 3800

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Fats, Oil, and Grease (FOG) Inspections	30,420	24,131	31,391	35,205
Expenditures Adopted Budget vs Actual Utilization	86%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	101%	100%	100%	100%

Division Summary

Fund Name : **Special Waste**
Business Area : **Houston Health Department**
Fund No. /Bus Area No. : **2423 / 3800**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HHD - Environmental Health 380004						
The Environmental Health Division consists of the Bureaus of Air Quality Control (BAQC), Water Resources Protection (BWRP), Consumer Health Services (BCHS), and Community and Children's Environmental Health (BCCEH).	40.0	3,971,811	40.7	4,297,775	**54.9**	**5,946,765**
Total	**40.0**	**3,971,811**	**40.7**	**4,297,775**	**54.9**	**5,946,765**

Business Area Revenues Summary

Fund Name : Special Waste
Business Area : Houston Health Department
Fund No./Bus. Area No. : 2423 / 3800

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	3,058,717	2,905,600	2,905,600	**3,114,100**
Direct Interfund Services	0	1,200,000	1,200,000	**1,200,000**
Interest	23,782	31,400	31,400	**31,400**
Miscellaneous/Other	10,151	0	0	**0**
Other Resources	1,014,186	0	0	**0**
Grand Total Revenues	**4,106,836**	**4,137,000**	**4,137,000**	**4,345,500**

Fund Summary

Fund Name : Swimming Pool Safety
Business Area : Houston Health Department
Fund No./Bus. Area No. : 2009 / 3800

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	863,198	863,198	**722,561**
Current Revenues	1,117,600	1,156,980	**1,160,680**
Total Available Resources	1,980,798	2,020,178	**1,883,241**
Maintenance and Operations	1,297,617	1,297,617	**1,684,517**
Total Expenditures	1,297,617	1,297,617	**1,684,517**
Planned Ending Fund Balance	683,181	722,561	**198,724**
Total Budget	1,980,798	2,020,178	**1,883,241**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	683,181	722,561	**198,724**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Swimming Pool Safety Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Swimming Pool Safety Fund was created November 17, 2010, by Ordinance 2010-908. The fund receives proceeds from enforcing municipal, state and federal pool and spa safety standards.

State and federal pool and spa safety standards apply to all pools and spas serving more than two dwellings. In accordance with these requirements, operators of pools and spas at apartment or condominium projects are required to obtain permits and comply with the requisite standards. The fees collected in pursuant of swimming pool and spa safety are used for the purposes of activities related to permitting, inspecting, monitoring, abating, controlling, educating and enforcement of municipal, state and federal standards.

Business Area Budget Summary

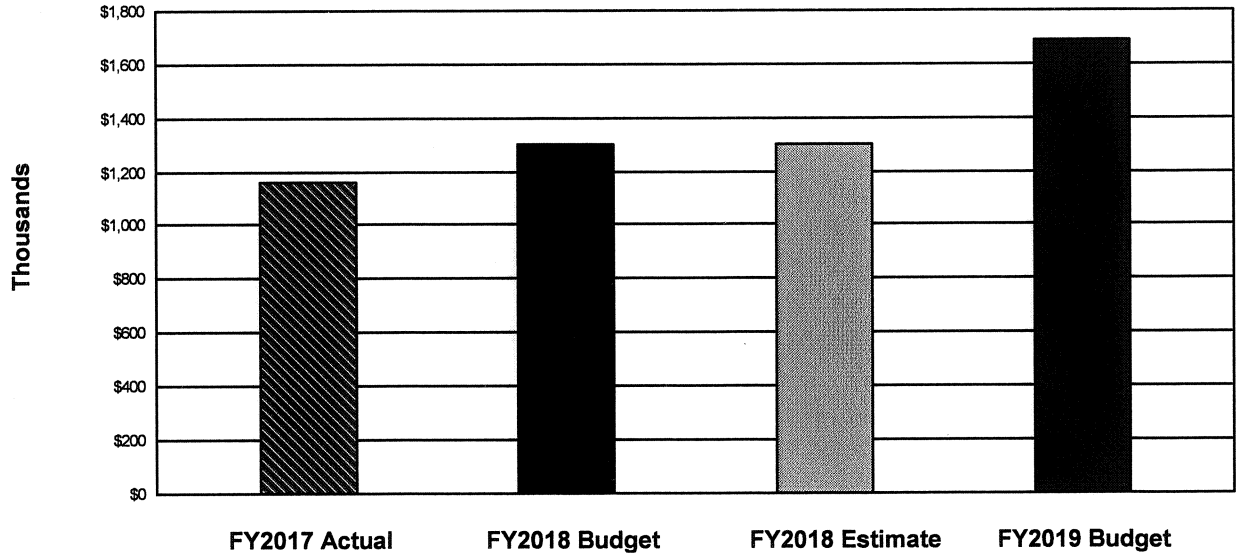
Fund Name : Swimming Pool Safety
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2009 / 3800

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	1,085,272	1,175,840	1,175,840	**1,329,587**
	Supplies	22,860	10,200	10,200	**13,197**
	Other Services and Charges	51,856	82,577	82,577	**226,733**
	Equipment	0	24,000	24,000	**105,000**
	Non-Capital Equipment	396	5,000	5,000	**10,000**
	Total M & O Expenditures	1,160,384	1,297,617	1,297,617	**1,684,517**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	1,160,384	1,297,617	1,297,617	**1,684,517**
Revenues		1,104,721	1,117,600	1,156,980	**1,160,680**
Staffing	Full-Time Equivalents - Civilian	12.5	12.0	12.0	**13.6**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	12.5	12.0	12.0	**13.6**
	Full-Time Equivalents - Overtime	0.2	1.5	1.5	**2.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for the health benefits and pension contributions.
- The FY2019 Budget includes $144,000 allocated for pool abatement. These funds will be utilized to mitigate major health issues related to pool safety.

Swimming Pool Safety
Houston Health Department
Expenditure Summary



Business Area Performance Measures

Fund Name : Swimming Pool Safety
Business Area : Houston Health Department
Fund No. /Bus. Area No. : 2009 / 3800

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Pool Permits	5,697	5,568	5,274	5,484
Expenditures Adopted Budget vs Actual Utilization	96%	98%	101%	98%
Revenues Adopted Budget vs Actual Utilization	90%	100%	104%	100%

Division Summary

Fund Name : **Swimming Pool Safety**
Business Area : **Houston Health Department**
Fund No. /Bus Area No. : **2009 / 3800**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HHD - Environmental Health 380004						
Prevention of disease and disability resulting from water borne illnesses and drownings through enforcement and education.	12.5	1,160,384	12.0	1,297,617	**13.6**	**1,684,517**
Total	**12.5**	**1,160,384**	**12.0**	**1,297,617**	**13.6**	**1,684,517**

Business Area Revenues Summary

Fund Name : Swimming Pool Safety
Business Area : Houston Health Department
Fund No./Bus. Area No. : 2009 / 3800

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	1,095,879	1,108,900	1,148,280	**1,151,980**
Interest	8,841	8,700	8,700	**8,700**
Miscellaneous/Other	1	0	0	**0**
Grand Total Revenues	**1,104,721**	**1,117,600**	**1,156,980**	**1,160,680**

Fund Summary

Fund Name : Building Inspection Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 2301 / 2000

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	35,759,449	35,759,449	**28,475,611**
Current Revenues	75,761,225	89,551,189	**78,130,625**
Total Available Resources	111,520,674	125,310,638	**106,606,236**
Maintenance and Operations	90,222,859	90,222,859	**87,388,900**
Debt Services	6,612,168	6,612,168	**4,081,900**
Other Interfund Transfers	0	0	**0**
Total Expenditures	96,835,027	96,835,027	**91,470,800**
Planned Ending Fund Balance	14,685,647	28,475,611	**15,135,436**
Total Budget	111,520,674	125,310,638	**106,606,236**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	14,685,647	28,475,611	**15,135,436**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Building Inspection Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Building Inspection Fund of the Houston Public Works Department ensures that buildings and structures constructed and maintained adhere to the standards set by the City of Houston construction code, to issue and enforce permits through examination and approval process for new and existing signs, and to review and approve development plans for the City's infrastructure.

Below are the short and long term goals :

Short Term Goals

- Continue improved outreach and communication to stakeholder groups.
- Continue cross-training to promote more flexibility in utilization of staff resources.
- Continue technical and administrative training to promote exemplary performance in staff.
- Continue to support the department's Planning and Code Enforcement operations by migrating the existing Houston Permitting Center (HPC) web portal prescence to a new web portal system featuring a self-service permitting wizard.

Long Term Goals

- Implement and refine electronic plan review for both commercial and residential development.
- Advance the department's planning and code enforcement operations for the Houston Permitting Center by migrating operations to a new work order system, mobile inspection system, electronic plan review, and the self-service permitting portal systems.
- Research and acquire processing mapping services and interactive internet software module to provide in-depth detailed information for customers to navigate a wide variety of codes and procedures related to regulation of construction projects.

Business Area Budget Summary

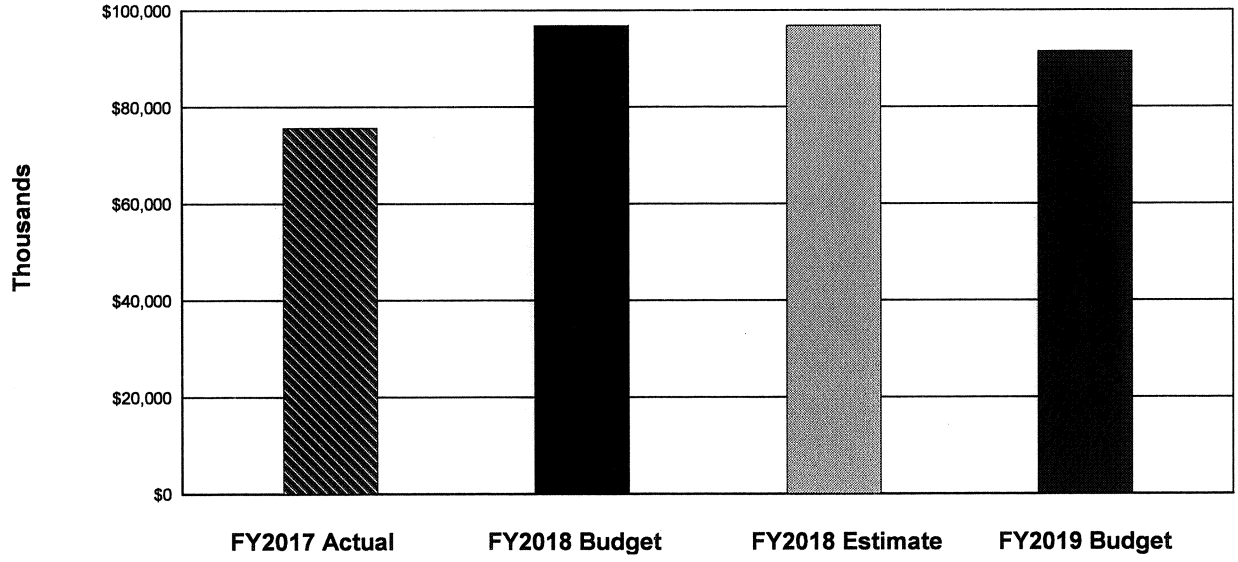
Fund Name : Building Inspection Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 2301 / 2000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	55,416,584	69,856,250	69,856,250	**60,365,020**
	Supplies	738,377	885,402	885,402	**908,600**
	Other Services and Charges	13,140,949	18,571,957	18,571,957	**18,123,100**
	Equipment	2,377,777	6,000	6,000	**7,392,080**
	Non-Capital Equipment	425,998	903,250	903,250	**600,100**
	Total M & O Expenditures	72,099,685	90,222,859	90,222,859	**87,388,900**
	Debt Service & Other Uses	3,580,014	6,612,168	6,612,168	**4,081,900**
	Total Expenditure	75,679,699	96,835,027	96,835,027	**91,470,800**
Revenues		77,242,538	75,761,225	89,551,189	**78,130,625**
Staffing	Full-Time Equivalents - Civilian	577.2	611.5	583.5	**599.8**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	577.2	611.5	583.5	**599.8**
	Full-Time Equivalents - Overtime	38.9	33.4	46.2	**44.6**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for health benefits and pension contribution.
- o FY2019 revenues are expected to increase by $2.4 million from the FY2018 Budget due to the implementation of the Boarding House Inspection Fee, as well as a slight increase in Consumer Price Index (CPI) rates and permit activity.
- o FY2019 expenditures are decreasing by $5.4 million from the FY2018 Budget due to a one-time transfer in FY2018 to the Department of Neighborhoods to cover the costs of 28 inspectors, no longer outsourcing plan reviews, and less funding needed to implement the new web portal system.
- o Includes funding of $2.3 million for prior year capital equipment rollovers.
- o Includes funding to cover the cost of four additional inspectors for the Multi-Family Habitability Program.

Building Inspection Fund
Houston Public Works
Expenditure Summary



Business Area Performance Measures

Fund Name : Building Inspection Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 2301 / 2000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Building Inspections Completed	547,877	583,000	594,600	600,000
Commercial Plan Reviews Completed	20,251	20,000	18,100	20,000
Commercial Plan Reviews Completed within 15 Business Days	95%	90%	91%	90%
Flood Plain Area Inspections Completed	14,439	10,000	21,900	12,000
Habitability Inspections Completed	1,185	1,200	1,200	1,200
Public Infrastructure Plan Reviews Completed within 10 Business Days	68%	95%	52%	95%
Residential Plan Reviews Completed	12,131	11,500	11,100	11,100
Residential Plan Reviews Completed within 10 Business Days	77%	90%	60%	85%
Sign Inspections Completed	33,512	37,518	40,100	40,100
Solar Only Commercial Submittals Completed within 5 Business Days	N/A	100%	0%	N/A
Solar Only Residential Submittals Completed within 5 Business Days	N/A	100%	92%	N/A
Total Plans Reviewed	55,943	54,000	59,000	59,000
Expenditures Adopted Budget vs Actual Utilization	79%	98%	102%	98%
Revenues Adopted Budget vs Actual Utilization	95%	100%	118%	100%

Division Summary

Fund Name : Building Inspection Fund
Business Area : Houston Public Works
Fund No. /Bus Area No. : 2301 / 2000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Houston Permitting Center 200006						
Performs a regulatory role to ensure the safety, usability and sustainability of the private and public built environment. Duties are executed by the practical application of reviews, permit administration, and field inspection under the adopted City of Houston statutes related to Building Codes, Sign Administration, and Public Infrastructure.	564.8	71,176,420	568.2	90,148,493	**583.0**	**80,739,000**
Information Technology 200008						
Provides the highest quality technology-based services in the most effective and cost-effective manner, to facilitate the HPW departmental mission as it applies to planning, operation, maintenance, construction management, and technical engineering of the city's public infrastructure.	12.4	4,451,479	15.3	6,632,334	**16.8**	**10,678,300**
Management Support Branch 200009						
Provides funding for the Building Inspection bi-weekly payroll function.	0.0	51,800	0.0	54,200	**0.0**	**53,500**
Total	**577.2**	**75,679,699**	**583.5**	**96,835,027**	**599.8**	**91,470,800**

Business Area Revenues Summary

Fund Name : Building Inspection Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 2301 / 2000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Other Franchise	4,092,010	4,303,500	3,380,400	**4,542,800**
Licenses and Permits	68,511,255	66,991,075	68,586,625	**67,591,425**
Charges for Services	2,971,569	2,881,750	4,005,850	**4,153,600**
Direct Interfund Services	599,321	629,400	629,400	**629,400**
Other Fines and Forfeits	7,200	6,800	7,300	**6,800**
Interest	419,517	382,900	509,400	**505,800**
Miscellaneous/Other	516,364	514,800	482,400	**482,800**
Other Resources	125,302	51,000	11,949,814	**218,000**
Grand Total Revenues	**77,242,538**	**75,761,225**	**89,551,189**	**78,130,625**

Fund Summary

Fund Name : Houston TranStar
Business Area : Houston Public Works
Fund No./Bus. Area No. : 2402 / 2000

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	1,277,576	1,277,576	**1,293,077**
Current Revenues	2,450,300	2,450,300	**3,000,300**
Total Available Resources	3,727,876	3,727,876	**4,293,377**
Maintenance and Operations	2,859,500	2,434,799	**3,169,100**
Total Expenditures	2,859,500	2,434,799	**3,169,100**
Planned Ending Fund Balance	868,376	1,293,077	**1,124,277**
Total Budget	3,727,876	3,727,876	**4,293,377**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	868,376	1,293,077	**1,124,277**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Houston TranStar Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

Houston Transtar is a collaborative program between the City of Houston, Harris County, the Metropolitan Transit Authority of Harris County (METRO), and the Texas Department of Transportation. It is responsible for coordinating the planning, design, operations and maintenance of transportation, homeland security, and emergency management functions in the 13 counties surrounding, and including the City of Houston.

The four member agencies house operations of twelve different departments at the Center. All member agencies issue payment to the City of Houston for the operation of the Center. The City in turn manages their funding to provide general support services to their employees who are housed at the Center.

The Houston TranStar Center accommodates high-technology components and multi-agency specialists in a regional Transportation Control Center and an Emergency Operations Center. The Consortium also maintains an information website (www.houstontranstar.org) and mobile application that serve an average of 1 million users in a normal month and more than 5 million users during disasters.

Short Term Goals
- o Enhance security measures at the recently expanded TransStar facility.
- o Continue to upgrade the building infrastructure with technological enhancements.
- o Devise new ways to fund and maintain the existing and future building systems.
- o Improve the Incident Management program to provide quicker response to transportation incidents.

Long Term Goals
- o Continue to implement, operate, and maintain optimal Unified Regional Transportation Management and Emergency Operations.
- o Provide dispatch services and traffic incident clearance to the public.
- o Provide incident management services to first responders(Police, Fire, EMS, Maintenance).
- o Maximize service through leveraging resources and inter-agency coordination.
- o Expand opportunities to increase public-private partnerships.

Business Area Budget Summary

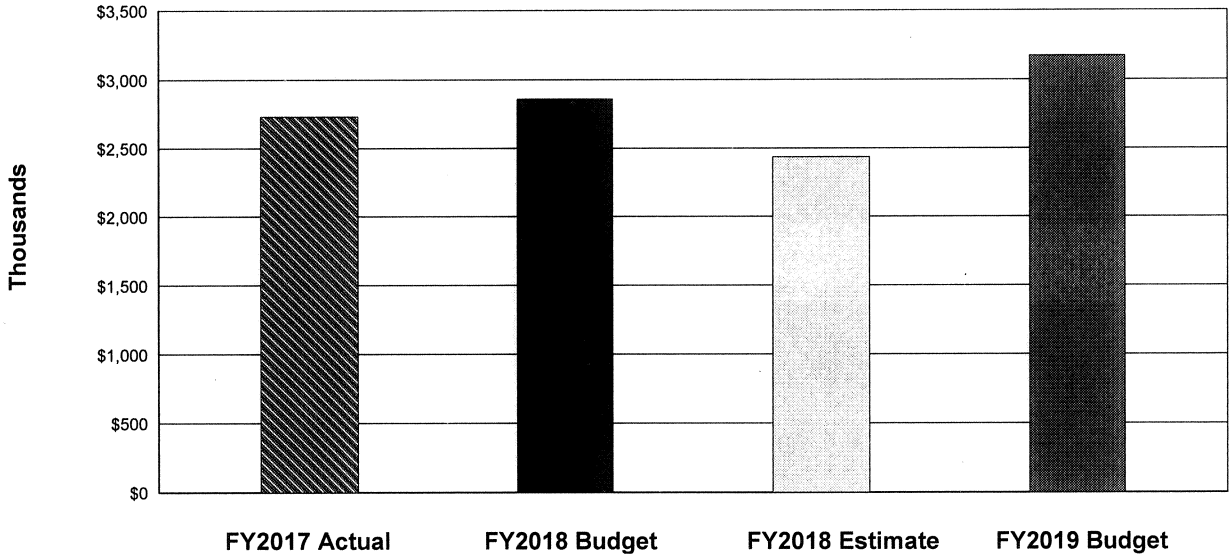
Fund Name : Houston TranStar
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 2402 / 2000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	956,700	1,048,400	865,090	**1,238,300**
	Supplies	101,979	105,100	96,250	**102,100**
	Other Services and Charges	1,628,237	1,674,000	1,451,459	**1,798,700**
	Non-Capital Equipment	45,824	32,000	22,000	**30,000**
	Total M & O Expenditures	2,732,740	2,859,500	2,434,799	**3,169,100**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	2,732,740	2,859,500	2,434,799	**3,169,100**
Revenues		2,436,048	2,450,300	2,450,300	**3,000,300**
Staffing	Full-Time Equivalents - Civilian	8.1	9.0	7.5	**10.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	8.1	9.0	7.5	**10.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for health benefits and pension contribution.
- o Provides maintenance of physical support systems at the Houston Transtar Center.
- o Continues to oversee light rail control operations.
- o Includes funding for a public outreach initiative to promote traffic safety programs through social media in FY2019.
- o Oversees the METRO Emergency Operation Center and Harris County Sheriff Office Tactical Operations Center.
- o Maintains readiness for multi-agency, multi-jurisdictional emergency response efforts at the Center.

Houston TranStar
Houston Public Works
Expenditure Summary



Division Summary

Fund Name : Houston TranStar
Business Area : Houston Public Works
Fund No. /Bus Area No. : 2402 / 2000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Traffic Operations Division 200002						
Manages, operates and maintains the Houston TranStar Center.	8.1	2,732,740	7.5	2,434,799	**10.0**	**3,169,100**
Total	**8.1**	**2,732,740**	**7.5**	**2,434,799**	**10.0**	**3,169,100**

Business Area Revenues Summary

Fund Name : Houston TranStar
Business Area : Houston Public Works
Fund No./Bus. Area No. : 2402 / 2000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Intergovernmental	1,736,915	1,741,200	1,741,200	**2,101,100**
Charges for Services	682,772	694,100	694,100	**884,200**
Interest	16,316	15,000	15,000	**15,000**
Miscellaneous/Other	45	0	0	**0**
Grand Total Revenues	**2,436,048**	**2,450,300**	**2,450,300**	**3,000,300**

Fund Summary

Fund Name : Houston Emergency Center
Business Area : Houston Emergency Center
Fund No./Bus. Area No. : 2205 / 1500

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	4,811,805	4,811,805	**2,971,512**
Current Revenues	25,635,126	25,932,870	**26,134,477**
Total Available Resources	30,446,931	30,744,675	**29,105,989**
Maintenance and Operations	27,773,163	27,773,163	**28,431,855**
Total Expenditures	27,773,163	27,773,163	**28,431,855**
Planned Ending Fund Balance	2,673,768	2,971,512	**674,134**
Total Budget	30,446,931	30,744,675	**29,105,989**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	2,673,768	2,971,512	**674,134**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Houston Emergency Center (HEC) Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The mission of the Houston Emergency Center is to provide the citizens of Houston with the most efficient, accurate, and professional service when processing their life-threatening calls. The City of Houston's Houston Emergency Center, in coordination with the Office of Emergency Management, protects life and property by operating the Public Safety Communications System and by coordinating and managing emergency situations. The Houston Information Technology Services Department (HITS) is responsible for the administration, maintenance, and operation of the Police, Fire/EMS Computer Aided Dispatch (CAD) System, Radio System, and Records Management Systems (RMS).

Department Short Term Goals:
- Answer 90% of 9-1-1 emergency calls within 10 seconds.
- Answer 80% of non-emergency calls within 10 seconds.
- Expansion of the Quality Assurance Program.
- Expansion of the Training Programs to provide ongoing professional growth opportunities of HEC employees, including technical teamwork enhancement and required certification of all employees.
- Cross-train employees to improve call flow.
- Conduct a discussion-based exercise and an operational-based exercise.
- Maintain City's Grant eligibility by submitting Emergency Management Performance Grant (EMPG), National Incident Management System Capability Assessment Support Tool (NIMSCAST), and Texas Regional Response Network (TRRN) Reports.

Department Long Term Goals:
- Improve efficiency over FY2018 baseline.
- Maintain accreditations of the Houston Emergency Center:
  - National Academy of Emergency Medical Dispatch (NAEMD).
  - National Emergency Number Association Emergency Number Personnel (NENA ENP).
- Establish Houston Emergency Communications State-Certified Academy.
- Civilianization of the Houston Emergency Center.
- Create a Disaster Recovery site for the CAD.

Business Area Budget Summary

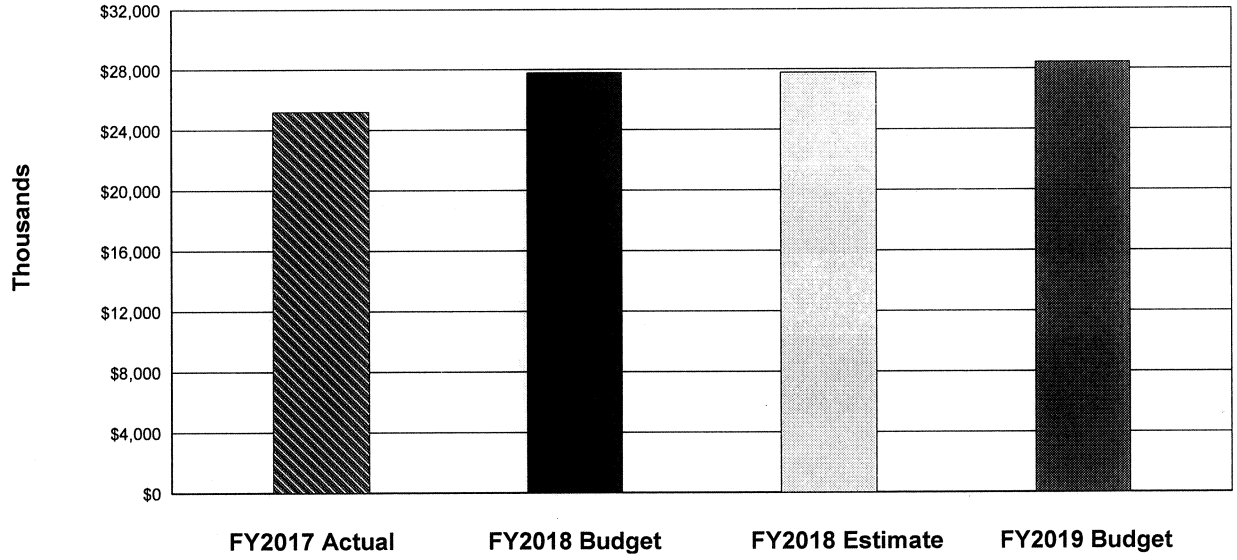
Fund Name : Houston Emergency Center
Business Area : Houston Emergency Center
Fund No. /Bus. Area No. : 2205 / 1500

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	19,053,013	20,405,652	20,405,652	**21,512,446**
	Supplies	67,319	383,478	383,478	**248,695**
	Other Services and Charges	6,084,359	6,984,033	6,984,033	**6,670,714**
	Total M & O Expenditures	25,204,691	27,773,163	27,773,163	**28,431,855**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	25,204,691	27,773,163	27,773,163	**28,431,855**
Revenues		25,883,543	25,635,126	25,932,870	**26,134,477**
Staffing	Full-Time Equivalents - Civilian	230.5	251.3	251.3	**264.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	230.5	251.3	251.3	**264.0**
	Full-Time Equivalents - Overtime	12.7	10.8	10.8	**11.6**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for health benefits and pension contribution.
- o The FY2019 Budget includes General Fund support of $9,762,358.
- o The FY2019 Budget supports the continuation of current service levels.

Houston Emergency Center
Houston Emergency Center
Expenditure Summary



Business Area Performance Measures

Fund Name : Houston Emergency Center
Business Area : Houston Emergency Center
Fund No. /Bus. Area No. : 2205 / 1500

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Answer 80% of Non-Emergency Calls within 10 Seconds	82%	80%	80%	80%
Answer 90% of Emergency Calls within 10 Seconds	96%	90%	90%	90%
Training Hours per Call Taker	39	42	42	42
Training Hours per FTE - Office of Emergency Management (OEM)	10	45	50	45
Expenditures Adopted Budget vs Actual Utilization	91%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	101%	100%	101%	100%

Division Summary

Fund Name : Houston Emergency Center
Business Area : Houston Emergency Center
Fund No. /Bus Area No. : 2205 / 1500

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HEC - Office of the Director Group 150001						
Provides management of the Houston Emergency Center and facilitation of public education.	4.9	899,180	7.0	1,040,631	**6.0**	**1,053,604**
HEC - Information Technology Group 150002						
Provides information technology management of the Houston Emergency Center and facilitation of public education.	0.0	5,158,669	0.0	5,526,086	**0.0**	**5,508,498**
HEC - Police Call Taking Group 150003						
Answers and processes police non-emergency phone calls.	62.0	3,334,301	62.3	4,595,876	**71.0**	**4,779,440**
HEC - 9-1-1 Network Group 150004						
The City of Houston's Public Safety Answering Point's responsibility is to answer and process 9-1-1 emergency assistance requests from the citizens of Houston. Provides administrative support to HEC, which includes budget and finance, HR, training, and hiring of personnel.	156.3	14,713,430	173.0	15,366,059	**178.0**	**15,862,119**
HEC - Office of Emergency Management 150005						
Oversees the City's emergency and non-emergency response centers.	7.3	1,099,111	9.0	1,244,511	**9.0**	**1,228,194**
Total	**230.5**	**25,204,691**	**251.3**	**27,773,163**	**264.0**	**28,431,855**

Business Area Revenues Summary

Fund Name : Houston Emergency Center
Business Area : Houston Emergency Center
Fund No./Bus. Area No. : 2205 / 1500

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Intergovernmental	269,690	220,000	220,000	**220,000**
Charges for Services	15,161,858	15,462,768	15,462,768	**15,962,119**
Direct Interfund Services	169,736	190,000	487,744	**190,000**
Interest	30,590	0	0	**0**
Miscellaneous/Other	4,282	0	0	**0**
Other Resources	10,247,387	9,762,358	9,762,358	**9,762,358**
Grand Total Revenues	**25,883,543**	**25,635,126**	**25,932,870**	**26,134,477**

Fund Summary

Fund Name : Cable Television
Business Area : Mayor's Office
Fund No./Bus. Area No. : 2428 / 2401 / 5000

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	1,560,866	1,560,866	**1,911,406**
Current Revenues	3,751,742	4,560,766	**4,579,100**
Total Available Resources	5,312,608	6,121,632	**6,490,506**
Maintenance and Operations	2,367,914	2,367,105	**2,354,069**
Contract with Non-Profit	1,843,121	1,843,121	**1,816,550**
Total Expenditures	4,211,035	4,210,226	**4,170,619**
Planned Ending Fund Balance	1,101,573	1,911,406	**2,319,887**
Total Budget	5,312,608	6,121,632	**6,490,506**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	1,101,573	1,911,406	**2,319,887**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY18 Budget, the FY18 Estimate and the FY19 Budget for the Cable Television Fund (2401 and 2428). Also included are the beginning and ending fund balances, total revenues and total expenditures.

The purpose of Houston Television (HTV) is to produce and cablecast informational programming, describing services provided by both City departments and related community agencies, and educating the public on utilization of those services.

HTV began operations in 1986 as The Municipal Channel, with the distribution of Houston City Council meetings through a closed circuit network. Now, HTV provides a variety of informative, educational, and feature programs. HTV produces both live and recorded taped programming, including live gavel-to-gavel coverage of City Council, Planning Commission and other special events. Live streaming two – HTV channels of programming 24/7, and on demand archive of meetings such as City Council, Planning and Parking Commission, is also available to the public through our website: www.htvhouston.net.

The 82nd legislature passed SB1087, which was signed by the Governor on June 17, 2011, and was effective September 1, 2011. SB1087 requires that fees paid under state franchises be maintained in a separate account and not commingled with revenue from any other source. Any unspent Public, Educational, and Governmental (PEG) fees previously collected from State franchises must be transferred to the separate account. As a result, Ordinance #2011-731 established the Cable TV State Fund (2428).

Business Area Budget Summary

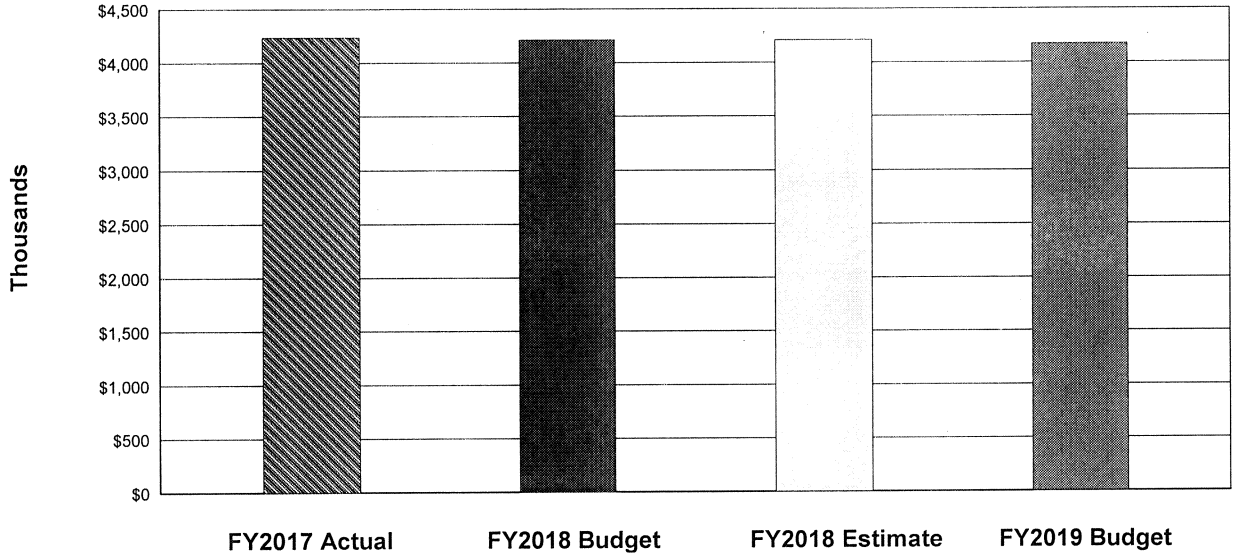
Fund Name : Cable Television
Business Area : Mayor's Office
Fund No. /Bus. Area No. : 2428 / 2401 / 5000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	1,552,097	1,591,743	1,570,173	**1,583,954**
	Supplies	73,495	34,734	39,776	**34,853**
	Other Services and Charges	2,435,791	2,324,558	2,340,277	**2,291,812**
	Equipment	148,260	250,000	250,000	**250,000**
	Non-Capital Equipment	27,686	10,000	10,000	**10,000**
	Total M & O Expenditures	4,237,329	4,211,035	4,210,226	**4,170,619**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	4,237,329	4,211,035	4,210,226	**4,170,619**
Revenues		4,551,471	3,751,742	4,560,766	**4,579,100**
Staffing	Full-Time Equivalents - Civilian	18.5	19.0	16.5	**19.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	18.5	19.0	16.5	**19.0**
	Full-Time Equivalents - Overtime	0.4	0.4	0.4	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- The FY2019 Budget includes finalizing the integration of equipment in the radio studio in the new HTV facility located on the first floor of City Hall.
- The FY2019 Budget reflects operating expenses, planned capital expenditure for upgrade of City Hall and City Hall Annex Chambers and adjacent control rooms' technical equipment.

Cable Television
Mayor's Office
Expenditure Summary



Division Summary

Fund Name : Cable Television
Business Area : Mayor's Office
Fund No./Bus Area No. : 2428 / 2401 / 5000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Agenda Office 500002						
Instrumental in providing quality services to viewers and meeting programming goals. Provides DVD programming copies to city departments and viewers as requested.	18.5	4,237,329	16.5	4,210,226	**19.0**	**4,170,619**
Total	**18.5**	**4,237,329**	**16.5**	**4,210,226**	**19.0**	**4,170,619**

Business Area Revenues Summary

Fund Name : Cable Television
Business Area : Mayor's Office
Fund No./Bus. Area No. : 2428 / 2401 / 5000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Interest	12,941	7,400	13,424	8,600
Miscellaneous/Other	4,538,530	3,744,342	4,547,342	4,570,500
Grand Total Revenues	**4,551,471**	**3,751,742**	**4,560,766**	**4,579,100**

Fund Summary

Fund Name	:	**Tourism Promotion Special Revenue Fund**
Business Area	:	**Mayor's Office**
Fund No./Bus. Area No.	:	**2429 / 5000**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	1,385,907	1,385,907	**1,584,780**
Current Revenues	19,256,094	19,264,005	**19,931,594**
Total Available Resources	20,642,001	20,649,912	**21,516,374**
Maintenance and Operations	19,255,722	18,765,132	**19,931,594**
Debt Services	0	300,000	**300,000**
Total Expenditures	19,255,722	19,065,132	**20,231,594**
Planned Ending Fund Balance	1,386,279	1,584,780	**1,284,780**
Total Budget	20,642,001	20,649,912	**21,516,374**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	1,386,279	1,584,780	**1,284,780**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Tourism Promotion Special Revenue Fund (2429). Also included are the beginning and ending fund balances, total revenues, and total expenditures.

The Tourism Promotion Special Revenue Fund was created to include special events and civic celebrations, activities designed to promote business travel, hotel occupancy, tourism and arts programs in the City of Houston, as well as protocol services.

The City of Houston Mayor's Office of Special Events (MOSE) produces and permits events that enhance the image of the City and highlight Houston's diverse culture. Events coordinated by this office include citywide and neighborhood festivals, dedications, inaugurations, parades, tree plantings, fun runs, galas, ground-breakings, and holiday celebrations. Civic celebration is vital to the spirit of Houston.

The Mayor's Office of Trade and International Affairs (MOTIA) supports the Mayor of the City of Houston in encouraging and receiving international delegations by drawing attention to Houston's civic attributes. The office also supports outbound delegations led by Mayor or with Mayoral approval to promote and market Houston as a destination for business, travel, and investment.

The Mayor's Office of Cultural Affairs (MOCA) facilitates the City's Arts and Cultural Plan. The office develops policies, oversees contracts for grants and cultural services, facilitates Civic Art, temporary art, donations to the City's art collection, community murals and special projects.

Special Cultural Initiatives reserves Hotel Occupancy Tax funds that will promote, develop, and publicize arts destinations, art activities, and arts exhibitions and displays, to enhance Houston's image and reputation as an arts city and a destination for cultural tourism.

Business Area Budget Summary

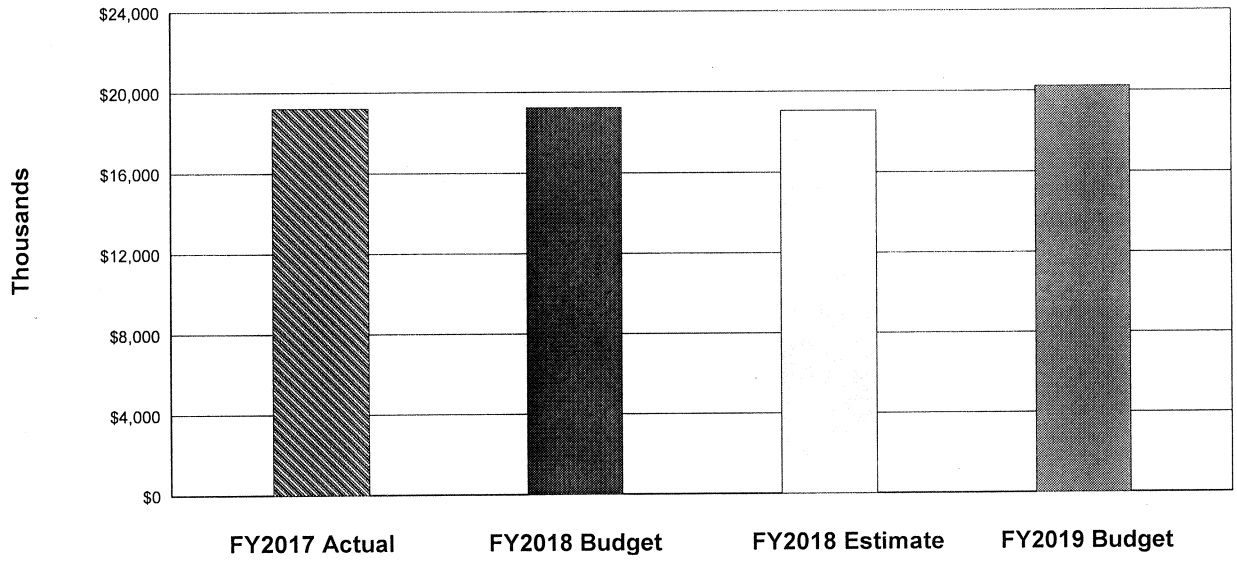
Fund Name : Tourism Promotion Special Revenue Fund
Business Area : Mayor's Office
Fund No. /Bus. Area No. : 2429 / 5000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	2,438,251	2,443,375	2,330,749	**2,477,423**
	Supplies	105,074	136,333	136,869	**147,985**
	Other Services and Charges	16,684,664	16,676,014	16,297,514	**17,306,186**
	Non-Capital Equipment	945	0	0	**0**
	Total M & O Expenditures	19,228,934	19,255,722	18,765,132	**19,931,594**
	Debt Service & Other Uses	0	0	300,000	**300,000**
	Total Expenditure	19,228,934	19,255,722	19,065,132	**20,231,594**
Revenues		20,373,950	19,256,094	19,264,005	**19,931,594**
Staffing	Full-Time Equivalents - Civilian	23.8	23.5	23.5	**23.5**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	23.8	23.5	23.5	**23.5**
	Full-Time Equivalents - Overtime	1.0	0.5	0.5	**0.8**

Significant Budget Changes and Highlights

- The FY2019 budget provides funding for health benefits and pension contribution.

Tourism Promotion Special Revenue Fund
Mayor's Office
Expenditure Summary



Division Summary

Fund Name : **Tourism Promotion Special Revenue Fund**
Business Area : **Mayor's Office**
Fund No. /Bus Area No. : **2429 / 5000**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Special Events 500003						
Produces, co-produces, and permits events that enhance the image of the City and highlights Houston's diverse culture. Facilitates activities designed to promote business travel and hotel occupancy, and maintain protocol services in the City of Houston - MOSE and MOTIA.	21.2	3,162,007	21.0	3,320,364	**21.0**	**3,440,594**
Cultural Affairs 500008						
Implements the City's Arts and Cultural Plan. Assists the public and City departments to realize cultural projects that advance their goals. Develops policies, oversees contracts for grants and cultural services, facilitates Civic Art, temporary art, donations to the City's art collection, community murals, and special projects.	2.6	331,529	2.5	314,758	**2.5**	**327,214**
Special Cultural Initiatives 500009						
Distribution to component units of the Hotel Occupancy Tax funds to promote tourism, civic celebration and city's arts.	0.0	15,735,398	0.0	15,430,010	**0.0**	**16,463,786**
Total	**23.8**	**19,228,934**	**23.5**	**19,065,132**	**23.5**	**20,231,594**

Business Area Revenues Summary

Fund Name : **Tourism Promotion Special Revenue Fund**
Business Area : **Mayor's Office**
Fund No./Bus. Area No. : **2429 / 5000**

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	42,052	38,000	38,000	**38,000**
Interest	7,843	6,000	18,000	**6,000**
Miscellaneous/Other	5,148	0	500	**0**
Other Resources	20,318,907	19,212,094	19,207,505	**19,887,594**
Grand Total Revenues	**20,373,950**	**19,256,094**	**19,264,005**	**19,931,594**

Fund Summary

Fund Name : **Municipal Court Bldg Security Fund**
Business Area : **Municipal Courts Department**
Fund No./Bus. Area No. : **2206 / 1600**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	89,787	89,787	**58,670**
Current Revenues	640,788	621,633	**647,133**
Total Available Resources	730,575	711,420	**705,803**
Maintenance and Operations	705,000	652,750	**659,693**
Total Expenditures	705,000	652,750	**659,693**
Planned Ending Fund Balance	25,575	58,670	**46,110**
Total Budget	730,575	711,420	**705,803**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	25,575	58,670	**46,110**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Current Budget, the FY2018 Estimate and the FY2019 Budget for the Municipal Courts Building Security Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The mission of the Municipal Courts Building Security Fund is to protect the safety and welfare of civilians and employees by ensuring that adequate security equipment, procedures, and personnel are present at all court locations.

The Municipal Courts Department is responsible for administering the Municipal Courts Building Security Fund at the direction of City Council as authorized by the Texas Code of Criminal Procedure Article 102.017 and the City of Houston Code of Ordinances, Chapter 16, Section 16-10. The Municipal Court Building Security Fund collects a $3.00 court fee for each paid conviction of a Class "C" misdemeanor offense.

Business Area Budget Summary

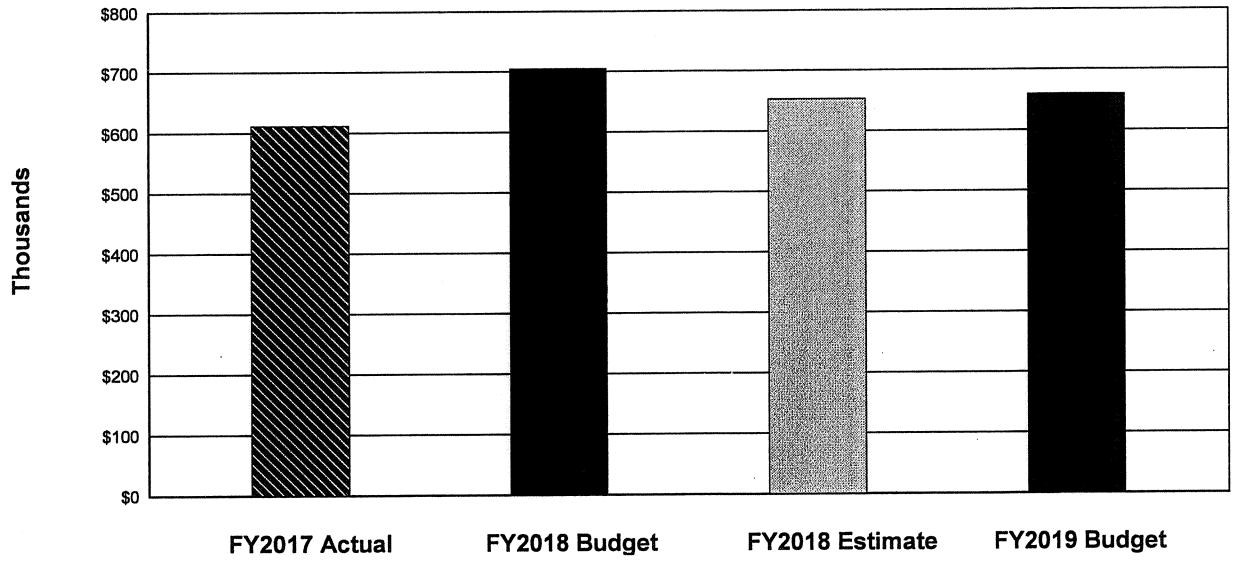
Fund Name : Municipal Court Bldg Security Fund
Business Area : Municipal Courts Department
Fund No. /Bus. Area No. : 2206 / 1600

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Other Services and Charges	611,900	705,000	652,750	**659,693**
	Total M & O Expenditures	611,900	705,000	652,750	**659,693**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	611,900	705,000	652,750	**659,693**
Revenues		592,104	640,788	621,633	**647,133**
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- FY19 Funding includes contract security guards and armored car services at all Municipal Courts facilities.

Municipal Court Bldg Security Fund
Municipal Courts Department
Expenditure Summary



Division Summary

Fund Name : **Municipal Court Bldg Security Fund**
Business Area : **Municipal Courts Department**
Fund No. /Bus Area No. : **2206 / 1600**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
MCD - Administrative Services 160001						
The Municipal Courts Building Security Fund allows for the funding of security enhancements and security services to protect the safety and welfare of civilians, and employees at all court locations. The Municipal Courts Building Security Fund collects a $3.00 court fee for each paid conviction of a Class "C" misdemeanor offense.	0.0	611,900	0.0	652,750	**0.0**	**659,693**
Total	**0.0**	**611,900**	**0.0**	**652,750**	**0.0**	**659,693**

Business Area Revenues Summary

Fund Name : Municipal Court Bldg Security Fund
Business Area : Municipal Courts Department
Fund No./Bus. Area No. : 2206 / 1600

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Interest	990	733	733	**733**
Miscellaneous/Other	591,114	640,055	620,900	**646,400**
Grand Total Revenues	**592,104**	**640,788**	**621,633**	**647,133**

Fund Summary

Fund Name	:	**Municipal Court Technology Fee Fund**
Business Area	:	**Municipal Courts Department**
Fund No./Bus. Area No.	:	**2207 / 1600**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	1,471,657	1,471,657	**1,940,034**
Current Revenues	1,097,564	1,115,666	**1,114,500**
Total Available Resources	2,569,221	2,587,323	**3,054,534**
Maintenance and Operations	765,138	647,289	**863,649**
Debt Services	0	0	**0**
Total Expenditures	765,138	647,289	**863,649**
Planned Ending Fund Balance	1,804,083	1,940,034	**2,190,885**
Total Budget	2,569,221	2,587,323	**3,054,534**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	1,804,083	1,940,034	**2,190,885**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, FY2018 Estimate and the FY2019 Budget for the Municipal Courts Technology Fee Fund. Also included are the beginning and ending fund balances, total revenues, and total expenditures.

The mission of the Municipal Court Technology Fund is to fund technological enhancements, system maintenance and technical support for the Municipal Courts to ensure effective processes and efficient court operations.

The Municipal Courts Department is responsible for administering the Municipal Courts Technology Fee Fund at the direction of City Council, as authorized by the Texas Code of Criminal Procedure, Article 102.0169, and City of Houston Code of Ordinances, Chapter 16 Section 16-13. The Municipal Court Technology Fee Fund collects a $4.00 court fee for each paid conviction of a Class "C" misdemeanor offense.

Business Area Budget Summary

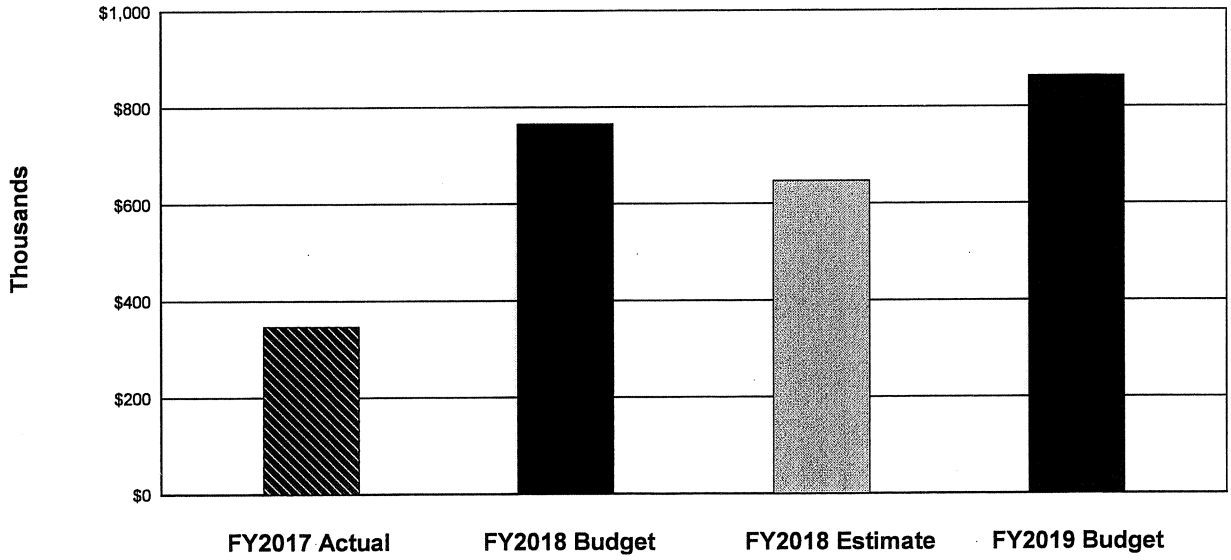
Fund Name : Municipal Court Technology Fee Fund
Business Area : Municipal Courts Department
Fund No. /Bus. Area No. : 2207 / 1600

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	168,308	189,880	188,729	**205,725**
	Supplies	3,326	10,000	5,000	**10,000**
	Other Services and Charges	168,011	454,258	453,560	**532,924**
	Equipment	7,458	111,000	0	**115,000**
	Total M & O Expenditures	347,103	765,138	647,289	**863,649**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	347,103	765,138	647,289	**863,649**
Revenues		1,048,713	1,097,564	1,115,666	**1,114,500**
Staffing	Full-Time Equivalents - Civilian	0.9	1.0	0.9	**1.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	0.9	1.0	0.9	**1.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Expenditure Budget includes funding for the annual support fee to the software vendor who manages the multi-vendor collection model. This competitive collection model includes external collection vendors who assist the City of Houston Municipal Courts in achieving greater compliance with court orders.
- The FY2019 Revenue Budget includes the annual fee paid to the City of Houston by each participant in the multi-vendor collection model.

Municipal Court Technology Fee Fund
Municipal Courts Department
Expenditure Summary



Division Summary

Fund Name : **Municipal Court Technology Fee Fund**
Business Area : **Municipal Courts Department**
Fund No. /Bus Area No. : **2207 / 1600**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
MCD - Administrative Services 160001						
The Municipal Court Technology Fund allows for technological enhancements and system maintenance/technical support for the Municipal Courts to ensure effective processes and efficient court operations.The Municipal Court Technology Fund collects a $4.00 court fee for each paid conviction of a Class "C" misdemeanor offense.	0.9	347,103	0.9	647,289	**1.0**	**863,649**
Total	**0.9**	**347,103**	**0.9**	**647,289**	**1.0**	**863,649**

Business Area Revenues Summary

Fund Name : Municipal Court Technology Fee Fund
Business Area : Municipal Courts Department
Fund No./Bus. Area No. : 2207 / 1600

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Municipal Courts Fines and Forfeits	788,206	789,564	757,000	**797,500**
Interest	10,511	8,000	17,000	**17,000**
Miscellaneous/Other	249,996	300,000	341,666	**300,000**
Grand Total Revenues	**1,048,713**	**1,097,564**	**1,115,666**	**1,114,500**

Fund Summary

Fund Name : **Juvenile Case Manager Fee**
Business Area : **Municipal Courts Department**
Fund No./Bus. Area No. : **2211 / 1600**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	877,365	877,365	**640,561**
Current Revenues	1,164,500	1,130,017	**1,176,107**
Total Available Resources	2,041,865	2,007,382	**1,816,668**
Maintenance and Operations	1,875,959	1,366,821	**1,519,747**
Total Expenditures	1,875,959	1,366,821	**1,519,747**
Planned Ending Fund Balance	165,906	640,561	**296,921**
Total Budget	2,041,865	2,007,382	**1,816,668**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	165,906	640,561	**296,921**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Municipal Courts Juvenile Case Manager Fee Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The mission of the Juvenile Case Manager Fund is to provide funding for the salary and operational expenses of Juvenile Case Managers assigned to target campuses of Houston and Spring Branch Independent School Districts. The goal of the Program is to reduce truancy and limit juvenile exposure to the criminal justice system by early identification, assessment and prevention services, referrals to social services, and increased student family accountability.

The Municipal Courts Department is responsible for administering the Juvenile Case Manager Fee Fund at the direction of City Council as authorized by the Texas Code of Criminal Procedure Article 45.056 and Article 102.0174 along with City of Houston Code of Ordinances, Chapter 16 Section 16-9. The Municipal Court Juvenile Case Manager Fee Fund collects a $5.00 court fee for each paid conviction of a Class "C" misdemeanor offense. Legislative changes in 2014 allows the City of Houston to collect an additional $2.00 for every paid conviction as part of the State's Truancy Prevention and Diversion Program. The City of Houston retains $1.00 and $1.00 is remitted to the State.

Business Area Budget Summary

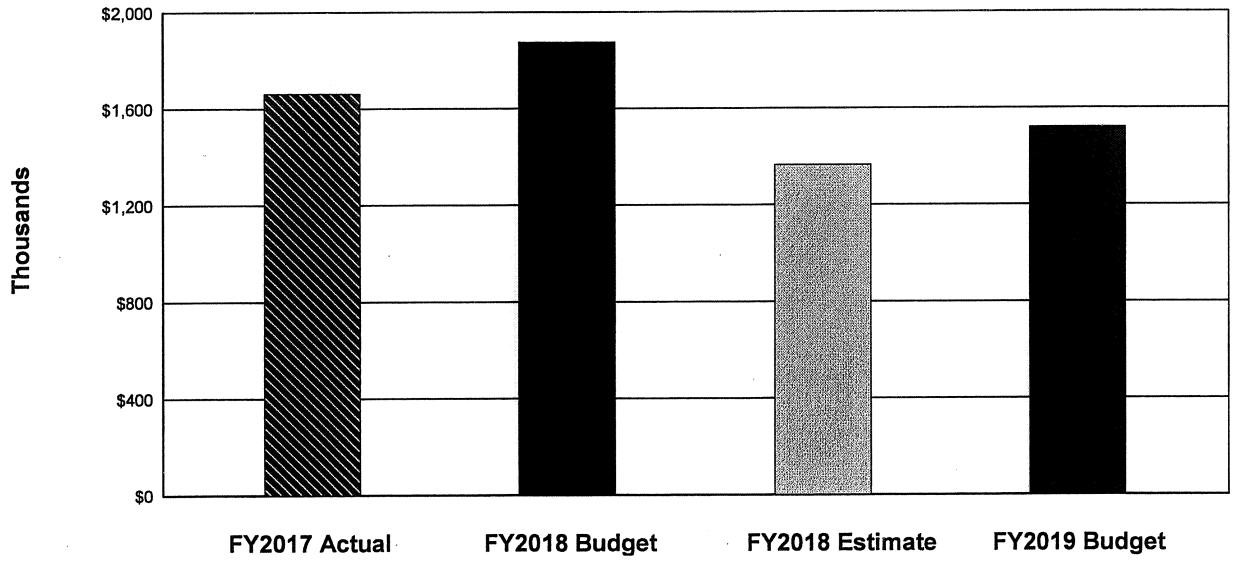
Fund Name : Juvenile Case Manager Fee
Business Area : Municipal Courts Department
Fund No. /Bus. Area No. : 2211 / 1600

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	1,554,929	1,741,310	1,247,429	**1,399,758**
	Supplies	3,688	12,000	12,000	**17,400**
	Other Services and Charges	90,189	112,649	105,392	**97,589**
	Non-Capital Equipment	13,606	10,000	2,000	**5,000**
	Total M & O Expenditures	1,662,412	1,875,959	1,366,821	**1,519,747**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	1,662,412	1,875,959	1,366,821	**1,519,747**
Revenues		1,163,771	1,164,500	1,130,017	**1,176,107**
Staffing	Full-Time Equivalents - Civilian	20.1	22.0	15.3	**17.5**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	20.1	22.0	15.3	**17.5**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Expenditure Budget provides funding for the various programs and outreach initiatives related to truancy prevention and youth engagement at target Houston ISD and Spring Branch ISD campuses.
- The FY2019 Budget includes continued grant funding for two Juvenile Case Manager positions and related approved expenses.

Juvenile Case Manager Fee
Municipal Courts Department
Expenditure Summary



Division Summary

Fund Name : Juvenile Case Manager Fee
Business Area : Municipal Courts Department
Fund No. /Bus Area No. : 2211 / 1600

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
MCD - Judicial Operations Group 160007						
The Juvenile Case Manager Fund allows for the salary/benefits and operational expenses of Juvenile Case Managers assigned to target campuses. The Juvenile Case Manager Fund collects a $5.00 court fee for each paid conviction of a Class "C" misdemeanor offense. Legislative changes in 2014 allows the City of Houston to collect an additional $2 for every paid conviction as part of the State's Truancy Prevention and Diversion Program.	20.1	1,662,412	15.3	1,366,821	**17.5**	**1,519,747**
Total	**20.1**	**1,662,412**	**15.3**	**1,366,821**	**17.5**	**1,519,747**

Business Area Revenues Summary

Fund Name : Juvenile Case Manager Fee
Business Area : Municipal Courts Department
Fund No./Bus. Area No. : 2211 / 1600

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Municipal Courts Fines and Forfeits	1,152,065	1,152,193	1,117,710	**1,163,800**
Interest	11,706	12,307	12,307	**12,307**
Grand Total Revenues	**1,163,771**	**1,164,500**	**1,130,017**	**1,176,107**

Fund Summary

Fund Name	:	**Contractor Responsibility Fund**
Business Area	:	**Office of Business Opportunity**
Fund No./Bus. Area No.	:	**2424 / 5100**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	3,193,053	2,565,161	**2,879,300**
Current Revenues	1,181,000	1,191,000	**1,191,000**
Total Available Resources	4,374,053	3,756,161	**4,070,300**
Maintenance and Operations	476,861	476,861	**925,238**
Other Interfund Transfers	400,000	400,000	**400,000**
Total Expenditures	876,861	876,861	**1,325,238**
Planned Ending Fund Balance	3,497,192	2,879,300	**2,745,062**
Total Budget	4,374,053	3,756,161	**4,070,300**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	3,497,192	2,879,300	**2,745,062**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate, and the FY2019 Budget for the Contractor Responsibility Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Contractor Responsibility Fund was established with ordinance 2007-534 in July 2007. Through the implementation of Executive Order 1-7, the City of Houston created the Pay or Play Program (POP), which is administered by the Office of Business Opportunity.

The Pay or Play Program is designed to foster health care options for the citizens of Houston and Harris County area, create a level playing field for contractors bidding on City of Houston projects, and defray the costs of the local uninsured workforce. Pursuant to Executive Order 1-7, contractors subject to Pay or Play are required to offer employees the prescribed minimal level of health benefits. Contractors who do not provide health benefits to their employees will contribute $1 for each regular hour of work performed by covered employees on a covered City contract. The revenue collected from the Contractor Responsibility Fund is used to offset the costs of uninsured citizens in the Houston and Harris County area. Currently, the revenue is used to support health programs such as the Care Houston Program and the Emergency Tele-Health and Navigation (ETHAN) Program as well as the costs associated with administering the program.

The Care Houston Program is a collaboration between the Houston Fire Department (HFD) and Houston Health Department (HHD) to decrease the volume of non-emergency calls for Emergency Medical Services (EMS) and reduce the use of HFD personnel for non-emergency responses. The program requires EMS to identify residents who have made more than five emergency calls in a 90 day period and forward the information to HHD. HHD staff contacts the resident and if she/he agrees to participate in the program, a nurse case manager makes a home visit, conducts a needs assessment, assists the resident in devising a service plan, and provides social and medical referrals as needed.

ETHAN is a collaboration among Harris County Healthcare Alliance, Houston Fire Department (HFD), Harris County RIDES, and Community Health Centers. ETHAN provides non-emergency 9-1-1 callers with the option of a no-cost cab ride to an emergency department or a community health center. ETHAN also provides the option of scheduling an appointment at a community health center at no charge. The program has provided the ability for physicians to communicate with patients to determine if they are non-emergent and provide advice on the outcome. This helps divert from the emergency medical system those patients who do not need emergency care and can benefit more from primary care services.

Business Area Budget Summary

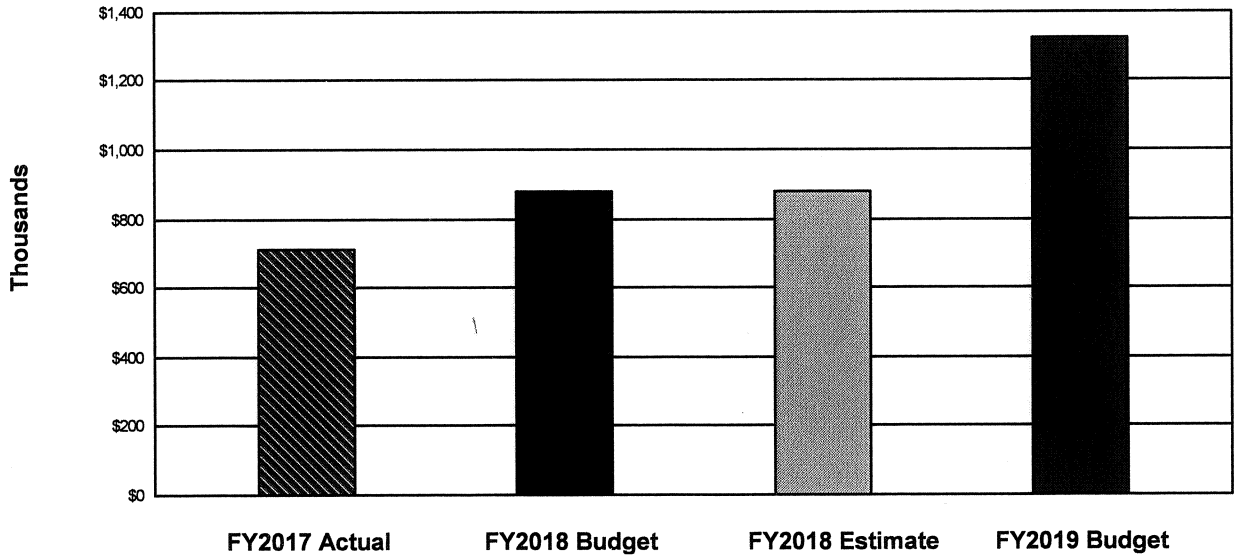
Fund Name : Contractor Responsibility Fund
Business Area : Office of Business Opportunity
Fund No. /Bus. Area No. : 2424 / 5100

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	141,829	147,518	147,518	**152,221**
	Supplies	35	1,000	1,000	**1,000**
	Other Services and Charges	169,637	328,343	328,343	**772,017**
	Total M & O Expenditures	311,501	476,861	476,861	**925,238**
	Debt Service & Other Uses	400,000	400,000	400,000	**400,000**
	Total Expenditure	711,501	876,861	876,861	**1,325,238**
Revenues		1,339,393	1,181,000	1,191,000	**1,191,000**
Staffing	Full-Time Equivalents - Civilian	2.0	2.0	2.0	**2.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	2.0	2.0	2.0	**2.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- The FY2019 Budget includes funding to procure and implement an electronic management system to effectively track all Pay or Play (POP) activities.
- Continued commitment to support the Care Houston Program with an estimated cost of $400,000.
- Continued commitment to support the ETHAN Program provided by Houston Fire Department.

Contractor Responsibility Fund
Office of Business Opportunity
Expenditure Summary



Business Area Performance Measures

Fund Name : **Contractor Responsibility Fund**
Business Area : **Office of Business Opportunity**
Fund No. /Bus. Area No. : **2424 / 5100**

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Ratio of Play Option Contracts	65%	65%	65%	65%
Expenditures Adopted Budget vs Actual Utilization	82%	98%	117%	98%
Revenues Adopted Budget vs Actual Utilization	155%	100%	101%	100%

Division Summary

Fund Name : **Contractor Responsibility Fund**
Business Area : **Office of Business Opportunity**
Fund No. /Bus Area No. : **2424 / 5100**

Division Description	FY2017 Actual		FY2018 Estimate		FY2019 Budget	
	FTEs	Costs $	FTEs	Costs $	FTEs	Costs $
Certification & Compliance 510002						
This section provides oversight of the Pay or Play Program and is responsible for program revenue collections, administrative operations, financial oversight, and monitoring of funds.	2.0	711,501	2.0	876,861	**2.0**	**1,325,238**
Total	**2.0**	**711,501**	**2.0**	**876,861**	**2.0**	**1,325,238**

Business Area Revenues Summary

Fund Name : **Contractor Responsibility Fund**
Business Area : **Office of Business Opportunity**
Fund No./Bus. Area No. : **2424 / 5100**

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Interest	31,134	25,000	35,000	**35,000**
Miscellaneous/Other	1,308,259	1,156,000	1,156,000	**1,156,000**
Grand Total Revenues	**1,339,393**	**1,181,000**	**1,191,000**	**1,191,000**

Fund Summary

Fund Name : Bayou Greenway 2020
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2106 / 3600

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	906,564	906,564	**912,413**
Current Revenues	1,449,000	1,345,404	**1,347,227**
Total Available Resources	2,355,564	2,251,968	**2,259,640**
Maintenance and Operations	1,475,700	1,339,555	**1,347,227**
Total Expenditures	1,475,700	1,339,555	**1,347,227**
Planned Ending Fund Balance	879,864	912,413	**912,413**
Total Budget	2,355,564	2,251,968	**2,259,640**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	879,864	912,413	**912,413**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Bayou Greenway 2020 Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Bayou Greenway 2020 Fund was created October 16, 2013, by Ordinance No. 2013-0949. This fund is administered by the Houston Parks and Recreation Department (HPARD) with the intent to manage the maintenance of the Bayou Greenways 2020 project based upon the Bayou Greenways 2020 initiative agreement entered into between the City of Houston and the Houston Parks Board, Inc. (HPB) in December 2013. Revenues are received by HPARD from HPB for the maintenance of trails and parks developed by HPB.

Business Area Budget Summary

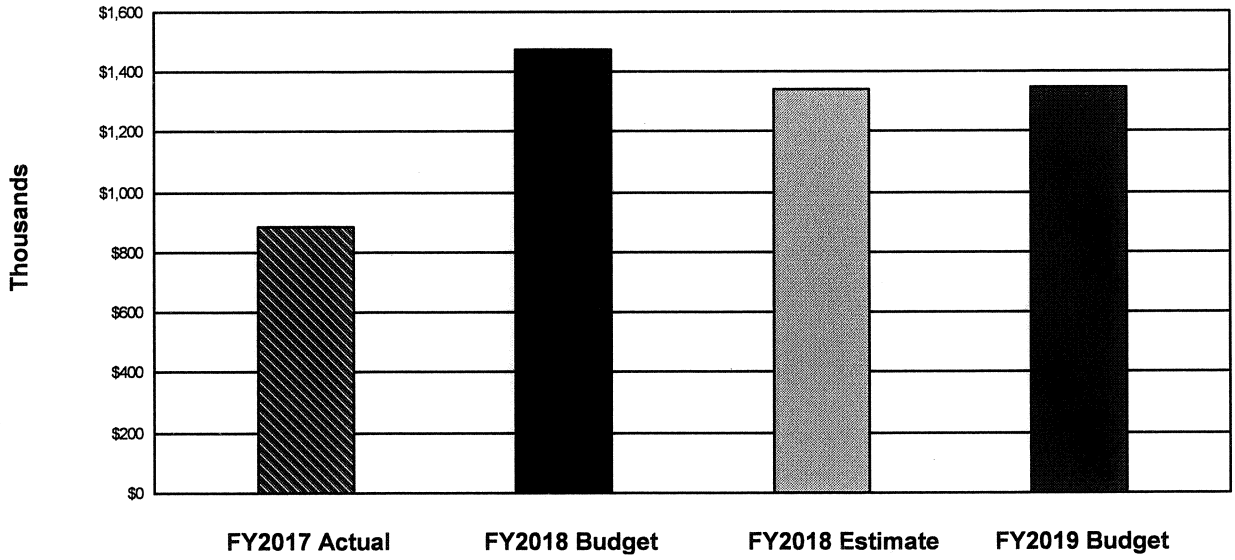
Fund Name : Bayou Greenway 2020
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2106 / 3600

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	828,829	888,479	856,434	**1,022,580**
	Supplies	13,641	32,100	11,100	**42,100**
	Other Services and Charges	44,811	83,121	57,321	**82,547**
	Equipment	0	472,000	414,700	**200,000**
	Total M & O Expenditures	887,281	1,475,700	1,339,555	**1,347,227**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	887,281	1,475,700	1,339,555	**1,347,227**
Revenues		1,030,451	1,449,000	1,345,404	**1,347,227**
Staffing	Full-Time Equivalents - Civilian	10.1	17.0	16.3	**18.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	10.1	17.0	16.3	**18.0**
	Full-Time Equivalents - Overtime	0.9	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- The FY2019 Budget includes funding allowances for the upkeep of White Oak Bayou through the Houston Parks Board Inc. (HPB) as part of the Bayou Greenway 2020 (BG2020) Initiative.
- The FY2019 Budget continues the upkeep of White Oak Bayou by providing mowing, delittering, and maintenance of the entire area.

Bayou Greenway 2020
Parks and Recreation
Expenditure Summary



Business Area Performance Measures

Fund Name : Bayou Greenway 2020
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2106 / 3600

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Meadow Mowing Occurrences per Year	27	27	27	27
Expenditures Adopted Budget vs Actual Utilization	72%	98%	91%	98%
Revenues Adopted Budget vs Actual Utilization	77%	100%	93%	100%

Division Summary

Fund Name : Bayou Greenway 2020
Business Area : Parks and Recreation
Fund No. /Bus Area No. : 2106 / 3600

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HPARD - Bayou Greenways 2020 360017						
As a part of the Bayou Greenway 2020 initiative the department will be responsible for mowing, delittering, and maintenance of White Oak Bayou meadow lands.	10.1	887,281	16.3	1,339,555	**18.0**	**1,347,227**
Total	**10.1**	**887,281**	**16.3**	**1,339,555**	**18.0**	**1,347,227**

Business Area Revenues Summary

Fund Name : Bayou Greenway 2020
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2106 / 3600

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Charges for Services	1,021,659	1,443,000	1,336,604	**1,338,427**
Interest	8,792	6,000	8,800	**8,800**
Grand Total Revenues	**1,030,451**	**1,449,000**	**1,345,404**	**1,347,227**

Fund Summary

Fund Name : Parks Golf Special Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2104 / 3600

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	1,050,797	1,050,797	**980,159**
Current Revenues	5,861,925	5,475,775	**5,255,400**
Total Available Resources	6,912,722	6,526,572	**6,235,559**
Maintenance and Operations	5,996,413	5,546,413	**5,402,236**
Total Expenditures	5,996,413	5,546,413	**5,402,236**
Planned Ending Fund Balance	916,309	980,159	**833,323**
Total Budget	6,912,722	6,526,572	**6,235,559**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	916,309	980,159	**833,323**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Current Budget, the FY2018 Estimate and the FY2019 Budget for the Parks Golf Special Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Parks Golf Special Fund was created on June 22, 2011 (Ordinance 2011-547). The fund collects revenues derived from city-owned golf revenue-producing facilities and all related concession fees whether operated by the City or private entities. The monies collected in this fund are to be used exclusively for the maintenance, operation activities and enhancements of all city-owned golf courses.

These funds are also used for repairs, replacement, and renovations of golf revenue-producing facilities as well as purchasing and maintaining equipment and operational activities at golf revenue-producing facilities.

Business Area Budget Summary

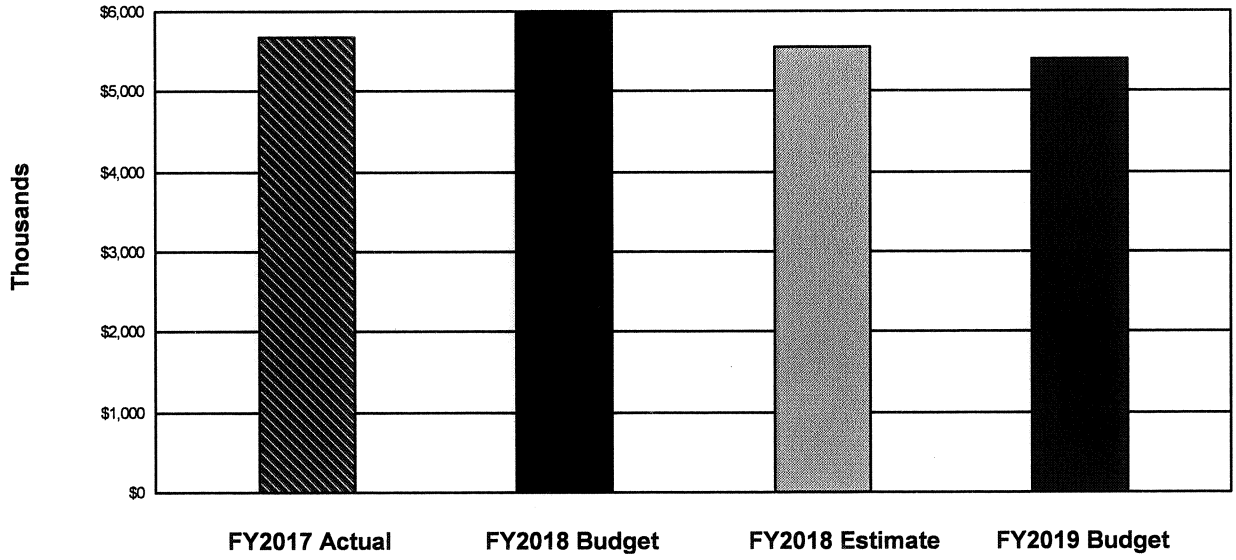
Fund Name : Parks Golf Special Fund
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2104 / 3600

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	4,156,811	4,434,015	4,190,757	**3,925,196**
	Supplies	705,775	720,843	590,682	**619,985**
	Other Services and Charges	815,456	841,555	764,974	**857,055**
	Non-Capital Equipment	5,090	0	0	**0**
	Total M & O Expenditures	5,683,132	5,996,413	5,546,413	**5,402,236**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	5,683,132	5,996,413	5,546,413	**5,402,236**
Revenues		5,626,125	5,861,925	5,475,775	**5,255,400**
Staffing	Full-Time Equivalents - Civilian	70.7	81.5	74.5	**64.5**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	70.7	81.5	74.5	**64.5**
	Full-Time Equivalents - Overtime	2.8	2.4	2.1	**2.3**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- Continue to provide well - maintained, attractive and safe golf courses.
- Administers the operation and maintenance of City operated and privatized golf courses to achieve the highest standard both in performance and customers services.
- Glenbrook Golf Course was closed in April 2018 and therefore not included in the FY2019 Budget.

Parks Golf Special Fund
Parks and Recreation
Expenditure Summary



Business Area Performance Measures

Fund Name : Parks Golf Special Fund
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2104 / 3600

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Driving Range Revenue	$934,754	$992,600	$827,500	$757,300
Driving Range Users	155,794	165,100	133,930	118,374
Golf Rounds	140,239	142,500	132,810	115,010
Golf Rounds Revenue	$3.0M	$3.2M	$2.9M	$2.7M
Privatized Golf Course - Annual Inspection	0	2	2	2
Expenditures Adopted Budget vs Actual Utilization	91%	98%	92%	98%
Revenues Adopted Budget vs Actual Utilization	91%	100%	93%	100%

Division Summary

Fund Name : Parks Golf Special Fund
Business Area : Parks and Recreation
Fund No. /Bus Area No. : 2104 / 3600

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
PRD - Golf & Tennis Centers 360011						
Manages City of Houston operated golf course (Sharpstown), and oversees contract compliance for privatized golf courses (Gus Wortham, FM Law First Tee Jr., Melrose and Hermann) to deliver the highest possible quality golfing and tennis experience with excellent customer service.	37.3	2,829,281	34.0	2,383,904	**24.0**	**2,186,633**
PRD - Memorial Golf Courses 360012						
Manages the operation and maintenance of the busiest and most profitable city course, Memorial Park Golf Course, which include: Administration, Pro Shop, Driving Range and web based customer services. The variance in Memorial Park Golf Course personnel budget reflect moving personnel from Glenbrook to Memorial. Glenbrook closed April 2 due to the property being repurposed for a Botanic Garden.	33.4	2,853,851	40.5	3,162,509	**40.5**	**3,215,603**
Total	**70.7**	**5,683,132**	**74.5**	**5,546,413**	**64.5**	**5,402,236**

Business Area Revenues Summary

Fund Name : Parks Golf Special Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2104 / 3600

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Charges for Services	5,593,329	5,851,725	5,456,575	**5,243,000**
Other Fines and Forfeits	24	100	0	**0**
Interest	11,247	10,000	11,300	**10,000**
Miscellaneous/Other	21,525	100	7,900	**2,400**
Grand Total Revenues	**5,626,125**	**5,861,925**	**5,475,775**	**5,255,400**

Fund Summary

Fund Name : **Parks Special Revenue Fund**
Business Area : **Parks and Recreation**
Fund No./Bus. Area No. : **2100 / 3600**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	7,481,870	7,481,870	**5,834,480**
Current Revenues	2,313,700	3,150,700	**2,319,500**
Total Available Resources	9,795,570	10,632,570	**8,153,980**
Maintenance and Operations	2,798,090	2,798,090	**2,943,878**
Debt Services	2,000,000	2,000,000	**2,615,095**
Total Expenditures	4,798,090	4,798,090	**5,558,973**
Planned Ending Fund Balance	4,997,480	5,834,480	**2,595,007**
Total Budget	9,795,570	10,632,570	**8,153,980**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	4,997,480	5,834,480	**2,595,007**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Parks Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

In 1981, City Council directed that revenues from revenue-generating activities should be deposited in a "Parks Special Revenue Fund." These funds should be used for repairs, equipment replacement, and renovation of parks revenue producing facilities.

Presently, revenue-generating activities include, but are not limited to:

- Tennis, Fitness and Running Centers,
- Community center and ball field rentals,
- Adult sports league registrations,
- Youth summer enrichment programs,
- Park concessions,
- Lake Houston Wilderness Park entrance fees, cabin rentals, and campsite reservations.

Business Area Budget Summary

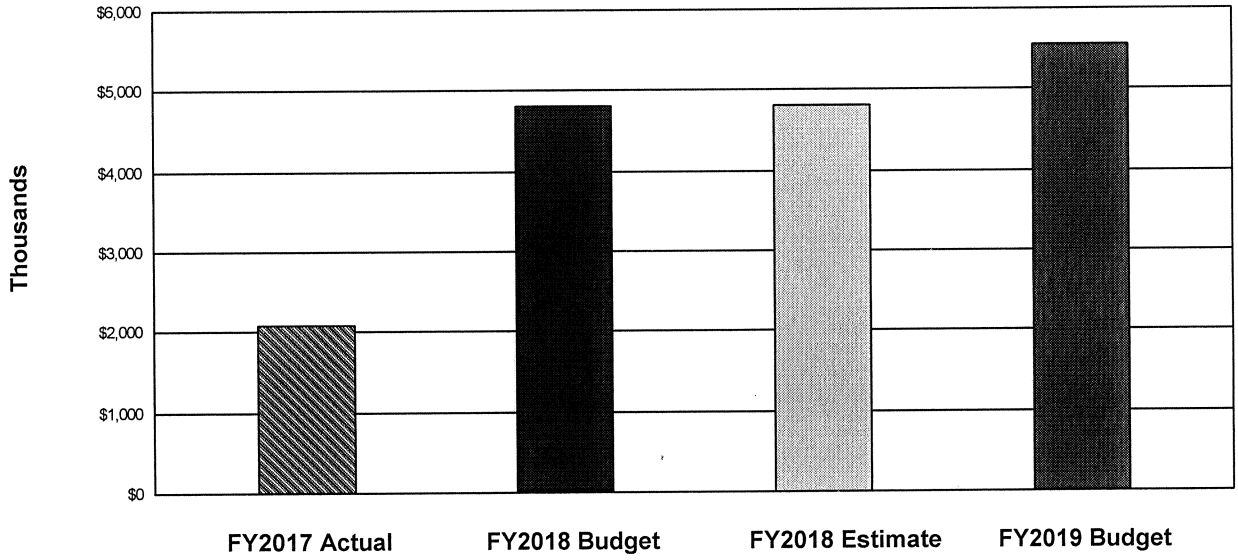
Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2100 / 3600

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	571,470	842,608	842,786	**852,380**
	Supplies	555,770	701,300	701,250	**697,000**
	Other Services and Charges	956,666	1,254,182	1,254,054	**1,394,498**
	Total M & O Expenditures	2,083,906	2,798,090	2,798,090	**2,943,878**
	Debt Service & Other Uses	0	2,000,000	2,000,000	**2,615,095**
	Total Expenditure	2,083,906	4,798,090	4,798,090	**5,558,973**
Revenues		2,494,655	2,313,700	3,150,700	**2,319,500**
Staffing	Full-Time Equivalents - Civilian	10.0	15.5	15.5	**15.5**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	10.0	15.5	15.5	**15.5**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for the health benefits and pension contribution.
- Promotes tennis programs through the website, media, town hall meetings and citizens community base.
- Continues to provide well maintained, attractive and safe tennis facilities.
- Supplements operational maintenance at Lake Houston Wilderness Park and Sports Fields.
- Supports summer recreational programs by purchasing t-shirts, and day camping nature trips.
- Continues to enhance and strengthen existing public and private partnerships.

Parks Special Revenue Fund
Parks and Recreation
Expenditure Summary



Business Area Performance Measures

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2100 / 3600

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Adaptive Recreation Rentals	36	55	49	55
Adaptive Recreation Rentals Revenue	$15,889	$18,000	$12,800	$15,000
Adult, Youth & Private Leagues Rentals	2,367	3,615	977	1,089
Adult, Youth & Private Leagues Revenue	$329,119	$345,100	$292,000	$323,800
Cabin Lodge/Lakeside Cabin/Dining Hall Reservations	5,467	4,878	1,000	1,125
Cabin Lodge/Lakeside Cabin/Dining Hall Revenue	$372,097	$221,700	$153,900	$168,800
Temporary Park/Vendor Concessions Permits	200	280	463	515
Temporary Park/Vendor Concessions Permits Revenue	$48,135	$36,600	$51,700	$57,600
Tennis Center Rentals	32,328	40,000	36,565	36,586
Tennis Center Revenue	$173,612	$186,500	$170,300	$170,400
Expenditures Adopted Budget vs Actual Utilization	84%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	113%	100%	136%	100%

Division Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No. /Bus Area No. : 2100 / 3600

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
PRD - Management & Finance 360002						
Miscellaneous revenue generated at park facilities and at the Summer Enrichment Program (SEP) is recognized in this division. Expenditures include chemicals and other herbicides for the upkeep of the ball fields; T-shirts for children and bus rentals during summer programs.	0.0	0	0.0	2,000,000	**0.0**	**2,615,095**
PRD - Facilities Mgmt/Development 360007						
This division includes the expenses for Phase II renovation of Lake Houston Wilderness Park.	0.0	257,052	0.0	200,000	**0.0**	**200,000**
Recreation and Wellness 360009						
Responsible for providing citywide recreational team sports opportunities for adults in the areas of softball, flag football, volleyball, kickball, and basketball. Provide opportunities for adults to engage in recreational and competitive team sports leagues to have socialization opportunities and serious leisure experiences. Provide team sports leagues with a wellness and health emphasis.	0.0	362,786	0.0	419,565	**0.0**	**437,800**
PRD - Golf & Tennis Centers 360011						
Oversees the operations of three tennis centers to achieve the utmost performance and customer service.	10.0	682,361	11.0	751,270	**11.0**	**775,066**
Greenspace Management 360013						
The division offers cyclical ground maintenance of City of Houston parks, sports fields, trails, trees, libraries, multi-purpose centers, esplanades and other natural resources. Controls invasive plants species and makes available emergency services during disasters.	0.0	382,767	4.5	872,708	**4.5**	**991,935**

Division Summary

Fund Name : **Parks Special Revenue Fund**
Business Area : **Parks and Recreation**
Fund No. /Bus Area No. : **2100 / 3600**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
PRD - Community Center Operations 360015						
Community Center Operations include Memorial Park Fitness Center expenses.SEP is a day camp style program conducted by the Houston Parks and Recreation Department and its staff to provide youth, ages 6-13, with a fun-filled summer of activities at 47 community centers. The day camp runs for 10 weeks during summer months. There are fee exemptions, available to parents or guardians who qualify.	0.0	398,940	0.0	554,547	**0.0**	**539,077**
Total	**10.0**	**2,083,906**	**15.5**	**4,798,090**	**15.5**	**5,558,973**

Business Area Revenues Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	186,537	174,300	166,500	**175,400**
Charges for Services	1,941,440	1,947,400	1,841,600	**1,984,700**
Other Fines and Forfeits	24	100	100	**100**
Interest	79,862	62,000	80,000	**81,000**
Miscellaneous/Other	286,792	129,900	77,500	**78,300**
Other Resources	0	0	985,000	**0**
Grand Total Revenues	**2,494,655**	**2,313,700**	**3,150,700**	**2,319,500**

Fund Summary

Fund Name : Historic Preservation Fund

Fund No./Bus. Area No. : 2306 / 3400 / 7000

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	1,741,835	1,741,885	**1,576,917**
Current Revenues	262,500	271,632	**270,000**
Total Available Resources	2,004,335	2,013,517	**1,846,917**
Maintenance and Operations	436,600	436,600	**386,845**
Total Expenditures	436,600	436,600	**386,845**
Planned Ending Fund Balance	1,567,735	1,576,917	**1,460,072**
Total Budget	2,004,335	2,013,517	**1,846,917**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	1,567,735	1,576,917	**1,460,072**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Historic Preservation Fund. Also included are the beginning and ending fund balances, total revenues, and total expenditures.

Programs within the Historic Preservation Fund are administered by the Planning & Development (P&D) Department and the Houston Public Library (HPL).

The program administered by the Planning & Development (P&D) Department, was established to utilize funds set aside from the sale of historic fire stations to promote historic preservation of residential and commercial programs. The program utilizes City funds as seed money to encourage private investment, attract grant funds, and support educational programs that will further preservation efforts in Houston.

The program administered by Houston Public Library (HPL) provides future funding for the maintenance needs of the historic Julia Ideson Building. The building was re-opened to the public on December 5, 2011 after a four-year expansion and restoration project, made possible by a successful $32 million capital campaign conducted by the non-profit Julia Ideson Library Preservation Partners. To help ensure a high level of care for investment on restorations made by taxpayers, private contributors and a grant from National Park Service United States Department of the Interior, rental revenues will be deposited into this fund and related expenses paid out of it. The net revenues will be available for the maintenance needs of the building. The Julia Ideson Building rental program was launched in November 2011 with the Julia Ideson Library Preservation as Partners. A special events manager was hired to work closely with the Houston Public Library and the Mayor's Office of Special Events.

Business Area Budget Summary

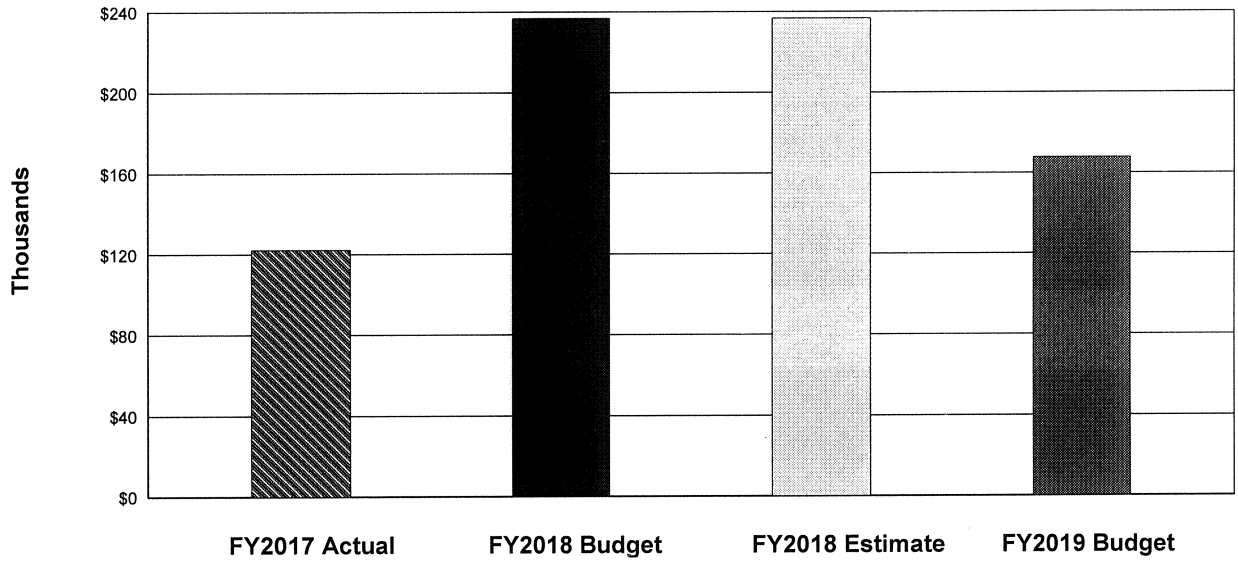
Fund Name : Historic Preservation Fund
Business Area : Library
Fund No. /Bus. Area No. : 2306 / 3400

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Supplies	0	1,000	1,000	**2,000**
	Other Services and Charges	122,291	235,600	235,600	**165,600**
	Total M & O Expenditures	122,291	236,600	236,600	**167,600**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	122,291	236,600	236,600	**167,600**
Revenues		237,615	250,000	250,000	**250,000**
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- o Provides a rental program for the Houston Public Library Historic Preservation Buildings (Julia Ideson Building, African American Library at the Gregory School and Clayton Library Center for Genealogical Research).
- o Generates funds to provide maintenance services for the Houston Public Library Historic Preservation Buildings.
- o Promotes the preservation of the Houston Public Library Historic Preservation Buildings.

Historic Preservation Fund
Library
Expenditure Summary



Division Summary

Fund Name : **Historic Preservation Fund**
Business Area : **Library**
Fund No. /Bus Area No. : **2306 / 3400**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HPL - Historic Building 340008						
To generate revenue by renting of event spaces at Julia Ideson Building and utilize the funding for maintenance and enhancement of the historic building.	0.0	122,291	0.0	236,600	**0.0**	**167,600**
Total	**0.0**	**122,291**	**0.0**	**236,600**	**0.0**	**167,600**

Business Area Revenues Summary

Fund Name : Historic Preservation Fund
Business Area : Library
Fund No./Bus. Area No. : 2306 / 3400

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Charges for Services	237,615	250,000	250,000	**250,000**
Grand Total Revenues	**237,615**	**250,000**	**250,000**	**250,000**

Business Area Budget Summary

Fund Name : Historic Preservation Fund
Business Area : Planning & Development
Fund No. /Bus. Area No. : 2306 / 7000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Supplies	11,103	2,000	2,000	**0**
	Other Services and Charges	223,711	198,000	198,000	**219,245**
	Total M & O Expenditures	234,814	200,000	200,000	**219,245**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	234,814	200,000	200,000	**219,245**
Revenues		21,585	12,500	21,632	**20,000**
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

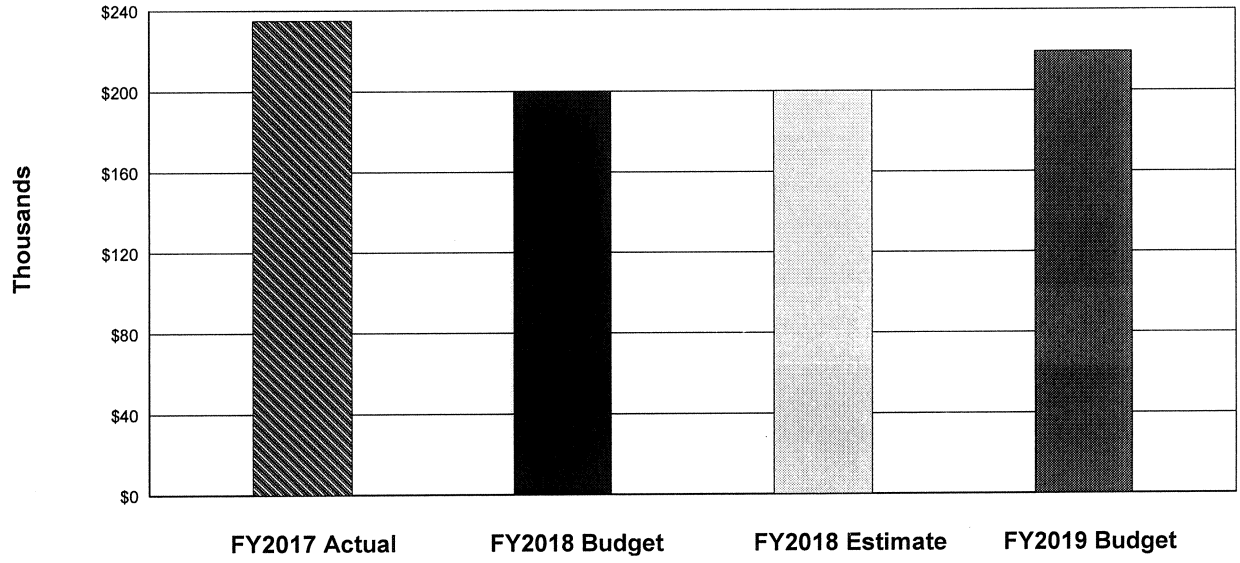
Significant Budget Changes and Highlights

- Professional services to design, update and expand the historic preservation manual and design guidelines for historic districts, as called for by Chapter 33 of the Code of Ordinances.

  Supports city efforts to preserve City-owned historic buildings in Houston.

- Develops programs that encourage private investment, attract grant funds and programs that will further preservation efforts in Houston.

Historic Preservation Fund
Planning & Development
Expenditure Summary



Division Summary

Fund Name : Historic Preservation Fund
Business Area : Planning & Development
Fund No. /Bus Area No. : 2306 / 7000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
PD - Development Services 700003						
The Historic Preservation Fund receives funding from the City's sale of historic fire stations and is used to promote preservation programs in Houston. The program utilizes City funds as seed money to encourage private investment, attract grant funds, and support educational programs that will further preservation efforts in Houston.	0.0	234,814	0.0	200,000	**0.0**	**219,245**
Total	**0.0**	**234,814**	**0.0**	**200,000**	**0.0**	**219,245**

Business Area Revenues Summary

Fund Name : Historic Preservation Fund
Business Area : Planning & Development
Fund No./Bus. Area No. : 2306 / 7000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Interest	18,593	12,500	21,632	**20,000**
Miscellaneous/Other	2,992	0	0	**0**
Grand Total Revenues	**21,585**	**12,500**	**21,632**	**20,000**

Fund Summary

Fund Name	:	**Planning & Development Special Revenue Fund**
Business Area	:	**Planning & Development**
Fund No./Bus. Area No.	:	**2308 / 7000**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	1,997,234	1,997,234	**2,221,212**
Current Revenues	6,612,758	6,659,974	**6,774,870**
Total Available Resources	8,609,992	8,657,208	**8,996,082**
Maintenance and Operations	6,670,018	6,435,996	**8,033,091**
Total Expenditures	6,670,018	6,435,996	**8,033,091**
Planned Ending Fund Balance	1,939,974	2,221,212	**962,991**
Total Budget	8,609,992	8,657,208	**8,996,082**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	1,939,974	2,221,212	**962,991**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Planning and Development Department (P&DD) Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Planning and Development Special Revenue Fund was created in December 2015 by Ordinance 2015-1319. Commencing on January 1, 2016, the fund was established to utilize development related fees for the operation, maintenance and support of the department's related programs and functions. The development related services include: subdivision plat review and one half of the minimum lot size/minimum building line program.

Business Area Budget Summary

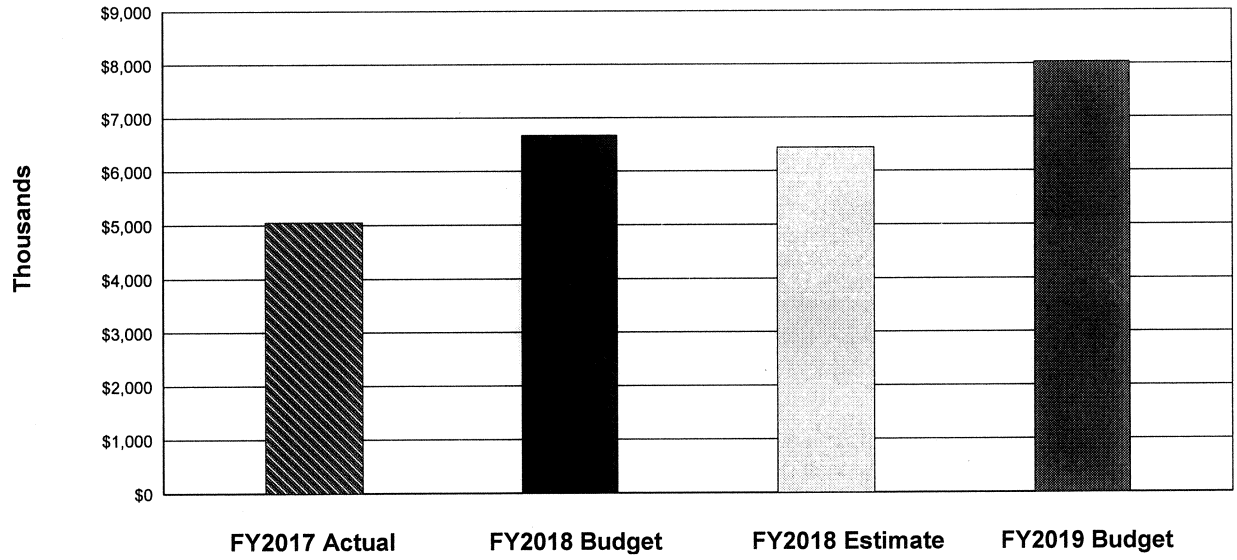
Fund Name : Planning & Development Special Revenue Fund
Business Area : Planning & Development
Fund No. /Bus. Area No. : 2308 / 7000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	3,665,212	4,424,859	4,309,204	**5,221,758**
	Supplies	28,710	121,500	116,500	**123,000**
	Other Services and Charges	1,359,516	2,073,659	2,010,292	**2,688,333**
	Non-Capital Equipment	0	50,000	0	**0**
	Total M & O Expenditures	5,053,438	6,670,018	6,435,996	**8,033,091**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	5,053,438	6,670,018	6,435,996	**8,033,091**
Revenues		6,633,271	6,612,758	6,659,974	**6,774,870**
Staffing	Full-Time Equivalents - Civilian	42.4	47.5	45.5	**53.5**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	42.4	47.5	45.5	**53.5**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- The FY2019 Budget includes funding of $500,000 for development records file management and digitization.
- The FY2019 Budget includes funding of $469,987 with additional 6 FTEs for development regulatory review.

Planning & Development Special Revenue Fund
Planning & Development
Expenditure Summary



Business Area Performance Measures

Fund Name : Planning & Development Special Revenue Fund
Business Area : Planning & Development
Fund No. /Bus. Area No. : 2308 / 7000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Applications Reviewed: Commercial	9,757	9,500	9,500	9,500
Applications Reviewed: Residential	17,393	17,500	17,500	19,800
Applications Reviewed: Subdivision Plats	1,945	2,100	2,100	2,450
Percentage of Commercial Plans Reviewed in 5 Business Days	96%	90%	95%	90%
Percentage of Residential Plans Reviewed in 3 Business Days	94%	90%	96%	90%
Walk-in Customers for Planner of the Day Services Seen within 10 Minutes of Check in	N/A	90%	90%	90%
Expenditures Adopted Budget vs Actual Utilization	N/A	98%	96%	98%
Revenues Adopted Budget vs Actual Utilization	N/A	100%	101%	100%

Division Summary

Fund Name : Planning & Development Special Revenue Fund
Business Area : Planning & Development
Fund No. /Bus Area No. : 2308 / 7000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
PD - Review Development Plats/Site Plans 700007						
Reviews projects at permit stage of the development process for compliance with applicable land development codes (including, but not limited to, Chapter 42 – Subdivision, Development and Platting; Chapter 28 – Regulation of Towers, Location of Hotels, and Hazardous Enterprises; Chapter 26 – Off-Street Parking & Loading; Chapter 33 – Trees, Shrubs, and Screening Fences).	10.0	897,844	12.0	1,081,637	**14.0**	**1,277,059**
PD - Review Subdiv Plat Application 700008						
Reviews subdivision plat proposals, public and private street layouts, and general land plans as part of the initial stage of the development process for compliance with applicable land development codes (including, but not limited to, Chapter 42 – Subdivision, Development and Platting) and state law.	16.4	1,328,011	17.0	1,580,248	**21.0**	**1,926,758**
PD - GIS Customer & Admin Support 700009						
Supports the core functions of the department's land development, subdivision platting, and regulatory review responsibilities by providing customer service programs, noncompliance investigation and resolution, property addressing, internal administrative and managerial support, general analysis and forecasting of land development trends.	16.0	2,827,583	16.5	3,774,11	**18.5**	**4,829,274**
Total	**42.4**	**5,053,438**	**45.5**	**6,435,996**	**53.5**	**8,033,091**

Business Area Revenues Summary

Fund Name : Planning & Development Special Revenue Fund
Business Area : Planning & Development
Fund No./Bus. Area No. : 2308 / 7000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	346,659	324,064	326,000	**350,140**
Charges for Services	6,272,629	6,282,294	6,303,974	**6,394,730**
Interest	12,638	4,900	30,000	**30,000**
Miscellaneous/Other	1,345	1,500	0	**0**
Grand Total Revenues	**6,633,271**	**6,612,758**	**6,659,974**	**6,774,870**

Fund Summary

Fund Name	:	**Asset Forfeiture**
Business Area	:	**Police Department**
Fund No./Bus. Area No.	:	**2202 / 2203 / 2204 / 1000**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	5,683,571	5,683,571	**5,469,609**
Current Revenues	4,848,970	8,167,987	**5,130,391**
Total Available Resources	10,532,541	13,851,558	**10,600,000**
Maintenance and Operations	10,000,000	8,381,949	**10,600,000**
Other Interfund Transfers	0	0	**0**
Total Expenditures	10,000,000	8,381,949	**10,600,000**
Planned Ending Fund Balance	532,541	5,469,609	**0**
Total Budget	10,532,541	13,851,558	**10,600,000**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	532,541	5,469,609	**0**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Asset Forfeiture Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Asset Forfeiture Fund was established to account for asset forfeiture proceeds. The Houston Police Department (HPD) receives asset forfeiture proceeds under guidelines set forth by the US Department of Justice, the US Department of the Treasury, and the State of Texas. These forfeiture proceeds are generated as a result of law enforcement efforts against illegal and criminal activity. Proceeds received under the various guidelines must be used for law enforcement purposes.

Asset forfeiture funds are used for overtime expenditures for HPD officers budgeted in the General Fund and for purchases of supplies and materials related to law enforcement programs.

Business Area Budget Summary

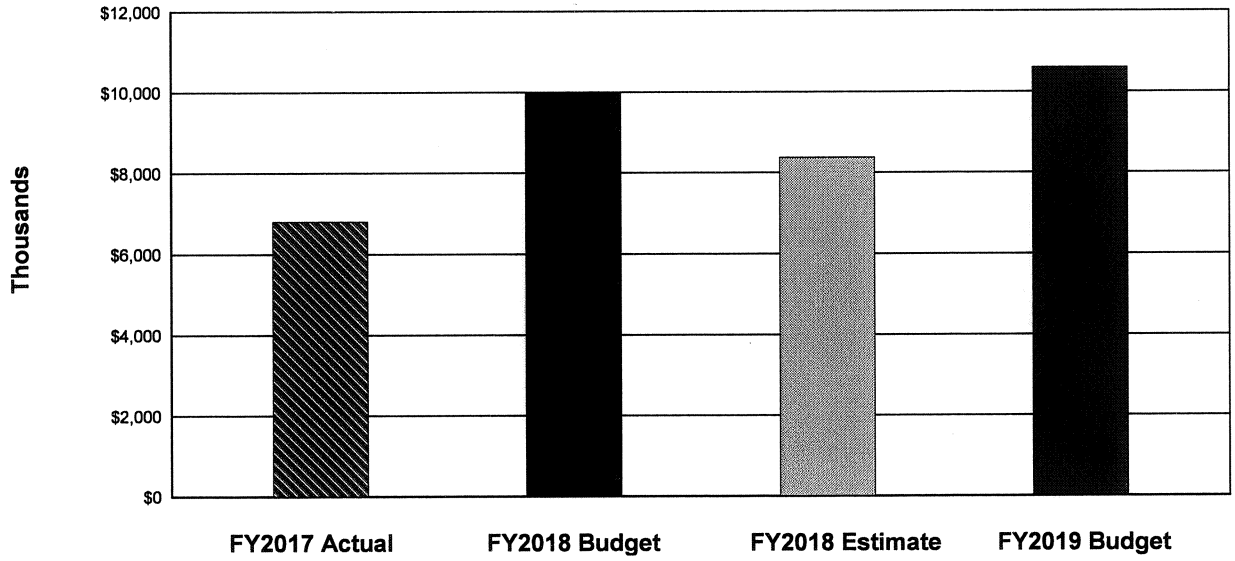
Fund Name : Asset Forfeiture
Business Area : Police Department
Fund No. /Bus. Area No. : 2202 / 2203 / 2204 / 1000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	3,313,966	3,900,000	4,950,000	**4,400,000**
	Supplies	1,760,518	2,015,416	1,020,064	**1,730,000**
	Other Services and Charges	1,091,256	1,959,131	1,284,711	**1,731,900**
	Equipment	89,198	39,454	187,941	**0**
	Non-Capital Equipment	550,255	2,085,999	939,233	**2,738,100**
	Total M & O Expenditures	6,805,193	10,000,000	8,381,949	**10,600,000**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	6,805,193	10,000,000	8,381,949	**10,600,000**
Revenues		7,182,656	4,848,970	8,167,987	**5,130,391**
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Overtime	25.4	30.6	44.3	**39.5**

Significant Budget Changes and Highlights

- o Operates programs against drug dealers and money launderers.
- o Funds overtime for law enforcement activities.
- o Provides support for investigations and other law enforcement activities.
- o FY2019 Budget includes capital funding for investigative operations, technology updates, Criminal Justice Information Services (CJIS) compliance and rollover procurements.

Asset Forfeiture
Police Department
Expenditure Summary



Business Area Performance Measures

Fund Name : Asset Forfeiture
Business Area : Police Department
Fund No. /Bus. Area No. : 2202 / 2203 / 2204 / 1000

Performance Measure	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Cash Seizure	$73.9M	$20M	$15.7M	$20M
Narcotics Related Arrests	12,337	12,000	11,329	12,000
Overtime Supported (FTEs)	$3.2M	$3.9M	$4.9M	$4.4M
Street Value of Seized Narcotics	$515M	$400M	$667M	$400M
Expenditures Adopted Budget vs Actual Utilization	81%	98%	84%	98%
Revenues Adopted Budget vs Actual Utilization	120%	100%	168%	100%

Division Summary

Fund Name : Asset Forfeiture
Business Area : Police Department
Fund No./Bus Area No. : 2202 / 2203 / 2204 / 1000

Division Description		FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Asset Forfeiture Funds	**100001**						
Provide funding for the enhancement of law enforcement activities.		0.0	6,805,193	0.0	8,381,949	**0.0**	**10,600,000**

Division Summary

Fund Name : Asset Forfeiture
Business Area : Police Department
Fund No./Bus Area No. : 2202 / 2203 / 2204 / 1000

		FY2017 Actual		FY2018 Estimate		FY2019 Budget	
Division	**Name**	**FTEs**	**Costs $**	**FTEs**	**Costs $**	**FTEs**	**Costs $**
100001	Asset Forfeiture Funds						
	Civilian	0.0		0.0		**0.0**	
	Classified	0.0		0.0		**0.0**	
	Cadets	0.0		0.0		**0.0**	
	Total	0.0	6,805,193	0.0	8,381,949	**0.0**	**10,600,000**
Grand Total							
	Civilian	0.0		0.0		**0**	
	Classified	0.0		0.0		**0**	
	Cadets	0.0		0.0		**0**	
	Grand Total	**0.0**	**6,805,193**	**0.0**	**8,381,949**	**0.0**	**10,600,000**

Business Area Revenues Summary

Fund Name : Asset Forfeiture
Business Area : Police Department
Fund No./Bus. Area No. : 2202 / 2203 / 2204 / 1000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Interest	63,853	37,970	69,500	65,375
Miscellaneous/Other	7,118,803	4,811,000	8,098,487	5,065,016
Grand Total Revenues	**7,182,656**	**4,848,970**	**8,167,987**	**5,130,391**

Fund Summary

Fund Name	:	**Auto Dealers Fund**
Business Area	:	**Police Department**
Fund No./Bus. Area No.	:	**2200 / 1000**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	2,302,070	2,302,070	**2,430,990**
Current Revenues	7,010,000	7,821,831	**7,299,270**
Total Available Resources	9,312,070	10,123,901	**9,730,260**
Maintenance and Operations	6,647,534	6,052,911	**7,822,040**
Debt Services	1,640,000	1,640,000	**1,650,000**
Total Expenditures	8,287,534	7,692,911	**9,472,040**
Planned Ending Fund Balance	1,024,536	2,430,990	**258,220**
Total Budget	9,312,070	10,123,901	**9,730,260**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	1,024,536	2,430,990	**258,220**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Auto Dealers Fund. Also included are the beginning fund balances, total revenues and total expenditures.

The Auto Dealers Fund was established to account for the funds that the Houston Police Department (HPD) receives during its enforcement of Chapter 8 of the City's Code of Ordinances. This ordinance was passed in compliance with Texas Senate Bill 226 of the 45th Regular Session. This bill gives cities the right to enact laws regulating automotive dealers and to fix penalties for the violation of these laws. The Auto Dealers' Division is also responsible for coordinating the licensing of tow truck drivers and regulating storage lots.

Senate Bill 226 also requires that "all sums collected from such dealers shall be used by the City for the enforcement, hereof, and for the enforcement of all provisions of the law regulating the sale, theft, or exchange of motor vehicles or parts, or accessories thereto and for no other purpose."

Business Area Budget Summary

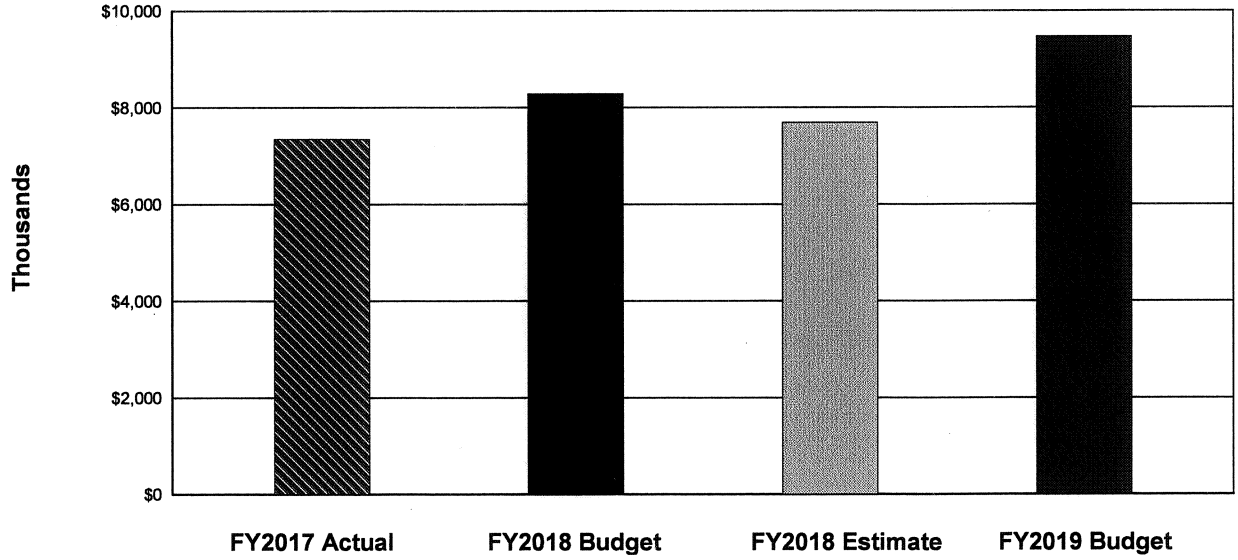
Fund Name : Auto Dealers Fund
Business Area : Police Department
Fund No. /Bus. Area No. : 2200 / 1000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	3,875,275	3,978,524	3,856,786	**4,245,937**
	Supplies	319,900	411,500	412,500	**417,500**
	Other Services and Charges	1,543,956	1,782,510	1,745,377	**1,696,103**
	Equipment	0	475,000	38,248	**1,462,500**
	Non-Capital Equipment	1,559	0	0	**0**
	Total M & O Expenditures	5,740,690	6,647,534	6,052,911	**7,822,040**
	Debt Service & Other Uses	1,600,000	1,640,000	1,640,000	**1,650,000**
	Total Expenditure	7,340,690	8,287,534	7,692,911	**9,472,040**
Revenues		7,436,380	7,010,000	7,821,831	**7,299,270**
Staffing	Full-Time Equivalents - Civilian	6.2	9.0	8.0	**10.0**
	Full-Time Equivalents - Classified	21.3	23.0	22.0	**22.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	27.5	32.0	30.0	**32.0**
	Full-Time Equivalents - Overtime	4.9	2.5	2.5	**3.4**

Significant Budget Changes and Highlights

o The FY2019 Budget provides funding for the health benefits, pension contribution and classified employees contractual pay increases.

Auto Dealers Fund
Police Department
Expenditure Summary



Business Area Performance Measures

Fund Name : Auto Dealers Fund
Business Area : Police Department
Fund No. /Bus. Area No. : 2200 / 1000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Licenses Issued	9,672	9,500	10,210	9,300
Notification Letters	72,197	70,000	74,900	72,000
Storage Lots Regulated	60	60	60	60
Tow Truck Licenses	892	948	920	900
Vehicles Auctioned	28,278	30,000	33,480	30,000
Expenditures Adopted Budget vs Actual Utilization	92%	98%	93%	98%
Revenues Adopted Budget vs Actual Utilization	108%	100%	112%	100%

Division Summary

Fund Name : Auto Dealers Fund
Business Area : Police Department
Fund No. /Bus Area No. : 2200 / 1000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Auto Dealers 100001						
Issues licenses and regulates automotive businesses, salesmen and wrecker drivers as provided by Chapter 8 of the Code of Ordinances, Houston, Texas, established on July 5, 1945. Auctions abandoned motor vehicles as prescribed by Chapter 683 of the Texas Transportation Code.	27.5	7,340,690	30.0	7,692,911	**32.0**	**9,472,040**

Division Summary

Fund Name : Auto Dealers Fund
Business Area : Police Department
Fund No. /Bus Area No. : 2200 / 1000

		FY2017 Actual		FY2018 Estimate		FY2019 Budget	
Division	**Name**	**FTEs**	**Costs $**	**FTEs**	**Costs $**	**FTEs**	**Costs $**
100001	Auto Dealers						
	Civilian	6.2		8.0		10.0	
	Classified	21.3		22.0		22.0	
	Cadets	0.0		0.0		0.0	
	Total	27.5	7,340,690	30.0	7,692,911	**32.0**	**9,472,040**
Grand Total							
	Civilian	6.2		8.0		**10.0**	
	Classified	21.3		22.0		**22.0**	
	Cadets	0.0		0.0		**0.0**	
	Grand Total	**27.5**	**7,340,690**	**30.0**	**7,692,911**	**32.0**	**9,472,040**

Business Area Revenues Summary

Fund Name : Auto Dealers Fund
Business Area : Police Department
Fund No./Bus. Area No. : 2200 / 1000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	2,775,444	2,742,000	2,731,893	**2,718,270**
Charges for Services	727,957	606,000	881,938	**800,000**
Other Fines and Forfeits	312	400	0	**0**
Interest	28,001	30,600	31,000	**31,000**
Miscellaneous/Other	3,904,666	3,631,000	4,177,000	**3,750,000**
Grand Total Revenues	**7,436,380**	**7,010,000**	**7,821,831**	**7,299,270**

Fund Summary

Fund Name : Child Safety Fund
Business Area : Police Department
Fund No./Bus. Area No. : 2209 / 1000

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	3,661	3,661	**0**
Current Revenues	3,346,000	3,346,000	**3,405,000**
Total Available Resources	3,349,661	3,349,661	**3,405,000**
Maintenance and Operations	3,349,661	3,349,661	**3,405,000**
Total Expenditures	3,349,661	3,349,661	**3,405,000**
Planned Ending Fund Balance	0	0	**0**
Total Budget	3,349,661	3,349,661	**3,405,000**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Child Safety Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

In 1991, the Texas legislature required each municipality with a population greater than 850,000 to create a Child Safety Fund. The purpose of this fund is to provide funding for public, parochial, and private school crossing guard programs inside the City. Revenues to the fund come from an assessment of a Municipal Court fee of $5.00 on each parking violation, a $1.50 fee for each vehicle registration authorized by Harris County, and up to $25 court costs assessed when an offense occurs within a school crossing zone or a parent contributes to school non-attendance.

Adopted in 1991, City Ordinance No. 91-939 stipulates that the first priority for the Child Safety Fund expenditures should be for elementary school crossing guards. Funding is apportioned based on each school district percentage of the total number of school crossings with paid guards within the City. The ordinance also states that if excess funds are available, funding for secondary school crossing guard services is apportioned in the same manner.

The legislation creating the fund also provides that if a surplus exists after the payment of all covered contract expenses, the excess can be used to pay for programs designed to enhance child safety, health, or nutrition.

The City of Houston pays out 100% of all revenues that come into this fund. The City does not charge administrative expenses for managing this fund, though they are allowable by law. The City has no obligation (or means) for paying out more from the fund than the fund takes in from revenue.

Business Area Budget Summary

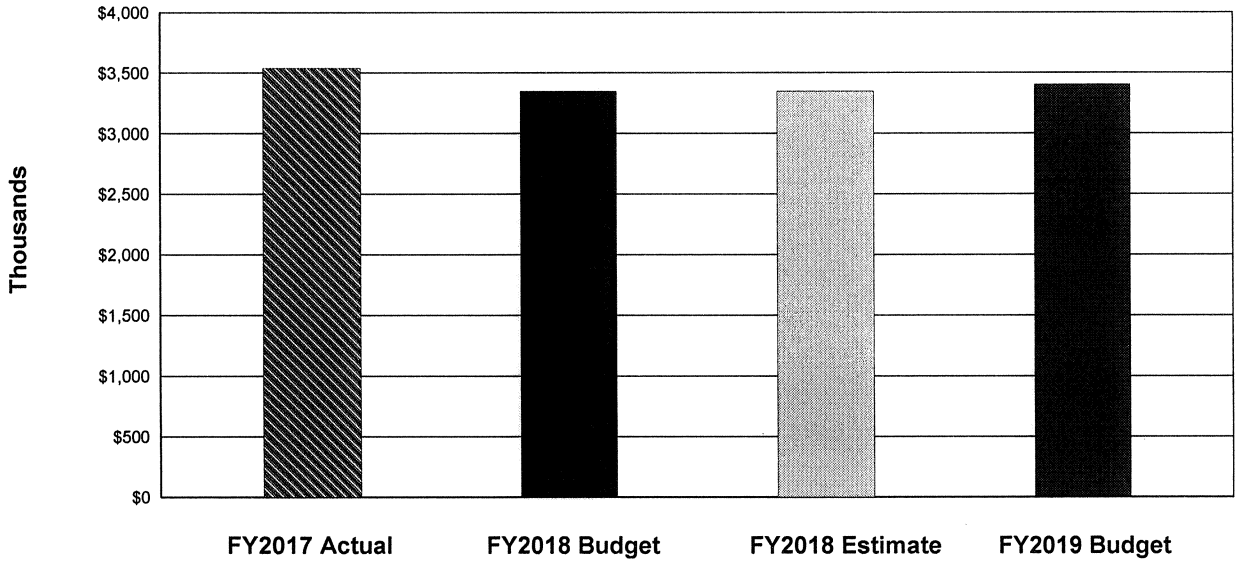
Fund Name : Child Safety Fund
Business Area : Police Department
Fund No. /Bus. Area No. : 2209 / 1000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Supplies	500	3,000	500	**3,000**
	Other Services and Charges	3,538,190	3,346,661	3,349,161	**3,402,000**
	Total M & O Expenditures	3,538,690	3,349,661	3,349,661	**3,405,000**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	3,538,690	3,349,661	3,349,661	**3,405,000**
Revenues		3,432,660	3,346,000	3,346,000	**3,405,000**
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- Continue maintaining crossing guards in accordance with City Ordinance No. 91- 939, which established crossing guard services for elementary schools as priority followed by services for secondary schools.

Child Safety Fund
Police Department
Expenditure Summary



Business Area Performance Measures

Fund Name : Child Safety Fund
Business Area : Police Department
Fund No. /Bus. Area No. : 2209 / 1000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Crossing Guards Funded	773	773	767	767
Schools and School Districts Funded for Crossing Guards	17	17	16	16
Expenditures Adopted Budget vs Actual Utilization	103%	98%	98%	98%
Revenues Adopted Budget vs Actual Utilization	100%	100%	98%	100%

Division Summary

Fund Name : Child Safety Fund
Business Area : Police Department
Fund No. /Bus Area No. : 2209 / 1000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HPD - Office of Budget and Finance 100001						
Revenues derived from the $5.00 court fee assessed on each parking violation, $1.50 fee for each vehicle registration authorized by Harris County, and up to $25.00 court costs assessed when offenses occur in a school zone or a parent contributes to non-attendance.	0.0	3,538,690	0.0	3,349,661	**0.0**	**3,405,000**

Division Summary

Fund Name : Child Safety Fund
Business Area : Police Department
Fund No. /Bus Area No. : 2209 / 1000

		FY2017 Actual		FY2018 Estimate		FY2019 Budget	
Division	**Name**	**FTEs**	**Costs $**	**FTEs**	**Costs $**	**FTEs**	**Costs $**
100001	HPD - Office of Budget and Finance						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	0.0	3,538,690	0.0	3,349,661	**0.0**	**3,405,000**
Grand Total							
	Civilian	0.0		0.0		**0.0**	
	Classified	0.0		0.0		**0.0**	
	Cadets	0.0		0.0		**0.0**	
	Grand Total	**0.0**	**3,538,690**	**0.0**	**3,349,661**	**0.0**	**3,405,000**

Business Area Revenues Summary

Fund Name : Child Safety Fund
Business Area : Police Department
Fund No./Bus. Area No. : 2209 / 1000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Other Fines and Forfeits	795,094	741,000	741,000	**800,000**
Interest	13,838	20,000	20,000	**20,000**
Miscellaneous/Other	2,623,728	2,585,000	2,585,000	**2,585,000**
Grand Total Revenues	**3,432,660**	**3,346,000**	**3,346,000**	**3,405,000**

Fund Summary

Fund Name	:	**Forensic Transition Special Fund**
Business Area	:	**Police Department**
Fund No./Bus. Area No.	:	**2213 / 1000**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	24,355	24,355	**24,355**
Current Revenues	4,597,411	4,573,056	**2,655,914**
Total Available Resources	4,621,766	4,597,411	**2,680,269**
Maintenance and Operations	4,597,411	4,573,056	**2,655,914**
Total Expenditures	4,597,411	4,573,056	**2,655,914**
Planned Ending Fund Balance	24,355	24,355	**24,355**
Total Budget	4,621,766	4,597,411	**2,680,269**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	24,355	24,355	**24,355**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate, and the FY2019 Budget for the Forensic Transition Special Fund. Also included are the beginning and ending fund balances, total revenues, and total expenditures.

The Forensic Transition Special Fund was created in FY2014 for the transition of forensic operations from the Houston Police Department to the independent Houston Forensics Science Local Government Corporation. The fund's budget covers City of Houston employees that provide services to the corporation. The corporation reimburses the City for services provided.

The Forensic Transition Special Fund resources will be used to receive, analyze, and preserve physical evidence while adhering to the highest standards of quality, objectivity, and ethics. Expert testimony that is impartial and scientifically reliable will be provided. The Forensic Transition Special Fund consists of the Crime Laboratory and Identification Divisions. Forensic examination covers multiple scientific disciplines, including Biology/Serology, Controlled Substances, Firearms, Toxicology, Computer Forensics, Crime Scene Unit, Audio - Video, and Latent Prints.

Business Area Budget Summary

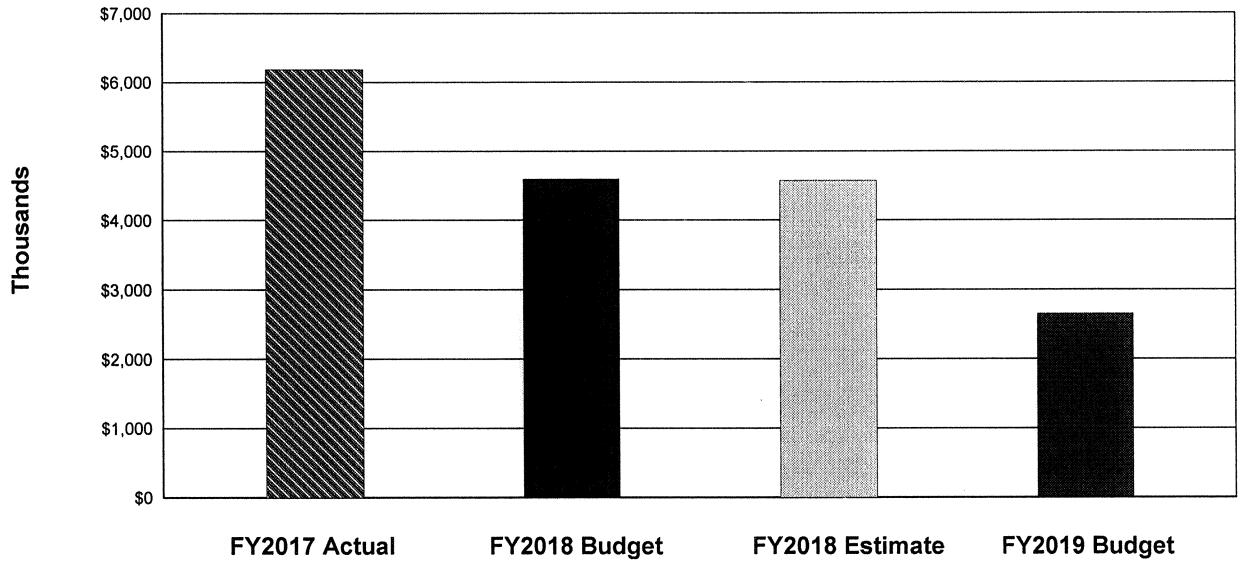
Fund Name : Forensic Transition Special Fund
Business Area : Police Department
Fund No. /Bus. Area No. : 2213 / 1000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	6,122,515	4,536,506	3,887,653	**2,629,228**
	Supplies	0	2,395	33,395	**0**
	Other Services and Charges	59,330	58,510	652,008	**26,686**
	Total M & O Expenditures	6,181,845	4,597,411	4,573,056	**2,655,914**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	6,181,845	4,597,411	4,573,056	**2,655,914**
Revenues		6,180,406	4,597,411	4,573,056	**2,655,914**
Staffing	Full-Time Equivalents - Civilian	29.3	17.0	17.3	**15.0**
	Full-Time Equivalents - Classified	28.4	11.0	11.0	**8.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	57.7	28.0	28.3	**23.0**
	Full-Time Equivalents - Overtime	2.1	3.5	3.0	**1.6**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for the health benefits, pension contribution and classified employees contractual pay increases.
- o Continue to provide technical and analytical expertise in the identification of controlled substances, analysis of firearms, forensic serology, DNA testing, toxicology, computer forensics, latent prints and crime scene services.
- o Manage and maintain proficiency testing, audits, certifications, inspections and performance.
- o Continue to manage caseload in a timely manner while mitigating any backlogs in various forensic disciplines through the proper management of personnel processes and utilization of technology.

Forensic Transition Special Fund
Police Department
Expenditure Summary



Division Summary

Fund Name : Forensic Transition Special Fund
Business Area : Police Department
Fund No. /Bus Area No. : 2213 / 1000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Investigative & Support Operations 100005						
Consists of the Crime Laboratory and Identification Divisions. Forensic examination covers multiple scientific disciplines to include: Biology/Serology, Controlled Substances, Firearms, Toxicology, Computer Forensics, Crime Scene Unit, Audio - Video, and Latent Prints.	57.7	6,181,845	28.3	4,573,056	**23.0**	**2,655,914**

Division Summary

Fund Name : Forensic Transition Special Fund
Business Area : Police Department
Fund No. /Bus Area No. : 2213 / 1000

		FY2017 Actual		FY2018 Estimate		FY2019 Budget	
Division	**Name**	**FTEs**	**Costs $**	**FTEs**	**Costs $**	**FTEs**	**Costs $**
100005	Investigative & Support Operations						
	Civilian	29.3		17.3		15.0	
	Classified	28.4		11.0		8.0	
	Cadets	0.0		0.0		0.0	
	Total	57.7	6,181,845	28.3	4,573,056	**23.0**	**2,655,914**
Grand Total							
	Civilian	29.3		17.3		**15.0**	
	Classified	28.4		11.0		**8.0**	
	Cadets	0.0		0.0		**0.0**	
	Grand Total	**57.7**	**6,181,845**	**28.3**	**4,573,056**	**23.0**	**2,655,914**

Business Area Revenues Summary

Fund Name : **Forensic Transition Special Fund**
Business Area : **Police Department**
Fund No./Bus. Area No. : **2213 / 1000**

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Charges for Services	6,180,406	4,563,411	4,539,056	**2,655,914**
Other Resources	0	34,000	34,000	**0**
Grand Total Revenues	**6,180,406**	**4,597,411**	**4,573,056**	**2,655,914**

Fund Summary

Fund Name	:	**Police Special Services**
Business Area	:	**Police Department**
Fund No./Bus. Area No.	:	**2201 / 1000**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	6,982,737	6,982,737	**4,259,846**
Current Revenues	7,180,652	9,665,005	**6,402,563**
Total Available Resources	14,163,389	16,647,742	**10,662,409**
Maintenance and Operations	12,165,787	12,387,896	**8,960,015**
Other Interfund Transfers	222,109	0	**0**
Total Expenditures	12,387,896	12,387,896	**8,960,015**
Planned Ending Fund Balance	1,775,493	4,259,846	**1,702,394**
Total Budget	14,163,389	16,647,742	**10,662,409**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	1,775,493	4,259,846	**1,702,394**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate, and the FY2019 Budget for the Police Special Services Fund. Also included are the beginning and ending fund balances, total revenues, and total expenditures.

The Police Special Services Fund was created to properly account for monies received by the Houston Police Department (HPD) that are not covered by other funds. These funds include monies received from other agencies or organizations to reimburse HPD for cost of supplies and services. As a sub-grantee for monies restricted to a specific law enforcement purpose, HPD uses these funds which are dedicated to specific purposes.

Examples of reimbursable services include: HPD participation in joint police operations; security and traffic control for such activities as fun runs, festivals, and bike rides; staffing for training facilities when used by other agencies; and contracted services as with the Immigration Customs Enforcement. Examples of restricted funds include certain court awards and state training funds. An example of a donation is a contribution from an organization or citizen for the purchase of police equipment or vehicles.

Business Area Budget Summary

Fund Name : Police Special Services
Business Area : Police Department
Fund No. /Bus. Area No. : 2201 / 1000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	8,048,163	7,375,234	7,810,953	**5,583,342**
	Supplies	381,566	1,667,790	1,432,078	**350,760**
	Other Services and Charges	849,656	2,240,505	2,513,381	**2,260,209**
	Equipment	307,465	684,000	433,226	**685,004**
	Non-Capital Equipment	0	198,258	198,258	**80,700**
	Total M & O Expenditures	9,586,850	12,165,787	12,387,896	**8,960,015**
	Debt Service & Other Uses	211,000	222,109	0	**0**
	Total Expenditure	9,797,850	12,387,896	12,387,896	**8,960,015**
Revenues		9,703,427	7,180,652	9,665,005	**6,402,563**
Staffing	Full-Time Equivalents - Civilian	2.0	2.0	2.0	**2.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	2.0	2.0	2.0	**2.0**
	Full-Time Equivalents - Overtime	63.4	57.6	61.7	**41.0**

Significant Budget Changes and Highlights

o The FY2019 Budget provides funding for health benefits and pension contribution.

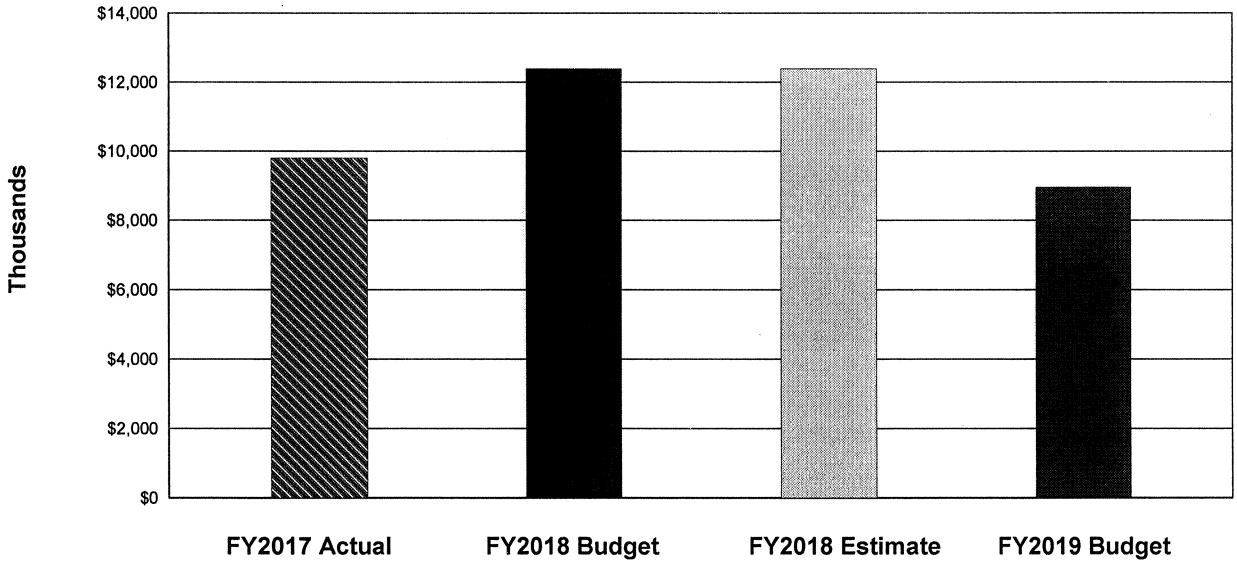
o The FY2019 Budget includes funding for the continuation of the Human Trafficking Unit.

o The FY2019 Budget continues FY2018 service levels with associated accounting for:

- Law Enforcement Officers Standards in Education (LEOSE) – Funds received by the State and designated for training of police personnel.
- Donations and contributions from private companies to designated divisions/commands.
- Tax Increment Reinvestment Zones (TIRZ) – Municipal Service Fees from various zones/districts per agreements to defray some of the costs incurred for programs specifically in the districts.

o The FY2019 Budget includes a decrease of $3.4 million in expenditure and revenues; the FY2018 increase due to World Series, Hurricane Harvey, Hurricane Maria, and Houston Intercontinental/ Hobby airport's overtime being charged to Police Special Services fund.

Police Special Services
Police Department
Expenditure Summary



Business Area Performance Measures

Fund Name : Police Special Services
Business Area : Police Department
Fund No. /Bus. Area No. : 2201 / 1000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Law Enforcement Officers Standards in Education (LEOSE)	6,386	6,647	6,442	6,442
Memorandum of Agreements/Understandings for Police Services	66	46	46	46
Municipal Service Agreements with TIRZ Districts	1	2	1	1
Reimbursable Fun Runs, Festivals and Bike Rides	19	29	27	29
Expenditures Adopted Budget vs Actual Utilization	92%	98%	131%	98%
Revenues Adopted Budget vs Actual Utilization	127%	100%	135%	100%

Division Summary

Fund Name : Police Special Services
Business Area : Police Department
Fund No. /Bus Area No. : 2201 / 1000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Police Services 100002						
Provides services to outside entities, organizations, and other law enforcement activities. Services include: providing security at fun runs, festivals, bike rides, and assignments for other agencies. Accounts for TIRZ funds. Disbursements for law enforcement supplies and equipment.	2.0	9,489,316	2.0	10,921,326	**2.0**	**8,094,289**
LEOSE Training Funds 100004						
Disburses restricted funds for law enforcement training activities.	0.0	217,625	0.0	413,370	**0.0**	**378,203**
Investigative & Support Operations 100005						
Supports street closure permits, traffic control permits, Air Support training and equipment.	0.0	90,909	0.0	1,053,200	**0.0**	**487,523**

Division Summary

Fund Name : Police Special Services
Business Area : Police Department
Fund No. /Bus Area No. : 2201 / 1000

		FY2017 Actual		FY2018 Estimate		FY2019 Budget	
Division	**Name**	**FTEs**	**Costs $**	**FTEs**	**Costs $**	**FTEs**	**Costs $**
100002	Police Services						
	Civilian	2.0		2.0		2.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	2.0	9,489,316	2.0	10,921,326	**2.0**	**8,094,289**
100004	LEOSE Training Funds						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	0.0	217,625	0.0	413,370	**0.0**	**378,203**
100005	Investigative & Support Operations						
	Civilian	0.0		0.0		0.0	
	Classified	0.0		0.0		0.0	
	Cadets	0.0		0.0		0.0	
	Total	0.0	90,909	0.0	1,053,200	**0.0**	**487,523**
Grand Total							
	Civilian	2.0		2.0		**2.0**	
	Classified	0.0		0.0		**0.0**	
	Cadets	0.0		0.0		**0.0**	
	Grand Total	**2.0**	**9,797,850**	**2.0**	**12,387,896**	**2.0**	**8,960,015**

Business Area Revenues Summary

Fund Name : Police Special Services
Business Area : Police Department
Fund No./Bus. Area No. : 2201 / 1000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	370,997	266,000	254,000	**320,000**
Intergovernmental	345,322	345,322	376,808	**376,808**
Charges for Services	2,030,231	3,780,329	5,752,579	**2,921,054**
Direct Interfund Services	16,944	0	0	**0**
Interest	49,740	60,000	60,000	**60,000**
Miscellaneous/Other	2,055,926	1,749,001	2,241,618	**1,744,701**
Other Resources	4,834,267	980,000	980,000	**980,000**
Grand Total Revenues	**9,703,427**	**7,180,652**	**9,665,005**	**6,402,563**

Fund Summary

Fund Name : **Recycling Revenue Fund**
Business Area : **Solid Waste Management**
Fund No./Bus. Area No. : **2305 / 2100**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	1,274,026	1,274,026	**1,075,996**
Current Revenues	4,068,513	4,168,513	**4,206,607**
Total Available Resources	5,342,539	5,442,539	**5,282,603**
Maintenance and Operations	1,595,139	1,595,139	**2,511,199**
Other Interfund Transfers	2,771,404	2,771,404	**2,771,404**
Total Expenditures	4,366,543	4,366,543	**5,282,603**
Planned Ending Fund Balance	975,996	1,075,996	**0**
Total Budget	5,342,539	5,442,539	**5,282,603**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	975,996	1,075,996	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Recycling Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Recycling Expansion Program was created September 9, 2008, by Ordinance No. 2008-792, to receive funds to be used for the expansion and implementation of the City's Recycling Programs and related services including but not limited to: equipment and materials acquisition, recycling education, and hiring of staff.

Presently, the revenue generating activity is for the sale of recyclable materials sold by the City, although it is not limited to this activity.

The department's mission for the Recycling Expansion Program is to increase the convenience to the citizens and maximize the diversion of the City's waste stream by expanding the curbside recycling program to all residents using single-stream recycling.

Business Area Budget Summary

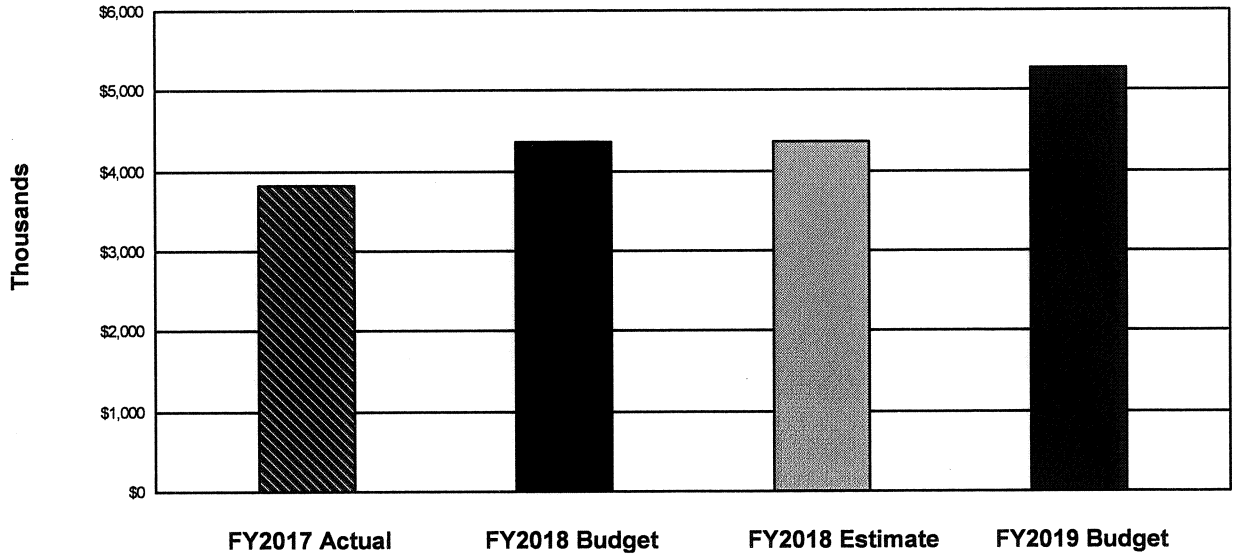
Fund Name : Recycling Revenue Fund
Business Area : Solid Waste Management
Fund No. /Bus. Area No. : 2305 / 2100

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	300,982	308,556	316,472	**402,517**
	Supplies	(870)	2,313	2,313	**5,400**
	Other Services and Charges	634,528	1,284,270	1,276,354	**2,103,282**
	Non-Capital Equipment	99,160	0	0	**0**
	Total M & O Expenditures	1,033,800	1,595,139	1,595,139	**2,511,199**
	Debt Service & Other Uses	2,771,404	2,771,404	2,771,404	**2,771,404**
	Total Expenditure	3,805,204	4,366,543	4,366,543	**5,282,603**
Revenues		4,478,700	4,068,513	4,168,513	**4,206,607**
Staffing	Full-Time Equivalents - Civilian	4.0	4.0	3.1	**5.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	4.0	4.0	3.1	**5.0**
	Full-Time Equivalents - Overtime	0.1	0.0	0.1	**0.1**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- Increased focus on educating and promoting the recycling program to the community to emphasize the removal of glass from the curbside single-stream program and other means of "cleaning up" recycling to maximize the value of materials collected. Education efforts will ramp up in anticipation of new Material Recovery Facility (MRF) opening April 2019.

Recycling Revenue Fund
Solid Waste Management
Expenditure Summary



Business Area Performance Measures

Fund Name : Recycling Revenue Fund
Business Area : Solid Waste Management
Fund No. /Bus. Area No. : 2305 / 2100

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Curbside Recycling Rate (single stream)	12%	15%	13%	17%
Expenditures Adopted Budget vs Actual Utilization	63%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	74%	100%	102%	100%

Division Summary

Fund Name : Recycling Revenue Fund
Business Area : Solid Waste Management
Fund No. /Bus Area No. : 2305 / 2100

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
SWM - SW Collections 210009						
Educate and promote the recycling program to the community.	4.0	3,805,204	3.1	4,366,543	**5.0**	**5,282,603**
Total	**4.0**	**3,805,204**	**3.1**	**4,366,543**	**5.0**	**5,282,603**

Business Area Revenues Summary

Fund Name : Recycling Revenue Fund
Business Area : Solid Waste Management
Fund No./Bus. Area No. : 2305 / 2100

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	122,179	95,175	95,175	**122,474**
Charges for Services	82,352	50,000	32,506	**35,000**
Interest	12,454	0	14,219	**0**
Miscellaneous/Other	467,582	129,205	232,480	**255,000**
Other Resources	3,794,133	3,794,133	3,794,133	**3,794,133**
Grand Total Revenues	**4,478,700**	**4,068,513**	**4,168,513**	**4,206,607**

INTERNAL SERVICES FUNDS

Health Benefits ..... XI - 2

Long Term Disability ..... XI - 8

Fund Summary

Fund Name : Health Benefits
Business Area : Human Resources
Fund No./Bus. Area No. : 9000 / 8000

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	17,429,017	17,429,017	**24,565,165**
Current Revenues	388,151,348	387,977,118	**411,400,069**
Total Available Resources	405,580,365	405,406,135	**435,965,234**
Maintenance and Operations	387,764,607	380,840,970	**409,634,968**
Total Expenditures	387,764,607	380,840,970	**409,634,968**
Planned Ending Fund Balance	17,815,758	24,565,165	**26,330,266**
Total Budget	405,580,365	405,406,135	**435,965,234**

The above summarizes the FY2018 Current Budget, the FY2018 Estimate and the FY2019 Budget for the Health Benefits Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Health Benefits Fund is an Internal Service Fund established in 1984 to centralize the financial transactions of the City's benefit plans. The benefit plans include health, vision, dental, life insurance, dependent care reimbursement and a health flexible reimbursement arrangement plan. The City also provides five Medicare plans for all eligible retirees age 65 and over, who are covered by Medicare. The medical plans are supported by contributions from the City and subscribers.

The City became self-insured effective May 1, 2011, and initially purchased stop-loss insurance. Effective May 1, 2013, the City assumed the financial risk of catastrophic and overall claims liability and discounted the purchase of individual and aggregate stop-loss coverage.

In FY2019, Wellness and Employee Assistance Program will be consolidated to streamline the budget process as these cost centers work together.

Additionally, the FY2019 Active subscriber rates will increase by 6.67% effective May 1, 2018. The City departments' contribution rates will increase by 7.09% in aggregate effective July 1, 2018.

Business Area Budget Summary

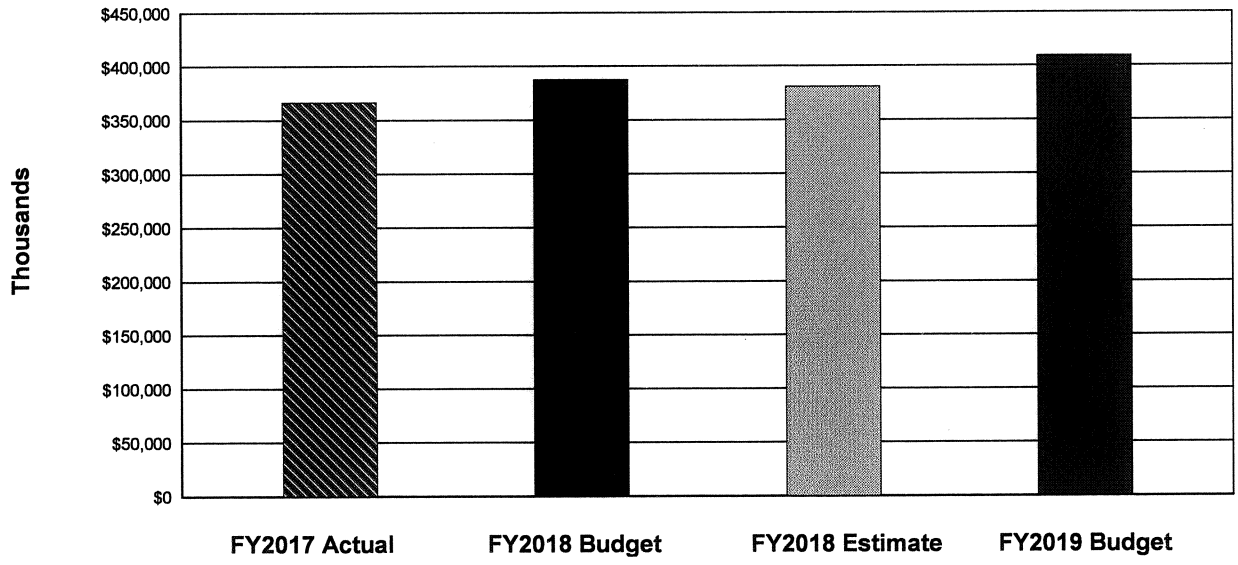
Fund Name : Health Benefits
Business Area : Human Resources
Fund No. /Bus. Area No. : 9000 / 8000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	4,930,125	5,124,958	4,726,089	**5,081,983**
	Supplies	68,376	97,264	76,815	**83,903**
	Other Services and Charges	361,346,462	382,362,108	375,861,585	**404,251,010**
	Equipment	157,800	126,478	126,478	**200,000**
	Non-Capital Equipment	7,235	53,799	50,003	**18,072**
	Total M & O Expenditures	366,509,998	387,764,607	380,840,970	**409,634,968**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	366,509,998	387,764,607	380,840,970	**409,634,968**
Revenues		359,970,722	388,151,348	387,977,118	**411,400,069**
Staffing	Full-Time Equivalents - Civilian	47.7	50.8	44.1	**50.5**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	47.7	50.8	44.1	**50.5**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- o The FY19 Budget provides funding for health benefits and pension contributions.
- o Revenue Budget includes the increases in City and subscribers' contributions and active employees and their spouses' wellness non-engagement surcharge.
- o Implemented a new Employee Assistance Program (EAP) contract effective on 5/01/2018.

Health Benefits
Human Resources
Expenditure Summary



Business Area Performance Measures

Fund Name : Health Benefits
Business Area : Human Resources
Fund No. /Bus. Area No. : 9000 / 8000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Generic Drug Utilization	N/A	80%	88%	88%
Health Assessment Completion	N/A	50%	52%	90%
Expenditures Adopted Budget vs Actual Utilization	101%	98%	98%	98%
Revenues Adopted Budget vs Actual Utilization	101%	100%	100%	100%

Division Summary

Fund Name : Health Benefits
Business Area : Human Resources
Fund No. /Bus Area No. : 9000 / 8000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HR - Benefits Administration 800012						
Administer, maintain, and communicate City sponsored benefits by utilizing a customer focused approach for employees, retirees and their dependents to create a healthy culture throughout the City of Houston. Develop and provide strategic direction of the Benefits Program that includes the Healthcare Delivery System and other employee health and welfare plans. Handle the management of all employee data.	29.4	3,658,940	25.6	4,218,728	**31.5**	**5,325,083**
HR - Employee Assistance Program 800013						
Employee Assistance Program (EAP) provides confidential assessment, referral and short-term counseling to employees with personal concerns that may adversely affect their work performance. This program serves as a leader in complying with the Drug Free Workplace Act as well as consultation and education to supervisors and managers.	3.0	607,657	2.9	612,651	**0.0**	**0**
HR - Communications 800014						
The Communications team provides city employees and retirees with information regarding city news, health and wellness benefits, safety and other need-to-know information. The team publishes two award-winning employee newsletters and HR communications for approx. 22,000 active employees and 11,000 retirees. The Communications team also fosters employee recognition and engagement through various activities, annual fundraising drive, and CMC.	7.3	794,746	7.6	835,139	**8.0**	**850,833**
HR - Benefits Financial/Reporting 800015						
Assist in the design, maintenance and interpretation of management reports on operational and financial matters. Prepare the budget and monitor the various benefit plans' financial impact.	8.0	361,448,655	8.0	375,174,452	**11.0**	**403,459,052**
Total	**47.7**	**366,509,998**	**44.1**	**380,840,970**	**50.5**	**409,634,968**

Business Area Revenues Summary

Fund Name : Health Benefits
Business Area : Human Resources
Fund No./Bus. Area No. : 9000 / 8000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Intergovernmental	(67,805)	0	0	**0**
Charges for Services	1	0	13	**0**
Interest	525,411	450,000	750,000	**700,000**
Miscellaneous/Other	359,513,115	387,701,348	387,227,105	**410,700,069**
Grand Total Revenues	**359,970,722**	**388,151,348**	**387,977,118**	**411,400,069**

Fund Summary

Fund Name : Long Term Disability
Business Area : Human Resources
Fund No./Bus. Area No. : 9001 / 8000

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	1,594,013	1,594,013	**1,363,627**
Current Revenues	1,380,563	1,434,385	**1,388,924**
Total Available Resources	2,974,576	3,028,398	**2,752,551**
Maintenance and Operations	1,664,771	1,664,771	**1,695,233**
Total Expenditures	1,664,771	1,664,771	**1,695,233**
Planned Ending Fund Balance	1,309,805	1,363,627	**1,057,318**
Total Budget	2,974,576	3,028,398	**2,752,551**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Long Term Disability (LTD) Internal Service Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The LTD plan is a self-insured program established in 1985 and has been modified several times. In 2001, classified police officers were removed from the plan as a result of Meet and Confer negotiations, which replaced their disability plan with a Paid Time Off (PTO) program. Effective September 1, 2008, each new permanent full-time employee (other than classified police officers) is eligible for LTD coverage after one year of employment (previously two years).

The plan is actuarially funded, which means that each year's expenditures are a combination of current payments to disabled employees and an amount needed to ensure the long-term financial soundness of the fund. An independent actuary makes a determination of the most likely future trends in expenditures and investment return and suggests a proper contribution.

The Human Resources Department administers the plan and coordinates benefits to disabled employees in a way to avoid possible duplication of benefits with other insurance programs. A third-party administrator determines eligibility and pays claims.

Like all internal service funds, the Long Term Disability Fund derives its revenue from other City departments by transfer, through premium charges contained in each department's budget (G/L expense accounts 503060-Long Term Disability Civilian and/or 503061-Long Term Disability Classified). These premium charges cover the actuarially determined contributions as discussed above plus an amount for third-party administrative fees.

Business Area Budget Summary

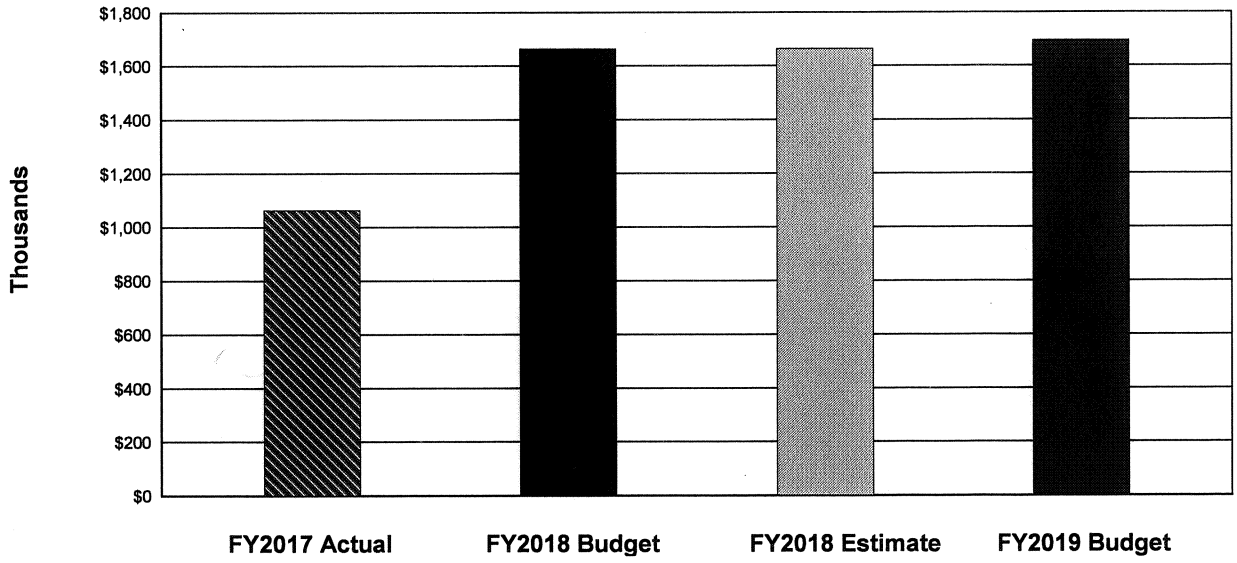
Fund Name : Long Term Disability
Business Area : Human Resources
Fund No. /Bus. Area No. : 9001 / 8000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Other Services and Charges	1,063,177	1,664,771	1,664,771	**1,695,233**
	Total M & O Expenditures	1,063,177	1,664,771	1,664,771	**1,695,233**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	1,063,177	1,664,771	1,664,771	**1,695,233**
Revenues		1,420,395	1,380,563	1,434,385	**1,388,924**
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget continues funding on a full accrual basis supported by actuarial valuation and includes benefits for eligible employees in the LTD program.
- The FY2019 contributions from City departments are based on FY2019 contribution rate of $7.06/month per eligible employee. The FY2019 average eligible employee base is estimated at 15,450 employees.

Long Term Disability
Human Resources
Expenditure Summary



Division Summary

Fund Name : Long Term Disability
Business Area : Human Resources
Fund No. /Bus Area No. : 9001 / 8000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HR - Benefits Administration 800012						
Process long term disability claims for eligible employees. The claim costs are actuarially determined.	0.0	1,063,177	0.0	1,664,771	**0.0**	**1,695,233**
Total	**0.0**	**1,063,177**	**0.0**	**1,664,771**	**0.0**	**1,695,233**

Business Area Revenues Summary

Fund Name : Long Term Disability
Business Area : Human Resources
Fund No./Bus. Area No. : 9001 / 8000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Direct Interfund Services	1,321,917	1,297,063	1,313,385	**1,308,924**
Interest	98,478	83,500	121,000	**80,000**
Grand Total Revenues	**1,420,395**	**1,380,563**	**1,434,385**	**1,388,924**

SERVICE CHARGEBACK FUNDS

In-House Renovation ..... XII - 2

Fleet Management Fund ..... XII - 8

Property & Casualty ..... XII - 14

Workers' Compensation ..... XII - 24

Central Service Revolving ..... XII - 32

Project Cost Recovery ..... XII - 58

Fund Summary

Fund Name : In-House Renovation
Business Area : General Services
Fund No./Bus. Area No. : 1003 / 2500

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	0	0	**0**
Current Revenues	4,817,947	4,693,838	**5,967,942**
Total Available Resources	4,817,947	4,693,838	**5,967,942**
Maintenance and Operations	4,817,947	4,693,838	**5,967,942**
Total Expenditures	4,817,947	4,693,838	**5,967,942**
Planned Ending Fund Balance	0	0	**0**
Total Budget	4,817,947	4,693,838	**5,967,942**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, FY2018 Estimate, and the FY2019 Budget for the In-House Renovation Fund. Also included are the beginning and ending fund balances, total revenues, and total expenditures.

The In-House Renovation Fund supports renovation and reconstruction of fire stations, police substations, and other facilities. General Services Department's In-House Renovation Group provides labor and expertise required to address maintenance deficiencies by performing capital improvements to various City facilities and emergency repairs affecting life safety issues. Costs are billed to bond funds for those projects that result in permanent improvement to facilities.

The FY2019 Budget includes funding to renovate and/or reconstruct fire stations and office build-outs, and manage construction of various Houston Fire Department (HFD) and Houston Police Department (HPD) Capital Improvement Projects. The City facilities, including HFD buildings, are to be maintained at a quality standard that meets code and provides for operational efficiency.

Business Area Budget Summary

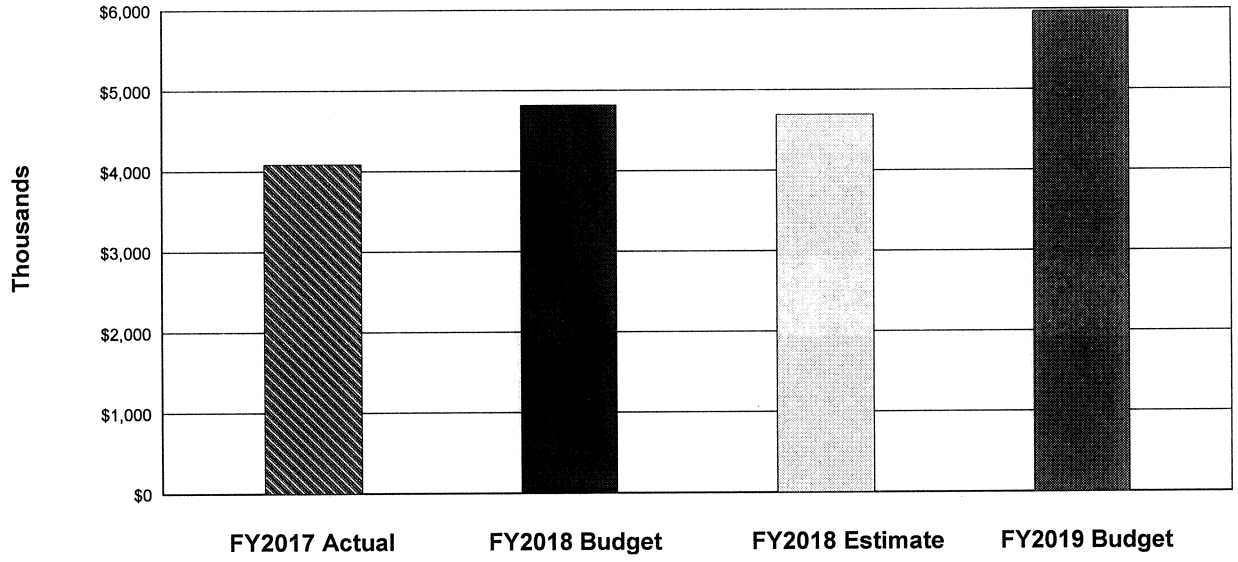
Fund Name : In-House Renovation
Business Area : General Services
Fund No. /Bus. Area No. : 1003 / 2500

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	2,155,341	2,478,737	2,351,013	**2,850,009**
	Supplies	627,131	650,068	650,185	**839,573**
	Other Services and Charges	1,303,802	1,689,142	1,692,640	**2,278,360**
	Total M & O Expenditures	4,086,274	4,817,947	4,693,838	**5,967,942**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	4,086,274	4,817,947	4,693,838	**5,967,942**
Revenues		4,086,274	4,817,947	4,693,838	**5,967,942**
Staffing	Full-Time Equivalents - Civilian	27.9	29.0	28.6	**32.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	27.9	29.0	28.6	**32.0**
	Full-Time Equivalents - Overtime	0.2	0.3	0.3	**0.3**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for health benefits and pension contribution.
- o Renovation of Fire Stations 17, 19, 31, and 43.
- o Address priority 1 and priority 2 deficiencies identified in the Facility Condition Assessment Report for HFD and HPD.

In-House Renovation
General Services
Expenditure Summary



Business Area Performance Measures

Fund Name : In-House Renovation
Business Area : General Services
Fund No. /Bus. Area No. : 1003 / 2500

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Build-Out Projects and Facility Improvements/Repairs	77	65	72	60
Facility Condition Assessment (FCA) Repairs	4	10	0	0
Expenditures Adopted Budget vs Actual Utilization	95%	100%	97%	100%
Revenues Adopted Budget vs Actual Utilization	95%	100%	97%	100%

Division Summary

Fund Name : In-House Renovation
Business Area : General Services
Fund No. /Bus Area No. : 1003 / 2500

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
GSD - In-House Renovation 250005						
In-house staff perform emergency capital improvements that affect life safety for various types of City facilities. These improvements include but are not limited to the renovation and reconstruction of fire stations, police facilities, other work space renovations, build-outs, upgrades, structural issues, and expansion needs requested by client departments.	27.9	4,086,274	28.6	4,693,838	**32.0**	**5,967,942**
Total	**27.9**	**4,086,274**	**28.6**	**4,693,838**	**32.0**	**5,967,942**

Business Area Revenues Summary

Fund Name : **In-House Renovation**
Business Area : **General Services**
Fund No./Bus. Area No. : **1003 / 2500**

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Indirect Interfund Services	1,379,118	261,853	261,853	**657,666**
Miscellaneous/Other	2,707,156	4,556,094	4,431,985	**5,310,276**
Grand Total Revenues	**4,086,274**	**4,817,947**	**4,693,838**	**5,967,942**

Fund Summary

Fund Name : Fleet Management Fund
Business Area : Fleet Management Department
Fund No./Bus. Area No. : 1005 / 6700

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	0	0	**0**
Current Revenues	83,963,921	82,436,804	**86,013,647**
Total Available Resources	83,963,921	82,436,804	**86,013,647**
Maintenance and Operations	83,963,921	82,436,804	**86,013,647**
Total Expenditures	83,963,921	82,436,804	**86,013,647**
Planned Ending Fund Balance	0	0	**0**
Total Budget	83,963,921	82,436,804	**86,013,647**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, FY2018 Estimate and the FY2019 Budget for the Fleet Management Fund. Also included are the beginning and ending fund balances, total revenues, and total expenditures.

The Fleet Management Department (FMD) provides repair, maintenance, and administrative support for all city departments' rolling stock equipment. In conjunction with these functions, it also manages and operates the city owned fuel sites. Commencing with its formation in 2011, the FMD has gradually consolidated the various independently controlled maintenance and repair locations into the one umbrella operation concluding with the addition of the Public Works maintenance operation in January, 2014.

Business Area Budget Summary

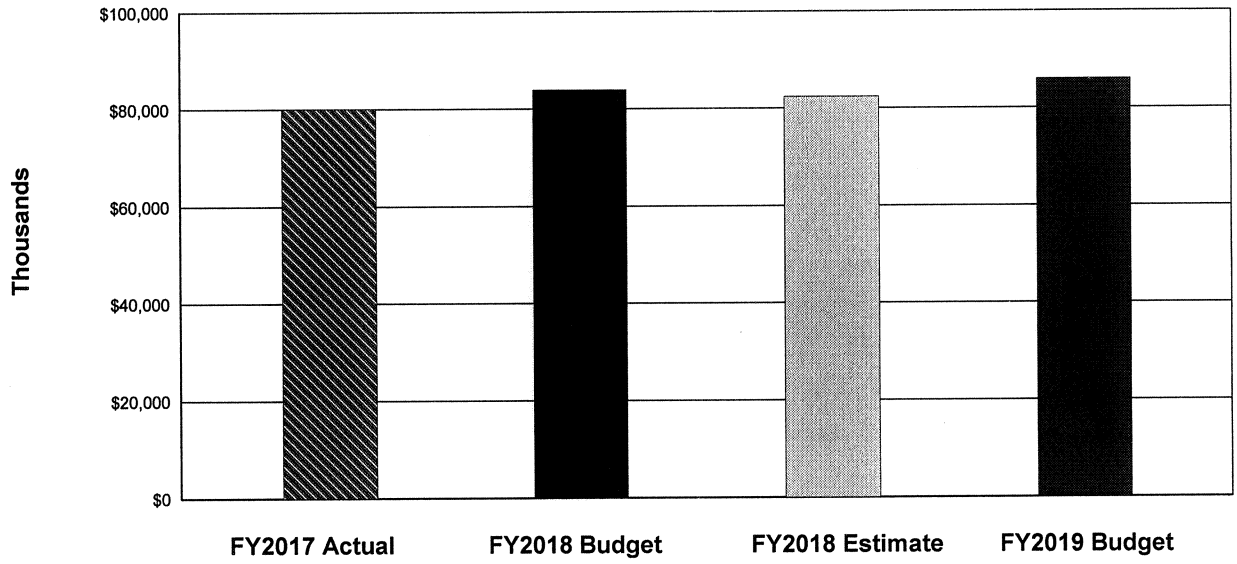
Fund Name : Fleet Management Fund
Business Area : Fleet Management Department
Fund No. /Bus. Area No. : 1005 / 6700

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	30,233,781	31,107,409	31,012,323	**31,884,079**
	Supplies	38,444,122	41,824,912	41,146,445	**43,039,102**
	Other Services and Charges	11,326,106	11,021,600	10,268,036	**11,085,466**
	Equipment	52,112	10,000	10,000	**5,000**
	Non-Capital Equipment	8,806	0	0	**0**
	Total M & O Expenditures	80,064,927	83,963,921	82,436,804	**86,013,647**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	80,064,927	83,963,921	82,436,804	**86,013,647**
Revenues		80,064,927	83,963,921	82,436,804	**86,013,647**
Staffing	Full-Time Equivalents - Civilian	367.0	387.2	380.8	**387.3**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	367.0	387.2	380.8	**387.3**
	Full-Time Equivalents - Overtime	32.7	18.9	18.9	**35.3**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for health benefits and pension contributions.
- o The FY2019 Budget provides continued Fleet Management support to departments citywide.
- o The FY2019 Budget includes additional funding for fuel and material cost increases.

Fleet Management Fund
Fleet Management Department
Expenditure Summary



Business Area Performance Measures

Fund Name : Fleet Management Fund
Business Area : Fleet Management Department
Fund No. /Bus. Area No. : 1005 / 6700

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Annual Fuel Consumption (gallons in thousands)	10,144	10,370	10,205	10,239
Average Age of Fleet	8.7	7	8.6	7
Average Repair Cost per Vehicle	$339	$411	$376	$411
FleetShare Vehicle Utilization	59%	60%	55%	55%
Maintain Critical Operational Readiness	93%	90%	93%	90%
On-road Preventative Maintenance within 90 Days	100%	90%	100%	90%
Vehicles in the City's Fleet	12,380	11,900	12,300	11,900
Expenditures Adopted Budget vs Actual Utilization	90%	100%	98%	100%
Revenues Adopted Budget vs Actual Utilization	90%	100%	98%	100%

Division Summary

Fund Name : Fleet Management Fund
Business Area : Fleet Management Department
Fund No. /Bus Area No. : 1005 / 6700

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
FMD - Director's Office 670001						
Provides overall leadership and management of the department. Instrumental in the overall success of the department by providing guidance on administrative, financial, and operational issues including the long-term vision for the City's overall fleet. Provides department communication to the Mayor's office, Council Members, City Departments, and the public.	8.2	4,045,646	7.5	4,016,402	**6.0**	**4,238,077**
FMD - Fleet Operations 670002						
The Fleet Operations Division is responsible for management and leadership of mechanics, shop managers, and other field personnel. The Fleet Maintenance Division works with customer departments to meet vehicle and equipment readiness requirements and perform maintenance/repairs of vehicles and equipment used by City of Houston departments.	2.0	6,852,338	2.0	5,800,841	**3.0**	**7,234,069**
FMD - Fuel Management 670003						
The Fuel Division is responsible for acquisition of unleaded, diesel, and jet fuel for citywide use. Manages deliveries of fuel to city sites and conducts daily fuel site inspections to meet local, state, and federal reporting requirements. Repairs, monitors, and maintains fuel sites. Oversees the City of Houston's fuel card program.	10.1	20,011,223	10.0	22,950,001	**11.0**	**24,454,984**
FMD - Asset Management 670004						
The Asset Management Division is responsible for licensing, titling, and inspecting all city vehicles upon receipt. Manages fixed assets for the department including shop equipment, computers, and furniture. Maintains fixed asset management for all city vehicles and end of life disposal of vehicle assets.	6.0	639,969	6.7	619,785	**7.0**	**764,460**
FMD - Parts 670005						
The Parts Division is responsible for oversight, management, distribution, and auditing of the parts supply. Manages outside vendor repairs and payment. Sets up vendor contracts and audits vendor contract compliance.	44.0	21,408,196	47.0	22,058,814	**47.1**	**23,024,851**
FMD - FleetShare 670006						
The FleetShare Division is responsible for management and oversight of the City's shared motor pool for all City Departments. This includes analyzing vehicle utilization, managing vehicle maintenance and cleaning, parking, training, onboarding new users, and customer service.	0.0	0	0.0	531,188	**3.0**	**331,937**

Division Summary

Fund Name : Fleet Management Fund
Business Area : Fleet Management Department
Fund No. /Bus Area No. : 1005 / 6700

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
FMD - HPD Maintenance 670021						
The Houston Police Department (HPD) Maintenance Division is responsible for maintenance and vehicle repair for HPD vehicles. Provides equipment readiness requirements and daily visibility of HPD Fleet readiness.	58.9	4,897,295	59.0	4,702,952	**56.3**	**4,581,153**
FMD - SWD Maintenance 670022						
The Solid Waste Maintenance Division is responsible for maintenance and vehicle repair for Solid Waste vehicles. Provides equipment readiness requirements for Solid Waste and daily visibility of Solid Waste Fleet readiness.	74.8	6,250,357	76.4	5,995,790	**80.5**	**6,007,862**
FMD - PRD/Body Maintenance 670023						
The Parks & Recreation Department (PRD) Body Shop and the Houston Airport System (HAS) Maintenance Division are responsible for maintenance and vehicle repair for PRD and HAS vehicles. Provides equipment readiness requirements and daily visibility of Fleet readiness. The body shops provide paint and body work repair for all City of Houston departments.	55.4	5,222,653	61.1	4,721,964	**60.4**	**4,863,144**
FMD - HFD Maintenance 670024						
The Houston Fire Department (HFD) Maintenance Division is responsible for maintenance and vehicle repair for HFD vehicles. Provides equipment readiness requirements for HFD and daily visibility of HFD Fleet readiness.	39.1	3,830,748	41.4	4,180,648	**42.0**	**4,010,970**
FMD - HPW Fleet 670025						
The Houston Public Works (HPW) is responsible for maintenance and vehicle repair for HPW vehicles. Provides equipment readiness requirements for HPW and daily visibility of HPW Fleet readiness.	68.5	6,906,502	69.7	6,858,419	**71.0**	**6,502,140**
Total	**367.0**	**80,064,927**	**380.8**	**82,436,804**	**387.3**	**86,013,647**

Business Area Revenues Summary

Fund Name : Fleet Management Fund
Business Area : Fleet Management Department
Fund No./Bus. Area No. : 1005 / 6700

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Intergovernmental	0	50,000	50,000	**50,000**
Direct Interfund Services	80,053,134	83,913,921	82,386,804	**85,963,647**
Interest	325	0	0	**0**
Miscellaneous/Other	11,468	0	0	**0**
Grand Total Revenues	**80,064,927**	**83,963,921**	**82,436,804**	**86,013,647**

Fund Summary

Fund Name : **Property & Casualty Fund**

Fund No./Bus. Area No. : **1004 / 6500 / 9000**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	79,963	79,963	**79,963**
Current Revenues	49,136,174	48,721,840	**45,711,889**
Total Available Resources	49,216,137	48,801,803	**45,791,852**
Maintenance and Operations	49,136,174	48,721,840	**45,711,889**
Total Expenditures	49,136,174	48,721,840	**45,711,889**
Planned Ending Fund Balance	79,963	79,963	**79,963**
Total Budget	49,216,137	48,801,803	**45,791,852**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	79,963	79,963	**79,963**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, FY2018 Estimate and FY2019 Budget of the Property and Casualty Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Property and Casualty Fund was established to monitor the financial requirements of the Property and Risk Management Programs. Revenue in this fund is generated from assessed premiums to the other funds. These premiums are based upon projected expenditures. It has two distinct parts: one managed by the Legal Department to account for claims against the City, and one managed by Administration and Regulatory Affairs to account for property insurance costs.

The mission of the Legal Department's portion of the Property and Casualty Fund (Claims and Subrogation, General Litigation, and Labor, Employment and Civil Rights Sections) is to defend against claims and tort lawsuits filed against the City, minimize the City's financial exposure, and file affirmative claims on behalf of the City for property damage and subrogation. The Claims and Subrogation, General Litigation, and Labor, Employment and Civil Rights Sections of the Legal Department are responsible for the investigation and defense of claims against the City, case settlement, and payment of claims and judgments.

The Risk Management Division of the Administration and Regulatory Affairs Department is responsible for administering all citywide non-health related insurance services including, but not limited to: property, terrorism, boiler and machinery, crime, fine arts, electronic equipment protection, notary, fidelity and surety bond insurance. All risks to the City's assets (except Workers' Compensation, Life, and Long-Term Disability) fall within the scope of this fund.

Goals for the divisions where the activity is accounted for in the Property and Casualty Fund are to:

- Manage risk through identification and analysis of exposure to determine level of risk assumption or transfer of risk through commercial insurance for City departments and related agencies;
- Reduce the average amount paid per liability claim and civil rights lawsuits filed against the City;
- Advise City departments on risk management issues to reduce or eliminate tort claim exposure;
- Aggressively defend the City in all matters filed against it to deter meritless lawsuits with exaggerated claims;
- Reduce tort claims exposure by working with the Human Resources Department to identify safety problems and educate employees on how to perform their jobs safely to avoid incidents that damage City property, injured employees and third parties; and
- Identify delinquent accounts owed to the City and increase recoveries on affirmative claims.

Business Area Budget Summary

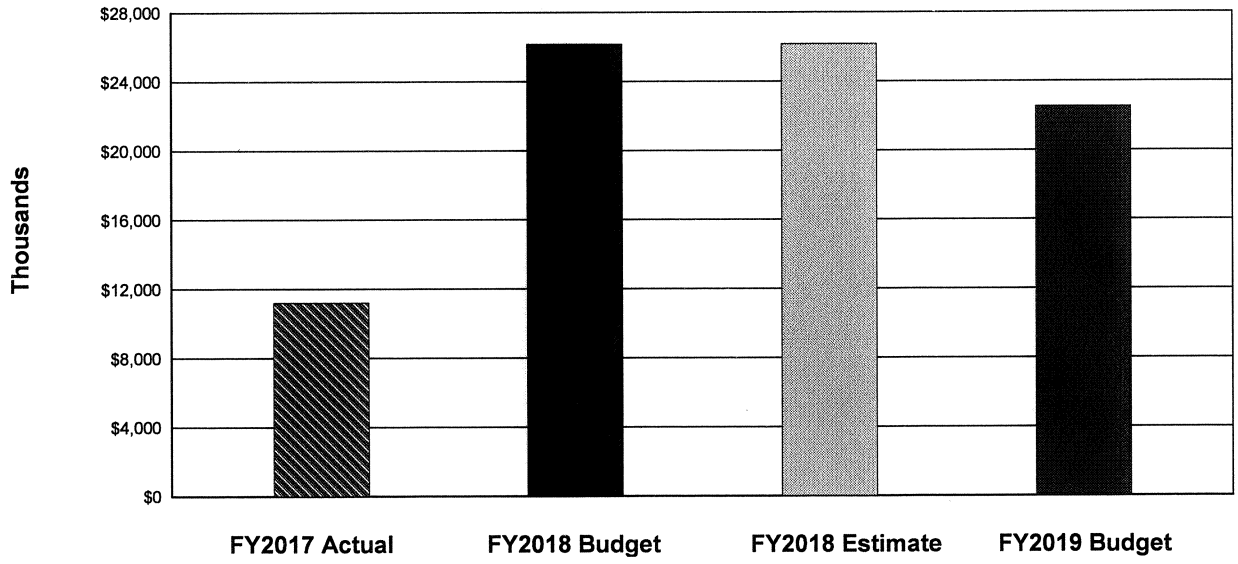
Fund Name : Property & Casualty Fund
Business Area : Administration and Regulatory Affairs
Fund No. /Bus. Area No. : 1004 / 6500

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	682,808	692,405	692,405	**702,102**
	Supplies	1,239	4,025	4,025	**2,480**
	Other Services and Charges	10,529,671	25,470,852	25,470,852	**21,838,414**
	Total M & O Expenditures	11,213,718	26,167,282	26,167,282	**22,542,996**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	11,213,718	26,167,282	26,167,282	**22,542,996**
Revenues		11,213,718	26,167,282	26,167,282	**22,542,996**
Staffing	Full-Time Equivalents - Civilian	5.0	5.0	5.0	**5.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	5.0	5.0	5.0	**5.0**
	Full-Time Equivalents - Overtime	0.0	5.0	5.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- The FY2018 Estimate includes funding for property insurance policy premium and one time flood insurance re-instatement post Hurricane Harvey.
- The City's property insurance policy premium increased from $9.4 million in FY2017 to $13.5 million in FY2018,or 43.6%. This is due to the damage sustained by the City (and other entities along the Gulf Coast) and increasing the policy sublimit for flood from $100 million to $175 million.
- The total insured value on the City's property insurance policy increased from $10.97 billion to $11.06 billion, or 0.8%.

Property & Casualty Fund
Administration and Regulatory Affairs
Expenditure Summary



Division Summary

Fund Name : **Property & Casualty Fund**
Business Area : **Administration and Regulatory Affairs**
Fund No. /Bus Area No. : **1004 / 6500**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Accounting Services Group 650005						
Administers all non-health related insurance to the City and associated groups including, but not limited to: property, terrorism, boiler and machinery, crime, fine arts, electronic equipment protection, fidelity, surety, inland marine, and Notary Public program.	5.0	11,213,718	5.0	26,167,282	**5.0**	**22,542,996**
Total	**5.0**	**11,213,718**	**5.0**	**26,167,282**	**5.0**	**22,542,996**

Business Area Revenues Summary

Fund Name : **Property & Casualty Fund**
Business Area : **Administration and Regulatory Affairs**
Fund No./Bus. Area No. : **1004 / 6500**

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Direct Interfund Services	11,213,718	26,167,282	26,167,282	**22,542,996**
Grand Total Revenues	**11,213,718**	**26,167,282**	**26,167,282**	**22,542,996**

Business Area Budget Summary

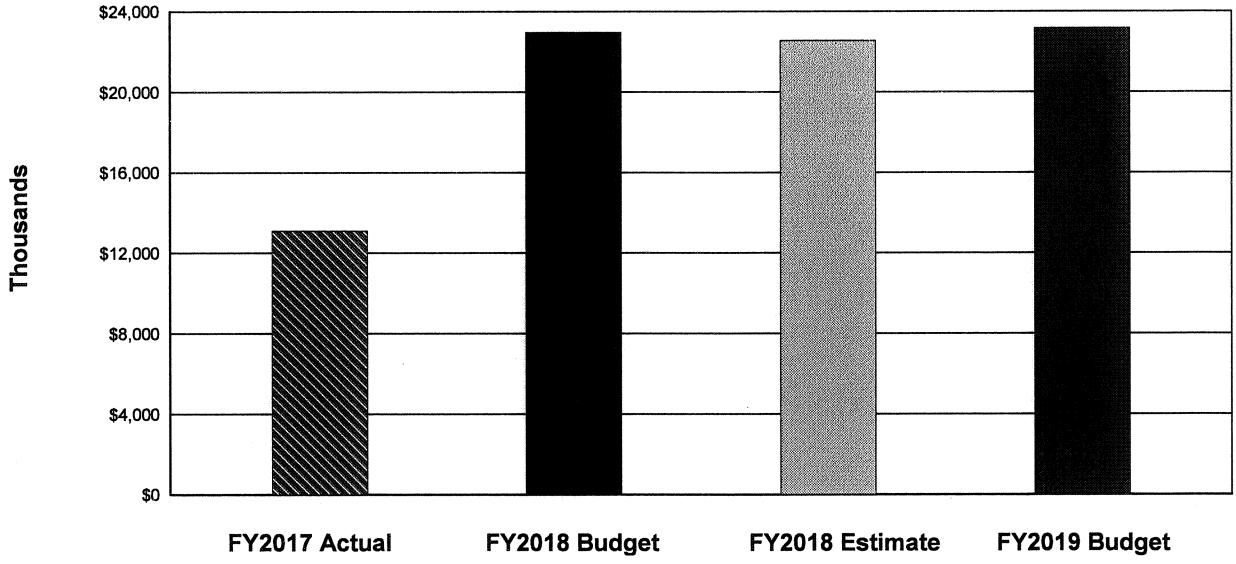
Fund Name : Property & Casualty Fund
Business Area : Legal
Fund No. /Bus. Area No. : 1004 / 9000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	7,401,251	7,748,898	7,345,264	**7,953,038**
	Supplies	153,914	177,500	166,800	**177,300**
	Other Services and Charges	5,555,522	15,042,494	15,042,494	**15,038,555**
	Total M & O Expenditures	13,110,687	22,968,892	22,554,558	**23,168,893**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	13,110,687	22,968,892	22,554,558	**23,168,893**
Revenues		13,116,080	22,968,892	22,554,558	**23,168,893**
Staffing	Full-Time Equivalents - Civilian	51.6	54.0	49.5	**54.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	51.6	54.0	49.5	**54.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- The budget for claims, settlements and judgments is approximately $11 million, which represents 47% of the total budget.

Property & Casualty Fund
Legal
Expenditure Summary



Business Area Performance Measures

Fund Name : Property & Casualty Fund
Business Area : Legal
Fund No. /Bus. Area No. : 1004 / 9000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
EEOC and TX Workforce Commission Matters Handled	282	350	338	350
Liability Claims Closed without Payment	818	900	794	900
Liability Claims Processed	1,325	1,100	987	1,100
Expenditures Adopted Budget vs Actual Utilization	57%	100%	97%	100%
Revenues Adopted Budget vs Actual Utilization	57%	100%	97%	100%

Division Summary

Fund Name : Property & Casualty Fund
Business Area : Legal
Fund No. /Bus Area No. : 1004 / 9000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
LGL - Staff Administration Section 900001						
Captures personnel costs associated with broad oversight of all the litigation sections and activities related to those sections as well as special projects as they relate to risk management.	3.0	284,601	2.0	292,034	**2.0**	**295,835**
LGL - General Litigation Section 900002						
Responsible for litigation related to animal law, annexation, bankruptcy, building and standards commission appeals, code enforcement, collections, constitutional challenges to ordinances, contract disputes, election contests, environmental, Federal False Claims Act, forcible entry and detainer, intergovernmental disputes, inverse condemnation, probate, Private Real Property Preservation Act, and more.	23.9	3,592,045	22.8	3,587,307	**25.0**	**3,919,412**
LGL - Labor, Emply. & Civil Rights Section 900005						
Responsible for representing the City on all labor, employment and civil rights lawsuits.	15.6	2,313,537	15.7	2,364,937	**18.0**	**2,624,901**
LGL - Claims & Subrogation Section 900010						
Responsible for liability tort claims, subrogation matters and general affirmative claim matters at the claim stage.	9.1	1,248,540	9.0	1,145,840	**9.0**	**1,157,590**
LGL - Litigation Costs Section 900012						
Captures costs directly related to the payment of claims and judgments including legal services and other services.	0.0	5,671,964	0.0	15,164,440	**0.0**	**15,171,155**
Total	**51.6**	**13,110,687**	**49.5**	**22,554,558**	**54.0**	**23,168,893**

Business Area Revenues Summary

Fund Name : **Property & Casualty Fund**
Business Area : **Legal**
Fund No./Bus. Area No. : **1004 / 9000**

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Direct Interfund Services	13,095,457	22,968,892	22,554,558	**23,168,893**
Interest	27	0	0	**0**
Miscellaneous/Other	20,596	0	0	**0**
Grand Total Revenues	**13,116,080**	**22,968,892**	**22,554,558**	**23,168,893**

Fund Summary

Fund Name : Workers' Compensation
Fund No./Bus. Area No. : 1011 / 8000 / 9000

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	0	0	**0**
Current Revenues	23,854,509	23,854,509	**27,248,952**
Total Available Resources	23,854,509	23,854,509	**27,248,952**
Maintenance and Operations	23,854,509	23,854,509	**27,248,952**
Total Expenditures	23,854,509	23,854,509	**27,248,952**
Planned Ending Fund Balance	0	0	**0**
Total Budget	23,854,509	23,854,509	**27,248,952**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The Workers' Compensation Fund is a service chargeback fund administered by the Human Resources Department. The Fund was established to centralize the financial transactions in the areas of workers' compensation, accident prevention, and loss control.

The City's Workers' Compensation Program is self-insured and has a contract with a third party administrator to manage claims activity. All financial liability for indemnity payments, medical costs, and other claims related payments are processed directly to the departments. Department premium rates are based on projected external Third Party Administrator (TPA) fees and internal administrative costs allocated on staffing levels.

The administrative portion of the budget includes staff for an accident prevention unit in the Human Resources Department and a litigation unit in the Legal Department. A prime objective is the elimination/reduction of accidents via the implementation, monitoring, and assessment of departments' Accident Prevention Plans. These cooperative efforts have reduced accidents and returned years of productivity and saved millions in workers' compensation payments. Emphasis on the "return to work" program was accomplished by the adoption of the Work Ability Guidelines, effective April 1, 1995, with a comprehensive revision effective December 16, 2006. These guidelines institute a transitional duty program, which focuses on returning injured employees to work as soon as medically possible, while complying with all federal, state, and local laws.

Business Area Budget Summary

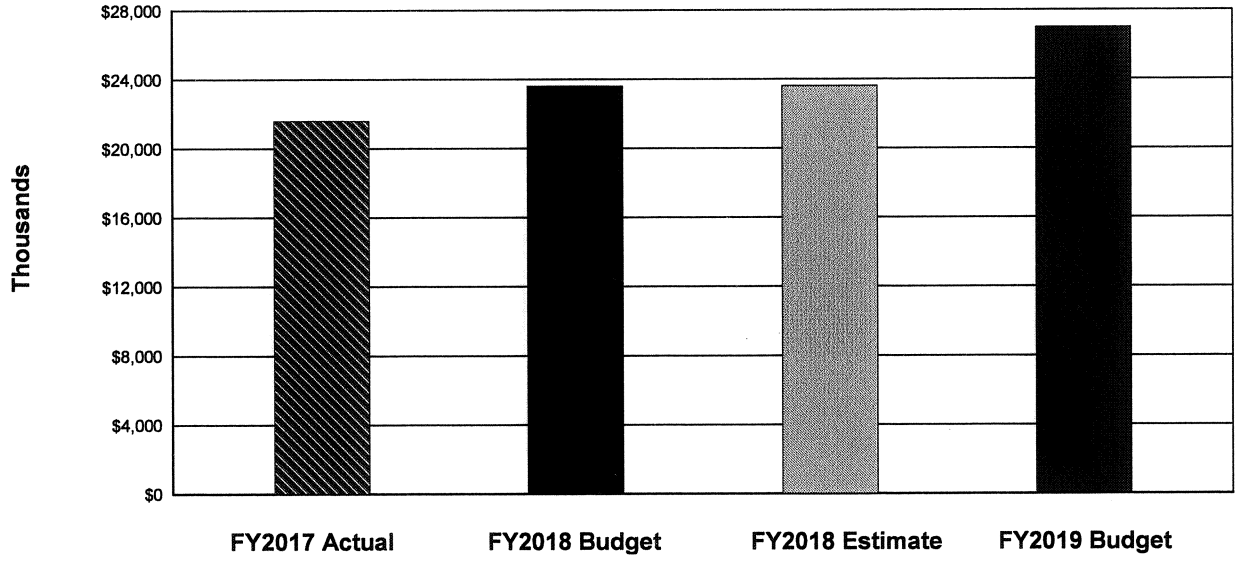
Fund Name : Workers' Compensation
Business Area : Human Resources
Fund No. /Bus. Area No. : 1011 / 8000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	3,078,805	3,366,691	3,366,691	**5,208,123**
	Supplies	35,802	38,300	38,300	**172,052**
	Other Services and Charges	18,455,115	20,189,930	20,189,930	**21,498,168**
	Equipment	0	0	0	**114,000**
	Non-Capital Equipment	24,958	14,803	14,803	**7,950**
	Total M & O Expenditures	21,594,680	23,609,724	23,609,724	**27,000,293**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	21,594,680	23,609,724	23,609,724	**27,000,293**
Revenues		21,612,137	23,854,509	23,854,509	**27,248,952**
Staffing	Full-Time Equivalents - Civilian	27.5	31.5	31.5	**56.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	27.5	31.5	31.5	**56.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.5**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for health benefits and pension contribution.
- o The FY2019 new cost centers are created for the consolidated safety and workers' compensation services areas moving from Houston Public Works to Human Resources.
- o The FY2019 claims projection anticipates the continuous development and maturation of historical and recent catastrophic claims and increases in medical cost.
- o Improve safety assessments for departments via department specific programs, technology and external resources.

Workers' Compensation
Human Resources
Expenditure Summary



Business Area Performance Measures

Fund Name : Workers' Compensation
Business Area : Human Resources
Fund No. /Bus. Area No. : 1011 / 8000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
HPW - Facility inspections, safety surveys & gate checks.	N/A	1,136	3,000	3,300
Return to Work within 7 Days of Injury	N/A	34%	89%	80%
Return to Work within Maximum Disability Guideline	N/A	70%	73%	70%
Expenditures Adopted Budget vs Actual Utilization	101%	100%	105%	100%
Revenues Adopted Budget vs Actual Utilization	100%	100%	105%	100%

Division Summary

Fund Name : Workers' Compensation
Business Area : Human Resources
Fund No. /Bus Area No. : 1011 / 8000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Employee Clinic 800009						
The Physical Exam and Drug Testing section provides citywide drug testing for all applicants and employees. Additional services include timely medical screenings for individuals who require adequate vision and hearing to execute job functions. Drug testing processes are executed in a confidential manner for promotional, post-accident, random, follow-up, and reasonable suspicion donors.	1.5	250,482	3.5	610,709	**3.0**	**683,719**
Safety & Worker's Comp 800010						
Safety and Workers' Compensation provides citywide oversight in the areas of accident prevention, loss control, and workers' compensation. The Safety team investigates accidents and injuries, safety concerns, conducts safety education courses, safety audits, inspections, and responds to emergency management events. In FY2019, the Houston Public Works Safety and Workers' Compensation claims were moved to this division.	19.9	20,638,172	20.9	22,204,047	**46.0**	**25,557,620**
WC Finance 810007						
Provides statistical data in areas of accident prevention, workers' compensation claims losses, and unemployment compensation. Provides financial reporting and budget management for Human Resources department.	6.1	706,026	7.1	794,968	**7.0**	**758,954**
Total	**27.5**	**21,594,680**	**31.5**	**23,609,724**	**56.0**	**27,000,293**

Business Area Revenues Summary

Fund Name : Workers' Compensation
Business Area : Human Resources
Fund No./Bus. Area No. : 1011 / 8000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Charges for Services	220	0	0	**0**
Direct Interfund Services	21,592,144	23,837,703	23,836,009	**27,230,452**
Interest	17,457	16,806	18,500	**18,500**
Miscellaneous/Other	2,316	0	0	**0**
Grand Total Revenues	**21,612,137**	**23,854,509**	**23,854,509**	**27,248,952**

Business Area Budget Summary

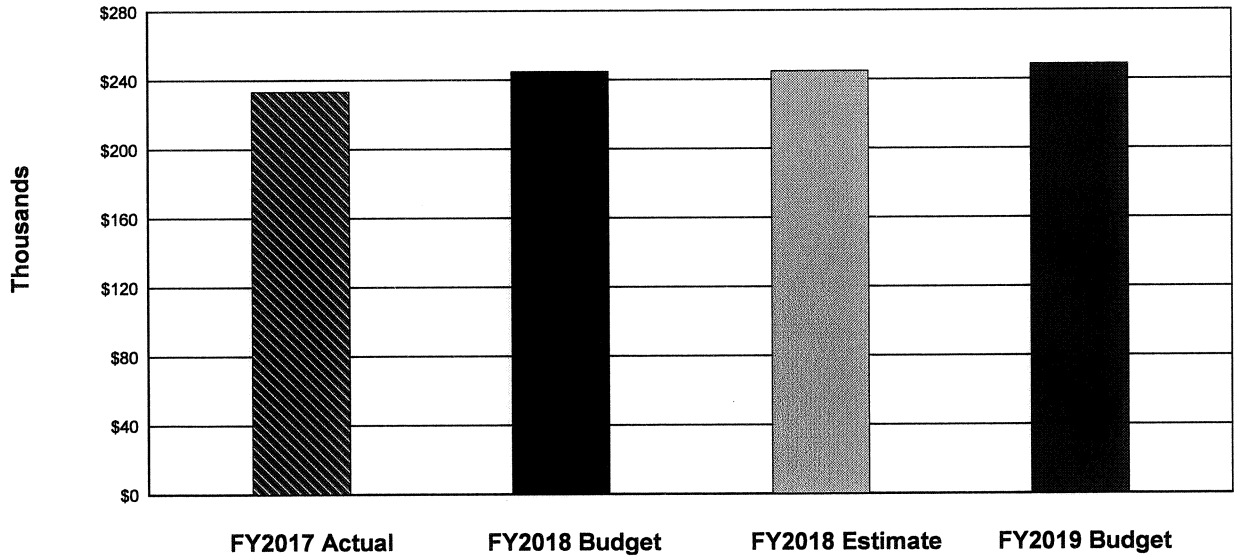
Fund Name : Workers' Compensation
Business Area : Legal
Fund No. /Bus. Area No. : 1011 / 9000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	212,525	222,557	222,557	**224,282**
	Supplies	13,399	13,400	13,400	**13,400**
	Other Services and Charges	7,428	8,828	8,828	**10,977**
	Total M & O Expenditures	233,352	244,785	244,785	**248,659**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	233,352	244,785	244,785	**248,659**
Revenues		233,352	0	0	**0**
Staffing	Full-Time Equivalents - Civilian	2.0	2.0	2.0	**2.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	2.0	2.0	2.0	**2.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for health benefits and pension contribution.
- o Continue providing the highest level services to the Workers' Compensation Benefits Program.

Workers' Compensation
Legal
Expenditure Summary



Division Summary

Fund Name : **Workers' Compensation**
Business Area : **Legal**
Fund No. /Bus Area No. : **1011 / 9000**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
LGL - Workers Compensation Admin. 900013						
This section is responsible for providing comprehensive legal services for the City's Workers' Compensation Benefits Program including defending contested claims, pursuing subrogation matters, and providing general counsel relating to the program.	2.0	233,352	2.0	244,785	**2.0**	**248,659**
Total	**2.0**	**233,352**	**2.0**	**244,785**	**2.0**	**248,659**

Business Area Revenues Summary

Fund Name : **Workers' Compensation**
Business Area : **Legal**
Fund No./Bus. Area No. : **1011 / 9000**

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Direct Interfund Services	233,295	0	0	**0**
Miscellaneous/Other	57	0	0	**0**
Grand Total Revenues	**233,352**	**0**	**0**	**0**

Fund Summary

Fund Name : Central Service Revolving Fund

Fund No./Bus. Area No. : 1002 / 2500 / 6400 / 6500 / 6800 / 7000 / 8000

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	0	0	**0**
Current Revenues	206,830,554	193,573,341	**193,077,173**
Total Available Resources	206,830,554	193,573,341	**193,077,173**
Maintenance and Operations	206,830,554	193,573,341	**193,077,173**
Operating Transfers	0	0	**0**
Total Expenditures	206,830,554	193,573,341	**193,077,173**
Planned Ending Fund Balance	0	0	**0**
Total Budget	206,830,554	193,573,341	**193,077,173**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Central Service Revolving Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Central Service Revolving Fund provides budgetary accounts for a centralized service function that provides for the purchase of goods and/or services for citywide operating departments. This method allows for the purchase of large quantities of goods and services for a large number of departments in a planned and well-managed manner. In addition, it provides for the efficient and effective audit of billings for such purchases.

Appropriations for these accounts are made from the respective operating departmental budgets as a part of the general appropriations ordinance. Sufficient appropriations are authorized from each department to allow for minimal encumbrance balances in each supply and service account in the Central Service Revolving Fund. After the delivery of goods and services, the actual cost is billed to the operating departments. At the end of each fiscal year, the fund is treated as a sub-fund of the General Fund and is not shown as a separate entity in the Comprehensive Annual Financial Report.

The Finance Department is responsible for administering the electricity and natural gas accounts for the City. They are also responsible for overseeing procurement contracts, forecasting, providing price certainty, and financial reporting. The role of Energy Management is the responsibility of the General Services Department. The Administration and Regulatory Affairs Department manages the reprographics and office services accounts. The communications and data services fees and citywide copier services are administered by the Houston Information Technology Services Department. The Planning and Development Department provides a centralized service for geographic information system purchases. The Human Resources Department administers the accounts for Contingent Workforce Services (formerly known as Temporary Personnel Services), Human Resources Client Relations Division, and Learning and Development Center. The revenue and expenditure summaries include: General Services, Administration and Regulatory Affairs, Houston Information Technology Services, Planning and Development, Human Resources and Finance.

Business Area Budget Summary

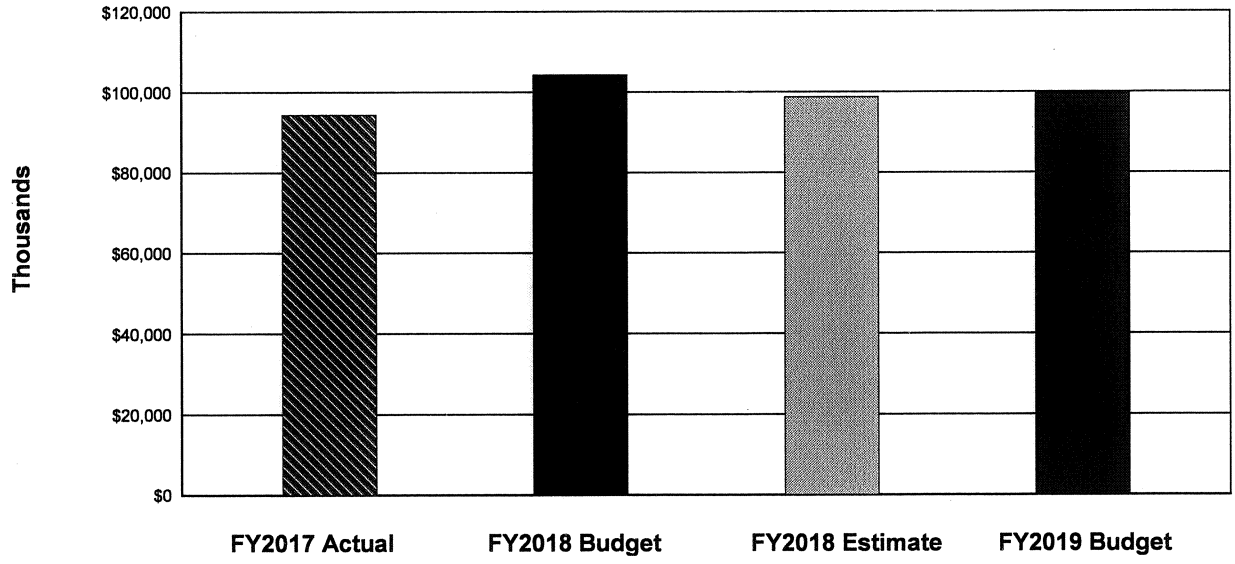
Fund Name : Central Service Revolving Fund
Business Area : General Services
Fund No. /Bus. Area No. : 1002 / 2500

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	120,490	120,117	120,117	**123,194**
	Supplies	6	0	0	**0**
	Other Services and Charges	94,280,751	104,125,979	98,572,080	**99,594,118**
	Total M & O Expenditures	94,401,247	104,246,096	98,692,197	**99,717,312**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	94,401,247	104,246,096	98,692,197	**99,717,312**
Revenues		94,401,247	104,246,096	98,692,197	**99,717,312**
Staffing	Full-Time Equivalents - Civilian	1.0	1.0	1.0	**1.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	1.0	1.0	1.0	**1.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for the health benefits and pension contribution.
- The Environmental Protection Agency (EPA) has listed the City of Houston on the EPA's Top 10 Green Power Partners list for using the most renewable electricity in the form of solar and wind. According to the EPA's Green Power Partnership, the City of Houston ranks 1st in the nation among government municipalities for green power. In addition, the City of Houston ranks 8th in the nation among the top 100 EPA green partners.
- The City of Houston has been honored for using 438,000 megawatt hours (MWh) of Texas Wind green energy.
- FY2019 Budget includes funding for an additional twenty (20) MW of solar power. In FY2018, the City has increased its solar power from thirty (30) MW to fifty (50) MW for a period of eighteen years.

Central Service Revolving Fund
General Services
Expenditure Summary



Division Summary

Fund Name : **Central Service Revolving Fund**
Business Area : **General Services**
Fund No. /Bus Area No. : **1002 / 2500**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
GSD - Energy Management 250004						
Provides support for citywide electricity and natural gas activities.	1.0	94,401,247	1.0	98,692,197	**1.0**	**99,717,312**
Total	**1.0**	**94,401,247**	**1.0**	**98,692,197**	**1.0**	**99,717,312**

Business Area Revenues Summary

Fund Name : Central Service Revolving Fund
Business Area : General Services
Fund No./Bus. Area No. : 1002 / 2500

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Direct Interfund Services	94,401,247	104,246,096	98,692,197	**99,717,312**
Grand Total Revenues	**94,401,247**	**104,246,096**	**98,692,197**	**99,717,312**

Business Area Budget Summary

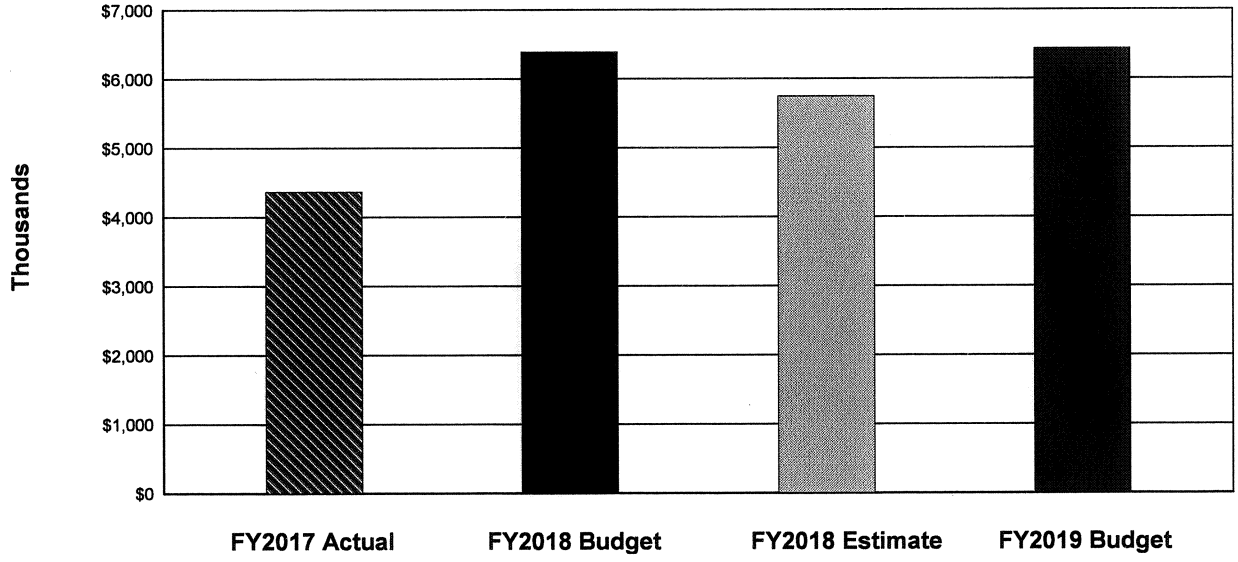
Fund Name : Central Service Revolving Fund
Business Area : Finance Department
Fund No. /Bus. Area No. : 1002 / 6400

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	3,976,899	5,972,788	5,337,190	**5,948,943**
	Supplies	3,671	53,274	50,652	**53,124**
	Other Services and Charges	381,369	365,314	355,428	**432,031**
	Total M & O Expenditures	4,361,939	6,391,376	5,743,270	**6,434,098**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	4,361,939	6,391,376	5,743,270	**6,434,098**
Revenues		4,361,939	6,391,376	5,743,270	**6,434,098**
Staffing	Full-Time Equivalents - Civilian	41.2	61.3	54.7	**60.4**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	41.2	61.3	54.7	**60.4**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- The FY2019 Budget provides funding to continue financial, procurement, and accounts payable and receivable support to client departments within the City. Client departments include the Houston Fire Department, Fleet Management, Houston Information Technology Services, Houston Public Works, and General Services Department- Energy.

Central Service Revolving Fund
Finance Department
Expenditure Summary



Business Area Performance Measures

Fund Name : Central Service Revolving Fund
Business Area : Finance Department
Fund No. /Bus. Area No. : 1002 / 6400

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Chargebacks Processed for Departments in 45 Days	100%	100%	100%	100%
Client Department Expenditures Adopted Budget vs Actual Utilization	97.7%	98%	100%	98%
Collection Rate for EMS	43%	42%	42%	42%
Collection Rate of Vendor Managed Revenues	45%	45%	45%	45%
Cost per Invoice Processed	$31	$41	$39	$41
Invoice Payments Processed within Payment Terms	95%	95%	89%	95%
Expenditures Adopted Budget vs Actual Utilization	75%	100%	90%	100%
Revenues Adopted Budget vs Actual Utilization	75%	100%	90%	100%

Division Summary

Fund Name : **Central Service Revolving Fund**
Business Area : **Finance Department**
Fund No. /Bus Area No. : **1002 / 6400**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Treasury and Capital Management 640003						
The division coordinates and oversees the City's Capital Improvement Plan. There are dedicated specialists that provide customer service, capital planning and appropriation needs for Houston Information Technology Services and Fleet Management Department.	1.7	172,310	2.0	226,292	**2.0**	**241,345**
Financial Planning & Analysis 640004						
The division is responsible for budget development and monitoring financial activities, revenue and expense analysis, as well as day-to-day departmental support of routine transactions for Houston Information Technology Services, Houston Fire Department, General Services Department - Energy Management and Fleet Management.	10.0	1,375,047	13.8	1,796,119	**14.9**	**1,962,867**
Financial Reporting & Operations 640005						
The division provides centralized support in accounts payable, managment and process review, analysis, and reporting services for Finance, Houston Information Technology, Houston Fire, General Services Department - Energy, Fleet Managment and Houston Public Works Departments. Provides centralized support in accounts receivable and collections functions for EMS activity in support of the Houston Fire Department.	21.2	1,996,264	30.5	2,887,309	**33.7**	**3,194,824**
Strategic Procurement 640007						
The division is responsible for all citywide IT related purchases via DIR or competitive/informal bid for Houston Information Technology Services, Fleet Managment Department and the Houston Fire Department.	8.3	818,318	8.4	833,550	**9.8**	**1,035,062**
Total	**41.2**	**4,361,939**	**54.7**	**5,743,270**	**60.4**	**6,434,098**

Business Area Revenues Summary

Fund Name : Central Service Revolving Fund
Business Area : Finance Department
Fund No./Bus. Area No. : 1002 / 6400

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Direct Interfund Services	4,361,939	6,391,376	5,743,270	**6,434,098**
Grand Total Revenues	**4,361,939**	**6,391,376**	**5,743,270**	**6,434,098**

Business Area Budget Summary

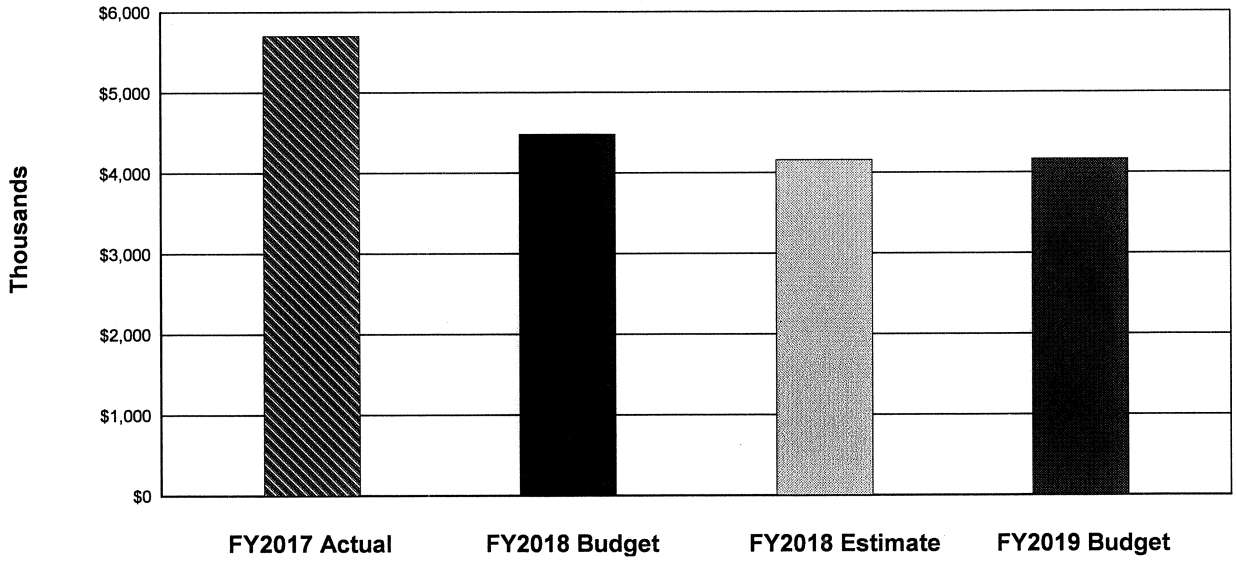
Fund Name : Central Service Revolving Fund
Business Area : Administration and Regulatory Affairs
Fund No. /Bus. Area No. : 1002 / 6500

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Supplies	368,925	395,600	395,600	**395,600**
	Other Services and Charges	5,334,299	4,084,258	3,763,505	**3,768,936**
	Total M & O Expenditures	5,703,224	4,479,858	4,159,105	**4,164,536**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	5,703,224	4,479,858	4,159,105	**4,164,536**
Revenues		5,703,224	4,479,858	4,159,105	**4,164,536**
Staffing	Full-Time Equivalents - Civilian	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

o The FY2019 Hobby Garage rate will increase from $77.25 to $79.55.

Central Service Revolving Fund
Administration and Regulatory Affairs
Expenditure Summary



Division Summary

Fund Name : Central Service Revolving Fund
Business Area : Administration and Regulatory Affairs
Fund No. /Bus Area No. : 1002 / 6500

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Central Services 650005						
Provides a centralized service function for postage for citywide operating departments. Administers service contracts and processes related service billings. The citywide copier contract transferred to Houston Information Technology Services Department in FY2018.	0.0	2,181,639	0.0	380,000	**0.0**	**380,000**
Print Shop 650006						
Provides cost effective high volume copying services through interlocal agreement with Houston Independent School District. Provides printing services to various departments including: design, artwork, layout, offset printing/copying and a variety of finishing services.	0.0	875,467	0.0	1,000,000	**0.0**	**1,000,000**
ARA - Payroll Services 650007						
Manages the printing and distribution services of W-2 forms to all City employees.	0.0	9,922	0.0	17,600	**0.0**	**15,816**
Employee Transit 650009						
Manages the City employees' Metro bus passes and parking program for Hobby Center, HoustonFirst (Tranquility, City Hall Annex, Lot H and Lot C) through chargeback services in the Central Service Revolving Fund.	0.0	2,636,196	0.0	2,761,505	**0.0**	**2,768,720**
Total	**0.0**	**5,703,224**	**0.0**	**4,159,105**	**0.0**	**4,164,536**

Business Area Revenues Summary

Fund Name : Central Service Revolving Fund
Business Area : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 1002 / 6500

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Charges for Services	2,636,421	2,842,286	2,761,505	**2,768,720**
Direct Interfund Services	3,036,740	1,619,972	1,380,000	**1,380,000**
Miscellaneous/Other	30,063	17,600	17,600	**15,816**
Grand Total Revenues	**5,703,224**	**4,479,858**	**4,159,105**	**4,164,536**

Business Area Budget Summary

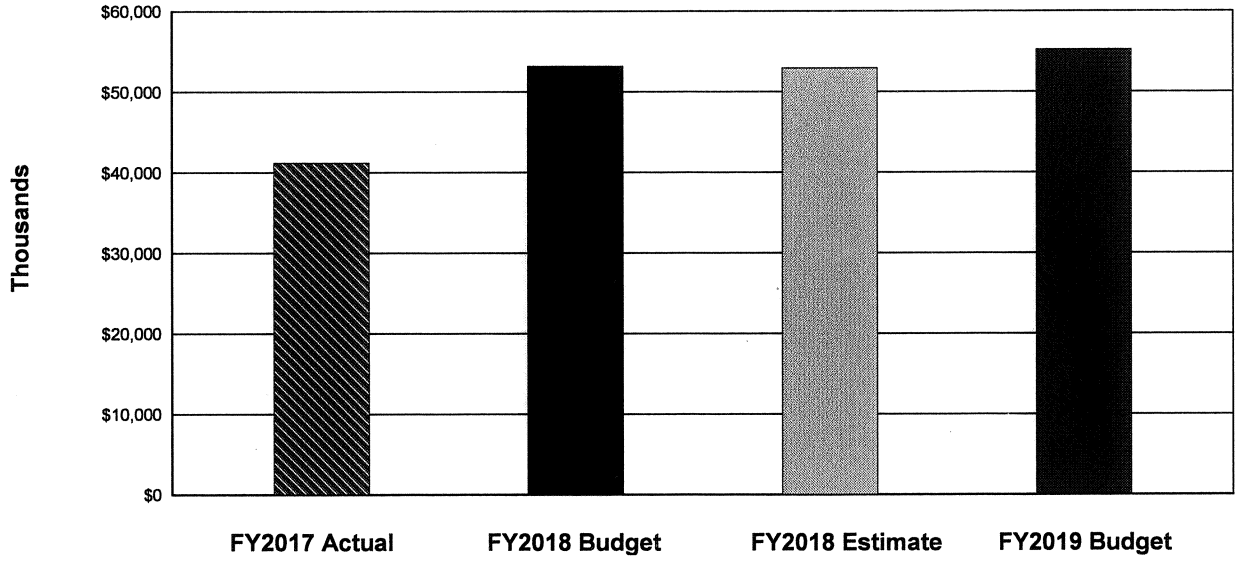
Fund Name : Central Service Revolving Fund
Business Area : Houston Information Technology Services
Fund No. /Bus. Area No. : 1002 / 6800

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	6,598,361	12,833,076	11,868,688	**12,631,310**
	Supplies	99,003	144,415	142,720	**145,000**
	Other Services and Charges	33,315,573	40,172,939	40,864,139	**42,475,680**
	Equipment	232,469	12,584	29,786	**0**
	Non-Capital Equipment	0	697	0	**0**
	Total M & O Expenditures	40,245,406	53,163,711	52,905,333	**55,251,990**
	Debt Service & Other Uses	923,684	0	0	**0**
	Total Expenditure	41,169,090	53,163,711	52,905,333	**55,251,990**
Revenues		41,169,090	53,163,711	52,905,333	**55,251,990**
Staffing	Full-Time Equivalents - Civilian	50.0	99.7	90.0	**96.8**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	50.0	99.7	90.0	**96.8**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- The FY2019 Budget includes a reduction of $681,058 for department savings initiatives.
- The FY2019 Budget provides additional funding for Internet Bandwidth, Wireless Telecom, and Planning – Enterprise Geographic Information Services.

Central Service Revolving Fund
Houston Information Technology Services
Expenditure Summary



Division Summary

Fund Name : Central Service Revolving Fund
Business Area : Houston Information Technology Services
Fund No. /Bus Area No. : 1002 / 6800

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HITS - Director's Office Group 680001						
Citywide IT oversight, administrative support in financial analysis and reporting, cost accounting, capital planning, project staffing, funds management, asset management, procurement, contract compliance, open records and accounts payable. Management of the Chief Information Security Office (CISO) with the mission of information security operations, governance, architecture, and cyber threat analysis to assist in ensuring citywide compliance.	4.0	3,083,138	7.0	4,895,391	**8.7**	**6,296,202**
HITS - Applications 680002						
Provides solutions for business processes to City departments and responsible for implementing and supporting enterprise systems such as ERP, commercial off-the-shelf applications like 3-1-1, Fleet, the Contact Center, EGIS, as well as custom developed solutions. Manages the citywide scorecard project and data warehouse management. Manages the data warehousing and a suite of business intelligence platforms, and tools for the City.	18.4	9,186,012	34.0	12,695,287	**35.5**	**12,768,123**
HITS - Infrastructure Group 680003						
Provides help desk and field support for citywide applications. Manages the City's network telecommunications infrastructure, internet access and remote connectivity to ensure reliability. Manages server platforms, storage systems, data center facilities, server rooms, e-mail, communication systems, and system management tools.	6.0	24,395,520	5.0	27,516,358	**5.8**	**27,768,904**
HITS - Public Safety 680005						
Provides planning, management, and operations for mission critical IT systems within the Houston Emergency Center. These systems support Police, Fire, and Emergency Management. Manages infrastructure, applications, and desktops throughout the center on a 24x7 basis. Also provides 24x7 on-scene support during activations of the City's Emergency Operations Center located within the HEC.	20.0	4,430,933	20.0	4,560,075	**19.9**	**4,460,960**
HITS - Client Solutions 680006						
Manages operational costs associated with the Court System for Management of Resources and Technology (CSMART). The operational costs include server operation system management, payment and image system management, scanning control and data base management.	1.6	73,487	11.0	1,518,969	**11.5**	**1,828,064**

Division Summary

Fund Name : Central Service Revolving Fund
Business Area : Houston Information Technology Services
Fund No. /Bus Area No. : 1002 / 6800

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
HITS - Project Group 680007						
Provide IT project governance, scope development, and performance metrics; while also ensuring IT projects are on schedule and on budget and are in alignment with Plan Houston and the HITS technology strategic plan. The division experienced a reduction in force in FY2017 and remaining personnel were consolidated within other divisions. FY2018 and FY2019 continue the reconstruction of this division.	0.0	0	13.0	1,719,253	**15.4**	**2,129,737**
Total	**50.0**	**41,169,090**	**90.0**	**52,905,333**	**96.8**	**55,251,990**

Business Area Revenues Summary

Fund Name : Central Service Revolving Fund
Business Area : Houston Information Technology Services
Fund No./Bus. Area No. : 1002 / 6800

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Direct Interfund Services	38,892,002	50,585,422	50,135,720	**52,135,829**
Other Fines and Forfeits	(21,850)	0	0	**0**
Miscellaneous/Other	2,298,938	2,578,289	2,769,613	**3,116,161**
Grand Total Revenues	**41,169,090**	**53,163,711**	**52,905,333**	**55,251,990**

Business Area Budget Summary

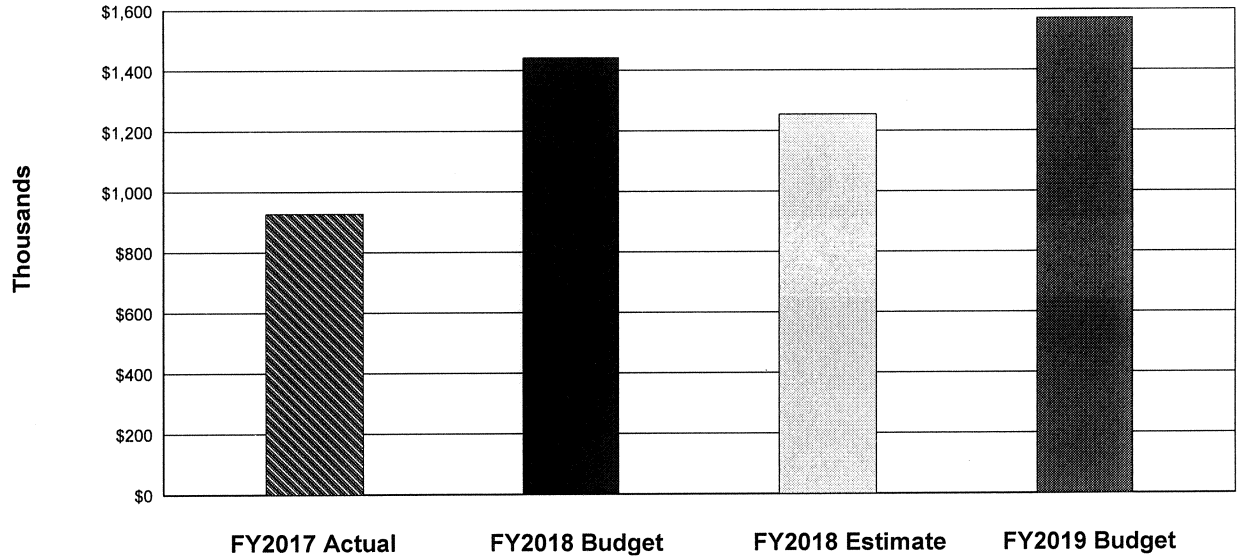
Fund Name : Central Service Revolving Fund
Business Area : Planning & Development
Fund No. /Bus. Area No. : 1002 / 7000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	840,901	1,227,412	1,087,822	**1,335,494**
	Supplies	13,973	17,653	18,724	**25,466**
	Other Services and Charges	72,823	188,495	140,701	**209,773**
	Equipment	0	7,713	7,713	**0**
	Total M & O Expenditures	927,697	1,441,273	1,254,960	**1,570,733**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	927,697	1,441,273	1,254,960	**1,570,733**
Revenues		927,697	1,441,273	1,254,960	**1,570,733**
Staffing	Full-Time Equivalents - Civilian	7.5	11.5	10.5	**11.5**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	7.5	11.5	10.5	**11.5**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.

Central Service Revolving Fund
Planning & Development
Expenditure Summary



Business Area Performance Measures

Fund Name : Central Service Revolving Fund
Business Area : Planning & Development
Fund No. /Bus. Area No. : 1002 / 7000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Property Addresses Assigned Prior to Planning Commission Approval	58%	60%	58%	58%
Expenditures Adopted Budget vs Actual Utilization	72%	100%	87%	100%
Revenues Adopted Budget vs Actual Utilization	72%	100%	87%	100%

Division Summary

Fund Name : **Central Service Revolving Fund**
Business Area : **Planning & Development**
Fund No. /Bus Area No. : **1002 / 7000**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
PD - GIS Services 700002						
This division creates and maintains the City's underlying geospatial data for all departments applications and map requests. The group also coordinates with emergency providers within the city, county, and regional agencies to ensure accurate, effective emergency services; and provides mapping and analysis for data, training, testing and debugging to ensure product quality.	7.5	927,697	10.5	1,254,960	**11.5**	**1,570,733**
Total	**7.5**	**927,697**	**10.5**	**1,254,960**	**11.5**	**1,570,733**

Business Area Revenues Summary

Fund Name : **Central Service Revolving Fund**
Business Area : **Planning & Development**
Fund No./Bus. Area No. : **1002 / 7000**

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Direct Interfund Services	408,571	478,796	341,813	**543,890**
Miscellaneous/Other	519,126	962,477	913,147	**1,026,843**
Grand Total Revenues	**927,697**	**1,441,273**	**1,254,960**	**1,570,733**

Business Area Budget Summary

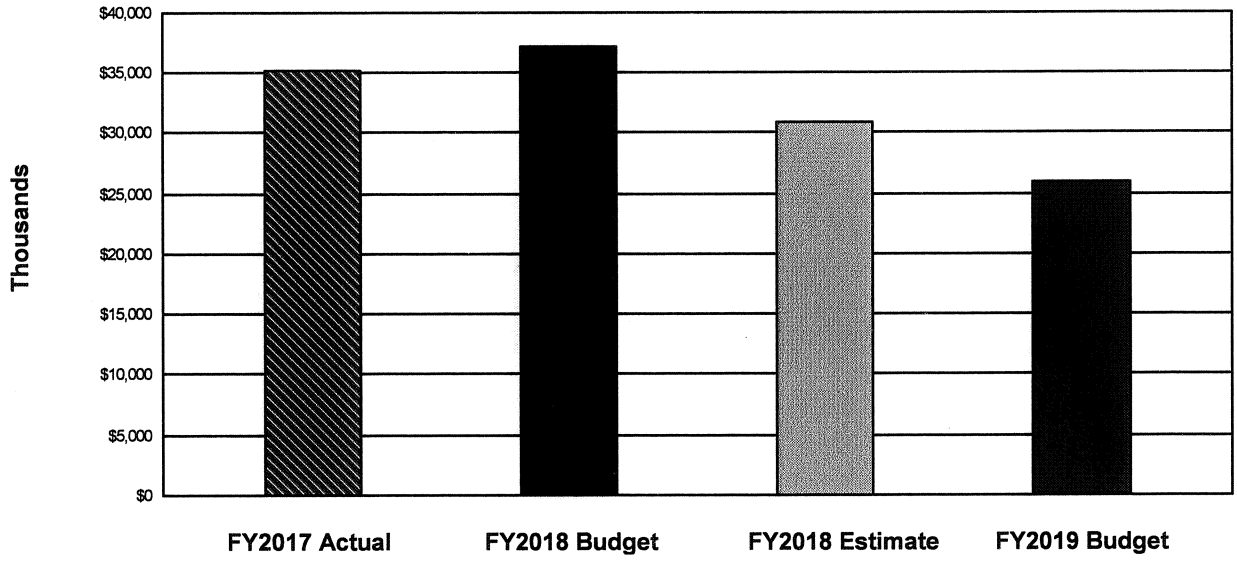
Fund Name : Central Service Revolving Fund
Business Area : Human Resources
Fund No. /Bus. Area No. : 1002 / 8000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	13,818,756	14,647,183	14,028,819	**16,013,886**
	Supplies	58,807	94,445	60,335	**107,036**
	Other Services and Charges	21,298,316	22,329,272	16,710,300	**9,745,650**
	Equipment	0	0	0	**15,000**
	Non-Capital Equipment	9,119	37,340	19,022	**56,932**
	Total M & O Expenditures	35,184,998	37,108,240	30,818,476	**25,938,504**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	35,184,998	37,108,240	30,818,476	**25,938,504**
Revenues		35,184,998	37,108,240	30,818,476	**25,938,504**
Staffing	Full-Time Equivalents - Civilian	149.9	157.0	154.5	**172.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	149.9	157.0	154.5	**172.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- Contingent Workforce will manage a planned reduction in annual spending of $12.3 million (61%) from an average $20 million. The projected spend for FY2019 is $7.6 million.
- An assessment was done to identify ways to increase efficiencies and streamline processes which resulted in a $800,000 increase and consolidating 9 FTEs performing HR functions from HPW into the HR Department.
- Record Administration Division transferring 4 FTEs and $280,000 of expenditures into the Client Relations Division as their functions more closely align.
- The FY2019 Budget includes mandated bi-annual classified testing of HFD Fire Captain and Senior Fire Captain. These examinations ensure compliance with state and federal laws.
- Captain and Senior Captain Exam Contract Awarded.
- Neo Gov Contract Renewed.
- In FY2019 Civilian Background Check Contract will be implemented.
- In FY2019 Classified Background Check Contract will be implemented.

Central Service Revolving Fund
Human Resources
Expenditure Summary



Business Area Performance Measures

Fund Name : Central Service Revolving Fund
Business Area : Human Resources
Fund No. /Bus. Area No. : 1002 / 8000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Temporary Employee Pay Rate	N/A	$26	$18	$20
Temporary Employee Utilization by Headcount	N/A	539	249	125
Temporary Employee Utilization by Hours Worked	N/A	14,000	7,000	3,000
Expenditures Adopted Budget vs Actual Utilization	97%	100%	83%	100%
Revenues Adopted Budget vs Actual Utilization	97%	100%	83%	100%

Division Summary

Fund Name : **Central Service Revolving Fund**
Business Area : **Human Resources**
Fund No. /Bus Area No. : **1002 / 8000**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Contingent Workforce Services 800011						
This program is utilized by all departments as a vital component of the staffing strategy for peak load, pilot programs, grants, citywide events and special needs. The City uses more than 500 temporary employees at any given time in diverse classifications (professional / technical, IT, administrative, and service / maintenance).	3.7	20,270,370	3.0	14,791,434	**1.0**	**7,588,365**
HR Client Relations Division 800020						
A consolidated entity that originates and leads Human Resources practices and objectives. The division fosters an employee-oriented, high performance culture that emphasizes goal attainment, team spirit, superior customer service, quality work, high efficiency, and productivity.	131.4	13,281,468	135.0	14,380,510	**154.5**	**16,506,847**
Learning and Development Center 800030						
Learning and Development Center is an employee performance improvement organization that provides ongoing learning and development opportunities for employees through numerous stand-alone classes and five multi-session signature programs. The Center's Organizational Development program provides consultation services, custom-designed improvement programs, and results-based solutions.	14.8	1,633,160	16.5	1,646,532	**16.5**	**1,843,292**
Total	**149.9**	**35,184,998**	**154.5**	**30,818,476**	**172.0**	**25,938,504**

Business Area Revenues Summary

Fund Name : Central Service Revolving Fund
Business Area : Human Resources
Fund No./Bus. Area No. : 1002 / 8000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Charges for Services	13,640,816	15,960,232	14,796,950	**16,840,949**
Direct Interfund Services	21,540,062	21,148,008	16,021,526	**9,097,555**
Miscellaneous/Other	4,120	0	0	**0**
Grand Total Revenues	**35,184,998**	**37,108,240**	**30,818,476**	**25,938,504**

Fund Summary

Fund Name : Project Cost Recovery Fund

Fund No./Bus. Area No. : 1001 / 2000 / 2500

	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Beginning Fund Balance	0	0	**0**
Current Revenues	51,947,870	47,503,305	**52,292,131**
Total Available Resources	51,947,870	47,503,305	**52,292,131**
Maintenance and Operations	51,947,870	47,503,305	**52,292,131**
Total Expenditures	51,947,870	47,503,305	**52,292,131**
Planned Ending Fund Balance	0	0	**0**
Total Budget	51,947,870	47,503,305	**52,292,131**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Project Cost Recovery Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures. The Project Cost Recovery Fund was established to segregate those activities that are in direct support of the Street, Stormwater, Traffic, Water & Wastewater Capital Improvement Plan (CIP). These activities encompass a variety of service lines within the department, with the majority of the activities in the Capital Projects service line (CP). The costs of these activities are recovered from the appropriate CIP funds through the use of time sheets provided by the service lines. Included in the chargeback is overhead that pays for administrative costs provided by the fund's management and support staff as well as Houston Public Works' allocated costs. An additional amount is included in the surcharge that pays for the fund's indirect cost allocation as calculated by the Finance Department. Lastly, the General Services Department (GSD) expenditures within this fund are also recovered from CIP funds.

The mission and primary areas of focus for the Project Cost Recovery Fund are: To design and construct Houston's public infrastructure so that quality capital projects are delivered timely, within budget and with minimum inconvenience to the public.

Short Term Goals

- o Continue to execute current Capital Improvement Plan workload and meet or exceed performance measure standards.
- o Continue to solidify a reliable/baseline data source for project information
- o Continue to complete Capital Improvement Program Management System(CIPMS) upgrades, initiate back end programming, prioritize and schedule future system modifications.
- o Continue efforts to develop and implement processes to perform need assessments, prioritize needs and develop candidate projects across infrastructure programs.
- o Continue to calibrate and optimize the GIS aligned operational and planning model for the water system. Create a Land Disposition appraiser assignment module within CIMS 3.0 for shared use between GSD and Real Estate Services for all sales transactions.
- o Increase resources to decrease the parcel backlog in support of the Capital Improvement Program.
- o Continue to define and implement a department-wide standard mobile workforce technology platform consisting of proven collaborative tools for communication and tracking installed on standard cellular and tablets.

Long Term Goals

- o Utilize manpower analysis as a basis for Capital Projects' level of efforts. Continue to review evaluation reports on consultants and contractors.
- o Develop citywide infrastructure needs based on population growth and regulatory drivers with processes to deliver necessary CIP candidate projects based on infrastructure condition and growth.
- o Develop in-house design capabilities to shorten project delivery term.
- o Refresh and upgrade HPW's computing and communities to increase capabilities and support new technologies.
- o Implement calming devices to improve neighborhood quality of life by reducing cut-through traffic and excessive vehicular speeds on neighborhood street and to promote safe Bike usage.

Business Area Budget Summary

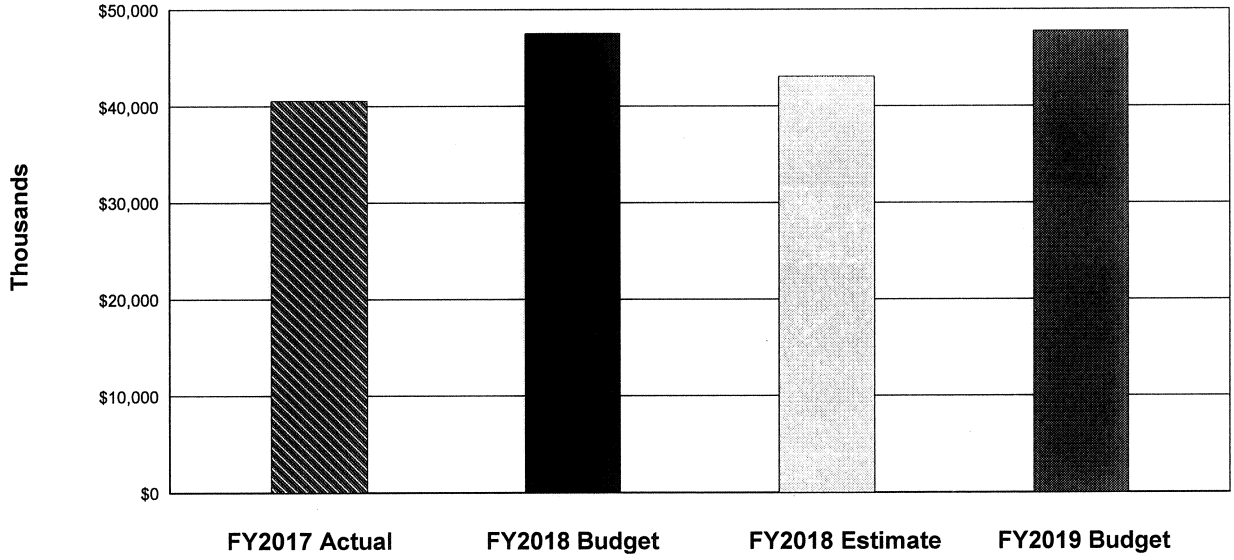
Fund Name : Project Cost Recovery Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 1001 / 2000

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	32,730,459	37,656,300	33,653,335	**37,482,100**
	Supplies	206,365	525,600	483,200	**491,500**
	Other Services and Charges	7,589,390	8,732,300	8,541,100	**9,006,300**
	Equipment	23,246	383,300	175,300	**568,000**
	Non-Capital Equipment	16,734	236,300	236,300	**202,100**
	Total M & O Expenditures	40,566,194	47,533,800	43,089,235	**47,750,000**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	40,566,194	47,533,800	43,089,235	**47,750,000**
Revenues		40,566,194	47,533,800	43,089,235	**47,750,000**
Staffing	Full-Time Equivalents - Civilian	308.4	349.0	305.9	**341.4**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	308.4	349.0	305.9	**341.4**
	Full-Time Equivalents - Overtime	2.4	3.6	2.2	**2.4**

Significant Budget Changes and Highlights

- The FY2019 Budget provides funding for health benefits and pension contribution.
- Continue to support the Northeast Water Purification Plant Expansion Project. Most of the costs (84%) will be paid for by the four participating water authorities.
- Includes additional resources for the Office of Business Opportunity to ensure continued compliance with labor standards.
- Includes additional resources for consulting services to perform assessments of Capital Projects' Portfolio Program Management.
- Implementation of 10-year CIP plan for FY2019 - FY2028.

Project Cost Recovery Fund
Houston Public Works
Expenditure Summary



Business Area Performance Measures

Fund Name : Project Cost Recovery Fund
Business Area : Houston Public Works
Fund No. /Bus. Area No. : 1001 / 2000

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Accept Work Actions Prepared	47	98	101	85
Construction Projects Completed on Schedule	84%	95%	88%	90%
Construction Projects Completed within Budget	87%	98%	89%	92%
Construction Projects Substantially Completed	76	79	80	78
Engineers and Inspectors with License Renewals	100%	100%	100%	100%
Parcels of Land Acquired	499	450	450	450
Pre-engineering Needs Identification Completed	23	45	24	25
Professional Services Contracts Awarded	41	62	105	75
Systems Availability - CIPMS	99.5%	99.5%	99.5%	99.5%
Expenditures Adopted Budget vs Actual Utilization	89%	98%	91%	98%
Revenues Adopted Budget vs Actual Utilization	89%	100%	91%	100%

Division Summary

Fund Name : Project Cost Recovery Fund
Business Area : Houston Public Works
Fund No. /Bus Area No. : 1001 / 2000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Transportation & Drainage Operations 200001						
Manages and analyzes traffic calming plans to support the Neighborhood Traffic Management Program.	3.0	389,099	6.1	707,231	**15.0**	**1,795,400**
Office of the Director 200003						
Administers the City's Minority/Women/Disadvantaged Business Enterprise Program (M/W/DBE) and Persons with Disabilities Business Enterprises Program (PDBE).	0.0	711,132	3.0	929,082	**3.0**	**1,392,600**
Houston Water 200004						
Manages contractual issues and other required coordination with participating water authorities related to the Northeast Water Plant Expansion.	3.0	465,959	7.1	1,179,044	**8.4**	**1,184,000**
Financial Management Services 200005						
Processes pay estimates and project reimbursements in a timely manner. Provides financial reports on project and grant related activites. Monitors and accounts for CIP related revenues and expenses.	13.5	3,073,418	13.9	3,285,659	**15.5**	**3,399,300**
Houston Permitting Center 200006						
Coordinates planning initiatives and prepares long-term 10-year planning goals for City's infrastructure improvement, as well as, acquires land in support of Capital Improvement Plan projects. In FY19, this function is merging with Capital Projects.	47.7	6,100,098	43.9	6,254,676	**0.0**	**0**
Capital Projects 200007						
Responsible for the implementation of engineering and construction of infrastructure projects per the City's adopted five-year CIP plan. In FY19, the Houston Permitting Center function is merging with Capital Projects.	238.2	28,935,509	228.4	29,607,303	**294.5**	**38,498,000**

Division Summary

Fund Name : Project Cost Recovery Fund
Business Area : Houston Public Works
Fund No. /Bus Area No. : 1001 / 2000

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
Information Technology 200008						
Provides and maintains technology solutions to support planning, design, construction, operation, and maintenance of the public infrastructure systems while maintaining high availability, response time, data accuracy, and integrity to serve the needs of the Department. Technically assists the HPW inspectors to perform work and input data into CIPMS from remote sites.	3.0	864,908	3.5	1,097,940	**5.0**	**1,452,100**
Management Support Branch 200009						
Provides necessary funding to ensure effective delivery of accurate, reliable and timely bi-weekly payroll reports.	0.0	26,071	0.0	28,300	**0.0**	**28,600**
Total	**308.4**	**40,566,194**	**305.9**	**43,089,235**	**341.4**	**47,750,000**

Business Area Revenues Summary

Fund Name : Project Cost Recovery Fund
Business Area : Houston Public Works
Fund No./Bus. Area No. : 1001 / 2000

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Intergovernmental	0	71,100	71,100	**71,100**
Charges for Services	36,511	35,000	35,000	**35,000**
Direct Interfund Services	40,508,378	47,411,700	42,967,135	**47,627,900**
Miscellaneous/Other	21,305	16,000	16,000	**16,000**
Grand Total Revenues	**40,566,194**	**47,533,800**	**43,089,235**	**47,750,000**

Business Area Budget Summary

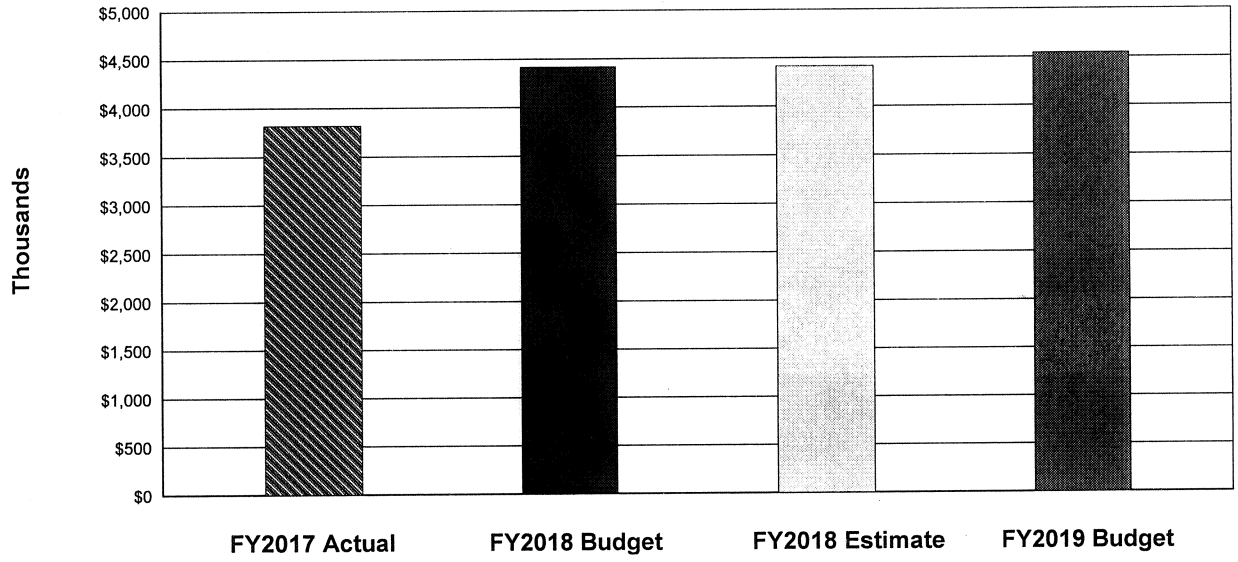
Fund Name : Project Cost Recovery Fund
Business Area : General Services
Fund No. /Bus. Area No. : 1001 / 2500

		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	3,821,668	4,414,070	4,414,070	**4,473,396**
	Other Services and Charges	0	0	0	**68,735**
	Total M & O Expenditures	3,821,668	4,414,070	4,414,070	**4,542,131**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	3,821,668	4,414,070	4,414,070	**4,542,131**
Revenues		3,821,668	4,414,070	4,414,070	**4,542,131**
Staffing	Full-Time Equivalents - Civilian	34.1	36.2	36.2	**36.2**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	34.1	36.2	36.2	**36.2**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- o The FY2019 Budget provides funding for health benefits and pension contribution.
- o Continue implementing Leadership in Energy and Environmental Design (LEED™) standards to improve the quality of City buildings and their impact on the environment.

Project Cost Recovery Fund
General Services
Expenditure Summary



Business Area Performance Measures

Fund Name : Project Cost Recovery Fund
Business Area : General Services
Fund No. /Bus. Area No. : 1001 / 2500

Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Job Order Contract/Task Order Contract Projects	283	280	285	300
Expenditures Adopted Budget vs Actual Utilization	85%	100%	100%	100%
Revenues Adopted Budget vs Actual Utilization	85%	100%	100%	100%

Division Summary

Fund Name : **Project Cost Recovery Fund**
Business Area : **General Services**
Fund No. /Bus Area No. : **1001 / 2500**

Division Description	FY2017 Actual FTEs	FY2017 Actual Costs $	FY2018 Estimate FTEs	FY2018 Estimate Costs $	FY2019 Budget FTEs	FY2019 Budget Costs $
GSD-Design & Construction 250003						
Provide CIP planning; manage the design and construction of City facilities for all departments except Aviation; facilitate tenant improvements; manage construction and coordinate moves; track, monitor, and manage environmental contracts; civic art administration; provide in-house planning and design services and project management.	34.1	3,821,668	36.2	4,414,070	**36.2**	**4,542,131**
Total	**34.1**	**3,821,668**	**36.2**	**4,414,070**	**36.2**	**4,542,131**

Business Area Revenues Summary

Fund Name : **Project Cost Recovery Fund**
Business Area : **General Services**
Fund No./Bus. Area No. : **1001 / 2500**

Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Direct Interfund Services	3,821,931	4,414,070	4,414,070	**4,542,131**
Miscellaneous/Other	(263)	0	0	**0**
Grand Total Revenues	**3,821,668**	**4,414,070**	**4,414,070**	**4,542,131**

CAPITAL IMPROVEMENT PLAN SUMMARY

The information below reflects last year's FY2018 - FY2022 Adopted Capital Improvement Plan (CIP) as of May 2018, the CIP for FY2019 - FY2023 is still being developed. This section will be updated with the Adopted FY2019 - FY2023 CIP in the Fiscal Year 2019 Adopted Budget Book.

In November 1983, the City Council established a five-year capital improvement planning process for physical improvements to public facilities and infrastructure. By resolution, it became City policy to engage in a continuous five-year capital improvement planning process that includes annual review, revision, and adoption of a five-year CIP. The five-year CIP is revised annually to include new projects, reflect changes in priorities, and extend the plan an additional year. The first year of the plan is the current CIP and it is revised throughout the year as needs dictate or when changes are made to existing approved capital projects.

The CIP provides a schedule for appropriation of capital projects. Details on capital projects for public improvement programs include allocations toward Fire, General Government, Homeless & Housing, Library, Parks, Police, Health, and Solid Waste Management projects. Enterprise capital programs include Airport, Storm Drainage System, Street & Traffic Control, Wastewater, and Water projects. Programs implemented citywide include Information Technology and Fleet projects. The City of Houston Fiscal Year 2018 - 2022 Adopted CIP is available online at http://www.houstontx.gov/cip/18cipadopt/.

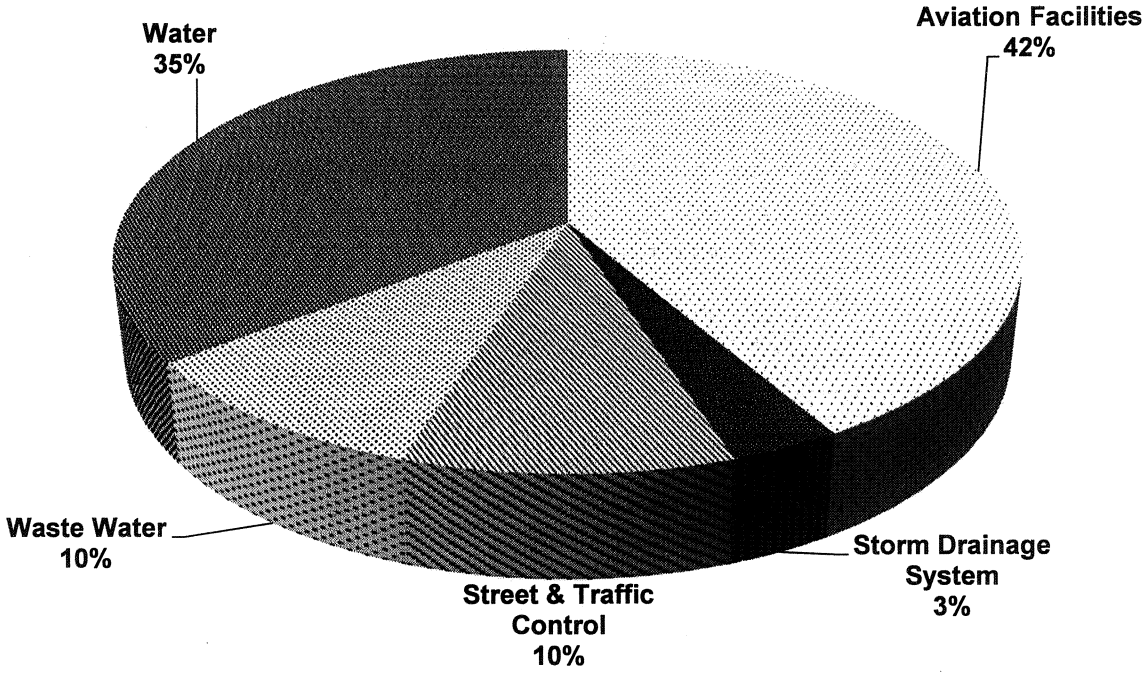
Presented below is a summary of the planned appropriations for the Adopted FY2018 - FY2022 CIP:

FY2018 - FY2022 Adopted CIP ($ Thousands)						
	2018	2019	2020	2021	2022	Total 2018-2022
Public Improvement Programs						
Bayou Greenways	37,523	33,064	43,143	-	-	113,729
Fire	8,586	15,013	10,642	7,337	7,975	49,553
General Government	13,673	57,943	4,905	11,941	7,701	96,163
Health	10,669	27,871	13,286	19,923	2,482	74,231
Homeless & Housing	1,100	1,100	1,100	1,100	-	4,400
Library	2,797	8,969	3,980	2,284	2,257	20,287
Parks and Recreation	47,016	11,232	9,467	11,601	26,097	105,412
Police	6,360	8,325	17,659	14,682	6,971	53,997
Solid Waste Management	4,926	10,644	1,486	1,569	1,296	19,922
Subtotal	**132,649**	**174,161**	**105,667**	**70,438**	**54,779**	**537,694**
Enterprise Programs						
Aviation Facilities	797,260	717,597	452,541	37,852	49,639	2,054,889
Storm Drainage System	63,744	93,551	96,706	93,654	161,954	509,609
Street & Traffic Control	189,290	138,597	159,682	177,140	119,920	784,629
Wastewater	184,999	185,001	185,000	204,255	205,000	964,255
Water	676,386	1,088,882	282,048	189,010	157,382	2,393,707
Subtotal	**1,911,679**	**2,223,627**	**1,175,978**	**701,911**	**693,895**	**6,707,090**
Citywide Programs						
Technology	15,025	6,449	8,257	3,268	9,084	42,083
Fleet	38,234	35,710	38,006	39,115	41,364	192,428
Subtotal	**53,259**	**42,158**	**46,263**	**42,382**	**50,448**	**234,511**
City Programs Total	**2,097,588**	**2,439,946**	**1,327,908**	**814,731**	**799,122**	**7,479,295**
Component Units	**269,775**	**310,341**	**263,560**	**130,019**	**12,556**	**986,251**
Overlap Between Component Units and Public Improvement Programs	(44,395)	(34,411)	(56,296)	(4,500)	-	(139,601)
Grand Total	**2,322,968**	**2,715,876**	**1,535,173**	**940,250**	**811,678**	**8,325,944**

Enterprise Programs

The Adopted CIP calls for the appropriation of $2.3 billion in FY2018. Of the total appropriations planned for the current plan year, $1.9 billion are from Enterprise Programs. Enterprise programs include projects that are primarily funded from user fee supported funds, which address a full range of capital facility and infrastructure improvements and distributed among the five programs as illustrated in the chart below. Of all enterprise funding the largest program, with 42% of the enterprise allocation, is Aviation Facilities Improvements. These improvements are funded from various sources including the Airports Improvement Fund (AIF, Fund 8011), Airports Renewal and Replacement Fund (R&R), Grants-in-Aid from the FAA Airports Improvement Program (AIP), Commercial Paper / General Airport Revenue Bonds, and passenger facility charges.

FY2018 Enterprise Programs

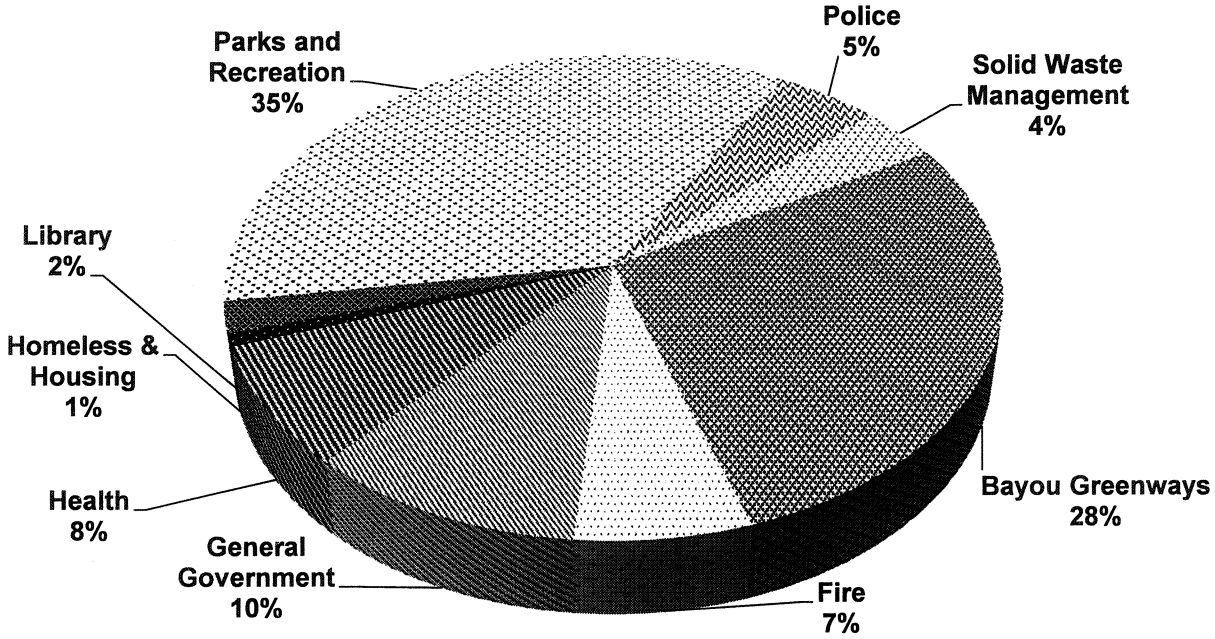


Public Improvement Programs

The citizens of Houston approved a Bond Election for $625 million in November 2006 and $410 million in November 2012. Public improvement projects include vertical and horizontal construction projects for general public use, services, and safety. Significant projects are the continued construction, rehabilitation and renovation of the library system; continued implementation of the "Parks Master Plan" program; public safety facilities; replacement, rehabilitation and construction of fire stations; and replacement or upgrading of solid waste facilities.

Of the $133 million in the public improvement programs, $37 million is allocated to the Bayou Greenways initiative utilizing 28% of the total planned appropriations for FY2018. It is closely followed by Parks and Recreation with $47 million at 35% of the total. Both programs are funded with both non-debt and debt funding sources. In FY2018, 33% of Bayou Greenways funding is from general obligation bonds (GO Bonds) and 67% is covered by the Houston Parks Board (HPB). Of FY2018 Parks funding sources, 34% are from GO Bonds with 66% being funded by a combination of grants and private funds.

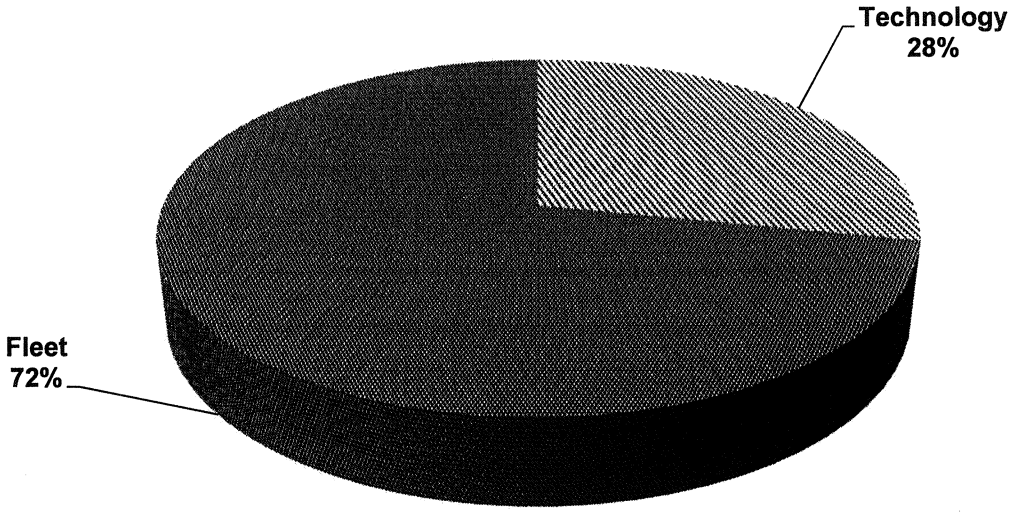
FY2018 Public Improvement Programs



Citywide Programs

The Citywide programs include projects that may impact the Houston area citywide or departmental operations. The Citywide programs for FY2018 total about $53 million. Fleet Management constitutes 72% of the funding allocation with $38 million. Technology projects make up the remainder with a $15 million allocation. The Fleet and Technology programs provide improvements and equipment necessary for City services and business processes. Fleet will use funding to purchase new vehicles for departments citywide.

FY2018 Citywide Programs



Non-Debt Funding Sources

Funding sources which support the CIP include but are not limited to bond proceeds and commercial paper, Metropolitan Transit Authority funds, Harris County funds, Houston Parks Board funds, Federal Aviation Administration funds, Airport Improvement funds, Texas Department of Transportation funds, and Enterprise system user fees. Both Public Improvement and Citywide programs use non-debt funding sources to supplement department needs.

Presented below is a summary of the planned appropriations for FY2018 - FY2022 with the percentage of non-debt funding sources used by each program:

General Obligation Bond Summary Fiscal Year Planned Appropriations ($ Thousands)		
	FY2018-FY2022	**Leverage of Non-Debt Funding Sources**
Public Improvement Programs		
Bayou Greenways	48,339	57%
Fire	49,553	0%
General Government	96,163	0%
Health	74,231	0%
Homeless & Housing	4,400	0%
Library	20,287	0%
Parks and Recreation	59,646	43%
Police	38,897	28%
Solid Waste Management	19,922	0%
Subtotal	**411,438**	**23%**
Citywide Programs		
Technology	42,033	0%
Fleet	96,823	50%
Subtotal	**138,856**	**41%**

Impact to Operating Budget

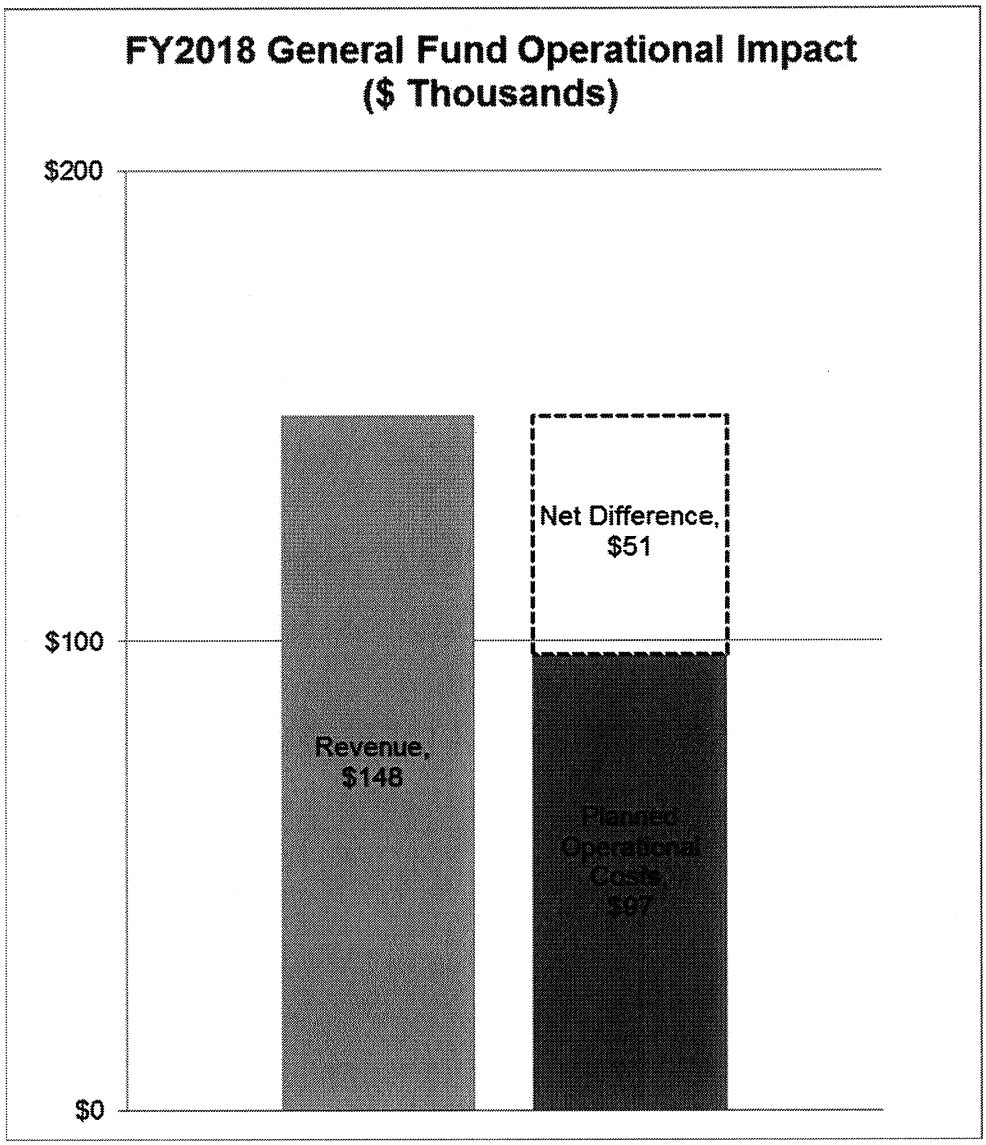
Capital improvement costs in the CIP are classified into two categories: direct project costs and associated increases to annual operational costs. Examples of direct project costs include purchases of land or facilities, design and construction of new facilities or renovation of existing facilities, and initial equipment purchases for new or renovated facilities. Operating costs include staffing, maintenance or service (including electrical) costs related to new, renovated or expanded facilities. The impacts of operating costs on capital projects are monitored closely for inclusion in the annual operating budget.

Presented below is a summary of the projected general fund operational costs associated with the Adopted FY2018 - FY2022 CIP:

Fiscal Year Planned Operational Cost* ($ Thousands)						
	2018	**2019**	**2020**	**2021**	**2022**	**Total 2018 - 2022**
Equipment	-	-	-	-	-	-
Other	30	1,916	2,235	2,510	2,510	9,201
Personnel	50	635	757	882	1,046	3,369
Services	17	192	534	1,146	1,177	3,066
Supplies	-	-	-	-	-	-
***Subtotal**	**97**	**2,743**	**3,526**	**4,538**	**4,733**	**15,637**
Revenue	148	148	148	-	-	445
Savings	-	-	50	50	50	150
****Subtotal**	**148**	**148**	**198**	**50**	**50**	**595**
Grand total	**(51)**	**2,594**	**3,327**	**4,488**	**4,683**	**15,041**

*** Does not include Enterprise Funds**

****Revenue and savings are shown as offsets to planned operational costs.**


FY2018 General Fund Operational Impact
($ Thousands)
$200
$100
$0
Revenue, $148
Net Difference, $51
Planned Operational Costs, $97

Of the $97,000 of projected General Fund operational costs for FY2018, 52% will cover new staffing previously not needed for the issuance of city services and 18% will be used for services related to Squatty Lyons Restroom building upgrades. In FY2018, $148,000 is expected to be generated in additional revenue from the Parking Pay Station Replacement project.

Presented below is the project listing of the operational impacts planned for FY2018. A complete list is available within the City of Houston Fiscal Year 2018 - 2022 Adopted CIP and online at http://www.houstontx.gov/cip/18cipadopt/.

General Government Operational Impact
FY2018 Capital Improvement Plan ($ Thousands)

CIP No.	Project Name	Operational Costs	Revenue	Savings	Net Impact
D-650005	ARA - Parking Pay Station Replacement	-	(148)	-	(148)
F-000705	Squatty Lyons	30	-	-	30
F-000849	Restroom Building Upgrades	37	-	-	533
X-680012	SAP Performance Testing Tools	30	-	-	30
	Total	**97**	**(148)**	**-**	**(51)**

***Revenues and savings are shown as offsets to planned operational costs.**

Anticipated Appropriations

The following table outlines anticipated appropriations within the CIP for FY2018 for Public Improvement, Enterprise, and Citywide programs over $10 million. These projects include all funding sources available to the City of Houston, including partnerships with other governments and private entities. Planned appropriations are correlated to spending. However, due to the nature and length of construction timelines, spending can span multiple fiscal years.

Projects over $10 Million		
CIP No.	**Project Name**	**FY2018 Planned Appropriations ($ Thousands)**
A-000800	Executive Program Manager Services-ITRP	418,367
S-000065	NE Water Purification Plant Expansion	361,143
S-000900	Surface Water Transmission Program	200,404
A-000601	PN720 HOU InternlFacility-LeaseAgrmnt.01	126,000
A-000622	Reworking Constr Taxiway WA/WB	55,000
R-000266	Neighborhood Sewer Rehab Program	42,502
A-000581	Terminal A Modernization Program	35,000
A-000494	APM Guide Way Structural Enhancements	29,000
N-001310	W. Airport: Hiram Clark to FM 521	26,672
R-000536	Wastewater Treatment Plant Consolidation	23,664
S-000035	Neighborhood Water Main Replacement	23,595
R-000267	Lift Station Renewal & Replacement	19,233
R-000500	WW Improvements under M/N	19,153
R-000509	69th Street Wastewater Treatment Plant	18,579
A-000629	Aerospace Design & Solution Lab - EFD	18,504
A-000646	SPACEPORT INFRA DEVELOPMENT	17,600
F-000788	Hermann Park (Conservancy)	17,100
N-100029	Kirkwood Paving and Drainage	16,609
N-000787	Clinton Dr. Paving and Drainage	15,952
A-000563	Space Locator & Signage A/B/C/D Garage	15,300
N-210002	Linkwood Area	15,031
S-000056	East Water Purification Plant	14,907
S-000500	Water Improvements under M/N	14,667
N-000389	NSR Project 460	13,401
M-410005	Spring Shadows (North)	13,371
N-210001	Houston Heights, John Brasher, Memorial	12,796
N-000590	Holmes Road Paving & Drainage	12,206
F-000811	Memorial Park - Houston Arboretum M.P.	12,000
R-000801	Sewer Service to Unserved Areas	11,690
N-321038	Concrete Panel Replacement Program	11,342

DEBT AND DEBT SERVICES

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Debt Management Policies ..... XIV - 5

Debt Service Fund Budget ..... XIV - 9

Principal and Interest Payable from Ad Valorem Taxes ..... XIV - 10

FY2019 Annual Financing Plan ..... XIV - 12

Tax Increment Reinvestment Zones ..... XIV - 13

GENERAL OBLIGATION DEBT SERVICE SUMMARY

General Obligation debt is secured by and payable from the receipts of annual ad valorem taxes within legal limits on taxable property within the City. The City has covenanted to assess, levy and collect an ad valorem tax in each calendar year within applicable limitations sufficient to pay the principal and interest on all outstanding obligations payable in such tax year. Such obligations include (1) Public Improvement Bonds, (2) Certificates of Obligation, (3) Certain obligations to fund a portion of the City's unfunded actuarially accrued liability to the City's pension programs, and (4) General obligation commercial paper notes. The debt service requirements, excluding any bond issuance or refunding for FY2019 are estimated to be $428 million.

The largest revenue source for the General Debt Service Funds is the General Fund, which transfers a portion of ad valorem taxes (property tax receipts) required for debt service on the obligations. Within the limits prescribed by law, the City is obligated to assess, levy, and collect annual ad valorem taxes sufficient to pay the principal and interest on the obligations. The Constitution of the State of Texas limits the maximum ad valorem tax rate to $2.50 per $100 assessed valuation for home-rule cities such as the City of Houston. In addition, Proposition 1 limits increases in the City's ad valorem tax revenue by requiring voter approval for increases in ad valorem taxes in future years above a limit equal to the lesser of the actual revenues in the preceding fiscal year plus 4.5%, or a formula that is based upon the actual revenues received in Fiscal Year 2005 adjusted for the cumulative combined rate of inflation and the City's population growth. In addition, in November 2006, Proposition H was passed to further increase the applicable revenue limitations by $90 million. The City's tax rate for Fiscal Year 2018 (tax year 2017) was $0.58421 (per $100 assessed valuation), which consists of $0.420227 for general purposes and $0.163983 for debt service. The proposed Fiscal Year 2019 Budget assumes the City will collect the maximum ad valorem tax revenues allowable under Proposition 1 and H. The tax rate will be adjusted accordingly when the City collects the final tax figures and sets the tax rate.

The second largest source of revenue for the Fund is annual charges to the Combined Utility System to compensate the Debt Service Fund for the cost of paying debt service on assumed annexed water district debt. The Combined Utility System, via the Storm Water Fund, is also charged for debt service payments on certain tax bonds issued for storm water purposes.

Other sources include, but are not limited to, debt service reimbursement for special financings that vary from year to year. Examples of special financings include projects managed by the City but funded by Tax Increment Reinvestment Zones (TIRZ). Interest earned on construction funds (as a result of bonds issued) may be used as a revenue source to help fund debt service and may also be used for expenditures incurred for administering bond programs.

The FY2019 Annual Financing Plan outlines the anticipated sale of City bonds, certificates of obligation, pension bonds, tax and revenue anticipation notes, and commercial paper notes for the upcoming fiscal year. It is expected that the City will issue a total ranging from $50 million to $2.3 billion depending on needs and market conditions.

Tax Bonds and Certificates of Obligation

The Obligations issued as fixed rate debt bear yields ranging from 0.20% up to 6.29%, which are established at the time of issuance and are based on market rates. The City issues Tax Bonds to provide for permanent financing through refunding of commercial paper notes or refunding previously issued and outstanding Tax Obligations of the City. The City has also issued Pension Obligation Bonds in FY2005 through FY2010, as well as FY2018. Pension Obligations Bonds are payable from and secured by ad valorem taxes and/or revenues to fund Unfunded Actuarial Accrued Liabilities (UAAL) associated with its pension funds.

The City may also issue Certificates of Obligation payable from ad valorem taxes and, in some cases, a pledge of certain City revenues for the purpose of paying any contractual obligations. Certificates of Obligation are issued for special financings and demolitions of dangerous buildings.

The budget includes a seven-month reserve for Tax Bonds and Certificates of Obligation. This reserve covers principal and interest payable in the first seven months of the following fiscal year.

Variable Rate Debt - Commercial Paper Notes

Commercial paper programs provide for the issuance of voter-authorized obligations related to the 2001, 2006, 2012 and 2017 bond elections and these series have been implemented to fund various public improvement projects in the Capital Improvement Plan (CIP). These commercial paper programs include:

- Series G with a total authorization of $200 million.
- Series H with a total authorization of $100 million.
- Series J with a total authorization of $125 million.

The City has also authorized two other commercial paper programs under Chapter 1431, Texas Government Code, as amended, which does not require voter authorization. These programs and their uses are:

- Series E with a total authorization of $200 million is primarily used to fund equipment acquisitions, and
- Series K with a total authorization of $300 million is used to provide appropriation capacity to fund capital improvements related to drainage and streets.

The commercial paper programs serve as a management tool to access the credit market to meet cash needs while minimizing the rebate liability on unspent proceeds. The commercial paper notes are refunded periodically into fixed rate tax bonds to limit the City's variable rate exposure and to match the average life of bonds to the life of the assets purchased. Interest on the notes varies depending on the market conditions. The notes may be issued for a period not to exceed 270 days and will bear interest based upon the specified terms, but initially not to exceed 6.5%. The reserves for the notes are based on the amount projected to be outstanding during the fiscal year. The budget includes reserves for interest on commercial paper notes to provide for fluctuations in interest rates at a rate of 6.0% of the estimated amount to be outstanding during the fiscal year.

Assumed Bonds

Prior to FY1991, the City had an aggressive annexation program. There were no annexations during FY1991 and FY1992. However, from FY1993 to FY1997 the City completed seven new annexations. Although annexations have benefited the City in economic growth, no additional annexations have occurred since FY1997. Beginning in FY1999, the legislation requires the City to adopt a three-year annexation plan with certain exceptions; only those areas identified in such plan would be eligible for annexation. The City does not currently have a plan in place to annex additional districts. Debt assumed by the City from annexations of various districts within the extra-territorial jurisdiction becomes a part of the City's debt service requirements. As of FY2007, all of the debt related to annexation has been refunded.

Interest Rate Swaps

As part of its debt management program, the City considers and reviews various interest rate swap proposals, including tax supported interest rate swaps, consistent with the guidelines set forth in its Interest Rate Swap Policy adopted on November 25, 2003. On February 20, 2004, with respect to certain outstanding Tax Bonds, the City entered into a tax supported interest rate swap agreement with Rice Financial Products Corp. LLC. This swap was terminated at the City's option on August 25, 2009. An accumulated profit of approximately $8 million was earned on this swap. No swaps are being contemplated at this time.

Rebuild Houston

On November 2, 2010, voters approved an amendment to the City Charter which requires the City to establish a dedicated pay-as-you-go drainage and street renewal fund to provide for enhancement, improvement and ongoing renewal of the City's drainage and streets. Among other sources of funding, Proposition 1 (2010) requires the City to capture an amount equal to revenues from $0.118 equivalent per $100 of assessed valuation in property taxes. This revenue has two authorized uses under Proposition 1. First, the $0.118 equivalent of captured property tax revenue must be used to pay debt service on tax supported bonds for drainage and street improvements that were issued prior to December 31, 2011. Second, to the extent that any of the $0.118 of captured property tax revenue is left over after the payment of debt service, that remaining captured tax revenue will be deposited into a dedicated drainage and street improvement fund to provide cash funding for pay-as-you-go drainage and street improvements.

Ad Valorem Tax Obligations of the City

State law permits the City to incur total bonded indebtedness through the issuance of ad valorem tax bonds in an amount not to exceed 10% of the total appraised valuation of property in the City. The schedule below shows an estimate for the current fiscal year of outstanding debt applicable to the statutory limitation.

(in thousands of dollars)

Appraised Value [1]		$ 299,059,599
Debt Limit, 10% of Appraised Value		$ 29,905,960
Debt applicable to limitation [2]		
Public Improvement Bonds	$2,151,850	
Commercial Paper Notes	30,000	
Pension Obligation	1,576,435	
Certificates of Obligation	14,670	
Total Debt Applicable to Limitation	$3,772,955	
Less:		
Amount available for repayment of general obligation debt [3]	(128,072)	
Total debt applicable to limitation		$ 3,644,883

[1] Appraised value for the Fiscal Year 2018 (Tax Year 2017), as of April 6, 2018.

[2] Balance as of March 31, 2018.

[3] Balance as of June 30, 2017.

Outstanding General Obligation Debt

(in thousands of dollars)	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Budget
OUTSTANDING DEBT:				
Public Improvement Bonds	$2,320,605	$2,135,185	$2,151,850	$1,979,997
Commercial Paper Notes	$ 99,900	$ 239,900	$ 60,000	$ 238,749
Pension Obligation	$ 587,375	$ 579,605	$1,576,435	$1,536,930
Certificates of Obligation	$ 16,360	$ 15,750	$ 14,670	$ 14,831
TOTAL OUTSTANDING DEBT	$3,024,240	$2,970,440	$3,802,955	$3,770,507

DEBT MANAGEMENT POLICIES

Financial Policies: Debt Management Policies

1. It is the City's goal to at least maintain the current credit ratings on each type of City credit or enterprise fund as of the date of adoption of these policies.

   NOT IN COMPLIANCE

	Moody's		Standard & Poor's		Fitch	
	Dec '14	Current	Dec '14	Current	Dec '14	Current
City of Houston - General Obligation	Aa2	**Aa3**	AA+	**AA**	AA	AA
Water & Sewer System - Junior Lien	Aa1	Aa1	AA+	AA+	AA+	AA+
Combined Utility System First Lien	Aa2	Aa2	AA	AA	AA	AA
Houston Airport - Senior Lien	Aa3	Aa3	AA-	AA-	NR	NR
Houston Airport - Junior Lien	A2	A1	A	A+	A	A
Convention & Entertainment	A2	A2	A-	A-	NR	NR

2. The debt service Fund Balance as of each fiscal year end relating to debt secured by ad valorem taxes shall be no less than debt service payments due within the first 180 days of the following fiscal year.

   IN COMPLIANCE

   Debt Service due by 12/31/2018: $78,767,000

   Debt Service Fund Balance as of 6/30/18 (projected): $159,678,000

3. A standardized presentation format for proposed debt transactions will be adopted by Budget and Fiscal Affairs (BFA). Presentations of debt transactions to BFA shall at least include the following information: revenue source securing the debt uses of the debt proceeds, estimated weighted average life of the debt, estimated change to the overall weighted average life of outstanding debt, estimated present value savings as applicable, estimated true interest cost, anticipated date of pricing and closing.

   IN COMPLIANCE

4. Debt financing in excess of one year shall be limited to capital expenditures for assets, asset lots of similar items, or asset improvements costing more than $50,000 and having a useful life of more than three years.

   IN COMPLIANCE

5. Any capital project financed through the issuance of bonds shall be financed for a period not to exceed the average expected life of the assets.

   IN COMPLIANCE

6. Each fiscal year, the City will use that year's General Obligation (GO) debt service payment as a baseline to establish an index reflecting 4% annual growth in the City's GO debt service (i.e., if the current fiscal year's debt service is $100, then the debt service index for subsequent years would be $104, $108.16, $112.49, $116.99, etc.). If any proposed action by the City (e.g., adoption of the CIP, or Council authorization of debt issuance) is to cause the GO debt service schedule as projected by the City's Financial Advisor to exceed the index in FY2019 and/or any subsequent year(s), a funding mechanism (e.g., reduced expenditures or increased revenue) must be identified to offset the amount(s) by which the proposed debt service payment(s) exceed the index. For purposes of this section, "identification" of a funding mechanism is satisfied by presentation to BFA and/or City Council prior to any action that would incur GO debt.

IN COMPLIANCE

Fiscal Year	GO Debt Service Index	GO Debt Service Due
2018	361,470,163	361,470,163
2019	375,928,970	421,488,594
2020	390,966,129	389,980,913
2021	406,604,774	389,183,668
2022	422,868,965	367,875,601
2023	439,783,723	345,426,385
2024	457,375,072	324,169,709
2025	475,670,075	282,857,081
2026	494,696,878	263,086,570
2027	514,484,753	269,387,486
2028	535,064,143	262,363,811
2029	556,466,709	240,054,014
2030	578,725,377	204,607,132
2031	601,874,393	195,937,404
2032	625,949,368	188,522,010
2033	650,987,343	139,072,247
2034	677,026,837	113,785,382
2035	704,107,910	148,152,722
2036	732,272,227	137,147,340
2037	761,563,116	120,602,049
2038	792,025,640	79,391,247
2039	823,706,666	78,324,041
2040	856,654,933	77,751,582
2041	890,921,130	99,996,140
2042	926,557,975	80,907,496
2043	963,620,294	81,643,022
2044	1,002,165,106	80,647,485
2045	1,042,251,710	82,861,427
2046	1,083,941,778	85,140,092
2047	1,127,299,450	87,483,182

*The FY2019 GO Debt Service Due exceeds the GO Debt Service Index due to the issuance of the Series 2017 Pension Obligation Bonds. FY2019 GO Debt Service Due includes the portion payable by the Houston Airport System for the system's share of the Series 2017 Pension Obligation Bonds in the amount of $28.2 million, which was transferred to the General Obligation debt service reserve fund in December 2017. Even without that transfer, the amount due in excess of the index is more than offset by the costs avoided on the City's pension contribution as a percent of payroll that would have been owed without pension reform.

7. Through greater emphasis on pay-as-you-go infrastructure funding, it is the City's goal to reduce the General Fund transfer for debt service while remaining in compliance with all relevant bond or other debt covenants and indentures. Toward this goal and in compliance with such covenants, the maximum annual General Fund transfer for debt service is to be maintained at 20% of General Fund revenues (excluding state and federal grants) until FY2019. Beginning in FY2019 and in each subsequent fiscal year, the maximum annual General Fund transfer for debt service is to be reduced by 0.5% annually until it reaches 10% of General Fund revenues (excluding state and federal grants), at which point the maximum is to be held constant and remain at 10%.

   IN COMPLIANCE

General Fund Transfer Limit:	19.5%
FY2019 budgeted General Fund Transfer:	14.5%

8. The City's desired target for average weighted General Obligation bond maturities is 12 years or less.

   IN COMPLIANCE

   The average weighted General Obligation bond maturity as of April 26, 2018 is 11.1 years.

9. When refunding debt, the average weighted maturity of the refunded bonds may not be extended by more than one year unless approved by a two-thirds vote of the City Council present and voting.

   IN COMPLIANCE

Series	Delivery Date	Average life of refunded bonds	Average life of refunding bonds
Public Improvement Refunding Bonds, Series 2017A	12/13/2017	7.177	7.488
Houston Airport System Subordinate Lien Revenue and Refunding Bonds, Series 2018A (AMT) and 2018B (Non-AMT)	3/20/2018	9.547	9.726

10. Other than periodic refundings of commercial paper in accordance with routine City business, the City may initiate a refunding of outstanding debt when:

    a. A refinancing is expected to relieve the City of financially restrictive covenants;

    b. A refinancing is expected to significantly reduce the remaining term of the debt being refunded; or

    c. At the transaction's initiation, the City's financial advisors project net present value savings of at least:

       i. 3% for Current Refundings, unless the final maturity of the refunded bonds is less than five years, in which case the bonds may be refunded for any savings if the final maturity of the bonds refunded is not extended; and

       ii. 5% for Advance Refundings, unless the final maturity of the refunded bonds is less than five years, in which case the bonds may be refunded for any savings if the final maturity of the bonds refunded is not extended.

    The Finance Working Group will be responsible for confirming that one of the above conditions exists.

    IN COMPLIANCE

11. All City financings must comply with applicable Federal, State and Local legal requirements; the Finance Working Group and City Council must approve the issue; the City must analyze the long-term affordability of the debt and assess the issue's impact on the City's self-imposed financial limitations on indebtedness.

    IN COMPLIANCE

12. The City shall review all outstanding debt at least annually for the purposes of identifying refunding opportunities.

    IN COMPLIANCE

13. A formal Request for Information (RFI) process shall be conducted by the Finance Working Group annually when selecting underwriters in order to promote fairness, objectivity and transparency. The selection committee shall report results of the RFI process to BFA and present recommendations for transactions expected to occur during the following year. RFIs shall include questions related to the areas listed below to distinguish firms' qualifications and experience, including but not limited to:

    a. Relevant experience of the firm and the individuals assigned to the issuer, and the identification and experience of the individual in charge of day-to-day management of the bond sale, including both the investment banker(s) and the underwriter(s);

    b. A description of the firm's bond distribution capabilities including the experience of the individual primarily responsible for underwriting the proposed bonds. The firm's ability to access both retail and institutional investors should be described;

    c. Demonstration of the firm's understanding of the issuer's financial situation, including ideas on how the issuer should approach financing issues such as bond structures, credit rating strategies and investor marketing strategies;

    d. Demonstration of the firm's knowledge of local political, economic, legal or other issues that may affect the proposed financing;

    e. Documentation of the underwriter's participation in the issuer's recent competitive sales or the competitive sales of other issuers in the same state;

    f. Analytic capability of the firm and assigned investment banker(s);

    g. Access to sources of current market information to provide bond pricing data before, during, and after the sale;

    h. Any finder's fees, fee splitting, or other contractual arrangements of the firm that could present a real or perceived conflict of interest, as well as any pending investigation of the firm or enforcement or disciplinary actions taken within the past three years by the Securities and Exchange Commission, the Municipal Securities Rulemaking Board, or any other regulatory agency.

    IN COMPLIANCE

DEBT SERVICE FUND BUDGET

Tax Bonds Debt Service Fund Budget

($ Thousands)	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
RESOURCES				
Transfers In:				
General Fund for Tax Bonds and COs*	258,415	333,784	316,124	342,205
Combined Utility System	23,755	23,269	24,188	19,008
Other Sources	18,952	26,779	25,116	27,807
Inv. Pool Adjustment	389	-	2,462	-
Net Bond Proceeds	-	180,700	618,762	-
Other	10,254	3,155	28,465	2,226
Total Current Revenues	311,764	567,687	1,015,117	391,246
Beginning Fund Balance	153,757	134,000	128,072	159,678
Total Resources	465,521	701,687	1,143,189	550,924
EXPENDITURES				
Debt Service Requirements				
Principal Retirement for Tax Bonds and COs*	192,656	216,579	214,610	246,399
Principal Retirement for Commercial Paper**	-	180,000	274,900	-
Interest	142,189	135,009	146,518	175,089
Projected Future Debt Service	-	24,193	-	-
Commercial Paper Fees	2,294	8,187	3,132	5,972
Cost of Issuance Expenses	288	700	8,127	-
Escrow Deposit - Bond Refunding	-	-	336,191	-
Other	23	300	31	300
Total Expenditures	337,450	564,968	983,510	427,761
Ending Fund Balance	128,072	136,719	159,678	123,163
Total Expenditures and Ending Fund Balance	465,521	701,687	1,143,189	550,924

* "COs" are Certificates of Obligations
** Figures are representative of budgeted or actual bond issuances/refundings
Note: Totals may not add due to rounding

Principal and Interest Payable from Ad Valorem Taxes

Existing debt as of April 30, 2018

Fiscal	Tax Bonds		Pension Obligations	
Year	Principal	Interest [1]	Principal	Interest
2019	205,055,000	102,157,484	39,505,000	72,540,901
2020	209,840,000	92,890,387	13,710,000	71,307,068
2021	207,825,000	82,926,087	25,590,000	70,608,873
2022	195,285,000	72,940,441	28,220,000	69,199,202
2023	181,010,000	63,533,221	30,990,000	67,662,956
2024	168,515,000	54,977,219	33,950,000	65,984,772
2025	134,685,000	46,921,366	37,100,000	64,150,714
2026	120,160,000	40,319,354	40,450,000	62,157,216
2027	131,075,000	34,311,354	44,010,000	59,991,132
2028	129,180,000	27,757,604	47,780,000	57,646,207
2029	103,380,000	21,441,967	60,130,000	55,102,047
2030	71,430,000	16,422,041	64,855,000	51,900,090
2031	53,205,000	13,005,590	81,285,000	48,441,814
2032	46,720,000	10,477,090	87,250,000	44,074,920
2033	40,250,000	8,270,268	51,170,000	39,381,979
2034	39,240,000	6,553,415	31,000,000	36,991,967
2035	29,245,000	4,884,665	78,290,000	35,733,057
2036	29,145,000	3,609,967	72,465,000	31,927,373
2037	26,940,000	2,419,027	62,740,000	28,503,023
2038	8,640,000	1,341,998	43,745,000	25,664,249
2039	6,045,000	982,531	47,365,000	23,931,510
2040	3,810,000	711,200	51,175,000	22,055,382
2041	3,990,000	532,800	75,445,000	20,028,340
2042	4,175,000	345,900	59,425,000	16,961,596
2043	3,005,000	150,250	63,880,000	14,607,772
2044	-	-	68,570,000	12,077,485
2045	-	-	73,500,000	9,361,427
2046	-	-	78,690,000	6,450,092
2047	-	-	84,150,000	3,333,182
	2,151,850,000	**709,883,226**	**1,576,435,000**	**1,187,776,347**

(1) Net of Build America Subsidies.
(2) Net of QECB Subsidy.
NOTE: U.S. Treasury subsidy receipts adjusted for 6.6% as sequestration reduction.

Tax Certificates		TOTAL		Total
Principal	Interest [2]	Principal	Interest	Debt Service
1,839,228	390,980	246,399,228	175,089,366	421,488,594
1,899,228	334,230	225,449,228	164,531,685	389,980,913
1,959,228	274,480	235,374,228	153,809,440	389,183,668
2,019,228	211,730	225,524,228	142,351,373	367,875,601
2,084,228	145,980	214,084,228	131,342,157	345,426,385
704,228	38,490	203,169,228	121,000,481	324,169,709
-	-	171,785,000	111,072,081	282,857,081
-	-	160,610,000	102,476,570	263,086,570
-	-	175,085,000	94,302,486	269,387,486
-	-	176,960,000	85,403,811	262,363,811
-	-	163,510,000	76,544,014	240,054,014
-	-	136,285,000	68,322,132	204,607,132
-	-	134,490,000	61,447,404	195,937,404
-	-	133,970,000	54,552,010	188,522,010
-	-	91,420,000	47,652,247	139,072,247
-	-	70,240,000	43,545,382	113,785,382
-	-	107,535,000	40,617,722	148,152,722
-	-	101,610,000	35,537,340	137,147,340
-	-	89,680,000	30,922,049	120,602,049
-	-	52,385,000	27,006,247	79,391,247
-	-	53,410,000	24,914,041	78,324,041
-	-	54,985,000	22,766,582	77,751,582
-	-	79,435,000	20,561,140	99,996,140
-	-	63,600,000	17,307,496	80,907,496
-	-	66,885,000	14,758,022	81,643,022
-	-	68,570,000	12,077,485	80,647,485
-	-	73,500,000	9,361,427	82,861,427
-	-	78,690,000	6,450,092	85,140,092
-	-	84,150,000	3,333,182	87,483,182
10,505,370	**1,395,890**	**3,738,790,370**	**1,899,055,462**	**5,637,845,833**

FY2019 ANNUAL FINANCING PLAN

The FY2019 Annual Financing Plan (AFP) is a projected schedule for the sale of City bonds, notes and other financings expected in FY2019. The AFP lists the projected amount of issuance, the timing of the sale, the security for the issue, the issue type (a new issue, redemption or refunding) and the method of sale.

In FY2019, four transactions are being planned (separate or combined) along with continued issuance under the City's commercial paper programs for a total ranging from $50 million to $2.3 billion. The uses for the proceeds from the debt issuances include pension obligations, capital improvements, equipment purchases, and cash flow needs. Included in the range provided above, are seven liquidity facilities with expiration dates in FY2019 that will need to be either renewed or replaced after a review of whether such liquidity is still needed.

As the name expresses, the AFP is a plan. The timing and amounts of the sales may vary, but the stated programs will generally be carried out within the parameters cited. The FY2019 AFP is outlined below.

Issue	City Component	Planned Issue Size ($ millions)	Timing of Sale	Security for Issue	Issue Type	Planned Method of Sale	Notes
CP Refunding	HAS	100-700	Summer '19	System Revenues	Refunding	Negotiated	
CP Refunding	GO	50-200	Fall '19	Tax Revenue	Refunding	Negotiated	
CP Refunding	CUS	50-200	Spr '19	System Revenues	Refunding	Negotiated	
TRANS	GO	100-300	Spr '19	Tax Revenue	New	Competitive	

FY 2019 Liquidity Needs

Series	City Component	Size ($ millions)	Expiration Date	Purpose
E-1	GO	100	7/13/2018	CIP – Equipment
B-5	CUS	250	10/30/2018	Water & Wastewater Capital Projects
K-2	GO	100	12/27/2018	Street & Drainage Appropriations
B-1	CUS	100	1/8/2019	Water & Wastewater Capital Projects
2004B-2	CUS	100	3/29/2019	Water & Wastewater Capital Projects
2004B-4	CUS	75	4/4/2019	Water & Wastewater Capital Projects
2004B-5	CUS	100	4/4/2019	Water & Wastewater Capital Projects
E-2	GO	100	4/26/2019	CIP – Equipment

Abbreviations

CP – Commercial Paper
CUS – Combined Utility System
GO – General Obligation
HAS – Houston Airport System
TRANS – Tax and Revenue Anticipation Notes

TAX INCREMENT REINVESTMENT ZONES

The City of Houston implements capital improvement projects through a financing mechanism called a Tax Increment Reinvestment Zone (TIRZ). TIRZs use tax increment revenue generated by increased value within the zone to promote development and redevelopment. As development occurs within each zone, the taxes generated by the increase in value attributable to those improvements, or "tax increment", are captured in separate funds set up for each TIRZ. These funds are then used to pay for approved project costs. For a majority of these TIRZs, the City has created a companion redevelopment authority (RDA) to implement the project and financing plan.

The City of Houston has created twenty-seven TIRZs; currently 25 TIRZs are actively led by the City.

- Each TIRZ is created by action of City Council pursuant to a project plan and reinvestment zone financing plan approved by City Council.
- Each TIRZ has a Board of Directors that is appointed by the Mayor and confirmed by City Council; the TIRZ Board is responsible for implementing the project plan approved by City Council.
- Each TIRZ has a termination date incorporated into the ordinance that created it. City Council can extend the term of each TIRZ.
- Each TIRZ Board prepares an annual budget that is submitted to City Council for approval.

The Mayor's Office of Economic Development coordinates the preparation and presentation of the budgets to City Council. These budgets are approved separately from the City's budget.

TIRZ/Authority	Created	Termination	Size (acres)
#1 / St. George Place RDA	12/12/1990	12/31/2045	1,054.60
#2 / Midtown RDA	12/14/1994	12/31/2040	914.83
#3 / Main St./Market Sq. RDA	12/13/1995	12/31/2043	653.61
#4 / Village Enclaves RDA	09/25/1996	12/31/2013	1,189.86
#5 / Memorial Heights RDA	12/18/1996	12/31/2029	1,455.72
#6 / Eastside RDA	01/15/1997	12/31/2027	769.98
#7 / OST/Almeda Corridors RDA	05/07/1997	12/31/2038	2,068.67
#8 / Gulfgate RDA	12/10/1997	12/31/2044	8,265.70
#9 / South Post Oak RDA	12/17/1997	12/31/2045	1,775.24
#10 / Lake Houston RDA	12/17/1997	12/31/2027	3,668.11
#11 / Greater Greenspoint RDA	08/26/1998	12/31/2037	3,396.75
#12 / City Park RDA	12/02/1998	12/31/2028	91.71
#13 / Old Sixth Ward RDA	12/22/1998	12/31/2028	249.54
#14 / Fourth Ward RDA	06/09/1999	12/31/2029	166.44
#15 / East Downtown RDA	07/07/1999	12/31/2040	387.01
#16 / Uptown RDA	07/07/1999	12/31/2040	2,758.21
#17 / Memorial City RDA	07/21/1999	12/31/2029	981.23
#18 / Fifth Ward RDA	07/21/1999	12/31/2040	887.31
#19 / Upper Kirby RDA	07/21/1999	12/31/2040	873.97
#20 / Southwest Houston RDA	12/15/1999	12/31/2029	4,402.91
#21 / Hardy Place RDA	12/17/2003	12/31/2033	333.00
#22 / Leland Woods RDA	12/23/2003	12/31/2033	80.33
#23 / Harrisburg TIRZ	10/25/2011	12/31/2040	1,460.85
#24 / Greater Houston TIRZ	12/18/2012	12/31/2042	7,742.83
#25 / Hiram Clarke/Fort Bend TIRZ	08/13/2013	12/31/2042	5,735.84
#26 / Sunnyside	11/16/2015	12/31/2045	3,151.82
#27 / Montrose	12/15/2015	12/31/2045	597.74

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GLOSSARY

ACCOUNT: An accounting unit established to record expenditures or revenues by detailed categories.

ACCOUNTING SYSTEM: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

ACCRUAL BASIS: The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).

ACTIVITY: A specific unit of work or service performed (e.g., response to medical emergencies).

ACTIVITY INDICATOR: A quantitative measure of an activity, which assists in analyzing the effectiveness and efficiency of a budget activity unit or program. Indicators may include quality, productivity, or workload measures.

AD VALOREM PROPERTY TAX: General property taxes levied on the assessed valuation of real and personal property.

ADOPT-A-LOT PROGRAM: The Adopt-a-Lot Program provides funding for community groups to purchase tools and equipment to maintain public and privately owned vacant lots in target areas identified by the Neighborhood Protection Program, which have been neglected by the property owners.

ADVANCE REFUNDING: A refunding under the federal tax code in which the refunded obligation is not redeemed for a period of more than 90 days after the issuance of the refunding issue.

AMERICANS WITH DISABILITIES ACT (ADA): Legislation passed in 1990 that prohibits discrimination against people with disabilities. Under this Act, discrimination against a disabled person is illegal in employment, transportation, public accommodations, communications, and government activities.

ANNEXATION: A process by which a city adds land to its jurisdiction. The City then extends its services, laws, and voting privileges to meet the needs of residents living in the annexed area.

APPROPRIATION: An authorization by City Council, which permits officials to incur obligations and expend City resources. Appropriations are usually made for fixed amounts which extend for a fiscal year. Appropriations for capital improvement projects, however, extend until completion which usually extends beyond the current fiscal year.

APPROPRIATION ORDINANCE: The official enactment by City Council establishing the legal authority for City officials to obligate and expend City resources.

ARBITRAGE: Classically, the simultaneous purchase and sale of the same or an equivalent security to profit from price discrepancies. In government finance, the most common occurrence of arbitrage involves the investment of bond proceeds in an investment that yields a higher interest rate, resulting in interest revenue in excess of interest costs.

ASSESSED VALUATION: The value placed upon real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

ASSET RENEWAL AND REPLACEMENT: Cyclic repair and replacement of an asset's components [e.g., roofs, electrical systems, heating, ventilation, and air conditioning (HVAC) equipment, paving, replacement vehicles, computer servers, computer networks, and telephony systems] that extends the useful life and/or retains the usable condition of facilities, fleet, and systems not normally contained in the annual operating budget. Included are major building and infrastructure systems and components that have a maintenance cycle in excess of one year.

ASSETS: Property with monetary value owned by the City that can be converted to cash.

AUDIT: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to accomplish some or all of the following:

- ascertain whether financial statements fairly represent financial positions and results of operations;
- test whether transactions have been legally performed;
- ascertain whether transactions have been recorded accurately and consistently;
- ascertain the stewardship of officials responsible for governmental resources; and
- identify areas for possible improvements in accounting practices and procedures.

BALANCE SHEET: A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specified date.

BALANCED BUDGET: Budget in which revenues and other resources will be sufficient to support expenditures or uses within the fiscal year.

BASE LAYER: A set of data that other data layers and attributes are referenced to or associated with. Example: A road has three base layers, a right-of-way, a certain type of surface/paving material, and a certain number of lanes.

BASIS: Figure or value that is the starting point in computing gain or loss, depreciation, depletion, and amortization. For example, in an asset sale, gain in proceeds minus basis, where basis is the amount on which depreciation is calculated.

BFA: Budget and Fiscal Affairs Committee of City Council.

BOND: A municipality will issue this debt instrument and agree to repay the face amount of the bond on the designated maturity date. Bonds are primarily used to finance capital projects.

- General Obligation (GO) Bond: This type of bond is secured by the full faith, credit, and taxing power of the municipality.
- Revenue Bond: This type of bond is secured by the revenues from a specific source such as water revenues.

BUDGET: A plan of financial operations including an estimate of proposed expenditures and revenues for a fiscal period. The budget establishes funding levels for continuing service programs, operation and maintenance of public facilities, and principal and interest payments on bonded indebtedness. Recurring replacement of capital outlay and minor new capital outlay items are included.

BUDGET CALENDAR: The schedule of key dates or milestones, which the City follows in the preparation and adoption of the budget.

BUDGET DOCUMENT: The document used by the authority responsible for preparing the budget to present a comprehensive financial program to City Council or another legislative body.

BUDGET AMENDMENT: Transfer of unencumbered appropriation balance or any portion within a department office or agency to another. Budget Amendments can be made to the annual budget ordinance by the vote of the Mayor and City Council, or through a separate ordinance submitted to City Council.

BUDGET ORDINANCE: An ordinance considered and adopted by City Council to formally enact the annual operating budget for a fiscal year.

BUDGET STABILIZATION FUND formerly called the "Rainy Day Fund": Cash reserves available for any lawful use in the event of an emergency including temporary cash flow shortages, major disasters, economic instability, and other emergencies as determined by the City. A temporary cash flow shortage is a period of time where cash inflows are not sufficient to cover required outflows, even after the normal means for managing cash flow have been exhausted. Major disasters are any natural catastrophe including, but not limited to, hurricanes, tornados, floods, severe drought, explosions, chemical or biological threats, or acts of terrorism. Economic instability is an unforeseen, unbudgeted dire financial situation affecting revenue and/or government spending such as declining property and sales tax revenues over the prior fiscal year and/or a very significant, rapid increase in inflation. Other emergencies are any unusual occasion or instance, unforeseen and/or unanticipated, for which the City expends funds in its efforts to save lives and to protect property, public health and safety or to lessen or avert the threat of catastrophe or major disaster.

BUDGET UNITS: The basic building blocks of the department budget requests; the principal subdivision of a department's activities for budget preparation.

BUDGETED FUNDS: Funds that are planned for certain uses but have not been formally or legally appropriated by City Council. The budget document that is submitted for Council approval is composed of budgeted operating funds.

BUSINESS AREA: An organizational unit of financial accounting that represents a separate area of operations or responsibilities within an organization and to which value changes recorded in Financial Accounting can be allocated.

CAD SYSTEM: Computerized Aided Dispatch System (Police and Fire Department). A Computer Aided Dispatch (CAD) System, which performs the decision-making process which allows the Dispatcher to perform the functions required in a more expedient manner. The Computer Aided Dispatch system records incident details and updates, prioritizes events, and identifies the most appropriate units to respond to each incident.

CAFR: The Comprehensive Annual Financial Report. Official annual report of a government. In addition to a combined, combining (assembling of data for all funds within a type) and individual balance sheet, the following are also presented as appropriate: (1) statement of revenues, expenditures, and changes in fund balance (all funds); (2) statement of revenues, expenditures, changes in fund balance, budget and actual (for general and special revenue funds); (3) statement of revenues, expenses, and changes in retained earnings (for proprietary funds); and (4) statement of changes in financial position (for proprietary funds).

CAPITAL EXPENDITURES: An amount spent to acquire or upgrade productive assets (such as buildings, machinery and equipment, vehicles) in order to increase the capacity or efficiency of a company.

CAPITAL IMPROVEMENT PLAN (CIP): Five-year plan for capital improvement projects detailing the schedule for design, land acquisition, and construction. Funding sources for the projects are also identified.

CAPITAL IMPROVEMENT PROJECT: An investment in the infrastructure or physical plant of the City. Examples include streets and drainage facility construction, fire stations, and major reconstruction or repair of buildings.

CAPITAL OUTLAY: Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, and rolling and stationary equipment.

CAPITAL PROGRAM: A group of capital projects classified according to common purpose and common funding sources.

CAPITAL PROJECT: Any substantial nonrecurring physical improvement with a 15-to-20-year life expectancy. This includes land purchases, new facilities, initial equipment purchases to furnish new facilities, and all related planning, engineering, and architectural design.

CAPS: City Accreditation Program for Supervisors.

CARRY-OVER BALANCE: Balances in each fund at the end of the fiscal year that will be the beginning fund balances of the next fiscal year. Generally, this includes savings (total expenditures that are less than appropriations), canceled encumbrances (contracts completed for less than the encumbered amount), and actual revenues which exceed estimates.

CARRY-OVER EXPENDITURES: Expenditures budgeted and encumbered in one fiscal year for materials, equipment, etc., but not spent until the following fiscal year. These expenditures are re-encumbered at the beginning of the new fiscal year. Therefore, these expenditures must be "carried over," i.e., re-budgeted in the new fiscal year to provide funds when the goods are delivered.

CASH BASIS: The method of accounting in which revenues are recorded when received in cash and expenditures are recorded when actually paid.

CASE MANAGEMENT SYSTEM: An integrated computer system that will network with various systems within several departments such as the Police Department, Municipal Courts Department and the Legal Department to bring about a paperless work environment.

CDBG: Community Development Block Grant. The creation of several grants to replace categorical grant programs, reducing the role of the federal government, and reducing administrative costs by consolidating fifty-seven categorical programs into several block grants.

CERTIFICATES OF OBLIGATION: Debt sold for the purchase of major capital outlay, building demolition, and infrastructure improvements. Property tax and mixed beverage tax receipts are pledged for repayment of principal and interest.

CHAPTER 380 AGREEMENTS: An Economic Development Program established pursuant to Chapter 380 of the Texas Local Government Code and City Ordinance 99-674 that allow the City to grant performance based incentives to promote economic development and to stimulate business and commercial development.

CHART OF ACCOUNTS: Standard classifications by which all financial transactions are recorded and summarized for budgetary and reporting purposes. Revenue and expenditures are classified according to responsible department or division, expenditure or revenue type, and asset or liability (or balance sheet) type.

CLAIMS LAG LIABILITY: An estimate of the value of health insurance claims costs that have not been received and reported at a given time. This lag is caused by delays in billings by doctors and hospitals and by payment requests by health plan participants. This is also sometimes called IBNR (Incurred But Not Reported).

CLEAN NEIGHBORHOOD PROGRAM: Administered by the Solid Waste Management Department. The goal of this program is to make Houston the cleanest large city in the nation.

CLEARANCE RATE: A comparison of the number of cases solved to the actual number of incidents reported to the police and fire departments.

COHGIS: City of Houston Geographic Information System is a database used to capture, store and update geographic data and attributes related to the data. COHGIS is used to analyze, manipulate, and display the data in map or report form.

COMBINED UTILITY SYSTEM: The Combined Utility System is composed of three separate funds: the Water and Sewer System Operating Fund, the Combined Utility System Operating Fund, and the Combined Utility System General Purpose Fund.

COMMERCIAL PAPER (TAX-EXEMPT): Issued by various municipalities as an interim funding tool for capital expenditures. A promissory note secured by pledged revenues and a revolving credit agreement. Maturities range from 1 to 270 days.

COMMITMENT ITEM: Reflect the functional structure of an organization, individual revenues, and expenditure line items within a financial management area.

COMMITMENT ITEM GROUP: A group of commitment items for the purpose of evaluation, such as Personnel, Supplies, etc.

COMPONENT UNITS: As defined by the Governmental Accounting Standards Board (GASB), component units are legally separate organizations that the City must include as part of its financial reporting entity for fair presentation.

CONTINGENCY: A budgetary reserve usually set aside for emergencies or unforeseen expenditures not otherwise budgeted. A contingency may also be set for a program or service for which the exact costs are not determined.

CONTRACTS: Agreements between the City and vendors covering the purchase of supplies or services.

CONTRACTUAL SERVICES: Expenditure items for services the City receives from an internal service fund or an outside company or governmental agency. Utilities and rent are examples of contractual services.

COST ALLOCATION PLAN: Based on cost accounting principles, costs incurred by General Fund central services departments (e.g. Legal, Human Resources, and Finance) are calculated and allocated to funds that benefit from the services. Costs allocated are from audited, actual expenditures. However, allocations may be performed on a budget basis also. There are two types of cost allocation plans: full cost and OMB-A87 (Office of Management and Budget). The OMB-A87 plan is implemented according to restrictive federal guidelines. The full cost plan generally recovers additional costs not allowed under the Office of Management and Budget (OMB-A87) plan.

COST CENTER: An organizational unit within a controlling area that represents a defined location of cost incurrence.

COST CENTER GROUP: Hierarchical grouping of cost centers created to facilitate data entry and reporting.

COST CENTER OBJECTIVE: A responsibility center in which the manager has the authority to incur costs and is evaluated on the basis of how well costs are controlled.

CURRENT REFUNDING: Refunding transaction where the refunded obligation will mature or be redeemed within 90 days from the date of issuance of the refunding issue.

CURRENT REPLACEMENT VALUE: The standard industry cost and/or engineering estimate of materials, supplies, and labor required to replace a facility or item of equipment at its existing size and functional capability, and to meet applicable regulatory codes. When estimating Current Replacement Value, it should be assumed that code-compliant materials and systems will be used to replace the existing asset. Current Replacement Value is to be estimated for reconstructing an asset as it currently exists, without further modifications or improvements.

DEBT SERVICE: Principal and interest payments on outstanding bonds. The series of payments of interest and principal required on a debt over a given period of time to repay an outstanding debt on an obligation resulting from the issuance of bonds, certificates of obligation notes or other debt.

DEBT SERVICE FUND: A governmental fund established to repay principal and interest on outstanding debt.

DEMAND BONDS: Debt issuances with a demand ("put") provision that requires the issuer to repurchase the bonds upon notice from the bondholder at a price equal to the principal plus accrued interest. To ensure their ability to redeem the bonds, issuers of demand bonds frequently enter into standby purchase agreements and purchase and re-marketing agreements.

DEPARTMENT: A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

DEVELOPER ADVANCES: Initial investment provided by developers for tax increment reinvestment zone improvements before "tax increment" is generated.

EFFECTIVE TAX RATE (ETR): The tax rate that produces the same tax levy as the previous year's levy for property taxed both years, excluding new construction. The calculation of the ETR follows a formula, stipulated by State law, that factors in changes in tax value, exemptions and debt service requirements. Increases above the effective tax rate that exceed three percent and eight percent require special public notices and City Council action.

E-GOVERNMENT: The Internet has made it possible for government to provide services electronically on a seven-day-a-week, twenty-four-hour basis or non-stop government. Government services like permits, paying water bills, and paying traffic or parking fines can be done over the Internet. In the future, the City may expand these services to include other services like purchasing and courts case management.

ELA: Enterprise License Agreement. A software site license that is issued to a large company. It typically allows unlimited use of the program throughout the organization, although there may be restrictions and limitations. It always foregoes the need to register the software each time it is installed on another computer; however, there may be a master password that is required to activate each copy.

EMS: Emergency Medical Service. The EMS program is integrated into and administered through Houston Fire Department (HFD). As a result, all EMS personnel are also fire fighters experienced in emergency rescue, extrication, and the suppression and confinement of hazardous materials.

ENCUMBRANCES: Obligations in the form of purchase orders, contracts or salary commitments, which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is released.

ENTERPRISE FUND: A fund established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services, which are entirely or predominantly self-supporting by user charges. This type of fund uses the accrual basis of accounting. The City has three enterprise funds: Aviation, Public Utilities, and Convention and Entertainment Facilities. These funds are also known as proprietary funds.

ENTRY AGE NORMAL ACTUARIAL COST METHOD also called ENTRY AGE ACTUARIAL COST METHOD: A method which actuarial present value of the projected benefits of each individual included in an actuarial valuation is allocated on a level basis over the earnings or service of the individual between entry age and assumed exit age(s). The portion of this actuarial present value allocated to a valuation year is called the normal cost. The portion of this actuarial present value not provided for at a valuation date by the actuarial present value of future normal costs is called the actuarial accrued liability. Under this method, the actuarial gains (losses) are reflected as they occur in a decrease (increase) in the unfunded actuarial accrued liability.

EPA: Environmental Protection Agency. An agency of the federal government charged with a variety of responsibilities relating to protection of the quality of the natural environment, including research and monitoring, promulgation of standards for air and water quality, and control of the introduction of pesticides and other hazardous materials into the environment.

EQUAL EMPLOYMENT OPPORTUNITY (EEO): An independent federal agency created under the Civil Rights Act of 1964, as amended, to police a program (Equal Employment Opportunity) to eliminate discrimination in employment based on race, color, age, sex, national origin, religion, or mental or physical disability.

EQUIPMENT ACQUISITION CONSOLIDATED FUND: The Equipment Acquisition Consolidated Fund supports the acquisition of durable capital assets for all General Fund departments and selected Special Revenue Funds. Historically, funding has come from issuing Commercial Paper for the purchase of such capital assets. In FY2008, a transition began where the cost for capital assets were transferred to the respective departments who are now responsible for the respective debt service. Funding will still come from the issuance of Commercial Paper and other sources. This fund is administered by the Finance Department.

EQUIPMENT ACQUISITION PROGRAM: A program used by the City as an alternative to acquiring capital equipment through cash purchase. This program is financed by certificates of obligation/commercial paper to procure major capital outlay items such as automobiles, trucks, tractors, and computer equipment.

EQUITY PAY ADJUSTMENT: Changes in the rate of compensation for similar positions in a class based on the following: evidence of high levels of employee turnover; disparities between similar jobs within or outside the organization; and/or pay differences among individuals with the same job that are not based on experience or education.

ERP: Enterprise Resource Planning. ERP utilizes ERP software applications to improve the performance of organizations' resource planning, management control, and operational control. ERP software is multi-module application software that integrates activities across functional departments, from product planning, parts purchasing, inventory control, and product distribution to order tracking. ERP software may include application modules for the finance, accounting, and human resources aspects of a business.

ESRI: Environmental Systems Research Institute. International supplier of Geographic Information System (GIS) software, web GIS and geodatabase management applications.

ESTIMATE: Annualized projections of either revenues or expenditures.

ETJ: Extra-Territorial Jurisdiction. Extra Territorial Jurisdiction gives a municipality the right to apply its zoning and sub-division ordinances to nearby properties that are not within the municipality and not incorporated in another municipality.

ETL: Extract Transform Load. Technology used to load data into an information technology system.

EXPENDITURES: Costs of goods received or services rendered that are recorded in the accounting system. Accounts are kept on an accrual or modified accrual basis and expenditures are recognized whether or not cash payments have been made. Where accounts are kept on a cash basis they are recognized only when cash payments have been made.

EXTRA BOARD ASSIGNMENT: An optional work assignment, which constitutes hours, worked in excess of the fire fighter's regular work hours, but less than 182 hours worked within any 24-day work cycle.

FIDUCIARY FUNDS: This category of funds includes Trust and Agency funds that account for assets held by a government as a trustee or agent. Examples of this fund include pension and benefit funds. These funds, depending on their use, can either be on an accrual or modified accrual basis of accounting.

FINANCE WORKING GROUP: Composed of the Mayor and City Controller (as used in connection with the activities of the Finance Working Group, other than the chairing of Finance Working Group meetings, the term "Mayor" or "City Controller" includes the designee of such office holder who may only be a City employee accountable to the designating office holder) and, upon the request of either the Mayor or City Controller, may also include:

- City Attorney or designees
- Finance Director or designees
- Other appropriate department directors or their designees
- Financial Advisor
- Bond Counsel
- Independent Auditor
- Any member of City Council interested in attending, or designee
- Others deemed necessary for the individual financing

FINANCIAL ADVISOR: With respect to a new issue of municipal securities, commonly refers to an individual or firm that advises the issuer or other obligated person on matters pertinent to the issue, such as structure, timing, and marketing, fairness of pricing, terms and bond ratings. A financial advisor may also be employed to provide advice on subjects unrelated to a new issue of municipal securities, such as advising on cash flow and investment matters in connection with outstanding municipal securities.

FISCAL NOTE: Brief, high-level written estimate of the budgetary and fiscal impacts that may result from implementation of an ordinance, motion or resolution.

FISCAL YEAR: A twelve-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The City of Houston's fiscal year is from July 1 to June 30.

FIXED RATE OBLIGATION: Debt which bears interest at a fixed rate.

FRANCHISE FEES: A fee levied by the City Council on businesses that use the City's right-of-way to deliver services. This fee is usually charged as a percentage of gross receipts.

FULL FAITH AND CREDIT: A pledge of the general taxing power for payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or full-faith-and-credit bonds.

FULL-TIME EQUIVALENT (FTE): Total estimated annual person-hours for all employees expected to fill positions within an organization for all or a portion of a year divided by 2,088. The annual paid hours for a full-time employee working 26.1 pay periods are 2,088, including holidays, vacation, and sick leave. For example, a seasonal employee who works for eight pay periods (approximately four months) would have an FTE of .31 (8pp x 80 hours/2,088). Other terms synonymous with FTE include worker year, staff year, or man year.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts for recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying out specific activities or attaining certain objectives.

FUND BALANCE: Difference between fund assets and fund liabilities, also known as equity (for enterprise funds, fund balance is referred to as "Net Position" in line with GASB - Governmental Accounting Standards Board rules).

GAAP: Generally Accepted Accounting Principles. Uniform minimum standards and guidelines used for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local government is the GASB (Governmental Accounting Standards Board).

GFOA: Government Finance Officers Association. It is a professional association of approximately 17,500 states, provincial, and local government finance officers in the Unites States and Canada that awards the Distinguished Budget Presentation Award.

GENERAL FUND: The largest fund within the City. It was established to finance and account for the general receipts and expenditures and is operated under a modified accrual basis. This fund may be used for any legitimate municipal purpose. The sources of revenues for this fund include property and sales taxes, licenses and permits, fines, fees, and others. This fund is used for most basic operating services such as public safety, human and cultural services, parks and recreation, public works, and general government administration.

GENERAL OBLIGATION BONDS: A municipal bond backed by the credit and "taxing power" of the issuing jurisdiction rather than the revenue from a given project.

GIMS: Geographic Information Management System. A computerized map of the water, wastewater and storm water infrastructure systems, whereby the intelligence of the software provides answers to queries about the various systems.

GOVERNMENTAL FUND: A category of funds that include General, Special Revenue, Capital Projects, and Debt Service funds. Usually under the modified accrual basis of accounting these funds account for the customary governmental activities.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD – STATEMENT 34 (GASB 34): A governmental accounting standard board statement that requires two financial statements of governmental funds: a balance sheet and a statement of revenues, expenditures, and changes in fund balances. In addition, Management's Discussion and Analysis (MD&A) is required. Funds have been redefined and account groups have been eliminated. Major funds will be reported instead of fund types.

GRANT: Contribution by one government unit of funding source to another. The contribution is usually made to aid in the support of a specified function, i.e., library materials, drug enforcement, etc.

GREEN LIGHTS PROGRAM: A program that promotes energy efficiency and reduction of energy consumption, resulting in lower energy costs.

HALAN: Houston Area Library Automated Network. A customer-service computer network that serves seven public libraries and one community college library in the Houston area.

HAWC: Houston Area Water Corporation. The Houston Area Water Corporation was created under Chapter 431 Transportation Code to aid and assist the City of Houston in establishing Houston's regional groundwater reduction plan for Area Three of the Harris-Galveston Coastal Subsidence District.

HAZCOM: Hazardous Communication Act. A communication program that requires information about the hazards of chemicals used in the workplace is communicated to the employees.

HEALTH BENEFITS FUND: A fund established to account for the City's employee health, dental and life insurance programs. Through assessment to other funds based on payroll, this fund receives revenues which defray claims costs of the City's medical plans and life and dental insurance. Employees and retirees also contribute based on the cost of the insurance plan or HMO (Health Management Organization) in which they are enrolled. This fund includes costs for employees who handle the administrative activity and manage the third party administrative contract.

HCAD: Harris County Appraisal District.

HISTORIC PRESERVATION FUND: Provides seed funding, the involvement of the private sector and the local funding agencies in developing historic preservation programs.

HOUSTON CIVIC EVENTS FUND: This fund was created to produce and permit events that enhance the image of the city and highlight Houston's diverse culture.

IBNR: Incurred But Not Reported is a measurement of the value of outstanding claims costs that have not been received and reported.

INCEPTION-TO-DATE: The period during which financial activity has occurred for a multi-year capital project or grant. Such period begins with the initial authorization of funding by City Council which only rarely coincides with the beginning of the City's fiscal year, July 1.

INDUSTRIAL ASSESSMENT: The industrial assessment's end product is a final report that identifies recommendations of potential energy and energy-related cost-saving measures as well as productivity improvements. The report also estimates the conceptual costs to implement the findings. The list of Energy Conservation Measures (ECMs), which include productivity improvements, will be prioritized in an action plan for the site to consider for implementation.

INTERFUND TRANSFERS: Transfers of resources from one fund to another, usually for the reimbursement of services provided or for debt service or capital outlay funds.

INTERGOVERNMENTAL REVENUE: Funds received from federal, state and other local government sources in the form of grants, shared revenues and payment in lieu of taxes.

INTERIM FINANCIAL REPORTING: For the City of Houston, this term means monthly financial reports.

INTERNAL SERVICE FUND: Internal Service Funds are established for the purpose of providing services to City departments on a cost-reimbursement basis. Services provided by personnel in this fund type are charged to the department receiving the services. The Internal Service Funds section includes Health Benefits and Long-Term Disability in FY2016.

IP TELEPHONY: IP Telephony is an abbreviated form of the phrase Internet Protocol Telephony. IP Telephony is a technology term that refers to the combining of the use of voice and data communication lines into a single communication network. Instead of voice and data communications using two separate mediums, the technology consolidates to use one communications network.

ISO: International Organization for Standardization.

JUDGMENT: An amount to be paid or collected by a government as the result of a court decision, including a condemnation award in payment for private property taken for public use.

JUDGMENT BONDS: Bonds issued to finance legal judgments.

JUDGMENT PAYABLE: The liability incurred as the result of a legal judgment.

LARA: Land Assemblage Redevelopment Authority. The Land Assemblage Redevelopment Authority (LARA) is a 13-member board appointed by the Mayor, City Council, Harris County, and the Houston Independent School District. The LARA Authority is organized for the purpose of aiding, assisting, and acting on behalf of the City in the performance of its governmental functions to promote the common good and general welfare of the City and in undertaking and completing one or more projects, as may be defined or determined by the City Council of the City.

LEPC: The Local Emergency Planning Committee is composed of representatives of various Police, Fire, EMS (Emergency Medical Service), Hospitals, Public Health, Private Industry, Red Cross, Salvation Army, Military, Coast Guard, Colleges, private ambulance services, Offices of Emergency Management, and the Public. They do not function in actual emergency situations, but attempt to identify and catalogue potential hazards, identify available resources, mitigate hazards when feasible, and write emergency plans. The role of the LEPC is to anticipate and plan the initial response for foreseeable disasters in their jurisdiction.

LGC: Local Government Corporation. A corporate entity formed by a municipality or county to act on behalf of the government.

LIABILITY: Debt or other legal obligation arising out of a transaction in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

LIMITED PURPOSE ANNEXATION: A Strategic Partnership Agreement with local utility districts. The City may annex properties within the district for "limited purposes". Within these areas, the City levies a 1% sale tax, which is typically split with the utility district. Further, the City collects no ad valium taxes and provides limited services and in most cases the City provides only health inspection services. Another condition of the Agreement is a deferral of "full purpose" annexation for a period of thirty years.

LIP: Leadership Institute Program. A 20-week course for front-line supervisors, middle managers and executive managers designed to provide training, develop effective communication skills, and present issues future leaders could face as managers.

LONG-TERM DEBT: Debt with a maturity date beyond one year after the date of issuance.

M & O: Maintenance and Operation.

MAGNET SCHOOL: A school (public elementary school, public secondary school, public elementary education center, or public secondary education center) of choice that provides the standard required curriculum of general education to students while using special learning themes, such as science and technology. These themes serve to attract students to the magnet schools.

MAINTENANCE RENEWAL AND REPLACEMENT FUND (MRR): This fund is to provide funds needed to maintain and replace systems in buildings and assets as well as to protect the City of Houston's (City) investments.

MAJOR RENOVATION: Projects for the substantial rehabilitation or replacement of more than one building or building systems.

MATURITY: The date on which the principal or stated value of investments or debt obligations is due and may be reclaimed.

MDT: Mobile Data Terminal.

MEET & CONFER AGREEMENT: The statutorily created process and procedure that allows for election of a majority bargaining agent that has sole and exclusive authority to negotiate with a public employer concerning wages, salaries, rates of pay, hours, working conditions, grievance, labor disputes, other terms and conditions of employment, and other administrative matters of interest to police officers and municipal employees at the City of Houston.

METRO: Metropolitan Transit Authority (MTA). A local transit authority in the Houston area that operates bus, light rail, future commuter rail, and METROLIFT (paratransit) service.

MISSION: A specific task or duty assigned to a person or group of people.

MODIFIED ACCRUAL BASIS: The method of accounting under which revenues are recorded when measurable and available and expenditures are recorded when the transaction is measurable, the liability is incurred and current resources will liquidate the liability.

MOTION: An order or decision of City Council, which is less formal than an ordinance. Motions are used to accept work on construction, issue purchase orders, and appoint members to a board or commission.

MSC: Multi-Service Center.

MUD: Municipal Utility District.

MWDBE: Minority/Women/Disadvantaged Business Enterprise.

NEIGHBORHOOD ORIENTED GOVERNMENT (NOG): A philosophy and/or concept about the delivery of City services. The goal is to make City services more accessible to the people by engaging them in a meaningful way to identify and solve problems in the neighborhoods.

NEIGHBORHOODS-TO-STANDARD: A neighborhood improvement program that brings together a conglomerate of entities, such as local utility companies, local transportation agencies and any other entity that works in conjunction with the City of Houston to revitalize and stabilize older neighborhoods.

NON-RECURRING EXPENDITURES: Expenditures not expected to be funded each year. Examples include one-time transfers and one-time purchases.

NON-RECURRING REVENUES: Revenues that cannot be relied upon in future budget periods. Examples include, but are not limited to, Fund Balance, the sale of land (other than City rights-of-way), infrequent irregular sales of City assets, bond refunding savings, infrequent irregular revenues from development agreements, interlocal agreements, other contracts, short-term grants and one-time transfers, such as litigation settlements or non-routine transfers of fund balance from other funds.

OBJECTIVE: A clear statement of a desirable accomplishment within a short-term time span, which represents an interim step or measured progress toward a goal.

OPEB: Other Post-Employment Benefits.

OPERATING BUDGET: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and services delivery activities of the City are controlled, and is required by state law.

OPERATING EXPENDITURE: An ongoing cost for running a product, business, or system. May also include the cost of workers and facility expenses such as rent and utilities.

OPERATING FUNDS: Resources are derived from recurring revenue sources and used to finance on-going operating expenditures and pay-as-you-go capital projects.

OPERATING MAINTENANCE: Preventive maintenance, where equipment, vehicles, and computer hardware are maintained *before* breakdown occurs in an attempt to avoid failures, and corrective maintenance, where equipment, vehicles, and computer hardware are maintained after breakdown occurs to bring it back to working order.

ORDINANCE: A formal written document signed by the Mayor. An ordinance is the equivalent of a municipal statute, passed by the City Council, or equivalent body, and governing matters not already covered by federal or state law. Ordinances commonly govern matters of municipalities such as zoning, building, safety, etc. Ordinances are used to award contracts, appropriate funds, establish tax abatement districts, amend or add new materials to the Code of Ordinances, or revise anything already done by ordinance.

PAID TIME OFF (PTO): A leave program governing police officers' use of sick and vacation time that became effective in September 2001.

PARKS-TO-STANDARD: A parks improvement program that brings currently developed parks up to a uniform condition, including typical amenities, security, safety, and accessibility. The program also develops and implements standards for programming design and construction; commonly used materials and equipment; compliance with state and national mandates, compliance with the American with Disabilities Act (ADA); and hazardous material abatement.

PAY FOR PERFORMANCE: A performance-based program for municipal employees. Under the program, employees are eligible for a performance-based increase.

PAYGO CAPITAL EXPENDITURES: "Pay-As-You-Go" Capital funding is the process of paying for capital expenditures at the time the cost is incurred instead of using credit or debt for the purchase. PAYGO expenditures at the City are those capital expenditures that were historically funded by credit or debt and are now paid for with cash.

PERFORMANCE BASED BUDGETING: A budgeting method focusing on program accomplishments in addition to program costs.

PERFORMANCE MEASURE: A unit of measure for determining a program's effectiveness in achieving its objectives.

PERSONNEL ORDINANCE: A City ordinance that defines the maximum number and type of authorized employee positions.

PERSONNEL ROSTER: A list of positions by type and number, which sets an upper limit on the number of employees that, can be on the current payroll or in the process of being hired. All rostered positions must first appear on the Personnel Ordinance.

PERSONNEL SERVICES: The costs associated with compensating employees for their labor (e.g., salaries, wages, insurance, payroll taxes, and retirement contributions).

PHASE DOWN PROGRAM: A program that provides an option to the current lump sum cash distribution of sick, vacation and compensatory time leave balances by allowing police officers to take leave and extend the payment of their accrued Paid Time Off (PTO) and compensatory accounts over a period of time up to and including their total leave balances.

PRIME ACCOUNTS: Accounts established to record expenditures or revenues by major categories.

PRIORITIES: Established preferences in the allocation of resources and services.

PROGRAM: A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible.

PROGRAMMATIC BUDGETING: A budgeting method focusing on outputs relating to proposed expenditures grouped into programs, which identify goals and objectives to be accomplished if the program is funded.

PROJECT COST RECOVERY: A revolving fund used to pay the costs of department employees who directly and indirectly work on CIP-related projects. These costs are then recovered from the appropriate CIP project fund.

PROMPT PAYMENT ACT: Act 1993, 73rd Texas State Legislature, ch. 268 effective September 1, 1993 requires that local governments make every effort to pay vendors within 30 days after the receipt of invoice, receipt of goods or performance of service. Any payment made after 30 days is considered overdue and an interest penalty of 1% per month of the payment amount shall be imposed. This penalty is to be paid automatically without the vendor requesting payment.

PROPOSITION 1: Charter Amendment approved by voters in November 2004, which limits the growth of Property Tax revenue to the lower of the increase in population and CPI, or 4.5%.

PROPRIETARY FUNDS: A category of funds that include Public Works and Engineering - Public Utilities, Aviation, and Convention and Entertainment Facilities activities. These activities have characteristics (i.e., self-supporting through user fees and charges) similar to private sector entities. These funds are accounted for using the full accrual basis of accounting. These funds are also known as enterprise funds.

PUBLIC IMPROVEMENT BONDS (PIBs): Long-term debt issued to finance the capital improvement projects. Also known as general obligation bonds, these bonds are repaid with property tax receipts.

QUINT: A term used to describe a fire vehicle that has the basic capabilities of both an engine and ladder company. It is equipped with a 500-gallon water tank, 1,500 GPM pump, and storage space for supply/attack hose replicating an engine company. It also has a 75-100 foot aerial ladder, hydraulic extrication tools, and an assortment of ladder truck equipment/tools.

QC/QA: Quality Control/Quality Assurance.

RATING: The credit-worthiness of the City as evaluated by independent agencies. The ratings are performed by Standard and Poor's, Fitch, and Moody's Investors Service, usually before the sale of debt.

RECURRING EXPENDITURES: Expenditures expected to be funded each year in order to maintain current/status quo service levels. Recurring Expenditures appear in the budget each year. Examples include salaries, benefits, supplies and services, debt, and recurring pass-through expenditures; long-term contractual obligations should also be considered, including availability payments related to participation in a public-private partnership. Other expenditures including, but not limited to, supplies, services, and transfers are recurring to the extent that expenditure levels in the current year match the expenditure levels in the previous year. For example, if computer supplies to support operations are needed every year and budgeted every year, this expenditure is considered recurring.

RECURRING REVENUES: Revenues expected to continue year to year with a reasonable degree of predictability. Examples include property taxes, sales taxes, licenses and permits, charges for services, fines and forfeits, franchise fees, and recurring pass-through revenues. Small routine right-of-way sales are also considered Recurring Revenues, but all other land sales are Non-Recurring (one-time) Revenues. This does not include Fund Balance.

RECYCLING EXPANSION FUND: Created to receive funds to be used for the expansion and implementation of the City's Recycling Programs and related services (i.e., equipment and materials acquisition and recycling education).

RESERVE: An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.

RESOLUTION: A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality that an ordinance or statue.

RESOURCES: Total dollars available for appropriation including estimated revenues, fund transfers and beginning fund balances.

REVENUE: An increase in (sources of) fund financial resources other than from interfund transfers and debt issue proceeds. Revenues should be classified by fund and source.

REVENUE BOND: Legal debt instruments which finance public projects for such services as water or sewer. Revenues from the public project are pledged to pay principal and interest of the bonds. In Texas, revenue bonds may or may not be authorized by public referenda.

REVENUE ESTIMATE: A formal estimate of how much revenue will be earned from a specific revenue source for some future period, typically, a future fiscal year, or an end-of-year estimate.

REVOLVING FUND: A special type of fund established to promote improved financial reporting and administrative convenience. The City has six revolving funds: Central Services, In-House Renovation, Fleet Maintenance, Property and Casualty, and Workers Compensation. For annual comprehensive financial reporting purposes, funds of this type are considered sub-funds of the General Fund.

RISK MANAGEMENT FUND: To account for the operation of a self-insured retention fund for health services for all City employees and that relate to workers' compensation claims. Claims are primarily administered by an outside agency.

ROW: Right-of-Way.

SAP: Systems, Applications, and Products in Data Processing. The integrated financial purchasing, human resources and payroll system implemented in fiscal year 2007 as the City's financial system for all expenditures and revenues. SAP accesses and unifies data from a full spectrum of enterprise resources, including document management systems including detailed accounting for operating expenditures and revenues, and inception-to-date accounting and reporting for capital projects and grants.

SCHOOLS-TO-STANDARD PROGRAM: This program focuses on the City's infrastructure, such as crossing signs/lights, sidewalks, streetlights, etc. around schools.

SELF- INSURANCE FUND: All or most costs associated with workers compensation and legal claims are funded by the City without insurance policies issued by outside vendors. The City, in effect, is assuming all associated risks and claims and is operating as its own insurance company. Self-insurance became prevalent after policy coverage became unavailable or prohibitively expensive.

SOURCE OF REVENUES: Classification of revenues according to their source or point of origin.

SPA: Special Purpose Annexation. This type of annexation, authorized in the 1999 Legislature, may be conducted as part of a Strategic Partnership Agreement (SPA) with a utility district. It carries less stringent public notice requirements. The annexation typically includes commercial property only. Property (ad valorem) taxes are not levied on properties included in this type of annexation, but the City may levy a sales tax on retail sales conducted in the area. Properties annexed as part of a SPA do not carry the three-year requirement. The SPA identifies which regulations and services, if any, are imposed in the area annexed. It also identifies the amount of sales tax to be levied and how much, if any, will be shared with the district. Finally, the SPA identifies the length of the agreement and the City's options for when and if the City might make the property subject to general-purpose annexation.

SPECIAL REVENUE FUND: A governmental fund established to account for the proceeds of special revenue sources, which are restricted to expenditures for specific purposes.

STATUE: A type of federal or state law that restricts the time within which legal proceedings may be brought.

STRATEGIC OFFICER STAFFING PROGRAM (SOSP): A program designed to provide temporary staffing throughout the Police Department for positions created by the absence of other officers, or for special assignments established by the department. Police officers volunteering to work SOSP positions are compensated with straight time pay (base salary and longevity) or compensatory time at the department's discretion.

STRUCTURAL BALANCED BUDGET: Budget that balances Recurring Revenues and Recurring Expenditures and the current portion of all known long-term liabilities within the current fiscal year, including but not limited to: Other Post-Employment Benefits (OPEBs); compensated absences; and current annual service cost plus interest on unfunded pension liabilities, which is the difference between the total pension liability and the value of assets set aside in a pension plan to pay benefits, plus amortization of the unfunded liabilities over a program period.

TAX AND REVENUE ANTICIPATION NOTES (TRAN): Notes issued prior to the receipt of taxes or other revenue. These notes are issued to meet temporary cash flow requirements that are repaid with revenue receipts expected later in the year.

TAX INCREMENT REINVESTMENT ZONES (TIRZ): Reinvestment Zones created by the City that use tax increment revenue generated by increased value in the zone to promote development and redevelopment in that zone.

TIRZ REVENUE: Revenue generated by increased value in Tax Increment Reinvestment Zones (TIRZ), created by the City to promote development and redevelopment. As development in each zone occurs, the property taxes generated by the increase in value attributable to those improvements, or "tax increments," are placed in separate funds designated for each zone. In addition to the City of Houston, contributions from Harris County and HISD are collected and deposited to the TIRZ fund.

TAX LEVY: The total amount to be billed for general property taxes for operating and debt service purposes. Revenues will be less than the levy because of delinquencies, tax roll errors, and court cases contesting assessed property value.

TAX RATE: The amount of tax levied for each $100 of assessed property value. The tax rate is applied to the assessed valuation to derive the tax levy.

TAX RATE LIMIT: The maximum legal property tax rate at which a municipality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.

TECHNOLOGY IMPROVEMENT PROGRAM (TIP): The Technology Improvement Program (TIP) provides for the orderly and systematic acquisition of information technology improvements to support the county strategic plan. The TIP is the city's principle tool for communicating and coordinating strategic information technology planning.

TELEMETRY: The science of technology of automatic measurement and transmission of data by wire, radio or other means of remote sources.

TEXAS PUBLIC INFORMATION ACT (TPIA): The Texas Public Information Act is a series of laws incorporated into the Texas Governmental Code that serve to ensure the public has access to information held by the state government.

UNASSIGNED FUND BALANCE: The portion of fund's balance that is not assigned for a specific purpose and is available for general appropriation.

UNIT COST: The cost required to produce a specific product or unit of service.

URBAN FORESTRY PROGRAM: A program in the Parks and Recreation Department's Field Operation Division. Urban Forestry is responsible for a healthy urban forest through tree planting, pruning, and needed tree removal.

USER FEES: The payment of a fee for direct receipt of a public service by the party benefiting from the service.

VARIABLE RATE DEBT (VRD): Debt, which bears interest that changes or varies at predetermined intervals (daily, weekly, monthly, etc.) selected by the issuer. The issuer may also have the option to convert the variable rate to a fixed rate. The issue then becomes a fixed-rate obligation and cannot be returned to the variable rate mode.

VISION: Aspirational description of what an organization would like to achieve or accomplish in the mid-term or long-term future. It is intended to serve as a clear guide for choosing current and future courses of action.

WHISTLE BLOWER'S HOTLINE: A telephone service that is available 24 hours a day to provide anonymity in reporting allegations of employee misconduct that is criminal and administrative in nature.

WORKING CAPITAL: The amount by which total current assets exceed total current liabilities.

YIELD: The rate earned on an investment based on the cost of the investment, the interest earned during the period held, and the sell price or redemption value of the investment.

ZERO-BASED BUDGETING (ZBB): A type of program budget. It is designed to require managers to start at zero budget levels every year and justify all costs as if the programs involved were being initiated for the first time.

DEFINITION OF PERFORMANCE MEASURES

Definitions of Performance Measures appear in the order they are presented in the Executive Summary of the Annual Budget. Measures are ordered by the Mayor's Priorities and grouped by similarity.

PUBLIC SAFETY MEASURES

911 EMERGENCY CALLS ANSWERED WITHIN 10 SECONDS: Measures the average number of 9-1-1 calls answered within 10 seconds.

FEAR OF CRIME INDEX: Measures the percent of respondents that indicated they were "very worried" about themselves or a family member becoming the victim of a crime, as reported in the annual Houston Area Survey conducted by Rice University's Kinder Institute.

FIRE FIRST UNIT RESPONSE TIME (MINUTES): Measures the average response time in minutes from the time an incident address is verified in the CAD system until the first fire unit dispatched arrives on scene.

DANGEROUS BUILDINGS SECURED/MAKE SAFE: Measures the number of dangerous buildings secured thru enforced abatement by the City.

DANGEROUS BUILDINGS DEMOLISHED: Measures the number of dangerous buildings demolitions and cleanups (including collapsed structures) through enforced abatement by the City.

POLICE PRIORITY 1 CALLS RESPONDED TO WITHIN 6 MINUTES: Measures the percent of police Priority 1 (highest priority) calls responded to within the 6 minute target from dispatch received to first police unit on the scene.

POLICE UCR PART 1 CRIME CLEARANCE RATE: Measures the number of UCR Part 1 crimes that were solved as a percentage of the total number of Part 1 crimes. Crimes include: Aggravated assault, forcible rape, murder, robbery, burglary, larceny-theft, and motor vehicle theft.

POLICE UCR PART 1 CRIME RATE (PER 100,000): Measures the total number of Part 1 crimes as defined by the Uniform Crime Reporting (UCR) system. Crimes include: Aggravated assault, forcible rape, murder, robbery, burglary, larceny-theft, and motor vehicle theft.

TRAFFIC FATALITIES: Measures the number of traffic fatalities that occur within the City of Houston.

SERVICES & INFRASTRUCTURE MEASURES

AVERAGE AGE OF FLEET: Measures the average age of the City's on-road vehicle inventory from time of acquisition. Older vehicles typically require more maintenance and breakdown with greater frequency, which negatively impacts operations.

TRAFFIC SIGNAL REPAIRS COMPLETED (ANNUALLY): Measures the number of traffic signal repairs completed as a result of a 311 originated service request.

FLOOD PLAIN AREA INSPECTIONS COMPLETED (ANNUALLY): Measures the total number of flood plain area inspections completed annually.

311 AVERAGE SPEED OF ANSWER (SECONDS): Measures the average wait time (in seconds) for a caller to reach a 311 service representative from the time the caller is initially placed in queue.

COMMERCIAL PLAN REVIEWS COMPLETED WITHIN 15 DAYS: Measures the percentage of commercial building plan reviews that were completed within 15 business days.

TRAFFIC SIGNS COMPLETED WITHIN 10 BUSINESS DAYS: Measures the percent of traffic signage work orders completed within 14 calendar days of receipt/10 business days.

POTHOLES REPAIRED WITHIN NEXT BUSINESS DAY: Measures the percentage of potholes identified through customer service requests that were repaired within the next business day.

BRIDGES INSPECTED (ANNUALLY): Measures the total number of bridges inspected annually.

COMPLETE COMMUNITIES MEASURES:

HOUSTON-WOODLANDS-SUGAR LAND UNEMPLOYMENT RATE: Measures the average unemployment rate for the Houston-Woodlands-Sugar Land Metropolitan Statistical Area based on data from the U.S. Bureau of Labor Statistics. FY2018 figures are based on year-to-date estimates. This is a measure of the Houston Metropolitan area's economic condition.

BIKE/HIKE MOWING CYCLE (AVERAGE NUMBER OF DAYS): Measures the average number of days between mowing cycles for City-maintained esplanades.

PERCENT OF ANTI-GANG PROGRAM YOUTH WHO REOFFEND: Measures the percentage of youth who were offenders upon entering the program who were re-arrested and/or referred to juvenile/criminal court for a new offense while active in Mayor's Anti-Gang Office program.

NUMBER OF CHRONICALLY HOMELESS HOUSED: Measures the total number of chronically homeless housed.

CLEAN RIVERS SITES MONITORED: Measures the number of sites monitored for water quality assurance.

AIR QUALITY INSPECTIONS WITHIN 24 HOURS OF COMPLAINT: Measures the percentage of air quality inspections that were inspected by the Houston Health Department within 24 hours of the initial complaint.

SOUND FINANCIAL MANAGEMENT MEASURES

GENERAL FUND BALANCE % OF EXPENDITURES: Measures the percentage of the General Fund unassigned ending balance relative to the General Fund expenditures less debt service and pay-as-you-go (PAYGO). State law requires municipalities to maintain an adequate fund balance for temporary financing of unforeseen needs. Per the City of Houston Financial Policies, we are to maintain an unassigned fund balance in the General Fund above 7.5% of total expenditures less debt service and PAYGO.

GENERAL FUND SURPLUS OR (DEFICIT): Measures the difference between current revenues and current expenditures for the general fund at the end of the fiscal year. A positive number means General Fund revenues exceed expenditures, while a negative number indicates there are more expenditures than revenues at the end of the year. This is a one-year snapshot and does not include previous fiscal years' deficit or surplus.

GENERAL FUND EXPENDITURES BUDGET VS ACTUAL UTILIZATION: Measures the difference between current budgeted expenditures and current actual expenditures in the General Fund, an indication of how accurate the City's budget expenditure forecast was for the fiscal year.

GENERAL FUND REVENUE BUDGET VS ACTUAL UTILIZATION: Measures the difference between current budgeted revenues and current actual revenues in the General Fund, an indication of how accurate the City's budget revenue forecast was for the fiscal year.

GENERAL FUND EXPENDITURES PER CAPITA: Measures changes in expenditures relative to the City's population according to the most recent U.S. Census Bureau estimate on July 1, 2017.

GENERAL FUND REVENUES PER CAPITA: Measures changes in revenue relative to the City's population according to the most recent U.S. Census Bureau estimate on July 1, 2017.

PENSION PAYMENTS AS % OF EXPENDITURES: Measures the City's total pension payments (including Police & Fire) for the fiscal year in relation to the City's expenditures including debt service, an indication of the portion of the City's spending that goes to pension contributions.

PENSION PAYMENTS PER CAPITA: Measures the City's total pension payments (including Police & Fire) for the fiscal year in relation to the City's population according to the most recent U.S. Census Bureau estimate on July 1, 2017, an indication of the dollar amount City taxpayers are paying for City employee pension programs.

General Fund Revenues by Category

Commit Item	Description	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Taxes					
General Property Taxes					
411010	Incremental Property Tax	168,000	0	0	**0**
411020	Current Property Tax	1,082,833,361	1,080,377,579	1,100,841,583	**1,123,731,610**
411030	Current Year Delinquent Property Tax	55,617,306	69,076,829	69,492,053	**64,839,936**
411040	Delinquent Property Tax - Prior Years	673,827	(1,640,303)	2,355,065	**780,681**
411041	Prior Year Delinquent Property Tax-2014	429,155	(3,402,231)	4,884,753	**1,084,944**
411042	Prior Year Delinquent Property Tax-2015	(1,286,558)	4,210,346	(6,045,005)	**760,015**
411043	Prior Year Delinquent Property Tax-2016	0	12,166,956	(17,468,710)	**497,210**
411044	Delinq Prop Tax-2017	0	0	0	**(1,490,579)**
411172	Prior Year Delinquent Property Tax-2006	126,953	0	0	**0**
411173	Prior Year Delinquent Property Tax-2007	230,285	(353,580)	527,524	**0**
411174	Prior Year Delinquent Property Tax-2008	288,613	(553,684)	794,952	**147,085**
411175	Prior Year Delinquent Property Tax-2009	344,795	(869,262)	1,248,043	**266,803**
411176	Prior Year Delinquent Property Tax-2010	418,866	(1,041,069)	1,494,715	**334,381**
411177	Prior Year Delinquent Property Tax-2011	537,467	(1,355,983)	1,946,853	**399,472**
411178	Prior Year Delinquent Property Tax-2012	936,444	(1,981,588)	2,845,066	**485,289**
411179	Prior Year Delinquent Property Tax-2013	655,989	(2,379,761)	3,416,743	**622,698**
411180	Current Delinquent - P & I	4,629,972	2,641,402	2,641,402	**3,319,630**
411190	Penalty&Interest-Delinq. Property Tax	7,950,451	4,068,349	4,068,349	**5,700,370**
411210	Property Tax Rebates	(564,324)	(667,000)	(667,000)	**(667,000)**
Subtotal	General Property Taxes	**1,153,990,602**	**1,158,297,000**	**1,172,376,386**	**1,200,812,545**
412010	Sales Tax	631,993,410	627,000,000	654,700,000	**657,700,000**
Other Tax					
413010	Mixed Beverage Tax	16,661,757	17,187,731	17,187,731	**17,703,362**
414010	Bingo Tax	234,498	225,699	225,699	**308,097**
Subtotal	Other Tax	**16,896,255**	**17,413,430**	**17,413,430**	**18,011,459**
Total Taxes		**1,802,880,267**	**1,802,710,430**	**1,844,489,816**	**1,876,524,004**
Industrial District Assessment					
415010	Industrial District Assessment	19,290,867	17,917,043	19,376,782	**19,463,053**
Total Industrial District Assessment		**19,290,867**	**17,917,043**	**19,376,782**	**19,463,053**
Franchise Fees					
Electric Franchise					
416010	Electricity Franchise Tax	101,021,163	100,836,001	100,836,001	**99,206,201**
416020	Miscellaneous Franchise Fee	1,633,224	1,434,252	1,434,252	**1,634,475**
Subtotal	Electric Franchise	**102,654,387**	**102,270,253**	**102,270,253**	**100,840,676**
Telephone Franchise					
417010	Telephone Franchise Tax	41,913,645	37,215,000	38,802,000	**36,687,000**
419090	Telecomm Franchise Fees - Prior Year	14,648	0	216,482	**0**
Subtotal	Telephone Franchise	**41,928,293**	**37,215,000**	**39,018,482**	**36,687,000**
Gas Franchise					
418010	Natural Gas Franchise Tax	15,015,586	13,790,581	13,790,581	**12,324,130**
Other Franchise					
419010	Cable TV Franchise Tax	22,935,314	19,076,700	20,600,000	**18,740,000**
419040	Solid Waste Hauler Franchise Fee	7,654,623	7,664,100	7,928,000	**7,869,000**
419050	Spur Track Franchise Fee	20,426	20,426	20,426	**20,426**
419070	Fiber Optics Franchise Fee	44,734	44,600	45,533	**46,216**
419110	Cable TV Franchise Fees-Prior Year	0	0	73	**0**
419120	Solid Waste Franchise Fees-Prior Year	332,912	0	164,379	**0**
419130	Network Nodes	0	0	200,000	**318,000**
Subtotal	Other Franchise	**30,988,009**	**26,805,826**	**28,958,411**	**26,993,642**
Total Franchise Fees		**190,586,275**	**180,081,660**	**184,037,727**	**176,845,448**
Licenses and Permits					
421010	Special Food Permits	1,593,818	1,519,700	1,519,700	**1,579,200**
421020	Food Dealers Permits	4,077,875	4,175,100	4,175,100	**4,291,400**
421030	Food Managers Permits	409,089	476,600	476,600	**244,300**
421040	Mobile Food Vendor Licenses	651,928	649,100	649,100	**686,700**
421100	Occupation Licenses	168,224	172,746	172,746	**175,550**

General Fund Revenues by Category

Commit Item	Description	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
421110	Sexually Oriented Business Permits	18,921	19,457	19,457	**20,566**
421130	Decals for Coin-Ope.Amusement Machines	216,746	237,355	216,029	**223,241**
421140	Dance Licenses	32,887	35,393	35,393	**35,447**
421150	Liquor Licenses	1,352,651	1,382,449	1,382,449	**1,374,153**
421170	Burglar Alarm Permits	9,243,588	9,214,601	8,639,661	**9,178,958**
421180	Special Fire Permits	7,457,573	7,200,000	6,900,000	**6,800,000**
421200	Other Building & Construction Permits	2,613	1,475	1,274	**1,092**
421210	Fire Alarm Permits	578,200	528,861	528,861	**500,000**
421220	School Bus Licenses & Permits	30,747	28,370	31,229	**31,130**
421225	Wheelchair Accessible Svc Pvr	3,236	1,168	2,469	**2,644**
421230	Taxicab Licenses & Permits	1,284,576	1,507,246	406,492	**941,216**
421270	City Election Fees	0	0	5,500	**0**
421280	Other Licenses & Permits	3,477,327	279,036	197,697	**216,428**
421320	Dumpster Permits	2,580,861	3,633,017	2,626,000	**2,645,000**
421570	Limousine Permits	1,368,897	916,380	1,030,254	**916,380**
421580	Charter Bus Permits	273,603	227,020	243,556	**218,143**
421590	Right-of-way Permits	302,039	276,516	276,516	**284,987**
421600	Jitney Permit & Inspection Fees	5,515	5,736	1,003	**2,645**
421610	Low Speed Shuttle Permit/Inspection Fees	3,359	3,198	3,114	**3,198**
421620	Pedicab Permits & Inspection Fees	40,901	15,331	25,721	**20,616**
421630	Administrative Fee - Licenses & Permits	2,844,699	2,836,452	2,667,914	**2,465,873**
Total Licenses and Permits		**38,019,873**	**35,342,307**	**32,233,835**	**32,858,867**
Intergovernmental					
422010	Medicaid Title XIX	170,602	80,000	164,800	**130,000**
422122	Municipal Service Fees - TIRZ	21,160,064	20,983,790	20,983,790	**22,595,573**
422141	Intergovernmental Revenue - TIRZ	7,434,152	8,190,622	8,190,622	**8,603,933**
422153	Intergovernmental Revenue - 1115 Waiver	18,193,845	20,307,838	19,198,846	**11,094,973**
422230	Ambulance Services Supplemental Reimburs	24,032,634	21,500,000	28,955,832	**24,000,000**
429095	Medicare Part D Distribution	49,098	0	0	**0**
Total Intergovernmental		**71,040,395**	**71,062,250**	**77,493,890**	**66,424,479**
Charges for Services					
Direct Interfund Services					
424040	Interfund 311	373,398	373,376	373,376	**373,376**
424050	Interfund Fire Protection Services	20,047,069	20,360,322	20,422,952	**20,537,742**
424060	Interfund Airport Police Services	26,333,092	26,049,167	25,342,000	**27,642,000**
424070	Interfund Legal Services	1,239,576	1,444,411	1,165,727	**1,489,136**
424080	Interfund Payroll Services	665,397	685,908	605,127	**614,117**
424110	Other Interfund Services	4,168,042	5,349,950	5,349,950	**6,778,110**
424140	Interfund Inventory	(85,487)	0	0	**0**
424160	Interfund Affirmative Action Services	263,468	89,580	335,221	**554,769**
424215	Interfund Radio System Access	131,856	131,856	131,856	**136,776**
451020	Interfund Billing-Telephone	10,507	0	35	**0**
451040	Interfund Postage	22,249	10,000	21,426	**15,000**
457010	Interfund Land Acquisition	353,600	364,000	364,000	**364,000**
Subtotal	Direct Interfund Services	**53,522,767**	**54,858,570**	**54,111,670**	**58,505,026**
Indirect Interfund Services					
425010	Indirect Cost Recovery-Aviation	5,480,244	5,686,589	5,686,589	**5,744,667**
425030	Indirect Cost-CUS Fund	9,987,563	10,877,221	10,877,221	**10,403,663**
425040	Indirect Cost-HALAN	99,000	99,000	99,000	**99,000**
425050	Indirect Cost Recovery-Auto Dealers	1,017,681	1,087,848	1,087,848	**1,005,232**
425060	Indirect Cost Recover -Public TV	146,499	142,326	142,326	**114,529**
425070	Indirect Cost-Building Inspection	1,956,185	1,777,029	1,777,029	**1,842,049**
425080	Indirect Cost Recovery-Street & Drainage	1,030,249	1,103,409	1,103,409	**1,218,654**
425090	Indirect Cost Recovery-911 Emergency	150,000	150,000	150,000	**150,000**
425100	Indirect Cost Recovery-Other	5,468,663	5,977,080	5,977,080	**6,568,150**
425110	Indirect Cost Recovery-Grants	2,062,802	2,100,000	2,100,000	**2,100,000**
Subtotal	Indirect Interfund Services	**27,398,886**	**29,000,502**	**29,000,502**	**29,245,944**
Charges for Services					
421490	Plan Review Fees	1,743,120	1,600,000	1,267,762	**1,300,000**

General Fund Revenues by Category

Commit Item	Description	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
424170	Interfund HR Client Services	191	0	0	**0**
426010	Hazardous Materials Response	88,570	129,504	115,000	**115,000**
426020	Hazardous Materials Permit	27,100	29,000	29,000	**29,000**
426030	Ambulance Fees	44,848,310	46,200,000	41,500,000	**40,338,056**
426040	Library Service Charges	9,252	10,000	10,000	**10,000**
426055	External Radio Parts	10,971	0	8,000	**0**
426057	External Radio Labor	68,152	84,000	84,000	**84,000**
426059	External Radio Site Rental	7,000	28,800	21,550	**28,800**
426090	Demolition Fees	770,305	567,324	467,903	**669,993**
426100	Non-Resident Garbage Fee	606,196	577,000	630,000	**615,000**
426110	Extra Container Garbage Fee	1,570,340	1,515,000	1,551,000	**1,545,000**
426120	Weed Cutting Fees	930,311	664,313	525,743	**744,329**
426130	Dental Fees	10,103	11,100	11,100	**11,000**
426151	Passport Service Fee	1,039,643	900,000	900,000	**900,000**
426240	Limousine Inspection Fees	145,863	115,937	108,434	**101,649**
426250	Platting Fees	(298)	0	0	**0**
426260	Police Services	842,265	977,000	905,000	**922,000**
426280	Legal Fees	5,000	3,000	6,000	**6,000**
426290	Other Service Charges	81,463	82,114	78,552	**80,172**
426300	Certified Copies Fees	2,148,738	2,105,000	2,100,000	**2,300,000**
426330	Miscellaneous Copies Fees	33,445	22,855	24,628	**24,217**
426340	Public Safety Reports Fees	622,898	662,366	590,000	**610,000**
426350	Fire Fighting Services	779,438	740,000	740,000	**740,000**
426370	Training Services	28,345	26,000	26,000	**26,000**
426420	Building Space Rental Fees	1,090,699	1,050,878	1,050,878	**918,872**
426430	Facility Rental Fees	189,714	189,259	185,759	**193,957**
426480	Securing/Boarding - Nuisance Abatement	25,355	23,197	5,163	**17,463**
426485	Visual Blight - Nuisance Abatement	299	377	377	**189**
426520	External Radio System Fees	1,444,187	1,623,600	1,623,600	**1,635,408**
443120	Photocopier Concessions	21	0	0	**0**
443160	Vending Machine Concessions	284,704	279,547	279,547	**270,075**
445050	Cell Tower Revenue	350,440	387,508	399,708	**428,305**
447020	Garage Parking Revenue	244,271	225,400	201,350	**215,400**
447040	Contract Parking Revenue	0	0	550	**0**
Subtotal	Charges for Services	**60,046,411**	**60,830,079**	**55,446,604**	**54,879,885**
Total Charges for Services		**140,968,064**	**144,689,151**	**138,558,776**	**142,630,855**
Fines and Forfeits					
Municipal Courts Fines and Forfeits					
427010	Moving Violations	12,322,505	11,776,503	11,822,568	**11,952,000**
427030	MCTP Monthly Time Payment	226,688	222,284	223,231	**224,500**
427040	Non-Traffic Fines	1,693,696	1,754,187	1,561,000	**1,771,500**
427050	Failure to Appear Fines	1,477,705	1,341,528	1,332,495	**1,355,000**
427060	Scire Facias Forfeitures	119,386	180,094	101,640	**120,000**
427100	Local Court Costs	413,696	404,830	374,791	**409,000**
427110	Driver Safety Administration Fees	1,344,745	1,229,366	1,201,874	**1,241,500**
427120	Cash Bond Forfeiture Fees	0	15	0	**0**
427130	Local Arrest Fees	958,931	934,641	876,626	**944,000**
427160	Warrant Fees	65,316	45,992	34,436	**46,500**
427200	Unclaimed Fines & Forfeitures	0	20	0	**20**
427210	Court Costs/Jury Costs	365	344	298	**348**
427220	Suspended Sentence Fees	2,977,283	2,944,070	2,768,854	**2,974,000**
427250	Registration Denial Fee	134,514	139,272	172,096	**140,700**
427260	Dismissal Fees	264,928	284,079	225,450	**287,000**
427280	In-House Collection Fee	122,310	113,833	153,234	**125,000**
Subtotal	Municipal Courts Fines and Forfeits	**22,122,068**	**21,371,058**	**20,848,593**	**21,591,068**
Other Fines and Forfeits					
428020	Library Fines	494,936	450,000	397,000	**450,000**
428030	Release of Liens	207,210	151,886	151,886	**190,771**
428040	Vehicle Tow-Away Fees	1,104	600	600	**600**
428050	False Alarm Penalties	2,590,208	2,604,121	2,340,226	**2,422,818**

General Fund Revenues by Category

Commit Item	Description	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
428060	Other Interest Income	276,031	11,000	11,000	**11,000**
428080	Returned Check Charges	5,258	5,738	5,673	**5,660**
428090	Miscellaneous Fines & Forfeitures	178,105	125,000	90,460	**85,000**
428095	Red Light Enforcement	2,290	500	500	**0**
428100	Interest on Liens-COH	46,363	27,000	65,005	**36,000**
428105	Interest on Liens-Contract	976,246	718,644	464,292	**786,693**
Subtotal	Other Fines and Forfeits	**4,777,751**	**4,094,489**	**3,526,642**	**3,988,542**
Total Fines and Forfeits		**26,899,819**	**25,465,547**	**24,375,235**	**25,579,610**
Interest					
432010	Interest on Pooled Investments	5,050,845	3,000,000	6,000,000	**6,000,000**
Total Interest		**5,050,845**	**3,000,000**	**6,000,000**	**6,000,000**
Miscellaneous/Other					
434150	Streets & Bridges Assessments	26,744	21,000	21,834	**14,000**
434205	Sale of Scrap Metal	21,534	2,000	2,000	**2,000**
434225	Sale of Non-Capital Equip. & Merchandise	269,606	350,000	230,000	**272,000**
434305	Judgments & Claims	6,087,676	116,600	238,100	**118,000**
434330	Subrogations	141,061	175,323	20,000	**30,000**
434340	Cashier Overages	667	1,745	850	**1,050**
434505	Prior Year Expenditure Recovery	(7,320)	50,000	57,500	**50,000**
434510	Prior Year Revenue	188,845	150,000	194,098	**200,000**
452020	Recoveries & Refunds	13,112,981	7,059,626	46,941,267	**12,792,679**
452030	Miscellaneous Revenue	5,074,698	4,252,113	4,497,219	**4,275,488**
452040	Payment in Lieu of Taxes	959,157	959,157	991,761	**991,761**
Total Miscellaneous/Other		**25,875,649**	**13,137,564**	**53,194,629**	**18,746,978**
Other Resources					
434235	Sale of Capital Assets	53,431	72,300	50,000	**50,000**
434240	Sale of Capital Assets-Land/Streets	10,098,772	14,467,795	3,964,030	**2,073,076**
434250	Sale of Capital Assets-Intergovernmental	150,000	0	0	**0**
434520	Pension Obligation Bond Proceeds	0	909,990,099	909,990,099	**0**
490020	Transfer from Special Revenue Fund	2,792,047	7,747,421	7,795,921	**17,355,095**
490060	Transfer from Civic Center	1,490,000	1,449,000	1,449,000	**1,449,000**
490120	Transfer from Component Unit	6,495,693	2,069,011	2,069,011	**2,069,011**
490140	Transfer from Parking Management	10,122,758	7,000,000	7,000,000	**7,000,000**
Total Other Resources		**31,202,701**	**942,795,626**	**932,318,061**	**29,996,182**
Grand Total		**2,351,814,755**	**3,236,201,578**	**3,312,078,751**	**2,395,069,476**

General Fund Expenditure Summary

Commit Item	Description	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
500010	Salary Base Pay - Civilian	226,886,786	228,332,424	225,023,344	**223,798,629**
500020	Salary Base Pay - Classified	586,850,413	604,334,547	600,530,636	**614,644,700**
500030	Salary Part Time - Civilian	5,240,811	6,044,233	6,126,981	**5,817,481**
500040	Salary Assignment Pay - Classified	8,688,645	8,682,473	8,785,550	**8,878,263**
500045	Patrol Incentive Pay	2,523,838	2,842,000	2,382,560	**2,842,000**
500048	Investigator Pay	353,646	727,000	727,000	**970,000**
500050	Sal-Edu/Incen-Classfd	17,096,973	17,020,057	17,239,127	**17,409,060**
500060	Overtime - Civilian	8,608,296	3,783,541	4,107,403	**4,128,030**
500070	Overtime - Classified	33,149,371	15,747,617	25,275,021	**25,750,679**
500090	Premium Pay - Civilian	720,337	823,647	664,098	**641,747**
500110	Bilingual Pay - Civilian	501,455	530,843	526,595	**509,904**
500120	Bilingual Pay - Classified	3,524,491	3,290,907	3,585,482	**3,602,739**
500130	Equipment Allowance-Classified	9,975,985	10,693,228	9,967,353	**10,693,228**
500150	Shift Differential Pay-Classified	3,797,693	4,377,073	3,903,380	**4,377,073**
500160	Training Incent.-Classified	28,568,007	30,881,396	27,523,257	**30,526,851**
500170	Weekend Prem Pay-Classified	3,251,927	3,760,504	3,485,694	**3,760,504**
500180	Temporary Employees	1,377,446	1,133,279	1,133,279	**1,557,420**
500190	Temporary Higher Class Pay	2,918,848	1,500,805	2,950,109	**1,500,805**
500210	Pay for Performance-Municipal	50,500	209,663	209,663	**221,686**
500240	HOPE Community Service Usage	0	2,000	2,000	**2,000**
500250	HOPE Union Business Usage	10,434	23,406	23,406	**23,365**
501020	Clothing Allowance - Classified	1,349,400	1,352,000	1,356,799	**1,357,200**
501040	Earned Leave - Classified	1,498,812	1,500,000	0	**0**
501050	Employee Awards	4,066	9,200	9,200	**9,470**
501070	Pension - Civilian	66,750,696	213,543,364	184,307,890	**18,508,172**
501075	Pension Legacy-Civilian	0	7,222,015	34,864,561	**44,021,136**
501080	Pension - Fire	92,957,998	83,630,310	83,017,608	**85,601,119**
501090	Pension - Police	145,646,269	894,830,630	890,707,073	**143,394,154**
501100	Phase Down Classified	24,728,335	22,894,768	26,728,953	**25,255,755**
501110	Strategic Staffing-Classified	634,195	1,000,000	524,900	**1,000,000**
501120	Termination Pay - Civilian	3,572,824	2,371,655	3,555,126	**2,144,301**
501130	Termination Pay - Classified	12,770,018	6,244,320	8,525,847	**6,157,534**
501140	Third Party Disability B-Classified	3,677,611	3,838,713	3,717,456	**3,838,713**
501150	Trainees for Classified Service - Cadets	10,252,456	8,302,222	7,048,809	**10,175,126**
501160	Vehicle Allowance - Civilian	75,888	75,856	75,856	**76,276**
501170	Vehicle Allowance - Classified	212,925	220,000	220,000	**220,000**
502010	FICA - Civilian	17,991,649	18,853,965	18,285,683	**18,648,578**
502020	FICA - Classified	9,624,783	8,281,016	9,941,180	**8,608,759**
503010	Health Ins-Act Civilian	36,748,281	41,048,154	40,939,757	**41,517,058**
503015	Basic Life Insurance - Active Civilian	133,487	132,371	132,000	**161,883**
503020	Health Ins.Act-Classified	109,110,634	119,896,509	119,408,488	**128,774,600**
503025	Basic Life Insurance - Active Classified	349,149	370,216	369,921	**460,080**
503040	Health/Life Ins.Ret-Classified	20,585,725	23,168,315	23,168,315	**24,190,668**
503050	Health/Life Insurance - Retiree Civilian	11,513,279	13,171,439	13,171,439	**14,910,760**
503060	Long Term Disability-Civilian	376,984	383,606	366,238	**382,802**
503061	Long Term Disability-Classified	326,398	350,816	334,849	**341,590**
503070	Municipal Pension-Other Classified	217,908	257,000	257,000	**257,000**
503080	Workers Compensation-Classified-Admin	2,655,579	3,022,155	3,121,824	**2,918,712**
503090	Workers Compensation-Civilian-Admin	1,212,887	1,403,002	1,426,048	**1,402,927**
503100	Workers Compensation-Civilian-Claim	1,901,045	1,719,075	1,377,477	**1,933,809**
503110	Workers Compensation-Classified-Claim	10,900,779	9,348,726	9,315,505	**9,348,726**

General Fund Expenditure Summary

Commit Item	Description	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
504020	Compensation Contingency	0	13,200,000	13,200,000	**13,200,000**
504030	Unemployment Claims - Administration	339,637	393,562	436,262	**315,326**
504040	Res For Police Enhanc.-Classified	757,600	1,275,000	1,275,000	**1,275,000**
504060	Health Benefits-Fire	564,570	630,000	0	**0**
Total	**Personnel Services**	**1,533,537,769**	**2,448,680,623**	**2,445,359,002**	**1,572,063,398**
511010	Chemical Gases & Special Fluids	387,533	329,291	330,491	**348,189**
511015	Cleaning & Sanit. Spl	735,512	794,828	784,825	**761,498**
511020	Construction Materials	570,707	359,399	391,094	**299,215**
511025	Electrical Hardware & Parts	583,927	526,432	459,154	**550,532**
511030	Mechanical Hardware & Parts	130,378	116,110	116,110	**98,775**
511035	Meters Hydrants & Plumbing Supplies	143,614	164,594	164,205	**149,689**
511040	Audiovisual Supplies	95,300	108,890	88,990	**89,812**
511045	Computer Supplies	774,054	1,119,511	1,083,883	**1,126,418**
511050	Paper & Printing Supplies	296,756	440,604	420,863	**411,830**
511055	Publications & Printed Materials	242,868	263,989	263,456	**300,957**
511060	Postage	396,423	481,719	457,432	**492,219**
511070	Miscellaneous Office Supplies	1,725,888	1,497,362	1,488,162	**1,467,598**
511075	Library Circulation Supplies	28,500	28,500	28,500	**28,500**
511080	General Laboratory Supplies	303,082	335,805	386,543	**438,434**
511085	Drugs & Medical Chemicals	997,147	1,109,420	1,115,700	**1,445,640**
511090	Medical & Surgical Supplies	1,880,149	1,652,131	1,682,541	**1,867,083**
511095	Small Technical & Scientific Equipment	877,082	500,387	494,511	**467,183**
511100	Veterinary & Animal Supplies	128,496	111,400	156,667	**125,500**
511110	Fuel	14,511,269	15,095,384	15,095,269	**16,166,694**
511115	Vehicle Repair & Maintenance Supplies	6,275	370,570	370,570	**369,932**
511120	Clothing	2,598,665	3,363,910	3,353,734	**3,021,340**
511125	Food Supplies	234,687	290,521	292,521	**289,593**
511130	Weapons Munitions & Supplies	1,131,144	410,500	410,500	**410,856**
511135	Recreational Supplies	246,086	194,970	194,970	**191,770**
511140	Landscaping & Gardening Supplies	123,876	159,200	159,200	**161,700**
511145	Small Tools & Minor Equipment	646,528	636,939	630,939	**639,408**
511150	Miscellaneous Parts & Supplies	1,121,504	1,452,924	1,406,518	**1,331,893**
511160	Protective Gear	649,402	602,778	600,000	**632,778**
511164	Breathing Apparatus Repair Supplies	841,594	501,706	508,906	**618,906**
511165	Fire Fighting Equipment	446,328	491,700	490,000	**523,700**
Total	**Supplies**	**32,854,774**	**33,511,474**	**33,426,254**	**34,827,642**
520100	Temporary Personnel Services	4,740,645	3,904,602	3,723,091	**2,022,164**
520101	Janitorial Services	4,246,278	4,379,175	4,379,175	**4,395,517**
520102	Security Services	5,080,908	5,197,658	5,213,658	**5,280,973**
520103	Subrecipient Contract Services	231,492	228,222	176,383	**247,822**
520105	Accounting & Auditing Services	3,240,464	3,261,397	3,232,097	**3,031,987**
520106	Architectural Services	7,347	13,617	13,617	**13,617**
520107	Computer Info/Contr	5,450,092	4,285,313	6,328,998	**4,553,094**
520108	Information Resource Services	460,723	444,917	472,617	**493,719**
520109	Medical Dental & Laboratory Services	727,619	951,039	948,039	**974,352**
520110	Management Consulting Services	4,334,037	3,686,360	3,686,360	**4,324,804**
520111	Real Estate Services	86,030	153,493	143,493	**153,493**
520112	Banking Services	206,816	362,311	358,791	**346,538**
520113	Photographic Services	631	13,300	13,300	**13,300**
520114	Misc Support Svcs	3,870,025	3,122,015	4,213,593	**17,939,141**

General Fund Expenditure Summary

Commit Item	Description	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
520115	Real Estate Lease/Office Rental	8,441,526	9,576,121	9,562,881	**10,523,457**
520116	Parking Services Contract	36,927	44,775	44,875	**49,775**
520118	Refuse Disposal	14,920,548	13,724,521	13,724,205	**13,283,786**
520119	Computer Eq/SW Mnt	938,157	1,107,865	1,100,547	**1,052,878**
520120	Communications Equipment Services	154,437	97,315	112,515	**170,617**
520121	IT Application Svcs	9,528,010	13,852,303	13,854,851	**14,042,490**
520122	Office Equipment Services	174,180	202,322	202,322	**202,322**
520123	Vehicle & Motor Equipment Services	377,731	697,430	697,430	**758,230**
520124	Other Equipment Services	532,663	769,415	802,915	**743,104**
520126	Construction Site Work Services	163,877	65,416	64,426	**62,100**
520128	Other Construction Work Services	18,271	10,000	10,000	**12,000**
520132	Contracts/Sponsorships	3,582,600	3,161,719	3,161,719	**3,161,719**
520133	Private Investigative Services	4,528	6,000	0	**6,000**
520136	Billing & Collection Services	6,505,615	6,788,286	6,788,286	**6,359,223**
520138	Zoo Contract	9,754,884	9,919,948	9,919,948	**10,027,495**
520139	Motor Pool Charges	3,500	2,600	2,600	**2,600**
520140	Civic Arts	6,000	0	0	**0**
520141	Engineering Services	52,369	98,314	98,314	**107,314**
520142	Classified C.S. Arbitration Cost	62,245	100,000	100,000	**100,000**
520144	Limited Purpose Annexation Payment	53,531,724	55,310,705	55,310,705	**57,904,500**
520145	Criminal Intelligence Services	478,522	900	900	**900**
520146	Contract Instructor Sports	107,619	87,240	87,240	**78,498**
520147	Management Initiative Savings	(726,647)	1,500	1,500	**1,500**
520151	Parking EZ Tag Fees	0	200	200	**200**
520152	Telemetry Services	2,100,000	2,100,000	2,100,000	**2,100,000**
520153	Protective Gear Cleaning Services	840,147	512,800	512,800	**512,800**
520157	Computer Software Maintenance Services	1,959,313	1,911,530	1,943,782	**1,717,312**
520158	Computer Equipment Maintenance Services	640	0	0	**0**
520159	Non-Sub-Recipient Grant Contract	228,581	174,200	174,200	**392,700**
520170	Generator Equipment Services	55,603	71,000	59,883	**71,000**
520510	Mail/Delivery Services	310,971	316,760	315,810	**295,153**
520515	Print Shop Services	229,370	282,385	246,240	**235,512**
520520	Printing & Reproduction Services	151,996	228,822	236,672	**270,297**
520605	Advertising Services	307,804	697,836	699,836	**672,269**
520705	Insurance Fees	2,199,127	3,678,513	3,678,755	**4,620,728**
520710	State/Federal Inspection Fees	0	25,365	25,365	**425**
520720	Fines	6,000	0	0	**0**
520725	Assessments - Other Governments	455,580	462,177	462,177	**514,974**
520730	Tax Appraisal Fees	9,323,536	10,400,412	10,400,412	**10,829,758**
520740	Document Recording/Filing Fees	53,455	84,115	84,115	**81,500**
520745	Third Party Collection Fees	301,133	152,600	152,600	**165,600**
520750	Elections	15,643	1,500,000	1,500,000	**0**
520755	Contingency	666,483	2,199,474	2,194,474	**2,055,000**
520761	Contributions to Joint Projects	34,679	0	0	**0**
520763	Intergov Contribution-1115 Waiver	17,761,845	18,766,846	18,766,846	**10,662,973**
520765	Membership & Professional Fees	1,016,199	1,179,821	1,181,821	**1,222,908**
520770	Insurance Administration Fees	0	0	0	**46**
520780	Juror Compensation	70,350	75,000	75,000	**75,000**
520805	Education & Training	621,222	931,157	878,407	**1,044,341**
520806	Paramedic/EMT Continuing Edu	62,205	62,900	62,900	**62,900**
520807	Initial/Recert EMS Training	585,129	171,650	170,000	**289,910**

General Fund Expenditure Summary

Commit Item	Description	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
520815	Tuition Reimbursement	1,359,079	1,000,000	1,165,686	**1,042,000**
520905	Travel - Training Related	780,008	672,707	682,060	**704,331**
520910	Travel - Non-Training Related	636,758	403,680	417,060	**413,031**
521320	Early Payment Discount	(9,061)	0	(4,637)	**0**
521405	Building Maintenance Services	4,594,804	4,506,470	4,528,670	**4,645,434**
521410	Sewer Services	1,899,560	1,823,482	1,823,482	**2,051,042**
521415	Land and Grounds Maintenance	1,568,890	2,510,310	2,484,910	**2,681,477**
521435	Water Services	48,918	47,956	47,956	**47,956**
521440	Steam/Chilled Water Services	75,844	0	0	**0**
521505	Electricity	38,773,454	38,704,501	38,695,207	**38,088,026**
521510	Natural Gas	460,551	536,530	536,530	**718,719**
521605	Data Services	4,492,403	6,091,867	6,091,867	**5,993,678**
521610	Voice Services	5,661,310	5,252,390	5,253,671	**5,439,061**
521620	Voice Equipment	10,039	2,500	2,500	**134,205**
521625	Voice Labor	262,635	383,841	382,201	**531,880**
521630	GIS Revolving Fund Services	1,387,506	1,391,322	1,391,054	**1,563,529**
521635	Voice Services -Wireless	1,877,263	1,822,627	1,826,173	**1,854,672**
521705	Vehicle/Equipment Rental/Lease	43,983	273,307	260,107	**150,588**
521715	Office Equipment Rental	1,371,035	1,242,384	1,242,604	**1,203,278**
521720	Computer Equipment Rental	26,880	26,000	26,000	**26,000**
521725	Other Rental	2,135,912	2,378,977	2,440,616	**2,714,347**
521730	Parking Space Rental	925,298	951,396	955,396	**980,779**
521735	Hobby Parking Space Rental	257,448	239,200	237,200	**242,480**
521905	Legal Services	3,148,435	1,250,861	1,236,912	**2,232,870**
521910	Legal Svcs - Crt Report	285	0	0	**0**
521915	Legal Svcs - Atty Fee	0	11,000,000	11,000,000	**0**
521950	Legal Svcs -Doc Rec	150	0	0	**0**
522205	Metro Commuter Passes	669,378	721,776	722,526	**726,526**
522305	Freight Charges	16,515	16,221	51,334	**10,851**
522410	Cashier Shortages	622	800	800	**800**
522420	Petty Cash/Change Special Fund	662	500	500	**500**
522425	Miscellaneous Pool Expense/Expenditures	4,758	3,200	3,200	**3,200**
522430	Misc Othr Svcs & Chrg	7,190,295	9,350,516	9,779,051	**9,290,350**
522431	EMS Equipment Maint	140,478	160,000	160,000	**156,965**
522432	Life Safety Equipment Maintenance	427,197	623,317	621,917	**697,985**
522435	Interest Charges Past Due Accounts	58,308	12,693	12,882	**11,200**
522620	Claims & Judgments	12,271,997	12,536,423	12,536,423	**14,109,095**
522720	Interfund Payroll Services	(12,453)	0	(16,390)	**0**
522721	Interfund HR Client Services	7,880,972	8,845,870	8,845,870	**9,242,413**
522722	KRONOS Service Chargeback	905,776	915,778	915,778	**863,070**
522723	Drainage Fee Service Chargeback	1,517,511	1,510,100	1,510,100	**1,511,100**
522730	Interfund Engineering Services	370,881	5,707	340	**1,398**
522735	Interfund Communication Equipment Repair	0	20,790	0	**10,000**
522740	Interfund Police Service	60,534	18,400	18,400	**53,600**
522760	Interfund Billing & Collection Service	49,003	43,272	43,272	**43,772**
522795	Other Interfund Services	3,839,527	4,349,848	4,331,723	**4,079,822**
522835	Scrapping of Inventory for Disposal	0	600	0	**600**
522840	Houston Permitting Center Rent Chargeback	851,797	879,725	879,725	**953,700**
522845	Interfund Vehicle Services	42,089,531	41,813,544	41,818,245	**43,216,657**
522910	Indirect Cost - Expenses	24,016	0	0	**0**
Total	**Other Services and Charges**	**330,836,096**	**355,955,065**	**359,432,607**	**358,777,322**

General Fund Expenditure Summary

Commit Item	Description	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
560120	Capital Exp-Building & Bldg Improvement	115,912	0	0	**0**
560210	Furniture Fixtures and Equipment	90,505	26,400	73,478	**0**
560220	Vehicles	179,530	60,255	0	**0**
560230	Computer HW and Developed SW	40,925	111,242	111,242	**0**
560240	Communication Equipment	0	9,000	9,000	**0**
560810	Cap Exp-Controlled Equipment	187,381	184,320	128,047	**23,000**
Total	**Equipment**	**614,253**	**391,217**	**321,767**	**23,000**
551005	Fixed Assets Restatement	0	1,000	1,000	**0**
551010	Non-Cap Office Furniture & Equipment	331,234	351,071	478,280	**289,696**
551015	Non-Capital Computer Equipment	415,548	55,051	58,351	**97,173**
551020	Non-Capital Communication Equipment	5,457	0	4,523	**0**
551025	Non-Capital Scientific/Medical Equipment	2,759	0	1,056	**0**
551035	Non-Capital Library books	4,142,717	3,442,717	3,442,717	**3,442,717**
551040	Non-Capital Other	474,093	1,203,500	1,066,162	**1,187,000**
551045	Non-Capital Vehicles/Rolling Stock	0	3,000	3,000	**0**
Total	**Non-Capital Equipment**	**5,371,808**	**5,056,339**	**5,055,089**	**5,016,586**
531085	Other Interest	1,877,619	3,562,500	3,562,500	**4,063,694**
532020	Transfers to Capital Projects	8,256,130	6,730,962	6,730,962	**6,730,962**
532025	Transfers to Special Revenues	42,809,551	48,703,258	48,703,258	**50,703,258**
532040	Transfers to Component Unit	26,617,614	27,266,968	27,266,968	**27,266,968**
532050	Trans to PIB Bonds Debt Service	281,959,000	316,125,000	316,125,000	**342,205,000**
532120	Transfer to Fleet/Eq	1,375,877	1,375,877	1,375,877	**0**
532135	Ch.380 - Transfers to Other Funds	18,601,700	24,175,617	24,175,617	**26,921,303**
532140	Captured Revenue Transfer to DDSRF	34,741,000	34,399,000	34,399,000	**50,540,000**
Total	**Debt Service and Other Uses**	**416,238,491**	**462,339,182**	**462,339,182**	**508,431,185**
Grand Total Expenditures		**2,319,453,191**	**3,305,933,900**	**3,305,933,901**	**2,479,139,133**

Totals do not include interfund eliminations

REVENUE SUPPORTED DEBT SERVICE
Combined Utility System

Includes Existing Previous Lien and First Lien Bonds as of March 22, 2018

Fiscal Year	Principal	Interest	Total
2019	213,810,000	250,642,813	464,452,813
2020	205,584,984	258,017,625	463,602,609
2021	216,285,853	248,961,193	465,247,047
2022	229,167,094	235,570,013	464,737,106
2023	237,398,536	227,953,110	465,351,647
2024	245,731,264	219,587,745	465,319,009
2025	255,978,525	208,654,186	464,632,710
2026	266,169,875	197,891,051	464,060,926
2027	266,842,293	196,486,453	463,328,746
2028	276,459,307	185,251,658	461,710,965
2029	278,305,964	183,357,281	461,663,245
2030	333,400,000	135,806,986	469,206,986
2031	339,085,000	121,929,120	461,014,120
2032	353,480,000	107,652,346	461,132,346
2033	367,790,000	92,820,033	460,610,033
2034	384,020,000	77,154,095	461,174,095
2035	223,565,000	61,047,251	284,612,251
2036	231,510,000	50,408,318	281,918,318
2037	221,980,000	39,767,725	261,747,725
2038	153,465,000	31,403,888	184,868,888
2039	154,270,000	24,889,444	179,159,444
2040	97,825,000	19,431,418	117,256,418
2041	101,410,000	15,127,522	116,537,522
2042	70,245,000	11,490,384	81,735,384
2043	73,190,000	8,542,873	81,732,873
2044	62,895,000	5,792,162	68,687,162
2045	51,640,000	3,560,494	55,200,494
2046	36,160,000	1,940,967	38,100,967
2047	19,770,000	977,052	20,747,052
2048	17,665,000	322,099	17,987,099
	5,985,098,694	**3,222,437,302**	**9,207,535,996**

Notes:
Debt service for the hedged 2004B bonds is calculated at the fixed rate of the associated swap, which is 3.7784%.
Debt service for the hedged 2012A bonds is calculated at 4.6784% until May 2020, and 3.7784% thereafter.
Debt service for the hedged 2012B bonds is calculated at 4.2634% until June 2021, and 3.7784% thereafter.
Debt service for the hedged 2012C bonds is calculated at 4.3610% until August 2019 and 3.761% thereafter.
Includes the First Lien 2018A Bonds scheduled to close on April 11, 2018.

REVENUE SUPPORTED DEBT SERVICE
Combined Utility System

Bonds Payable From Gross System Revenue as of March 22, 2018

Fiscal Year	Principal	Interest	Total
2019	3,590,000	2,794,706	6,384,706
2020	3,755,000	2,625,806	6,380,806
2021	3,960,000	2,437,931	6,397,931
2022	4,125,000	2,251,006	6,376,006
2023	4,300,000	2,055,581	6,355,581
2024	4,515,000	1,835,206	6,350,206
2025	4,735,000	1,603,956	6,338,956
2026	9,535,000	1,247,206	10,782,206
2027	2,430,000	948,081	3,378,081
2028	2,555,000	823,456	3,378,456
2029	2,685,000	719,306	3,404,306
2030	2,765,000	635,828	3,400,828
2031	2,850,000	546,313	3,396,313
2032	2,945,000	441,100	3,386,100
2033	3,060,000	321,000	3,381,000
2034	3,180,000	196,200	3,376,200
2035	3,315,000	66,300	3,381,300
	64,300,000	**21,548,984**	**85,848,984**

REVENUE SUPPORTED DEBT SERVICE
Combined Utility System

Bonds Payable at Subordinate Level as of March 22, 2018

Fiscal Year	Principal	Interest	Total
2019	4,735,100	5,053,748	9,788,848
2020	6,163,051	5,799,489	11,962,540
2021	6,253,552	6,248,200	12,501,752
2022	6,354,533	6,748,930	13,103,464
2023	6,463,684	7,405,575	13,869,259
2024	6,583,615	8,118,955	14,702,569
2025	6,711,822	9,151,126	15,862,948
2026	7,151,253	11,134,903	18,286,156
2027	7,302,323	11,551,677	18,854,000
2028	7,465,178	11,608,556	19,073,735
2029	7,646,922	12,991,622	20,638,545
2030	5,854,926	15,485,344	21,340,269
2031	5,656,556	16,959,967	22,616,523
2032	5,794,557	16,606,387	22,400,944
2033	6,797,680	16,217,430	23,015,110
2034	6,998,607	16,129,550	23,128,157
2035	7,211,528	16,028,515	23,240,043
2036	9,522,082	14,361,936	23,884,019
2037	14,369,276	11,443,078	25,812,354
2038	17,292,510	9,441,761	26,734,271
2039	17,976,932	8,900,999	26,877,930
2040	18,689,442	8,327,310	27,016,752
2041	19,435,161	7,720,545	27,155,706
2042	20,207,762	7,078,920	27,286,682
2043	21,032,632	6,376,056	27,408,689
2044	21,890,063	5,630,987	27,521,049
2045	22,777,059	4,846,994	27,624,052
2046	23,710,786	4,024,302	27,735,088
2047	23,368,757	3,186,764	26,555,521
2048	18,583,038	2,440,144	21,023,181
2049	15,234,865	1,823,211	17,058,076
2050	15,827,486	1,242,420	17,069,906
2051	12,185,120	638,521	12,823,640
2052	4,370,147	180,050	4,550,197
	407,618,003	**290,903,971**	**698,521,974**

Notes:
Includes CUS Subordinate Lien Series 2015E Bonds, 2016D Bonds, 2017C Bonds, and certain obligations to Coastal Water Authority pursuant to contract. The City receives payments from four regional water authorities which partially support the Coastal Water Authority obligations. Values above are net of expected regional water authority receipts.

REVENUE SUPPORTED DEBT SERVICE
Convention and Entertainment Facilities

Hotel Occupancy Tax and Special Revenue Bonds as of March 22, 2018

Fiscal Year	Principal	Interest	Total
2019	21,779,207	26,472,468	48,251,674
2020	23,076,952	26,053,691	49,130,643
2021	24,303,250	25,247,568	49,550,818
2022	22,017,154	28,849,069	50,866,222
2023	22,180,674	29,005,888	51,186,562
2024	22,577,310	29,335,449	51,912,759
2025	23,112,980	29,479,779	52,592,758
2026	23,667,381	29,757,611	53,424,992
2027	24,710,836	29,860,511	54,571,347
2028	25,290,221	29,898,227	55,188,447
2029	25,234,265	30,062,706	55,296,971
2030	25,499,774	30,062,114	55,561,888
2031	25,455,392	30,150,667	55,606,058
2032	25,679,127	29,981,697	55,660,824
2033	26,384,936	29,297,609	55,682,545
2034	27,325,119	28,508,586	55,833,705
2035	4,605,000	2,292,125	6,897,125
2036	4,840,000	2,056,000	6,896,000
2037	5,090,000	1,807,750	6,897,750
2038	5,350,000	1,546,750	6,896,750
2039	5,620,000	1,272,500	6,892,500
2040	5,910,000	984,250	6,894,250
2041	3,670,000	744,750	4,414,750
2042	3,840,000	576,200	4,416,200
2043	3,995,000	419,500	4,414,500
2044	4,160,000	256,400	4,416,400
2045	4,330,000	86,600	4,416,600
	439,704,576	**474,066,463**	**913,771,039**

Notes:
2001C Bonds assumed interest at 5.0%.

REVENUE SUPPORTED DEBT SERVICE
Houston Airport System
Senior Lien debt as of March 22, 2018

Fiscal Year	Principal	Interest	Total
2019	11,275,000	21,820,244	33,095,244
2020	11,835,000	21,256,494	33,091,494
2021	12,430,000	20,664,744	33,094,744
2022	13,050,000	20,043,244	33,093,244
2023	13,705,000	19,390,744	33,095,744
2024	14,390,000	18,705,494	33,095,494
2025	15,110,000	17,985,994	33,095,994
2026	15,865,000	17,230,494	33,095,494
2027	16,655,000	16,437,244	33,092,244
2028	17,510,000	15,583,675	33,093,675
2029	18,405,000	14,686,288	33,091,288
2030	19,375,000	13,720,025	33,095,025
2031	20,440,000	12,654,400	33,094,400
2032	21,565,000	11,530,200	33,095,200
2033	22,750,000	10,344,125	33,094,125
2034	24,000,000	9,092,875	33,092,875
2035	25,320,000	7,772,875	33,092,875
2036	26,715,000	6,380,275	33,095,275
2037	28,185,000	4,910,950	33,095,950
2038	29,735,000	3,360,775	33,095,775
2039	31,370,000	1,725,350	33,095,350
	409,685,000	**285,296,506**	**694,981,506**

Notes:
Series 2002P-1 and P-2 at 5.85%.
Series 2002C, D-1 and D-2 bonds at 5.30%.
Series 2010 bonds at 5.25%.
Not reduced for capitalized interest funded from Series 2009 bond proceeds.

REVENUE SUPPORTED DEBT SERVICE
Houston Airport System
Subordinate Lien debt as of March 22, 2018

Fiscal Year	Principal	Interest	Total
2019	75,865,000	82,063,725	157,928,725
2020	79,395,000	78,532,267	157,927,267
2021	83,990,000	74,189,833	158,179,833
2022	88,425,000	70,176,906	158,601,906
2023	92,620,000	65,135,188	157,755,188
2024	96,935,000	60,831,878	157,766,878
2025	101,695,000	55,549,764	157,244,764
2026	109,150,000	50,419,113	159,569,113
2027	112,170,000	44,982,468	157,152,468
2028	117,750,000	39,084,131	156,834,131
2029	125,515,000	33,123,735	158,638,735
2030	132,030,000	26,538,927	158,568,927
2031	136,095,000	19,888,192	155,983,192
2032	146,730,000	12,984,527	159,714,527
2033	7,995,000	5,512,500	13,507,500
2034	8,390,000	5,112,750	13,502,750
2035	8,810,000	4,693,250	13,503,250
2036	9,255,000	4,252,750	13,507,750
2037	9,715,000	3,790,000	13,505,000
2038	10,200,000	3,304,250	13,504,250
2039	10,715,000	2,794,250	13,509,250
2040	11,245,000	2,258,500	13,503,500
2041	11,805,000	1,696,250	13,501,250
2042	2,715,000	1,106,000	3,821,000
2043	2,850,000	970,250	3,820,250
2044	2,995,000	827,750	3,822,750
2045	3,145,000	677,750	3,822,750
2046	3,305,000	520,500	3,825,500
2047	3,470,000	355,250	3,825,250
2048	3,640,000	182,000	3,822,000
	1,608,615,000	**751,554,652**	**2,360,169,652**

NON-MAJOR SPECIAL REVENUE FUNDS

Description

Non-Major Special Revenue Funds are multi-year funds, which operate year-to-year under separate ordinances. The funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for its stated purposes.

Fund Summary

Fund Name : **Community Health & Assessment**
Business Area : **Houston Health Department**
Fund No./Bus. Area No. : **2020 / 3800**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Estimate
Beginning Fund Balance	192,438	192,438	**162,438**
Current Revenues	0	0	**0**
Total Available Resources	192,438	192,438	**162,438**
Maintenance and Operations	131,448	30,000	**162,438**
Total Expenditures	131,448	30,000	**162,438**
Planned Ending Fund Balance	60,990	162,438	**0**
Total Budget	192,438	192,438	**162,438**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	60,990	162,438	**0**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Estimate for the Community Health & Assessment Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Community Health & Assessment Special Revenue Fund was established to address the Houston Health Department's priority of preventing the spread of communicable diseases and optimizing well being through human services. This fund was carried over from Hurricane Ike donations and the remaining balance will be used to provide health care services to the community.

Fund Summary

Fund Name	:	**Fire Training Services Fund**
Business Area	:	**Fire Department**
Fund No./Bus. Area No.	:	**2210 / 1200**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Estimate
Beginning Fund Balance	598,624	598,624	**612,382**
Current Revenues	240,000	240,000	**280,000**
Total Available Resources	838,624	838,624	**892,382**
Maintenance and Operations	226,242	226,242	**580,000**
Total Expenditures	226,242	226,242	**580,000**
Planned Ending Fund Balance	612,382	612,382	**312,382**
Total Budget	838,624	838,624	**892,382**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	612,382	612,382	**312,382**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Current Budget, the FY2018 Estimate and the FY2019 Estimate for the Fire Training Services Fund. Also included are the beginning and ending fund balances, total revenues, and total expenditures.

The Fire Department Training Services Fund receives all funds generated by the Houston Fire Department Training Academy from fees charged to non-City of Houston entities for training in various fire protection disciplines including rescue, and hazardous materials. Revenue collected will be used to support and provide resources useful to the Val Jahnke Training Facility.

Fund Summary

Fund Name : **Housing Special Revenue Fund**
Business Area : **Housing & Community Development**
Fund No./Bus. Area No. : **2000 / 3200**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Estimate
Beginning Fund Balance	684,315	684,315	**342,157**
Current Revenues	0	0	**0**
Total Available Resources	684,315	684,315	**342,157**
Maintenance and Operations	438,288	342,158	**342,157**
Total Expenditures	438,288	342,158	**342,157**
Planned Ending Fund Balance	246,027	342,157	**0**
Total Budget	684,315	684,315	**342,157**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	246,027	342,157	**0**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, FY2018 Estimate and the FY2019 Estimate for the Housing Special Revenue Fund. Also included are the beginning and ending fund balances, total revenue and total expenditures.

The Housing Special Revenue Fund originated as a result of proceeds from the sale of City owned multi-family properties under what was previously known as the Resolution Trust Corporation. The Housing and Community Development Department uses these funds to support emergent housing needs and promote affordable housing initiatives.

Fund Summary

Fund Name : Library Special Revenue
Business Area : Library
Fund No./Bus. Area No. : 2500 / 3400

	FY2018 Current Budget	FY2018 Estimate	FY2019 Estimate
Beginning Fund Balance	227,383	227,383	**242,383**
Current Revenues	0	20,000	**20,000**
Total Available Resources	227,383	247,383	**262,383**
Maintenance and Operations	46,520	5,000	**100,000**
Total Expenditures	46,520	5,000	**100,000**
Planned Ending Fund Balance	180,863	242,383	**162,383**
Total Budget	227,383	247,383	**262,383**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	180,863	242,383	**162,383**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, FY2018 Estimate and FY2019 Estimate for the Library Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

This fund is known as the "Slaughter Fund." The Houston Public Library was the recipient of Henry Lee Slaughter, Jr. Trust Fund. Funding was received and deposited by the City in FY2007. The original "Slaughter Fund" has been exhausted and used for the intended purpose. The Houston Public Library now uses this fund as a "Special Revenue Fund" to deposit gifts and donations. The deposited gifts and donations will be available for use for the intended purpose of the donor such as the purchase of materials and to implement programs for children and teenagers.

Fund Summary

Fund Name : **Nuisance Abatement Special Revenue Fund**
Business Area : **Legal**
Fund No./Bus. Area No. : **2214 / 9000**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Estimate
Beginning Fund Balance	5,744	5,744	**5,796**
Current Revenues	0	52	**0**
Total Available Resources	5,744	5,796	**5,796**
Maintenance and Operations	0	0	**0**
Total Expenditures	0	0	**0**
Planned Ending Fund Balance	5,744	5,796	**5,796**
Total Budget	5,744	5,796	**5,796**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	5,744	5,796	**5,796**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Estimate for the Nuisance Abatement Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues, and total expenditures.

The Nuisance Abatement Special Revenue Fund was created pursuant to Section 125.047 of Chapter 125 of the Texas Civil Practice and Remedies Code, which requires that all funds collected pursuant to the Chapter be deposited into a special fund to be used only for the purpose of ongoing nuisance abatement including: regular and overtime compensation for nuisance abatement or enforcement personnel, hiring additional personnel for nuisance abatement as needed, and any other purpose authorized by law.

Fund Summary

Fund Name : **TIRZ Affordable Housing Fund**
Business Area : **Housing & Community Development**
Fund No./Bus. Area No. : **2409 / 3200**

	FY2018 Current Budget	FY2018 Estimate	FY2019 Estimate
Beginning Fund Balance	79,058,183	79,058,183	**85,182,220**
Current Revenues	18,000,000	18,000,000	**18,000,000**
Total Available Resources	97,058,183	97,058,183	**103,182,220**
Maintenance and Operations	79,161,511	11,875,963	**20,630,760**
Total Expenditures	79,161,511	11,875,963	**20,630,760**
Planned Ending Fund Balance	17,896,672	85,182,220	**82,551,460**
Total Budget	97,058,183	97,058,183	**103,182,220**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	17,896,672	85,182,220	**82,551,460**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2018 Budget, FY2018 Estimate and the FY2019 Estimate for the TIRZ Affordable Housing Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The TIRZ Affordable Housing Fund originated as a result of proceeds from the property taxes and TIRZ. The Housing and Community Development Department uses these funds to promote affordable housing initiatives.

BUDGET SUMMARY BY FUND
($ Thousands)

	General Fund	Airport System*	Conven. & Entertain. Facilities*	Houston Emergency Center
Beginning Fund Balance - Unassigned	275,810	0	60,167	2,972
Revenues and Other Sources	2,395,069	519,159	100,621	26,134
Total Available Resources	2,670,879	519,159	160,788	29,106
Maintenance & Operating Expenditures/Expenses				
Personnel Services	1,572,063	107,964	250	21,512
Supplies	34,828	9,389	0	249
Other Services and Charges	358,777	195,855	131	6,671
Equipment	23	0	0	0
Non-Capital Equipment	5,017	2,907	0	0
Total Maintenance & Operating Expenditures/Expenses	1,970,708	316,115	381	28,432
Debt Service & Other Uses	508,431	203,044	102,149	0
Total Expenditures/Expenses & Other Uses	2,479,139	519,159	102,530	28,432
Fund Balance - Unassigned	191,740	0	58,258	674
Total Budget	2,670,879	519,159	160,788	29,106
Changes to Unassigned Fund Balance	(819)	0	0	0
Ending Fund Balance - Unassigned	190,921	0	58,258	674

* Denotes Beginning Operating Fund Balance

Totals do not include interfund eliminations and may reflect slight variances due to rounding

BUDGET SUMMARY BY FUND
($ Thousands)

	Municipal Building Security	Municipal Technology Fee	Juvenile Case Manager Fee	Police Auto Dealers
Beginning Fund Balance - Unassigned	59	1,940	641	2,431
Revenues and Other Sources	647	1,115	1,176	7,299
Total Available Resources	706	3,055	1,817	9,730
Maintenance & Operating Expenditures/Expenses				
Personnel Services	0	206	1,400	4,246
Supplies	0	10	17	417
Other Services and Charges	660	533	98	1,696
Equipment	0	115	0	1,463
Non-Capital Equipment	0	0	5	0
Total Maintenance & Operating Expenditures/Expenses	660	864	1,520	7,822
Debt Service & Other Uses	0	0	0	1,650
Total Expenditures/Expenses & Other Uses	660	864	1,520	9,472
Fund Balance - Unassigned	46	2,191	297	258
Total Budget	706	3,055	1,817	9,730
Changes to Unassigned Fund Balance	0	0	0	0
Ending Fund Balance - Unassigned	46	2,191	297	258

Totals do not include interfund eliminations and may reflect slight variances due to rounding

BUDGET SUMMARY BY FUND
($ Thousands)

	Police Special Services	Police Asset Forfeit	Forensic Transition Special	Police Child Safety
Beginning Fund Balance - Unassigned	4,260	5,470	24	0
Revenues and Other Sources	6,402	5,130	2,656	3,405
Total Available Resources	10,662	10,600	2,680	3,405
Maintenance & Operating Expenditures/Expenses				
Personnel Services	5,583	4,400	2,629	0
Supplies	351	1,730	0	3
Other Services and Charges	2,260	1,732	27	3,402
Equipment	685	0	0	0
Non-Capital Equipment	81	2,738	0	0
Total Maintenance & Operating Expenditures/Expenses	8,960	10,600	2,656	3,405
Debt Service & Other Uses	0	0	0	0
Total Expenditures/Expenses & Other Uses	8,960	10,600	2,656	3,405
Fund Balance - Unassigned	1,702	0	24	0
Total Budget	10,662	10,600	2,680	3,405
Changes to Unassigned Fund Balance	0	0	0	0
Ending Fund Balance - Unassigned	1,702	0	24	0

Totals do not include interfund eliminations and may reflect slight variances due to rounding

BUDGET SUMMARY BY FUND
($ Thousands)

	Dedicated Drainage & Street	Houston TranStar Center	HPW Storm Water	HPW Building Inspection	HPW Water & Sewer *
Beginning Fund Balance - Unassigned	53,233	1,293	7,240	28,475	725,741
Revenues and Other Sources	222,548	3,000	61,077	78,131	1,149,090
Total Available Resources	275,781	4,293	68,317	106,606	1,874,831
Maintenance & Operating Expenditures/Expenses					
Personnel Services	38,819	1,238	24,299	60,365	191,333
Supplies	11,852	102	1,762	909	47,819
Other Services and Charges	32,595	1,799	17,267	18,123	251,244
Equipment	14,050	0	7,496	7,392	50,900
Non-Capital Equipment	116	30	78	600	4,564
Total Maintenance & Operating Expenditures/Expenses	97,432	3,169	50,902	87,389	545,860
Debt Service & Other Uses	130,538	0	16,915	4,082	647,636
Total Expenditures/Expenses & Other Uses	227,970	3,169	67,817	91,471	1,193,496
Fund Balance - Unassigned	47,811	1,124	500	15,135	681,335
Total Budget	275,781	4,293	68,317	106,606	1,874,831
Changes to Unassigned Fund Balance	0	0	0	0	0
Ending Fund Balance - Unassigned	47,811	1,124	500	15,135	681,335

* Denotes Beginning Operating Fund Balance

Totals do not include interfund eliminations and may reflect slight variances due to rounding

BUDGET SUMMARY BY FUND
($ Thousands)

	Contractor Responsibility	Recycling Revenue Fund	Maintenance Renewal & Replacement	BARC Special Revenue
Beginning Fund Balance - Unassigned	2,879	1,076	1,974	1,801
Revenues and Other Sources	1,191	4,207	20,922	11,475
Total Available Resources	4,070	5,283	22,896	13,276
Maintenance & Operating Expenditures/Expenses				
Personnel Services	152	403	7,093	8,642
Supplies	1	5	2,337	1,564
Other Services and Charges	772	2,103	11,637	2,913
Equipment	0	0	0	35
Non-Capital Equipment	0	0	5	0
Total Maintenance & Operating Expenditures/Expenses	925	2,511	21,072	13,154
Debt Service & Other Uses	400	2,771	0	0
Total Expenditures/Expenses & Other Uses	1,325	5,282	21,072	13,154
Fund Balance - Unassigned	2,745	1	1,824	122
Total Budget	4,070	5,283	22,896	13,276
Changes to Unassigned Fund Balance	0	0	0	0
Ending Fund Balance - Unassigned	2,745	1	1,824	122

Totals do not include interfund eliminations and may reflect slight variances due to rounding

BUDGET SUMMARY BY FUND
($ Thousands)

	Health Special Revenue	Laboratory Operations & Maintenance	Essential Public Health Services	Special Waste	Swimming Pool Safety
Beginning Fund Balance - Unassigned	6,006	109	13,351	2,365	723
Revenues and Other Sources	3,544	573	15,632	4,346	1,160
Total Available Resources	9,550	682	28,983	6,711	1,883
Maintenance & Operating Expenditures/Expenses					
Personnel Services	2,325	0	19,212	4,839	1,330
Supplies	380	46	1,162	76	13
Other Services and Charges	2,692	523	8,190	304	227
Equipment	280	0	0	665	105
Non-Capital Equipment	80	0	418	63	10
Total Maintenance & Operating Expenditures/Expenses	5,757	569	28,982	5,947	1,685
Debt Service & Other Uses	0	0	0	0	0
Total Expenditures/Expenses & Other Uses	5,757	569	28,982	5,947	1,685
Fund Balance - Unassigned	3,793	113	1	764	198
Total Budget	9,550	682	28,983	6,711	1,883
Changes to Unassigned Fund Balance	0	0	0	0	0
Ending Fund Balance - Unassigned	3,793	113	1	764	198

Totals do not include interfund eliminations and may reflect slight variances due to rounding

BUDGET SUMMARY BY FUND
($ Thousands)

	Park Golf Special	Bayou Greenway 2020	Park Special	Parking Management
Beginning Fund Balance - Unassigned	980	913	5,834	1,890
Revenues and Other Sources	5,255	1,347	2,320	20,526
Total Available Resources	6,235	2,260	8,154	22,416
Maintenance & Operating Expenditures/Expenses				
Personnel Services	3,925	1,023	852	5,757
Supplies	620	42	697	574
Other Services and Charges	857	82	1,395	6,937
Equipment	0	200	0	545
Non-Capital Equipment	0	0	0	68
Total Maintenance & Operating Expenditures/Expenses	5,402	1,347	2,944	13,881
Debt Service & Other Uses	0	0	2,615	8,068
Total Expenditures/Expenses & Other Uses	5,402	1,347	5,559	21,949
Fund Balance - Unassigned	833	913	2,595	467
Total Budget	6,235	2,260	8,154	22,416
Changes to Unassigned Fund Balance	0	0	0	0
Ending Fund Balance - Unassigned	833	913	2,595	467

Totals do not include interfund eliminations and may reflect slight variances due to rounding

BUDGET SUMMARY BY FUND
($ Thousands)

	Historic Preserv.	P&DD Special Revenue	Tourism Promotion Special Rev	Cable TV	Total Gen. Fund Enterprise & Special
Beginning Fund Balance - Unassigned	1,577	2,221	1,585	1,912	1,216,952
Revenues and Other Sources	270	6,775	19,931	4,579	4,706,712
Total Available Resources	1,847	8,996	21,516	6,491	5,923,664
Maintenance & Operating Expenditures/Expenses					
Personnel Services	0	5,222	2,478	1,584	2,101,144
Supplies	2	123	148	35	117,263
Other Services and Charges	385	2,688	17,306	2,292	954,173
Equipment	0	0	0	250	84,204
Non-Capital Equipment	0	0	0	10	16,790
Total Maintenance & Operating Expenditures/Expenses	387	8,033	19,932	4,171	3,273,574
Debt Service & Other Uses	0	0	300	0	1,628,599
Total Expenditures/Expenses & Other Uses	387	8,033	20,232	4,171	4,902,173
Fund Balance - Unassigned	1,460	963	1,284	2,320	1,021,491
Total Budget	1,847	8,996	21,516	6,491	5,923,664
Changes to Unassigned Fund Balance	0	0	0	0	(819)
Ending Fund Balance - Unassigned	1,460	963	1,284	2,320	1,021,491

Totals do not include interfund eliminations and may reflect slight variances due to rounding

DEPARTMENTAL CROSS REFERENCE

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Fleet Management	Operating Budget	XII	8
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Central Services Revolving Fund	Operating Budget	XII	32
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Property & Casualty	Operating Budget	XII	14
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