

FISCAL YEAR 2017 BUDGET

Fund Summary

Fund Name : Project Cost Recovery Fund

Fund No./Bus. Area No. : 1001 / 2000 / 2500

	<u>FY2016</u> <u>Current Budget</u>	<u>FY2016</u> <u>Estimate</u>	<u>FY2017</u> <u>Budget</u>
Beginning Fund Balance	0	0	0
Current Revenues	48,659,290	45,295,443	50,243,371
Total Available Resources	<u>48,659,290</u>	<u>45,295,443</u>	<u>50,243,371</u>
Maintenance and Operations	48,659,290	45,295,443	50,243,371
Total Expenditures	<u>48,659,290</u>	<u>45,295,443</u>	<u>50,243,371</u>
 Planned Ending Fund Balance	 <u>0</u>	 <u>0</u>	 <u>0</u>
Total Budget	<u><u>48,659,290</u></u>	<u><u>45,295,443</u></u>	<u><u>50,243,371</u></u>
 Fund Balance Distribution			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2016 Budget, the FY2016 Estimates and the FY2017 Budget for the Project Cost Recovery Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Project Cost Recovery Fund was established to segregate those activities that are in direct support of the Street, Stormwater, Traffic, Water & Wastewater Capital Improvement Plan (CIP). These activities encompass a variety of divisions within the department, with the majority of the activities in the Engineering & Construction Division (ECD). The costs of these activities are recovered from the appropriate CIP funds through the use of time sheets provided by the operating divisions. Included in the chargeback is overhead that pays for administrative costs provided by the fund's management and support staff as well as Public Works and Engineering allocated costs. An additional amount is included in the surcharge that pays for the fund's indirect cost allocation as calculated by the Finance Department. Lastly, the General Services Department (GSD), expenditures within this fund are recovered from CIP funds.

The mission and primary areas of focus for the Project Cost Recovery Fund are: To design and construct Houston's public infrastructure so that quality capital projects are delivered timely, within budget and with minimum inconvenience to the public.

Short Term Goals

- o Execute current Capital Improvement Plan workload and meet or exceed performance measures standards.
- o Complete Capital Improvement Program Management System(CIPMS) upgrades, initiate back end programming, prioritize and schedule future system modifications. Continue to acquire parcels by construction award date.
- o Continue efforts to develop and implement processes to perform need assessments, prioritize needs and develop candidate projects across infrastructure programs.
- o Configure contract databases to generate automatic alerts for contract specific actions.
- o Utilize completed models to support operations and master planning efforts.
- o Calibrate and optimize the GIS aligned operational and planning model for the water system.
- o Define and implement a department-wide standard mobile workforce technology platform consisting of proven collaborative tools for communication and tracking installed on standard cellular and tablets.

Long Term Goals

- o Utilize manpower analysis as a basis for ECD level of efforts. Continue to review evaluation reports on consultants and contractors.
- o Develop citywide infrastructure needs based on population growth and regulatory drivers with processes to deliver necessary CIP candidate projects based on infrastructure condition and growth.
- o Develop regional re-use plan for indirect re-use water rights. Finalize, format and begin populating Geotechnical GIS database.
- o Refresh and upgrade PWE's computing and communities to increase capabilities and support new technologies.

FISCAL YEAR 2017 BUDGET

Business Area Budget Summary

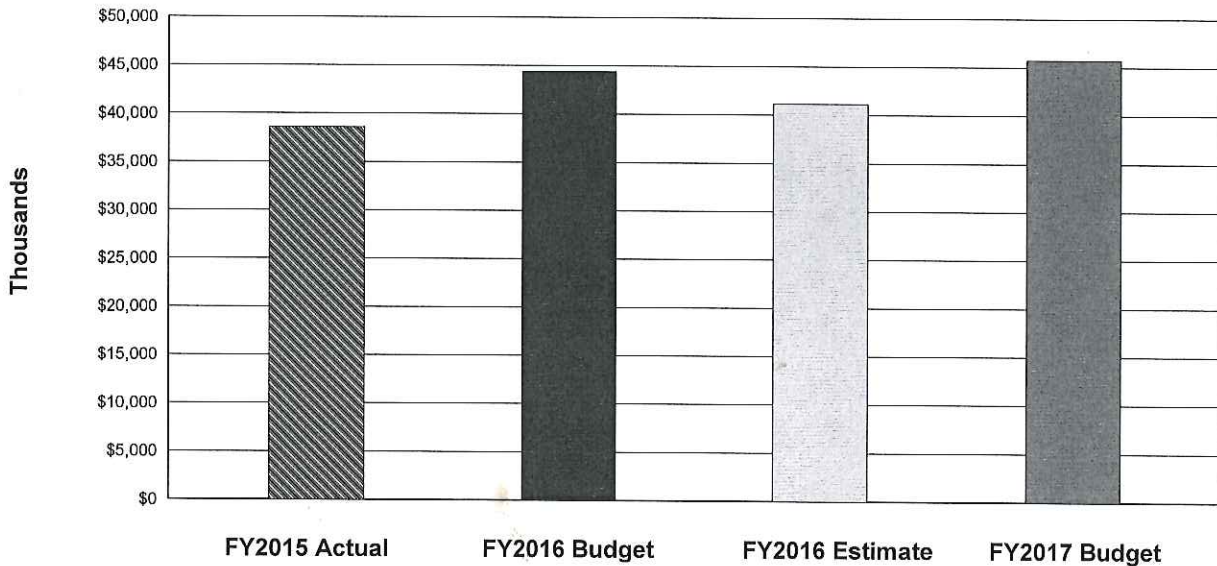
Fund Name : Project Cost Recovery Fund
Business Area : Public Works & Engineering
Fund No. /Bus. Area No. : 1001 / 2000

		FY2015 Actual	FY2016 Current Budget	FY2016 Estimate	FY2017 Budget
Expenditures	Personnel Services	31,065,603	34,905,100	32,360,821	36,208,300
	Supplies	301,590	502,200	401,496	462,800
	Other Services and Charges	7,161,555	8,790,920	8,211,710	8,838,300
	Equipment	0	81,680	62,000	124,000
	Non-Capital Equipment	53,820	107,900	103,650	133,800
	Total M & O Expenditures	<u>38,582,568</u>	<u>44,387,800</u>	<u>41,139,677</u>	<u>45,767,200</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>38,582,568</u>	<u>44,387,800</u>	<u>41,139,677</u>	<u>45,767,200</u>
Revenues		38,582,568	44,387,800	41,139,677	45,767,200
Staffing	Full-Time Equivalents - Civilian	320.2	335.0	310.0	336.7
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>320.2</u>	<u>335.0</u>	<u>310.0</u>	<u>336.7</u>
	Full-Time Equivalents - Overtime	3.1	5.7	2.9	4.0

Significant Budget Changes and Highlights

- o The FY2017 Budget provides funding for health benefits, pension contribution and municipal employees contractual pay increases.
- o Implementation of 10-year CIP plan for FY2017-FY2026.
- o Continue concerted effort to update standards for infrastructure.
- o Continue to improve CIP processes (planning and programming).
- o Include additional resources to support the Northeast Water Purification Plant Expansion Project.

**Project Cost Recovery Fund
Public Works & Engineering
Expenditure Summary**



FISCAL YEAR 2017 BUDGET

Business Area Performance Measures				
Fund Name : Project Cost Recovery Fund Business Area : Public Works & Engineering Fund No. /Bus. Area No. : 1001 / 2000				
Performance Measures	FY2015 Actual	FY2016 Budget	FY2016 Estimate	FY2017 Budget
Accept Work Actions Prepared	56	76	77	76
Construction Projects Completed on Schedule	94%	98%	97%	98%
Construction Projects Completed within Budget	97%	97%	98%	98%
Construction Projects Substantially Completed	61	75	64	65
Engineers and Inspectors with License Renewals	100%	100%	100%	100%
Parcels of Land Acquired	391	427	420	450
Pre-engineering Needs Identification Completed	36	43	24	44
Professional Services Contracts Awarded	60	61	70	70
Systems Availability - CIPMS	99.5%	100.0%	99.5%	99.5%
Expenditures Adopted Budget vs Actual Utilization	87%	98%	93%	98%
Revenues Adopted Budget vs Actual Utilization	87%	100%	93%	100%

FISCAL YEAR 2017 BUDGET

Division Summary							
Fund Name : Project Cost Recovery Fund							
Business Area : Public Works & Engineering							
Fund No. /Bus Area No. : 1001 / 2000							
Division Description	FY2015 Actual		FY2016 Estimate		FY2017 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Traffic Operations Division 200002 Manages and analyzes traffic calming plans to support the Neighborhood Traffic Management Program.	2.0	227,485	3.0	351,018	3.0	385,400	
Office of the Director 200003 Administers the City's Minority/Women/Disadvantaged Business Enterprise Program (M/W/DBE) and Persons with Disabilities Business Enterprises Program (PDBE).	0.0	742,854	0.0	849,400	0.0	862,400	
PWE - Public Utility 200004 Manages contractual issues and other required coordination with participating water authorities related to the Northeast Water Plant Expansion.	0.0	0	0.0	0	8.2	1,009,500	
Resource Management Division 200005 Processes pay estimates and projects reimbursements in a timely manner. Provides financial reports on project and grant related activities. Monitors and accounts for CIP related revenues and expenses.	13.3	2,723,349	14.2	2,864,550	15.5	3,344,400	
Planning & Development Services Division 200006 Coordinates planning initiatives and prepares long term 10-year planning goals for City's infrastructure improvement as well as acquires land in support of Capital Improvement Plan projects.	51.3	5,965,201	47.4	6,372,215	55.9	7,597,200	
Engineering & Construction Division 200007 Responsible for the implementation of engineering and construction of infrastructure projects per the City's adopted five-year CIP plan.	248.7	28,006,595	241.8	29,621,433	249.1	31,291,600	

FISCAL YEAR 2017 BUDGET

Division Summary							
Fund Name : Project Cost Recovery Fund							
Business Area : Public Works & Engineering							
Fund No. /Bus Area No. : 1001 / 2000							
Division Description	FY2015 Actual		FY2016 Estimate		FY2017 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Information Technology 200008							
Provides and maintains technology solutions to support planning, design, construction, operation, and maintenance of the public infrastructure systems while maintaining high availability, response time, data accuracy, and integrity to serve the needs of the Department. Technically assists the PWE inspectors to perform work and input data into CIPMS from remote sites.	4.9	891,786	3.6	1,053,161	5.0	1,248,800	
Management Support Branch 200009							
Provides necessary funding to ensure effective delivery of accurate, reliable and timely bi-weekly payroll reports.	0.0	25,298	0.0	27,900	0.0	27,900	
Total	320.2	38,582,568	310.0	41,139,677	336.7	45,767,200	

FISCAL YEAR 2017 BUDGET

Business Area Revenues Summary

Fund Name : Project Cost Recovery Fund
Business Area : Public Works & Engineering
Fund No./Bus. Area No. : 1001 / 2000

Category	FY2015 Actual	FY2016 Current Budget	FY2016 Estimate	FY2017 Budget
Licenses and Permits	65,980	35,000	35,000	35,000
Intergovernmental	0	139,700	139,700	71,100
Direct Interfund Services	38,513,394	44,213,100	40,964,977	45,661,100
Miscellaneous/Other	3,194	0	0	0
Grand Total Revenues	<u>38,582,568</u>	<u>44,387,800</u>	<u>41,139,677</u>	<u>45,767,200</u>



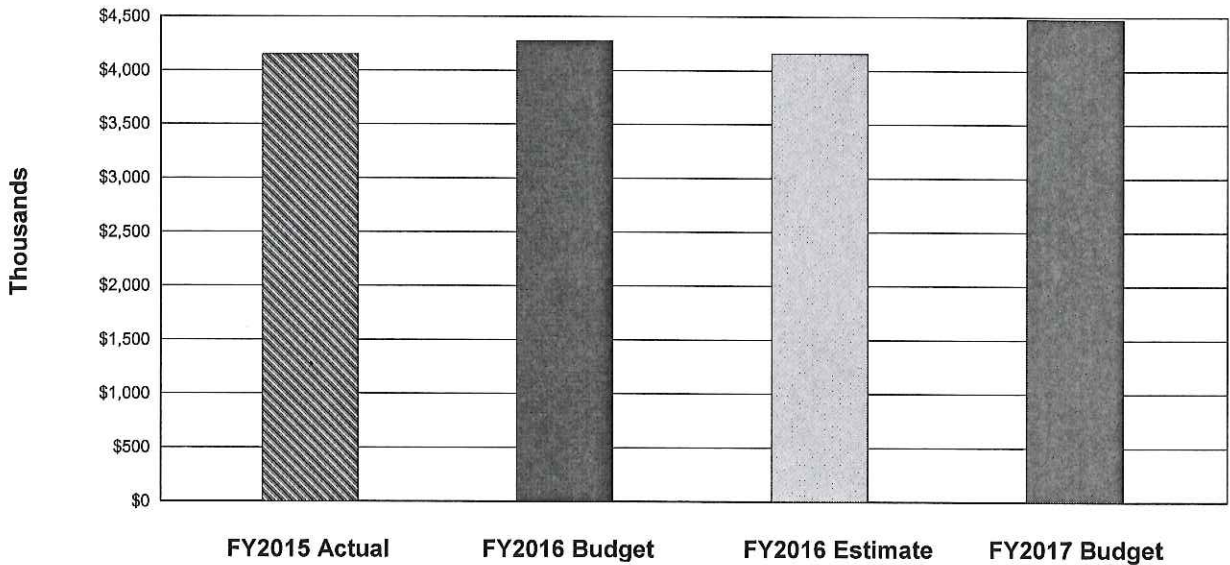
FISCAL YEAR 2017 BUDGET

Business Area Budget Summary

Fund Name : Project Cost Recovery Fund
Business Area : General Services
Fund No. /Bus. Area No. : 1001 / 2500

		FY2015 Actual	FY2016 Current Budget	FY2016 Estimate	FY2017 Budget
Expenditures	Personnel Services	4,149,281	4,271,490	4,155,766	4,476,171
	Total M & O Expenditures	4,149,281	4,271,490	4,155,766	4,476,171
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	4,149,281	4,271,490	4,155,766	4,476,171
Revenues		4,149,281	4,271,490	4,155,766	4,476,171
Staffing	Full-Time Equivalents - Civilian	36.7	38.0	34.9	37.6
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	36.7	38.0	34.9	37.6
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.1
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2017 Budget provides funding for health benefits, pension contribution and municipal employees contractual pay increases. o Continue implementing Leadership in Energy and Environmental Design (LEED™) standards to improve the quality of City buildings and their impact on the environment. 				

**Project Cost Recovery Fund
 General Services
 Expenditure Summary**



FISCAL YEAR 2017 BUDGET

Business Area Performance Measures

Fund Name : Project Cost Recovery Fund
 Business Area : General Services
 Fund No. /Bus. Area No. : 1001 / 2500

Performance Measures	FY2015 Actual	FY2016 Budget	FY2016 Estimate	FY2017 Budget
Job Order Contract/Task Order Contract Projects	227	250	255	285
Expenditures Adopted Budget vs Actual Utilization	97%	100%	97%	100%
Revenues Adopted Budget vs Actual Utilization	97%	100%	97%	100%

FISCAL YEAR 2017 BUDGET

Division Summary							
Fund Name : Project Cost Recovery Fund							
Business Area : General Services							
Fund No. /Bus Area No. : 1001 / 2500							
Division Description	FY2015 Actual		FY2016 Estimate		FY2017 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
GSD-Design & Construction 250003							
Provide CIP planning; manage the design and construction of City facilities for all departments except Aviation; facilitate tenant improvements; manage construction and coordinate moves; track, monitor, and manage environmental contracts; civic art administration; provide in-house planning and design services and project management.	36.7	4,149,281	34.9	4,155,766	37.6	4,476,171	
Total	36.7	4,149,281	34.9	4,155,766	37.6	4,476,171	

FISCAL YEAR 2017 BUDGET

Business Area Revenues Summary

Fund Name : Project Cost Recovery Fund
Business Area : General Services
Fund No./Bus. Area No. : 1001 / 2500

Category	FY2015 Actual	FY2016 Current Budget	FY2016 Estimate	FY2017 Budget
Direct Interfund Services	4,149,281	4,271,490	4,155,766	4,476,171
Grand Total Revenues	<u>4,149,281</u>	<u>4,271,490</u>	<u>4,155,766</u>	<u>4,476,171</u>