

**FISCAL YEAR 2016 BUDGET**

**Fund Summary**

**Fund Name** : Parks Golf Special Fund  
**Business Area** : Parks and Recreation  
**Fund No./Bus. Area No.** : 2104 / 3600

	<u>FY2015 Current Budget</u>	<u>FY2015 Estimate</u>	<u>FY2016 Budget</u>
Beginning Fund Balance	1,362,740	1,362,740	<b>1,124,399</b>
Current Revenues	6,489,400	6,016,900	<b>6,289,100</b>
Total Available Resources	<u>7,852,140</u>	<u>7,379,640</u>	<b>7,413,499</b>
Maintenance and Operations	6,459,590	6,255,241	<b>6,289,634</b>
Total Expenditures	<u>6,459,590</u>	<u>6,255,241</u>	<b>6,289,634</b>
Planned Ending Fund Balance	<u>1,392,550</u>	<u>1,124,399</u>	<b>1,123,865</b>
Total Budget	<u><u>7,852,140</u></u>	<u><u>7,379,640</u></u>	<b><u><u>7,413,499</u></u></b>

Fund Balance Distribution

Non-Spendable	0	0	<b>0</b>
Restricted	1,392,550	1,124,399	<b>1,123,865</b>
Committed	0	0	<b>0</b>
Assigned	0	0	<b>0</b>
Unassigned	0	0	<b>0</b>

The above summarizes the FY2015 Current Budget, the FY2015 Estimate and the FY2016 Budget for the Parks Golf Special Fund. This fund includes the beginning and ending fund balances, total revenues and total expenditures.

The Parks Golf Special Fund was created with a zero beginning fund balance. The fund collects revenues derived from city-owned golf facilities, whether operated by the City or private entities and all related concession fees. The monies collected in this fund are to be used exclusively for the maintenance, operation and improvements of any or all city-owned golf courses.

These funds are used for repairs, replacement, and renovations of golf revenue-producing facilities.

These funds are also used for maintaining equipment and operational activities at golf revenue-producing facilities.

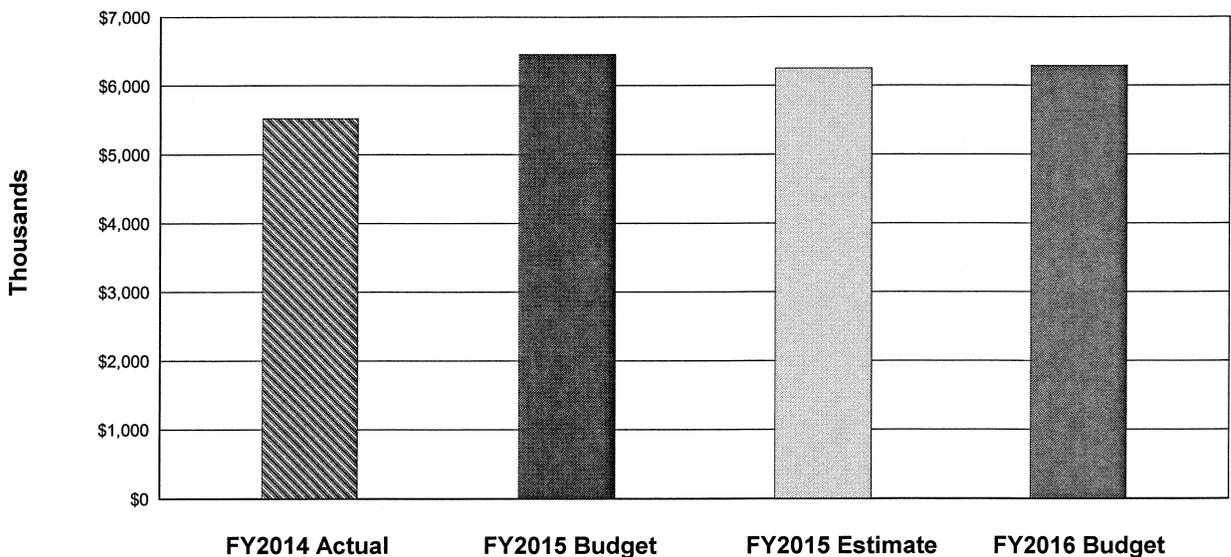
**FISCAL YEAR 2016 BUDGET**

**Business Area Budget Summary**

**Fund Name** : Parks Golf Special Fund  
**Business Area** : Parks and Recreation  
**Fund No. /Bus. Area No.** : 2104 / 3600

		<b>FY2014 Actual</b>	<b>FY2015 Current Budget</b>	<b>FY2015 Estimate</b>	<b>FY2016 Budget</b>
Expenditures	Personnel Services	3,768,738	4,306,235	4,055,400	<b>4,332,756</b>
	Supplies	863,393	856,827	858,173	<b>844,982</b>
	Other Services and Charges	896,395	1,051,528	1,096,668	<b>1,111,896</b>
	Equipment	0	245,000	245,000	<b>0</b>
	Total M & O Expenditures	5,528,526	6,459,590	6,255,241	<b>6,289,634</b>
	Debt Service & Other Uses	0	0	0	<b>0</b>
	Total Expenditure	5,528,526	6,459,590	6,255,241	<b>6,289,634</b>
Revenues		5,806,709	6,489,400	6,016,900	<b>6,289,100</b>
Staffing	Full-Time Equivalents - Civilian	68.3	81.5	80.3	<b>81.5</b>
	Full-Time Equivalents - Classified	0.0	0.0	0.0	<b>0.0</b>
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	<b>0.0</b>
	Total	68.3	81.5	80.3	<b>81.5</b>
	Full-Time Equivalents - Overtime	5.1	4.2	4.2	<b>4.2</b>
Significant Budget Changes and Highlights	o The FY2016 Budget provides funding for health benefits and pension contribution.				
	o Continue to provide well-maintained, attractive and safe golf courses.				
	o Administers the operations and maintenance of City operated and privatized golf courses to achieve the highest standard both in performance and customer service.				

**Parks Golf Special Fund  
Parks and Recreation  
Expenditure Summary**





**FISCAL YEAR 2016 BUDGET**

<b>Division Summary</b>						
<b>Fund Name : Parks Golf Special Fund</b>						
<b>Business Area : Parks and Recreation</b>						
<b>Fund No. /Bus Area No. : 2104 / 3600</b>						
<b>Division Description</b>	<b>FY2014 Actual</b>		<b>FY2015 Estimate</b>		<b>FY2016 Budget</b>	
	<b>FTEs</b>	<b>Costs \$</b>	<b>FTEs</b>	<b>Costs \$</b>	<b>FTEs</b>	<b>Costs \$</b>
<b>PRD - Golf Courses 360011</b> Administers the operations and maintenance of City operated and privatized golf courses to achieve the highest standard both in performance and customer service. The City of Houston (COH) operated Golf Courses in this group are Sharpstown, Brock and Gus Wortham whereas, privatized includes Glenbrook, Melrose and Hermann Park Golf Courses	35.1	2,890,000	39.8	3,022,183	41.0	3,162,089
<b>PRD - Memorial Golf Courses 360012</b> Manages the operation and maintenance of the City's premier Memorial golf course; including the Pro Shop, customer service staff, driving range, and practice facilities.	33.2	2,638,526	40.5	3,233,058	40.5	3,127,545
<b>Total</b>	<b>68.3</b>	<b>5,528,526</b>	<b>80.3</b>	<b>6,255,241</b>	<b>81.5</b>	<b>6,289,634</b>

**FISCAL YEAR 2016 BUDGET**

**Business Area Roster Summary**

**Fund Name** : Parks Golf Special Fund  
**Business Area** : Parks and Recreation  
**Fund No./Bus. Area No. :** 2104 / 3600

<b>Job Description</b>	<b>Pay Grade</b>	<b>FY2015 Current Budget FTE</b>	<b>FY2016 Budget FTE</b>	<b>Change</b>
ADMINISTRATIVE ASSISTANT	17	1.0	1.0	0.0
ADMINISTRATIVE SPECIALIST	20	2.0	1.0	(1.0)
ADMINISTRATIVE SPECIALIST (EXEC)	20	0.0	1.0	1.0
ASSISTANT SUPERINTENDENT	20	4.0	4.0	0.0
CREW LEADER	11	2.0	2.0	0.0
DIVISION MANAGER	29	1.0	1.0	0.0
EQUIPMENT WORKER	13	6.0	6.0	0.0
FIELD SUPERVISOR	17	3.0	3.0	0.0
GARDENER	8	1.0	1.0	0.0
GROUNDSKEEPER	5	10.0	10.0	0.0
LABORER	4	10.0	10.0	0.0
MAINTENANCE MECHANIC III	14	2.0	2.0	0.0
MAINTENANCE SUPERVISOR	16	1.0	1.0	0.0
MANAGEMENT ANALYST III	21	1.0	1.0	0.0
OFFICE SUPERVISOR	17	1.0	1.0	0.0
PARK MAINTENANCE AIDE	4	0.5	0.5	0.0
RECREATION ASSISTANT	6	24.0	24.0	0.0
SECURITY OFFICER	8	1.0	1.0	0.0
SEMI-SKILLED LABORER	6	4.0	4.0	0.0
SENIOR CASHIER	10	3.0	3.0	0.0
SENIOR SUPERINTENDENT	27	2.0	2.0	0.0
SUPERINTENDENT	24	2.0	2.0	0.0
<b>Total FTEs</b>		<b>81.5</b>	<b>81.5</b>	<b>0.0</b>
<b>Less Adjustment for Civilian Vacancy Factor</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Full-Time Equivalents</b>		<b>81.5</b>	<b>81.5</b>	<b>0.0</b>

**FISCAL YEAR 2016 BUDGET**

**Business Area Revenue Summary**

**Fund Name** : Parks Golf Special Fund  
**Business Area** : Parks and Recreation  
**Fund No./Bus. Area No.** : 2104 / 3600

<b>Commit Item</b>	<b>Description</b>	<b>FY2015 Current Budget</b>	<b>FY2015 Estimate</b>	<b>FY2016 Budget</b>
<b>3600110001</b>	<b>PRD-Golf Admin.</b>			
428080	Returned Check Charges	100	100	100
432010	Interest on Pooled Investments	6,200	6,700	7,000
443030	Terminal Operation Agreement	213,800	208,500	160,200
<b>3600110002</b>	<b>PRD-ShrptownGolfCrse</b>			
426190	Golf Fees	989,200	783,200	930,500
426370	Training Services	1,800	1,100	1,900
442070	Other Rental Fees	352,400	274,600	323,000
443010	Temporary Park Concessions	6,500	0	6,500
443040	Other Recreational Concessions	15,200	9,500	15,200
443160	Vending Machine Concessions	1,600	2,300	2,400
443190	Retail Concessions	54,500	51,900	54,500
452030	Miscellaneous Revenue	2,000	500	500
<b>3600110003</b>	<b>PRD-Brock Golf Course</b>			
426190	Golf Fees	325,300	276,600	301,000
426370	Training Services	200	500	400
442070	Other Rental Fees	148,100	95,300	123,100
443010	Temporary Park Concessions	1,400	0	1,400
443040	Other Recreational Concessions	8,800	5,300	8,800
443160	Vending Machine Concessions	1,400	1,800	1,900
443190	Retail Concessions	16,200	13,000	16,200
<b>3600110004</b>	<b>PRD-Gus Wortham Golf Course</b>			
426190	Golf Fees	476,100	446,800	460,000
426370	Training Services	200	400	400
442070	Other Rental Fees	207,100	184,300	189,500
443010	Temporary Park Concessions	1,900	0	1,900
443040	Other Recreational Concessions	44,100	38,500	44,100
443160	Vending Machine Concessions	2,400	2,800	2,900
443190	Retail Concessions	20,000	20,800	20,700
<b>3600120001</b>	<b>PRD-Memorial ProShop Admin.</b>			
426190	Golf Fees	1,833,000	1,833,000	1,850,000
426370	Training Services	36,500	30,600	36,500
434340	Cashier Overages	100	100	100
442070	Other Rental Fees	439,100	423,100	439,100
443020	Terminal Concession Agreements	129,300	134,900	129,300
443040	Other Recreational Concessions	863,600	872,800	865,000
443190	Retail Concessions	291,300	297,900	295,000
<b>Total</b>	<b>Parks and Recreation</b>	<b>6,489,400</b>	<b>6,016,900</b>	<b>6,289,100</b>

**FISCAL YEAR 2016 BUDGET**

**Business Area Expenditure Summary**

**Fund Name** : Parks Golf Special Fund  
**Business Area** : Parks and Recreation  
**Fund No./Bus. Area No.** : 2104 / 3600

<b>Commit Item</b>	<b>Description</b>	<b>FY2014 Actual</b>	<b>FY2015 Current Budget</b>	<b>FY2015 Estimate</b>	<b>FY2016 Budget</b>
500010	Salary Base Pay - Civilian	1,913,722	2,180,043	2,015,043	<b>2,156,329</b>
500030	Salary Part Time - Civilian	322,578	468,367	443,367	<b>485,420</b>
500060	Overtime - Civilian	212,380	187,600	187,600	<b>187,600</b>
500090	Premium Pay - Civilian	6,558	15,660	15,660	<b>15,660</b>
500110	Bilingual Pay - Civilian	1,803	1,808	1,808	<b>1,808</b>
501070	Pension - Civilian	444,247	552,857	506,857	<b>589,972</b>
501120	Termination Pay - Civilian	49,975	0	0	<b>0</b>
502010	FICA - Civilian	182,486	218,280	203,445	<b>217,773</b>
503010	Health Ins-Act Civilian	485,158	517,546	517,546	<b>511,442</b>
503015	Basic Life Insurance - Active Civilian	1,105	1,256	1,256	<b>1,243</b>
503050	Health/Life Insurance - Retiree Civilian	77,675	115,834	115,834	<b>115,834</b>
503060	Long Term Disability-Civilian	4,575	5,185	5,185	<b>5,100</b>
503090	Workers Compensation-Civilian-Admin	18,267	21,804	21,804	<b>24,580</b>
503100	Workers Compensation-Civilian-Claim	48,091	17,930	17,930	<b>17,930</b>
504030	Unemployment Claims - Administration	118	2,065	2,065	<b>2,065</b>
<b>Total</b>	<b>Personnel Services</b>	<b>3,768,738</b>	<b>4,306,235</b>	<b>4,055,400</b>	<b>4,332,756</b>
511010	Chemical Gases & Special Fluids	127,413	170,000	169,000	<b>169,000</b>
511015	Cleaning & Sanitary Supplies	21,235	19,800	19,800	<b>19,000</b>
511020	Construction Materials	96,967	58,200	58,200	<b>58,200</b>
511025	Electrical Hardware & Parts	713	4,500	4,500	<b>4,500</b>
511030	Mechanical Hardware & Parts	304	2,300	2,300	<b>2,300</b>
511035	Meters Hydrants & Plumbing Supplies	8,784	25,800	25,800	<b>25,800</b>
511040	Audiovisual Supplies	2,555	300	300	<b>300</b>
511045	Computer Supplies	2,822	5,700	5,400	<b>5,400</b>
511050	Paper & Printing Supplies	298	1,200	1,200	<b>1,200</b>
511055	Publications & Printed Materials	160	2,500	2,500	<b>2,500</b>
511060	Postage	24	200	200	<b>200</b>
511070	Miscellaneous Office Supplies	10,684	12,800	12,800	<b>12,800</b>
511080	General Laboratory Supplies	0	200	200	<b>200</b>
511090	Medical & Surgical Supplies	253	500	500	<b>500</b>
511095	Small Technical & Scientific Equipment	0	700	600	<b>600</b>
511110	Fuel	59,054	73,572	68,623	<b>44,932</b>
511115	Vehicle Repair & Maintenance Supplies	86,242	57,130	61,750	<b>61,750</b>
511120	Clothing	11,150	12,100	10,600	<b>10,600</b>
511125	Food Supplies	253	0	0	<b>0</b>
511130	Weapons Munitions & Supplies	853	0	0	<b>0</b>
511135	Recreational Supplies	72,642	44,500	44,000	<b>56,800</b>
511140	Landscaping & Gardening Supplies	38,278	40,100	45,100	<b>44,800</b>
511145	Small Tools & Minor Equipment	9,951	14,000	14,000	<b>14,000</b>
511150	Miscellaneous Parts & Supplies	96,547	52,000	52,000	<b>52,000</b>
511155	Inventory Sales	216,211	258,725	258,800	<b>257,600</b>
<b>Total</b>	<b>Supplies</b>	<b>863,393</b>	<b>856,827</b>	<b>858,173</b>	<b>844,982</b>
520102	Security Services	119,071	122,300	123,000	<b>123,000</b>
520104	Claims Payment Services	0	5,000	5,000	<b>5,000</b>
520107	Computer Info/Contr	0	1,200	1,200	<b>1,200</b>
520110	Management Consulting Services	70	0	0	<b>0</b>
520112	Banking Services	92,951	48,900	95,900	<b>95,900</b>

**FISCAL YEAR 2016 BUDGET**

**Business Area Expenditure Summary**

**Fund Name** : Parks Golf Special Fund  
**Business Area** : Parks and Recreation  
**Fund No./Bus. Area No.** : 2104 / 3600

<b>Commit Item</b>	<b>Description</b>	<b>FY2014 Actual</b>	<b>FY2015 Current Budget</b>	<b>FY2015 Estimate</b>	<b>FY2016 Budget</b>
520114	Miscellaneous Support Services	1,275	0	0	0
520118	Refuse Disposal	11,196	29,600	29,600	29,600
520119	Computer Eq/SW Mnt	19,575	24,900	29,400	29,400
520121	IT Application Svcs	0	27,190	27,190	29,195
520122	Office Equipment Services	0	100	100	100
520123	Vehicle & Motor Equipment Services	2,561	19,000	19,000	19,000
520124	Other Equipment Services	2,988	12,700	12,700	12,700
520126	Construction Site Work Services	6,700	0	0	0
520127	Structural Construction Work Services	0	700	700	700
520128	Other Construction Work Services	15,151	50,000	50,000	50,000
520510	Mail/Delivery Services	14,498	17,200	17,200	17,200
520515	Print Shop Services	0	100	100	100
520520	Printing & Reproduction Services	5,952	14,900	14,400	14,900
520605	Advertising Services	0	16,200	16,200	16,200
520705	Insurance Fees	10,873	12,742	10,482	11,186
520765	Membership & Professional Fees	3,964	6,000	6,000	6,000
520805	Education & Training	1,296	200	400	200
520905	Travel - Training Related	1,020	7,300	7,300	7,300
520910	Travel - Non-Training Related	888	600	600	600
521405	Building Maintenance Services	47,874	6,200	6,200	6,200
521410	Sewer Services	41,536	58,900	58,900	58,900
521415	Land and Grounds Maintenance	69,111	6,100	6,100	6,100
521435	Water Services	2,555	2,100	2,100	2,100
521605	Data Services	6,845	8,827	8,827	7,912
521610	Voice Services	2,005	6,501	6,501	5,672
521620	Voice Equipment	0	90	90	27
521625	Voice Labor	0	115	115	177
521630	GIS Revolving Fund Services	3,612	6,301	6,301	8,591
521635	Voice Services -Wireless	5,194	2,262	2,262	6,002
521705	Vehicle/Equipment Rental/Lease	306,285	388,700	384,400	384,200
521715	Office Equipment Rental	6,279	5,600	5,400	7,000
521725	Other Rental	16,310	24,500	24,500	24,500
522305	Freight Charges	8,873	8,800	8,800	8,800
522430	Misc Othr Svcs & Chrg	2,649	10,800	10,800	10,800
522721	Interfund HR Client Services	63,442	94,860	94,860	100,514
522722	KRONOS Service Chargeback	3,796	4,040	4,040	4,920
<b>Total</b>	<b>Other Services and Charges</b>	<b>896,395</b>	<b>1,051,528</b>	<b>1,096,668</b>	<b>1,111,896</b>
560220	Vehicles	0	245,000	245,000	0
<b>Total</b>	<b>Equipment</b>	<b>0</b>	<b>245,000</b>	<b>245,000</b>	<b>0</b>
<b>Grand Total Expenditures</b>		<b>5,528,526</b>	<b>6,459,590</b>	<b>6,255,241</b>	<b>6,289,634</b>