

FISCAL YEAR 2016 BUDGET

Fund Summary

Fund Name : In-House Renovation
Business Area : General Services
Fund No./Bus. Area No. : 1003 / 2500

	<u>FY2015 Current Budget</u>	<u>FY2015 Estimate</u>	<u>FY2016 Budget</u>
Beginning Fund Balance	21,161	21,161	21,161
Current Revenues	5,342,394	5,136,787	5,100,235
Total Available Resources	<u>5,363,555</u>	<u>5,157,948</u>	<u>5,121,396</u>
Maintenance and Operations	5,342,394	5,136,787	5,100,235
Total Expenditures	<u>5,342,394</u>	<u>5,136,787</u>	<u>5,100,235</u>
Planned Ending Fund Balance	<u>21,161</u>	<u>21,161</u>	<u>21,161</u>
Total Budget	<u><u>5,363,555</u></u>	<u><u>5,157,948</u></u>	<u><u>5,121,396</u></u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	21,161	21,161	21,161
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The In-House Renovation Fund supports renovation and reconstruction of fire stations, police substations and other facilities. General Services Department's In-House Renovation Group provides labor and expertise required to address maintenance deficiencies by performing capital improvements to various City facilities and emergency repairs affecting life safety issues. Costs are billed to bond funds for those projects that result in permanent improvement to facilities.

The FY2016 Budget includes funding to renovate and/or reconstruct fire stations and office build-outs, and manage construction of various Houston Fire Department (HFD) and Houston Police Department (HPD) Capital Improvement Projects. The City facilities, including HFD buildings, are to be maintained at a quality standard that meets code and provides for operational efficiency.

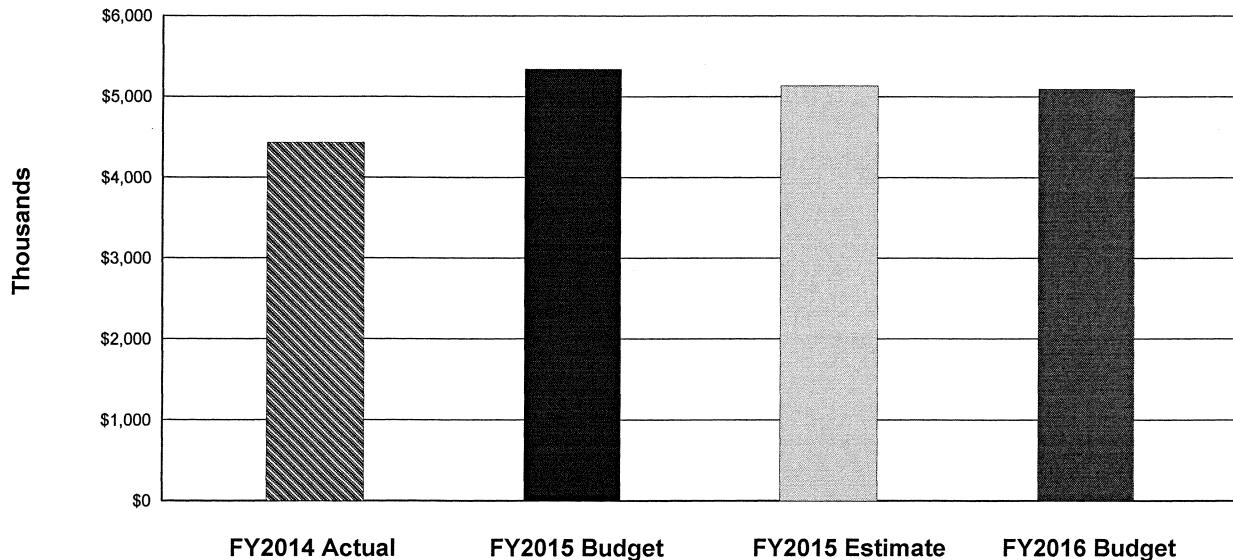
FISCAL YEAR 2016 BUDGET

Business Area Budget Summary

Fund Name : In-House Renovation
Business Area : General Services
Fund No. /Bus. Area No. : 1003 / 2500

		FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
Expenditures	Personnel Services	2,184,390	2,356,548	2,182,439	2,379,884
	Supplies	653,959	779,095	698,172	752,047
	Other Services and Charges	1,594,178	2,206,751	2,256,176	1,968,304
	Total M & O Expenditures	<u>4,432,527</u>	<u>5,342,394</u>	<u>5,136,787</u>	<u>5,100,235</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>4,432,527</u>	<u>5,342,394</u>	<u>5,136,787</u>	<u>5,100,235</u>
Revenues	4,432,527	5,342,394	5,136,787	5,100,235	
Staffing	Full-Time Equivalents - Civilian	30.0	30.0	28.6	30.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>30.0</u>	<u>30.0</u>	<u>28.6</u>	<u>30.0</u>
	Full-Time Equivalents - Overtime	0.0	0.3	0.1	0.4
Significant Budget Changes and Highlights	o The FY2016 Budget provides funding for health benefits and pension contribution.				
	o Complete full renovation of Fire Station 68.				
	o Address priority 1 and priority 2 needs for HFD and HPD from the Facility Assessment Report.				

**In-House Renovation
General Services
Expenditure Summary**



FISCAL YEAR 2016 BUDGET

Business Area Performance Measures

Fund Name : In-House Renovation
Business Area : General Services
Fund No. /Bus. Area No. : 1003 / 2500

Performance Measure	Priority	FY2014 Actual	FY2015 Budget	FY2015 Estimate	FY2016 Budget
Build-Out Projects and Facility Improvements/Repairs	I	46	35	53	45
Facility Condition Assessment (FCA) Repairs	I	22	31	31	3
Expenditures Budget vs Actual Utilization	F	76%	100%	96%	100%
Revenues Budget vs Actual Utilization	F	76%	100%	96%	100%

Mayor's Five Priorities: Jobs and Sustainable Development (J) Public Safety (P) Infrastructure (I)
 Fiscal Responsibility (F) Quality of Life (Q)

FISCAL YEAR 2016 BUDGET

Division Summary							
Fund Name : In-House Renovation							
Business Area : General Services							
Fund No. /Bus Area No. : 1003 / 2500							
Division Description	FY2014 Actual		FY2015 Estimate		FY2016 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
GSD - In-House Renovation 250005							
In-house staff performs capital improvements to various City facilities and emergency repairs affecting life safety issues, including the renovation and reconstruction of fire stations, police facilities, and other work space renovations, build-outs, upgrades, structural issues and expansion needs requested by client departments.	30.0	4,432,527	28.6	5,136,787	30.0	5,100,235	
Total	30.0	4,432,527	28.6	5,136,787	30.0	5,100,235	

FISCAL YEAR 2016 BUDGET

Business Area Roster Summary

Fund Name : In-House Renovation
Business Area : General Services
Fund No./Bus. Area No. : 1003 / 2500

Job Description	Pay Grade	FY2015 Current Budget FTE	FY2016 Budget FTE	Change
CARPENTER LEADER	19	3.0	3.0	0.0
CHIEF STATIONARY ENGINEER	19	1.0	1.0	0.0
ELECTRICAL SUPERINTENDENT	26	1.0	1.0	0.0
ELECTRICAL SUPERVISOR	24	1.0	1.0	0.0
ELECTRICIAN	18	4.0	4.0	0.0
MAINTENANCE MECHANIC III	14	14.0	14.0	0.0
MAINTENANCE SUPERVISOR	16	2.0	2.0	0.0
MANAGEMENT ANALYST I	15	1.0	1.0	0.0
PLUMBER	14	1.0	1.0	0.0
PLUMBER LEADER	18	1.0	1.0	0.0
SUPERINTENDENT	24	1.0	1.0	0.0
Total FTEs		30.0	30.0	0.0
Less Adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalent		30.0	30.0	0.0

FISCAL YEAR 2016 BUDGET

Business Area Revenue Summary

Fund Name : In-House Renovation
Business Area : General Services
Fund No./Bus. Area No. : 1003 / 2500

Commit Item	Description	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
2500050001	GSD - In-House Renovation			
425100	Indirect Cost Recovery-Other	191,464	955,070	281,275
452020	Recoveries & Refunds	5,150,930	4,181,717	4,818,960
Total	General Services	<u><u>5,342,394</u></u>	<u><u>5,136,787</u></u>	<u><u>5,100,235</u></u>

FISCAL YEAR 2016 BUDGET

Business Area Expenditure Summary

Fund Name : In-House Renovation
Business Area : General Services
Fund No./Bus. Area No. : 1003 / 2500

Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
500010	Salary Base Pay - Civilian	1,326,049	1,423,942	1,323,527	1,419,894
500060	Overtime - Civilian	1,559	7,500	7,500	30,000
500090	Premium Pay - Civilian	2,647	2,500	2,499	2,800
501070	Pension - Civilian	309,363	361,140	338,074	388,483
501120	Termination Pay - Civilian	0	113	113	2,822
502010	FICA - Civilian	93,745	109,704	94,045	111,132
503010	Health Ins-Act Civilian	376,019	389,295	355,556	348,763
503015	Basic Life Insurance - Active Civilian	786	827	1,097	821
503050	Health/Life Insurance - Retiree Civilian	8,534	14,000	14,000	8,957
503060	Long Term Disability-Civilian	2,499	2,550	2,426	2,550
503090	Workers Compensation-Civilian-Admin	6,126	7,860	7,535	8,850
503100	Workers Compensation-Civilian-Claim	57,063	36,067	36,067	36,189
504020	Compensation Contingency	0	0	0	17,573
504030	Unemployment Claims - Administration	0	1,050	0	1,050
Total	Personnel Services	2,184,390	2,356,548	2,182,439	2,379,884
511020	Construction Materials	278,923	310,917	310,917	371,887
511025	Electrical Hardware & Parts	157,785	194,432	159,130	138,130
511030	Mechanical Hardware & Parts	29,542	60,976	53,754	35,000
511035	Meters Hydrants & Plumbing Supplies	98,248	87,535	78,667	92,891
511045	Computer Supplies	773	500	500	662
511050	Paper & Printing Supplies	1,254	1,000	1,000	1,000
511070	Miscellaneous Office Supplies	7,343	7,840	7,840	7,840
511110	Fuel	0	0	0	557
511120	Clothing	(576)	13,561	13,561	1,746
511145	Small Tools & Minor Equipment	22,909	27,000	9,976	27,000
511150	Miscellaneous Parts & Supplies	57,758	75,334	62,827	75,334
Total	Supplies	653,959	779,095	698,172	752,047
520100	Temporary Personnel Services	12,397	20,000	20,000	20,000
520101	Janitorial Services	0	7,840	7,840	3,000
520106	Architectural Services	38,589	125,440	125,440	72,799
520109	Medical Dental & Laboratory Services	0	157	157	157
520112	Banking Services	390	400	400	400
520118	Refuse Disposal	0	2,840	2,840	2,400
520120	Communications Equipment Services	41,818	101,360	86,028	58,248
520121	IT Application Svcs	0	8,685	8,685	10,128
520123	Vehicle & Motor Equipment Services	1,802	31,360	31,360	3,800
520124	Other Equipment Services	918	3,136	3,136	2,000
520126	Construction Site Work Services	40,854	612,720	669,958	238,330
520127	Structural Construction Work Services	268,280	293,734	293,734	293,734
520128	Other Construction Work Services	119,414	120,864	170,864	120,864
520141	Engineering Services	72,130	104,691	104,691	75,915
520520	Printing & Reproduction Services	10,610	15,488	15,488	8,604
520605	Advertising Services	831	0	0	0
520765	Membership & Professional Fees	481	1,568	1,568	1,000
520805	Education & Training	24	1,470	1,470	735
521405	Building Maintenance Services	904,189	579,118	536,637	898,620
521415	Land and Grounds Maintenance	655	6,272	6,272	312

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Business Area Expenditure Summary

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Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
521605	Data Services	0	2,612	2,612	9,345
521610	Voice Services	25	52	52	45
521620	Voice Equipment	4,508	13,846	13,846	4,163
521625	Voice Labor	0	17,554	17,554	27,057
521630	GIS Revolving Fund Services	1,209	1,668	1,668	1,638
521635	Voice Services -Wireless	0	1,341	1,341	2,929
521705	Vehicle/Equipment Rental/Lease	2,621	7,326	7,326	4,326
521715	Office Equipment Rental	369	0	0	0
521725	Other Rental	19,911	38,976	38,976	35,000
522405	Management Savings	(79)	0	0	0
522430	Misc Othr Svcs & Chrg	29,285	51,360	51,360	38,302
522721	Interfund HR Client Services	21,655	33,480	33,480	32,757
522722	KRONOS Service Chargeback	1,292	1,393	1,393	1,696
Total	Other Services and Charges	1,594,178	2,206,751	2,256,176	1,968,304
Grand Total Expenditures		4,432,527	5,342,394	5,136,787	5,100,235