




**HOUSTON CIVIC EVENTS, INC.
A LOCAL GOVERNMENT CORPORATION
NOTICE OF QUARTERLY MEETING**

Houston Civic Events, Inc. will convene a quarterly meeting Tuesday December 7, 2021 at 11:30 AM at Mayor's Office of Special Events Conference Room, First Floor, City Hall, 901 Bagby, Houston, Texas 77002, during which time the following items may be considered, and possible action taken thereon:

1. Determine a quorum and call meeting to order
2. Possible action concerning the assignment of alternate Director to Chair meeting
3. Review and approval of September 22, 2021 HCE quarterly meeting minutes
4. Treasurer Report
5. Accounting software installation update
6. Vax Up! commercials
7. MOSE Event update and challenges
8. Public Comments
9. Adjourn


Susan Young, Chair/President

Due to health and safety concerns related to COVID-19, this meeting will offer the options to participate by videoconference or in-person. The meeting will be open to the public but restrictions regarding masks, allowable room capacity, and seating arrangements may be in place.

The public meeting location will be City Hall, Mayor's Office of Special Events, 901 Bagby, 1st Floor Mezzanine, Houston, Texas 77002. The Chair, as presiding officer of City Council, and some Directors will be physically present. Other Directors will be participating by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code applicable to a governmental body that extends into three or more counties.

Members of the public may also provide public comment during the public session portion of the meeting at (936) 755-1521; Conference ID# 315 398 846#.