

SUMMER FOOD SERVICE PROGRAM

Sponsored by Houston Parks and Recreation Department

<<< **2014 REQUEST TO PARTICIPATE FORM** >>>
Registration Deadline April 18, 2014

Please fax: 713-676-6836 or
E-mail: sheila.pous@houstontx.gov

Program sites -apartment complexes, youth learning/community centers, churches, summer schools and nonprofit organizations- wishing to participate in the Summer Food Service Program (SFSP) sponsored by Houston Parks and Recreation Department **are required to submit a Request to Participate form every program year**. Your request will be evaluated, and new sites will be scheduled for a preapproved visit. SFSP office will complete and submit your request for final approval by the Texas Department of Agriculture Food and Nutrition Division.

Name of Agency Mailing Address of Agency (Street, City, Zip)

Contact Person of Agency Area Code and Telephone Number(s) E-mail

Does your Site have WEB access to receive and send this program's documents? Yes ___ No ___

Name of Summer Food Program Site for Meal Delivery

EXACT ADDRESS OF SITE or Facility (Street, City, Zip) used for the operation of the Summer Food Service Program

Contact Person at the Site Site's Telephone Number and Alternate Telephone Number

School District in which Site is located Nearest School to site's location

Has your site participated in the SFSP in previous years? Yes _____ No _____
If yes, which years? _____

Please call 713-676-6832 to register for the 2014 Training Session for Site Supervisors, starting in April, even if you have attended training in previous years.

Sites are required to operate a minimum of 4 weeks and serve a minimum of 24 lunches.

What will be your first day of meal service? Monday, June 2, 2014 or _____

What will be your last day of meal service? Friday, August 15, 2014 or _____

Indicate days of the week for meal service? Monday through Friday or _____
(Days should be consecutive)

How many lunches per day do you estimate serving? _____

How many snacks per day do you estimate serving? _____

Please fax 713-676-6836, e-mail Sheila.pous@houstontx.gov or mail
Houston Parks and Recreation Department /Summer Food Service Program
6200 Wheeler St., Bldg 3, Houston TX 77023

Information in English/Español: 713-676-6832



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