



Parking Management Division
 Administration & Regulatory Affairs Department
 2020 McKinney, Houston, Texas 77003
 832.393.8690 - Office
 832.395.9487- Fax
 parking@houstontx.gov
 Monday – Friday 8am – 5pm

NEWSRACK PERMIT APPLICATION

Please Check One: New Application Renewal Replacement Date: _____

Company Name: _____ Publication Name: _____

Publication Frequency: Daily Weekly Monthly Bi-Monthly Other: _____

Mr. _____
 Ms. _____
 Mrs. _____
 Miss _____
 Last Name: _____ First Name: _____ Middle: _____

Address: _____ Apt./Suite: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Alternate Phone: _____ Fax: _____

Email Address: _____ Email Address: _____

Email Address: _____

Description of Newsrack

Newsrack Dimensions: _____ Newsrack Color: _____ Signage Dimensions: _____

Signage Text: _____

Is the Newsrack coin operated? **Yes / No** If Yes, does the Newsrack have a coin-return mechanism? **Yes / No**

Number of Newsrack Decals Requested: _____ (note: each newsrack requires one decal)

Please designate the locations of the newsracks using the Excel template provided by Parking Management. **You must submit a picture or schematic drawing of the Newsrack that is being permitted along with this application.**

Payment Method

Please Circle: Cash Check Money Order VISA Mastercard Discover

fees are subject to 8.25% sales tax

	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
Newsrack Permit	\$321.15		
*Newsrack Permit subject to a \$26.42 Administration fee	\$26.42		
Decal	\$5.35		
Decal Replacement	\$1.07		
Grand Total:			

Name on Credit Card: _____

Credit Card #: _____

Exp: _____

I certify under penalty of perjury that the above information is true and correct.

SIGNATURE OF APPLICANT: _____ **DATE:** _____