NOTICE OF ANNUAL MEETING OF THE
BUILDING AND STANDARDS COMMISSION

ANNUAL MEETING - WEDNESDAY, JANUARY 29, 2020
Department of Neighborhoods
Inspections and Public Service Division

Please join us for the Building and Standards Commission Annual Meeting on
Wednesday, January 29, 2020 from 9:00 am to 11:00 am to elect officers for the 2020
session at the following location:

Inspections and Public Service Division
Hearing Room #111B
7125 Ardmore St.
Houston, Texas 77054

AGENDA

1. Welcome and Introductions – Greg Mackey
   A. Message from TaKasha Francis, Director of Department of Neighborhoods
   B. Message from Reggie Harris, Deputy Assistant Director of Inspections & Public Service

2. Administration of Statement of Elected Officer and Oath to BSC Members – LouElla Stanley

3. Election of BSC Officers - Ward Arendt
   A. BSC Chairperson
   B. BSC Vice Chairperson
   C. Panel 1 Chairperson
   D. Panel 1 Vice Chairperson
   E. Panel 2 Chairperson
   F. Panel 2 Vice Chairperson

4. Presentation of Certificates of Achievement – LouElla Stanley
   A. Perfect Attendance
   B. Dedication & Service Award

5. Comments, Announcements, and Other Business – Greg Mackey
   A. Building & Standards Commission Statistics

6. Adjournment

Parking is provided across the street in front of the gated parking lot. Please sign in at the receptionist’s desk before reporting to the Hearing Room.

If you have any questions concerning this meeting, please contact LouElla Stanley at 832-394-0625.