

CIVIL SERVICE COMMISSION

CITY OF HOUSTON

EXAMINATION ANNOUNCEMENT FOR

THE POSITION OF

ASSISTANT ARSON INVESTIGATOR

HOUSTON FIRE DEPARTMENT

SALARY: Base pay is based on total years of service beginning with the rank of Firefighter: (9th Year) \$3,097.75 bi-weekly, (10th - 16th Year) \$3,204.94 bi-weekly, (17th Year & Over) \$3,378.21 bi-weekly.

QUALIFICATIONS FOR ELIGIBILITY TO TAKE TEST: All Firefighters who have ever held a continuous position for two (2) years or more in the classification of Senior Investigator, and who have four (4) years actual service in the Houston Fire Department are eligible. In order to be promoted, applicants must comply with all applicable Chapter 143 of the Tex. Loc. Gov't Code provisions dealing with promotions and provisions of the Collective Bargaining Agreement.

DUTIES: As assigned by the superior officer.

APPLICATION TO TAKE TEST: **ONLY "on-line" applications will be accepted.** To apply for this examination, please log on to: www.houstonfire.org. Access to the Internet and to computer terminals may be found at The City of Houston Human Resources Department, 611 Walker, the garden level; or any Public Library. On-line applications must be submitted by 4:30 p.m., Friday, **February 21, 2014.**

All information regarding education points and certification points **must** be turned in to HFD Human Resources before the promotional exam. The **deadline** to turn in your records for a promotional exam is three (3) weeks **prior** to the promotional examination date.

There will be **NO** revisions made to **any** points once the 5 day review period has ended. Any education or certification points presented at or after the exam, will be used in subsequent promotional exams, and will not be awarded toward the current promotional exam.

DATE AND TIME OF EXAMINATION: The examination will be given at **9:00 a.m. on Wednesday, May 14, 2014 at the E.B. Cape Center, Room 111-112, 4501 Leeland, Houston, TX 77023.**

NUMBER OF VACANCIES: On the date of this announcement, there are no (0) vacancies created by retirement, no (0) vacancies created due to voluntary demotion, no (0) vacancies due to promotion and one (1) vacancy newly created by City Council. The number of vacancies may change by test date.

Please note that rankings may be adjusted on this list as officers returning from military service take a comparable examination, and are added to this list. (Uniformed Services Employment and Reemployment Act).

DATE OF ANNOUNCEMENT: **January 29, 2014**

AN EQUAL OPPORTUNITY EMPLOYER M/F