



**CITY OF HOUSTON**  
Housing and Community Development Department

**Annise D. Parker**  
Mayor

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Director  
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**DATE:** July 21, 2015  
**SUBJECT:** Letter of Clarification No. 1  
**REFERENCE:** Housing and Community Development Department  
Public Facilities Development and Renovation Program (Solicitation No. RFP T24060)  
**TO:** All Prospective Respondents

This Letter of Clarification is issued for the following reasons:

- **To correct the due date for submission of questions**

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**4.0 GENERAL INSTRUCTIONS, TERMS & CONDITIONS:**

- 4.1 Requests for additional information and questions should be addressed to Housing and Community Development, Procurement Division, Derrick McClendon, telephone: 832-394.6204, or e-mail (preferred method to): [Derrick.McClendon@houstontx.gov](mailto:Derrick.McClendon@houstontx.gov), no later than Wednesday, June, 17, 2015 at 2:00 p.m. CST. The City of Houston shall provide written responses to all questions received in writing before the submittal deadline. Questions received from all Offeror(s) shall be answered and sent to all Offeror(s) who are listed as having obtained the RFP. Offeror(s) shall be notified in writing of any changes in the specifications contained in this RFP.

**REVISION**

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When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a bid proposal on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their bid proposal.

If further clarification is needed regarding this solicitation, please contact me.

Sincerely,

Derrick McClendon

City of Houston, Housing and Community Development Purchasing Division (832) - 394-6204