2016
ANNUAL ACTION PLAN

Housing and Community Development Department
Neal Rackleff, Director

July 1, 2016 - June 30, 2017

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CITY OF HOUSTON
HOUSING AND COMMUNITY DEVELOPMENT

2016 ANNUAL ACTION PLAN

CITY OF HOUSTON

SYLVESTER TURNER, MAYOR

HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

NEAL RACKLEFF, DIRECTOR

MAY 2016

THIS DOCUMENT IS SUBJECT TO CHANGE PENDING HUD APPROVAL

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Executive Summary

ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Overview. The 2016 Annual Action Plan (Plan) represents the second year of the 2015-2019 Consolidated Plan (Con Plan) approved by the U. S. Department of Housing and Urban Development (HUD) on July 22, 2015. This Plan is the City of Houston (City) Housing and Community Development Department's (HCDD) official application for HUD entitlement grants and proposes programs and services to be funded during the City's Fiscal Year (FY) 2017/ HCDD's Program Year (PY) 2016 (July 1, 2016 - June 30, 2017). There are four sources of federal program funds in this application

- Community Development Block Grant (CDBG)
- HOME Investment Partnerships Program (HOME)
- Housing Opportunities for Persons with AIDS (HOPWA)
- Emergency Solutions Grants Program (ESG)

According to HUD, the primary objectives of the entitlement funds are to increase the availability/accessibility, affordability, and sustainability of decent housing, suitable living environments, and economic opportunity for low- and moderate-income Houstonians. As in the past several approved Consolidated Plans, the 2015-2019 Consolidated Plan funding priorities are divided into four categories designed to benefit low- and moderate-income Houstonians

- Affordable housing
- Supportive services
- Public improvements and infrastructure
- Economic development

The objectives of the 2015-2019 Con Plan are to

- Improve housing opportunities by creating and preserving decent, safe, affordable rental and homeowner housing
- Expand sustainable homeownership opportunities for low- and moderate-income families
- Meet the needs of persons with HIV/AIDS and their families, through the provision of housing, health, and support services
- Reduce homelessness by assisting individuals and families to stabilize in permanent housing after experiencing a housing crisis or homelessness, by providing appropriate housing and supportive service solutions
- Enhance quality of life for residents by ensuring access to appropriate services
- Strengthen neighborhoods by investing in infrastructure, enforcement of safety codes, and public facilities that maximize impact by providing access to services
- Enhance the City's economic stability and prosperity by increasing opportunities for job readiness and investing in economic growth to increase the number of jobs or goods and services available
- Promote and ensure fair access to housing for all residents

Priorities and objectives from the 2015-2019 Consolidated Plan align directly with HCDD's primary initiatives which are to: Eliminate Homelessness, Revitalize Communities, Foster Community Economic Development and Enhance the Quality of Life.

For each of the five years of the Consolidated Plan, the City is required to prepare an Annual Action Plan to inform citizens and HUD of the City's intended actions during that particular year. At the end of each program year, the City must prepare a Consolidated Annual Performance and Evaluation Report (CAPER) to provide information to HUD and citizens about that year's accomplishments towards achieving the goals and objectives identified for that year.

Importance of Annual Action Plan. In the Annual Action Plan, HCDD provides a concise summary of specific actions that will take place during the program year to address the priority needs and goals identified in the Consolidated Plan.

The 2016 Annual Action Plan

- Reports on the intended use of funds received by the City of Houston from HUD for PY 2016
- Explains HCDD's method for distributing entitlement funds
- Provides an opportunity for public input in the development of the annual plan

2. Summarize the objectives and outcomes identified in the Plan

Annual Objectives. The Plan identifies programs and activities that will be used to meet HCDD's goals. As required by HUD, each activity is linked to one of three federal program objectives: 1) decent housing, 2) suitable living environment, or 3) economic development. Each objective is matched with one of three outcomes: 1) availability/accessibility, 2) affordability, or 3) sustainability. The annual activities that will enable HCDD to achieve these objectives and outcomes in PY 2016 are listed below.

Decent Housing

Making decent housing more available, accessible, affordable, and sustainable for low- and moderate-income residents through

- Acquisition, rehabilitation, and new construction of multifamily properties
- Lead-based paint testing and abatement activities
- Services to HIV/AIDS populations (i.e. rent, mortgage, and facility operation costs)
- Homelessness prevention and rapid re-housing

Suitable Living Environment

Making suitable living environments more available, accessible, affordable, and sustainable for low- and moderate-income residents through

- Building/rehabilitating neighborhood facilities
- Code enforcement
- Juvenile, youth, and childcare programs
- Supportive and transitional housing
- Support services for populations with special needs (e.g. elderly, persons with disabilities)
- Services for the homeless
- Health care education and services

Economic Development/Opportunities

Increasing access to economic opportunity for low- and moderate-income communities through

- Expansion of business products based on community need
- Small business development services
- Job training and employment services for low- and moderate-income persons and persons with special needs

3. Evaluation of past performance

Past Performance. During the last consolidated planning period, HCDD achieved many of the goals set for the period of July 1, 2010 to June 30, 2015. The following table outlines the goals and outcomes of the past five-year period, ending June 30, 2015. Accomplishments from the first year of the 2015-2019 Consolidated Plan will be in the 2015 CAPER, available in the fall of 2016.

Table 1 – 2010-2014 Consolidated Plan Goals and Accomplishments

Goal Name	5 Year Goal	Accomplishments	Percent of Goal Accomplished
Preserve existing housing stock	Homeowner Units: 676 Relocation: 260	Homeowner Units: 221 Relocation: 55	Homeowner Units: 33% Relocation: 21%
Address and reduce exposure to lead hazards	Units Abated/Remediated: 1,020	Units Abated/Remediated: 1,171	Units Abated/Remediated: 115%
Increase supply of affordable rental housing	Rental Units: 1,250	Rental Units Constructed: 645 Rental Units Rehabilitated: 277	Rental Units: 85%
Increase affordable homeownership	Households: 1,050	Households: 594	Households: 57%
Provide assistance to persons affected by HIV/AIDS	Households: 19,740	Households: 19,063	Households: 97%
Prevent homelessness and support rapid re-housing	Persons and Households: 11,147	Persons and Households:14,166	Persons and Households: 127%
Provide youth services	Persons 57,900	Persons: 77,723	Persons: 128%
Provide health services	Persons: 15,824	Persons: 34,121	Persons: 216%
Provide public services	Persons: 49,314	Persons: 63,017	Persons: 128%
Provide elderly services	Persons: 11,894	Persons: 16,840	Persons: 142%
Provide homeless services	Persons: 133,140	Persons: 215,499	Persons: 162%
Improve neighborhood facilities	Public Facility or Infrastructure Activity: 30	Public Facility or Infrastructure Activity: 29	Public Facility or Infrastructure Activity: 97%
Maintain neighborhood integrity	Housing Unit: 43,960 Sites: 265	Housing Unit: 117,503 Sites: 1,262	Housing Unit: 267% Sites: 476%
Provide job services for persons with disabilities	Persons: 830	Persons: 1,280	Persons: 154%
Provide job services for low- and mod-income persons	Persons: 892	Persons: 754	Persons:85%
Provide loans for small businesses	Businesses: 85 Jobs: 75	Businesses: 83 Jobs: 107	Businesses: 98% Jobs: 143%
Provide Technical Assistance to Small Businesses	Businesses: 3,000	Businesses: 3,200	Businesses: 107%
Assist businesses to provide increase service in LMI areas	Business: 1	Businesses: 1	Businesses: 100%

During the past five years, several goals were revised from the original goals set in the 2010-2014 Consolidated Plan to

- Provide a more accurate goal as some goals were originally misrepresented
- Better align with HUD reporting guidance
- Represent new goals outlined in new funding sources, such as with the from the Emergency Shelter Grant to Emergency Solutions Grants Program
- Amend goals that were no longer achievable during the period due to unforeseen occurrences

Despite goal revisions, some activities did not meet the five-year goal set. This is partly due to a 30% decrease in CDBG funds and a 50% decrease in HOME funds during the last five year period. In addition to severe funding cuts, programmatic changes and market conditions also contributed to some activities not meeting the five-year goal.

When HCDD was awarded more than $150 million dollars through the CDBG-Disaster Recovery Round II (CDBG-DR2) program, HCDD shifted staff capacity to address disaster related single family home repair activities from CDBG funded activities. Since support was directed toward CDBG-DR2, CDBG entitlement funding was not used for single family home repair activities during part of the past five year period. This is reflected in the number of units completed and the number of households relocated, which both fell short of the goal. HCDD staff is still working to complete 275 repairs or reconstructions of single family homes using CDBG-DR2 and Tax Increment Reinvestment Zone (TIRZ) funding. As of mid May 2016, 237 homes have completed construction with 209 of these homes officially completed in the State of Texas General Land Office's financial system.

The rental housing goal was not met during the past five years because Mayor Annise Parker made a commitment to end chronic homelessness by 2015. Partnering with the Coalition for the Homeless, the Continuum of Care, the Houston Housing Authority (HHA), and many other social service organizations, HCDD focused resources on developing permanent supportive housing units, which need more funding assistance for long term supportive services compared to rental housing for other low- and moderate-income populations. In addition, HOME funding was cut by 50% during the prior consolidated planning period, tremendously lowering the funding available to address rental housing needs. Although these issues contributed to the shortfall in the rental housing goal, 2,500 units of permanent supportive rental housing were created using entitlement and other funding sources.

The goal for assisting homebuyers was also not met partly due to slowed market conditions and the tightening of the private credit market during the first two years of the planning period followed by a period with low inventory, high demand, and rising home prices. The Homebuyer Assistance Program was revised and funding sources changed from HOME to CDBG, and further programmatic revisions are expected during PY 2016, to increase incentives and further lower the cost of a homeowner unit as home prices continue to remain high.

Even though all goals were not met, HCDD was able to come close or exceed almost all of its five-year goals during the previous five-year period. An evaluation of past performance was one variable used to determine funding needs and estimated goals for the upcoming year. HCDD will continue to utilize federal funding to address affordable housing and provide services to low- and moderate-income Houstonians.

4. Summary of Citizen Participation Process and consultation process

HCDD is responsible for producing the 2016 Annual Action Plan. In this capacity, HCDD works with a number of City departments, the Houston Housing Authority, non-profit organizations, and other stakeholders to ensure that the planning process is both comprehensive and inclusive. HCDD solicits information from other City departments, the private sector, non-profit organizations, neighborhood-based organizations, and residents, regarding existing conditions and strategies for addressing current or future needs.

HCDD recognizes that Houston residents are the center of, and partners in, the development and execution of the 2016 Annual Action Plan. HCDD aggressively seeks community involvement and provides residents with opportunities to become involved in the development of the Annual Action Plan. Opportunities for citizen input are provided throughout the planning process through

- Publications and postings
- Public hearings
- 2016 Community Needs Survey

In October 2015 and January 2016, HCDD formally met with its Community Development Advisory Council (CDAC). Guided by the consultation requirements in the consolidated planning regulations (§91.100 Consultation; local governments), the CDAC is made up of public and private agencies that provide assisted housing, health services, and social services, community-based and regionally-based organizations that represent protected class members, and organization that enforce fair housing laws. CDAC members provide meaningful information to strengthen HCDD's planning and outreach process. The CDAC has been instrumental in planning and implementing citizen and stakeholder participation strategies.

5. Summary of public comments

A summary of citizen comments received about the 2016 Annual Action Plan, along with HCDD's responses, is in the Appendix of this document. It incorporates the comments received from the four public hearings and the 30-day comment period that concluded on April 8, 2016.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments or views were considered. HCDD did not send any responses specifically rejecting comments received.

7. Summary

The 2016 Annual Action Plan represents detailed activities for the second year of the 2015-2019 Consolidated Plan. During PY 2016, HCDD will build upon past experience and strategies striving to meet the five year goals set in the Consolidated Plan and updated in Annual Action Plans. HCDD staff will continue to focus on using data-driven approaches and utilizing various citizen and stakeholder participation techniques, to validate the needs set in the 2015-2019 Consolidated Plan.

Although, the 2016 Annual Action Plan marks the fourth Plan that has employed the Con Plan Template in the Integrated Disbursement and Information System (IDIS) – HUD's entitlement funding reporting database, the 2015-2019 Consolidated Plan was the first time that all aspects of the new online system will be functional. Only after the 2015 CAPER is completed in September 2016 will Houston have completed all aspects of the Consolidated Plan, Annual Action Plan, and CAPER in the Con Plan Template for the first time.

HCDD continues to make great strides in addressing the community's needs and the Consolidated Plan priorities, through community involvement, evaluating past performance, and responding to past experience with improved efficiency.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Table 2 – Responsible Agencies

Agency Role	Name	Department/Agency
LEAD AGENCY	HOUSTON	HCDD

Narrative

The City of Houston Housing and Community Development Department (HCDD) serves as the lead agency responsible for administering the programs covered by this 2016 Annual Action Plan, which include

- Community Development Block Grant (CDBG)
- HOME Investment Partnerships Program (HOME)
- Housing Opportunities for Persons with AIDS (HOPWA)
- Emergency Solutions Grants Program (ESG)

Consolidated Plan Public Contact Information

For comments regarding the 2016 Annual Action Plan, please contact the City of Houston Housing and Community Development Department (HCDD) at (832) 394-6266 or submit your comments to:

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(832) 394-6266

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Houston (City) recognizes that partnerships with public and private entities are vital to the provision of effective services to the Houston community. Each strategy prioritized by the City is only accomplished through effective collaborations with community partners. These partners provide the expertise needed to ensure quality service provision, housing development, and neighborhood revitalization efforts.

In preparation for the 2016 Annual Action Plan, HCDD performed outreach to both citizens and other stakeholders. These stakeholders included people who work with low- and moderate-income persons, persons with special needs, or persons of protected classes, and those who work in low- and moderate-income areas.

Coordination and consultation with public and private agencies is important to the City when developing the Annual Action Plan. HCDD will continue to work with a number of City departments, the Houston Housing Authority, major non-profit organizations, and other stakeholders, to ensure that the planning process is both comprehensive and inclusive. HCDD secures information from stakeholders and residents regarding existing conditions and strategies for addressing current needs.

With respect to economic development, HCDD coordinates with private industry, businesses, developers, and social service agencies. For instance, HCDD will continue to work with the Houston Business Development, Inc. (HBDI) and the Houston Redevelopment Authority (HRA) to enhance small businesses through business lending and expand services in low- and moderate-income areas like building new grocery stores.

In PY 2016, HCDD plans to sustain this meaningful input in order to strengthen programming and activities during the consolidated planning process. HCDD will

- Continue to reach out to and consult with organizations listed in the table titled "Agencies, groups, organizations who participated" in this section of the Plan
- Seek new opportunities for collaboration and consultation to find innovative approaches to addressing pressing community issues and fair housing impediments
- Participate in the process and advance community strategies to end chronic homelessness in Houston
- Host meetings with members of the Community Development Advisory Council (CDAC) to improve HCDD's citizen and stakeholder outreach methods

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City strives to partner with public and private agencies to ensure funding priorities are in line with current community development goals. HCDD is involved in many community collaborations with an aim to enhance coordination between housing and service providers in order to better serve the community.

HCDD leads a community-wide effort to create deeply subsidized affordable housing units linked to mainstream and social supports, including primary and behavioral health care and housing. HCDD achieves this in partnership with the City's Health Department, Harris County Community Services Department, Houston Housing Authority, Harris County Housing Authority, Houston Housing Finance Agency, and the Coalition for the Homeless of Houston/Harris County. This effort is being accomplished through the joint solicitation of proposals and a pipeline committee comprised of partner agencies. This partnership, between housing and service providers, allows supportive housing units to receive both the appropriate rental subsidies, as well as service funds necessary to house the target population. HCDD and Mayor Parker's Office hosted and staffed this pipeline committee on behalf of the CoC.

As a member of The Ryan White Planning Council, HCDD works with medical service providers to coordinate the housing and service needs of persons affected by HIV/AIDS. HCDD holds a seat on the Priority and Allocations Committee, a subcommittee of the Ryan White Planning Council. HCDD staff members meet at least twice a year with the current funded HOPWA providers to ensure that funding is being allocated and distributed in the most efficient way possible to benefit those need. Finally, HCDD staff members meet every month along with a funders work group, composed of housing and service providers, to ensure that services and housing goals are aligned.

HCDD will continue to seek out opportunities to strategize with a variety of groups to address short-term and long-term community needs. In addition, HCDD staff will meet with community groups and agencies throughout the year to solicit input regarding HCDD programs and to plan future activities.

In addition, HCDD will maintain stakeholder engagements such as those listed in the following table "Agencies, groups, organizations who participated." HCDD will also host public and private housing providers with private and government service agencies at periodic meetings of the Community Development Advisory Council (CDAC). CDAC meetings will enhance the exchange of information between housing and service providers and plan for future coordination.

Describe the coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

HCDD works closely with the Continuum of Care (CoC) and the CoC Lead Agency, The Coalition for the Homeless of Houston/Harris County (Coalition). HCDD holds a voting seat on the CoC Steering Committee. The CoC Steering Committee voted to align with the four goals outlined in the federal strategic plan to end homelessness, which includes a goal to end chronic homelessness by 2016 and youth and family homelessness by 2020. To achieve this goal, the CoC has been actively receiving HUD technical assistance through the OneCPD Initiative.

The Special Assistant and Deputy Special Assistant to the Mayor for Homeless Initiatives are two full-time staff positions at the City charged with developing strategies in coordination with local partners to end chronic homelessness in Houston. These two staff members along with HCDD staff have taken a lead role in the local planning efforts related to several larger federal initiatives including the HUD/USICH's (United States Interagency Council on Homelessness) Dedicating Opportunities to End Homelessness Initiative as well as the Mayor's Challenge to End Veteran Homelessness.

HCDD and the Mayor's Office lead the successful collaborative effort to develop 2,500 units of permanent supportive housing for the chronically homeless. Less than 10% needs to be completed in order to reach this ambitious goal. This led to a new process that cultivates a new integrated care supportive housing service model. This also led to the implementation of a coordinated access system that identifies and prioritizes the most vulnerable chronically homeless persons for placement into permanent supportive housing. Each of these activities includes consultation and collaboration with a variety of stakeholders, including: homeless housing and service providers, public housing authorities, Harris and Fort Bend Counties, Harris Health System, Mental Health and Mental Retardation Authority (MHMRA), VA Medical Center, Houston Police Department, the Harris County Sherriff, and the local HUD field office. HCDD has participated in a collaborative planning process with these community partners to generate a financial model and create an implementation plan to support this initiative. This plan called for partners to dedicate resources over a period of several years to work cooperatively to vet, fund, and shepherd the permanent supportive housing projects needed. These commitments include resources for capital, operating, and service funding ensuring that all are fully subsidized and capable of meeting the model standards and the needs of the target population. Capital projects are currently in development and those that have completed development are currently leasing.

Progress is being made to fully implement the coordinated access system. During this past year, the CoC expanded coordinated access to six additional locations and is working with HCDD to host a call center which would bring the coordinated access system to scale. The coordinated access system also continues to interface with Harris County Jail and many hospital emergency rooms to ensure homeless individuals are connected to permanent housing options regardless of their entry point in the human services system.

In addition to the collaborative efforts to end chronic homelessness, HCDD has actively participated in planning efforts to standardize and target homelessness prevention and rapid re-housing services. This has included updating program standards and common system outcomes, in partnership with Harris and Fort Bend Counties, the City of Pasadena, as well as the Texas Department of Housing and Community Affairs. In 2015, all parties launched a new system-wide rapid re-housing program and have rapidly rehoused over 218 households comprised of 655 individual people.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The four local jurisdictions that comprise the CoC (City of Houston, Harris County, Fort Bend County, and City of Pasadena, and the Coalition for the Homeless of Houston/Harris County (Coalition)) continue to meet regarding implementation of ESG. These meetings are referred to as the Public Funders Workgroup, a group within the CoC structure which ensures that all members of the CoC are targeting funding toward continuum-wide goals. This group assists in updating and maintaining standards for both the provision of assistance and performance. These continuum-wide performance measures are used to evaluate performance and determine resource allocations based on data from HMIS. Agencies receiving funding from HCDD must receive verification of participation in this system as a threshold requirement for funding. In the CAPER, HCDD will evaluate and include information from HMIS about the outcome of projects and activities assisted with ESG funds.

The strategy developed in the Houston area for ESG homelessness prevention funds prioritizes people who are at-risk of homelessness and who have experienced homelessness in the past. The CoC has developed a prioritization tool for homelessness prevention subrecipients of ESG funds. Families and persons in domestic violence situations are prioritized as those most at-risk of becoming homeless and in need of homelessness prevention assistance to achieve housing stability. The City of Houston, Harris County, Fort Bend County, City of Pasadena, and the Coalition for the Homeless of Houston/Harris County, coordinated ESG homelessness prevention and rapid re-housing strategies through the CoC.

ESG activity priorities will keep its focus on homelessness prevention and rapid re-housing. Rapid re-housing activities will target those that: are first time homeless, have few recent episodes of homelessness, are part of a family that is homeless, or are fleeing/attempting to flee domestic violence.

HCDD plans to keep funding the Coalition in support of the operation and administration of HMIS. In addition, HCDD works with the Coalition and the CoC to ensure that policies and procedures are aligned with HUD requirements. As HCDD continues to develop its strategy for addressing funding priorities under the HEARTH Act, all work has been and continues to be done in coordination with the Coalition for the Homeless, the CoC - including its committees and workgroups, and other adjacent jurisdictions. Partners actively work to align and braid resources across the jurisdictions in support of a single, standardized rapid re-housing and prevention model, with the ultimate goal of leveraging substantial private investment in the coming years to substantially increase the number of homeless families to be served.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 3 – Agencies, groups, organizations who participated

Agency/Group/Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the agency/group/organization consulted? What are the anticipated outcomes of the consultation or areas for improved coordination?
Houston Housing Authority (HHA)	PHA	Public Housing Needs Homeless Strategy	HCDD consulted with HHA staff regarding the Public Housing sections of the Plan. HCDD and HHA work together on a variety of issues and initiatives. To address homeless needs identified in the Consolidated Plan, HCDD has consulted with stakeholders in the PSH Planning Group, which coordinates funding of permanent supportive housing with the goal of ending chronic homelessness. HHA is a member of the PSH Planning Group and works to pair Section 8 vouchers to support PSH units. HHA serves on the CoC and CDAC. HCDD and HHA will continue to meet regularly to discuss current projects and plan for potential future projects and initiatives.
Harris County Housing Authority	PHA	Homelessness Strategy	To address homeless needs identified in the Consolidated Plan, HCDD has consulted with stakeholders in the PSH Planning Group, which coordinates funding of permanent supportive housing with the goal of ending chronic homelessness. Harris County Housing Authority is a member of the PSH Planning Group.
Funders Together to End Homelessness Houston	Regional organization Other: Partnership with Public/Private Organizations	Homelessness Strategy	To address homeless needs identified in the Consolidated Plan, HCDD has consulted with Funders Together, a public/private funding group that has participated in homeless planning efforts and has agreed to strategically invest resources to leverage public investment and help meet the CoC's goals.
Coalition for the Homeless of Houston/Harris County	Services-homeless Regional organization Planning organization	Homelessness Strategy Homeless Needs – Chronically homeless Homeless Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth	Coalition staff was consulted regarding the Homeless sections of the Plan. The Coalition manages the HMIS system in which HCDD subrecipients report accomplishments for ESG activities. Data from HMIS is used to evaluate ESG program performance and help track general homeless activities in the region.
United Way of Greater Houston	Services-Education Services-Employment Civic Leaders	Non-housing Community Development Strategy Anti-poverty Strategy	HCDD staff made a brief presentation about the Annual Action Plan process and fair housing and also distributed the 2016 Community Needs Survey at a THRIVE meeting at the United Way. THRIVE is a group organizations that promote financial literacy and employment opportunities for low- and moderate-income persons.

Agency/Group/Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the agency/group/organization consulted? What are the anticipated outcomes of the consultation or areas for improved coordination?
Houston Health Department	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Other government – Local	Lead-based Paint Strategy	HHD provides HCDD with lead-based paint program information and data for use in development of the Plan, as needed. HHD uses CDBG funds to match a HUD grant to address lead-based paint hazards, including lead-based paint testing and remediation, for underserved populations. HHD and HCDD staff will continue to collaborate on future funding opportunities that will encourage an inclusive approach to promoting health and community development. HCDD and HHD also partner to serve low- and moderate-income persons and persons with disabilities through a variety of public services or public facilities projects to address needs identified in the Plan.
City of Houston – Parks and Recreation Department	Services-Children Services-Education Other government – Local	Anti-poverty Strategy	HCDD consulted with HPARD to determine the demand for youth programs. HCDD plans to continue partnering with HPARD to serve youth from low- and moderate-income families.
Houston Housing Finance Corporation (HHFC)	Housing	Housing Strategy Economic Development	HCDD regularly consults with HHFC on ways to efficiently deploy resources in the community. HHFC assists in implementing new multifamily development by providing bridge loans during the HCDD document preparation process. HHFC also issues most of the bonds that are used in 4% tax credit transactions funding affordable housing developers. HHFC will continue to work with HCDD on new initiatives supporting economic development, including activities that address areas without full service grocery stores, also known as food deserts.
Houston Area HIV Services Ryan White Planning Council	Services-Persons with HIV/AIDS	Non-Homeless Special Needs HOPWA Strategy	HCDD staff meets periodically with the Ryan White Planning Council to share research and strategize ways to improve the quality of life for those affected by HIV/AIDS. HCDD staff serves on the Council and also serves as a co-chair of the Priorities and Allocations Committee. This information is utilized when determining needs of and services for the HIV/AIDS community.
Houston Habitat for Humanity	Housing	Housing Need Assessment Non-housing Community Development Strategy Anti-Poverty Strategy	HCDD partnered with Houston Habitat for Humanity by creating the Affordable Housing Symposium, where stakeholders were invited to discuss the links between fair housing, affordable housing, education, and health. A community needs surveys were distributed during the event.

Agency/Group/Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the agency/group/organization consulted? What are the anticipated outcomes of the consultation or areas for improved coordination?
Harris County Community Services Department	Housing Other government – Local	Housing Strategy Homelessness Strategy	To address homeless needs identified in the Consolidated Plan, HCDD has consulted with stakeholders in the PSH Planning Group, which coordinates funding of permanent supportive housing with the goal of ending chronic homelessness. Harris County is a member of the PSH Planning Group. Harris County also serves as a member of CDAC. In addition, HCDD is partnering with Harris County to fund two affordable housing developments: Temenos II and Woodland Christian Tower.

Identify any Agency Types not consulted and provide rationale for not consulting

HCDD contacted many organizations through various outreach techniques including meetings, e-mails, phone calls, and real-time audience surveys to solicit input and participation in the planning process. HCDD believes that all critical agency types were consulted during the participation and consultation process and did not intentionally fail to consult with any particular agency.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 4 – Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Coalition for the Homeless of Houston / Harris County	The CoC's priorities and its Strategic Plan to End Homelessness directly correspond to HCDD's Strategic Plan goals related to homeless populations.
Continuum of Care's Priorities and Program Standards	Coalition for the Homeless of Houston / Harris County	The CoC's priorities and standards directly overlap with HCDD's Strategic Plan and are used by the City of Houston when developing standards for its ESG funding.
Our Great Region 2040	Houston-Galveston Area Council	HCDD's Strategic Plan has many of the same goals as H-GAC's regional plan, including addressing quality of life issues, specifically affordable housing and serving Houston's low-income populations through community development activities.
Fair Housing Equity Assessment	Houston-Galveston Area Council	Both HCDD and the FHEA have goals to affirmatively further fair housing in the City of Houston and the region. The development of the FHEA served as part of the analysis for Our Great Region 2040.
Livable Centers	Houston-Galveston Area Council	The Livable Centers Plans have been conducted in various areas of the City of Houston. Some areas overlap with HCDD's Areas for Community Reinvestment. The objectives of these Plans, including improving quality of life, overlap with HCDD's Strategic Plan's public facilities strategy.
Annual Plan	Houston Housing Authority	HHA's PHA plan provides details about agency operations and programs, including participants for the upcoming year. Both HHA and HCDD aim to help very low-income households secure housing.
Harris County Consolidated Plan	Harris County	HCDD's Consolidated Plan has many of the same goals as Harris County's Consolidated Plan including addressing homelessness and improving the quality of life of underserved and low- and moderate-income communities.
City of Houston's Capital Improvement Plan (CIP)	City of Houston Finance Department	Both the CIP and the Consolidated Plan address infrastructure needs in Houston.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Rebuild Houston	City of Houston	Rebuild Houston is a new pay-as-you-go funded business model for restructuring and maintaining Houston's drainage and street system. Rebuild Houston and the Consolidated Plan address neighborhood improvements.
CDBG-DR2 Planning Study	City of Houston Housing and Community Development Department	Through a combined effort with community leaders and statewide advocates, HCDD analyzed data to produce a Needs Assessment resulting in target areas for housing activities, using CDBG-DR2 funding. These areas are illustrated in the map titled, "Community Revitalization Areas (CRAs), CRA Outreach Areas, and Target Areas for Disaster Recovery Round II."
2015 Analysis of Impediments to Fair Housing Choice (AI)	City of Houston Housing and Community Development Department	Both plans use housing and demographic data, as well as citizen and stakeholder outreach, to determine city housing needs and barriers. The overall goal for the AI is to eliminate housing discrimination, and HCDD works hard to align all of its Con Plan goals with the AI.
Houston General Plan	City of Houston Planning and Development Department	Many goals in the Houston General Plan relate closely to those in the Consolidated Plan such as equal access to opportunity, supportive services for disadvantaged and at-risk groups, high quality community facilities, and sufficient quality, affordable housing options throughout the community.

Narrative

Coordination of efforts remains a high priority for the City of Houston when addressing community needs and supporting goals in the Consolidated Plan. One recent example of how HCDD worked with other City departments and community agencies to prevent many potential families from becoming homeless is HCDD's coordinating the closing of Crestmont Village. In September 2015, a judge ordered the closing of the multifamily apartment complex, Crestmont Village, by the end of October 2015. Residents had experienced substandard living conditions due to neglect by the property owners. HCDD worked with Council members, other City departments, and public and private agencies including the Houston Apartment Association to relocate over 100 families to safer and cleaner living environments.

HCDD works to broaden its outreach efforts and has been able to gather strategic input into the planning process this year. HCDD continues to work closely with other governments in the metropolitan area, the state, and the federal government to implement the Consolidated Plan and its goals. HCDD's CDAC played an integral part in the development of the 2016 Annual Action Plan. HCDD works closely with HHA, Harris County, and other local jurisdictions to align funding objectives, especially objectives addressing homelessness. In addition, HCDD participates in numerous conferences with the Texas Department of Housing and Community Affairs (TDHCA), which helps to align HCDD's objectives with those of TDHCA. Finally, HCDD keeps its close working relationship with HUD officials with the local office and through OneCPD.

AP-12 Participation - 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

HCDD recognizes that Houston residents are the center of, and partners in, the development and execution of the 2016 Annual Action Plan. The Citizen Participation Plan (CPP) establishes a means by which citizens, public agencies, and other interested parties can actively participate in the development of consolidated planning documents, including the Annual Action Plan. As needed, the CPP is updated, and with recent regulatory changes in the summer of 2015, the CPP has been updated in the Appendix section of this plan.

Using the CPP as a guide, HCDD seeks community involvement and provides residents with opportunities to become involved in the development of the Annual Action Plan. As input and comments are received, appropriate HCDD staff reviews and uses this information to inform community needs, allocation priorities, and programming goals. Opportunities for citizen input are provided during the entire planning process, from the development of the Annual Action Plan to reviewing the draft document, through

- Publications and postings
- Public hearings
- HCDD Community Needs Survey

HCDD publicizes all phases of the Plan's development to gather public comment. HCDD developed promotional material about the Plan and a needs survey, which was available in English, Spanish, Vietnamese, and Chinese to broaden knowledge about the process to various groups including limited English speakers.

To develop the 2016 Annual Action Plan, HCDD conducted two public hearings to gather input in drafting the plan as well as two public hearings to solicit comments about the draft Plan. HCDD again used Survey Monkey to collect quantitative and qualitative data from residents about community needs, while drafting the plan. The community needs survey was available at the two fall public hearings, as well as at several other community events.

Efforts to Broaden Citizen Participation. HCDD implemented a broad outreach campaign to promote public participation in the development of the 2016 Annual Action Plan. There was concerted effort to reach out to diverse populations including outreach to minorities, non-English speaking persons, persons with disabilities, and special needs populations. The following is a summary of these efforts.

- Held public hearings either in a central location or near low- and moderate-income neighborhoods including Denver Harbor Multi-Service Center, Leonel J. Castillo Community Center, Buffalo Soldiers Museum, and the Turkish Raindrop House.
- Displayed posters announcing public hearings at each venue, 11 Multi-Service Centers, and the Houston Health Department Office of Vital Statistics.
- Extended public hearing invitations to the HHA Resident Council to post in each HHA community and the constituencies of the Mayor's Office of Assistance, Mayor's Office of Persons with Disabilities, and KIPP Connect, which is a collaboration of school and community resources providing student supportive services to students of low- and moderate-income families.
- Advertised in community newspapers including *La Voz de Houston, African American News and Issues, Southern Chinese Daily News,* and *Houston Forward Times* (also online), *Saigon Tex* News, and also in *The Houston Chronicle,* a newspaper of general circulation.
- Advertised public hearings in several languages including English, Spanish, Vietnamese, and Chinese. Made the community needs survey available in English, Spanish, Vietnamese, and Chinese.
- Provided a Spanish translator for Spanish speakers with limited English and real-time captioning for persons who are deaf or have a hearing loss at the four public hearings.

Citizen Participation Outreach

Table 5 – Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
Newspaper Ad	Non-targeted/broad community	HCDD published a public notice in the *Houston Chronicle* on September 9, 2015 announcing the draft 2014 CAPER was available for public comment from September 9, 2015 to September 24, 2015.	No public comments were received.	No public comments were received.	http://www.houstontx.gov/housing/public_legal_notices.html
Other – Affordable Housing Symposium	Non-targeted/broad community Other: Businesses involved in affordable housing development	HCDD partnered with Houston Habitat for Humanity to present the *2015 Affordable Housing Symposium* on October 27, 2015. 29 Community Needs Surveys were collected during the event. Symposium speakers made presentations about HCDD's past and future projects as well as the interconnectedness of fair housing, affordable housing, education, and health.	No public comments were received.	N/A	N/A
Newspaper Ad	Minorities Non-English Speaking – Specify other language: Spanish and Chinese Non-targeted/broad community	A notice of the fall public hearings was published in the *Houston Chronicle* on November 2, 2015. Advertisements also appeared in Spanish in *La Voz de Houston* on November 8, 2015; in Chinese in *Southern Chinese Daily News* on November 7, 2015; and in English in *Houston Forward Times* from November 4 -10, 2015.	No public comments were received.	N/A	http://www.houstontx.gov/housing/public_legal_notices.html
Internet Outreach	Non-targeted/broad community	Information about the fall public hearings was presented on the HCDD website, Facebook page, and Twitter page. Flyers were sent by e-mail to CDAC members.	No public comments were received.	N/A	http://www.houstontx.gov/housing

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
Other – Community Needs Survey	Non-targeted/broad community	The community needs survey was available at the two fall public hearings. HCDD staff also made the survey available during several events including: THIRVE meeting, CDAC meeting, Al Greene's Health and Housing Fair, Affordable Housing Symposium, Target Hunger at Denver Harbor, Harris County AAA Chronic Disease and Injury Prevention. In addition, flyers with links to the online survey were distributed at other events such as a First Time Homebuyer Workshop, My Brother's Keep Kashmere Area Action Team Meeting, and AMMA-YES Prep at the Third Ward Multi-Service Center. HCDD used paper surveys and online surveys using Survey Monkey to collect data. One hundred seventy-two (172) respondents participated in the survey, which consisted of 12 questions.	The results of the community needs survey support the priority needs and goals set in the 2015-2019 Consolidated Plan. • The top three general categories respondents selected as most important to fund in the upcoming year were 1) affordable housing, 2) supportive services, and 3) economic development • Almost all respondents thought that HCDD should continue to address the eight community needs listed in the 2015-2019 Consolidated Plan • The needs that respondents listed as having the highest priority that HCDD should address in PY 2016 are 1) addressing public service needs and 2) economic development needs • Most respondents agreed that HCDD's goals should continue to be the eight goals listed in the 2015 Consolidated Plan • Over one third of respondents were either unsure, (23%) or opposed to (11%), HCDD's goal to "Provide assistance to persons affected by HIV/AIDS"	All comments were considered. HCDD did not specifically reject any comments received.	N/A
Public Hearing	Non-targeted/broad community	HCDD administered a community needs survey and accepted public comments at two fall public hearings for the 2016 Annual Action Plan. These public hearings were held on November 17, 2015 at Denver Harbor Multi-Service Center and December 18, 2015 at Leonel J. Castillo Community Center. There were approximately 51 people that attended the fall public hearings.	11 speakers commented at the fall public hearings.	All comments were considered. HCDD did not specifically reject any comments received.	N/A

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
Newspaper Ad	Minorities Non-English Speaking – Specify other language: Spanish, Vietnamese, and Chinese Non-targeted/broad community	A notice of the spring public hearings, the 30 day public comment period, and the availability of the draft plan was published in the Houston Chronicle on March 9, 2016. Advertisements also appeared in Spanish in La Voz on March 13, 2016; in *Southern Chinese Daily News* on March 26, 2016, March 27, 2016, and April 3, 2016, and in English in *African American News and Issues* on March 28-April 3, 2016.	5 written comments were received by e-mail. 3 written comments were received on comment cards at the spring public hearings.	All comments were considered. HCDD did not specifically reject any comments received.	http://www.houstontx.gov/housing/public_legal_notices.html
Internet Outreach	Non-targeted/broad community Residents of Public and Assisted Housing	On March 17, 2016, a CitizensNet email announcing the spring public hearings and the comment period was sent to 7,212 emails that are part of City of Houston's CitizensNet database which included Super Neighborhood Councils, civic clubs, homeowner associations, Houston realtors association, Houston Housing Authority, and community development organizations.	N/A	N/A	http://www.houstontx.gov/citizensnet/index.html
Internet Outreach	Minorities	The summary of the 2016 Annual Action Plan was issued on the website of African American News and Issues about the spring public hearings and comment period. In addition, an advertisement banner on the homepage was posted from March 28 to April 3, 2016.	N/A	N/A	http://www.aframnews.com

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
Internet Outreach	Non-targeted/broad community	HCDD announced on the Facebook page, Twitter page, and houstontx.gov/housing that the Draft 2016 Annual Action Plan was posted on HCDD's website for a 30-day comment period. Also, the public hearing dates were announced. The flyer was posted on the Mayor's Facebook page on March 17, 2016. Flyers announcing the public hearings and the 30-day comment period were sent electronically by e-mail to 1,108 addresses of stakeholders that have attended past public hearings or HCDD events. Flyers were also e-mailed to collaborative partners to forward to their databases: THRIVE, the Mayor's Office of Assistance, The Mayor's Office of Persons with Disabilities, KIPP Connect, CDAC, Coalition of Community Organizations and Houston City Council members. The Houston Informer reached 1,479 citizens by email.	N/A	N/A	N/A
Public Hearing	Non-targeted/broad community	HCDD held two spring public hearings for the 2016 Action Plan. The hearings were held on March 31, 2016 at the Buffalo Soldiers National Museum and on April 5, 2016 at the Raindrop Turkish House. The hearings presented the Draft 2016 Annual Action Plan and budgets as well information about the fair housing public education campaign. Public comments were received during the hearings. There were a total of 98 people that attended both public hearings. This presentation was also given at the City Council Housing and Community Affairs Committee on March 22, 2016 and was also open to the public for comment.	14 speakers commented at the spring public hearings.	All comments were considered. HCDD did not specifically reject any comments received.	N/A

Expected Resources

AP-15 Expected Resources – 91.200(c) (1,2)

Introduction

The City of Houston uses multiple resources to carry out activities that benefit low- and moderate-income residents. The City receives federal entitlement funding of CDBG, HOME, HOPWA, and ESG. HCDD administers the entitlement funding on behalf of the City. In addition to entitlement grant funds, HCDD receives state and local funding to address community needs, as illustrated in the Expected Resources – Priority Table. Many City departments also receive funding that address needs listed in the Consolidated Plan, and HCDD works with these departments to leverage entitlement grant funds when possible along with other funding.

Priority Table

Table 6 – Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of Con Plan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public – federal	Acquisition Administration and Planning Economic Development Housing Public Improvements Public Services	22,140,237	181,511	0	22,321,748	57,678,252	CDBG funds finance housing, public facilities and improvements, public services, and economic development assistance activities. CDBG funds are combined with public and private funds to create a greater impact in neighborhoods. When request for proposals are conducted for various activities, preferred proposals include those that use CDBG to leverage additional resources. CDBG funded activities conducted by other City departments use CDBG funding as match for other public funding or combine CDBG funds with federal, local, or private funding to implement programming.
HOME	public – federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	6,820,641	94,943	0	6,915,584	17,084,416	HOME promotes public/private partnerships as a vehicle for expanding the stock of affordable housing. HOME funds are leveraged with private and public funding sources to support multifamily development activities. The Multifamily Housing Program's activities are funded through a request for proposal process in which greater preference is given to proposals that have other sources of equity and debt financing.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of Con Plan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
HOPWA	public – federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	9,639,531	0	0	9,639,531	22,360,469	Organizations applying for HOPWA funding are selected through a competitive request for proposal process, and sources of leverage include public funding, such as Ryan White or Shelter Plus Care, and private funding, such as in-kind resources, funding from foundations, and resident rent payments.
ESG	public – federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	2,012,200	0	0	2,012,200	4,987,800	Organizations applying for ESG funding must provide a 1 to 1 match for the ESG funds they receive and are selected through a competitive request for proposal process.
CDBG-DR Hurricane Ike Round 2 (CDBG-DR2)	public – state	Homeowner rehab Multifamily rental rehab Multifamily rental new construction	0	0	97,000,000	97,000,000	0	CDBG-DR2 will be used to fund development of affordable single family and multifamily rental homes and repair single family homes to address damage to homes caused by Hurricane Ike.
Homeless Housing Services Program (HHSP)	public – state	Financial Assistance Rapid re-housing (rental assistance) Rental Assistance Services	1,000,000	0	0	1,000,000	3,000,000	Organizations applying for HHSP funding are selected through a competitive request for proposal process. Funds are used for local homeless initiatives.
TIRZ Affordable Housing Set-Aside	public - local	Housing	12,000,000	0	0	12,000,000	28,000,000	TIRZ Affordable Housing Set-Aside funds are local funds and are often leveraged with federal funding to create a greater impact for low- and moderate-income persons and communities. Housing developments are selected through a competitive request for proposal process.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

HCDD will use a combination of public and private funding to carry out affordable housing activities during the period covered by this Plan. Through the Multifamily Housing Program, for-profit and non-profit developers partner with HCDD to build or rehabilitate affordable housing. Developers use HCDD funding to fill financing gaps. Other development funding must be obtained through additional private and public sources, which may include the following

- Local Tax Incentives and Funding
  - Tax Abatement Ordinance
  - Tax Increment Reinvestment Zones (TIRZ) and TIRZ Affordable Housing Set-Aside
  - Homeless and Housing Bonds
- Federal and State Tax Incentives
- State Funded Bond Programs
- Private Sources

HCDD has been awarded several special grants and will be expending these funds during the next program year to address housing needs in the community, which include CDBG-DR2 and the Homeless Housing Services Program (HHSP). HCDD will continue to research additional funding sources to promote and fund community development activities that further support goals in the Consolidated Plan.

Non-housing community development activities also leverage HCDD federal funds to execute the activities identified in the Plan. Public service agencies utilizing CDBG, HOPWA, and ESG funds must provide some level of match. Other City departments funded with entitlement grants leverage these dollars with other resources. For example, HHD leverages CDBG funding with other federal grants for lead-based paint testing and remediation activities.

HOME Matching Funds. The City, as a fiscally distressed participating jurisdiction in the HOME Program, must match 12.5 cents for each dollar of HOME funds spent on affordable housing. The match must come from state or local, non-federal sources, and constitutes a permanent contribution to the HOME Program. Since July 2005, the City requires multifamily applicants to help generate this match. Rules regarding what can be counted as a match under the HOME Program are very specific; therefore, HCDD strictly adheres to and maintains compliance with 24 CFR §92.200.

The HOME match obligation may be met with any of the following sources

- Cash or cash equivalents from a non-federal source
- Value of waived taxes, fees, or charges associated with HOME projects
- Value of donated land or real property
- Cost of infrastructure improvements associated with HOME projects
- Value of donated materials, equipment, labor, and professional services

The match requirement for the City has been met with cash contributions from Homeless and Housing Bond Funds, TIRZ Affordable Housing Set-Aside funds, private donations from endowments and non-cash contributions including donated or reduced cost land. As reported in the 2014 CAPER, the excess HOME match carried over to the next federal fiscal year was $4,214,353.06. Information regarding the match will be updated in the 2015 CAPER, which will be submitted to HUD in September 2016.

ESG Match. The ESG matching requirement is a one to one match and will be satisfied with CDBG funding from HCDD and both “in-kind” and private funding from subrecipients.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Currently, there are no parcels of City owned land or property that will be used to address the needs identified in this plan.

Discussion

While HCDD is responsible for the provision of services to low- and moderate-income Houstonians using the federal entitlement funds and one-time grants, HCDD cannot achieve these goals alone. There are many other organizations that carry out the strategies listed in this Plan using other federal, local, and private funding sources. For instance, other City of Houston departments provide services to low- and moderate-income residents by utilizing funding from various sources.

In addition, other local agencies and non-governmental organizations receive other federal or state funding to carry out these activities. In its 2016 Annual Plan, the Houston Housing Authority estimated that it would have $181 million to address residents' housing needs in the Houston area, which includes $120 million in Section 8 Housing Choice Voucher Programs. It is anticipated that the funding will likely be similar for the Houston Housing Authority in its 2017 Annual Plan.

The Coalition for the Homeless of Houston/Harris County (Coalition) receives and manages the area's McKinney-Vento Homeless Assistance Act funding on behalf of the local Continuum of Care (CoC). In 2014, the CoC received just over $23 million to address homeless issues in the region. In November of 2015, the Coalition submitted an application for almost $30 million of fiscal year 2015 funding, which includes renewal projects, new projects from reallocations of prior funding, and a permanent housing bonus project.

The Texas Department of Housing and Community Affairs estimated that the Houston area (Region 6) had $11 million in 9% competitive Housing Tax Credits to award for multifamily affordable housing rehabilitation or new construction in 2015. This amount is not guaranteed and projects may not be developed within the City of Houston depending on where the selected developments are located. A similar amount of Housing Tax Credits will likely be available in 2016 for the region.

While some projects or actions may include primarily public funds, public funds alone would also be insufficient to achieve the goals of this Plan. Private funds from individuals, non-profit organizations, and private organizations are needed. HCDD continues to work with other City departments, local non-profit agencies, and various funding providers to develop coordinated strategies to leverage funding to assist low- and moderate-income persons and households.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Table 7 – Goals Summary

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	2016 Funding	Goal Outcome Indicator
Preserve and expand the supply of affordable housing	2015	2019	Affordable Housing	Citywide	Assistance for homeowners Assistance for renters Assistance for homebuyers	CDBG:$5,200,000 HOME:$6,224,026	Rental Units Constructed: 98 Household Housing Unit Other: 65 Other – Units Abated/Remediated
Expand homeownership opportunities	2015	2019	Affordable Housing	Citywide	Assistance for homebuyers	Prior years' CDBG funds	Direct Financial Assistance to Homebuyers: 50 Households Assisted
Provide assistance to persons affected by HIV/AIDS	2015	2019	Affordable Housing	Citywide	Assistance for renters Public service needs	HOPWA: $9,639,531	Tenant-Based Rental Assistance / Rapid Re-housing: 475 Households HIV/AIDS Housing Operations: 300 Households Other: 3,475 – Households -Supportive Services / Housing Information and Referral/Homeless Prevention
Reduce homelessness	2015	2019	Affordable Housing Non-Housing Community Development	Citywide	Assistance for renters Homeless Needs	ESG: $2,012,200 CDBG: $525,000	Tenant-based rental assistance / Rapid Re-housing: 65 Households Assisted Homelessness Prevention: 225 Persons Assisted Public Service Activities Other Than Low/Moderate Income Housing Benefit: 26,190 Persons Assisted
Enhance quality of life through the provision of public services	2015	2019	Non-Housing Community Development	Citywide	Public service needs	CDBG: $3,218,357	Public Service Activities Other Than Low/Moderate Income Housing Benefit: 19,355 Persons Assisted
Revitalize communities	2015	2019	Non-Housing Community Development	Areas for Community Reinvestment	Improvement of neighborhood facilities Neighborhood needs	CDBG: $5,914,042	Other: 6 Public Facility or Infrastructure Activities Other Than Low/Moderate-Income Housing Benefit Housing Code Enforcement/Foreclosed Property Care: 32,250
Foster community economic development	2015	2019	Non-Housing Community Development	Community Revitalization Areas	Economic development needs	CDBG: $3,000,000	Jobs: 20
Promote fair housing	2015	2019	Non-Housing Community Development	Citywide	Fair housing needs	CDBG: $100,000	Other: 50,000 Persons Reached with Fair Housing Information

Goal Descriptions

Table 8 – Goal Descriptions

1	Goal Name	Preserve and expand the supply of affordable housing
	Goal Description	The City will provide funding for several programs that will include lead-based paint reduction activities and new construction and rehabilitation of rental units. These activities will help to preserve and expand the supply of affordable housing in Houston.
2	Goal Name	Expand homeownership opportunities
	Goal Description	The City will fund direct assistance for homebuyers to increase housing options for low- and moderate-income families.
3	Goal Name	Provide assistance to persons affected by HIV/AIDS
	Goal Description	The City will provide funding for housing and services supporting persons who are affected by HIV/HIDS. This goal will also support the goal of reducing homelessness.
4	Goal Name	Reduce homelessness
	Goal Description	The City will fund activities that will provide homeless prevention and rapid re-housing activities. It will also provide funding for various public service activities to support those who are homeless or at risk of becoming homeless.
5	Goal Name	Enhance quality of life
	Goal Description	The City of Houston will provide funding for various public service activities that will expand or make these services more accessible to low- and moderate-income or special needs persons.
6	Goal Name	Revitalize communities
	Goal Description	The City will support activities that will enhance and preserve neighborhoods. Activities include code enforcement and public facility improvements.
7	Goal Name	Foster community economic development
	Goal Description	The City will fund activities related to job creation and business growth to help increase family's incomes and provide goods in services in low- and moderate-income areas.
8	Goal Name	Promote fair housing
	Goal Description	The City will fund activities related to the promotion of fair housing through education, outreach, research, and other methods.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

During PY 2016, the City of Houston expects to provide affordable housing as defined by HOME 91.215(b) in the following ways

- The Homebuyer Assistance Program expects to serve 50 households with downpayment and closing cost assistance in PY 2016. Of the 50 households, HCDD estimates that 8 households (15%) will have a household income between 31-50% AMI and 42 households (85%) will have an income between 51-80% AMI.
- The Multifamily Housing Program will construct and rehabilitate housing predominately for households with an income under 80% AMI using entitlement funding. Most are likely to be below 60% AMI to comply with tax credit rules and preferences.

More information about types of affordable housing that will be available in the next year is provided in section *AP-55 Affordable Housing*.

Projects

AP-35 Projects – 91.220(d)

Introduction

Projects have been selected for inclusion in this Plan based on the priorities in the 2015-2019 Consolidated Plan, analysis of existing funding sources, and public input. Projects align directly with HCDD's primary initiatives: Eliminating Chronic Homelessness, Revitalizing Communities, Fostering Community Economic Development and Enhancing the Quality of Life. During PY 2016, HCDD will engage in community development activities through increasing the availability and quality of affordable housing, the delivery of public services, investment in neighborhood facilities, and economic development opportunities. Request for proposals will be conducted before and during the program year to choose locations and subrecipients for some projects.

These projects only represent those funded with federal entitlement grants for PY 2016 and do not signify all activities that will be carried out during the program year by HCDD. For instance, some activities, such as single family home repair and homebuyer assistance, will use TIRZ funding instead of, or in addition to, entitlement funding during the program year.

Projects

Table 9 – Project Information

#	Project Name
1	Neighborhood Facilities and Improvements
2	Public Services
3	Code Enforcement
4	Economic Development
5	CDBG Administration
6	Multifamily Housing Program
7	HOME Program Administration
8	2016-2019 City of Houston TXH16F004 (CoH)
9	2016-2019 Sponsor Agencies TBD TXH16F004 (SpAgTBD)
10	ESG16 Houston

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

HCDD's funding priorities have not changed from those outlined in the Strategic Plan. The main factors that contributed to targeting funds to specific activities in PY 2016 are

- The stated needs, analysis, and objectives in the 2015-2019 Consolidated Plan
- Priorities stated in each program's solicitation and award guidelines
- Compliance with HUD entitlement grants' (CDBG, HOME, HOPWA, and ESG) rules and regulations

Other elements may also impact annual allocations, including citizen and community input, qualified responses to Request for Proposals, an analysis of prior years' budget and expenditures, and City Council direction. HCDD will continue to partner with the CoC and other organizations in the Houston area. Reducing homelessness continues to be a priority for HCDD. It is expected that one of the priorities given to projects in the public services RFP will include serving the homeless population.

HCDD strives to serve those most in need of assistance. The three main obstacles to meeting the needs of the underserved in Houston are the lack of resources, the lack of service or housing availability, and the lack of knowledge about programs. HCDD will work to leverage its resources with other agencies, assist families to grow their income and build assets, create and make available housing and service opportunities, and advertise available services to the community. More information about future actions to assist the underserved are included in the AP-85 Other Actions section of this Plan.

Projects

AP-38 Project Summary

Project Summary Information

Table 10 – Project Summary

Project Name	Target Area	Goals Supported	Needs Addressed	Funding
Neighborhood Facilities and Improvements	Citywide	Revitalize communities	Improvement of neighborhood facilities	CDBG: $3,316,212
Public Services	Citywide	Reduce homelessness Enhance quality of life Foster community economic development	Public service needs	CDBG $3,218,357
Code Enforcement	Areas for Community Reinvestment	Revitalize communities	Neighborhood needs	CDBG $2,597,830
Economic Development	Community Revitalization Areas	Foster community economic development	Economic development needs	CDBG: $3,000,000
CDBG Administration	Citywide	Preserve and expand the supply of affordable housing Expand homeownership opportunities Enhance quality of life Revitalize communities Foster community economic development	Assistance for homeowners Homeless needs Public service needs Improvement of neighborhood facilities Neighborhood needs Economic development needs Assistance for homebuyers	CDBG $4,464,349
Multifamily Housing Program	Citywide	Preserve and expand the supply of affordable housing	Assistance for renters	CDBG: $5,200,000 HOME $6,224,026
HOME Program Administration	Citywide	Preserve and expand the supply of affordable housing Expand homeownership opportunities	Assistance for renters	HOME $691,558
2016-2019 City of Houston TXH16F004 (CoH)	Citywide	Provide assistance to persons affected by HIV/AIDS	Assistance for renters Assistance for homeowners Public service needs	HOPWA $289,185
2016-2019 Sponsor Agencies TBD TXH16F004 (SpAgTBD)	Citywide	Provide assistance to persons affected by HIV/AIDS	Assistance for renters Assistance for homeowners Public service needs	HOPWA $9,350,346
ESG16 Houston	Citywide	Reduce homelessness	Homeless needs	ESG $2,012,200 CDBG $525,000

Project Title	Neighborhood Facilities and Improvements
Project ID	1
Target Areas	Citywide
Annual Goals Supported	Revitalize communities
Priority Need(s) Addressed	Improvement of neighborhood facilities
Expected Resources	CDBG: $3,316,212
Description	This project includes rehabilitation and construction of neighborhood facilities, parks, and other improvements to facilities and infrastructure in low- and moderate-income areas or facilities serving populations primarily consisting of low- and moderate-income individuals or populations with special needs. Facilities may be publically or privately owned and examples include, and are not limited to, parks, medical facilities, and community centers. PY 2016 CDBG funds for neighborhood facilities will be awarded to City departments or nonprofit or for-profit organizations selected through an RFP process prior to or during the program year. The locations of activities will be determined after subrecipients are selected. The funding amount of $3,316,212 includes activity delivery expenses. The total funding amount also includes projected CDBG program income in the amount of $114,770 to be expended on Neighborhood Facilities and Improvements. Proposed accomplishments for PY 2016 include the completion of 6 public facilities. The target date for expending these funds is June 30, 2018.
Target Date	6/30/2018
Estimate the number and types of families that will benefit from the proposed activities	These activities are intended to serve thousands of people, primarily those living in low- and moderate-income areas or those with disabilities or other special needs.
Location Description	The locations of activities will be determined after subrecipients are selected.
Planned Activities	Eligible activities include rehabilitation and construction of various public or private facilities, including infrastructure.
Goal Outcome Indicator	6 Other: Public Facility or Infrastructure Activities Other Than Low/Moderate-Income Housing Benefit

Project Title	Public Services
Project ID	2
Target Areas	Citywide
Annual Goals Supported	Enhance quality of life Reduce homelessness Foster community economic development
Priority Need(s) Addressed	Public service needs
Funding	CDBG: $3,218,357
Description	An RFP will be issued in PY 2016 for public service projects, and private non-profit agencies will be selected soon thereafter. The locations of these activities will be determined after subrecipients are selected. These public services will likely fund homeless services, job training, youth enrichment, child care, and other public services activities. Projects from City departments have been selected, and HCDD will allocated CDBG public funds up to the amounts following amounts to the listed programs: 1) HIV/AIDS Program, Houston Health Department, $193,537.96; 2) Elderly Service Program, Houston Health Department, $390,364.05; 3) Re-Entry Program, Houston Health Department, $98,300.00; 4) Community-based Mental Health Services, Houston Health Department, $196,600.00; 5) Chronic Disease Prevention, Houston Health Department, $104,198.00; 6) Mobile Library, Houston Public Library, $97,102.71, 7) Mayor's After School Achievement Program, Houston Parks and Recreation, $285,938.97; and 8) Youth Enrichment Program, Houston Parks and Recreation, $420,938.29. These activities will primarily serve extremely low- and low-income families. Projected CDBG program income in the amount of $30,439 is estimated to be used for public service activities. Proposed accomplishments for PY 2016 include providing services to 19,355 people. The target date for expending these funds is June 30, 2018.
Target Date	6/30/2018
Estimate the number and types of families that will benefit from the proposed activities	These activities will serve approximately 19,000 families that are extremely low-income, low-income, and moderate-income.
Location Description	The locations of activities will be determined after subrecipients are selected.
Planned Activities	Eligible activities will include a variety of public service activities such as employment training, elderly services, health services, and homeless services.
Goal Outcome Indicator	19,355 Persons Public service activities other than low/moderate-income housing benefit

Project Title	Code Enforcement
Project ID	3
Target Areas	Areas for Community Reinvestment
Priority Need(s) Addressed	Neighborhood needs
Annual Goals Supported	Revitalize communities
Funding	CDBG: $2,597,830
Description	This project funds code enforcement activity including site visits and property inspections conducted by the Department of Neighborhoods, increasing the safety and security of low- and moderate-income neighborhoods. Using $2,409,650 of CDBG funding, code enforcement staff will evaluate and assess properties that may have violated the City's building codes and pose a threat to the health and safety of low- and moderate-income neighborhoods. During PY 2016, it is estimated City staff will perform 20,000 site visits in Areas for Community Reinvestment. The target date for completing this activity is June 30, 2017. This project also funds title searches associated with the Department of Neighborhoods code enforcement activities to increase the safety and security of low- and moderate-income neighborhoods. During PY 2016, it is estimated that $188,180 of CDBG will fund title searches on properties located in Areas for Community Reinvestment. The target date for completing this activity is June 30, 2017.
Target Date	6/30/2017
Estimate the number and types of families that will benefit from the proposed activities	This activity will benefit tens of thousands of families living in low- and moderate-income areas where site visits are conducted.
Location Description	Location of these activities will mainly be in Areas for Community Reinvestment.
Planned Activities	These code enforcement activities include inspection of multiple types of property including housing units.
Goal Outcome Indicator	32,250 Housing code enforcement/Foreclosed property care

Project Title	Economic Development
Project ID	4
Target Areas	Community Revitalization Areas
Priority Need(s) Addressed	Economic development needs
Annual Goals Supported	Foster community economic development
Funding	CDBG: $3,000,000
Description	This project funds economic development activities that may include loans to businesses and job creation. Subrecipients will be selected during the program year to carry out activities. The proposed accomplishments for this funding will likely include 2 businesses assisted after PY 2016. Funding includes activity delivery expenses. The target date for expending these funds is by the end of 2018. Proposed accomplishments for PY 2016 include 20 jobs created or retained using funds from prior years' funding.
Target Date	12/31/2018
Estimate the number and types of families that will benefit from the proposed activities	Activities are proposed to benefit hundreds of low- and moderate-income families.
Location Description	Subrecipients will be selected during the program year to carry out activities which will determine the location.
Planned Activities	These economic development activities may include loans to businesses in support of job creation or retention or in support expanding services to low- and moderate-income persons or neighborhoods.
Goal Outcome Indicator	20 Jobs

Project Title	CDBG Administration
Project ID	5
Target Areas	Citywide
Priority Need(s) Addressed	Assistance for renters Assistance for homeowners Assistance for homebuyers Homeless needs Public service needs Improvement of neighborhood facilities Addressing neighborhood needs Economic development needs Fair housing needs
Annual Goals Supported	Preserve and expand the supply of affordable housing Expand homeownership opportunities Provide assistance to persons affected by HIV/AIDS Reduce homelessness Enhance quality of life through the provision of public services Revitalize communities Foster community economic development Promote fair housing
Funding	CDBG: $4,464,349
Description	This project will fund HCDD's legal oversight, planning, compliance, and financial activities, which ensure proper use of CDBG funds. This includes: $130,000 for the Coalition for the Homeless of Houston/Harris County to assist in planning the Point-In-Time Count and may include other activities, $100,000 reserved for fair housing activities and staff costs, $79,000 for transfer to the City of Houston's Finance Department, $433,000 for transfer to the City of Houston's Legal Department and $3,722,349 for HCDD's general planning activities and oversight of projects and organizations funded by CDBG. Projected CDBG program income in the amount of $36,302 is estimated to be used for planning and administration activities. This is an administration activity and will be located at 601 Sawyer, Suite 400, 77007. The target date for completing this activity is June 30, 2017.
Target Date	6/30/2017
Estimate the number and types of families that will benefit from the proposed activities	This is an administrative activity.
Location Description	This is an administration activity and will be located at 601 Sawyer, Suite 400, 77007.
Planned Activities	This project funds planning, administration, and oversight activities associated with and in support of the CDBG Program.
Goal Outcome Indicator	N/A

Project Title	Multifamily Housing Program
Project ID	6
Target Areas	Citywide
Priority Need(s) Addressed	Assistance for renters
Annual Goals Supported	Preserve and expand the supply of affordable housing
Funding	CDBG: $5,200,000 HOME: $6,224,026
Description	HCDD's Multifamily Housing Program will expand access to, and improve the quality of, multifamily rental housing for low- and moderate-income residents through multifamily housing acquisition, rehabilitation, or new construction projects. Relocation assistance to households will also be provided, as required. Additional activities may include activity delivery expenses. It is estimated that 98 newly constructed affordable, income-restricted units will be completed during PY 2016. An additional 425 income-restricted units are currently planned or under construction using prior years' entitlement funds. HCDD will issue an RFP in the fall of 2016 for PY 2016 grant funds. The outcome of the RFP will determine the locations of projects. Projects within the Community Reinvestment Areas will be given preference during the selection process. Projected HOME program income in the amount of $85,449 is estimated to be used for the Multifamily Housing Program. The estimated completion date for expending these funds is 2019.
Target Date	12/31/2019
Estimate the number and types of families that will benefit from the proposed activities	These activities will benefit approximately 100 low- and moderate-income families. Activities will also serve special needs populations including homeless individuals and families, elderly, and persons with disabilities.
Location Description	The outcome of the RFP issued in PY 2016 will determine the locations of projects using PY 2016 funding.
Planned Activities	Planned activities for the Multifamily Housing Program include acquisition/ rehabilitation, new construction, and relocation in support of creating and preserving affordable rental housing units.
Goal Outcome Indicator	98 Rental units constructed

Project Title	HOME Administration
Project ID	7
Target Areas	Citywide
Priority Need(s) Addressed	Assistance for renters
Annual Goals Supported	Preserve and expand the supply of affordable housing
Funding	HOME: $691,558
Description	Planning and administration activities associated with, and in support of, the HOME Investment Partnerships Program. The allocation for planning and administration activities will be used to ensure compliance with HOME requirements. Projected HOME program income in the amount of $9,494 is estimated to be used for planning and administration activities. This is an administration activity and will be located at 601 Sawyer, Suite 400, 77007. The proposed target date for completing this activity will be June 30, 2017.
Target Date	6/30/2017
Estimate the number and types of families that will benefit from the proposed activities	This project funds planning and administration activities associated with, and in support of, the HOME Investment Partnerships Program.
Location Description	This is an administration activity and will be located at 601 Sawyer, Suite 400, 77007.
Planned Activities	This project funds planning, administration, and oversight activities associated with, and in support of, the HOME Program.
Goal Outcome Indicator	N/A

Project Title	ESG16 Houston
Project ID	8
Target Areas	Citywide
Priority Need(s) Addressed	Homeless needs
Annual Goals Supported	Reduce homelessness
Funding	ESG: $2,012,200 CDBG: $525,000
Description	Emergency Solutions Grant (ESG) funds support nonprofit organizations that help homeless persons and persons at risk of becoming homeless by providing emergency shelter, housing relocation, and stabilization services. HCDD will allocate $90,000 for the Homeless Management Information System (HMIS), $621,285 for emergency shelter, $400,000 for homeless prevention, $750,000 for rapid re-housing, and $150,915 for Administration. In addition, $525,000 in CDBG matching funds will support ESG subrecipients' activities. HCDD will select subrecipients through an RFP process by fall of 2016 for PY 2016 funding. Selected subrecipients will be located throughout Houston area. The estimated number of primarily extremely low-income persons to be served through these activities is 23,690. The Coalition of the Homeless of Houston/Harris County (Coalition) administers the HMIS in the Houston region. Some ESG funding will support the Coalition and organizations using the HMIS to increase efficiency and effectiveness of serving homeless individuals. The estimated number of individuals' records maintained via HMIS during PY 2016 is 20,000. HMIS and the agencies utilizing the database serve a majority of individuals that are extremely low-income. HMIS is administered at the Coalition for the Homeless Houston/Harris County located at 600 Jefferson, Suite 2050, 77002. Funds will also be used to support HCDD staff responsible for oversight of nonprofit subrecipients providing ESG funded services. This is an administration activity and will be located at 601 Sawyer, Suite 400, 77007. The target date for expending these funds is June 30, 2018.
Target Date	6/30/2018
Estimate the number and types of families that will benefit from the proposed activities	Activities will assist approximately 24,000 extremely low-income persons and families.
Location Description	HCDD will select subrecipients through an RFP process by fall of 2016 for PY 2016 funding. Selected subrecipients will be located throughout Houston.
Planned Activities	The eligible activities include Emergency Shelter, Homeless Prevention, Rapid Re-housing, HMIS, and administration in the ESG Program.
Goal Outcome Indicator	65 Tenant-based rental assistance/Rapid re-housing 225 Homelessness prevention 1,000 Homeless person overnight shelter 20,000 Other – HMIS records maintained 2,400 Other – Persons assisted with ESG match

Project Title	2016-2019 CityofHouston TXH16F004 (CoH)
Project ID	9
Target Areas	Citywide
Priority Need(s) Addressed	Assistance for renters Assistance for homeowners Public service needs
Annual Goals Supported	Provide assistance to persons affected by HIV/AIDS
Funding	HOPWA: $289,185
Description	Grantee administration is funding for HCDD administration and oversight of the HOPWA project sponsors. This is an administration activity and will be located at 601 Sawyer, Suite 400, 77007. The target date for completing these activities is June 30, 2017.
Target Date	6/30/2017
Estimate the number and types of families that will benefit from the proposed activities	The eligible activity is administration of the HOPWA Program.
Location Description	This is an administration activity and will be located at 601 Sawyer, Suite 400, 77007.
Planned Activities	The eligible activity is administration of the HOPWA Program.
Goal Outcome Indicator	N/A

Project Title	2016-2019 Sponsor Agencies TBD TXH16F004 (SpAgTBD)
Project ID	10
Target Areas	Citywide
Priority Need(s) Addressed	Assistance for renters Assistance for homeowners Public service needs
Annual Goals Supported	Provide assistance to persons affected by HIV/AIDS
Funding	HOPWA: $9,350,346
Description	This will fund organizations and City departments that administer programs and projects that prevent homelessness and increase access to decent, affordable housing, for those affected by HIV/AIDS. HCDD will allocate $1,775,579 for operating costs, $2,300,000 for supportive services, $3,500,000 for project or tenant based rental assistance, $2,000,000 for short term rent, mortgage and utility subsidies, $100,000 for resource identification/technical assistance/housing information, and $674,767 in sponsor administration. HCDD will issue an RFP during the summer of 2016 to contract with several nonprofit agencies to administer services for up to two years. During PY 2016, these activities are expected to serve 4,250 households who have or are affected by HIV/AIDS. Services will be located in the Houston Eligible Metropolitan Statistical Area (EMSA). The target date for completing these activities is June 30, 2017.
Target Date	6/30/2018
Estimate the number and types of families that will benefit from the proposed activities	These activities will serve at least 4,250 households who are affected by a disability, HIV/AIDS.
Location Description	Services will be located in the Houston Eligible Metropolitan Statistical Area (EMSA).
Planned Activities	Planned activities include operating costs, supportive services, project or tenant based rental assistance, short-term rent and mortgage and utility assistance, and sponsor administration.
Goal Outcome Indicator	475 Households - Tenant-based rental assistance/Rapid re-housing 300 Households - HIV/AIDS housing operations 3,475 Other – Households - Supportive services / Housing information and referral/Homeless prevention

AP-50 Geographic Distribution - 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Maps in the appendix illustrate the known locations of proposed federally funded projects and activities that will occur during PY 2016, relative to designated low- and moderate-income areas. Locations of the remaining projects and activities that will be initiated during PY 2016 will be determined after solicitation processes are completed and all subrecipients and developers are identified. Other maps in the appendix illustrate areas of minority concentration and target areas. Some maps (and boundaries within these areas) included in the appendix may potentially change with the publication of updated data by HUD or other entities. These maps show that many of the community development activities are located in areas of minority concentration.

HCDD staff analyzed indicators to create the Areas for Community Reinvestment to provide data-driven recommendations for projects and activities that will foster investment in select geographic areas (Super Neighborhoods) that demonstrate the most need. This data was updated in PY 2014 to include the most recent published HUD information about low-income and moderate-income populations. Six demographic and income characteristics of Houston's eighty-eight Super Neighborhoods were considered in the analysis while developing the Areas for Community Reinvestment

- Low- to Moderate-Income (LMI) Population
- The Land Assemblage Redevelopment Authority (LARA) Owned Lots
- Commercial Investment (HCDD Funded) Multifamily and Public Facilities
- Concentration of Multifamily Housing Stock (2000 Census Data)
- Designated Demolition Sites
- City of Houston Capital Improvement Plan (CIP Projects)

The Community Revitalization Areas were identified through the CDBG-DR2 planning process. This process included an extensive analysis of Houston's physical and social conditions and outreach to stakeholders and the community. Nine target neighborhoods were identified and labeled Community Revitalization Areas (CRA) and CRA Outreach Areas.

Table 11 - Geographic Distribution

Target Area
Areas for Community Reinvestment
Community Revitalization Areas (CRAs) and CRA Outreach Areas

Rationale for the priorities for allocating investments geographically

The City is mindful of the location of services and seeks to ensure equitable distribution of funding to serve families in need across the City. The goal of the target areas is to take the limited funding HCDD receives and leverage it with private investment within these areas. Establishing specific areas allows HCDD to analyze indicators that best help to provide data-driven recommendations for projects and activities that will foster investment in selected geographic areas that demonstrate need and opportunity.

The intent is to ultimately arrest decline and bring about positive outcomes in historically underserved communities as well as to boost the enhancement of areas of opportunity while maintaining housing affordability. These target areas may be applied to activities funded by HOME, CDBG, and the Section 108 Loan Guarantee Program. When reviewing projects for funding, HCDD staff may give special consideration to projects that fall within the boundaries of the Areas for Community Reinvestment or Community Revitalization Areas and Outreach Areas or that leverage additional funding, such as Housing Tax Credits. Funding for code enforcement activities will be geographically targeted to only Areas for Community Reinvestment. Other entitlement funds, mostly related to economic

development, public facility improvements, and some rental development activities, will be prioritized in the target areas, because these are neighborhoods that are most in need of public facility and economic development improvements, but some projects may also be funded in other areas of the City because of the great need in neighborhoods throughout the City.

Discussion

In an unprecedented approach to community involvement in PY 2012, HCDD worked closely with community leaders, statewide advocates, and citizens, to use data analysis to determine target areas for the second round of CDBG-DR funding. HCDD used the data and criteria provided by the Texas General Land Office (GLO), combined with community input, to select Neighborhoods of Opportunity in which to focus revitalization efforts to address damage from Hurricanes Dolly and Ike. After the Neighborhoods of Opportunity were selected and agreed upon, an extensive community participation process was commissioned, which involved approximately 13 public meetings and included over 500 unduplicated participants. Participants identified Nodes of Opportunity in the neighborhoods to further refine areas within the identified neighborhoods where revitalization was most needed or promising.

A second community engagement and educational process built upon the Nodes of Opportunity through a planning study. The purpose of the planning study was to synthesize national best practices and extensive economic and demographic analysis through careful consideration of existing City commitments and opportunities and the results of the Needs Assessment. At the conclusion of the planning process, the planning team produced the planning study, which outlined certain targeted areas for CDBG-DR2 funds. These results were also compared to a Market Value Analysis, which also concluded that certain areas of the city were poised to gain market value and would benefit from targeted investment in infrastructure and preserving affordability. The planning study resulted in the Community Revitalization Areas (CRAs) and Community Revitalization Areas Outreach Areas (CRA Outreach Areas). CRAs are identified areas of need where the City will conduct the majority of its outreach to single family homeowners, and develop multifamily housing related to Hurricane Ike damage. CRA Outreach Areas were also areas identified by the City where there is a need for single family homeowner assistance related to Hurricane Ike damage. These areas were identified in the public outreach process as outlined in the City's Needs Assessment. Both the CRA and CRA Outreach Areas were identified in consultation with state and local community advocacy groups, such as the Texas Low Income Housing Information Service, Texas Appleseed, and the Texas Organizing Project.

HCDD will continue expending the approximately $150 million in funds available through the allocation of CDBG-DR2, to conduct single family repair activities, support multifamily and single family rental development activities, and work with the Houston Housing Authority to assist in subsidized rental development for extremely low-income residents. CRAs were identified as communities experiencing significant recent public and private investment. By targeting CDBG-DR2 and some entitlement funding in these areas, HCDD will encourage the creation of economically feasible, mixed income developments, and communities with diverse populations.

Almost all CDBG-DR2 CRAs are within the Areas for Community Reinvestment, which were most recently updated in PY 2014. Through concentrating various funding sources to certain communities, HCDD leverages its limited funding to improve communities, while preserving affordable housing through a variety of community development activities that may include provision of public services, neighborhood facility improvements, housing repair, housing construction, economic development, and infrastructure improvements.

Affordable Housing

AP-55 Affordable Housing - 91.220)g)

Introduction

There is a lack of decent, affordable housing choices in Houston. HCDD employs a variety of approaches to maintain, create, and improve the quality of affordable housing in the city. In PY 2016, HCDD will administer the following programs to preserve and increase access to affordable housing

- Multifamily Housing Program – new construction and rehabilitation
- Single Family Programs – development, repair, and homebuyer assistance
- CHDO – supporting community organizations to develop affordable housing
- HOPWA – TBRA and STRMU assistance
- ESG – housing relocation and rapid re-housing

The following tables estimate the annual goals for affordable housing for the next year. Please note, the categories in the tables are not mutually exclusive, for example, a homeless household may also be a special needs household.

Table 12 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Homeless	65
Non-Homeless	148
Special-Needs	1,325
Total	1,538

Table 13 - One Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through	
Rental Assistance	1,390
The Production of New Units	98
Rehab of Existing Units	0
Acquisition of Existing Units	50
Total	1,538

Discussion

HOME funds will be used for construction of new affordable housing units. When HCDD issues a request for proposal for the development of multifamily housing, HCDD staff hosts an information session providing an overview of expectations and regulations for all interested development teams, including discussion about Section 3, Davis Bacon, accessibility, fair housing, and MBE/SBE. When HCDD partners with developers to build or rehabilitate affordable housing with HOME funds, developer contracts include requirements to comply with both the Federal Fair Housing Act and Section 504 of the Rehabilitation act of 1973. In addition, HCDD staff review selected sites to ensure compliance to site and neighborhood standards and environmental requirements.

Affordable housing continues to be among HCDD's highest priorities. In the past few years, CDBG-DR Hurricane Ike funding has greatly increased the resources available to assist low- and moderate-income families in the City of Houston. Using the foundation of the CDBG funded Single Family Home Repair Program, HCDD continues to build capacity and increase efficiency to best serve citizens.

During PY 2016, HCDD expects to start transitioning from using CDBG-DR funding to using Tax Increment Reinvestment Zone (TIRZ) funding for single family home repair activities. HCDD anticipates finalizing the new guidelines for the Single Family Home Repair Program funded by CDBG in PY 2016. Also, TIRZ funding will supplement CDBG for homebuyer assistance activities in the program year.

AP-60 Public Housing - 91.200(h)

Introduction

The Houston Housing Authority (HHA) is the public housing authority that operates within, and directly outside, the City limits of Houston. HHA provides affordable homes and services to more than 60,000 low-income Houstonians, including over 17,000 families housed through the Housing Choice Voucher Program. HHA and its affiliates own and operate 25 housing communities with more than 5,500 units for families, elderly, persons with disabilities, and other residents. HHA also administers the nation's third largest voucher program exclusively serving homeless veterans.

The following highlights HHA's program accomplishments occurring in calendar year 2015.

- Put Residents to Work - HHA enrolled over 1,152 participants in the Section 3 program resulting in 36 becoming gainfully employed.
- Housed More Families - Utilized 97.6% of its voucher authority. Received over 85 additional vouchers from HUD.
- Helped Homeless Veterans - Provided housing assistance to 930 homeless veterans through the VASH program.

In 2016, HHA plans to reinvest in Houston communities with the creation of over 400 new units with two construction starts.

The information in this section, AP-60, was provided by the Houston Housing Authority.

Actions planned during the next year to address the needs to public housing

Years of federal disinvestment in the Public Housing Capital Fund Program (CFP), coupled with damage caused by Hurricane Ike, have created a significant backlog of capital needs across the HHA's portfolio. A recently completed Physical Needs Assessment values the current capital backlog at approximately $50 million.

While HHA will expend its CFP allocation of $4 million to address the most severe capital needs, without additional funding, HHA will remain significantly short of the support required to adequately address the portfolio's documented capital needs. Additionally, as the need to rehabilitate existing housing stock grows, so too does the need for affordable housing, with over 19,000 families currently on HHA's waiting list for a public housing unit.

HHA has also entered into a $25 million energy financing partnership with Siemens to perform energy improvements across HHA's portfolio. The improvements include

- Air conditioning replacements and Energy Management and Control Systems (EMCS) upgrades
- Lighting efficiency improvements in the units and common areas
- Building envelope improvements
- Transformer upgrades
- Replace aerators, toilets, and showerheads in the units and common areas
- Irrigation upgrades
- Condensate recovery and rain water harvesting
- Generators
- Electric stove safe T-burners in units
- Hot water heaters at some locations

Fortunately, the coming year may present HHA and City of Houston with an opportunity to substantially address both the public housing capital needs backlog and the City's unmet demand for affordable housing. HHA and HCDD received awards of CDBG Disaster Recovery Round 2 (CDBG-DR2) funds. The goal is to leverage these dollars so

it will be possible for HHA to address the capital needs at several hurricane-damaged public sites while adding upwards of 400 units of new affordable housing.

HHA will pursue transfer of assistance under the Public Housing Program at the current existing properties

- Mansions at Turkey Creek
- Villa's at Winkler

HHA will pursue a Choice Neighborhoods Planning or Implementation grant for Grants and Promise Zones for the following properties

- Cuney Homes
- Kelly Village

HHA will pursue a number of new mixed finance development activities using CDBG-DR2 funds and Capital Funds including acquisition of sites for new housing development at

- Crosstimbers and N. Main
- METRO owned site on North Shepherd
- Lyons Avenue in the 5th Ward
- 2640 Fountain View – (No City of Houston entitlement funding will be used for this development.)

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Resident Involvement. HHA employs various strategies to promote public housing resident involvement in HHA's policy development and strategic decision-making processes. HHA encourages residents to become involved through participation in Resident Councils, which operate at most public housing developments. Staff from HHA's Client Services Department provides technical assistance to Resident Council members and helps to ensure that third party (League of Women Voters) oversight is in place for the annual election of officers. Each Resident Council meets on a monthly basis, to address general and property-specific issues.

Resident Council officers meet as a group with HHA staff quarterly. These meetings provide an opportunity for resident leaders to hear updates on major issues taking place at HHA and within the affordable housing industry nationally. Time is allotted for resident leaders to raise issues or ask questions, which often become the basis for further dialogue. Discussions typically cover issues related to resident participation in governance, safety and security, community service requirements, summer programs, development plans, and job readiness. Also, residents and Resident Council officers actively participate in the PHA planning process, to annually review and revise management processes.

Participation in Homeownership. HHA staff work to promote the Family Self-Sufficiency (FSS) Program to public housing and voucher participants. The FSS Program allows participants to establish an interest-bearing escrow account during the five-year program which includes job training, employment counseling, case management services, household skill training, and homeownership counseling. Upon fulfillment of the program, families receive the funds in the escrow account which may be used to purchase housing through the Housing Choice Voucher Homeownership Program.

The Housing Choice Voucher Homeownership Program is a federally funded program that allows families with a Housing Choice Voucher to use the voucher as part of their monthly mortgage payment to purchase a home rather than rent. The Homeownership Program is for first time homebuyers, a person who does not own a home or has not owned a home during the past three years.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

HHA does not have a troubled designation; therefore, it is not necessary for HCDD to provide financial or other assistance to HHA to remove such a designation during the next year.

Discussion

HHA is responsible for adopting a payment standard schedule that establishes voucher payment standard amounts for each Fair Market Rent (FMR) area in HHA's jurisdiction. HHA staff proposed to set payment increase payment standards for High opportunity areas to 120% of the 50th percentile FMR's. The mid-range percentage was raised to 110% of the 50th percentile FMR's. The low-range percentage was raised from 94% in 2014 to 100% of the 40th percentile FMR's.

AP-65 Homeless and Other Special Needs Activities - 91.200(i)

Introduction

The City of Houston works closely with the Coalition for the Homeless of Houston/Harris County (Coalition) and with other members of the Houston/Harris County Continuum of Care (CoC), to align priorities and funding to address the needs of residents experiencing or at risk of homelessness. The CoC has updated their strategic plan to outline the goals and strategies for the coming years.

Goal 1: End Chronic Homelessness by 2016
Goal 2: Prevent and End Veteran Homelessness by 2015
Goal 3: Prevent and End Family and Youth Homelessness by 2020
Goal 4: Set a Path to End All Types of Homelessness

The CoC's annual action plans details activities and goals for the coming year. The goals for the next year focus on strategies to end family homelessness by continuing to utilize and expand rapid re-housing programs. Additional activities include reviewing rapid re-housing outcomes, reviewing system-wide performance expectations, and developing a response to youth homelessness, particularly underage/runaway youth, as well as youth aging out of foster care. Major activities are outlined below.

Continued oversight and creation of 295 units of PSH and other targeted affordable housing development linked to system-wide homeless prevention and diversion activities

- Host a pipeline committee comprised of major funders to coordinate funding and guide new development and turnover of existing PSH units
- Prioritize public and private capital, operating, and service resources to support PSH development and targeted affordable housing development, including SRO or pay by day facilities and inclusion of restricted 30% AMI units in mainstream affordable housing development
- Increase capital investments for targeted affordable housing development in support of diversion and prevention activities, particularly for non-chronically homeless single individuals

Continued implementation of the integrated care service delivery model for PSH units in the pipeline

- Nurture new partnerships between Federally Qualified Health Centers, Mental Healthcare Providers, and Homeless Service Providers
- Support a pilot project with State Medicaid and Managed Care Organizations to fund supportive housing services
- Connect integrated care teams to new and existing PSH units as they become operational

Implement a single coordinated intake, assessment, triage, and central referral system for al all homeless housing interventions

- Continue implementation and expansion of the coordinated placement system to include income triage, assessment and referral
- Make coordinated access available via a call center across the CoC
- Connect the system to shelter, transitional housing, and other diversion and prevention programs

Standardize and expand rapid re-housing

- Combine federal, state, and local resources to create a single standardized rapid re-housing model across the CoC and ensure maintenance and scaling
- Continue to prioritize resources for rapid re-housing and linked prevention activities to build a safety net system for homeless and at-risk families

Implement performance expectations for the entire CoC

- Apply performance standards to all programs operating in the CoC and use performance to determine future funding awards and possible reallocation or repurposing of existing resources in support of the CoC strategic plan

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including (narrative for the following 1-4):

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

HCDD provides ESG and CDBG funding to social service organizations to assess the needs of homeless persons and will continue to support organizations to create a more robust social service system to address unmet needs.

The Coalition collaborates with service agencies and others in the public sector to analyze existing needs to identify and address funding gaps. The Homeless Point-In-Time (PIT) Count and the Community Needs Assessment, organized by the Coalition, annually assesses the characteristics of the homeless population in and around Houston. This is important data used by the Coalition and its stakeholders to track the changing needs of the homeless. In PY 2016, HCDD will continue to financially support the Coalition's preparation for the 2017 PIT Count. Additionally, the CoC hosts a minimum of two Consumer Input Forums annually to obtain input on the action plan from current and formerly homeless individuals and families.

In 2014, the CoC implemented a coordinated assessment system ensuring standardized assessment for any homeless individual at a variety of access points. This system functions to triage, assess, match and refer homeless individuals to the most appropriate permanent housing option across the continuum. This is now the primary referral method for most homeless beds and functions as the sole referral source for PSH. This system will continue to be expanded in 2016 and will optimize access for both sheltered and unsheltered homeless individuals seeking support across the City. Outreach workers are trained as assessors and navigators ensuring unsheltered homeless individuals full access to all housing opportunities and services.

Addressing the emergency shelter and transitional housing needs of homeless persons

HCDD continues to fund social service agencies providing emergency shelter for homeless individuals and families. Services will include case management, direct rent or utility assistance, and operations costs associated with overnight shelter. HCDD's ESG funding will address emergency shelter needs as discussed later in the section. As part of the planning process for community-wide coordination of ESG implementation and the restructuring of the CoC funding process, the CoC is collaborating with local ESG recipients to right-size the system of emergency shelter, transitional housing, and rapid re-housing ultimately shifting resources toward permanent housing options. This coupled with enhanced diversion and prevention resources will dramatically reduce demand for emergency shelter and ultimately allow the system to reach equilibrium and end homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

HCDD is completing the homeless initiative and is close to completing its goal of 2,500 permanent supportive housing units. HCDD's Multifamily Housing program continues to encourage the creation of Permanent Supportive Housing.

HCDD is also committed to braiding federal, state, and local resources in partnership with Harris County and the CoC to expand rapid re-housing for families with children, veterans, and unaccompanied youth. Rapid re-housing assists

households to rapidly return to permanent housing by offering short-term case management and financial assistance. This intervention has proven to be more than 90% effective in returning families to housing stabilization. A recent system mapping exercise performed under HUD technical assistance revealed that approximately 30% (8,100 households in a given year) of Houston's homeless population will require rapid re-housing to stabilize. A plan has been implemented to braid resources across the CoC and more than double the number of households to be served with rapid re-housing with the intent to leverage the public investment and attract resources for 1,500 households.

The coordinated assessment system, described previously in this section, will act as the process for identifying people who are homeless and most in need of PSH or rapid re-housing, which include people who are chronically homeless, families with children, veterans, persons fleeing domestic violence, and unaccompanied youth.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

HCDD will fund several agencies that deliver homelessness prevention assistance from various federal and state grants, providing

- Short-term subsidies to defray rent and utility arrearages for families that have received eviction or utility termination notices or are experiencing a hardship that may lead to homelessness
- Security deposits and first month's rent to permit homeless families to move into their own apartment
- Mortgage payments

Preventing homelessness, especially family homelessness, is a priority for the City and its partner, the Coalition. The Coalition assists Houston's homeless service providers, many of whom are CDBG and/or ESG subrecipients, to help families implement strategies that keep them stabilized and resolve their financial issues before being identified as "homeless." While local nonprofit and faith-based organizations provide basic needs and rent/utility assistance that divert families at imminent risk, the Coalition's 24/7 homeless services hotline refers and connects families to providers with immediate help and mainstream resources.

As part of the planning process for community-wide coordination of ESG implementation and restructuring of the CoC funding process, the Coalition is collaborating with local ESG recipients. The CoC plans to develop a homelessness prevention eligibility standard to target those most at-risk of becoming literally homeless. This standard will be developed using HUD's ESG eligibility criteria and local data regarding characteristics common among people who are literally homeless. Depending on the level of need of potential clients, the agency initially conducting intake will either admit the person to their program or will conduct a warm hand-off to another homelessness prevention provider in the system that is skilled in meeting the person's needs for housing. A warm hand-off is an approach in which a staff member of the initial intake agency provides a face-to-face introduction of a homeless person to another provider to which the person is being referred.

The CoC also plans to execute memorandum of understanding (MOU) with mainstream and other homeless service providers on the behalf of the homelessness prevention system in order to help clients link to mainstream and homeless supportive services outside of the ESG programs. The purpose of developing MOUs is to help clients easily access mainstream services that might have a cumbersome application process or lengthy waitlist. This includes developing protocols for warm-handoffs to United Way's THRIVE programs to enhance family self-sufficiency and financial mobility. Mainstream services will include those listed in 24 CFR 576.400 (c), as well as those in the SOAR program, and locally-funded programs to assist with increasing income and improving health.

The Coalition, along with local public funding jurisdictions and publicly funded institutions and systems of care that discharge people into homelessness, will create or modify discharge plans to prevent discharging into homelessness by

- Identifying local discharge plans or practices that are leading to homelessness
- Engaging each system and discussing data and alternatives
- Utilizing data to inform broader strategic planning processes

The CoC has several discharge policies to coordinate community-wide assistance to address youths aging out of foster care, persons exiting health care and mental health institutions, and persons discharged from correctional institutions. With the introduction of the coordinated placement system, these institutions are being invited to coordinate discharge planning activities to prevent homelessness. Protocols have been developed to connect with Harris County Jail and several emergency rooms and hospitals across the jurisdiction.

Discussion

HCDD has established a contractual relationship with the Coalition for the Homeless of Houston/Harris County (Coalition) to manage efforts related to addressing chronic and family homelessness. The City continues to support the Coalition's efforts by providing HCDD staff assistance and CDBG, ESG, HHSP, and Homeless and Housing Bond funding for

- Implementing and operating the Homeless Management Information System (HMIS)
- Developing and implementing a Strategic Plan to End Chronic Homelessness
- Planning and prevention activities
- Homeless Point in Time Count
- Annual Needs Assessment and Gap Analysis
- Houston/Harris County Continuum of Care (CoC) Grant Application
- Performance measurement of CoC funded programs and projects
- Developing coordinated access for CoC system
- CoC Steering Committee and work groups

The Coalition continues to administer HMIS for contributing homeless organizations within CoC. Since its initial implementation in 2004, HMIS has grown to become the major repository of homeless assistance and homelessness prevention data in the community. An increasing number of federal and local funders now require HMIS participation, and its data is regularly used for various reports and analyses.

At the end of 2015, there were 206 programs and 596 individual users actively participating in the HMIS. The database consisted of 221,555 unique client records. A majority of clients served before 2010 were literally homeless individuals, but a significant segment now includes the at-risk population assisted by homelessness prevention programs, including those funded by VA SSVF, ESG, and HOPWA. Of the 41,841 clients enrolled in any HMIS programs during 2015, there were 28,432 literally homeless individuals.

The HMIS has grown into a mature system because there are very few homeless assistance providers in the local CoC that are still not actively participating. The latest additions are two Runaway and Homeless Youth providers, and one major emergency shelter. The data quality has greatly improved in recent years, which allows for more accurate reporting and trend projections.

The coordinated access system continues to be a key component of the HMIS. Its initial focus on Permanent Supportive Housing (PSH) was broadened by the addition of rapid re-housing assessments in 2015. Between the coordinated access system's launch in early 2014 and the end of 2015, 3,574 clients were assessed for housing, of which 499 were placed in PSH and 492 in rapid re-housing. The Coalition team is now working to integrate "Income

Now" initiative into the coordinated access module. Once completed, it will enable individualized referrals to Workforce Solutions and other employment and income service providers.

The HMIS software is provided by ClientTrack Inc., a privately held company. The Coalition's HMIS support team includes six staff members. As part of their daily activities, the support team continues to implement a number of proactive data quality measures and it monitors the HMIS to ensure completeness, accuracy, and standardization of the data collection processes. Support specialists work with the CoC agencies by offering ongoing training and technical assistance, both individually and in groups. The team also issues monthly newsletters and hosts quarterly HMIS forums with the provider community, to discuss recent activities, ongoing data quality issues, and future developments.

AP-70 HOPWA Goals

Table 14 - HOPWA Goals

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	850
Tenant-based rental assistance	475
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	235
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	65
Total	1,625

AP-75 Barriers to affordable housing - 91.220(j)

Introduction

As listed in the 2015-2019 Consolidated Plan, the most critical barriers to the production and preservation of affordable housing include the following.

Current market conditions

Over the past several years, the residential market in Houston became one of the hottest in the nation. As the market boomed, affordable housing development became more expensive to produce. According to the Houston Association of Realtors, the year 2015 had the second most single family home sales and total property sales, second to only 2014. Home prices have continued to climb, as have land and construction costs, thus diminishing the number of units that can be created with limited funds.

Deterioration of housing stock

Houston's housing stock is aging. Many properties built before 1978 may have environmental hazards such as lead-based paint. Due to remediation and other rehabilitation work required to bring units to current code standards, repairs and rehabilitation work may be prohibitively expensive for homeowners or owners of rental properties.

Insufficient availability of current financial resources to address affordable housing needs

As identified by the public during the development of the 2015-2019 Consolidated Plan, a scarcity of resources was named the greatest barrier for residents finding and maintaining housing and was the greatest barrier to fair housing choice in Houston. Over the past year, household incomes remain stagnant. HUD's calculated area median income used to determine income limits for the Houston area fell from $69,300 in 2015 to $69,200 in 2016. In addition, federal funding will likely remain steady or decrease over the next few years, which may limit future development that could address these needs.

Lack of communication between government and residents

Resident feedback from the development of the 2015-2019 Consolidated Plan noted that the most significant challenge faced by the City to promote fair housing is communicating with residents about housing discrimination, fair housing laws and rights, and available City programs. Opening more avenues of communication between residents and the City will also help to address other impediments such as promoting fair housing understanding. The importance of this is also reflected in one of the 12 core strategies from the Houston General Plan: communicate clearly and with transparency.

Lack of regulation

The lack of some regulations limits the ways in which the City could potentially require decent, safe, affordable housing. One example of how the lack of regulation may affect quality affordable housing supply is having no regulatory development tools to require a percentage of affordable units in new developments in designated neighborhoods, called inclusionary zoning. Instead, Houston's greatest tool to promote affordable housing is through the use of incentives.

Regulation

Municipal, State and Federal regulations may, in some instances, increase the cost of or the time to develop affordable housing. While some of HUD's regulations relating to noise, environmental, or site and neighborhood standards are needed to protect future affordable housing residents and existing neighborhoods, these additional requirements add costs to affordable housing developers that developers in the private market do not have to share. Some could view these additional regulations as reasons why developing affordable housing has barriers.

NIMBY

Sometimes residents oppose affordable housing development based on location. This is referred to as NIMBY (not in my backyard) resistance. Additional information about actions addressing NIMBY is located in the Affirmatively Furthering Fair Housing section in the appendix.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The proposed actions to address barriers in PY 2016 are described below, and other actions to overcome impediments to fair housing are located in the Appendix and titled *Affirmatively Furthering Fair Housing*.

Address housing market conditions that inhibit low- and moderate-income persons from obtaining decent housing

- Increase affordable housing supply by funding acquisition, rehabilitation, and new construction of affordable rental housing
- Lower the cost for low- and moderate-income families to achieve homeownership by assisting with downpayment and closing cost assistance
- Continue housing repair activities, using non-entitlement funding sources, to lower the cost of home maintenance and improve housing stock
- Work with lending institutions to provide housing for underserved populations

Invest in building code enforcement and lead hazard remediation to abate deterioration of housing stock

- Improve housing stock for low- and moderate-income homeowners through the repair of single family homes, using non-entitlement funding sources
- Reduce lead-based paint hazards in low- and moderate-income housing units by partnering with HHD and providing matching funding for federal grants
- Engage in code enforcement activities carried out by the City's Department of Neighborhoods to address code violations

Strengthen intergovernmental relationships to resolve regulatory issues

- Inform and communicate to Texas Department of Housing and Community Affairs (TDHCA) regarding updates to the Qualified Allocation Plan (QAP)
- Coordinate with local HUD officials and request waivers to certain HUD standards, as needed
- Continually improve HCDD's monitoring and compliance function to detect and address inconsistencies or conflicts among federal, state, and local grant and regulatory requirements
- Continue to provide technical assistance to nonprofit and for-profit affordable housing developers and public service agencies regarding new or changing requirements
- Continue to refer fair housing complaints to substantially equivalent agencies and the regional HUD office, which are equipped and trained to manage such complaints effectively and efficiently

Use education to encourage policy decisions and public support that positively impact affordable housing

- Educate city officials and staff about fair housing issues to improve the understanding and impact of municipal laws and regulations on affordable housing, through presentations and meetings organized by HCDD staff
- Prepare information and materials about impediments impacting affordable housing, for use in presentations and meetings organized by or with HCDD staff, for stakeholders and community groups
- Engage fair housing and affordable housing advocates to elevate affordable housing issues in the public

- Create marketing materials, such as videos, to promote the importance of providing safe, affordable housing, through activities like the single family home repair funded with CDBG-DR2

Discussion

HCDD will continue to pursue innovative partnerships, locate additional funding sources, and engage in comprehensive planning efforts with regional entities to reduce and remove barriers to affordable housing and fair housing choice. HCDD will continue to use partnerships to reach out to citizens for input and to pursue other funding to benefit citizens. Also, HCDD will foster collaboration with housing and service providers to enhance existing strategies and implement new strategies to address affordable housing barriers. The City of Houston is committed to improving communities by performing research and analysis, collecting citizen input, and exploring best practices to inform programs and activities and to remove barriers to affordable housing.

AP-85 Other Actions

Introduction

The following describes the planned actions or strategies that the City of Houston will pursue in the next year to

- Address obstacles to meeting underserved needs
- Foster and maintain affordable housing
- Reduce lead-based paint hazards
- Reduce the number of poverty-level families
- Develop institutional structure
- Enhance coordination

Actions planned to address obstacles to meeting underserved needs

The underserved are defined as LMI households that have a member that is elderly, is a child, has a disability, or has a quality of life-limiting medical condition. The underserved also include individuals experiencing homelessness or victims of domestic violence. Characteristics of the underserved population may include fixed incomes, unemployment or underemployment, living in aging housing stock, language barriers, and physical limitations to access services.

In PY 2016, HCDD will strive to overcome the three main obstacles of the underserved by

Leveraging its resources

- HCDD will continue to implement programs through special grants and to support funding applications for various non-profit agencies. HCDD will continue partnering with housing and service organizations to create permanent supportive housing units for the chronically homeless.
- HCDD will continue to work with HHA to efficiently utilize entitlement funds to provide housing for extremely low- and low-income residents.
- HCDD staff will continue to research, apply for, and manage competitive grant opportunities to fund and enhance community development activities in Houston.
- HCDD will research ways in which funded activities can receive program income to sustain future community development programming.
- The request for proposals for public facilities and multifamily development may prioritize projects that leverage other funding sources with entitlement funds.

Assisting households increase their income and assets

- HCDD will continue to fund public services including job training and other assistance programs, like childcare, to help individuals secure a job to increase their family income.
- HCDD's Compliance Division facilitates training and monitors routinely for contractual compliance to ensure that contractors are adhering to Section 3 guidelines to provide job training and employment and contract opportunities to low-income residents. This Division will also enforce the Davis Bacon Act to ensure contractors and sub-contractors pay the prevailing wage rates to employees.
- The Homebuyer Assistance Program provides financial assistance to income eligible households that otherwise could not afford to purchase a home due to the lack of funds for downpayment and other fees associated with a home purchase.
- HCDD will continue to look for new ways to create job opportunities for low- and moderate-income persons through existing funding resources, like Section 108 and EDI funds.
- HCDD will continue to work with local initiatives helping families build wealth such as BankOn Houston and the United Way's THRIVE.

Making housing and services available for the underserved

- HCDD will prioritize housing and services to those in most need including populations with special needs. Rapid re-housing activities using ESG funds will target homeless individuals and those who are victims of domestic violence.
- HCDD will continue to address the rental housing needs of the underserved by giving preference to developments for underserved populations in the selection process. Housing developments assisted with entitlement funds will continue to comply with Section 504 requirements to make housing available for persons with disabilities.

Advertising available services to the underserved

- HCDD will continue to develop translated materials to reach non-English speaking residents regarding available programming and general entitlement grant information.
- HCDD will explore different methods of outreach to enhance communication with residents who have a disability.
- HCDD will strive to hold public hearings in low-income neighborhoods and conduct meetings at agencies that serve special needs populations.

Actions planned to foster and maintain affordable housing

As of January 2016, HCDD's multifamily compliance portfolio includes 15,031 housing units in over 88 developments, and as a result of federal and local funding sources, 6,795 of these units are income-restricted. Effective relationships with developers of affordable housing, potential buyers of at-risk housing, advocacy groups, lenders, community groups, and other stakeholders help to ensure that the number of restricted units is maintained. The City will continue to lead an effort to develop permanent supportive housing to help end chronic, veterans, family, and youth homelessness in Houston. By providing analysis of homeless needs, coordinating with other agencies and funding this effort, the City will continue to encourage affordable housing development with supportive services. The City will continue to collaborate and partner with public and private housing developers, builders, and finance agencies to foster decent, safe, and affordable housing.

HCDD will continue to solicit and finance new housing developments that maximize the use of available funds through leveraging, to not only create new affordable rental housing, but also to ensure the preservation of existing rental housing. Leveraging of HCDD's funds will become increasingly important as HCDD's allocation of federal funds continues to decline.

During PY 2016, HCDD will fund the rehabilitation of rental units to maintain affordability and livability of existing affordable units. This includes funding renovations for Woodland Christian Tower (127 total units), Pleasant Hill Village (165 total units), and Cleme Manor (284 total units). The development at 4600 Main Street (48 total units) is an existing office building that will be converted into affordable housing mostly targeted to veterans. Of the above 624 units, these renovation projects will collectively contribute 172 City of Houston income-restricted, affordable units in PY 2017 or later.

HCDD will also create new affordable housing opportunities in Houston. During PY 2016, HCDD expects three new affordable housing developments to be completed. These will include 98 new City of Houston income-restricted, affordable units at Cottages of South Acres (144 total units), Temenos Place II (80 total units), and the Women's Home Phase 2 (84 total units). Temenos and the Women's Home will provide permanent supportive housing units, which provide individualized supportive services to residents.

HCDD intends to issue a new RFP during the program year to solicit new proposals for both new and rehabilitated housing developments.

Actions planned to reduce lead-based paint hazards

During PY 2016, HCDD will expend CDBG funds for lead-based paint related programs through the Lead-Based Paint Hazard Control Program managed by the Houston Health Department (HHD) and through single family home repair activities. A description of the activities follows.

Lead-Based Paint Hazard Control Program (LBPHC). HCDD and HHD's Bureau of Community and Children's Environmental Health (BCCEH) work closely together to reduce lead hazards. Beginning in 1996, HHD has received federal funding from the U.S. Department of Housing and Urban Development (HUD) to reduce lead-based paint hazards and establish Healthy Homes principles in low- and moderate-income housing units within the City of Houston. The BCCEH's Lead Program is funded by federal grants, including the Lead Hazard Reduction Demonstration (LHRD) Grant.

HHD uses HCDD's funding as match dollars in support of the LHRD grant. In PY 2015, HCDD changed its method of funding lead related programs through HHD. Previously, HCDD funded the match for each grant in three equal payments over three years. Going forward, HCDD will provide one lump sum of match dollars, intending to make the accounting for the program more transparent and easily understood. During PY 2015, prior year funds were reallocated and combined with the PY 15 allocation to provide a one-time matching grant of $750,000 in support of the most recent HUD grant received by HHD in fall of 2015. Although no PY 2016 funding will be allocated for this activity, CDBG funding from prior years will support the continuation of this activity in PY 2016.

HCDD plans to continue to provide HHD with CDBG funds to meet the matching requirement for grants that support lead-based paint reduction activities. With the help of CDBG funds as match, BCCEH performs lead hazard reduction and remediation on approximately 65 units annually.

Single Family Home Repair Program Lead Activities. For single family home repair activities, HCDD staff presumes that all homes built before 1978 have lead hazards. HCDD staff members have been certified as Lead Supervisors and ensure that construction is abated properly. HCDD staff ensures the delivery of repair services will be provided in a timely manner and in the most efficient and healthful way possible.

Actions planned to reduce the number of poverty-level families

HCDD provides many services for persons who are in poverty that are intended to help reduce the number of persons in poverty. HCDD will carry the following strategies and actions over the next year to help families achieve financial stability

Increasing income

- Fund job training and educational programs to increase a person's potential income
- Work with businesses to increase the number of jobs available, especially higher waged jobs, for low- and moderate-income persons

Building Savings

- Work with other local organizations, such as United Way's THRIVE and BankOn Houston, to increase financial education, homebuyer counseling, and general financial literacy concerns

Acquiring Assets

- Provide direct homeownership assistance to potential homebuyers to help increase a household's assets
- Partner with HBDI to make small business loans available to increase assets of small business owners

Actions planned to develop institutional structure

Internally, HCDD is comprised of four major functions: Program Areas (Multifamily, Single Family, Neighborhood Facilities and Improvements, and Public Services), Financial Services and Administration, Planning and Grants Management, and Compliance Divisions. The current structure highlights HCDD's commitment to ensuring that all functions perform in a concerted manner to guarantee an efficient use of public and private resources with maximum output in the form of accomplishments. Underlying this effort is the recognized need to maintain a high level of coordination on projects involving other City departments and/or outside agencies.

HCDD will address gaps and improve institutional structure using the following strategies

- Reduce and/or alleviate any gaps in services and expedite the delivery of housing and community development improvements (primarily affordable housing) to eligible residents.
    - The Special Assistant to the Mayor for Homeless Initiatives will continue to lead planning efforts related to ending homelessness and to advance PSH.
    - HCDD staff expects to evaluate and implement new guidelines for single family home repair activities to upgrade its building standards and create greater efficiencies.
    - The Homebuyer Assistance Program expects to update its guidelines to provide greater assistance, as needed.
    - The Public Services Division is changing the Letter of Agreement (LOA) approval process to expedite the implementation of the LOA.
- Use a high level of communication and project coordination among City departments and support the City's efforts to revitalize and/or stabilize low- and moderate-income neighborhoods.
    - HCDD is currently in partnership with the Health, Library, Parks and Recreation, and Public Works and Engineering departments, as well as the Mayor's Office on a variety of community improvement projects in low- and moderate-income neighborhoods. HCDD will further refine ways to communicate regulations to other City departments which may include additional meetings and desk reviews.
    - HCDD will work to communicate reimbursement process for other City Departments with LOAs.
    - HCDD will continue to host interdepartmental meetings on fair housing to enhance the communication between City departments.
- Work with and financially support various community housing development organizations (CHDOs) operating in low- and moderate-income neighborhoods to build affordable housing for the elderly, veterans, and other special needs populations.
    - HCDD will continue to provide technical assistance to local housing development organizations and walk organizations through the application process to become CHDO certified.
- Use established partnerships to identify opportunities for joint ventures with agencies that have sources of funding to construct or operate affordable housing.
    - HCDD and HHA will continue to plan rehabilitation of housing units supported by HHA.
- Continue to cultivate strong working relationships with local financial institutions to ensure the availability of private funding for housing and other projects and low- and moderate income homebuyers.
    - HCDD will continue to work with the Houston Housing Finance Corporation to develop future housing financing opportunities.
    - HCDD will continue to reach out to realtors associations and banks, including those representing minorities, and realtors working in low-income areas of the city to advertise HCDD's Homebuyer Assistance Program.
    - HCDD will work with finance agencies to further economic development initiatives, including addressing food deserts.

Actions planned to enhance coordination between public and private housing and social service agencies

As the lead agency in the Annual Action Plan (Plan) development process, HCDD continues to share a common vision with its partners in the public and private housing and social service sectors. That vision promotes community development and the leveraging of resources to maximize program outcomes.

HCDD will continue to enhance coordination efforts between housing and social service agencies. Some of these efforts are described in the following section

- *Coalition for the Homeless Houston/Harris County.* HCDD funds HMIS, the primary data system maintained by the Coalition used to track information related to the region's homeless population. Such data informs efforts to address the needs of the chronically homeless in the region in cooperation with agencies across several counties. HCDD will support the Coalition's efforts to analyze HMIS data to enhance coordination between service providers and homeless housing providers, through the continued development of a coordinated access system. Recently added to the HMIS system is the HOPWA Program, which will help to coordinate housing and services between homeless and HOPWA providers. In addition, HCDD financially supports the Coalition's administrative efforts including the coordination of the Point-In-Time Count each year, which serves as a basis for federal homeless funding allocations for the CoC.
- *Continuum of Care (CoC).* The CoC brings together local units of government, housing providers, and service providers to strategize and plan for future activities to address homelessness in the Houston area. As a member of the CoC Steering Committee, and various CoC workgroups, HCDD will continue the implementation of the integrated care service delivery model for permanent supportive housing units, by partnering with federally qualified health centers, mental healthcare providers, and homeless service providers.
- *Addressing Homelessness.* HCDD will work to enhance coordination between housing and service providers while leading the effort to implement strategies to end chronic homelessness. As a part of the pipeline committee, HCDD will work with, and fund, housing providers creating or rehabilitating units that would incorporate services, sometimes on-site of the housing development. With Houston's leadership, HHA has committed to provide rental assistance vouchers for PSH units developed by HCDD, and HHD has committed to providing Medicaid "1115 Waivers" to fund the support services attached to developed PSH units.
- *Economic Development.* The Business Improvement Program (BIP) is one way HCDD carries out its economic development activities through subrecipients and contractors. As Houston's only Community Based Development Organization (CBDO), HCDD will coordinate with Houston Business Development Inc. (HBDI) to enhance its capacity to provide funding and technical assistance to small businesses owned by or that create jobs for low- and moderate-income persons. HCDD will explore new partnerships with other agencies, like the Houston Redevelopment Authority, to create new opportunities for businesses to provide services in low-income neighborhoods.
- *Community Development Advisory Council (CDAC).* HCDD will enhance coordination between housing and social service providers by hosting members from a variety of public and private housing and social service agencies to discuss ways to most effectively carryout the strategies in the consolidated planning process.
- *City Departments.* HCDD will continue to host interdepartmental meetings to plan future City actions that affirmatively further fair housing.

The activities and partnerships with some of the aforementioned organizations span multiple counties (Harris, Fort Bend) and cities (Missouri City, Pasadena). More details about the organizations consulted throughout the planning process are included in the Consultation section of this Plan.

Discussion

The City of Houston is continuously refining its strategies to foster affordable housing, reduce lead-based paint hazards, reduce the number of families in poverty, develop institutional structure, and enhance coordination. By enhancing coordination and developing greater collaboration, the City 96will work to create an environment in which affordable housing, including permanent supportive housing, is sustained and encouraged.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.220(l)(1,2,4)

Introduction

The following addresses the program specific requirements for the Annual Action Plan. It includes required information for CDBG, HOME, HOPWA, and ESG.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220.(l)(1)

Projects planned with CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Table 15 – CDBG Program Income

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	181,511
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	181,511

Other CDBG Requirements

Table 16 – CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Houston does not use other forms of investment beyond those identified in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

In PY 2016, HCDD does not intend to utilize HOME to fund homebuyer assistance activities. However, if plans change during the program year, HCDD will use the recapture provisions for the Homebuyer Assistance Program, as established in §92.254(a)(5)(ii). If HOME is utilized, the following outlines the required minimum affordability period for homebuyers receiving a direct HOME subsidy through HCDD's program

- Direct HOME subsidy under $15,000 has a minimum period of affordability of 5 years
- Direct HOME subsidy between $15,000 and $40,000 has a minimum period of affordability of 10 years
- Direct HOME subsidy over $40,000 has a minimum period of affordability of 15 years

If HOME is used, the direct HOME subsidy is the amount of HOME assistance that would enable a homebuyer to buy a unit and may include downpayment, closing cost, interest subsidies, settlement charges, or other direct subsidy that reduced the purchase price from fair market value to an affordable price.

Homebuyer Assistance Program. HCDD's Homebuyer Assistance Program provides downpayment and closing cost assistance to eligible low- and moderate-income homebuyers. Assistance, which is currently a direct CDBG subsidy, is provided as a deferred, forgivable loan. The assisted homebuyer must occupy the property as his/her principal residence through the affordability period. Once the affordability period ends, no recapture restrictions will apply. If the property is sold during the affordability period, HCDD will recapture the entire amount of the direct subsidy provided to the homebuyer before the homebuyer receives a return on the sale. The homebuyer may sell to any willing buyer. HCDD's recapture amount is limited to the net proceeds available from the sale.

If the homebuyer vacates or rents the property during the affordability period, the full amount of the direct subsidy will be immediately due and payable to the City, unless the homebuyer re-establishes his/her actual residency pursuant to evidence acceptable to the Director.

In the case of default during the affordability period, the City may pursue all remedies available to the City under the loan promissory note, the deed of trust, or other program loan documents. In the development of home purchase agreements, HCDD will utilize the recapture provision, as discussed above: recapture of entire direct subsidy (if HOME is used see HOME Program regulations at 24 CFR 92.254(a)(5)(ii)).

CHDO Program. For homes developed or rehabilitated and sold under the CHDO Program as homeowner housing, HCDD may require homebuyers to participate in HCDD's Homebuyer Assistance Program, as appropriate. All recapture requirements under the Homebuyer Assistance Program will apply. HCDD may also use below market rate mortgage loans for homebuyers purchasing CHDO homes. The interest rate subsidy is subject to the same recapture provisions as the Homebuyer Assistance Program as recorded in the promissory note, deed of trust, and any other mortgage documents. The recapture amount is limited to the net proceeds available from the sale.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

If HOME funding is utilized, the period of affordability is based upon the direct HOME subsidy to the homebuyer as described in the previous section. The period of affordability is stated in the loan and program documents, which include the Loan Note, the Lien, and the Statement of Terms and Conditions. All four of these documents are signed by the homebuyer to ensure compliance during the affordability period.

Recapture is triggered when a default occurs. Each of the following constitutes a default as defined by the loan documents

- Homeowner fails to owner-occupy the property as their principle residence.
- Homeowner transfers any interest in the property through a voluntary or involuntary sale.
- Homeowner fails to follow terms of loan agreements.

Annually, HCDD confirms homeowner compliance by requiring each homeowner to confirm their primary occupancy of the home purchased with federal funds that are still within the affordability period. The default and recapture process is initiated when residency cannot be established.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HCDD does not expect to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds during PY 2016. Although not likely, this is an eligible HOME expense in accordance with 24 CFR 92.206(b) and 24 CFR 91.220(c). If at a later date, HCDD uses HOME funds in this way, the following guidelines would apply.

Applicants must demonstrate that

- Rehabilitation is the primary eligible activity
    - A rehabilitation project in which HOME funds are used to reduce any dollars in the capital structure, is considered rehabilitation and refinancing
    - Applicants can demonstrate compliance by reporting a minimum of $5,000 of rehabilitation per unit
- Property will meet the extended 15-year affordability period
- The project, based on the included feasibility analysis, can reasonably service the targeted population over the affordability period
- The rehabilitated property will have at least 5 percent of its units designated as disability accessible and 2 percent designated, as appropriate, for use by the visually and hearing impaired
- The new investment being made
    - Maintains current affordable units; creates additional affordable units, or both
    - Funds a project which lies within the limits of the City of Houston
    - Is on a site and within a neighborhood suitable from the standpoint of facilitating and furthering full compliance with the applicable provisions of Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Executive Order 11063, and implementing HUD regulations

A rehabilitation project in which all HOME funds are used for construction costs is not considered a refinancing. HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.

Housing Opportunities for Persons with HIV/AIDS (HOPWA)

Goals

HCDD solicits proposals for HOPWA sponsors through an RFP process that usually occurs every two years. Selected sponsors are contracted for a one-year period and may include a one-year extension, if all contract requirements are met. The most recent RFP occurred in fall of 2015, where several agencies were selected as project sponsors for PY 2015 and 2016 allocations. A new RFP will be conducted during the calendar year 2017.

In PY 2016, HCDD will allocate

- $1,775,579 for operating costs to provide 300 households with permanent and transitional facility-based housing
- $2,300,000 for supportive services serving 1,000 households
- $3,500,000 for project or tenant-based rental assistance for 475 households
- $1,000,000 for short-term rent, mortgage and utility subsidies for 850 households
- $100,000 for resource identification/technical assistance/housing information for 1,625 households

Discussion

HOPWA activities in PY 2016 are expected to serve 4,250 households with a person that has or is affected by HIV/AIDS. Services will be located in the Houston Eligible Metropolitan Statistical Area (EMSA). HCDD continues to serve as a member of the Ryan White Planning Council (Ryan White), and an HCDD staff member also serves as a member of the Priorities and Allocation Committee under the Planning Council. In addition to receiving critical community health needs information from Ryan White, HCDD staff also meet with HOPWA providers at least twice a year to receive information about the implementation and needs of the current providers. When HCDD receives information from stakeholders like Ryan White and from HOPWA providers, HCDD can adjust future funding decisions. For instance, with information from HOPWA providers, HCDD will target funding more toward tenant-based rental assistance and less on short-term rent, mortgage and utility assistance.

Effective July 1, 2014, HCDD's HOPWA program migrated from Powersource to using HUD's Homeless Management Information System (HMIS), the client database for HOPWA programming in the region. This allows HOPWA programming to be part of the coordinated access system.

With this initiation of using HMIS, HCDD has changed the way the weeks for STRMU assistance are counted from four weeks for a client (regardless of the amount of rent received, i.e. full month or half a month) to fractions based on whether a client received rent for a full month, half month, or a quarter of a month. HCDD defines a year based on a particular participants' year (one year from the day the participant begins receiving assistance).

In addition, the HOPWA Program changed its rent standard. The HOPWA Program moved from using Fair Market Rent as the rent standard to adopting the public housing authority's rent standard. The HOPWA Program will explore the possibility of utilizing TBRA as part of the Rapid Re-housing program.

Emergency Solutions Grant (ESG)

1. Include written standards for providing ESG assistance (may include as attachment)

Written standards for providing ESG assistance are included in the Appendix and were last updated March 2015.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Continuum of Care (CoC) in the Houston area has established a centralized and coordinated assessment system that meets HUD requirements and is in the process of fully implementing the system. In January 2014, a soft roll out or Phase One of this system was implemented. The system began full implementation January 2015. In February 2013, the four local jurisdictions, the Coalition, and the Corporation for Supportive Housing gathered together to discuss strategies around the ESG program and coordinated access integration. Plans continue to develop around implementation of coordinated access and specifically the utilization of rapid re-housing.

Although the CoC's full-scale coordinated assessment system is beginning in stages, ESG homelessness prevention and rapid re-housing programs use common assessments and eligibility criteria, and clients may access homelessness prevention or rapid re-housing services at any point in the system. In order to target the system's limited homelessness prevention resources to those most at-risk of homelessness, in addition to HUD's eligibility criteria, local risk factors for homelessness were used to develop a common assessment. In order to monitor the tool's effectiveness, the CoC tracks clients who are deemed ineligible for homelessness prevention services to see if they access shelter or homeless services. Rapid re-housing programs target four high need population groups that would benefit from the model. Coordinated assessment is fully implemented, all ESG recipients and subrecipients have been integrated and a special planning initiative is underway with domestic violence providers.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

HCDD selects projects for funding based on the greatest community need, as well as the effectiveness of the organizations assisting the community. The City of Houston last awarded funding through a competitive request for proposal process (RFP) in 2014. Awards resulted in a 12-month contract with several private non-profit organizations with a renewal option. Allocations for the renewals were determined based on productivity of the program, utilization rate, and need for service. The City of Houston, despite cuts in funding, continues to allocate more resources to rapid re-housing. The next RFP is expected to be issued during the summer of 2016 to select the next administrative agent for ESG funds, which will include the PY 2016 funding.

Approximately 15% of ESG resources may go to organizations located outside of the City limits of Houston. Funds will be used for activities that benefit residents of the City of Houston and may include emergency shelter, homeless prevention, and rapid re-housing, specifically related to domestic violence.

HMIS services continue to be funded out of the ESG program, and the Coalition continues to receive this funding from Houston and other local jurisdictions, for the management of the local HMIS.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City of Houston meets the homeless participation requirement. The CoC consults with the four ESG jurisdictions bi-monthly. As a part of the planning role of the group, funding recommendations are taken from providers in the CoC's Homelessness Prevention and Rapid Re-housing Planning and Service Coordination workgroup, Consumer Advisory Council, CoC's Action Plan, and data analysis from HMIS. With this information, ESG jurisdictions, including HCDD, form strategies for funding program types and certain priorities. The Coalition for the Homeless' Consumer Advisory Council is comprised of people who are currently or formerly homeless. In addition, two places on the CoC Steering Committee, which consists of 17 members, are designated for consumer representatives, individuals who have experienced homelessness. Also, the Coalition's Board of Directors, which the City of Houston is a part of, is required to have a representative from the Homeless Services Coordinating Council.

5. Describe performance standards for evaluating ESG.

In consultation with the Coalition and other Emergency Solutions Grants grantees within the CoC, HCDD has developed program standards for Street Outreach, Emergency Shelters, Homelessness Prevention, Rapid Re-housing, and HMIS activities.

For these standards, the initial data collection will be used to create baseline data. Grantees within the CoC have been working to establish community wide standards, so that the community as a whole will have common goals. The CoC will measure progress toward those goals on a community level, as well as an individual grantee level. HCDD will use the data collected on these outcomes over the following program years to analyze effective programs and establish more measurable standards. The progress toward outcomes will later be used to establish the community standard for achieving those outcomes. The City has completed three years of funding with the established ESG Written Standards. We are committed to more conversation and a thorough examination of performance and outcomes.

ESG standards for performance continue to be based on the outcomes below.

Number and percentage of people exiting to a known place
This outcome will be measured by evaluating HMIS data for client exit. The measure will help improve data quality and provide better information on client outcomes for shelter programs. The goal of this standard is to help the CoC measure and reduce the time people spend homeless by providing a big picture of which program models are successful in reducing and eliminating returns to homelessness for clients. The data will also help the community to better target resources to clients who are returning to homelessness and have the highest needs.

Number and percentage of people assisted in overcoming a specific barrier to obtaining housing
This outcome will be measured by detailing the types of barriers addressed and the steps to decreasing barriers so that clients using emergency shelter have more opportunities to access permanent and transitional housing and rapid re-housing services. HCDD endeavors to reduce the number of people living both on the street and in emergency shelters by reducing barriers. In addition, reducing barriers will increase the likelihood of positive housing outcomes for clients that are accessing emergency shelter.

Number and percent of people who increase income from entry to exit in emergency housing programs
This outcome will help the community measure the reduction in barriers to housing for clients in emergency shelter. For homelessness prevention and rapid re-housing activities, the CoC will to use the same performance standards to help measure the success of these interventions for the community. HCDD recognizes that clients who receive rapid re-housing assistance will have a separate set of needs and likely higher barriers to maintaining permanent housing,

so the outcome goals will be different, even though the measures for both programs are the same.

Discussion

The City of Houston continues to work together with the CoC and other ESG grantees to review and revise standards of performance and service delivery, as needed. As Houston has continued to work with community partners to implement activities under the ESG regulations, HCDD has come into a few challenges, specifically related to rapid re-housing. These challenges include

- Lack of affordable housing within the City of Houston
- Multiple barriers to housing for HCDD's clients (i.e. eviction history, lack of income, criminal history)

The ESG funders workgroup is committed to addressing these challenges and plan to explore best practices in the areas mentioned above.

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Appendix # 1: Affirmatively Further Fair Housing

Affirmatively Further Fair Housing

Fair housing and equal opportunity are fundamental principles to creating and sustaining communities in Houston. One way that the City demonstrates its commitment to these principles is by completing an Analysis of Impediments to Fair Housing Choice (AI). The AI is a document containing a review of obstacles that could impede fair housing choice and a list of actions to remove or decrease these identified barriers. The development of the City's 2015 AI coincided with the 2015-2019 Consolidated Plan and built upon previous analyses that were completed in 2005, 2010, and 2014 (the amendment to the 2010 AI).

The 2015 AI listed 14 impediments found to be barriers to fair housing choice in Houston. Although not an exhaustive list, this list is an attempt to outline impediments that were found during the development of the 2015 AI, using various data sources and extensive community input. At the suggestion of several community groups, impediments have been categorized under four fair housing and neighborhood rights that incorporate affirmatively furthering fair housing principles.

The right to choose: All Houstonians have a right to live in a decent home in a neighborhood of their choice, free from discrimination.

1. Discrimination in Housing
2. Lack of Knowledge about Fair Housing
3. Lack of Affordable Housing Options
4. Lack of Accessible Housing for Persons with Disabilities
5. Lack of Income/Lack of Funding
6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status

The right to stay: Transitioning neighborhoods in Houston should be revitalized for the benefit also of existing residents without replacement.

7. Affordability
8. Lack of Financial Education

The right to equal treatment: Houston will work to end discrimination and disinvestment in low-income, minority concentrated neighborhoods and ensure that infrastructure, public services and facilities, and other public resources are provided equitably to all neighborhoods

9. Imbalanced distribution of Amenities, Services, and Infrastructure Between Neighborhoods
10. NIMBY Resistance
11. Lack of Transportation Options
12. Low Educational Attainment Among Minorities
13. Increased Health Hazard Exposure in Certain Neighborhoods

The right to have a say: All citizens have a right to be informed about, and have an input in, decisions that affect their communities.

14. Lack of Communication Between Government and Residents

HCDD created the "Summary of Recommended Actions and Fair Housing Implementation Plan" in the 2015 AI as a five year plan to address the identified impediments. The sixty-five identified fair housing actions are closely related to the strategies in the 2015-2019 Consolidated Plan and to proposed projects and activities in each subsequent Annual Action Plan.

Lack of Affordable Housing

One of the impediments identified in the 2015 AI indicated that there is a lack of affordable housing. The strategies and actions taken to address this impediment described in the 2016 Annual Action Plan are consistent with the 2015-2019 Consolidated Plan goals: *Goal 1 Preserve and expand the supply of affordable housing* and *Goal 2 Expand*

homeownership. HCDD expects to assist 65 households with lead abatement activities to preserve their home, construct 98 affordable rental units, and provide financial assistance to 50 households to purchase a home.

Addressing Goals and Priority Needs

The projects and activities proposed in the 2016 Annual Action Plan address the goals and priority needs listed in the 2015-2019 Consolidated Plan's Strategic Plan. The goals and priority needs listed in the Strategic Plan do not necessarily correlate to only one protected class, but instead address the needs of multiple or all protected classes. However, by regulation, HOPWA activities will only serve persons with HIV/AIDS, who are considered to be persons with a disability.

Measuring Progress

The proposed projects in the 2016 Annual Action Plan list projected quantifiable goals that will be used to measure progress of projects at the end of the program year. Information regarding various protected class traits is aggregated and recorded in IDIS or HMIS and will assist in determining how these projects helped to address the needs of protected classes. Data collected varies depending on the project, activity, and funding source. There is also information that should be collected that is not reported in IDIS, such as number of applicants. Quantifiable goals and other measures are included in the CAPER.

For instance, depending on the national objective and the beneficiary of the activity (persons, households, or presumed benefit), CDBG public service activities, and some public facility activities, collect information about a beneficiary's race, Hispanic origin (which can serve as a proxy for color and national origin), and status as a female headed households (which can serve as a proxy for familial status). This information is reflected in IDIS. Economic development activities, also dependent on the nature of the CDBG activity, may collect information about the race and Hispanic origin of persons receiving assistance. In addition, for certain public facilities, economic development, and code enforcement activities that benefit an area, information about residents within the assisted area, including race, ethnicity, sex, familial status , and disability, may be collected; although, this information is not required in IDIS.

HCDD's Homebuyer Assistance Program application collects information about an applicant's race, Hispanic origin, sex, familial status, and household disability status. The Multifamily Housing Program collects information about initial tenants of rehabbed and newly constructed units, including race and Hispanic origin. Compliance includes verifying the Section 504 units in multifamily properties. In addition, as part of the annual compliance review of multifamily units in HCDD's portfolio, information about the race, Hispanic origin, and female headed households is collected for the tenants residing in the City of Houston's income-restricted units.

For ESG activities, information about beneficiaries' race, Hispanic origin, gender identity, and special needs (including disability) is collected in HMIS. HOPWA activities, now also reporting in HMIS, collect information on race, ethnicity, gender, familial status, and disability.

Although projects and activities carried out in the next year will address needs of various protected classes and low-income populations in Houston, entitlement funding at current levels will not meet the needs of all Houstonians, including those of selected protected classes.

Addressing Impediments

Listed in the "Summary of Recommended Actions and Fair Housing Implementation Plan" are the actions HCDD plans to carry out during PY 2016 to address the identified impediments from the 2015 AI. Each action has one or more corresponding impediments it is intended to address. Many of these fair housing actions are directly related to the projects in the 2016 Annual Action Plan. Other fair housing actions listed are not related to individual projects but instead, are general fair housing education and research activities.

Fair Housing Funds

HCDD set aside $100,000 of administrative funding in the PY 2016 CDBG budget to assist in funding the salary of the full time employee and expenses related to carrying out some of the fair housing activities below. This full time employee is in HCDD's Planning and Grants Management Division and focuses on educating the public about matters involving landlord and tenant relations and fair housing issues and answering their questions via the Landlord/Tenant and Fair Housing Hotline. Other administrative funds will also be used to fund other HCDD employees that assist with a variety of activities supporting fair housing which include, but are not limited to: updating and creating fair housing materials, analyzing data, monitoring for Section 3 and Labor Standards requirements, and distributing information about the benefits of and the available opportunities for affordable housing in Houston and its neighborhoods. As reflected in the AI action #21, HCDD will also identify and pursue other sources of future administrative funding as it relates to fair housing.

Summary of Recommended Actions and Fair Housing Implementation Plan					
Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	5 Year Measure for Success/Milestone	PY 2016 Anticipated Results
1. Conduct housing discrimination testing and studies HCDD will contract with one or more qualified fair housing organization to conduct fair housing testing or studies which may be related to whether lenders are engaging in mortgage pricing practices unrelated to credit worthiness or engaging in mortgage redlining, whether insurance redlining is occurring, whether discrimination in real estate appraisals is taking place, whether real estate advertising is discriminatory, to what extent landlords refuse Housing Choice Voucher participants, or whether other discriminatory housing practices are occurring. This action will help to reveal actual discriminatory practices taking place in the community so that future resources can be better allocated to address discrimination. SN, D – Priority: High	1. Discrimination in Housing	• CDBG • CDBG-Staff Time	Start: 2015 Complete: 2018	• Contract with qualified fair housing organizations • Conduct testing • Produce study or studies	• Continue work on RFP
2. Provide counseling through the City's Fair Housing Hotline The City's Fair Housing Hotline provides a year-round, free resource to citizens who may have been discriminated against or have questions or concerns about various tenant and landlord issues. This action will continue to provide a resource to anyone living in, owning housing, or planning to move to the Houston area that may have a question or concern about their rights. The Fair Housing Hotline is one way to address several impediments by empowering citizens about their rights, giving citizens various ways to remedy possible discriminatory actions, and preventing future discrimination from occurring. D, H, SN – Priority: High	1. Discrimination in Housing 2. Lack of Knowledge about Fair Housing 14. Lack of Communication Between Government and Residents	• CDBG-Staff Time • CDBG-Outreach Materials	Start: 2015 Complete: Ongoing	• Assist 7,500 callers	• Assist 1,500 callers
3. Provide fair housing education to housing industry professionals HCDD will provide fair housing education and outreach to 200 housing industry professionals, such as housing providers, by supplying housing materials to distribute with City of Houston contact information or information about complying with the Fair Housing Act which may include topics like providing reasonable accommodations. HCDD may also sponsor free training opportunities. This action will address discrimination by reducing the numbers of people impacted by covert and overt discriminatory practices due to housing providers being unaware or unfamiliar with fair housing laws. Priority: High	1. Discrimination in Housing 2. Lack of Knowledge about Fair Housing	• CDBG-Staff Time • CDBG-Outreach Materials	Start: 2016 Complete: 2018	• Reach 200 housing industry professionals	• Reach 40 housing industry professionals
4. Provide fair housing information to HCDD stakeholders HCDD will provide education and outreach through trainings, presentations, informational brochures, and other methods to 200 HCDD stakeholders including subrecipients, contractors, developers, and nonprofit and for-profit partners. This action will address the impediment of lack of knowledge by providing fair housing training to educate and ensure stakeholder compliance under fair housing laws of agencies and subrecipeients that partner with HCDD. H, SN – Priority: High	1. Discrimination in Housing 2. Lack of Knowledge about Fair Housing	• CDBG-Staff Time • CDBG-Outreach Materials	Start: 2015 Complete: Ongoing	• Reach 200 HCDD stakeholders with information about fair housing	• Reach 40 HCDD stakeholders

Summary of Recommended Actions and Fair Housing Implementation Plan					
Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	5 Year Measure for Success/Milestone	PY 2016 Anticipated Results
5. Increase the fair housing knowledge of government staff HCDD will provide education and outreach to city staff through trainings, presentations, informational brochures, and other methods of outreach. HCDD may work with partners to create a fair housing training program to implement city-wide for executive city staff during the first 12 months of employment. This action will address the impediment of lack of knowledge by providing fair housing training and resources to educate city employees about federal requirements to comply with fair housing law within the city's policies and procedures. NH – Priority: High	1. Discrimination in Housing 2. Lack of Knowledge about Fair Housing	• CDBG-Staff Time • CDBG-Outreach Materials	Start: 2015 Complete: Ongoing	• Reach 1,000 staff members with fair housing training or information • Seek approval to institute fair housing training for executive city staff	• Reach 200 staff members
7. Provide fair housing and HCDD housing program information to citizens HCDD will create a fair housing outreach plan to inform 500,000 citizens of their fair housing rights, the fair housing complaint process, and tenant and landlord relations. The outreach will likely consist of direct mailings to rental tenants and management companies about the City's Fair Housing Hotline, direct mailings to renters about the City's downpayment assistance program, and basic fair housing training to civic clubs and Super Neighborhoods. Education and outreach may be provided through trainings, presentations, informational brochures, posters, and other methods. This action will address the lack of knowledge of existing fair housing and housing resources by creating an array of targeted marketing for groups that have little or no knowledge of fair housing rights, fair housing laws, or HCDD housing programs. Priority: High	2. Lack of Knowledge about Fair Housing 8. Lack of Financial Education 14. Lack of Communication between government and residents	• CDBG-Staff Time • CDBG-Outreach Materials	Start: 2015 Complete: Ongoing	• Reach 500,000 citizens with information about fair housing	• Reach 50,000 citizens
8. Preserve affordable housing units HCDD will fund the preservation of at least 390 affordable housing rental units through the Multifamily Housing Development Program. This action will preserve the supply of existing affordable housing for low- and moderate-income households, addressing the lack of quality affordable housing options for members of protected classes. Priority: High	3. Lack of Affordable Housing Options	• CDBG • HOME • TIRZ • BOND	Start: 2015 Complete: Ongoing	• Preserve 390 affordable housing rental units	• Continue to fund rehab of affordable housing rental units
9. Create affordable housing units HCDD will fund the creation of 404 new affordable housing rental units using entitlement funding. This action will expand the supply of affordable housing for low- and moderate income housing, addressing the lack of affordable housing options for members of protected classes. Priority: High	3. Lack of Affordable Housing Options	• CDBG • HOME • TIRZ • BOND	Start: 2015 Complete: Ongoing	• Create 404 affordable housing rental units	• Create 98 units
10. Fund the creation or preservation accessible rental units Through HCDD's Multifamily Housing Development Program, rental developments must produce a minimum number of Section 504 accessible rental units. This action will increase the availability of quality accessible units for 50 low- and moderate-income households directly addressing the lack of accessible housing. D, SN – Priority: High	4. Lack of Accessible Housing for Persons with Disabilities	• CDBG • HOME	Start: 2015 Complete: Ongoing	• Fund creation or preservation of 50 Section 504 accessible rental units	• Create or preserve 3 units

Summary of Recommended Actions and Fair Housing Implementation Plan					
Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	5 Year Measure for Success/Milestone	PY 2016 Anticipated Results
11. Fund downpayment assistance loans through the Workforce Development Program HCDD's Workforce Development Program provides downpayment assistance to eligible middle-income households to purchase a home. This action will expand housing choice for middle-income households by allowing these households to seek housing in neighborhoods that may have more opportunity. Priority: High	7. Affordability	• TIRZ	Start: 2015 Complete: Ongoing	• Fund 30 loans through the Workforce Development Program	• 6 Loans
12. Fund public infrastructure and facility improvements in low- and moderate-income neighborhoods HCDD will provide funding for 20 infrastructure and facility improvements through its Public Facilities Program. This action will improve low- and moderate-income neighborhoods by creating new or improved amenities and services in these neighborhoods. MC, D, SN – Priority: High	9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods	• CDBG • TIRZ	Start: 2015 Complete: Ongoing	• Fund 20 public infrastructure and public facility improvements in low- and moderate-income neighborhoods	• 6 public infrastructure and public facility improvements in low- and moderate-income neighborhoods
13. Fund economic development activities to create 3 new or improved services benefitting low- and moderate-income neighborhoods HCDD will provide economic development funding to enhance services offered in low- and moderate-income neighborhoods. This action will improve low- and moderate-income neighborhoods by creating new or improved services in these neighborhoods that would otherwise be unavailable to residents. Priority: High	9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods	• CDBG • Section 108	Start: 2015 Complete: Ongoing	• Fund economic development activities creating 3 new or improved services	• Fund economic development activities creating new or improved services
14. Upgrade or reconstruct homeowner housing in CRAs HCDD will continue and complete its Single Family Home Repair Program related to disaster recovery funding in city designated CRA areas by repairing, reconstructing, and demolishing substandard housing. This action will fund new residential homes or the repair of existing homes which will upgrade the housing stock in CRA neighborhoods which will enhance these neighborhoods. MC – Priority: High	9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods	• CDBG-DR	Start: 2015 Complete: 2016	• Complete repair or reconstruct 275 homes	• Complete the remaining units with CDBG-DR funds
15. Offer economic incentives for development in CRAs HCDD will continue to address revitalization in CRAs by offering economic incentives for developers, businesses, bankers, and other interested entities that assist in the revitalization efforts. This action will incentivize private development in CRAs which will spur continued private investment revitalizing the community. MC – Priority: High	9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods	• CDBG-DR • CDBG • Section 108	Start: 2015 Complete: 2018	• Fund economic incentives	• Fund economic development activities in CRAs

Summary of Recommended Actions and Fair Housing Implementation Plan					
Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	5 Year Measure for Success/Milestone	PY 2016 Anticipated Results
16. Provide downpayment assistance funds for 500 low- and moderate-income households to purchase a home HCDD's Downpayment Assistance Program provides downpayment assistance to eligible low- and moderate-income households to purchase a home anywhere in the city. This action will expand housing choice for low- and moderate-income households by allowing these households these households to seek housing in neighborhoods that may have more opportunity. Priority: High	5. Lack of Income/Funding	• CDBG • HOME	Start: 2015 Complete: Ongoing	• Provide downpayment assistance loans to 500 households	• 50 households (with entitlement funds)
17. Provide home repair assistance for 250 low- and moderate-income households HCDD's Single Family Home Repair Program will assist qualified low- and moderate-income homeowners with needed home repairs or reconstruction to create a safe living environment. This action will address the lack of income of low- and moderate-income homeowners by assisting with home repair activities. In addition, this action helps to upgrade the housing stock in mostly low-income, minority areas. Priority: High	5. Lack of Income/Funding 9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods	• CDBG • TIRZ	Start: 2016 Complete: Ongoing	• Provide housing repair assistance to 250 households	• Provide assistance to 65 households
18. Carry out economic development activities to create or retain jobs HCDD will continue to fund economic development activities such as businesses lending to create or retain 50 jobs. This action will address residents' lack of income by promoting ways for low- and moderate-income individuals of protected classes to become employed or retain employment. Priority: High	5. Lack of Income/Funding	• CDBG • Section 108	Start: 2015 Complete: Ongoing	• Create or retain 50 jobs	• Create or retain 20 jobs
19. Prioritize affordable housing proposals near transit options in RFP HCDD will prioritize housing proposals near transportation options by giving priority to proposals through the RFP process. This action will address the lack of transportation options by creating greater access to transit opportunities by locating affordable housing near transit. Priority: High	11. Lack of transportation options	• None	Start: 2015 Complete: 2019	• 100% of RFPs will have priority for proximity to transit	• Produce 1 RFP
20. Promote multifamily affordable housing development in high opportunity areas HCDD will prioritize housing proposals in high opportunity areas or CRAs by giving preference to proposals through the RFP process. This action will address patterns of segregation by locating affordable housing in areas with more opportunity. MC – Priority: High	6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status	• None	Start: 2015 Complete: 2019	• 100% of RFPs will have priority for location	• Produce 1 RFP

Summary of Recommended Actions and Fair Housing Implementation Plan					
Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	5 Year Measure for Success/Milestone	PY 2016 Anticipated Results
21. HCDD will pursue additional financial resources to support fair housing activities HCDD will pursue additional resources by applying for grants such as the FHIP to support its continued fair housing efforts. This action is intended to lead to an increase in fair housing funding which will help to implement these actions while the city continues to receive dwindling entitlement funding. Priority: High	5. Lack of Income/Funding	• CDBG-Staff Time	Start: 2015 Complete: Ongoing	• Apply for 5 grants • Increase in funding available	• If applicable, apply for Fair Housing Initiatives Program (FHIP) funding
22. Create education material, or electronic access to material, in support of other actions as a way to educate government staff and community residents in fair housing HCDD will create original educational material including posters, flyers, brochures, and presentations that can be easily dispersed or can be available on-demand on the city's website to government staff and/or the community. By creating unique fair housing materials, HCDD can better tailor its outreach efforts to reach different groups with specific information needed. Priority: High	2. Lack of Knowledge about Fair Housing 14. Lack of Communication Between Government and Residents	• CDBG-Outreach Material	Start: 2015 Complete: Ongoing	• 10 materials created 10 materials updated	• Create 2 material • Update 2 material
23. Translate HCDD's public notices about the consolidated planning process and other documents, as needed, into languages other than English HCDD will continue to translate its planning and housing program information documents prioritizing the documents most requested. This action will address the lack of communication between government and residents by ensuring HCDD documents are accessible to non-English speakers. SN – Priority: High	2. Lack of Knowledge about Fair Housing 14. Lack of Communication Between Government and Residents	• CDBG • CDBG-Staff Time	Start: 2015 Complete: Ongoing	• 10 of documents translated per language	• Translate 2 documents
24. Review fair housing impediments and strategies annually and report on the progress in the CAPER HCDD will continue to offer a transparent review for the public of the actions taken to further fair housing. The draft CAPER is open for public comment for at least 15 days before submission to HUD. This action provides a way for citizens to review and comment on the progress of furthering fair housing. Priority: High	14. Lack of Communication Between Government and Residents	• CDBG-Staff Time	Start: 2015 Complete: Ongoing	• Update CAPER annually	• Update 2015 CAPER
25. Add a Spanish webpage to HHA's website HHA will provide a webpage in Spanish on HHA's website. This action will address the lack of communication between government and residents by ensuring Spanish speakers have access to information about HHA's housing programs. SN – Priority: High	14. Lack of Communication Between Government and Residents	• HHA	Start: 2015 Complete: 2016	• Create a Spanish webpage through HHA's website	• Create webpage
26. Translate HHA documents into languages other than English HHA will continue to translate its documents prioritizing the documents requested. This action will address the lack of communication between government and residents by ensuring HHA documents are readable by non-English speakers. SN – Priority: High	14. Lack of Communication Between Government and Residents	• HHA	Start: 2015 Complete: Ongoing	• 10 documents translated per language	• 2 documents translated

Summary of Recommended Actions and Fair Housing Implementation Plan					
Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	5 Year Measure for Success/Milestone	PY 2016 Anticipated Results
27. Update HHA's Language Assistance Plan annually HHA will continue to update its Language Assistance Plan yearly in the Annual Plan. This action will ensure that approaches to reach out to persons with limited English proficiency are analyzed and updated periodically and promote communication between HHA and LEP residents. SN – Priority: High	14. Lack of Communication Between Government and Residents	• HHA	Start: 2015 Complete: Annually	• Update Language Assistance Plan annually	• Update Language Assistance Plan
28. HHA will place 50 units under the Annual Contributions Contracts (ACC) in tax credit developments HHA plans to increase the number of ACC units by placing these units at existing tax credit developments. This action promotes desegregation and the deconcentration of poverty. MC – Priority: High	6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status	• No City Funding Needed	Start: 2015 Complete: 2016	• 50 ACC units	• Respond to HUD requests
29. HHA will expand the Opportunity Center's activities HHA will pursue partnerships and/or financing to expand resources available at the HHA Opportunity Center which provides meaningful and extensive mobility counseling for its voucher program participants. This action will ensure that voucher participants understand opportunities for housing in areas outside of their neighborhood promoting desegregation and the deconcentration of poverty. MC – Priority: High	6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status	• No City Funding Needed	Start: 2015 Complete: Ongoing	• Additional resources secured	• Continue all activities including book fairs and educational counselors
30. HHA will affirmatively market housing programs to families least likely to be served HHA will affirmatively market HHA waiting lists to families that are least likely to be served and monitor site and central waiting lists to identify practices that positively and negatively impact affirmatively furthering fair housing. This action will help to integrate HHA's housing programs. Priority: High	6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status	• No City Funding Needed	Start: 2015 Complete: Ongoing	• Change in waiting list demographics	• Plans to open waiting list in 2016 and market heavily to demographics not represented
31. Monitor lending data HCDD will collect and analyze HMDA lending data to monitor lending trends for patterns of potential discrimination. This analysis may be shared with the community to promote understanding of fair housing needs in the city. This action will result in updated analysis that will be utilized to better allocate future resources to address and decrease private lending discrimination and educate the public about fair housing discrimination. Priority: Medium	1. Discrimination in Housing 2. Lack of Knowledge about Fair Housing	• CDBG-Staff Time	Start: 2015 Complete: Annually	• Update and maintain database of longitudinal lending data	• Update lending data

Summary of Recommended Actions and Fair Housing Implementation Plan					
Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	5 Year Measure for Success/Milestone	PY 2016 Anticipated Results
32. Monitor HUD Fair Housing Complaint Data HCDD will collect and analyze HUD fair housing complaint data to monitor trends for patterns of potential housing discrimination. This analysis may be shared with the community to promote understanding of fair housing needs in the city. This action will result in updated analysis that will be utilized to better allocate future resources to address and decrease housing discrimination and educate the public about fair housing discrimination. Priority: Medium	1. Discrimination in Housing 2. Lack of Knowledge about Fair Housing	• CDBG-Staff Time	Start: 2015 Complete: Annually	• Update and maintain database of longitudinal complaint data	• Update complaint data
33. Develop or update datasets to describe the local supply and demand for accessible housing units HCDD will work with partners to develop or update datasets regarding housing for persons with disabilities because there is little detailed data available regarding the supply of housing and the various needs of persons with disabilities at the community or neighborhood level. This action will help to develop data that will better describe local accessible housing supply and local needs of persons with disabilities. This data will then be used to more efficiently allocate resources to address the lack of accessible housing and to create more accessible housing options. D – Priority: Medium	4. Lack of Accessible Housing for Persons with Disabilities	• CDBG-Staff Time	Start: 2015 Complete: 2016	• Update or collect 5 local datasets • Partner with 3 organizations	• Update 1 dataset • Partner with 1 organization
34. Identify areas where the cost of land is increasing and areas outside minority areas that would support affordable housing HCDD will gather research to perform its second Market Value Analysis, first completed in the previous consolidated planning period. Performing a second analysis will help to identify areas that have had market value increases so that funding can be best utilized by maintaining affordability in areas with growing opportunity and increased market development. MC – Priority: Medium	3. Lack of Affordable Housing Options 5. Affordability 6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status	• CDBG • TIRZ	Start: 2015 Complete: 2017	• Perform market value analytics • Produce the second Market Value Analysis for Houston	• Produce the second Market Value Analysis
35. Monitor code enforcement activities and address imbalances in implementation if needed HCDD will monitor code enforcement activities. This action will ensure that city services, specifically code enforcement, are not unfairly targeting housing occupied primarily by residents of various protected classes. Priority: Medium	1. Discrimination in Housing 9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods	• CDBG-staff time	Start: 2015 Complete: Annually updated	• Update analysis annually • Meet with DON if any concerns found	• Continue monthly analysis for monitoring

Summary of Recommended Actions and Fair Housing Implementation Plan					
Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	5 Year Measure for Success/Milestone	PY 2016 Anticipated Results
36. Conduct an analysis of Community Reinvestment Act funding in Houston and meet with banks to coordinate efforts for reinvesting in the community Banks are required by the Community Reinvestment Act to invest in certain communities. HCDD will research and analyze how banks have utilized funds to satisfy the Community Reinvestment Act's requirements. After research is completed, HCDD or other city staff will meet with banking institutions to discuss ways in which funding could be used to increase housing choice and opportunity, especially related to the city's efforts. Banking institutions have funding required to be reinvested in minority and low-income neighborhoods and this funding could be used to address imbalanced distribution of neighborhood assets while supporting housing affordability in all neighborhoods. Priority: Medium	5. Affordability 6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status 9. Imbalanced distribution of amenities, services, and infrastructure between neighborhoods	• CDBG-staff time	Start: 2016 Complete: 2018	• Analyze local use of Community Reinvestment Act funding • Increase quality of relationships with banks • Increase number of partnerships with banks	• Research funding distribution
37. Meet with banking institutions to promote locating branches in minority areas HCDD will meet with banking institutions to discuss how they can better serve minority families by locating their services in minority neighborhoods. This action will promote a balance distribution of access to private financial services in the city. Priority: Medium	8. Lack of Financial Education 9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods	• CDBG-staff time	Start: 2015 Complete: 2017	• Meet with banking institutions • Increase number of branches and financial services available in minority areas	• Continue to partner with BankOn Houston
38. Meet with developers to promote private development in minority areas HCDD will promote development in minority areas by meeting with business owners or residential or commercial developers. This action will encourage increased private investment in neighborhoods currently lacking private investment. MC – Priority: Medium	9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods	• CDBG-staff time	Start: 2015 Complete: Ongoing	• Increase private development in minority areas	• Meet with developers
39. Host and work with the Fair Housing Interdepartmental Leadership Team HCDD will continue to host city departments at the Fair Housing Interdepartmental Leadership Team meetings to discuss AFFH and coordinate various fair housing efforts. These meetings will be held at least three times annually. By coordinating fair housing outreach efforts with other city departments, the city can more efficiently reach city staff and citizens with appropriate fair housing materials ultimately promoting fair housing knowledge as well as ensuring that the development of policies and programs citywide consider fair housing issues. NH – Priority: Medium	2. Lack of Knowledge about Fair Housing	• CDBG-Staff Time • City Department-Staff Time	Start: 2015 Complete: Ongoing	• Hold three meetings annually	• Host three meetings
40. Provide outreach to about the MWSBE and Section 3 Programs HCDD will promote available job opportunities to low-income and minority persons through the MWSBE / Section 3 Program while conducting 50 outreach activities reaching 10,000 individuals. This action will address residents' lack of income by promoting ways for low- and moderate-income individuals of protected classes to become employed. NH – Priority: Medium	5. Lack of Income/Funding	• CDBG-Staff Time	Start: 2015 Complete: Ongoing	• Conduct 50 outreach activities • Reach 10,000 individuals	• Conduct 10 outreach activities • Reach 2,000 individuals

Summary of Recommended Actions and Fair Housing Implementation Plan					
Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	5 Year Measure for Success/Milestone	PY 2016 Anticipated Results
42. Attend events to provide information about HCDD and housing programs HCDD staff will attend city and non-city events to spread the word about the number of people HCDD assists and how HCDD and other affordable housing programs work. Priority: Medium	10. NIMBY Resistance 14. Lack of Communication Between Government and Residents	• CDBG-Staff Time • CDBG-Outreach materials	Start: 2015 Complete: Ongoing	• Attend 50 events	• Attend 10 events
43. Encourage affordable housing developers to conduct community engagement activities HCDD will promote community engagement activities by suggesting housing developers funded by HCDD conduct outreach activities such as public meetings, charettes, open houses, or informational process during project development. These meetings would allow developers to discuss existing conditions and the future neighborhood vision. This action will directly engage communities to alleviate fears and address misconceptions about affordable housing. Priority: Medium	10. NIMBY Resistance 14. Lack of Communication Between Government and Residents	• CDBG-Staff Time	Start: 2015 Complete: Ongoing	• Create 100% of RFPs with community engagement notification	• Create RFP with community engagement notification
44. Develop an Anti-NIMBYism policy and/or action statement HCDD will develop an Anti-NIMBYism departmental policy or action statement. This action will decrease NIMBY resistance by clearly outlining the myths and realities of affordable or assisted housing. Priority: Medium	10. NIMBY Resistance	CDBG-Staff Time	Start: 2016 Complete: 2016	Create a policy or action statement	• Create policy or action statement
45. Work to dispel misconceptions about assisted housing HCDD and HHA will work to dispel the perception that assisted housing is just for minorities by conducting outreach to inform the public on assisted housing opportunities. Non-minority households will be targeted. This action will target nonminority households to reduce NIMBY sentiment and misconceptions about assisted housing. Priority: Medium	10. NIMBY Resistance	CDBG-Staff Time CDBG-Outreach materials	Start: 2015 Complete: Ongoing	Continue to be involved in national education campaign Hold meetings	• Continue to educate the public
47. Seek clarification about whether state law prohibits affordable housing density bonus requirements Houston and other municipalities in Texas should seek clarification whether Section 214.905(B)(1) prohibits mandatory affordable housing/density bonus requirements. If the law is determined to allow only voluntary affordable housing/density bonus requirements, Houston should seek to amend the state statute to allow local governments to establish mandatory requirements. A state law that prohibits local governments from establishing mandatory affordable housing/density requirements could be an obstacle to achieving fair housing choice. This action will determine and suggest a remedy if state law is found to limit housing choice. Priority: Medium	1. Discrimination in Housing 6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status	• CDBG-Staff Time	Start: 2015 Complete: 2016	• Research and receive clarification about state law • Show that Houston is in favor of changing a state law if it is determined to prohibit housing choice	• Report research findings and get final interpretation form Legal

Summary of Recommended Actions and Fair Housing Implementation Plan					
Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	5 Year Measure for Success/Milestone	PY 2016 Anticipated Results
48. Fund youth enrichment and afterschool programs to children in low- and moderate-income areas HCDD will continue to fund youth enrichment and afterschool programs through its public services program for 34,750 children in low- and moderate-income areas of the city over the next five years. This action increases the number of activities available for youth in the city. NH – Priority: Medium	9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods 12. Low educational Attainment Among Minorities	• CDBG	Start: 2015 Complete: Ongoing	• Fund youth enrichment and education programs for 34,750 children	• Provide assistance to 4,600 children and youth
49. Fund programs that provide job training to low- and moderate-income individuals and individuals from protected classes HCDD will continue to fund job training for 1,335 persons through its public services program for low- and moderate-income individuals and persons from protected classes. This action will help to improve the skills of residents enhancing their previous education while preparing them for the workforce. D, SN, NH – Priority: Medium	5. Lack of Income/Funding 12. Low educational Attainment Among Minorities	• CDBG	Start: 2015 Complete: Ongoing	• Support job training for 1,335 persons	• Support job training for 380 persons
50. Work with partners to explore ways to increase knowledge of health hazards HCDD will work with partners to disseminate fair housing and health hazard information, which may include making materials available in city facilities maintained by HHSD. This action will address health hazard exposure in certain areas by making citizens aware of their neighborhood's health conditions related to fair housing issues, such as communities that have historically and continually been exposed to poor air quality, lead-based paint hazards, and other hazardous conditions or poor infrastructure. NH – Priority: Medium	13. Increased Health Hazard Exposure in Certain Neighborhoods	• CDBG-Staff Time • CDBG-Outreach Materials • HHSD	Start: 2015 Complete: Ongoing	• Reach 500 people	• Reach 100 people
51. Provide lead-based paint information to families who might be at risk lead poisoning HCDD and HHSD will provide information about lead-based paint hazards to families who might be at risk. This action will help to educate residents, including those of certain protected classes, about possible health hazards in their community. NH – Priority: Medium	13. Increased Health Hazard Exposure in Certain Neighborhoods	• CDBG-Staff Time • CDBG-Outreach Materials • HHSD	Start: 2015 Complete: Ongoing	• Reach 500 people	• Reach 100 people
53. HHA will prioritize capital improvements of public housing properties HHA will annually undertake a physical needs assessment to prioritize capital improvements at properties that would be designed to attract those residents least likely to apply. This action will attract more residents to apply for HHA's housing assistance which will help desegregate its housing programs. Priority: Medium	6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status	• No City Funding Needed	Start: 2015 Complete: Annually	• Review assessment annually	• Review priorities identified in the Physical Needs assessments

Summary of Recommended Actions and Fair Housing Implementation Plan					
Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	5 Year Measure for Success/Milestone	PY 2016 Anticipated Results
54. HHA will review market analysis to determine if payment standards need updating Conduct a market analysis of fair market rents by zip code and area of the community and evaluate the distribution of vouchers to determine if payment standards should be reevaluated. This action will ensure that HCV holders can access communities that are not traditionally leased by HCV holders. MC – Priority: Medium	6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status	• No city funding needed	Start: 2015 Complete: Annually	• Review analysis annually	• Review analysis upon publication of the FMRs
56. Monitor and comment on changes to public transportation related to fair housing HCDD will provide input on fair housing implications related to planned actions by METRO during appropriate public comment processes. This action will help to ensure fair housing was incorporated into any policy decisions made to public transportation in Houston. Priority: Low	11. Lack of Transportation Options	• CDBG-Staff Time	Start: 2015 Complete: Ongoing	• Submit 2 comments	• Monitor comment period for opportunity to submit comment
57. Conduct an analysis of infrastructure deficiencies The city will conduct an analysis of infrastructure to identify deficiencies in minority areas. This research and analysis action will help in the allocation of future infrastructure resources in minority neighborhoods. MC, NH – Priority: Low	9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods	• CDBG-staff time	Start: 2015 Complete: Ongoing	• Better understand infrastructure deficiencies in minority areas	• Continue to compile information
59. Partner with 25 other organizations to promote asset building programs and financial literacy programs HCDD will partner with other agencies such as the United Way, City departments, local government counterparts, and housing counseling agencies by providing fair housing resources and information about the City's downpayment assistance program. This action will address the lack of income and the lack of financial literacy of residents by working with partners to direct families that are interested in the downpayment assistance program but aren't yet ready for homeownership to the resources available to improve their financial standing. NH – Priority: Low	5. Lack of Income/Funding 8. Lack of Financial Education	• CDBG-Staff Time	Start: 2015 Complete: Ongoing	• Partner with 20 organizations	• Partner with 4 organizations
62. Encourage the addition of a scope of work for accessibility features for all residential permit approvals HCDD will meet with the Plan Review staff to encourage the inclusion of an accessibility features scope of work in the plan submittal for all residential permits. This action will address the lack of accessible housing for persons with disabilities by ensuring accessibility features are present in residential plans. Priority: Low	4. Lack of Accessible Housing for Persons with Disabilities	• CDBG-Staff Time	Start: 2016 Complete: 2016	• Research ways to implement through the plan submittal process • Meet with Planning and Development staff	• Work with Public Works and Engineering Permitting Center

Summary of Recommended Actions and Fair Housing Implementation Plan					
Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	5 Year Measure for Success/Milestone	PY 2016 Anticipated Results
60. Research changes to integrate AFFH into subdivision process HCDD will research and recommend including the following in the City's subdivision process: • Developers should agree to produce print and Internet advertising targeted to certain racial/ethnic groups that are not represented in the community currently to receive subdivision approval • Developers and sales agents should give every client a brochure that identifies illegal discriminatory practices • All advertising should display fair housing logo This action will decrease segregated housing patterns by encouraging private residential developers to AFFH and make housing opportunities known to racial/ethnic groups that are not represented currently in a specific community or neighborhood. Priority: Low	2. Lack of Knowledge about Fair Housing 6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status	• CDBG-Staff Time	Start: 2016 Complete: 2018	• Recommend updates to subdivision process • Update subdivision process	• Work with Planning staff
63. Amend Section 10-551 of the city code HCDD will encourage amending Section10-551 of the city code to add all nationally protected classes including disability and familial status as well as deed restrictions that have an exclusionary impact that precludes the construction of housing affordable to households with modest incomes to the list of protected classes for which the city will not enforce deed restrictions. Section 10-553(c) of City code authorizes the city attorney to establish guidelines for any activity or category of activity the city attorney believes is an appropriate subject for an action to abate or enjoin through a lawsuit to enforce a restrictive covenant, like deed restrictions. Section 10-551 lists instances which the city will not enforce deed restrictions. Currently, this list only contains five of the seven protected classes. Although the city attorney has not yet promulgated these guidelines, amending this Section of the code would ensure that the City would not be involved in any legal action defending discrimination based on protected classes or reinforcing NIMBY attitudes about affordable or modest income housing. D – Priority: Low	1. Discrimination in Housing 10. NIMBY Resistance	• CDBG-Staff Time	Start: 2015 Complete: 2016	• Update Section 10-551 of the City's Code of Ordinances	• Work with Legal staff based on PY 2015 recommendations

Summary of Recommended Actions and Fair Housing Implementation Plan					
Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	5 Year Measure for Success/Milestone	PY 2016 Anticipated Results
65. HHA will encourage formal cooperation agreements with neighboring agencies to allow mobility for HCV holders across jurisdictions. Currently, HHA and surrounding agencies informally collaborate and work across jurisdictions. HHA will work to formalize this process to allow additional mobility for HCV vouchers. This action will promote desegregation and the deconcentration of poverty by reducing barriers to use vouchers between jurisdictions. MC – Priority: Low	6. Segregated housing Patterns Based on Race, Ethnicity, and Economic Status	• No city funding needed	Start: 2016 Complete: 2016	• Implement 3 agreements	• Continue to follow up with the surrounding jurisdictions that were sent letters for inter local agreements

Acronyms – AFFH: Affirmatively Furthering Fair Housing, CRA: HCDD's Community Reinvestment Area, DON: Department of Neighborhoods, GHFHC: Greater Houston Fair Housing Center, HCDD: Housing and Community Development Department, HCIL: Houston Center for Independent Living, HCV: Housing Choice Voucher, HHA: Houston Housing Authority, HHSD: Houston's Health and Human Services Department, HUD: U.S. Department of Housing and Urban Development, HUD-FHEO: HUD's Office of Fair Housing and Equal Opportunity. MOPD: Mayor's Office Persons with Disabilities, Planning: Planning and Development Services Department, PRD: Parks and Recreation Department, PWE: Public Works and Engineering Department, SWMD: Solid Waste Management Department, TIRR: The Institute from Rehabilitation and Research
Houston FHEO Designation, if applicable: MC – Action associated with minority concentration, D – Action associated with disability issues, H – Action associated with homelessness, SN – Action associated with other special needs, and NH – if action is associated with non-housing needs.
Priority: Low, Medium, and High

Appendix # 2: Maps

City of Houston Council Districts

City of Houston
Housing & Community Development Department

Legend

Council Districts

- A - Brenda Stardig
- B - Jerry Davis
- C - Ellen Cohen
- D - Dwight A. Boykins
- E - Dave Martin
- F - Steve Le
- G - Greg Travis
- H - Karla Cisneros
- I - Robert Gallegos
- J - Michael H. Laster
- K - Larry Green
- Freeways
- Major Thoroughfares

Publication Date: 3.1.16

Sources:
Low/Moderate Income Summary Data (LMISD) released 7.1.14, HCDD, & COHGIS

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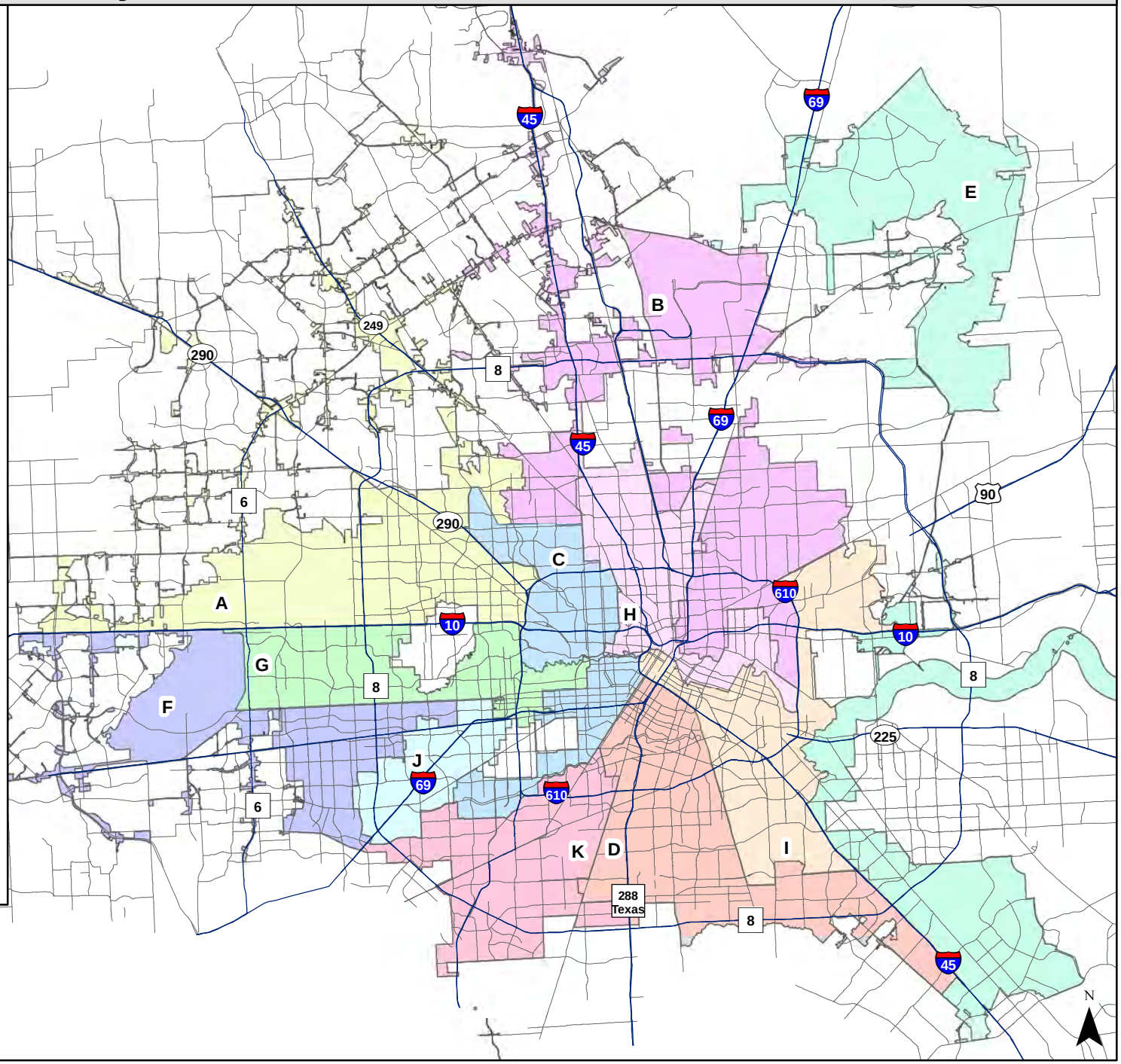

0 2.75 5.5 11 Miles

Super Nieghborhoods in the City of Houston

City of Houston

Housing & Community Development Department

Legend

Super Neigborhoods

1 WILLOWBROOK
2 GREATER GREENSPOINT
3 CARVERDALE
4 FAIRBANKS / NORTHWEST CROSSING
5 GREATER INWOOD
6 ACRES HOME
7 HIDDEN VALLEY
8 WESTBRANCH
9 ADDICKS PARK TEN
10 SPRING BRANCH WEST
11 LANGWOOD
12 CENTRAL NORTHWEST
13 INDEPENDENCE HEIGHTS
14 LAZYBROOK / TIMBERGROVE
15 GREATER HEIGHTS
16 MEMORIAL
17 ELDRIDGE / WEST OAKS
18 BRIAR FOREST
19 WESTCHASE
20 MID WEST
21 GREATER UPTOWN
22 WASHINGTON AVENUE COALITION / MEMORIAL PARK
23 AFTON OAKS / RIVER OAKS AREA
24 NEARTOWN - MONTROSE
25 ALIEF
26 SHARPSTOWN
27 GULFTON
28 UNIVERSITY PLACE
29 WESTWOOD
30 BRAEBURN
31 MEYERLAND AREA
32 BRAESWOOD
33 MEDICAL CENTER AREA
34 ASTRODOME AREA
35 SOUTH MAIN
36 BRAYS OAKS
37 WESTBURY
38 WILLOW MEADOWS / WILLOWBEND AREA
39 FONDREN GARDENS
40 CENTRAL SOUTHWEST
41 FORT BEND HOUSTON
42 IAH / AIRPORT AREA
43 KINGWOOD AREA
44 LAKE HOUSTON
45 NORTHSIDE/NORTHLINE
46 EASTEX - JENSEN AREA
47 EAST LITTLE YORK / HOMESTEAD
48 TRINITY / HOUSTON GARDENS
49 EAST HOUSTON
50 SETTEGAST
51 NEAR NORTHSIDE
52 KASHMERE GARDENS
53 EL DORADO / OATES PRAIRIE
54 HUNTERWOOD
55 GREATER FIFTH WARD
56 DENVER HARBOR / PORT HOUSTON
57 PLEASANTVILLE AREA
58 NORTHSHORE
59 CLINTON PARK TRI-COMMUNITY
60 FOURTH WARD
61 DOWNTOWN
62 MIDTOWN
63 SECOND WARD
64 GREATER EASTWOOD
65 HARRISBURG / MANCHESTER
66 MUSEUM PARK
67 GREATER THIRD WARD
68 GREATER OST / SOUTH UNION
69 GULFGATE RIVERVIEW / PINE VALLEY
70 PECAN PARK
71 SUNNYSIDE
72 SOUTH PARK
73 GOLFCREST / BELLFORT / REVEILLE
74 PARK PLACE
75 MEADOWBROOK / ALLENDALE
76 SOUTH ACRES / CRESTMONT PARK
77 MINNETEX
78 GREATER HOBBY AREA
79 EDGEBROOK AREA
80 SOUTH BELT / ELLINGTON
81 CLEAR LAKE
82 MAGNOLIA PARK
83 MACGREGOR
84 SPRING BRANCH NORTH
85 SPRING BRANCH CENTRAL
86 SPRING BRANCH EAST
87 GREENWAY / UPPER KIRBY AREA
88 LAWNDALE / WAYSIDE

Freeways

Major Thoroughfares

Publication Date: 3.1.16

Sources:
Low/Moderate Income Summary Data (LMISD) released 7.1.14, HCDD, & COHGIS

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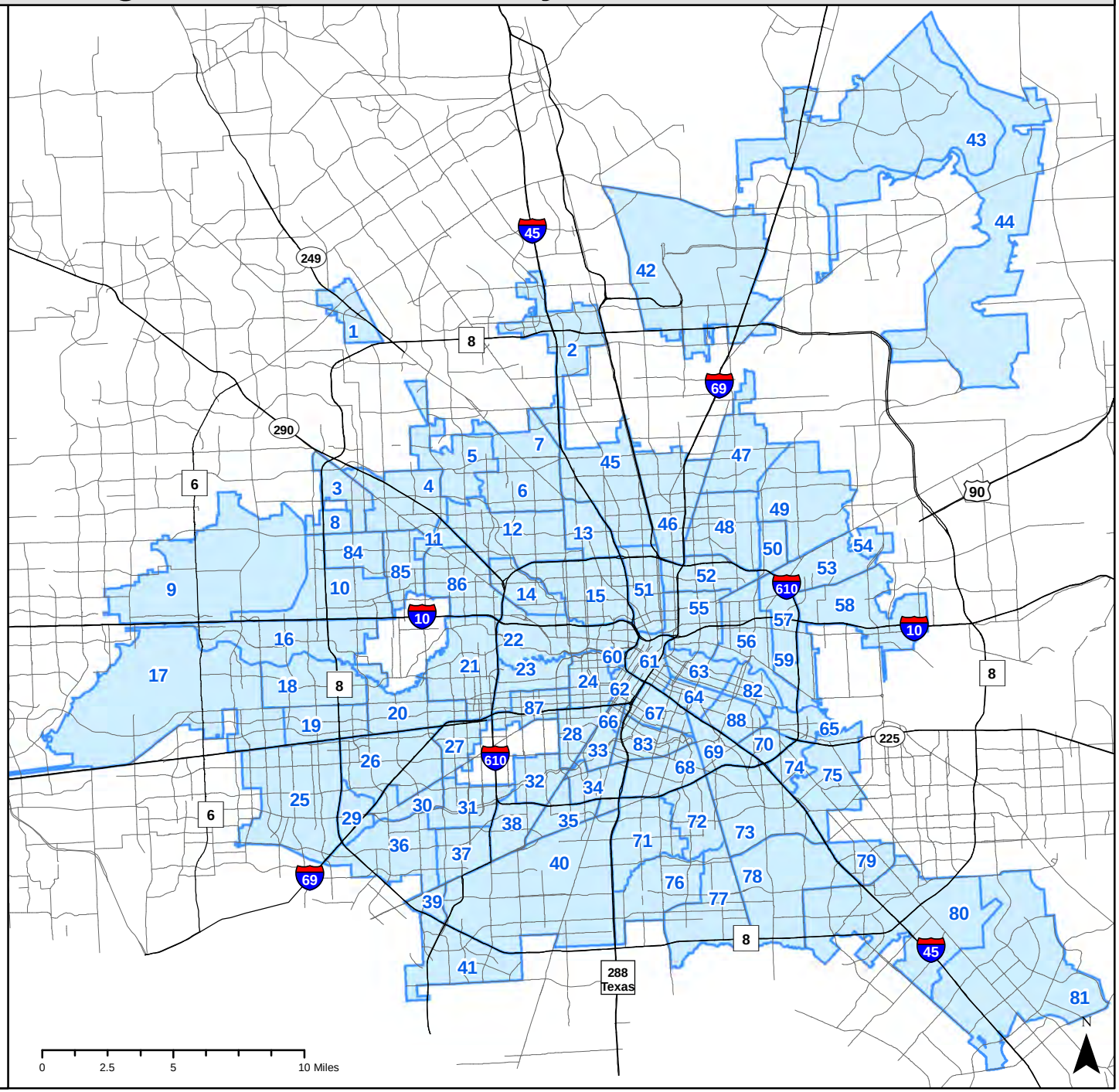
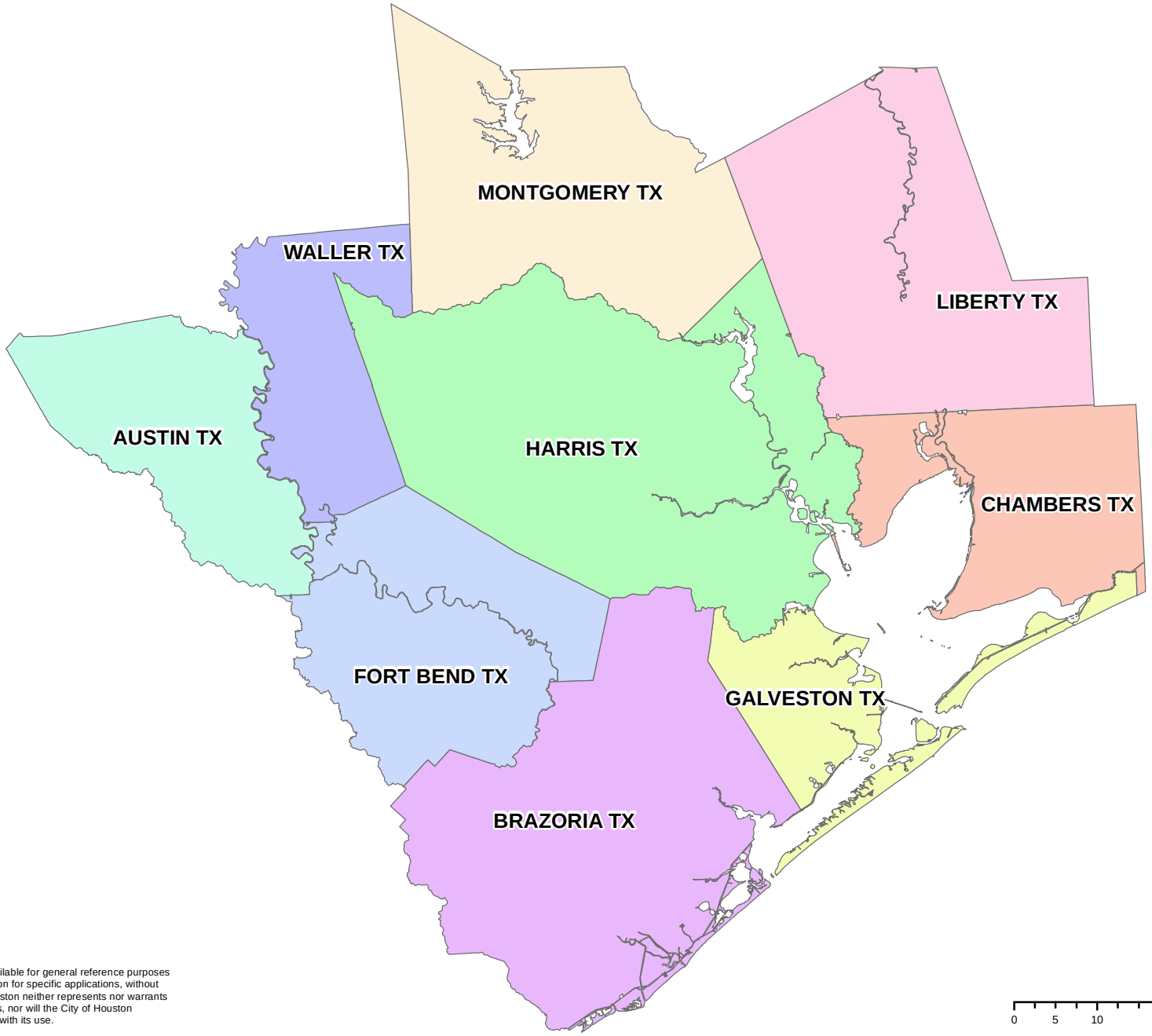


Housing Opportunity for People with AIDS (HOPWA)
Eligible Metropolitan Statistical Areas



Publication Date: 3.1.16

Sources: HCDD & COHGIS

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Areas for Community Reinvestment (ACR)

City of Houston

Housing & Community Development Department

Legend

Areas of Community Reinvestment

2. GREATER GREENSPOINT
4. FAIRBANKS / NORTHWEST CROSSING
5. GREATER INWOOD
6. ACRES HOME
11. LANGWOOD
13. INDEPENDENCE HEIGHTS
19. WESTCHASE
25. ALIEF
26. SHARPSTOWN
27. GULFTON
29. WESTWOOD
30. BRAEBURN
35. SOUTH MAIN
36. BRAYS OAKS
39. FONDREN GARDENS
40. CENTRAL SOUTHWEST
42. IAH / AIRPORT AREA
45. NORTHSIDE/NORTHLINE
46. EASTEX - JENSEN AREA
47. EAST LITTLE YORK / HOMESTEAD
48. TRINITY / HOUSTON GARDENS
49. EAST HOUSTON
50. SETTEGAST
51. NEAR NORTHSIDE
52. KASHMERE GARDENS
55. GREATER FIFTH WARD
56. DENVER HARBOR / PORT HOUSTON
58. NORTHSHORE
59. CLINTON PARK TRI-COMMUNITY
63. SECOND WARD
64. GREATER EASTWOOD
65. HARRISBURG / MANCHESTER
67. GREATER THIRD WARD
68. GREATER OST / SOUTH UNION
69. GULFGATE RIVERVIEW / PINE VALLEY
70. PECAN PARK
71. SUNNYSIDE
73. GOLFCREST / BELLFORT / REVEILLE
75. MEADOWBROOK / ALLENDALE
76. SOUTH ACRES / CRESTMONT PARK
77. MINNETEX
78. GREATER HOBBY AREA
79. EDGEBROOK AREA
82. MAGNOLIA PARK
83. MACGREGOR
85. SPRING BRANCH CENTRAL
86. SPRING BRANCH EAST
88. LAWNDALE / WAYSIDE

City Limits

Freeways

Major Thoroughfares

Publication Date: 3.1.16

Sources: Low/Moderate Income Summary Data (LMISD) released 7.1.14, HCDD, & COHGIS

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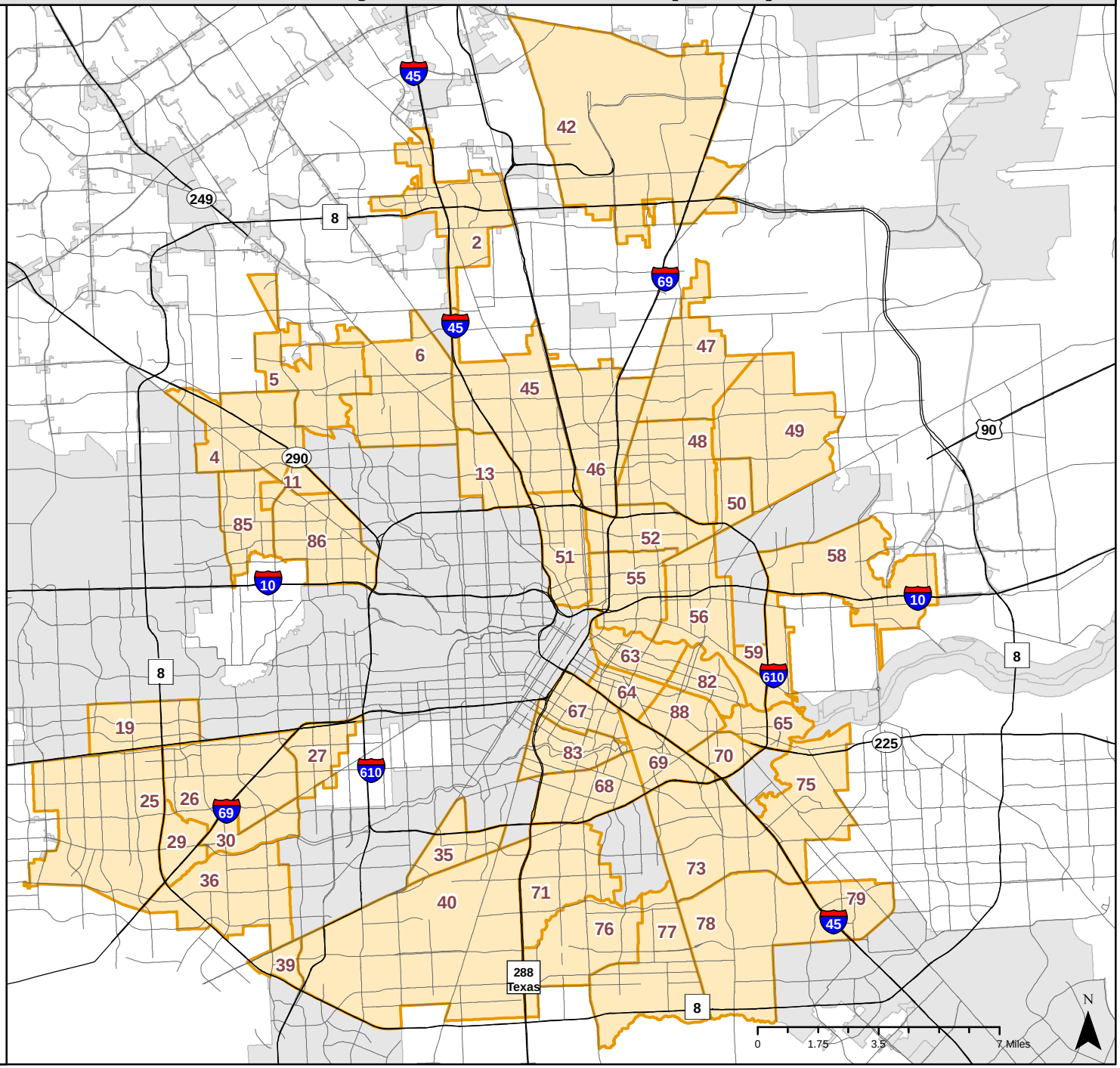
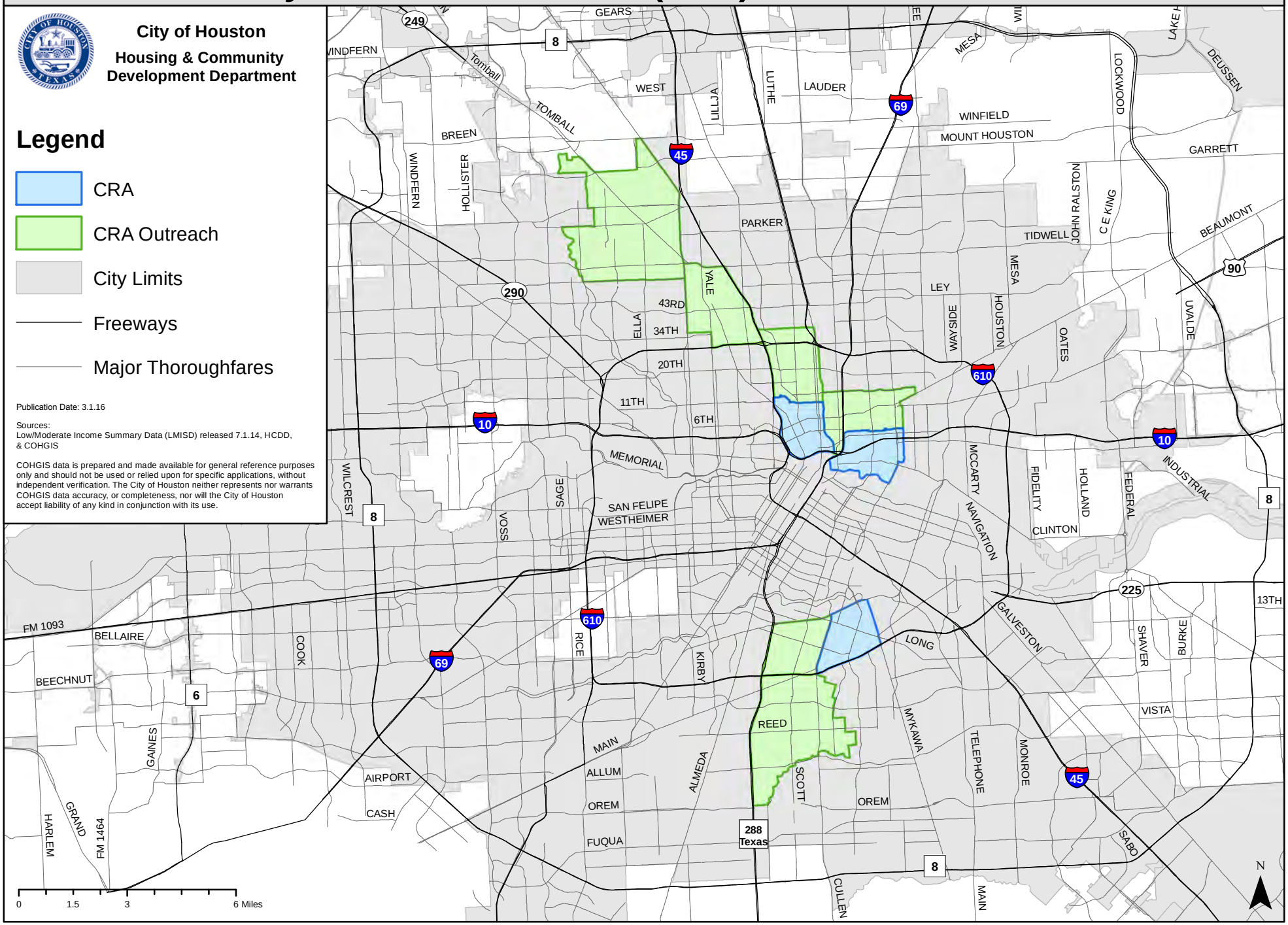


Community Revitalization Areas (CRA) and CRA Outreach Areas



Daycare Program - CDBG

City of Houston
Housing & Community Development Department

Legend

Service Provider

1. Association for the Advancement of Mexican Americans
2. Chinese Community Center
3. Community Family Center, Inc.
4. SEARCH- Center for the Homeless
5. Wesley Community Center

Minority Concentration

51% - 100% LMI Persons

City Limits

Freeways

Major Thoroughfares

Contract Period PY 2015 - 2016 (PY2015 Funding)

Publication Date: 3.1.16

Sources:
Low/Moderate Income Summary Data (LMISD) released 7.1.14, HCDD, & COHGIS

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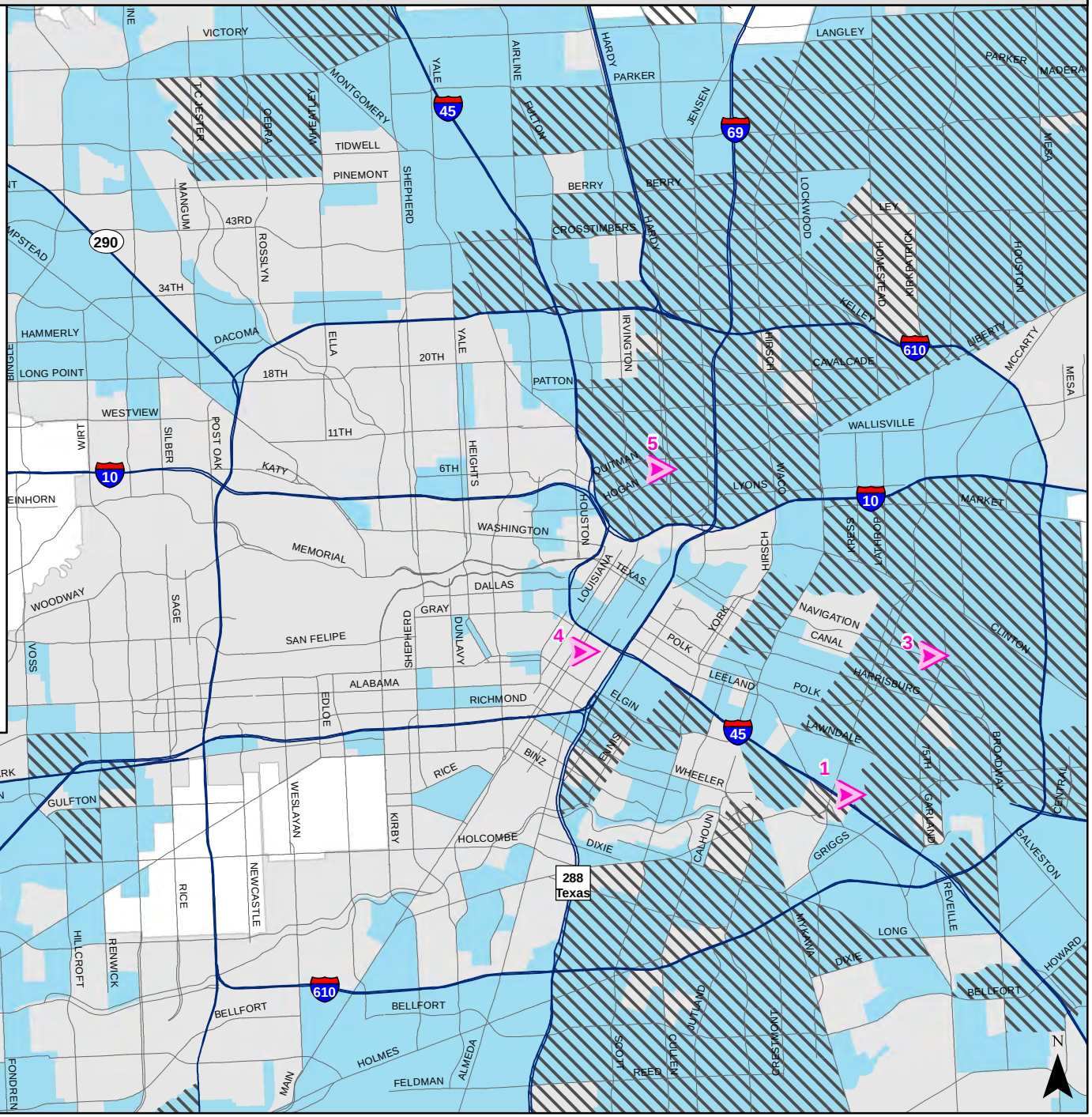

Juvenile Delinquency Prevention Program - CDBG

City of Houston
Housing & Community Development Department

Legend

Service Provider

1. Boys and Girls Club of Greater Houston
2. Children's Assessment Center Foundation
3. Chinese Community Center
4. Fifth Ward Enrichment
5. Project Grad
6. Pro-Vision Academy
7. Unlimited Visions After Care, Inc.

Minority Concentration

51% - 100% LMI Persons

City Limits

Freeways

Major Thoroughfares

Contract Period PY 2015 - 2016 (PY2015 Funding)

Publication Date: 3.1.16

Sources:
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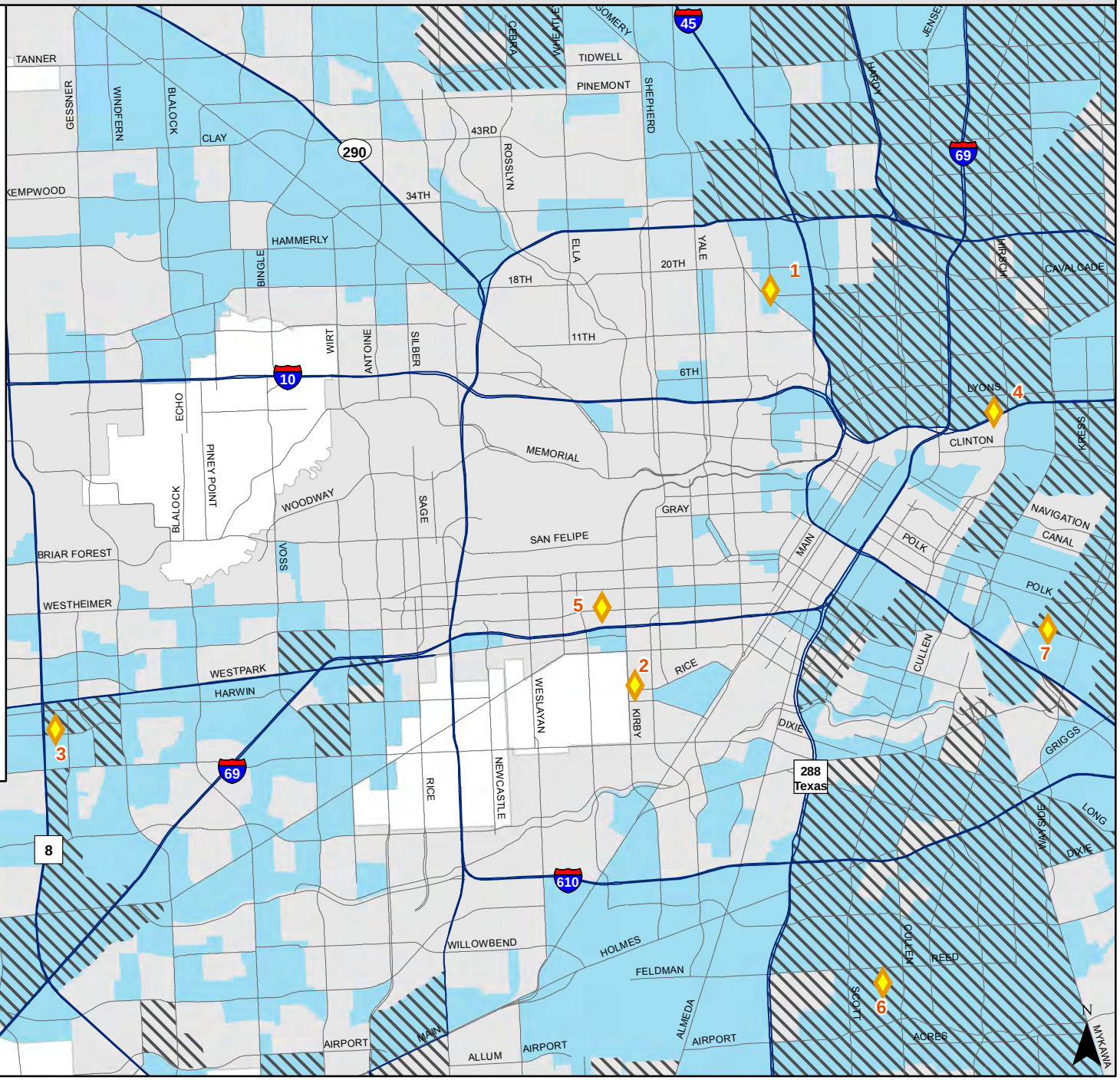

Mayor's After-School Achievement Program - CDBG

City of Houston
Housing & Community Development Department

Legend

Service Provider

1. Academy for Accelerated Learning
2. Blackshear Elementary
3. Chinese Community Center
4. Edison Middle
5. Fondren Elementary
6. Grissom Elementary
7. Hobby Elementary
8. Julia C. Hester House
9. Living Word Christian Academy
10. Pilgram Academy
11. R.P. Harris Elementary
12. Ross Elementary
13. Southmayd Elementary
14. Baylor College of Medicine at Ryan Middle School

Minority Concentration

51% - 100% LMI Persons

City Limits

Freeways

Major Thoroughfares

PY 2015 Funding

Publication Date: 3.1.16

Sources:
Low/Moderate Income Summary Data (LMISD) released 7.1.14, HCDD, & COHGIS

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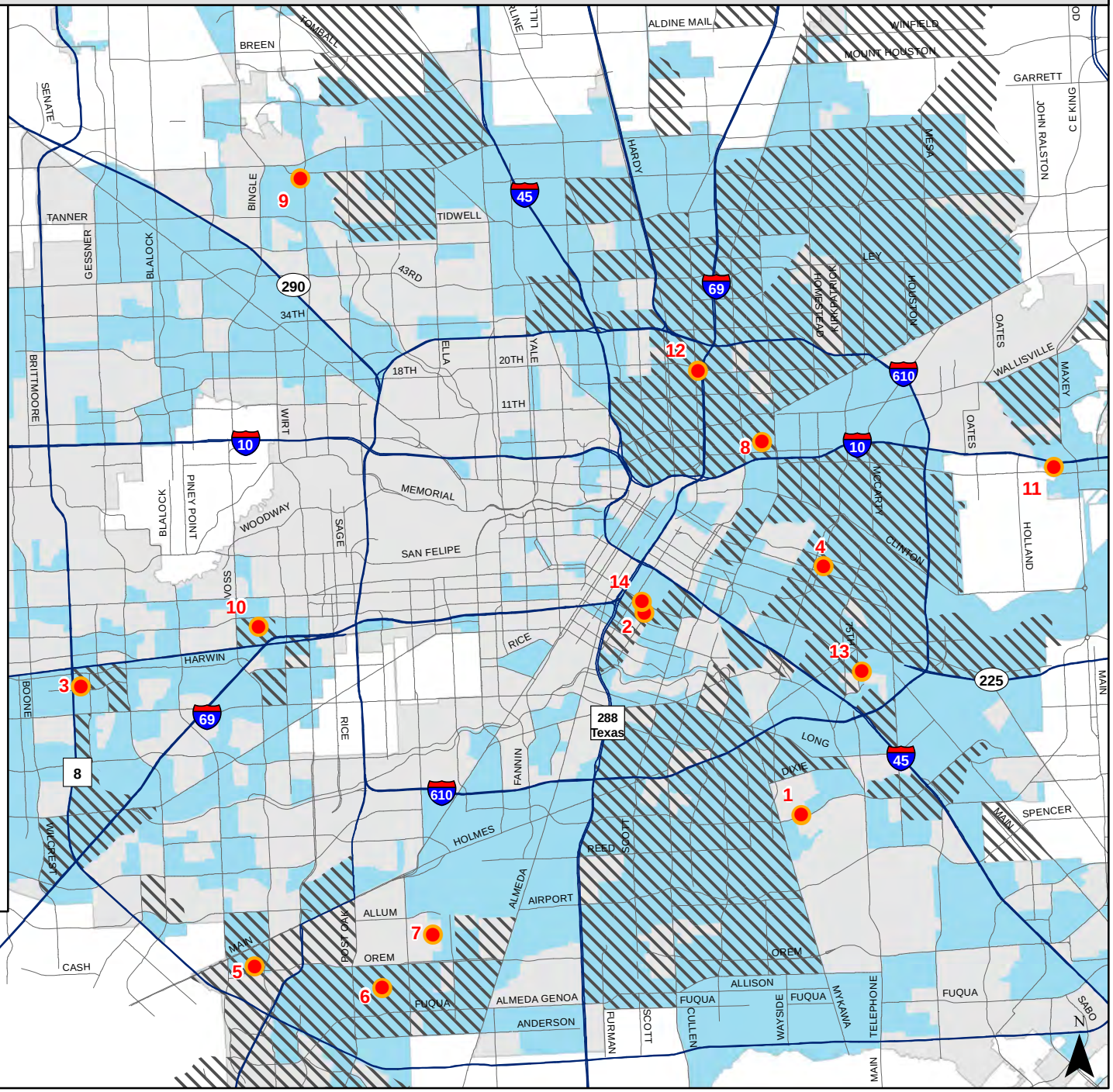

After School Enrichment Program - CDBG

City of Houston
Housing & Community Development Department

Legend

Service Provider

1. Alief
2. Burnett Bayland
3. Carverdale (RL & Cora Johnson)
4. Charlton
5. Clark
6. Clinton Park
7. Crestmont
8. Eastwood
9. Edgewood
10. Finnigan
11. Garden Villas
12. Hartman
13. Highland
14. Hobart Taylor
15. Ingrando
16. Judson W. Robinson
17. Lakewood
18. Lincoln
19. Marian
20. Mason
21. Meadowcreek
22. Melrose
23. Melrose
24. Montle Beach
25. Moody
26. Selena/Denver Harbor
27. Settegast
28. Shady Lane
29. Sharpstown
30. Sunnyside
31. Swindle-Cloverland
32. Tidwell
33. Townwood
34. Tuffly

Minority Concentration

51% - 100% LMI Persons

City Limits

Freeways

Major Thoroughfares

PY 2015 Funding

Publication Date: 3.1.16

Sources:
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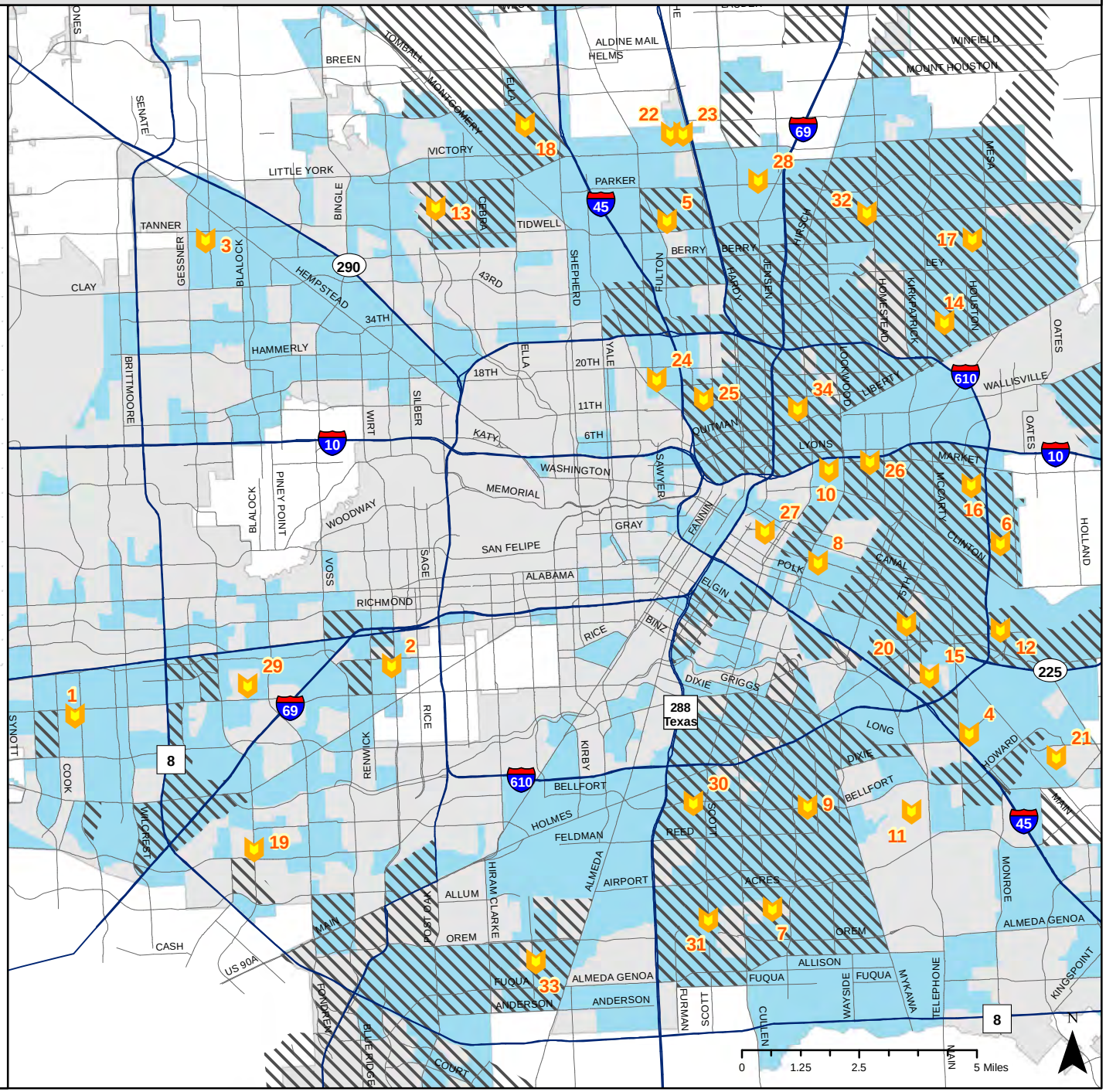

Direct Funded Public Service Activities - CDBG

City of Houston
Housing & Community Development Department

Legend

Service Provider

1. Capital IDEA Houston
2. Educational Programs Inspiring Communities - HEART
3. Healthcare for the Homeless
4. Houston LISC
5. ReCenter
6. Salvation Army
7. SEARCH Homeless Services
8. The Village Learning Center, Inc.
9. The Women's Home

Minority Concentration

51% - 100% LMI Persons

City Limits

Freeways

Major Thoroughfares

Contract Period PY 2015 - 2016 (PY2015 Funding)

Publication Date: 3.1.16

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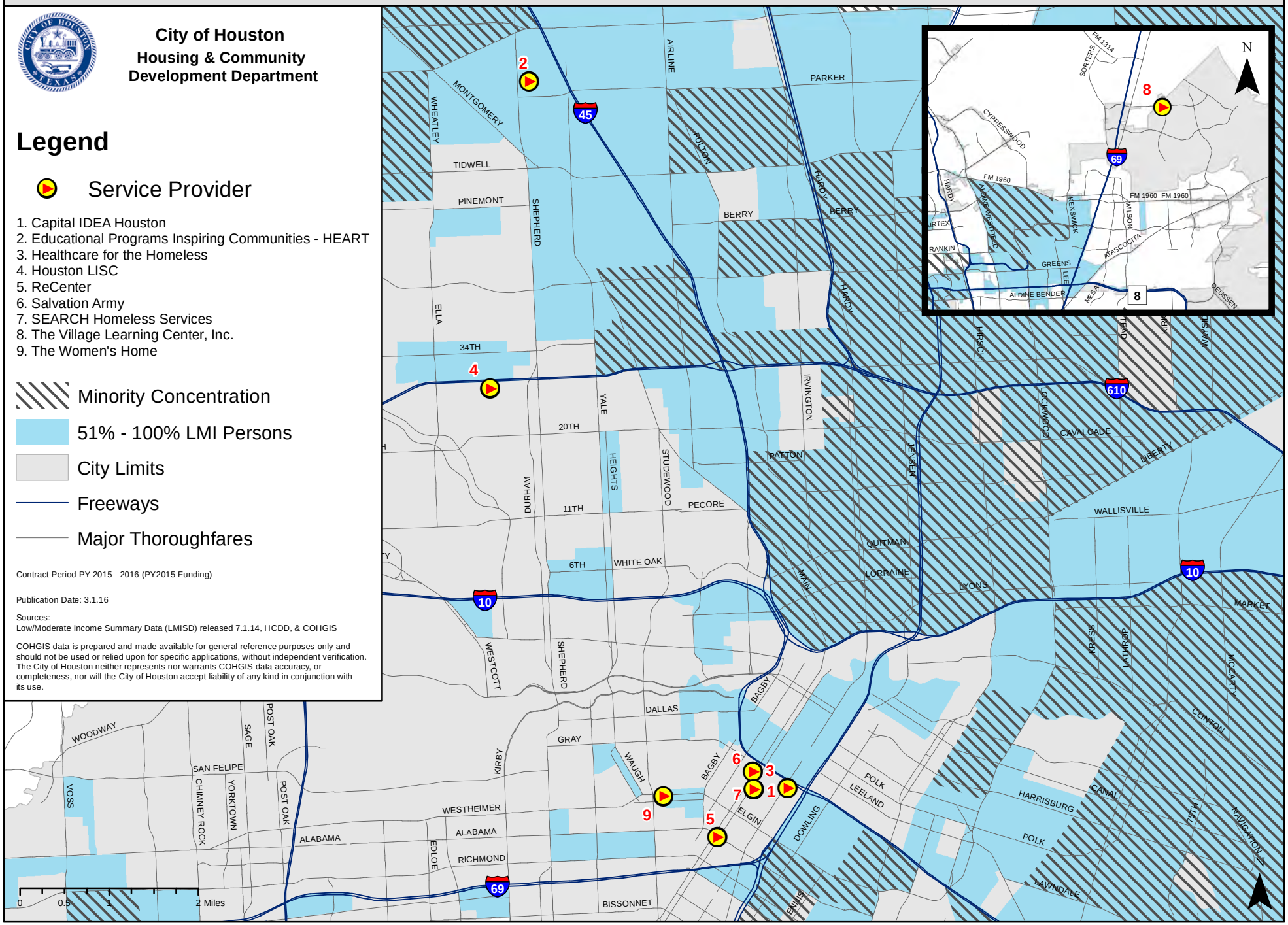

Homeless Activities - ESG

City of Houston
Housing & Community Development Department

Legend

Service Provider

1. Bay Area Turning Point*
2. Catholic Charities
3. Covenant House Texas, Inc.
4. Fort Bend Women's Center*
5. Harris County
6. Houston Area Women's Center
7. Houston Area Women's Center
8. S.E.A.R.C.H.
9. The Bridge Over Trouble Waters*
10. The Salvation Army

*These agencies are not represented on the map

Minority Concentration

51% - 100% LMI Persons

City Limits

Freeways

Major Thoroughfares

PY 2015 Funding

Publication Date: 3.1.16

Sources:
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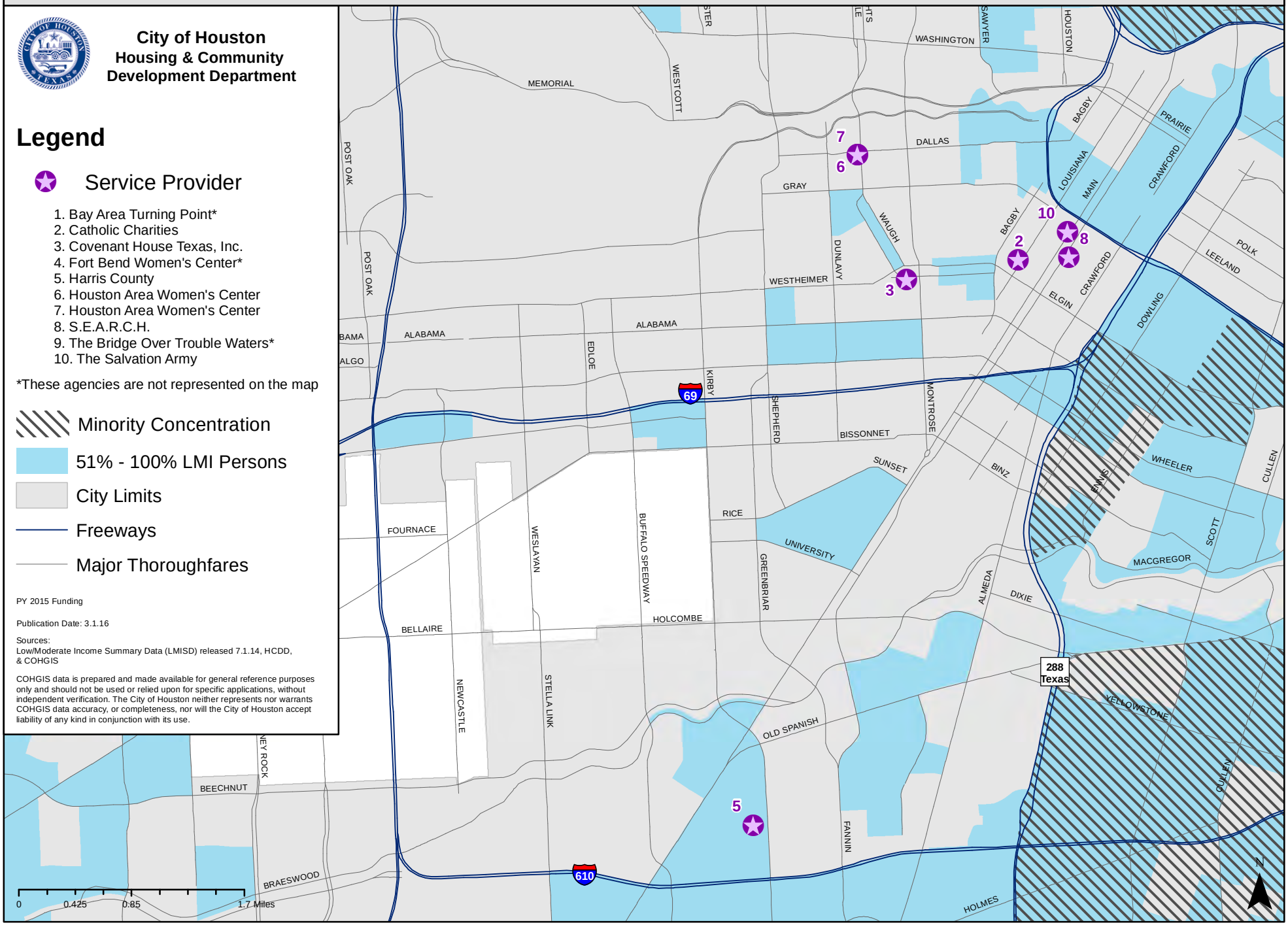

Multifamily Housing Investments - CDBG and HOME

City of Houston

Housing & Community Development Department

Legend

- Multifamily Development
  1. 4600 Main
  2. 8606 Main
  3. Cleme Manor
  4. Cottages at South Acres*
  5. NHH Harrisburg
  6. Pleasant Hill Village
  7. Temenos Place II*
  8. Women's Home Phase 2*
  9. Woodland Christian Tower

*Anticipated to be completed in PY 2016

- Minority Concentration
- 51% - 100% LMI Persons
- City Limits
- Freeways
- Major Thoroughfares

Publication Date: 3.1.16

Sources:
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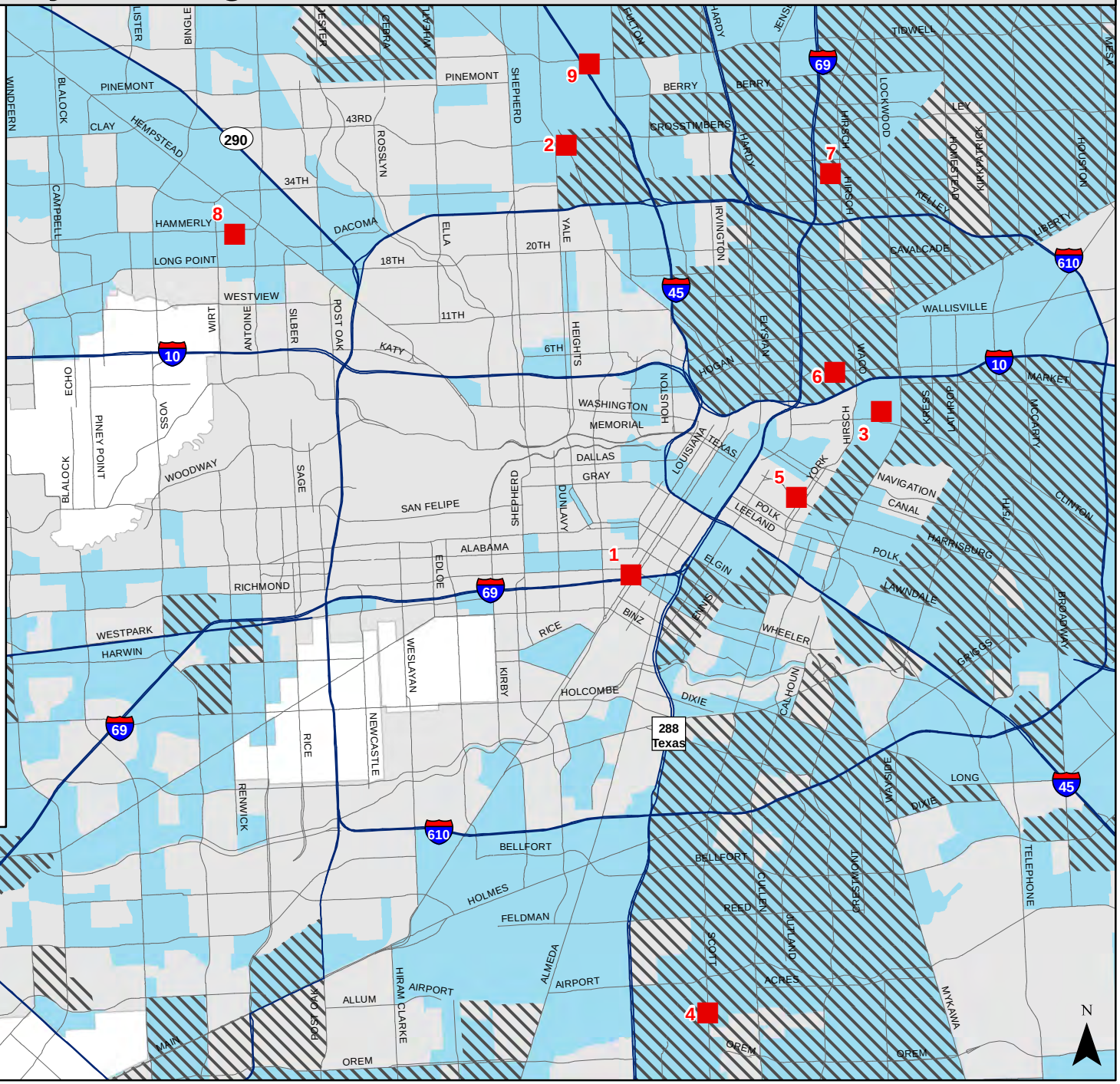

Public Facility Investments - CDBG

City of Houston
Housing & Community Development Department

Legend

Public Facility

1. Bering Omega Community Services
2. Bush Elementary SPARK*
3. Children's Assessment Center Foundation
4. Chinese Community Center
5. Clifton Middle SPARK*
6. Hartsfield Elementary SPARK*
7. Houston Community College*
8. Independence Heights Community Center*
9. Legacy Fifth Ward Clinic*
10. Lockhart Elementary SPARK*
11. Looscan Elementary SPARK*
12. Lyons Elementary SPARK*
13. Pro-Vision, Inc.*
14. Ridgemont Elementary SPARK*
15. Robinson Elementary SPARK*
16. SER-Jobs for Progress of Texas Gulf Coast, Inc.*
17. Swiney Community Center

*Anticipated to be completed in PY 2016

Minority Concentration

51% - 100% LMI Persons

City Limits

Freeways

Major Thoroughfares

Publication Date: 3.1.16

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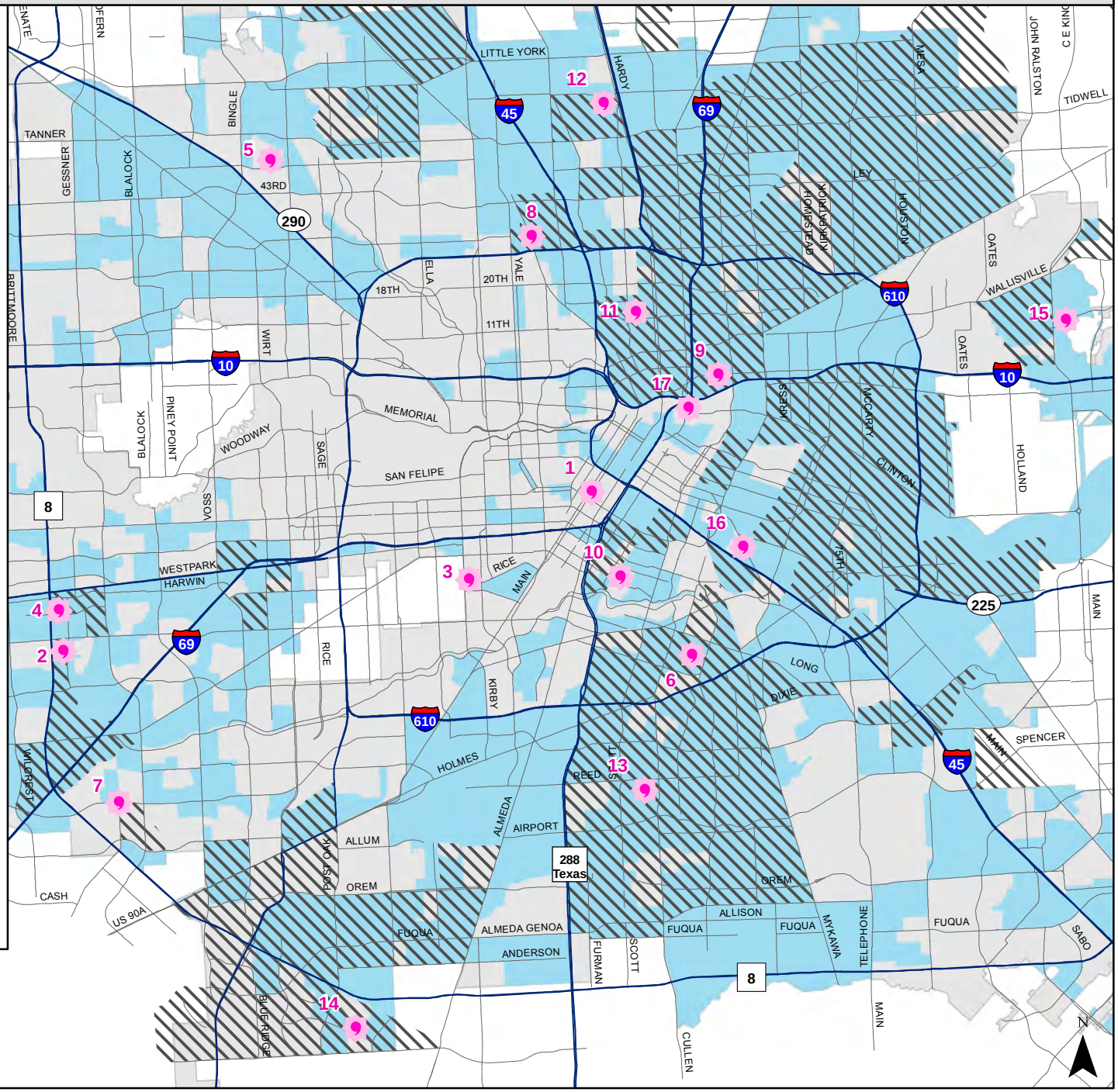

Appendix # 3: Grant Applications – SF-424s

FC76731
2016-0340

OMB Number: 4040-0004
Expiration Date: 8/31/2016

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☒ New	
☒ Application	☐ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:
	CDBG - B16-MC-48-0018

5a. Federal Entity Identifier:	5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Houston

* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:
746001164	8324319850000

d. Address:

* Street1:	601 Sawyer
Street2:	P.O. Box 1562
* City:	Houston
County/Parish:	
* State:	TX: Texas
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	77251-1562

e. Organizational Unit:

Department Name:	Division Name:
Housing and Community Dev Dept	

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:		* First Name:	Neal
Middle Name:			
* Last Name:	Rackleff		
Suffix:			

Title: Director

Organizational Affiliation:

* Telephone Number:	832-394-6159	Fax Number:	

* Email: Neal.Rackleff@houstontx.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Houston

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

CDBG Grant Funds - PY 2016

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant 2,7,8,9,10,18,22,29,36 * b. Program/Project 2,7,8,9,10,18,22,29,36

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 07/01/2016 * b. End Date: 06/30/2017

18. Estimated Funding ($):

* a. Federal	22,140,237.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	181,511.00
* g. TOTAL	22,321,748.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name: Sylvester

Middle Name:

* Last Name: Turner

Suffix:

* Title: Mayor

* Telephone Number: 832-393-1011 Fax Number:

* Email: sylvester.turner@houstontx.gov

* Signature of Authorized Representative: Amanda Washington * Date Signed: 5/10/16

Attest/Seal:

City Secretary

Countersigned:

City Controller

DATE OF COUNTERSIGNATURE: 5-10, 2016

APPROVED:

Director
Housing and Community Development Department

APPROVED AS TO FORM:

Senior Assistant City Attorney

CDBG Budget Page

CDBG Funds	Estimated Allocation (PY 2016 / FY 2017)
Sources	
Projected CDBG Grant Award	$ 22,140,237
Projected Program Income	$ 181,511
Projected CDBG Funding	$ 22,321,748
Uses	
Program Administration*	$ 4,464,349
Public Services**	$ 3,218,357
ESG Match (1:1 - Includes In-Kind)**	$ 525,000
Public Facilities and Improvements (Public/Private)	$ 3,316,212
Multifamily Housing	$ 300,000
Acquisition	$ 4,900,000
Economic Development	$ 3,000,000
Code Enforcement	$ 2,597,830
Total	$22,321,748

**Program Administration up to 20% of Grant Amount + Projected Program Income*
***The City has been grandfathered with a rate of 16.77% instead of 15%*

CDBG Estimated Program Income

CDBG Estimated Program Income	Estimated Program Income (PY 2016 / FY 2017)
Sources	
Multifamily Housing Loan Repayments/Fees	$ 181,511
Projected CDBG Funding	$ 181,511
Uses	
Program Administration	$ 36,302
Public Services	$ 30,439
Public Facilities and Improvements (Public/Private)	$ 114,770

OMB Number: 4040-0004
Expiration Date: 8/31/2016

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☒ New	
☒ Application	☐ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:
	HOME - M16-MC-48-0206

5a. Federal Entity Identifier:	5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

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746001164	8324319850000

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* Street1:	601 Sawyer
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County/Parish:	
* State:	TX: Texas
Province:	
* Country:	USA: UNITED STATES
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e. Organizational Unit:

Department Name:	Division Name:
Housing and Community Dev Dept	

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:		* First Name:	Neal
Middle Name:			
* Last Name:	Rackleff		
Suffix:			

Title: Director

Organizational Affiliation:

* Telephone Number:	832-394-6159	Fax Number:	

* Email: Neal.Rackleff@houstontx.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME Investment Partnerships Grant

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Houston

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

HOME Grant Funds - PY 2016

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant 2,7,8,9,10,18,22,29,36

* b. Program/Project 2,7,8,9,10,18,22,29,36

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 07/01/2016

* b. End Date: 06/30/2017

18. Estimated Funding ($):

* a. Federal	6,820,641.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	94,943.00
* g. TOTAL	6,915,584.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name: Sylvester

Middle Name:

* Last Name: Turner

Suffix:

* Title: Mayor

* Telephone Number: 832-393-1011

Fax Number:

* Email: sylvester.turner@houstontx.gov

* Signature of Authorized Representative: Sylvester Turner Amanda Washington

* Date Signed: 5/10/16

Attest/Seal:

City Secretary

Countersigned:

City Controller

DATE OF COUNTERSIGNATURE: 5-10, 2016

APPROVED:

Director
Housing and Community Development Department

APPROVED AS TO FORM:

Senior Assistant City Attorney

HOME Budget Page

HOME Funds	Estimated Allocation (PY 2016 / FY 2017)
Sources	
Projected HOME Grant Award	$ 6,820,641
Projected Program Income	$ 94,943
Projected HOME Funding	$ 6,915,584
Uses	
Planning and Administration*	$ 691,558
Multifamily Development**	$ 6,224,026
Total	$ 6,915,584

**Planning and Administration up to 10% of Grant Amount + Projected Program Income*
***15% CHDO set aside included*

HOME Estimated Program Income

HOME Estimated Program Income	Estimated Program Income (PY 2016 / FY 2017)
Sources	
Multifamily Housing Loan Repayments/Fees	$ 94,943
Projected HOME Funding	$ 94,943
Uses	
Program Administration	$ 9,494
Multifamily Development	$ 85,449

OMB Number: 4040-0004
Expiration Date: 8/31/2016

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☒ New	
☒ Application	☐ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:
	HOPWA - TXH16-F004

5a. Federal Entity Identifier:	5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Houston

* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:
746001164	832431985

d. Address:

* Street1:	601 Sawyer
Street2:	P.O. Box 1562
* City:	Houston
County/Parish:	
* State:	TX: Texas
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	77251-1562

e. Organizational Unit:

Department Name:	Division Name:
Housing and Community Development Department	

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:		* First Name:	Neal
Middle Name:			
* Last Name:	Rackleff		
Suffix:			

Title: Director

Organizational Affiliation:

* Telephone Number:	832-394-6159	Fax Number:	

* Email: Neal.Rackleff@houstontx.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.241

CFDA Title:

Housing Opportunities for Persons with AIDS

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Cities of Houston, Pasadena, and Baytown; Counties of Austin, Brazoria, Chambers Fort Bend, Galveston, Harris, Liberty, Montgomery, San Jacinto, and Waller

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

HOPWA Grant Funds - PY 2016

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant 2,7,8,9,10,18,22,29,36 * b. Program/Project 2,7,8,9,10,18,22,29,36

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 07/01/2016 * b. End Date: 06/30/2017

18. Estimated Funding ($):

* a. Federal	9,639,579.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	9,639,531.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name: Sylvester

Middle Name:

* Last Name: Turner

Suffix:

* Title: Mayor

* Telephone Number: 832-393-1011 Fax Number:

* Email: sylvester.turner@houstontx.gov

* Signature of Authorized Representative: Sylvester Turner Amanda Washington * Date Signed: 5/10/16

Attest/Seal:

City Secretary

Countersigned:

City Controller

DATE OF COUNTERSIGNATURE: 5-10, 2016

APPROVED:

Director
Housing and Community Development Department

APPROVED AS TO FORM:

Senior Assistant City Attorney

HOPWA Budget Page

HOPWA Funds	Estimated Allocation (PY 2016 / FY 2017)
Sources	
Projected HOPWA Grant Award	$ 9,639,531
Uses	
Operating Costs	$ 1,775,579
Supportive Services	$ 2,300,000
Project or Tenant Based Rental Assistance	$ 3,500,000
Short-term Rent, Mortgage, & Utility Subsidies	$ 1,000,000
Resource Identification/Technical Assistance/Housing Information	$ 100,000
Grantee Administration -- HCDD	$ 289,185
Sponsor Administration -- Subgrantees	$ 674,767
Total	$ 9,639,531

OMB Number: 4040-0004
Expiration Date: 8/31/2016

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☒ New	
☒ Application	☐ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:
	ESG - S16-MC48-0003

5a. Federal Entity Identifier:	5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: City of Houston

* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:
746001164	8324319850000

d. Address:

* Street1:	601 Sawyer
Street2:	P.O. Box 1562
* City:	Houston
County/Parish:	
* State:	TX: Texas
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	77251-1562

e. Organizational Unit:

Department Name:	Division Name:
Housing and Community Dev Dept	

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:		* First Name:	Neal
Middle Name:			
* Last Name:	Rackleff		
Suffix:			

Title: Director

Organizational Affiliation:

* Telephone Number:	832-394-6159	Fax Number:	

* Email: Neal.Rackleff@houstontx.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.231

CFDA Title:

Emergency Solutions Grant

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Houston | Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

ESG Grant Funds - PY 2016

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant 2,7,8,9,10,18,22,29,36 * b. Program/Project 2,7,8,9,10,18,22,29,36

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 07/01/2016 * b. End Date: 06/30/2017

18. Estimated Funding ($):

* a. Federal	2,012,200.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	2,012,200.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

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*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

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21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name: Sylvester

Middle Name:

* Last Name: Turner

Suffix:

* Title: Mayor

* Telephone Number: 832-393-1011 Fax Number:

* Email: sylvester.turner@houstontx.gov

* Signature of Authorized Representative: Sylvester Turner Amanda Washington * Date Signed: 5/10/16

Attest/Seal:

City Secretary

Countersigned:

City Controller

DATE OF COUNTERSIGNATURE: 5-10, 2016

APPROVED:

Director
Housing and Community Development Department

APPROVED AS TO FORM:

Senior Assistant City Attorney

ESG Budget Page

ESG Funds	Estimated Allocation (PY 2016 / FY 2017)
Sources	
Projected ESG Grant Award	$ 2,012,200
Uses	
Homeless Management Information System (HMIS)	$ 90,000
Emergency Shelter	$ 621,285
Homeless Prevention	$ 400,000
Rapid Rehousing	$ 750,000
Administration	$ 150,915
Total	$ 2,012,200

Appendix # 4: Certifications

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

5/10/2016

Signature/Authorized Official Date

Sylvester Turner, Mayor

Amanda Washington

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2014, 2015, 2016 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

   However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

   The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

Amanda Washington 5/10/2016

Signature/Authorized Official Date

Sylvester Turner

Mayor

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

> The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Amanda Washington 5/10/2016

Signature/Authorized Official Date

Sylvester Turner

Mayor

Title

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature/Authorized Official

5/10/2016
Date

Sylvester Turner
Amanda Washington

Mayor
Title

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,

2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

5/10/2016

Signature/Authorized Official — Date

Sylvester Turner

Mayor

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Appendix # 5: ESG Guidelines

CITY OF HOUSTON
EMERGENCY SOLUTIONS GRANTS PROGRAM
WRITTEN STANDARDS

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INTRODUCTION

City of Houston has developed the following standards for providing assistance with Emergency Solutions Grants (ESG) funds as required by 24 CFR 576.400 (e). These standards were created in coordination with the Houston/Harris County Continuum of Care which includes Harris County, the City of Houston, Fort Bend County and the City of Pasadena, and Texas Department of Housing and Community Affairs funding within the CoC geographic area. They are in accordance with the interim rule for the Emergency Solutions Grants Program released by the U.S. Department of Housing and Urban Development on December 4, 2011 and the final rule for the definition of homelessness also released by the U.S. Department of Housing and Urban Development on December 4, 2011.

City of Houston expects that the standards will adjust as the City of Houston gains more experience with and collects more data from services provided with the Emergency Solutions Grants program. The Standards serve as the guiding principles for funding programs. The Business Rules outline the operations and process for carrying out each program component.

STANDARDS APPLICABLE TO ALL PROGRAM COMPONENTS

ELIGIBLE ESG PROGRAM COMPONENTS

There are four (4) ESG Program Components:

1. Rapid Re-Housing,
2. Emergency Shelter,
3. Homelessness Prevention and
4. Street Outreach.

Funds for ESG can be used to support any of the eligible components. The CoC gives priority to funding that supports securing housing options for homeless households and to support the expansion of rapid re-housing.

COORDINATING ASSESSMENT & SERVICES AMONG PROVIDERS

- City of Houston expects that all providers participate in the coordinated assessment system. Coordinated assessment uses a common housing assessment and triage tool to ensure that all homeless individuals are referred to the appropriate housing intervention. Coordinated assessment will be used as each housing intervention

supported by ESG is fully integrated into the system referral process. Prior to full implementation of coordinate assessment, agencies can continue to accept direct referrals from individuals and other agencies.

Designate staff members for CoC Provider Input forum: Each agency will assign three representatives to the input forum, where at least one member has decision making capacity for the program. CoC Provider Input Forums will meet quarterly, or more often as required by current CoC policies, where providers give and receive information regarding CoC strategies and policies.

Participate in any standardized training as designated by ESG funders and offered through CoC. The CoC will provide a vetted and standardize training curriculum for all housing stability case managers that will be available for all agencies providing case management for housing based services. The curriculum and standards will be developed as a part of and in partnership with the Continuum of Care Technical Assistance from the Department of Housing and Urban Development. This will focus on the requirements of maintaining stable housing and ensure access to mainstream resources that will provide ongoing, continued and necessary support for households to gain and maintain stable housing.

COORDINATING WITH MAINSTREAM AND TARGETED HOMELESS PROVIDERS

City of Houston expects that every agency that is funded through ESG will coordinate with and access mainstream and other targeted homeless resources. City of Houston will evaluate performance of each provider based on the outcomes achieved toward housing models adopted through the CoC Steering committee. These outcome measures will be used to evaluate program success annually. City of Houston will use this and other performance metrics to guide funding decisions for ESG funded programs. Required outcomes for each intervention around accessing mainstream resources will match the outcomes approved by the CoC Steering Committee annually.

STANDARDS SPECIFIC TO EMERGENCY SHELTER

ELIGIBILITY: HOMELESS STATUS

Homeless clients entering into the shelter system must meet the HUD criteria for homelessness as either literally homeless (Homeless Category 1), at imminent risk of homelessness (Homeless

Category 2), homeless under another federal statute (Homeless Category 3), or fleeing/attempting to flee domestic violence (Homeless Category 4).

For additional details related to the HUD definition of Homeless and applicability to each program component, see Appendix A and Appendix C.

ELIGIBILITY: INTAKE AND ASSESSMENT

As already indicated above under Coordinating Assessment & Services, case managers will use the Continuum wide assessment tool to review client situation, understand eligibility, and begin the process of determining length of assistance. The tool will include an assessment form for diversion that providers are currently testing. Once testing has been finalized, the diversion assessment will be required for all providers, including DV providers.

Specific to Emergency Shelter,

- Any new client entering into shelter must also undergo a complete assessment to understand client needs and barriers and match the client to the most appropriate services provider.
- Clients will be prioritized within the emergency shelter system based on need, available resources and geographic area.

ELIGIBILITY: PRIORITIZATION & REFERRAL POLICIES

Emergency shelters will prioritize individuals/families that:

- Cannot be diverted; and
- Are literally homeless; and
- Can be safely accommodated in the shelter; and
- Not in need of emergency medical or psychiatric services or danger to self or others.

Also note the following:

- Emergency Shelters cannot discriminate per HUD regulations.
- There are no requirements related to ID, income or employment;
- Transgender placement based on gender self-identification.

STANDARDS SPECIFIC TO HOMELESSNESS PREVENTION AND RAPID RE-HOUSING

ELIGIBILITY: STATUS AS HOMELESS OR AT-RISK OF HOMELESSNESS

HOMELESSNESS PREVENTION

Individuals/families, who meet the HUD criteria for the following definitions, are eligible for Homelessness Prevention assistance:

- At Risk of Homelessness
- Homeless Category 2: Imminently at-risk of homelessness
- Homeless Category 3: Homeless under other federal statute and
- Homeless Category 4: Fleeing/attempting to flee DV (as long as the individuals/families fleeing or attempting to flee DV are **not** also literally homeless. If the individuals/families are also literally homeless they would actually qualify for rapid re-housing instead. See below.)

Additional eligibility requirements related to Homelessness Prevention include:

- **Proof of residence** within the City of Houston service area. A map for reference is included on page 21.
- **Total household income below 30 percent of Area Family Income** (AFI) for the area at initial assessment. Clients must provide documentation of household income, including documentation of unemployment and zero income affidavit for clients without income.

RAPID RE-HOUSING

Individuals/families, who meet the HUD criteria for the following definitions, are eligible for Rapid Re-Housing assistance:

- Homeless Category 1: Literally homeless
- Homeless Category 4: Fleeing/attempting to flee DV (as long as the individuals/families fleeing or attempting to flee DV are **also** literally homeless).

For additional details related to the HUD definition of Homeless and At Risk of Homelessness and applicability of these definitions to each program component, see Appendix A, B and C.

ELIGIBILITY: INTAKE AND ASSESSMENT

Once coordinated access is available for all housing interventions, all clients must have an initial eligibility assessment and triage for appropriate housing by a specially trained housing assessor. All clients come through coordinated access and are assessed using housing triage tool in HMIS. Housing triage will identify, based on the standard assessment, individuals best suited for rapid re-housing. The standard assessment accounts for length and frequency of homelessness, physical and mental health status, criminal history, veteran status, domestic violence experience, substance abuse conditions and employment history.

TARGETED POPULATIONS: CLIENT PRIORITIZATION

HOMELESSNESS PREVENTION

Note that all targeted individuals and families described below have to meet the minimum HUD requirements for eligibility to Homeless Prevention.

City of Houston will use a shared assessment form that will target those clients with the most barriers to housing. Each barrier will have an allotment of points, and the higher score (and more barriers) the more likely the client will receive services. The assessment of barriers is based on an objective review of each client's current situation using the tool rather than the subjective opinion of a case manager assessing each client's needs. All clients must have a minimum score of 20 points to receive assistance. See Appendix D for a copy of the assessment form.

Additionally, City of Houston prioritizes clients who are currently in their own housing, especially families with young children who have limited housing options but high needs for homelessness prevention funding.

RAPID RE-HOUSING

Coordinated access will prioritize individuals who are currently homeless but not in need of permanent supportive housing as eligible for rapid re-housing. This can include, but is not limited to individuals and households who,

- are first time homeless;
- have few recent episodes of homelessness; or
- are part of a family that is homeless.

It should be noted, rapid re-housing funds are directed to individuals with income or work history and skills that indicate employability.

FINANCIAL ASSISTANCE

DURATION AND AMOUNT OF ASSISTANCE

City of Houston, as part of the Houston/Harris County/Ft. Bend County CoC, has adopted the CoC approved Housing Models to measure community outcomes for all housing interventions. The CoC requires that all subrecipients for ESG Rapid Re-Housing funds use the CoC-wide assessment tools to determine the duration and amount of assistance. The tools do not dictate the amount of assistance that each household receives, but guides the case manager and client to determine the appropriate amount of assistance for each household.

- All clients are assessed to determine initial need and create a budget to outline planned need for assistance.
- Agencies cannot set organizational maximums or minimums but must rely on the CoC wide tools to determine household need.
- Through case management, client files are reviewed monthly to ensure that planned expenditures for the month validate financial assistance request.
- City of Houston expects that households will receive the minimum amount of assistance necessary to stabilize in housing.

Clients cannot exceed 24 months of assistance in a 36 month period. The Rapid Re-Housing Business Rules outline the processes that require supervisory approval.

PARTICIPANT SHARE

Participant share will be determined by use of common assessment and budgeting tools approved through the Continuum of Care. These tools will determine the monthly assistance amount and client contribution. Clients will participate in the development of their individual housing plan with a case manager based on client goals and shared goals for achieving housing stability. Case managers will use the housing plan to determine the client contribution based on monthly income. Clients are expected to contribute a portion of their income based on budgeting to ensure housing stability. Financial assistance is available for households with zero

income. Details of when clients are terminated or redirected to a more appropriate intervention are outlined in the business rules.

HOUSING STABILIZATION AND RELOCATION RELATED ASSISTANCE AND SERVICES

REQUIRED SERVICES: CASE MANAGEMENT & CASE LOADS

The Continuum of Care requires that all clients are referred to a case manager through the coordinated assessment system. Coordinated assessment will triage homeless clients to rapid re-housing that are in need of short to medium term assistance based on individual experience and vulnerability. Coordinated Access Assessors will then directly refer to a rapid re-housing case manager based on client preference and program availability and vacancy. Case managers will perform an individual assessment to create a housing plan using the common assessment tools. This begins the process to rapidly re-house the homeless household as quickly and efficiently as possible.

Homelessness prevention clients must have an initial home visit when first approved for assistance and subsequent house visits with each recertification every three months. It is expected that case managers will conduct office visits with homelessness prevention clients between home visits, at least once per month. Case managers and program managers are encouraged to provide more than the minimum required services through case management.

Rapid re-housing case managers should maintain an average case load of 35 clients. This will allow case managers to provide quality case management and ensure that services are targeted to individuals most likely to be successful with rapid re-housing assistance. As the rapid re-housing program for the continuum expands, this number may increase.

Case management includes home and office visits determined by client need and supported by the housing plan.

As required by the Continuum of Care Housing Models, case managers are expected to follow up with clients that have successfully exited rapid re-housing case management at a minimum of 30 days after exiting the program. Clients who remain in housing for 90 days after exiting rapid re-housing, identified through HMIS, are categorized as stably housed.

Case management staff must have an updated copy of the Rental Assistance Agreement and ensure that the fiscal agent is informed of any changes to the participant rent share as indicated in the Housing Stabilization Plan.

REQUIRED SERVICES: HOUSING LOCATION SERVICES

Any subrecipient of ESG assistance must also have a dedicated housing navigation and location specialist for households receiving rapid re-housing, rather than the expectation that clients must navigate the system on their own. This specialized position will be dedicated to finding appropriate housing and developing relationships with affordable housing providers. This process facilitated by this position ensures ESG clients have greater housing choice. Housing navigators for rapid re-housing may have expertise based on location and type of housing.

REQUIRED SERVICES: INSPECTION AND LANDLORD AGREEMENT

Any unit that receives financial assistance through rapid re-housing must pass a Housing Quality Standards Inspection as outlined in the ESG regulations. The inspections will be conducted by a qualified agency with expertise in inspection. The process for scheduling and conducting an inspection is outlined in the rapid re-housing business rules.

Any unit that receives rental assistance payments through rapid re-housing must have an agreement in place between the financial assistance fiscal intermediary and the property. The rental assistance agreement details the terms under which rental assistance will be provided. A copy of the rental assistance template is included in the rapid re-housing business rules and outlines the requirements for rental payment as well as any notice to vacate or eviction by the owner.

INELIGIBLE SERVICES: CREDIT REPAIR AND LEGAL SERVICES

City of Houston will not allow ESG funds to be used for credit repair and legal services as eligible activities. City of Houston has found limited access to this resource by clients and providers and will instead encourage the use mainstream service providers and establish them as part of the system of providers with formal relationship.

OPTIONAL SERVICES: SECURITY/UTILITY DEPOSITS

Rental and utility deposits can be included in housing stabilization services as dictated by the housing stabilization plan. Rental and utility deposits can be included in lieu of or in combination with rental assistance for a unit. Requirements for inspections and rental assistance agreements for units with only security deposits are outlined in the rapid re-housing business rules.

- Security deposits can cover up to two months of rent.

OPTIONAL SERVICES: RENTAL APPLICATION FEES

City of Houston expects that rapid re-housing navigation and location specialists will work closely with housing providers and establish trusting relationships among landlords in a way that will encourage property owners and managers to waive application fees for rental properties. To that end, application fees can only be provided for one application at a time; but note that this only limits the number of applications that require application fees. Case managers and housing specialists can and should work with clients and landlords to process as many free applications as possible.

ELIGIBILITY: PERIODIC RE-CERTIFICATION

All case managers are required to re-certify clients based on the following schedule. At that time, a case manager may decide to extend, decrease or discontinue providing assistance.

<table>
<tr><th>Program Component</th><th>Schedule</th><th>Re-certification Criteria</th></tr>
<tr><td>Homelessness Prevention</td><td>Every 3 months</td><td rowspan="2">For both HP and RRH, to continue to receive assistance, clients must
• be at or below 30% AFI AND
• lack sufficient resources and support networks necessary to retain housing without ESG assistance.
Families are required to provide information on income, assets greater than $5,000, deductions, and family composition during the annual recertification process.</td></tr>
<tr><td>Rapid Re-Housing</td><td>Annually</td></tr>
</table>

APPENDIX A: HUD DEFINITION FOR HOMELESS

HUD CRITERIA FOR DEFINING HOMELESS	**Category 1**	Literally Homeless	Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: • Has a primary nighttime residence that is a public or private place not meant for human habitation; • Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or • Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution
	Category 2	Imminent Risk of Homelessness	Individual or family who will imminently lose their primary nighttime residence, provided that: • Residence will be lost within 14 days of the date of application for homeless assistance; • No subsequent residence has been identified; and • The individual or family lacks the resources or support networks needed to obtain other permanent housing
	Category 3	Homeless under other Federal statutes	Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who: • Are defined as homeless under the other listed federal statutes; • Have not had a lease, ownership interest, or occupancy agreement in permanent housing during the 60 days prior to the homeless assistance application; • Have experienced persistent instability as measured by two moves or more during in the preceding 60 days; and • Can be expected to continue in such status for an extended period of time due to special needs or barriers
	Category 4	Fleeing/ Attempting to Flee DV	Any individual or family who: • Is fleeing, or is attempting to flee, domestic violence; • Has no other residence; and • Lacks the resources or support networks to obtain other permanent housing

APPENDIX B: HUD DEFINITION FOR AT RISK OF HOMELESSNESS

HUD CRITERIA FOR DEFINING AT RISK OF HOMELESSNESS	**Category 1**	Individuals and Families	An individual or family who: (i) Has an annual income below 30% of median family income for the area; AND (ii) Does not have sufficient resources or support networks immediately available to prevent them from moving to an emergency shelter or another place defined in Category 1 of the "homeless" definition; AND (iii) Meets one of the following conditions: A. Has moved because of economic reasons 2 or more times during the 60 days immediately preceding the application for assistance; OR B. Is living in the home of another because of economic hardship; OR C. Has been notified that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance; OR D. Lives in a hotel or motel and the cost is not paid for by charitable organizations or by Federal, State, or local government programs for low-income individuals; OR E. Lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than one and a half persons per room; OR F. Is exiting a publicly funded institution or system of care; OR G. Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved Con Plan
	Category 2	Unaccompanied Children and Youth	A child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute
	Category 3	Families with Children and Youth	An unaccompanied youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under section 725(2) of the McKinney-Vento Homeless Assistance Act, and the parent(s) or guardian(s) or that child or youth if living with him or her.

APPENDIX C: CROSS WALK OF HUD HOMELESS AND AT RISK DEFINITIONS AND ELIGIBILITY TO ESG PROGRAM COMPONENTS

Eligibility by Component	**Emergency Shelter**	Individuals and families defined as Homeless under the following categories are eligible for assistance in ES projects: • Category 1: Literally Homeless • Category 2: Imminent Risk of Homeless • Category 3: Homeless Under Other Federal Statutes • Category 4: Fleeing/Attempting to Flee DV
	Rapid Re-Housing	Individuals and families defined as Homeless under the following categories are eligible for assistance in RRH projects: • Category 1: Literally Homeless • Category 4: Fleeing/Attempting to Flee DV (if the individual or family is also literally homeless)
	Homelessness Prevention	Individuals and families defined as Homeless under the following categories are eligible for assistance in HP projects: • Category 2: Imminent Risk of Homeless • Category 3: Homeless Under Other Federal Statutes • Category 4: Fleeing/Attempting to Flee DV (if the individual or family is NOT also literally homeless) Individuals and families who are defined as At Risk of Homelessness Additionally, HP projects must only serve individuals and families that have an annual income BELOW 30% AMI

APPENDIX D: ELIGIBILITY CRITERIA AND PRIORITIZATION TOOL FOR HOMELESSNESS PREVENTION SYSTEM

Eligibility Requirements

All potential clients will be screened for the following:

Income – Only households with income below 30% of the Area Median Income are eligible for Homelessness Prevention services (see Attachment A for income limits)

PLUS

Trigger Crisis – An event has occurred which is expected to result in housing loss within 30 days due to one of the listed reasons (see Attachment B for qualifying trigger crises)

PLUS

No resources or support network to prevent homelessness –No other options are possible for resolving this crisis. "But for this assistance" this household would become literally homeless—staying in a shelter, a car, or another place not meant for human habitation

OR

Unaccompanied children and youth who qualify as homeless under another Federal statute – See Runaway and Homeless Youth Act definition or Documentation for school district certification of homelessness (see Attachment C for other definitions of homelessness)

OR

Families with children or youth who qualify as homeless under another Federal statute –See Runaway and Homeless Youth Act definition or Documentation for school district certification of homelessness (see Attachment C for other definitions of homelessness)

PLUS

Score of at least 20 points—or 15 – 19 points with override sign-off (see Attachment D for score sheet)

Attachment A

30% Area Median Income (2014)

1 Person Household	$14,000	($1,167/month)
2 Person Household	$16,000	($1,333/month)
3 Person Household	$18,000	($1,500/month)
4 Person Household	$20,000	($1,667/month)
5 Person Household	$21,600	($1,800/month)
6 Person Household	$23,200	($1,933/month)
7 Person Household	$24,800	($2,067/month)
8 Person Household	$26,400	($2,200/month)

http://www.huduser.org/portal/datasets/il/il2014/2014summary.odn

Attachment B

Trigger Crisis

Will lose housing within 30 days due to one of the following:

___ Moved twice or more in the past 60 days

___ Living in the home of another person because of economic hardship

___ Notified that right to occupy their current housing or living situation will be terminated within 21 days after date of application

___ Living in hotel or motel and cost is not paid for by charitable organization or government program for low-income people

___ Living in SRO or efficiency where more than 2 people live; or in a larger housing unit with more than 2 people per room

___ Exiting a publicly funded institution or system of care

___ Exiting a publicly or privately funded inpatient substance abuse treatment program or transitional housing program

___ Living in rental housing that is being condemned by a government agency and tenants are being forced to move out

Attachment C

Other Definitions of Homelessness

- **Runaway and Homeless Youth Act (42 U.S.C 5701 et seq.)**

Runaway and Homeless Youth funding is administered by the Family and Youth Services Bureau within the Administration for Children & Families (ACF) of the U.S. Department of Health and Human Services (HHS). Information about Runaway and Homeless Youth program grantees is available online at http://www2.ncfy.com/locate/index.htm.

- **Head Start Act (42 U.S.C. 9831 et seq.)**

Head Start funding is administered by the Office of Head Start (OHS) within ACF/HHS. A listing of Head Start programs, centers, and grantees is available online at http://eclkc.ohs.acf.hhs.gov/hslc/HeadStartOffices

- **Violence Against Women Act of 1994; subtitle N (42 U.S.C. 14043e et seq.)**

Violence Against Women Act established the Office on Violence Against Women (OVW) within the U.S. Department of Justice (DOJ). OVW administers financial and technical assistance to communities across the country that are developing programs, policies, and practices aimed at ending domestic violence, dating violence, sexual assault, and stalking. Currently, OVW administers one formula grant program and eleven discretionary grant programs, all of which were established under VAWA and subsequent legislation. More information about OVW is available online at http://www.ovw.usdoj.gov/.

- **Public Health Service Act; section 330 (42 U.S.C. 254b)**

The Public Health Service Act authorized the Health Center Program, which is administered by the Bureau of Primary Health Care within the Health Resources and Services Administration (HRSA) of HHS. Information about local Health Centers can be found online at http://bphc.hrsa.gov/index.html

- **Food and Nutrition Act of 2008 (7 U.S.C. 2011 et seq.)**

Food and Nutrition Act of 2008 relates to the Supplemental Nutrition Assistance Program (SNAP), formerly known as Food Stamps. SNAP is administered by the U.S. Department of Agriculture (USDA). More information about SNAP can be found online at http://www.fns.usda.gov/snap/

- **Child Nutrition Act of 1966; section 17 (42 U.S.C. 1786)**

Child Nutrition Act of 1966 authorized numerous programs related to school lunches and breakfasts and funds for meals for needy students. For more information about these programs, contact the local School Department.

- **McKinney-Vento Act; subtitle B of title VII (42 U.S.C. 11431 et seq.)**

McKinney-Vento Act authorized the McKinney-Vento Education for Homeless Children and Youths Program, which is administered via the Office of Elementary and Secondary Education within the U.S. Department of Education. More information about this program is available online at http://www2.ed.gov/programs/homeless/index.html. Also, contact the local School Department.

Attachment D

Prioritization Scoring

Income Scoring

___ Rent burden at 66 – 80% of income…. 5 points

___ Income at or below 15% AMI…. 20 points OR

___ Income 16 – 29% AMI…. 10 points

15% Area Median Income (2012)

1 Person Household	$7,250	($604/month)
2 Person Household	$8,025	($669/month)
3 Person Household	$9,025	($752/month)
4 Person Household	$10,025	($835/month)
5 Person Household	$10,850	($904/month)
6 Person Household	$11,650	($970/month)
7 Person Household	$12,450	($1,038/month)
8 Person Household	$13,250	($1,104/month)

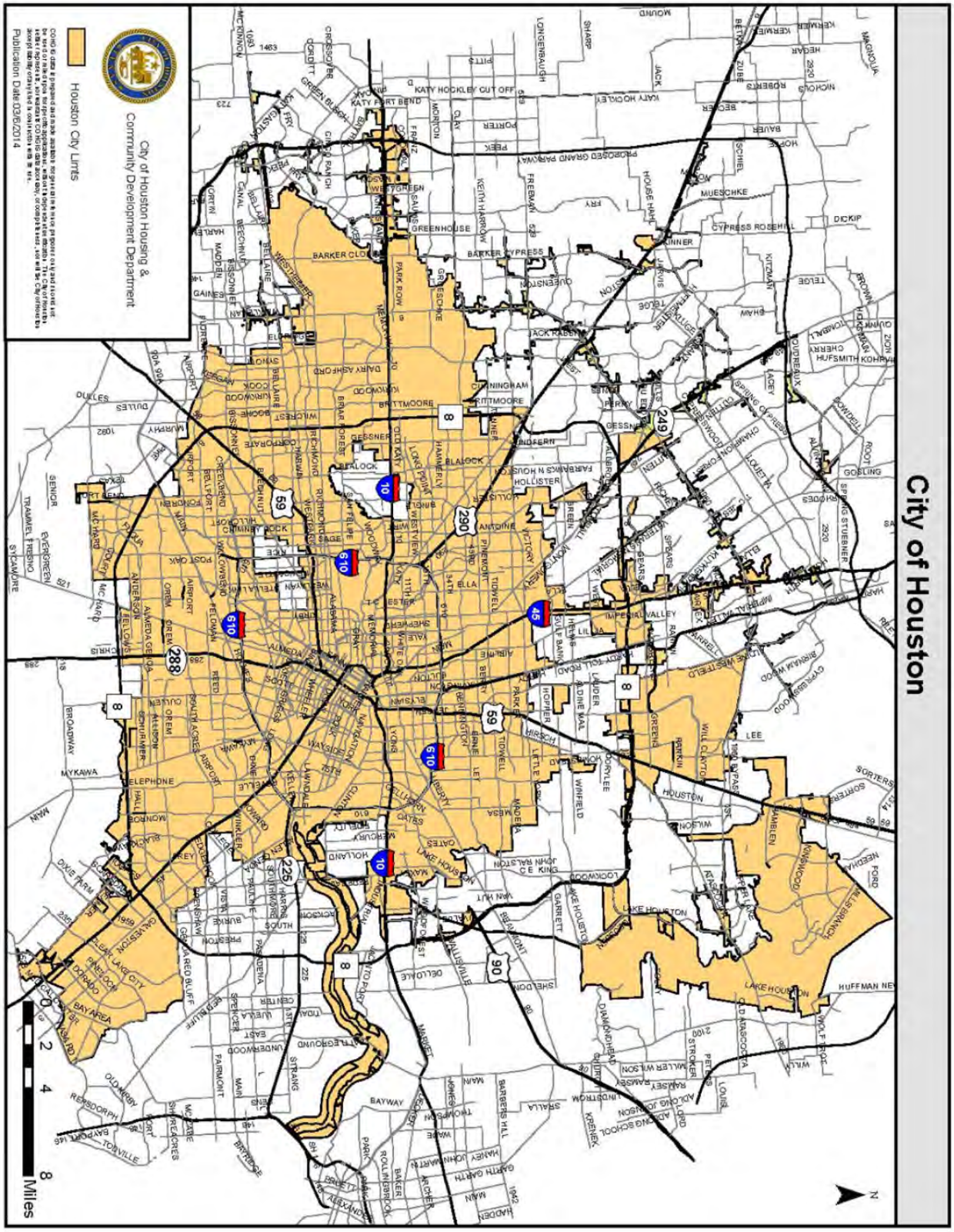
Tenant Barriers/Risk Factors Scoring

Tally	Screening Barrier	Points for Barrier
_____	Eviction history	1 point
_____	No credit references: has no credit history	1 point
_____	Lack of rental history: has not rented in the past	1 point
_____	Unpaid rent or broken lease in the past (separate from current unpaid rent)	1 point
_____	Poor credit history: late or unpaid bills, excessive debt, etc	1 point
_____	Past Misdemeanors	1 point
_____	Past Felony other than critical Felonies listed below	1 point
_____	Exiting criminal justice system where incarcerated for less than 90 days	1 point
_____	Critical Felony (drugs, sex crime, arson, crimes against other people)	5 points
_____	Pregnant or has at least one child 0 – 6	5 points
_____	Head of household under 30 years old	5 points
_____	Family experienced literal homelessness in the past 3 years	5 points
_____	Only 1 adult in household	5 points

_____ **TOTAL (Tally of Income & Tenant Barriers Scoring)**

Override

If a household has 15 to 19 points but the agency believes there is a compelling reason to provide homelessness prevention services, the program can document reasons for overriding the score. The override must be signed off by an agency representative at a higher level of authority than direct service staff.


City of Houston
City of Houston Housing &
Community Development Department
Houston City Limits
Publication Date:03/6/2014
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Appendix # 6: Public Particpation Plan

CITY OF HOUSTON

CITIZEN PARTICIPATION PLAN

FOR THE

CONSOLIDATED PLAN

Previous Amendment: April 2013
Approval: April 2016

601 Sawyer Street

Houston, TX 77007

832.394.6200

Web: www.houstontx.gov/housing

A. Introduction

The Citizen Participation Plan (CPP) has been prepared and implemented pursuant to federal regulations (U. S. Department of Housing and Urban Development (HUD) Regulations 24 CFR Part 91.105) and the City of Houston's desire to encourage and support public participation in the development of the documents related to the consolidated planning process.

The purpose of the CPP is to establish a viable means by which residents of the City of Houston (City), public agencies, and other interested parties can actively participate in the development of documents related to the consolidated planning process including

- The Consolidated Plan
- The Annual Action Plan
- The Assessment of Fair Housing (AFH) and its revisions
- Amendments to Consolidated Plan or Annual Action Plan(s)
- The Consolidated Annual Performance and Evaluation Report (CAPER)
- Amendments to the CPP

The actions described in the CPP relate to the planning and expenditure of funds provided to the City by the HUD Office of Community Planning and Development (CPD). CPD entitlement funds received by the City include the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Emergency Solutions Grant (ESG), Housing Opportunities for Persons with AIDS (HOPWA), Economic Development Initiative (EDI), Section 108 Loan Guarantee Program, and other grants, as may be added by law.

B. Encouragement of Citizen Participation

The City of Houston strives to encourage and facilitate the participation of its residents in the development of priorities, strategies, and funding allocations related to the consolidated planning process. The City will emphasize the involvement of low- and moderate-income persons, especially those living in slum and blighted areas, areas designated as a revitalization area, areas where the funds are proposed to be used, and low- and moderate-income neighborhoods where 51% of the residents are at or below 80% of the area median income (AMI).

The City encourages the participation of local and regional institutions, the Continuum of Care, and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, and community/faith-based organizations) in the process of developing and implementing the documents related to the consolidated planning process.

To encourage citizen participation that emphasizes the involvement of low- and moderate-income residents, the City will continue to work with public housing authorities, neighborhood groups, and other organizations representing the City's low- and moderate-income areas and residents.

The CPP ensures that all parties, including residents, non-profit organizations, and other interested organizations, are afforded adequate opportunity to review and comment on plans, programs, activities, and reports covering the City's federally funded housing and community development programs. This includes minority populations, people with limited English proficiency, and persons with disabilities.

C. Consolidated Planning Activities

1. Consolidated Plan and Annual Action Plan

Every five years, the City of Houston develops a Consolidated Plan, as required by HUD, detailing how the City plans to invest its resources to meet Houston's ongoing affordable housing, community development, economic development, and public service needs over the next five years. The Consolidated Plan is a strategic plan and is developed using a collaborative community engagement process that results in a shared strategic vision for how resources are allocated to meet needs.

The Annual Action Plan outlines the community's needs, budget priorities, local and federal resources, and proposed activities for the upcoming year. Public hearings and draft documents are necessities in the citizen participation process.

a. Public Hearings

Public hearings will be held at key stages of the consolidated planning process to obtain public input and response regarding community needs, proposed use of funds, proposed strategies and actions for affirmatively furthering fair housing consistent with the Assessment of Fair Housing (AFH), and program performance.

Pursuant to HUD regulations, the City will conduct a minimum of two (2) public hearings held at different planning stages within the program year prior to submission of the Consolidated Plan and/or Annual Action Plan to allow for resident participation in the development process. At least one (1) of these hearings will be held during the development of the Consolidated Plan and/or Annual Action Plan, before the proposed plan is published for comment.

b. Draft Plan(s)

Before the Consolidated Plan and/or Annual Action Plan is adopted by the City Council and submitted to HUD (i.e., mid-May), the City will make the plan(s) available to citizens, public agencies, and other interested parties for review and will also establish the means to submit comments. Information made accessible to the public will include the amount of grant funds the City expects to receive (including program income), the range of activities to be undertaken, and the anticipated number of low- and moderate-income persons to benefit from funded activities.

The City will publish its Draft Consolidated Plan and/or Annual Action Plan for no less than thirty (30) days so that all affected residents will have sufficient opportunity to review and comment on the draft plan(s). A summary describing the contents and purpose of the Consolidated Plan and/or Annual Action Plan will be published in one or more newspapers of general circulation. As feasible, the summary will be available in English, Spanish, and other languages.

The notice will detail locations where the entire draft plan(s) will be made available for review. Locations will include

- Housing and Community Development Department – 601 Sawyer, Suite 400
- City of Houston's Housing and Community Development Department Website – www.houstontx.gov/housing
- City of Houston Main Public Library – 500 McKinney Street

A reasonable number of free copies will be available at the City of Houston, Housing and Community Development Department (601 Sawyer, 4th floor), upon request.

The City will consider any comments or views of residents of the community received in writing, or orally at the public hearings, in preparing the final Consolidated Plan and/or Annual Action Plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the final Consolidated Plan and/or Annual Action Plan.

2. Amendments to the Consolidated Plan and Annual Action Plan

For the purpose of the CPP, amendments to the Consolidated Plan and Annual Action Plan are divided into two categories: Substantial Amendments and Minor Amendments.

a. Substantial Amendments

Occasionally, it may be necessary for the City to process a Substantial Amendment to the Consolidated Plan or an Annual Action Plan to allow for new activities, modification of existing activities, or other program changes.

Substantial Amendments are subject to the citizen participation process and require formal action by the City Council and submission to HUD by the end of the program year. The City announces Substantial Amendments to the public by publishing a public notice in one or more newspapers of general circulation for a period of thirty (30) days in order to provide the opportunity for the public to review and comment on the proposed Substantial Amendments. The notice will be available in English and may also be available in Spanish and other languages, as feasible**.** The City will consider all written or oral comments or views received from the public concerning proposed substantial amendments in accordance with 24 CFR 91.105(c)(3). A summary of these comments and views, including comments or views not accepted and the reason why, shall be attached to the substantial amendment.

When using funds from any program covered by the consolidated plan process (except for EDI as discussed in a later section), the following criteria will be used by the City for determining what constitutes a Substantial Amendment to its approved Consolidated Plan and/or Annual Action Plan.

1. Adding a new activity[1] not previously described in the Consolidated Plan or Annual Action Plan

[1] Activity: The first level of HUD categories of activities at 24 CFR 570.201-206 and listed on the Annual Action Plan budget page that accompanies the SF-424 Form, i.e. public services, public facilities and improvements, etc.

2. Deleting an activity previously described in the Consolidated Plan or Annual Action Plan
3. Changing the purpose, scope, location, or beneficiaries of an activity or previously described in the Consolidated Plan or Annual Action Plan
4. Changing allocation priorities or changing the method of the distribution of funds
5. Changing an activity ***total dollar amount*** *allocated* or budgeted by more than 25 percent from the amount previously described in an Annual Action Plan or its most recent Substantial Amendment

b. Minor Amendments

Minor Amendments (Administrative Transfers) represent any action that changes an activity budget in an Annual Action Plan by less than twenty-five percent (25%). These require the signature of the City's HCDD Director, or designated representative, but do not require public notice or City Council approval.

3. Assessment of Fair Housing (AFH)

The AFH is an analysis of local fair housing landscape and sets locally determined fair housing priorities and goals. The AFH contains

- An analysis of fair housing data
- An assessment of fair housing issues which are local conditions that restrict fair housing choice or access to opportunity
- An assessment of the contributing factors that create, contribute to perpetuate, or increase the severity of one or more fair housing issues
- An identification of fair housing priorities and goals

The AFH is conducted and submitted to HUD using the HUD designated Assessment Tool and replaces the Analysis of Impediments to Fair Housing Choice beginning in program year 2020.

a. Data and Information

As soon as feasible after the start of the public participation process, the City will make the HUD-provided data and other information used in the development of the AFH available to residents, public agencies, and other interested parties. A summary of data and information that is planned to be incorporated into the AFH, or links to the data and information, will be available through HCDD's website.

b. Public Hearing

At least one public hearing will be held to obtain the views of residents on AFH-related data and affirmatively furthering fair housing in the City's housing and community development programs. This public hearing will be held before the Draft AFH is published for comment.

c. Draft AFH

Before the AFH is submitted to HUD, the City will make a Draft AFH available to citizens, public agencies, and other interested parties for review and will also establish the means to submit comments.

The City will publish its Draft AFH for no less than thirty (30) days to provide residents with sufficient opportunity to review and comment on the Draft AFH. A summary describing the contents and purpose of the AFH will be published in one or more newspapers of general

circulation. The summary will be available in English and may also be available in Spanish and other languages, as feasible**.**

The notice will detail locations where the entire Draft AFH will be made available for review. Locations will include

- Housing and Community Development Department – 601 Sawyer Street, Suite 400
- City of Houston's Housing and Community Development Department Website – www.houstontx.gov/housing
- City of Houston Main Public Library – 500 McKinney Street

A reasonable number of free copies will be available at the City of Houston, Housing and Community Development Department (601 Sawyer, 4th floor), upon request.

The City will consider any comments or views of residents of the community received in writing, or orally at the public hearings, in preparing the final AFH. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the final AFH.

d. Revisions to AFH

A HUD accepted AFH must be revised and submitted to HUD for review when

1. A material change occurs. A material change is one that both a) impacts the circumstances in the City which may include natural disasters, significant demographic changes, new significant contributing factors, and civil rights findings and b) causes alterations to the AFH's analyses, contributing factors, priorities, and/or goals.
2. The City receives a written notification from HUD specifying a material change.

4. Consolidated Annual Performance Evaluation Report (CAPER)

The City is required to submit a CAPER for its CPD programs to HUD no later than 90 days from the end of a program year. The CAPER describes how funds were spent and the extent to which these funds were used for activities that benefitted low- and moderate-income people.

To allow the public to comment on the performance report, the City of Houston will publish notice in one or more newspapers of general circulation that its Draft CAPER is available for review. The notice will be available in English and may also be available in Spanish and other languages, as feasible**.** The notice will detail locations where the entire Draft CAPER will be made available for review. Locations will include

- Housing and Community Development Department – 601 Sawyer, Suite 400
- City of Houston's Housing and Community Development Department Website – www.houstontx.gov/housing
- City of Houston Main Public Library – 500 McKinney Street

The public will have at least fifteen (15) days to comment on the Draft CAPER. All comments and views received during the comment period will be considered and shall be included in the performance report.

5. Citizen Participation Plan (CPP)

When changes to the CPP are necessary, the City will publish notice in one or more newspapers of general circulation that the amended CPP is available to review so that the public will have sufficient opportunity to review and comment on the updates. There will be a thirty (30) day public comment period prior to the adoption of the amended CPP.

Upon request, the CPP can be made available in a format accessible to persons with disabilities.

D. Meetings and Public Hearings Schedule

The City of Houston's program/fiscal year begins July 1 and ends June 30.

October/November/December – First Public Hearing on Consolidated Plan and/or Annual Action Plan is held during plan development (performance review and citizens express their needs regarding priority housing and non-housing community development needs and affirmatively furthering fair housing).

March – Draft Consolidated Plan and/or Annual Action Plan is made available to the public for a review period of no less than thirty (30).

March/April – Second Public Hearing on Consolidated Plan and/or Annual Action Plan is held (citizens express agreement or concern(s) on draft plan(s) and proposed use of funds).

April/May – Consolidated Plan and/or Annual Action Plan is submitted to HUD.

September – Draft CAPER is made available to the public, a fifteen (15) day review period is held, and the CAPER is submitted to HUD.

E. General Requirements

1. Public Hearings and Public Meetings

During the consolidated planning process, HCDD may hold both public hearings and public meetings. The location of the public hearings are intended to be convenient to potential and actual beneficiaries and will be held at a central location in the city or in a neighborhood close in proximity to low- and moderate-income residents.

Public hearings and public meetings are held at times and in locations accessible to persons with disabilities, consistent with accessibility and reasonable accommodation requirements. Interpretation for persons with limited English proficiency or persons with hearing impairments will be provided, upon request. HCDD may also provide interpreters, without request, if a public hearing is held where a significant number of non-English speaking residents are expected to participate. Additional accommodations may be made upon advance request.

Public hearings shall be held after a minimum of a fourteen (14) day notice in at least one newspaper of general circulation. Notices will be available in English and may also be available in Spanish and other languages, as feasible.

Public hearings and public meeting notices are posted on the bulletin board at City Hall, readily accessible to the general public at least three (3) days (72 hours) prior to the meeting date, in accordance to the Texas Open Meetings Act.

2. Technical Assistance

The City will provide technical assistance, as requested, to groups representing low- and moderate-income persons that are developing proposals for entitlement funded housing and community development activities in the City of Houston. This technical assistance will be offered any time proposals for the use of entitlement funding are requested.

3. Access to Records

The City of Houston will provide the public with reasonable and timely access to information and records relating to documents related to the consolidated planning process, as well as the proposed, actual, and past use of funds covered by the CPP.

The public will be provided reasonable access to information, subject to local, state, and federal public information laws and laws regarding privacy and obligations of confidentiality. Confidential documents will be set apart from public information, and any requestors of this information will be promptly informed. The public will have access to records for at least five years from the publication date of the requested document.

4. Availability to the Public

Copies of documents related to the consolidated planning process, as described below, will be available to the public

- Adopted Citizen Participation Plan
- Final Consolidated Plans
- Final Annual Action Plans
- Final Substantial Amendments to an Annual Action Plan or Consolidated Plan
- HUD-accepted Assessment of Fair Housing (AFH) and its revisions
- Final Consolidated Annual Performance Reports (CAPER)

Copies of these documents will be available for review at the following locations

- Housing and Community Development Department – 601 Sawyer, Suite 400
- City of Houston's Housing and Community Development Department Website – www.houstontx.gov/housing

Additional single copies of these documents may be obtained from the Housing and Community Development Department at no charge. These documents will also be available in a form accessible to persons with disabilities, upon request to the Planning and Grants Management Division at 832.394.6200.

All documents related to the consolidated planning process will be placed on file in the City of Houston, Housing and Community Development Department file room located at 601 Sawyer, Houston, Texas 77007.

5. Language Assistance

Based on HUD guidance, HCDD assesses language needs through a four factor analysis in its *Language Assistance Plan*. Vital documents and notices related to the consolidated planning process will be available in English and may also be available in Spanish and other languages, as feasible**.**

6. Anti-Displacement and Relocation

The City's consolidated planning activities are designed to eliminate or minimize displacement of residents. Program guidelines and limitations are structured so that permanent displacement is unlikely.

Tenants in occupied rental properties are made aware of their rights with respect to displacement and relocation. Property owners are made aware of their rights and responsibilities. Property owners must assume the financial responsibility for the relocation of their tenants.

If displacement will occur due to any planned actions, the City will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, as described in 49 CFR Part 24. If displacement should occur because the dwelling is deemed uninhabitable, it is the City's policy to provide advisory service and, if applicable, make relocation payments in accordance with local, state, and federal law.

F. Citizens' Complaints

Written complaints from the public related to the City's CPP, Consolidated Plan, Annual Action Plans, Substantial Amendments, CAPERs, AFH, or AFH revisions will receive careful consideration and will be answered in writing, or other effective method of communication, within fifteen (15) business days, where practicable.

Written complaints should be sent to

Attn: Planning and Grants Management
City of Houston
Housing and Community Development Department
601 Sawyer Street, Suite 400
Houston, Texas 77007

G. Economic Development Initiative (EDI)/Section 108 Loan Program

It should be noted that the process for amending the EDI/Section 108 grant application differs considerably from that used for the Consolidated Plan, Annual Action Plan, and non-EDI Section 108 programs. First, in accordance with Item 8 of the executed grant agreement between the City of Houston and HUD, the EDI agreement can only be amended with prior written permission of HUD. Second, federal regulations require that a public hearing be held when amending the EDI/Section 108 grant application. For any program amended, verbal and written citizen comments will be summarized and submitted to HUD along with HCDD's response to each. EDI/Section 108 applications and funding are subject to all CPP

requirements applicable to the consolidated planning process where they are the same and as specifically required under 24 CFR §570.704.

Appendix # 7: Public Hearing Notices

PUBLIC NOTICE

The City of Houston's Housing and Community Development Department (HCDD) has initiated work on the 2016 Annual Action Plan and has scheduled its Fall Public Hearings on the Plan for Tuesday, November 17, 2015 at 6:30 p.m. in the Denver Harbor Multi-Service Center (6402 Market Street, Houston, TX 77020) and for Wednesday, November 18, 2015 at 6:00 p.m. in the Leonel J. Castillo Community Center (2101 South Street, Houston, TX 77009). The purpose of these two (2) hearings is to gather the public's input on community needs and budget priorities to help prepare the 2016 Annual Action Plan, due in May 2016.

Both venues are accessible for persons with disabilities. For additional information or to request special arrangements at the public hearings (Interpreter, Captioning, Sign Language, or Other), contact Millie Walker at 832.394.6266 or Millie.Walker@houstontx.gov. Information is also available on HCDD's website at www.houstonhousing.org.

Entretenimiento

AVISO PÚBLICO

El Departamento de Vivienda y Desarrollo de la Comunidad (HCDD, por sus siglas en inglés) ha comenzado a trabajar en el Plan de Acción Anual de 2016 y ha programado Audiencias Públicas durante otoño sobre el Plan el Martes, 17 de Noviembre, 2015 a las 6:30 p.m. en el Centro de Multiservicios en Denver Harbor (6402 Market Street, Houston, TX 77020) y el Miércoles, 18 de Noviembre, 2015 a las 6:00 p.m. en el Centro Comunitario de Leonel J. Castillo (2101 South Street, Houston, TX 77009). El propósito de estas dos (2) audiencias es obtener aportaciones del público sobre las necesidades de la comunidad y para asistir en la preparacion sobre las prioridades de el propuesto Plan de Acción Anual de 2016, con fecha de entrego Mayo 2016.

Ambos espacios de encuentro son accesibles a personas con discapacidades. Para más información o para solicitar arreglos especiales para las audiencias públicas (Intérprete, Subtítulos, Lenguaje de Señas, u Otro), comuníquese en contacto con Millie Walker al 832-394-6266 o Millie.Walker@houstontx.gov. La información también está disponible en la pagina de internet localizado HCDD en: www.houstonhousing.org.

4A houston Forward Times November 4 - 10, 2015

Public Notice for 2015 Fall Public Hearings

Do you have housing needs? Do you have accessibility needs? Are you interested in developing affordable housing or offering a public service? If so, come find out how you can receive assistance!

The **City of Houston Housing and Community Development Department** has scheduled the Fall Public Hearings to gather the public's input on community needs and budget priorities to help prepare the 2016 Annual Action Plan. Please join us Tuesday, November 17, 2015 at 6:30 p.m. in the Denver Harbor Multi-Service Center (6402 Market Street, Houston, TX 77020) or Wednesday, November 18, 2015 at 6:00 p.m. in the Leonel J. Castillo Community Center (2101 South Street, Houston, TX 77009).

Venues are accessible for persons with disabilities. For additional information or to request special arrangements at the public hearings (Interpreter, Captioning, Sign Language, or Other) contact Millie Walker at 832.394.6266 or Millie.Walker@houstontx.gov. Information is also available at www.houstonhousing.org.

休城工商 Daily News 美南新聞日報
星期六 2015年11月7日 Saturday, Nov. 7, 2015 C5

休斯頓市住房和社區發展部(HCDD) 已開始進行2016年的年度行動計劃工作，並已訂於2015年11月17日，星期二，晚間6:30在丹佛港多業務中心 (Denver Harbor Multi-Service Center, 6402 Market Street, Houston, TX 77020) 舉辦秋季聽證會。此外，於2015年11月18日，星期三，晚間6:00在萊昂內爾J.卡斯蒂略社區中心 (Leonel J. Castillo Community Center, 2101 South Street, Houston, TX 77009)舉辦另外一個秋季聽證會。

這兩個(2)聽證會的目的是針對社區的需求和預算的優先事項徵求社區大衆的意見，以幫助準備2016年年度的行動計劃，這個計劃是在2016年5月到期。殘障人員可以無礙進入這兩個聽證會場。

如果你需要更多相關信息，或要求在聽證會有特別的安排(翻譯，字幕，手語，或其他)請與 Millie Walker聯絡;
電話: 832.394.6266或電子郵件 Millie.Walker@houstontx.gov。
你也可在HCDD的網站 www.houstonhousing.org獲得相關的信息。

** Houston Chronicle | HoustonChronicle.com and chron.com | Wednesday, March 9, 2016 | B5

BUSINESS

SUMMARY
2016 ANNUAL ACTION PLAN

Public Hearings

Please join the City of Houston's Housing and Community Development Department (HCDD) for the spring public hearings to present and receive comment on the Draft 2016 Annual Action Plan (Plan). Hearings will be held on **Thursday, March 31, 2016 at 6:00 p.m. at the Buffalo Soldier Museum, 3816 Caroline Street, 77004** and on **Tuesday, April 5, 2016 at 6:30 p.m. at the Raindrop Turkish House, 9301 W. Bellfort Avenue.** Both venues are accessible for persons with disabilities. For additional information or to request special arrangements (interpreter, sign language, CART for the hearing impaired), contact Millie Walker at millie.walker@houstontx.gov or 832.394.6266.

The public hearings will also be a forum to discuss fair housing and related issues. Residents with suggestions or concerns will be provided opportunity to voice those issues during the public hearing. For specific questions or concerns about fair housing or landlord/tenant relations, please contact 832.394.6200.

Purpose and Summary

The **2016 Annual Action Plan (Plan)** is the City of Houston's application for federal funds. The application is submitted to the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG), the HOME Investment Partnerships Grant (HOME), the Housing Opportunities for Persons with AIDS Grant (HOPWA), and the Emergency Solutions Grant (ESG).

Funding priorities are housing, supportive services, infrastructure/neighborhood facilities, and economic development. The goals of the **2016 Plan** are to (1) **enhance quality of life**, (2) **expand homeownership opportunities**, (3) **foster community economic development**, (4) **preserve and expand the supply of affordable housing**, (5) **promote fair housing**, (6) **provide assistance to persons affected by HIV/AIDS**, (7) **reduce homelessness**, and (8) **revitalize communities** for Houstonians, the majority of whom are low- and moderate-income. The format and information presented in the Plan are based on HUD requirements.

Throughout the **Plan** development process, HCDD collaborates with residents, community stakeholders, neighborhood-based organizations, and non-and for-profit agencies to determine strategies to benefit low- and moderate-income Houstonians. Information about the planning process is made available at public hearings. The fall public hearings were held on Tuesday, November 17, 2015 and Wednesday, November 18, 2015. The spring public hearings are scheduled for Thursday, March 31, and Tuesday, April 5, as stated above.

The **Summary of the Draft 2016 Annual Action Plan** describes how the estimated $40,612,609 in federal funds and $276,454 in program income will be used to benefit income-eligible residents during the 42nd Program Year (July 1, 2016 – June 30, 2017). Allocations are subject to change by HUD.

Sources of Federal Funds

Community Development Block Grant - $22,321,748

Public Facilities and Improvements	$3,316,212
Public Services	$3,218,357
ESG Match	$525,000
Multifamily Housing	$300,000
Acquisition	$4,900,000
Economic Development	$3,000,000
Code Enforcement	$2,597,830
Program Administration	$4,464,349

HOME Investment Partnerships Grant - $6,915,584

Multifamily Acquisition/Rehabilitation/ New Construction/Relocation/Program Delivery	$6,224,026
Program Administration	$691,558

(2) ** Houston Chronicle | HoustonChronicle.com and chron.com | Wednesday, March 9, 2016 | B5

BUSINESS

Housing Opportunities for Persons with AIDS Grant - $9,639,531

Operating Costs	$1,775,579
Supportive Services	$2,300,000
Project or Tenant-based Rental Assistance	$3,500,000
Short-Term, Rent, Mortgage & Utility Assistance	$1,000,000
Resource Identification/Technical Assistance/ Housing Information	$100,000
Grantee Administration	$289,185
Sponsor Administration	$674,767

Emergency Solutions Grant - $2,012,200

Homeless Management Information System (HMIS)	$90,000
Emergency Shelter	$621,285
Homeless Prevention	$400,000
Rapid Re-Housing	$750,000
Administration	$150,915

The Draft **2016 Annual Action Plan** will include a revised **Citizen Participation Plan (CPP)** in the Appendix section. The **CPP** describes the framework through which citizens can have input in the planning, implementation, coordination, and assessment of HCDD's projects and activities. The revisions include a new format and updates due to the new Affirmatively Furthering Fair Housing Rule. The CPP was last revised in April 2013.

Public Review and Comment Period

View the **Draft 2016 Plan** at the following locations:

- Online at www.houstontx.gov/housing
- City Hall Annex (City Secretary's Office) – 900 Bagby Street, 77002
- Main Public Library – 500 McKinney, 77002
- HCDD Office – 601 Sawyer, Suite 400, 77007 (copies may be obtained at this location)

The general public may comment on this **Draft Summary** and the **Draft 2016 Annual Action Plan**, including the **CPP**, during the 30-day review period extending from **Wednesday, March 9 through Friday, April 8**. Residents may also submit comments during the scheduled public hearings, as listed above. HCDD encourages public input and participation in the Plan development process. Public comments may be submitted by email to: millie.walker@houstontx.gov or by mail: HCDD, ATTN: Millie Walker, 601 Sawyer, Suite 400, Houston, Texas 77007. Responses to public comments will be available upon completion of the 2016 Annual Action Plan.

DOMINGO 13 DE MARZO DE 2016 Houston LA VOZ DE HOUSTON V 3

SUMARIO DEL PLAN DE ACCION ANUAL 2016

Audiencias Públicas

Por favor acompañe al Departamento de Vivienda y Desarrollo de la Comunidad de la Ciudad de Houston (HCCD, por sus siglas en inglés) para las audiencias públicas primaverales con el fin de presentar y recibir comentarios sobre el Proyecto de Plan de Acción 2016 (Plan). Las audiencias se llevarán a cabo el **jueves, 31 de marzo, 2016 a las 6:00 p.m. en el Buffalo Soldier Museum, 3816 Caroline Street, 77004 y el martes, 5 de abril, 2016 a las 6:30 p.m. en la Raindrop Turkish House, 9301 W. Bellfort Avenue.** Ambos recintos cuentan con acceso a personas con discapacidades. Para más información o para solicitar arreglos especiales (intérprete, lenguaje de señas, CART para los que tienen problemas auditivos), comuníquese con Millie Walker en millie.walker@houstontx.gov ó 832-394-6266.

Las audiencias públicas también se colocarán en un foro de discusión para tratar asuntos relacionados con vivienda justa y cuestiones afines. Los residentes con sugerencias y preocupaciones se les brindará la oportunidad de expresar dichos temas durante la audiencia pública. Para tratar preguntas o preocupaciones específicas sobre vivienda justa o lazos entre propietarios e inquilinos, favor de llamar al 832-394-6200.

El Propósito y Sumario

El **Plan de Acción Anual 2016 (Plan)** es la solicitud de la Ciudad de Houston para conseguir fondos federales. La solicitud se entrega al Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD, por sus siglas en inglés) para la Subvención del Bloque de Desarrollo de la Comunidad (CDBG, por sus siglas en inglés), la Subvención de Inversión de Asociaciones HOME (HOME, por sus siglas en inglés), la Subvención de Oportunidades de Vivienda Para Personas con SIDA (HOPWA, por sus siglas en inglés), y la Subvención de Refugio de Emergencia (ESG, por sus siglas en inglés).

Las prioridades de fondos son vivienda, servicios de apoyo, instalaciones de infraestructura/vecindarios, y desarrollo económico. Los objetivos del **Plan 2016** son **(1) mejorar la calidad de vida, (2) aumentar las oportunidades de adquisición de vivienda, (3) promover el desarrollo económico de la comunidad, (4) preservar y aumentar el abastecimiento de viviendas asequibles, (5) promover equidad de viviendas, (6) proporcionar asistencia a personas que son afectadas por VIH/SIDA, (7) reducir la falta de vivienda (desamparo), y (8) revitalizar las comunidades** para los habitantes de Houston, los cuales la mayor parte son de ingresos bajos y moderados. El formato y la información que se presenta en el Plan se basan en los requisitos de HUD.

A través del proceso de desarrollo del **Plan**, HCDD colabora con los residentes, participantes de la comunidad, organizaciones de base en el vecindario, y agencias sin y con fines de lucro, para determinar estrategias que beneficien a los habitantes de Houston de ingresos bajos y moderados. La información sobre el proceso de planificación se pondrá a disponibilidad en las audiencias públicas. Las audiencias públicas de otoño se llevaron a cabo el martes, 17 de noviembre, 2015 y el miércoles, 18 de noviembre, 2015. Las audiencias públicas primaverales se han programado el jueves, 31 de marzo, y el martes, 5 de abril, como se indica arriba.

El Sumario del Proyecto del Plan de Accion 2016, describe cómo el estimado de $40,612,609 de fondos federales y $276,454 de ingresos del programa seran utilizados para el beneficio de los residentes con ingresos elegibles durante el Año 42 del Programa (1 de Julio, 2016 – 30 de Junio, 2017). Las asignaciones están sujetas a cambios por HUD.

Fuentes Para Fondos Federales

Instalaciones Públicas y Mejoras	$3,316,212
Servicios al Público	$3,218,357
Correspondencia a criterios ESG	$525,000
Viviendas Multifamiliares	$300,00
Adquisición	$4,900,000
Desarrollo Económico	$3,000,000
Cumplimiento de Código	$2,597,830
Administración del Programa	$4,464,349

Subvención de Inversión de Asociaciones HOME – $6,915,584

Adquisición Multifamiliar/Rehabilitación/Nueva Construcción/Reubicación/Provisión de Programa	$6,224,026
Administración del Programa	$691,558

LA VOZ DE HOUSTON V 3
Houston
DOMINGO 13 DE MARZO DE 2016

Subvención de Oportunidades de Vivienda Para Personas con SIDA – $9,639,531

Costos de Operación	$1,775,579
Servicios de Apoyo	$2,300,000
Proyecto o Ayuda Para Renta en Base al Arrendatario	$3,500,000
Renta, Ayuda Hipotecaria y de Utilidades a Corto Plazo	$1,000,000
Identificación de Recursos/Ayuda Técnica/ Información de Viviendas	$100,000
Administración de Subvenciones	$289,185
Administración de Patrocinadores	$674,767

Subvenciones de Refugio de Emergencia - $2,012,200

Sistema Informático de Administración para Desamparados	$90,000
Refugio de Emergencia	$621,285
Prevención de Desamparados/Personas sin Hogar	$400,000
Realojamiento Rápido	$750,000
Administración	$150,915

El **Proyecto del Plan de Acción Anual 2016** incluirá una revisión del **Plan de Participación para el Ciudadano (CPP**, por sus siglas en inglés) en la sección del Apéndice. El **CPP** describe el marco por el cual los ciudadanos pueden aportar comentarios en la planificación, implementación, coordinación y evaluación de los proyectos y actividades de HCDD. Las revisiones incluyen un nuevo formato y actualizaciones debido a la Norma de Fomentación Afirmativa de Vivienda Justa. El CPP fue revisado por última vez en abril, 2013.

Revisión Pública y Período de Comentarios

Revise el **Proyecto del Plan 2016** en las siguientes ubicaciones:

- En línea en el www.houstontx.gov/housing
- Anexo de la Alcaldía (Oficina del Secretario Municipal) – 900 Bagby Street, 77002
- Biblioteca Pública Principal – 500 McKinney, 77002
- Oficina de HCDD – 601 Sawyer, Suite 400, 77007 (se pueden obtener copias en esta ubicación)

El público en general puede hacer comentarios sobre este **Sumario de Proyecto y el Proyecto del Plan de Acción Anual 2016**, incluyendo el **CPP**, durante el período de revisión de 30 días que se extiende del **miércoles, 9 de marzo hasta el viernes, 8 de abril.** Los residentes también pueden entregar sus comentarios durante las audiencias públicas programadas, como se indica arriba. El HCDD estimula el aporte público y la participación en el proceso de desarrollo del Plan. Los comentarios públicos pueden entregarse por correo electrónico a: millie.walker@houstontx.gov o por correo físico al: HCDD, ATTN: Millie Walker, 601 Sawyer, Suite 400, Houston, Texas 77007. Las respuestas a los comentarios públicos estarán disponibles en cuarto se complete Plan de Acción Anual 2016.

醒有圖片 Daily News
美南日報
星期日 2016年4月3日 Sunday, April. 3, 2016

歡迎拿別家貸款銀行的估價
與朱小姐比價!
率低 另有免手續費 本人親自接聽電話 回郵件

- Conventional, FHA, VA loans
- 另有不查收入,不查身份借貸
- 外國護照可貸款
- 專精H1B, L1, L2, E1, E2貸款及建築貸款, 從新貸款拿現金,不需等六個月

誠徵 有經驗 Loan Processors 有 Conventional, FHA, VA loans 經驗, 會 DU/DO 英文說寫流利

洽詢專線 and Text:
915-691-9072
Email: rei@milesfunding.net
9999 Bellaire, BLVD s#909, Houston, TX 77036

Rei Ryan 朱小姐
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PUBLIC NOTICE for 2016 Annual Action Plan Public Hearings

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- www.houstontx.gov/housing
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- Houston Central Library: 500 McKinney, Houston, TX 77002
- City of Houston Housing and Community Development Department: 601 Sawyer, Suite 400, Houston, TX 77007 (copies may be obtained at this location)

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白岩松的上榜代表作《白說》，收錄的是白岩松近十五年來，涵蓋時政、教育、改革、音樂、閱讀、人生等多個領域的思考和觀點，堪稱一部"自傳"式的心靈履歷。

憑藉散文集《雲去雲來》再度上榜的林青霞(微博)，其圖書作品均是其認真刻苦學習寫作而成，其內容也有較多可圈可點之處，足夠讀懇。

12	林青霞	中国台湾	演员	55万	《云去云来》
13	大 鹏	吉林集安	演员	50万	《在难熬的日子笑出声来》
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15	林志颖	中国台湾	演员	30万	《我亦时间有脾心》

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休城工商 Daily News
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星期六 2016年3月26日 Saturday, March. 26, 2016
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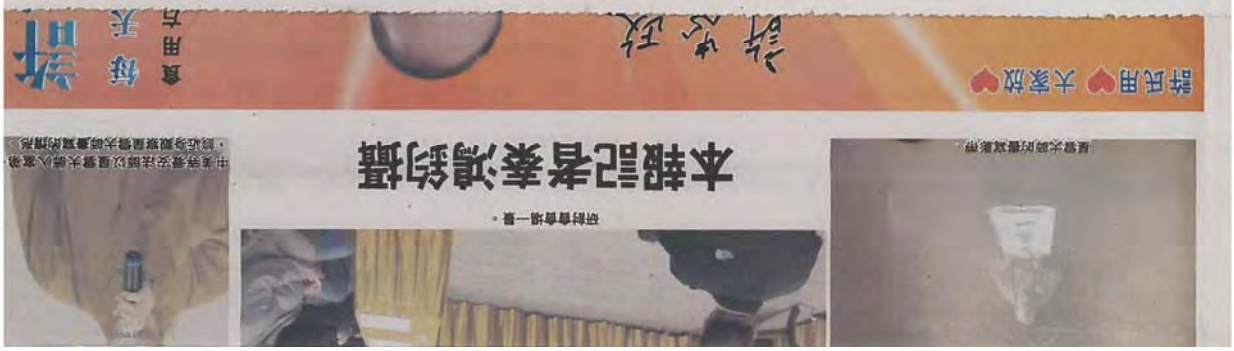

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Tuesday, April 5, 2016
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The public may comment on the Draft 2016 Annual Action Plan from March 9, 2016 through April 8, 2016. Please mail your comments to: **City of Houston, Housing and Community Development Department, 601 Sawyer, Suite 400, Houston, TX 77007, Attn: Millie Walker,** or email to: **millie.walker@houstontx.gov.**

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HOU-6

WE MUST UNDERSTAND PAGE 3

Your Money & Your Vote ARE THE MOST POWERFUL THINGS YOU HAVE; BE CAREFUL WHO YOU GIVE THEM TO. —Roy Douglas Malonson, Publisher—

RELIGION PAGE 8

COMMUNITY PAGE 11

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Appendix # 9: Public Hearing and Comment Summary

Summary of the Fall Public Hearings

In conformity with the Citizen Participation Plan (CPP), the Housing and Community Development Department (HCDD) held two public hearings in the fall of 2015 in support of the development of the 2016 Annual Action Plan. HCDD implemented a broad outreach campaign to promote public participation in the development of the 2016 Annual Action Plan. There was a concerted effort to reach out to a diverse population, which included minorities, non-English speaking persons, persons with disabilities, and persons with special needs.

HCDD implemented citizen outreach suggestions received from the Community Development Advisory Council (CDAC) and the Fair Housing Interdepartmental Team (FHIT. "Have Your Say Houston!" was the campaign theme for the fall public hearings.

Public notices were published in the *Houston Chronicle*, *La Voz de Houston*, *Southern Chinese Daily News*, *Saigon Tex News*, and the *Houston Forward Times*. The public hearings were announced on HCDD's Facebook page, Twitter page, and at www.houstontx.gov/housing. Flyers publicizing the public hearings were sent electronically by e-mail to over 2,000 addresses of stakeholders. Additionally, flyers were e-mailed to the City's eleven Multi-Service Center (MSC) outreach coordinators, who then sent the information to their network of health and human service providers and posted the information in each MSC. HCDD staff also distributed over 700 flyers to citizens in 4 Super Neighborhoods near the public hearing venues. An advertisement banner was posted from November 4th to 18th, 2015 on www.forwardtimesonline.com which linked to HCDD's webpage.

The fall public hearings were held on Tuesday, November 17, 2015 at the Denver Harbor MSC from 6:30 p.m. to 8:30 p.m. and Wednesday, November 18, 2015 at the Leonel J. Castillo Community Center from 6:00 p.m. to 8:00 p.m. Both public hearing venues were easily accessible for persons traveling on public transportation. The venues also provided interior and exterior accessibility features for persons with a physical disability. CART services for the hearing impaired as well as a Spanish interpreter were made available. In all advertising materials for the public hearings, HCDD publicized that accommodations (i.e. interpreter, sign language, or other accommodations) were available with prior notice.

A total of 51 people attended the fall public hearings, and 11 people offered public comments regarding the information presented. Each attendee received an agenda and HCDD's Public Hearing Guidelines in both English and Spanish. Also, attendees were offered a handout that detailed HCDD's Consolidated Planning process. In support of HCDD's fair housing education efforts, fair housing information was made available.

November 17, 2015

The November 17th public hearing was brought to order by Mr. Keith Bynam, Assistant Director for HCDD's Contract Compliance Division. He opened the hearing with welcoming remarks and acknowledged the community vendors and the Spanish interpreter. Next, Mr. Bynam introduced the other presenters on the agenda: Ms. Brenda Scott, Deputy Director, Mr. Joel North, Deputy Director, and Ms. Melody Barr, Deputy Assistant Director of Public Services and Facilities. Mr. Bynam acknowledged the planning and efforts that are needed to host a public hearing and recognized the planning team for their work.

Second on the agenda, Mr. North addressed the purpose of the public hearing and presented an overview of the four entitlement grants: CDBG, HOME, HOPWA and ESG. Mr. North shared that HCDD's funding priorities consist of

- Affordable Housing
- Supportive Services
- Infrastructure/Neighborhood Services
- Economic Development

He described recent entitlement grant allocations from PY 2011 through PY 2015, emphasizing the significant decreases in funding amounts. Mr. North concluded his presentation by defining how HUD identifies low- and moderate-income areas and displayed a map identifying the low- and moderate-income areas of Houston. The map revealed almost half (49.1%) of the city's households are low- and moderate-income.

Next on the agenda, Ms. Scott provided a detailed overview of the entitlement grants and the Consolidated Plan (Con Plan) planning process, which consists of

- Evaluating data from the U.S. Census and other local sources
- Reaching out to and gathering information from local organizations
- Receiving input from citizens
- Setting numeric goals for the five year period in the Con Plan which then prioritizes and guides the annual activities

HCDD's current five year Con Plan was completed in May 2015 for the strategic planning period beginning July 1, 2015 and ending June 30, 2020. She emphasized that citizen participation is vital for the development of the 5-year Con Plan, the Annual Action Plan, and the Analysis of Impediments to Fair Housing Choice (AI).

Ms. Scott concluded by introducing the following 5-year strategic goals as listed in the Con Plan: 1) preserve and expand the supply of affordable housing, 2) expand home ownership opportunities, 3) provide assistance to persons affected by HIV/AIDS, 4) reduce homelessness, 5) enhance quality of life 6) revitalize communities, 7) foster community economic development, and 8) promote fair housing.

Next, Ms. Barr began by defining the Annual Action Plan as

- An annual update to the Con Plan
- A document listing the annual budgets, activities, and numeric goals that HCDD expects to accomplish during the year
- An application to HUD for federal entitlement grants

Ms. Barr stated that the 2016 Annual Action Plan will be the second Annual Action Plan of the 2015-2019 Consolidated Plan. She said that HCDD is gathering information to develop the Plan and will hold additional public hearings in the spring to review the Draft 2016 Annual Action Plan, which will be published in March. She also reminded the public that HCDD submits its Consolidated Annual Performance and Evaluation Report (CAPER) to HUD in September each year. The CAPER is the report that reviews how HCDD spends funds each year. Next, she presented a map that identified where some of the major activities were completed during the past Con Plan period and highlighted some of the accomplishments from the most recent CAPER. Ms. Barr concluded by providing an explanation of upcoming events and activities that will support the development of the 2016 Annual Action Plan.

Finally, Ms. Scott presented a detailed description of the AI, noting that this document is required by HUD. She explained how the AI informs the Con Plan and the Annual Action Plan. Ms. Scott defined the AI as a document that reviews issues that affect fair housing choice in our communities; it also reviews public policies and practices that affect housing choice. The purpose of the analysis in the AI is to identify barriers/impediments to fair housing choice in the community. These barriers/impediments are defined as any actions that directly or indirectly restrict the availability of housing choice based on a protected class. Informed by the analysis, the AI also includes a fair housing plan, which outlines the actions that the City and HHA expect to undertake within the next five years to enhance fair housing choice and combat discrimination. She noted that all federal entitlement grantees are required to:

- Produce an AI
- Take actions to overcome the effects of the AI impediments identified
- Keep records reflecting analysis and actions to overcome impediments

HCDD completed the most recent AI the summer of 2015 and is available to view on HCDD's website at www.houstontx.gov/housing.

Next, Ms. Scott discussed HUD's new Fair Housing Rule published in July of 2015, which replaces the AI with a new document called the Assessment of Fair Housing. HCDD will be required to prepare an Assessment of Fair Housing by 2019. Until then, HCDD will operate under the old guidance of the AI. Ms. Scott concluded her presentation by defining the protected classes, offering examples of discriminatory acts that are prohibited by the Fair Housing Act, and highlighting some of the 5-year fair housing actions.

The participants were asked to complete a community needs survey during the break. Mr. Bynam facilitated the public comment period and then adjourned the meeting.

November 18, 2015

The November 18th public hearing followed the same agenda as the November 17th public hearing.

Public Comments

Public comments received from the fall public hearings are summarized below. All commenters received a written response via mail or e-mail, and a copy of these written responses is also included in this section the appendix.

Summary of Public Comments (November 17, 2015):

1. The first commenter serves as a board member of the H.E.A.R.T. Program, which provides educational and job training as well as employment opportunities for low-income adults with intellectual and developmental disabilities. The H.E.A.R.T. Program is demonstrating that individuals with special needs can maintain employment. The commenter thanked HCDD for the funding support of the previous H.E.A.R.T. Program and said that they are looking forward to future support. The commenter is also a parent of a 24 year old special needs trainee at the H.E.A.R.T. Program. She concluded by highlighting the tremendous benefits he receives from the program's efforts.

2. The second commenter is the residential services coordinator for Cloudbreak Houston, LLC, a 500-unit housing facility for veteran men and women who were previously homeless. The facility has a waiting list. The commenter shared he was thankful for the opportunity to speak on behalf of the men and women who serve this nation. He mentioned the bombings in Paris and 9/11 and added that there are military personnel all over the world who are willing to die to protect our freedom. The commenter acknowledged that a homeless veteran in Houston can find a place to live within 30 days. But the commenter asked the community not to ignore currently homeless veterans or other veterans that have a severe risk of becoming homeless in the future. The commenter concluded that the City needs to keep housing veterans as a number one goal.

3. The third commenter builds shipping container homes and is the business owner of Krieger Containers. He shared his experience of building his first home in Houston and expressed his interest in building extremely durable and very affordable multi-family and single family residential units for all of those that are in need. He concluded by stating his desire to employ people and also work with veterans.

4. The fourth commenter, a resident of the South Park community, began her comment with an inquiry of how South Park could be included in HCDD's five year plan. She observed that other communities are being rebuilt but not South Park. She stated South Park seemed to be the forgotten place that lacks stores and clinics, and she would like to see improvements. The commenter concluded by requesting additional information about Con Plan and expressed her gratitude to HCDD for hosting the public hearing.

Summary of Public Comments (November 18, 2015)

1. The first commenter serves as the Executive Director of Educational Programs Inspiring Communities and administers the H.E.A.R.T. Program, which provides employment opportunities for low-income adults with intellectual or developmental disabilities. The commenter shared that people who graduate from special education programs in local high schools, a lot of times, do not have opportunities after graduation. The H.E.A.R.T. Program is working to provide opportunities to this community. The commenter added that she is not only a representative of the agency but also, lives with a family member who has a disability. She has firsthand knowledge of those who are struggling with the effects of living with a disability.

   The commenter thanked HCDD for nine years of financial support and the opportunity for future collaboration. She also shared that the H.E.A.R.T. Program serves less than 50 people per year, but there are over 5,000 people on the waiting list. She concluded with a request for additional funding.

2. The second commenter represented a local organization called TX/RX Labs. TX/RX Labs is part of the makerspace movement and is a collaboration of about 20 organizations that benefit disadvantaged communities by providing equipment like woodworking tools, metal working tools, 3-D printers, and microprocessors, as well as, space to work. He highlighted that participants build robots and drones and share their talents with others. He thinks that TX/RX Labs attracts brilliant, creative, and helpful people that work together. The commenter encouraged HCDD to enhance its communication with the community about the opportunities and resources that were presented during the public hearing presentation. He commended HCDD staff. Finally, the commenter extended an invitation to those at the public hearing to visit a makerspace community.

3. The third commenter is a resident of Cuney Homes and works at Kelly Village. Both are Houston Housing Authority properties, which provide many services and activities, including the jobs plus program. She shared her challenges with mental health issues and cited that several residents in these properties are dealing with the same issues. Her main concern was the children who are impacted by a community affected by mental health issues. The commenter then shared that she engages neighborhood children through a variety of activities, but she would like the Houston Housing Authority to provide outdoor amenities to help the children living in those properties.

   She then highlighted the challenges faced by seniors, especially those who live in public housing and senior housing who do not have family support. She suggested that the youth could connect with these seniors. The commenter thanked HCCD and urged Houstonians to come together and become informed.

4. The fourth commenter is the Executive Director of Greater Houston Fair Housing Center. He thanked the City of Houston for the great work that was done at the public hearing. He provided an historic overview of the Fair Housing Act and updated the audience on HUD's recent publication, the Affirmatively Furthering Fair Housing Rule. The commenter then addressed recipients of federal funds, stating that they are obligated to affirmatively further fair housing. He closed by announcing he would provide the audience a brochure and a fair housing fact sheet.

5. The fifth commenter is the Executive Director of SPARK. She thanked the City for providing CDBG funds to support her program. The commenter shared an article from the *Houston Chronicle*, which provided an analysis of SPARKs and emphasized its positive impact on the people who use the parks. She concluded with the announcement that she would share SPARK calendars and coloring books with the audience.

6. The sixth commenter is the Executive Director of the Coalition of Community Organizations and a lifetime resident of the Fifth Ward. He addressed the lack of assistance for homeowners in Third Ward, Fifth Ward, Acres Homes, and other areas that have a long history in Houston. He thought that tax credits and

abatements should not be given to corporations and businesses, but instead, tax breaks and opportunities should benefit homeowners and residents living in low-income communities to maintain their homes.

7. The seventh commenter is the past president of the Houston Black Real Estate Association. He shared that affordable housing is very important, but financial literacy is the most important for our communities. He recommended that the City be proactive about reaching out to the residents to make them aware of the available services provided by nonprofits and the City. The commenter also recommended that the City make homeowners aware of the importance of filing for a homestead exemption because high taxes contribute to increasing gentrification in some neighborhoods. He concluded that controlling taxes helps neighborhoods.

CITY OF HOUSTON

Housing & Community Development Department

Sylvester Turner

Mayor

Neal J. Rackleff
Director
601 Sawyer, Suite 400
Houston, Texas 77007

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www.houstontx.gov/housing

May 5, 2016

Ms. Debbie Vaughn
Educational Programs Inspiring Communities, Inc.
H.E.A.R.T
[redacted]
Houston, TX 77091

Subject: Comments for the development of the City of Houston 2016 Annual Action Plan

Dear Ms. Vaughn:

This letter is written in response to your comments regarding the subject documents at the 2016 Annual Action Plan public hearing on Tuesday, November 17th. In a portion of your comments, you expressed your appreciation to HCDD for funding the H.E.A.R.T. program. You further stated that you hoped that future funding continue in order to assist low-income special needs adults with educational, job training and employment opportunities.

The public hearing serves as a vehicle to provide knowledge of how the Housing and Community Development's (HCDD) plans and processes work. It also provides an opportunity to forge new collaborations and address issues confronting Houstonians. Your participation is meaningful in assisting HCDD implement a shared decision-making process. All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at: http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

Please check HCDD's website for additional information on upcoming events supporting the development of the Consolidated Plan at: http://www.houstontx.gov/housing

Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros
Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

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May 5, 2016

Mr. Sean Krieger
Krieger Containers
[redacted]
College Station, TX 77840

Subject: Comments for the development of the City of Houston's 2016 Annual Action Plan

Dear Mr. Sean Krieger:

This letter is written in response to your comments regarding the subject documents at the 2016 Annual Action Plan public hearing on Tuesday, November 17th. In a portion of your comments, you expressed an interest in building durable and affordable multifamily and single family residential units.

Your comment will be directed to the Housing and Community Development Department's (HCDD) Multifamily and Single Family Divisions to determine where we might be able to incorporate your recommendation.

We encourage you to periodically check the link below for HCDD's Requests for Proposal.
http://www.houstontx.gov/housing/rfp.html

The public hearing serves as a vehicle to provide knowledge of how HCDD's plans and processes work. It also provides an opportunity to forge new collaborations and to address issues confronting Houstonians. Your participation is meaningful in assisting HCDD implement a shared decision-making process. All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at:
http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

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Sincerely,

Brenda Scott
Deputy Director

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Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
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CITY OF HOUSTON

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May 5, 2016

Mr. Ralph Cooper
Cloudbreak Ministries
[redacted]
Houston, TX 77002

Subject: Comments for the development of the City of Houston's 2016 Annual Action Plan

Dear Mr. Cooper:

This letter is written in response to your comments regarding the subject documents at the 2016 Annual Action Plan public hearing on Tuesday, November 17th. In a portion of your comments, specific actions are recommended to address housing veterans.

Your comments will be directed to the City of Houston Office of Veterans Affairs. On April 20, 2016 City Council passed an action for the acquisition of property for construction and operation of a Texas State Veterans Home in the City of Houston, by the Veterans Land Board.

Your participation is meaningful in assisting Housing and Community Development (HCDD) implement a shared decision-making process. All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at: http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

Please check HCDD's website for additional information on upcoming events supporting the development of the Consolidated Plan at: http://www.houstontx.gov/housing

Sincerely,

Brenda Scott
Deputy Director

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Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
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CITY OF HOUSTON

Housing & Community Development Department

Sylvester Turner

Mayor

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Houston, Texas 77007

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www.houstontx.gov/housing

May 5, 2016

Ms. Cecelia Fontenot
[redacted]

Subject: Comments for the development of the City of Houston 2016 Annual Action Plan

Dear Ms. Cecelia Fontenot:

This letter is written in response to your comments regarding the subject document at the 2016 Annual Action Plan public hearing on Wednesday, November 18th. In a portion of your comments, specific actions are recommended to address the lack of investment in the South Park community. You also requested that South Park be included in HCDD's Consolidated Plan (Plan) and information regarding the Plan.

Your comment will be forwarded to Housing and Community Development Department's (HCDD) Division Managers to determine where we might be able to incorporate your recommendation. You can find the Consolidated Plan at: http://www.houstontx.gov/housing/caper.html

The public hearing serves as a vehicle to provide knowledge of how HCDD's plans and processes work. It also provides an opportunity to forge new collaborations and address issues confronting Houstonians. Your participation is meaningful in assisting HCDD implement a shared decision-making process. All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may also download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at: http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

Please check HCDD's website for additional information on upcoming events supporting the development of the Consolidated Plan at: http://www.houstontx.gov/housing/

Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros
Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

COMMENTS

Please turn in your comments to the sign-in table. You may also email your comments to: andrea.jones@houstontx.gov

Good job explaining the different usage of HUD grants.

If you want a written response to your comment please provide the following information: (no need for a response

Allison Hay — Houston Habitat for Humanity

NAME — COMPANY/ORGANIZATION — EMAIL ADDRESS

CITY OF HOUSTON
HOUSING AND COMMUNITY DEVELOPMENT

CITY OF HOUSTON

Housing & Community Development Department

Sylvester Turner

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May 5, 2016

Ms. Allison Hay
Houston Habitat for Humanity
[redacted]
Houston, TX 77029

Subject: Comments for the development of the City of Houston 2016 Annual Action Plan

Dear Ms. Hay:

This letter is written in response to your comments regarding the subject documents at the 2016 Annual Action Plan public hearing on Tuesday, November 17th. Thank you for complimenting the work of the Housing and Community Development Department (HCDD). HCDD looks forward to continued collaborative initiatives with Houston Habitat for Humanity.

The public hearing serves as a vehicle to provide knowledge of how HCDD's plans and processes work. It also provides an opportunity to forge new collaborations and address issues confronting Houstonians. Your participation is meaningful in assisting HCDD implement a shared decision-making process. All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

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Sincerely,

Brenda Scott
Deputy Director

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May 5, 2016

Ms. Kathleen Ownby
SPARK
P.O. Box 1562
Houston, TX 77251

Subject: Comments for the development of the City of Houston 2016 Annual Action Plan

Dear Ms. Ownby:

This letter is written in response to your comments regarding the subject document at the 2016 Annual Action Plan public hearing on Wednesday, November 18th. In a portion of your comments, you expressed your appreciation to Housing and Community Development Department (HCDD) for funding the SPARK Park program.

The public hearing serves as a vehicle to provide knowledge of how HCDD's plans and processes work. It also provides an opportunity to forge new collaborations and address issues confronting Houstonians. Your participation is meaningful in assisting HCDD implement a shared decision-making process. All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at: http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

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Sincerely,

Brenda Scott
Deputy Director

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CITY OF HOUSTON

Housing & Community Development Department

Sylvester Turner

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May 5, 2016

Reverend James Caldwell
Coalition of Community Organizations
[redacted]
Houston, TX 77020

Subject: Comments for the development of the City of Houston 2016 Annual Action Plan

Dear Reverend Caldwell:

This letter is written in response to your comments regarding the subject document at the 2016 Annual Action Plan public hearing on Wednesday, November 18th. In a portion of your comments, specific actions are recommended to address the lack of assistance for homeowners in Third Ward, Fifth Ward, Acres Homes, and other areas that have a long term history in Houston.

Your comments will be directed to the Housing and Community Development (HCDD) Multifamily and Single Family Division to determine where we might be able to incorporate your recommendation. All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at: http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

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Sincerely,

Brenda Scott
Deputy Director

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www.houstontx.gov/housing

May 5, 2016

Ms. Sylvia Guilliam
[redacted]
Houston, TX 77004

Subject: Comments for the development of the City of Houston 2016 Annual Action Plan

Dear Ms. Guilliam:

This letter is written in response to your comments regarding the subject documents at the 2016 Annual Action Plan public hearing on Wednesday, November 18th. In a portion of your comments, specific actions are recommended to address the lack of outdoor amenities at the Houston Housing Authority's (HHA) properties.

Your comments regarding HHA properties will be directed to HHA. All public comments will be included in the Citizen Participation Section of the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

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Sincerely,

Brenda Scott
Deputy Director

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May 5, 2016

Mr. Joseph Miller
TXRX Labs
[redacted]
Houston, TX 77003

Subject: Comments for the development of the City of Houston's 2016 Annual Action Plan

Dear Mr. Miller:

This letter is written in response to your comments regarding the subject document at the 2016 Annual Action Plan public hearing on Wednesday, November 18th. In a portion of your comments, specific actions are recommended to address lack of education for the community regarding the opportunities and resources that were presented at the hearing. You also extended an invitation to visit a MakerSpace community.

The Housing and Community Development Department (HCDD) continues to look for innovative ways to educate and engage communities. If you have any further suggestions, please email Millie Walker at millie.walker@houstontx.gov. HCDD's outreach team has contacted Houston MakerSpace on Texas Street to discuss collaborative efforts.

Your participation is meaningful in assisting HCDD implement a shared decision-making process. All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

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Sincerely,

Brenda Scott
Deputy Director

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May 5, 2016

Mr. William Pitre
Houston Black Real Estate Association
[redacted]
Houston, TX 77045

Subject: Comments for the development of the City of Houston's 2016 Annual Action Plan

Dear Mr. Pitre:

This letter is written in response to your comments regarding the subject document at the 2016 Annual Action Plan public hearing on Wednesday, November 18th. In a portion of your comments, you emphasized the need for the city to address financial literacy in our communities.

In collaboration with Bank on Houston, the Federal Deposit Insurance Corporation, the Office of the Comptroller of the Currency, and the Federal Reserve Bank, the Housing and Community Development (HCDD) has proposed the need to have a joint symposium to discuss financial literacy city-wide. HCDD has also made a commitment to collaborate with the Neighborhood Centers to provide financial literacy to persons who speak English as a second language. Additionally, HCDD team members, whose job responsibilities are impacted by financial literacy, have become members of several organizations that are at the forefront of educating communities, including theHouston Black Real Estate Association.

All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may also download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at: http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

Please check HCDD's website for additional information on upcoming events supporting the development of the Consolidated Plan at: http://www.houstontx.gov/housing/

Sincerely,

Brenda Scott
Deputy Director

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Summary of the Spring Public Hearings

In conformity with HCDD's Citizens Participation Plan (CPP), HCDD held two (2) public hearings in the spring to review the Draft 2016 Annual Action Plan. In the spring, HCDD also implemented a broad outreach campaign to promote public participation in the development of the 2016 Annual Action Plan. There was a concerted effort to reach out to a diverse population, which included minorities, non-English speaking persons, persons with disabilities, and persons with special needs.

In addition to the efforts made in the fall, HCDD implemented suggestions received from the Community Development Advisory Council (CDAC) and the Fair Housing Interdepartmental Team (FHIT) and built upon the fall campaign theme with a new theme for the spring: "We Heard You!"

A public notice announcing the spring public hearings, the 30-day public comment period, and the availability of the Draft 2016 Annual Action Plan, including the revised Citizen Participation Plan, was published in the *Houston Chronicle* on March 9, 2016. This information was also available on HCDD's Facebook page, Twitter page, and webpage, www.houstontx.gov/housing. Advertisements appeared in Spanish in *La Voz de Houston* on March 13, 2015; in Chinese in *Southern Chinese Daily News* on March 26, 2016, March 27, 2016 and April 3, 2016; and in English in the March 28 – April 3, 2016 publication of the *African American News and Issues*. On March 17, 2016, a CitizensNet e-mail announcing the spring public hearings and the comment period was sent to residents registered to receive correspondence from the City through CitizensNet. A banner advertising the public hearings and a summary of the 2016 Annual Action Plan were posted on *African American News and Issues'* website, www.aframnews.com, from March 28 to April 3, 2016.

A total of eight (8) written comments were received by e-mail or comment card. A short presentation, similar to the presentation given at the spring public hearings, was presented at the City Council Housing and Community Affairs Committee on March 22, 2016, which was also open to the public for comment.

The spring public hearings were held on Thursday, March 31, 2016 at the Buffalo Soldiers National Museum from 6:00 p.m. to 8:00 p.m. and Tuesday, April 5, 2016 at the Raindrop Turkish House from 6:30 p.m. to 8:30 p.m. Both public hearing venues were easily accessible for persons travelling on public transportation. The venues also provided interior and exterior accessibility features for persons with a physical disability. CART services for the hearing impaired as well as a Spanish interpreter were made available. HCDD publicized that special accommodations (i.e. interpreter, sign language, or other) would be made available with prior notice in all advertising materials for the public hearings.

A total of 98 people attended the March 31st and April 5th spring public hearings, and 14 people offered public comments regarding the information presented. Each attendee received an agenda and HCDD's Public Hearing Guidelines. Also, attendees were offered a handout that summarized HCDD's 2015-2019 Consolidated Plan and 2015 Analysis of Impediments to Fair Housing Choice and fair housing educational materials.

March 31, 2016

The March 31st public hearing was brought to order by Mr. Keith Bynam, Assistant Director for HCDD's Contract Compliance Division. He opened the hearing with welcoming remarks and acknowledged the community vendors, and the Spanish interpreter.

Next, Mr. Bynam introduced Ms. Doris Koo. Ms. Koo was a HUD consultant who worked with the City three years prior to ensure that the CDBG Disaster Recovery Round 2 (CDBG-DR2) was efficiently distributed to make an impact in Houston communities. She recalled that the City and housing advocates, at first, did not agree in the way CDBG-DR2 funds should be distributed. With her technical assistance, the City and advocates found common ground and, since then, have continued to build a partnership together.

Ms. Koo told the audience that she was back in Houston to assess the implementation that has happened since Mayor Parker entered into an agreement with housing advocates. She is impressed with the intentional investments using CDBG, CDBG-DR2, and other private and public funds in a number of neighborhoods that have the most potential to become opportunity neighborhoods. She congratulated the City on the progress that has been made.

Next, Mr. Bynam, addressed the purpose of the public hearing and presented an overview of the four entitlement grants: CDBG, HOME, HOPWA, and ESG. Mr. Bynam shared that HCDD's funding priorities consist of

- Affordable Housing
- Supportive Services
- Infrastructure/Neighborhood Services
- Economic Development

He described recent entitlement grant allocations from PY 2010 through PY 2016, emphasizing significant decreases in funding amounts. Mr. Bynam explained that funding is decided by the Federal government and highlighted that community advocates are needed to encourage congress to increase and not decrease funding for these important local housing and community development activities. Next, Mr. Bynam explained HUD's definition of low- and moderate-income persons and concluded his presentation by providing an overview of the Consolidated Plan planning process.

Next on the agenda: Ms. Melody Barr, Deputy Assistant Director for Public Services and Public Facilities, provided highlights of the Draft 2016 Annual Action Plan. Ms. Barr provided examples of how HCDD has spent entitlement funding in past years. Next, she reviewed the budget for the 2016 Annual Action Plan and highlighted anticipated accomplishments for PY 2016.

Then, Ms. Brenda Scott, Deputy Director, began her presentation by reviewing the importance of fair housing. Fair housing plays a significant role in determining the quality of a person's life, and where a person lives affects their access to social opportunities, cultural opportunities, educational opportunities, employment, medical services, recreation and entertainment opportunities, and other amenities such as banks and retail.

Next, Ms. Scott described how the Analysis of impediments to Fair Housing Choice (AI) informs the Consolidated Plan and the Annual Action Plan. Ms. Scott then shared that the purpose of HCDD's analysis in the AI is to identify barriers or impediments to fair housing choice. These barriers or impediments are defined as any actions that directly or indirectly restrict the availability of housing choice based on protected classes. Informed by the analysis, the AI also includes a fair housing plan, which outlines the actions that the City and HHA expect to undertake within the next five years to enhance fair housing choice and combat discrimination.

Ms. Scott identified the classes that are protected under the Fair Housing Act and gave several examples of discriminatory practices. She concluded by highlighting several activities HCDD will implement for the commemoration of Fair Housing Month.

Mr. Bynam facilitated the public comment period and then adjourned the meeting.

<u>April 5, 2016</u>

The April 5th public hearing followed the same agenda format as the March 31st public hearing, except that Ms. Jocklynn Keville, Public Information Officer, presented the grant process section and Ms. Mary Itz, Staff Analyst, presented the fair housing section of the presentation, instead of Ms. Scott.

Public Comments

Public comments received from the spring public hearings are summarized below. All commenters received written response via mail or e-mail, and a copy of these written responses is also included in the Appendix section of the 2016 Annual Action Plan.

Summary of Public Comments (March 31, 2016):

1. The first commenter was a representative of the Houston Center for Independent Living, which is an advocacy organization for people with disabilities. She asked the City to provide the number of units that would be affordable and accessible to persons with disabilities.

2. The second commenter is a resident of the Midtown community. She expressed an interest in the development at 4600 Main. The commenter stated she is looking forward to its opening and for it to help support all of the homeless that are in need. The commenter concluded that she would like to receive additional information about the development.

3. The third commenter stated he came to the public hearing because he was interested in how his community could benefit from available opportunities.

4. The fourth commenter was a representative of the Brookhollow Community Development Corporation. He expressed that the outreach ministry of his team is sponsored by the Brookhollow Baptist Church. The commenter shared that the outreach ministry has made significant contributions to communities throughout the city. The CDC is currently reviewing opportunities to provide home rehabilitation for the Inwood Forest and Acres Homes communities. He concluded that the CDC has a strong construction team and are poised to do additional work in the communities.

5. The fifth commenter was an employee of the Houston Center for Independent Living (HCIL), also known as Coalition for Barrier Free Living. She stated that those living with disabilities have more barriers in finding housing than others and that there is a lack of accessible units in Houston. One example of this deficiency is that her staff recently found that only 6 of 140 apartments examined could accommodate a wheelchair. She asked about the city's requirements for accessible units and noted that a person in a bariatric wheelchair will not find accommodations in developments that were built prior to 1991. The commenter's research has revealed that there is a lack of shelters for homeless individuals with a disability and that many homeless shelters do not accept individuals in a wheelchair. She asked that the City provide shelter accommodations for persons with disabilities immediately.

6. The sixth commenter was the Executive Director of the Greater Houston Fair Housing Center. He thanked the City of Houston for the great work that was done at the public hearing. He provided an historic overview of the Fair Housing Act and updated the audience about recent policy changes that have resulted in the Affirmatively Furthering Fair Housing Rule.

Summary of Public Comments (April 5, 2016):

1. The first commenter, the Executive Director of LISC, proposed that the city use the best practices for addressing homelessness as a model to increase and expand affordable housing. She also requested that the city:
   - Apply more public dollars to the construction of new multi-family housing and these efforts should be included in the 2016 Action Plan
   - Support the capacity of CDC's, particularly in light of the affordable housing shortage in Houston
   - Track net number of new affordable single and multi-family housing units built annually.

The commenter concluded her comments by recommending the City increase the affordable housing supply by adopting policies to provide incentives and enforce requirements for developers.

2. The second commenter was the Executive Director of Greater Houston Fair Housing Center. He thanked the City of Houston for the great work that was done at the public hearing. He provided an historic overview of the Fair Housing Act and updated the audience about recent changes in policies that have resulted in the Affirmatively Furthering Fair Housing Rule. The commenter then addressed recipients of federal funds, stating they are obligated to further fair housing. He closed by announcing he would provide the audience a brochure and a fair housing fact sheet.

3. The third commenter provided testimony as to his challenges living with a disability. He asked that the City do more to assist persons living with disabilities.

4. The fourth commenter was a case manager and housing navigator for the Salvation Army. She described some of the programs that the Salvation Army provides and highlighted the work that is being done to address homelessness. The commenter asked the City to increase its role in housing navigation in order to help find a solution for people that are homeless.

5. The fifth commenter requested that the city remain aware that sexual orientation and gender identity are not a part of the protected classes and that people who fall into these unprotected categories still face discrimination. She asked the City to use its influence to pass the Houston Equal Rights Ordinance.

6. The sixth commenter was the Executive Director of Educational Programs Inspiring Communities and administers the H.E.A.R.T. Program, which provides employment opportunities for low-income adults with intellectual or developmental disabilities. She shared that the H.E.A.R.T. Program was celebrating its 10-year anniversary. The commenter thanked HCDD for ten years of financial support and the opportunity for future collaboration. She also shared that the H.E.A.R.T. Program serves less than 50 people per year, but there are over 5,000 people on the waiting list. She concluded with a request for additional funding.

7. The seventh commenter is employed at the Houston Center for Independent Living (HCIL) as an information and referral specialist. She thanked the City for providing a wealth of information she could use to assist people in need. The commenter shared that several men with disabilities call HCIL requesting services, but the resources for them are very limited. She added that the lack of resources leaves men with disabilities feeling powerless. In conclusion, she requested that the City increase the resources for men with disabilities.

8. The eighth commenter is a member of the Brays Oaks Super Neighborhood and supports the renovation and rehabilitation of run-down multifamily housing developments throughout the city through incentives from the City. These rehabilitated units could then provide quality housing for low-income persons or persons with a disability. The commenter mentioned that enhancing the housing stock may provide greater tax base for the City, something which City Council has been interested in. In addition, by renovating existing multifamily units, greenspace will be preserved in the community.

CITY OF HOUSTON

Housing & Community Development Department

Sylvester Turner

Mayor

Neal J. Rackleff
Director
601 Sawyer, Suite 400
Houston, Texas 77007

T. (832) 394-6282
F. (832) 395-9655
www.houstontx.gov/housing

May 5, 2016

Mr. Daniel Bustamante
Greater Houston Fair Housing Center
P.O. Box 292
Houston, TX 77001-0292

Subject: Comments on the of the City of Houston's Draft 2016 Annual Action Plan and Citizen Participation Plan

Dear Mr. Bustamante:

This letter is written in response to your comments regarding the subject documents at the 2016 Annual Action Plan public hearings on Thursday, March 31st and Tuesday, April 5th. Thank you for providing an update on Affirmatively Furthering Fair Housing. The Housing and Community Development Department's(HCDD) looks forward to a continued collaboration with you and the team at the Greater Houston Fair Housing Center.

The public hearing serves as a vehicle to provide knowledge of how HCDD's plans and processes work. It also provides an opportunity to forge new collaborations and address issues confronting Houstonians. Your participation is meaningful in assisting HCDD implement a shared decision-making process. All public comments will be included in the 2016 Annual Action Plan, which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may also download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at: http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

Please check HCDD's website for additional information on upcoming events supporting the development of the Consolidated Plan at: http://www.houstontx.gov/housing/

Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros
Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

CITY OF HOUSTON

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www.houstontx.gov/housing

May 5, 2016

Mr. Reginald Branch
[redacted]@[redacted]

Subject: Comments on the City of Houston Draft 2016 Annual Action Plan and Citizen Participation Plan

Dear Mr. Branch,

This letter is written in response to your comments regarding the subject document at the 2016 Annual Action Plan public hearing on Thursday, March 31st. In a portion of your comments, you stated your participation was to gain information to see how your community could benefit. You concluded that the Brookhollow Community Development Corporation's board members and project manager are currently reviewing opportunities to provide rebuilding and rehabilitation work in the Inwood Forest and Acres Homes communities.

Your comment will be directed to the Housing and Community Development Department's (HCDD) Multifamily and Single Family Divisions to determine where we might be able to incorporate your recommendation.

We encourage you to periodically check the link below for HCDD's Requests for Proposal.
http://www.houstontx.gov/housing/rfp.html

All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

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http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

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Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros
Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

CITY OF HOUSTON

Housing and Community Development Department

Sylvester Turner

Mayor

Neal Rackleff, Director
601 Sawyer Street, Suite 400
Houston, Texas 77007

T. (832) 394-6200
www.houstonhousing.org

May 5, 2016

Mr. Ralph Frazier
[redacted]@[redacted]

Subject: Comments on the City of Houston Draft 2016 Annual Action Plan and Citizen Participation Plan

Dear Mr. Frazier:

This letter is written in response to your comments regarding the subject document at the 2016 Annual Action Plan public hearing on Thursday, March 31st. In a portion of your comments, you stated that your participation was to gain information to see how your community could benefit. You concluded that your quest was to know what opportunities were available to make Houston a better city for all.

The public hearing serves as a vehicle to provide knowledge of how Housing and Community Development Department (HCDD) plans and processes work. It also provides an opportunity to forge new collaborations and to address issues confronting Houstonians. Your participation is meaningful in assisting HCDD implement a shared decision-making process. All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may also download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at: http://www.houstontx.gov/housing/2016 Annual Action Plan-fallpresentation.pdf

Please check HCDD's website for additional information on upcoming events supporting the development of the Consolidated Plan at: http://www.houstontx.gov/housing/

Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

CITY OF HOUSTON

Housing & Community Development Department

Sylvester Turner

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Neal J. Rackleff
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601 Sawyer, Suite 400
Houston, Texas 77007

T. (832) 394-6282
F. (832) 395-9655
www.houstontx.gov/housing

May 5, 2016

Ms. Ostfeld
[redacted]@[redacted]t

Subject: Comments on the City of Houston's Draft 2016 Annual Action Plan and Citizen Participation Plan

Dear Ms. Ostfeld:

This letter is written in response to your comments regarding the subject document at the 2016 Annual Action Plan public hearing on Tuesday, April 5th. In a portion of your comments, you expressed the need for the city to assist in the rehabilitation of older multifamily housing properties rather than demolishing these properties and replacing them with new apartments.

Your comments will be directed to the Housing and Community Development Department's (HCDD) Multifamily Division to determine where we might be able to incorporate your recommendation. All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at: http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

Please check HCDD's website for additional information on upcoming events supporting the development of the Consolidated Plan at: http://www.houstontx.gov/housing

Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros
Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

CITY OF HOUSTON

Housing & Community Development Department

Sylvester Turner

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www.houstontx.gov/housing

May 5, 2016

Ms. Melanie Pang
melanie.pang@uss.salvationarmy.org

Subject: Comments on the City of Houston Draft 2016 Annual Action Plan and Citizen Participation Plan

Dear Ms. Pang

This letter is written in response to your comments regarding the subject document at the 2016 Annual Action Plan public hearing on Tuesday, April 5th. In a portion of your comments, you expressed to the audience to remain aware that sexual orientation and gender identity are not a part of the protected classes; and people who fall into these unprotected categories still face discrimination. You urged the city to continue advocating for the inclusion of all Houstonians.

Your comments will be forwarded to the City of Houston Legal Department to determine where we might be able to incorporate your recommendation. All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may also download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at: http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

Please check Housing and Community Development Department's website for additional information on upcoming events supporting the development of the Consolidated Plan at: http://www.houstontx.gov/housing/

Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros
Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

CITY OF HOUSTON

Housing and Community Development Department

Sylvester Turner

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T. (832) 394-6200
www.houstonhousing.org

May 5, 2016

Ms. Anabel Rios
arios@cbfl.cc

Subject: Comments on the City of Houston Draft 2016 Annual Action Plan and Citizen Participation Plan

Dear Ms. Rios:

This letter is written in response to your comments regarding the subject document at the 2016 Annual Action Plan public hearing on Tuesday, April 5th.

Thank you for your participation. All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at: http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

Please check Housing and Community Development Department's website for additional information on upcoming events supporting the development of the Consolidated Plan at: http://www.houstontx.gov/housing/

Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

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www.houstontx.gov/housing

May 5, 2016

Mr. James Sweatt
[redacted]@[redacted]

Subject: Comments on the City of Houston's Draft 2016 Annual Action Plan and Citizen Participation Plan

Dear Mr. Sweatt:

This letter is written in response to your comments regarding the subject document at the 2016 Annual Action Plan public hearing on Tuesday, April 5th. Your testimony touched our hearts and shined a light on your challenging living situation and those who are experiencing similar circumstances.

As you may be aware, the City's resources are limited and regulated as to what assistance we are able to provide. Your comments will be directed to the City of Houston's Mayor's Office of People with Disabilities. Please contact Jay Stikley at (832) 394-0814, for additional information. Another resource is Advocacy Incorporated. You can reach them at (713) 974-7691. The NAACP can provide an actual practicing attorney to lead you through the maze of services that may be available to you. Their contact number is (713) 526-3389, ext.14.

Mr. Worthan at the Department of Housing and Urban Development can provide a list of HUD-assisted apartment projects located in Houston and the surrounding area, which offer special provisions for people living with disabilities. He can be reached at (713) 718-3166. The Pinemont, a senior project, on Mr. Worthan's list, does have units available for the disabled. Please contact them for availability. Zion Village, located on Gray at Dowling, is another facility you may want to consider.

All public comments will be included in the 2016 Annual Action Plan, which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

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http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

Please check HCDD's website for additional information on upcoming events supporting the development of the Consolidated Plan at: http://www.houstontx.gov/housing/

Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros
Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

CITY OF HOUSTON

Housing & Community Development Department

Sylvester Turner

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www.houstontx.gov/housing

May 5, 2016

Ms. Jane Cummins
Educational Programs Inspiring Communities, Inc.
[redacted]
Houston, TX 77091

Subject: Comments on the of the City of Houston Draft 2016 Annual Action Plan and Citizen Participation Plan

Dear Ms. Cummins:

This letter is written in response to your comments regarding the subject documents at the 2016 Annual Action Plan fall and spring public hearings. On behalf of the Housing and Community Development Department (HCDD), I wish the H.E.A.R.T team a Happy 10th anniversary. Thank you for providing an update on the H.E.A.R.T program.

The public hearing serves as a vehicle to provide knowledge of how HCDD's plans and processes work. It also provides an opportunity to forge new collaborations and address issues confronting Houstonians. Your participation is meaningful in assisting HCDD implement a shared decision-making process. All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

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Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros
Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
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May 5, 2016

Ms. Makieba S. Hatton
Makieba.Hatton@uss.salvationarmy.org

Subject: Comments on the City of Houston Draft 2016 Annual Action Plan and Citizen Participation Plan

Dear Ms. Hatton:

This letter is written in response to your comments regarding the subject documents at the 2016 Annual Action Plan fall and spring public hearings. Thank you for your comments.

The public hearing serves as a vehicle to provide knowledge of how HCDD's plans and processes work. It also provides an opportunity to forge new collaborations and address issues confronting Houstonians. Your participation is meaningful in assisting HCDD implement a shared decision-making process. All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

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Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

Walker, Millie - HCD

From: Cynthia Aceves-Lewis [redacted]@[redacted]
Sent: Thursday, April 07, 2016 11:04 PM
To: Walker, Millie - HCD
Subject: Affordable Housing in Midtown

Dear Millie,

I am a property owner and resident in Midtown. Can you please tell me what are the specific plans for affordable housing in Midtown for the next 5-10 years? I noticed that the deadline for feedback is April 8. I was surprised that specific plans were not discussed at your last public hearing. Can you tell me how I can access the plans?

Thank you,

Cynthia Aceves-Lewis

CITY OF HOUSTON

Housing & Community Development Department

Sylvester Turner

Mayor

Neal J. Rackleff
Director
601 Sawyer, Suite 400
Houston, Texas 77007

T. (832) 394-6282
F. (832) 395-9655
www.houstontx.gov/housing

May 5, 2016

Ms. Aceves-Lewis
[redacted]s@[redacted]

Subject: Comments on the City of Houston's Draft 2016 Annual Action Plan and Citizen Participation Plan

Dear Cynthia:

This letter is written in response to your emailed comments, on Thursday, April 7th, regarding the subject documents. In a portion of your comments, you requested information to access Midtown's affordable housing plans for the next 5 – 10 years.

Please visit the City's Planning and Development Department's website at: www.planhouston.org and the Housing and Community Development Department's (HCDD) website at: http://www.houstontx.gov/housing/for more information. All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

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Please check HCDD's website for additional information on upcoming events supporting the development of the Consolidated Plan at: http://www.houstontx.gov/housing/

Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros
Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

Appendix # 10: Written Comments and Responses

Summary of Written Comments Received March 9 to April 8, 2016

A public notice of the spring public hearings, the 30-day public comment period, and the availability of the Draft 2016 Annual Action Plan, including the revised Citizen Participation Plan, was published in the *Houston Chronicle* on March 9, 2016. This information was also announced on HCDD's Facebook page, Twitter page, and webpage, www.houstontx.gov/housing. Advertisements appeared in Spanish in *La Voz de Houston* on March 13, 2015; in Chinese in *Southern Chinese Daily News* on March 26, 2016, March 27, 2016 and April 3, 2016; and in English in the March 28 – April 3, 2016 publication of the *African American News and Issues*. On March 17, 2016, a CitizensNet e-mail announcing the spring public hearings and the comment period was sent to people registered to receive correspondence from the City through CitizensNet. A banner advertising the public hearings and the summary of the 2016 Annual Action Plan were posted on *African American News and Issues'* website, www.aframnews.com, from March 28 to April 3, 2016.

A total of eight (8) written comments were received by e-mail or comment card during the public comment period. HCDD has provided a written response to each of the comments and follow this summary.

Commenter	Summary of Comments
1.	The commenter requested specific plans for affordable housing in Midtown for the next 5-10 years. She concluded her comment by stating specific plans were not discussed at HCDD's last public hearing and requested information as to how she could access the plans.
2.	The commenter submitted a comment card addressing the need for transitional housing. She concluded her comments by asking if a community based nonprofit organization could apply for CDBG or ESG grant funds for the development of transitional housing.
3.	The commenter submitted requested additional housing for the disabled and job training for men.
4.	The commenter submitted requested the locations of affordable housing in the 5th Ward community. She concluded her comment by inquiring about home repair assistance for long-term residents.
5.	The commenter requested that the City stop increasing taxes.
6.	The commenter inquired about the development at 4600 Main Street and requested detailed information about the project.
7.	The commenter, the Executive Director of LISC, proposed that the City use the best practices for addressing homelessness as a model to increase and expand affordable housing. She also requested that the city: • Apply more public dollars to the construction of new multi-family housing and these efforts should be included in the 2016 Action Plan • Support the capacity of CDC's, particularly in light of the affordable housing shortage in Houston • Track net number of new affordable single and multi-family housing units She concluded her comments by recommending the City provide incentives and requirements for affordable and mixed income housing development in strategic geographic areas near employment or transit access.
8.	The commenter, President and CEO of New Hope Housing, Inc., proposed that the City use the best practices for addressing homelessness as a model to increase and expand affordable housing. She also requested that the city: • Apply more public dollars to the construction of new multi-family housing and these efforts should be included in the 2016 Action Plan • Support the capacity of CDC's, particularly in light of the affordable housing shortage in Houston • Track the net number of new affordable housing units She concluded her comments by recommending the City provide incentives and requirements for affordable and mixed income housing development in strategic geographic areas near employment or transit access.

COMMENTS

Please leave your comments at the sign-in table. You may comment through April 8, 2016 via email to: millie.walker@houstontx.gov or by mail: City of Houson Housing and Community Development Department, 601 Sawyer, Suite 400, Houston, TX 77007, Attn: Millie Walker

Ethiopian Community Org. in Houston (ECOH) is nonprofit 501c(3) organization. We are faced with a lot of people who need transitional homes one way or another. My question is, Can community based nonprofit organizations apply to the cities' grant like the CDBG or ESG Grant for the development of our much needed transitional home for the community we serve. Thank + God bless

If you want a written response to your comment please provide the following information:

Belay Andarge | Ethiopian Community Org. of Houston | [redacted]

NAME | COMPANY/ORGANIZATION | E-MAIL ADDRESS

[redacted] @ [redacted]

CITY OF HOUSTON
HOUSING AND
COMMUNITY
DEVELOPMENT

CITY OF HOUSTON

Housing & Community Development Department

Sylvester Turner

Mayor

Neal J. Rackleff
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Houston, Texas 77007

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F. (832) 395-9655
www.houstontx.gov/housing

May 5, 2016

Ms. Belay Andarge
[redacted]@[redacted]

Subject: Comments on the City of Houston's Draft 2016 Annual Action Plan and Citizen Participation Plan

Dear Ms. Andarge:

This letter is written in response to your comment card, regarding the subject documents at the 2016 Annual Action Plan public hearing on Tuesday, April 5th. In a portion of your comments, you address the need for additional transitional homes in the communities your agency serves. Additionally, you asked if community based nonprofit organizations could apply for Community Development Block Grant or for Emergency Solution Grant funds for the development of transitional housing.

Yes, community based nonprofit organizations with a current 501 (c) 3 status are eligible to apply for grant funding administered by the Housing and Community Development Department (HCDD). Please periodically check the link below for HCDD Requests for Proposal. http://www.houstontx.gov/housing/rfp.html

All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at: http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

Please check HCDD's website for additional information on upcoming events supporting the development of the Consolidated Plan at: http://www.houstontx.gov/housing/

Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros
Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

COMMENTS

Please leave your comments at the sign-in table. You may comment through April 8, 2016 via email to: millie.walker@houstontx.gov or by mail: City of Houson Housing and Community Development Department, 601 Sawyer, Suite 400, Houston, TX 77007, Attn: Millie Walker

would like more housing for the disable men job training.

If you want a written response to your comment please provide the following information:

NAME	COMPANY/ORGANIZATION	E-MAIL ADDRESS
Shirley Chaison	HCIL	schaison@hcil.cc

CITY OF HOUSTON
HOUSING AND COMMUNITY DEVELOPMENT

CITY OF HOUSTON

Housing & Community Development Department

Sylvester Turner

Mayor

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www.houstontx.gov/housing

May 5, 2016

Ms. Shirley Chaison
schaison@hcil.cc

Subject: Comments on the City of Houston's Draft 2016 Annual Action Plan and Citizen Participation Plan

Dear Ms. Chaison:

This letter is written in response to your comments regarding the subject document at the 2016 Annual Action Plan public hearing on Thursday, March 31st and Tuesday, April 5th. On March 31st you submitted a comment card requesting additional housing for the disabled and job training for men. On April 5th, in a portion of your comments, you expressed concern that assistance for disabled men is lacking compared to the quantity of assistance that women and children receive.

Your comments will be directed to the Housing and Community Development Department's (HCDD) Single Family Division, Multifamily Division and the Public Services Division to determine where we might be able to incorporate your recommendation. Comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

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Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros
Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

COMMENTS

Please turn in your comments to the sign-in table. You may also email your comments to:
millie.walker@houstontx.gov

Where is the affordable housing in 5th Ward? My kids are unable to find housing that is within their temporary job income. Going to school, military standing, nothing is helping them find housing. A friend built her kids a house behind her home – is that the answer. The houses they are building are not affordable. Also, where is home repair for long-term resident.

If you want a written response to your comment please provide the following information:

NAME	COMPANY/ORGANIZATION	E-MAIL ADDRESS
Ernestine Lloyd	Retired	[redacted]

CITY OF HOUSTON
HOUSING AND
COMMUNITY
DEVELOPMENT

CITY OF HOUSTON

Housing & Community Development Department

Sylvester Turner

Mayor

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www.houstontx.gov/housing

May 5, 2016

Ms. Ernestine Lloyd
[redacted]@[redacted]

Subject: Comments on the City of Houston's Draft 2016 Annual Action Plan and Citizen Participation Plan

Dear Ms. Lloyd:

This letter is written in response to your comment card, regarding the subject documents at the 2016 Annual Action Plan public hearing on Thursday, March 31st. In a portion of your comments, you address the need for more affordable housing. You also asked to identify affordable housing units in the Fifth Ward community and whether home repair programs existed for long-term residents.

All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at: http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

Please check HCDD's website for information on housing developments and for our current home repair programs that have received funds through HCDD. You will also find upcoming events supporting the development of the Consolidated Plan at: http://www.houstontx.gov/housing/

Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros
Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

From: [redacted]
To: Walker, Millie - HCD
Subject: Re: Come, Let Us Show You The Money!
Date: Friday, March 25, 2016 10:19:32 AM

Stop increasing taxes!!!!

[redacted]

On Friday, March 25, 2016, 8:56 AM, City Of Houston Housing and Community Development <millie.walker@houstontx.gov> wrote:

Join us at the 2016 Annual Action Plan Spring Public Hearings. View this email in your browser

VIEW DRAFTS OF THE 2016 ANNUAL ACTION PLAN AT THE LOCATIONS BELOW:

- www.houstontx.gov/housing
- City Secretary's Office (City Hall Annex): 900 Bagby Street, Houston, TX 77002
- Houston Central Library: 500 McKinney, Houston, TX 77002

- City of Houston Housing and Community Development Department: 601 Sawyer, Suite 400, Houston, TX 77007 (copies may be obtained at this location)

For additional information or to request special arrangements at the public hearings (interpreter, sign language, CART for the hearing impaired) contact Millie Walker @ 832-394-6266 or millie.walker@houstontx.gov. Special arrangements must be requested by March 28, 2016.

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Our mailing address is:
City of Houston Housing and Community Development Department
601 SAWYER STREET
SUITE 400
Houston, TX 77054

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CITY OF HOUSTON

Housing & Community Development Department

Sylvester Turner

Mayor

Neal J. Rackleff
Director
601 Sawyer, Suite 400
Houston, Texas 77007

T. (832) 394-6282
F. (832) 395-9655
www.houstontx.gov/housing

May 5, 2016

Ms. Lydia
[redacted]r@[redacted]

Subject: Comments on the City of Houston Draft 2016 Annual Action Plan and Citizen Participation Plan

Dear Ms. Lydia:

This letter is written in response to your emailed comments on Friday, March 25th, regarding the subject documents. Thank you for your comments.

All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at: http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

Please check Housing and Community Development Department's website for additional information on upcoming events supporting the development of the Consolidated Plan at: http://www.houstontx.gov/housing/

Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros
Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

Walker, Millie - HCD

From: Marylene Chan <[redacted]@[redacted]>
Sent: Wednesday, April 06, 2016 2:03 PM
To: Walker, Millie - HCD
Subject: Information on 4600 Main

Hi Millie,

I attended last weeks COH 2016 annual action plan public hearing. I would like more detail information about the project in Midtown which I believe is located at 4600 Main St. I read in the Draft_2016_Annual_ActionPlan_PublicComment.pdf "The development at
4600 Main Street (48 units) is an existing office building being converted into residential use, affordable housing mostly targeted to veterans." When do you anticipate this multifamily housing development to be completed? What are the requirements to qualify and would this be considered permanent supportive housing or rapid rehousing? Will the cost of this development be fully covered by one of the entitlement grant funds, if so which one? If the project is not fully covered by the entitlement grant, what other sources will support the project?

Thanks,
Marylene

CITY OF HOUSTON

Housing & Community Development Department

Sylvester Turner

Mayor

Neal J. Rackleff
Director
601 Sawyer, Suite 400
Houston, Texas 77007

T. (832) 394-6282
F. (832) 395-9655
www.houstontx.gov/housing

May 5, 2016

Ms. Chan
[redacted]@[redacted]

Subject: Comments on the City of Houston Draft 2016 Annual Action Plan and Citizen Participation Plan

Dear Ms. Chan:

This letter is written in response to your emailed comments on Wednesday, April 6th, regarding the subject documents. In a portion of your comments, you inquired about the development at 4600 Main Street.

Your comments have been directed to Housing and Community Development Department's (HCDD) Multifamily Division. For additional information please contact Mr. Ryan Bibbs at (832) 394-6128.

All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at: http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

Please check HCDD website for additional information on upcoming events supporting the development of the Consolidated Plan at: http://www.houstontx.gov/housing/

Sincerely,

Millie Walker

Millie Walker
Fair Housing Coordinator

LISC
Greater Houston

Comments on City of Houston's Draft 2016 Action Plan
Local Initiatives Support Corporation
Amanda Timm, Executive Director- Houston
April 8, 2016

Thank you for the opportunity to provide comments on the Draft 2016 Action Plan, the second year of the 2015-2019 Consolidated Plan. We appreciate the leadership and hard work of the Director and team at the Department of Housing and Community Development. We also congratulate the Department on its accomplishments in 2015, especially its efforts towards ending chronic homelessness.

LISC is the largest nonprofit community development support organization in the country. We work in more than 30 urban areas and have been in Houston for more than 25 years. In that time we've invested over $243 million and leveraged more than $637 million in Houston. Our mission is comprehensive community development – that means investing time, money and expertise in housing and real estate, economic development, family income and asset building, education, quality of life issues and community leadership. We are working intensively in the Near Northside and OST South Union neighborhoods through our GO Neighborhoods program and in six Financial Opportunity Centers with nonprofit partner agencies. Our mission is to help neighbors build communities.

The 2015 - 2019 Consolidated Plan includes a significant amount of data detailing housing cost burden, shortage and overcrowding in the City of Houston – all indicative of too few affordable units while also highlighting the fact that almost half of Houston's households are low- and moderate-income. The strength of the Houston economy has turned our city from one that is seen as an affordable place to live to one that is becoming out of reach for families with less resources. The City and its partners must invest resources to develop mixed-income communities because these communities have the best potential to offer access to opportunity for all residents including low- to moderate-income households.

Over the last several years, housing resources in Houston have been primarily directed towards addressing homelessness, particularly through the development of permanent supportive housing. We are interested in seeing the successful lessons learned from the City's work in this area applied more broadly to the city's investment of public dollars in comprehensive community development and affordable housing for families making up to 80% of area median income. We believe the 2016 Action Plan should reflect this intention, with increased goals to preserve and expand affordable housing at the various levels between 30% AMI to 80% AMI.

We urge the City to expand its attention to affordable housing in the plan by addressing the range of affordable housing options that are necessary to stabilize neighborhoods and provide a variety of solutions for low-income families. Homebuyer assistance for single-family homes and construction of new single-family ownership opportunities for low-income families play a critical role in stabilizing neighborhoods and building community. Ensuring that single-family rental options are available in neighborhoods provides more choices for larger families. We also urge support for construction of new multi-family housing, a cost effective means to providing more housing units.

We encourage the City to support and enlist the qualified and productive community development corporations (CDCs) in efforts to expand the supply of affordable housing in Houston. Many of these entities have long histories of producing multi-family and single-family housing in the City. As mission

LOCAL INITIATIVES SUPPORT CORPORATION
1111 North Loop West, Suite 740 ~ Houston, Texas 77008 ~713.334.5700
www.lisc.org/houston

LISC
Greater Houston

driven non-profits they are unique in their ties to the communities in which they operate and by accessing foundation funding are often able to leverage City funds committed to projects.

More broadly, we recommend incentives and requirements for affordable housing and mixed income housing development at light rail stations, near transit hubs, and near employment centers. A geographic distribution of affordable housing options is critical and must be tracked, measured and communicated. We also recommend the City of Houston adopt more rigorous policies that increase the affordable supply through incentives for developers to include affordable units in their market rate developments and affordable unit requirements for developments receiving any subsidy or waivers from public and quasi-governmental agencies.

We are worried about the market trend of demolishing affordable units, many times which are not subsidized and just occurring naturally in the market, and replacing them with exclusively market and luxury priced units. Many affordably priced units are lost every year to demolition either because of redevelopment or poor condition. The goal for the construction of new affordable units should at a minimum maintain the status quo if not improve the availability of units. We believe it is imperative that the City track the net number of new affordable single-family and multi-family units in the City on an annual basis.

LISC stands ready to be a resource and partner to the City of Houston and the Department in these continued community development efforts. Thank you for your consideration and investment in our communities.

Sincerely,

Amanda Timm
Houston LISC

LOCAL INITIATIVES SUPPORT CORPORATION
1111 North Loop West, Suite 740 ~ Houston, Texas 77008 ~713.334.5700
www.lisc.org/houston

CITY OF HOUSTON

Housing & Community Development Department

Sylvester Turner

Mayor

Neal J. Rackleff
Director
601 Sawyer, Suite 400
Houston, Texas 77007

T. (832) 394-6282
F. (832) 395-9655
www.houstontx.gov/housing

May 5, 2016

Ms. Amanda Timm
Local Initiatives Support Corporation – Houston
1111 North Loop West, Suite 740
Houston, TX 77008

Subject: Comments on the City of Houston's Draft 2016 Annual Action Plan and Citizen Participation Plan

Dear Ms. Timm:

This letter is written in response to your emailed comments on Wednesday, April 6th, regarding the subject documents. In a portion of your comments, specific actions are recommended to support the capacities of Community Development Corporations, and address the lack of affordable housing in Houston.

Your comments will be directed to the Housing and Community Development's (HCDD) Single Family and Multifamily Divisions to determine where we might be able to incorporate your recommendations. All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may also download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at: http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

Please check HCDD's website for additional information on upcoming events supporting the development of the Consolidated Plan at: http://www.houstontx.gov/housing/

Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros
Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

New Hope Housing

April 8, 2016

Ms. Millie Walker
City of Houston
Via Email: Millie.walker@houstontx.gov
RE: *Comments on City of Houston's Draft 2016 Action Plan*

Dear Ms. Walker:

Thank you for the opportunity to provide comments on the Draft 2016 Action Plan, the second year of the 2015-2019 Consolidated Plan. We appreciate the leadership and hard work of the Director and team at the Department of Housing and Community Development. We also congratulate the Department on its accomplishments in 2015, especially its efforts towards ending chronic homelessness.

For more than 20 years, New Hope Housing has helped people mend their lives and recover their dignity by providing affordable, beautiful and supportive housing. Thanks to strong community support, we have developed an approach that is smart and levelheaded, and our results have real human impact.

The 2015 - 2019 Consolidated Plan includes a significant amount of data detailing housing cost burden, shortage and overcrowding in the City of Houston – all indicative of too few affordable units while also highlighting the fact that almost half of Houston's households are low- and moderate-income. The strength of the Houston economy has turned our city from one that is seen as an affordable place to live to one that is becoming out of reach for families with less resources.

Over the last several years, the City of Houston and its partners, including New Hope Housing have focused on addressing homelessness, particularly through the development of permanent supportive housing. We are now interested in seeing the successful lessons learned from the City's work in this area applied more broadly to the city's investment of public dollars in affordable housing. We believe the 2016 Action Plan should reflect this intention, with increased goals to preserve and expand affordable housing. We urge the City to expand its attention to affordable housing in the plan, particularly in terms of construction of new multi-family housing, one of the most cost effective means to providing more housing units.

We encourage the City to support and enlist the qualified and productive community development corporations (CDCs) in efforts to expand the supply of affordable housing in Houston. Many of these entities have long histories of producing multi-family in the City. As mission driven non-profits they are unique in their ties to the communities in which they operate and by accessing foundation funding are often able to leverage City funds committed to projects.

1117 Texas Avenue | Houston, Texas 77002 | 713.222.0290 | newhopehousing.com

More broadly, we recommend incentives and requirements for affordable housing and mixed income housing development at light rail stations, near transit hubs, and near employment centers. A geographic distribution of affordable housing options is critical and must be tracked, measured and communicated.

We are worried about the market trend of demolishing affordable units and replacing them with market rate and luxury priced units. Many affordably priced units are lost every year to demolition either because of redevelopment or poor condition. Construction of new affordable units should at a minimum maintain the status quo if not improve the availability of units. We believe it is imperative that the City track the net number of new affordable units in the City on an annual basis.

New Hope Housing stands ready to be a resource and partner to the City of Houston and the Department in these continued community development efforts. Thank you for your consideration and investment in our communities.

Sincerely,

Joy Horak-Brown
President and CEO
New Hope Housing, Inc.
Houston Area CDC
1117 Texas Avenue
Houston, TX 77002
713.222.0290 voice
713.222.7770 fax
www.newhopehousing.com

CITY OF HOUSTON

Housing & Community Development Department

Sylvester Turner

Mayor

Neal J. Rackleff
Director
601 Sawyer, Suite 400
Houston, Texas 77007

T. (832) 394-6282
F. (832) 395-9655
www.houstontx.gov/housing

May 5, 2016

Ms. Joy Horak-Brown
New Hope Housing, Inc.
1117 Texas Avenue
Houston, TX 77002

Subject: Comments on the City of Houston Draft 2016 Annual Action Plan and Citizen Participation Plan

Dear Ms. Horak-Brown:

This letter is written in response to your emailed comments on Wednesday, April 6th, regarding the subject documents. In a portion of your comments, specific actions are recommended to support the capacities of Community Development Corporations and address the lack of affordable housing in Houston.

Your comments will be directed to the Housing and Community Development Department (HCDD) Single Family Division and Multifamily Division to determine where we might be able to incorporate your recommendation. All public comments will be included in the 2016 Annual Action Plan which will be submitted to the U.S. Department of Housing and Urban Development in May 2016.

You may download the PowerPoint presentation from the 2016 Annual Action Plan Public Hearings at: http://www.houstontx.gov/housing/2016_Annual_Action_Plan-fallpresentation.pdf

Please check HCDD's website for additional information on upcoming events supporting the development of the Consolidated Plan at: http://www.houstontx.gov/housing/

Sincerely,

Brenda Scott
Deputy Director

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros
Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

Appendix # 11: Ordinance

City of Houston, Texas Ordinance No. 2015-734

AN ORDINANCE APPROVING AND AUTHORIZING SUBSTANTIAL AMENDMENTS TO THE ANNUAL ACTION PLANS FOR 2010, 2012, 2013 AND 2014 RELATING TO THE COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") PROGRAM GRANT APPLICATIONS, AS AMENDED, AND THE HOME INVESTMENT PARTNERSHIPS ("HOME") PROGRAM GRANT APPLICATIONS, AS AMENDED, FOR SUBMISSION TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; AND DECLARING AN EMERGENCY.

WHEREAS, on May 12, 2010, pursuant to City Ordinance No. 2010-372, the City Council of the City of Houston ("City Council") approved and authorized the submission of the 2010 Consolidated Plan ("2010 Annual Action Plan"), which included among other things Grant Applications and Budgets ("Grant Applications"), to the United States Department of Housing and Urban Development ("HUD") for the Community Development Block Grant ("CDBG") Program and the HOME Investment Partnerships ("HOME") Program; and

WHEREAS, on April 25, 2012 pursuant to City Ordinance No. 2012-353, the City Council approved and authorized the submission of the 2012 Annual Action Plan ("2012 Annual Action Plan") including the Grant Applications for the CDBG Program and the HOME Program; and

WHEREAS, on April 24, 2013, pursuant to City Ordinance No. 2013-353, the City Council approved and authorized the submission of the 2013 Annual Action Plan ("2013 Annual Action Plan"), including Grant Applications for the CDBG Program and the HOME Program; and

WHEREAS, on April 23, 2014, pursuant to City Ordinance No. 2014-337, the City Council approved and authorized the submission of the 2014 Annual Action Plan ("2014 Annual Action Plan"), including Grant Applications for the CDBG Program and the HOME Program; and

WHEREAS, the City, upon the recommendation of the Housing and Community Development Department ("HCDD"), now desires to make the following substantial amendments to the aforementioned 2010, 2012, 2013 and 2014 Annual Action Plans, as amended, relating to the CDBG Program Grant Applications and the HOME Program Grant Applications: (1) decrease the amount of CDBG funds from the "Dangerous Building & Legal Department," "Acquisition," and "Relocation" projects/activities (-$1,659,826.26), and increase the "Public Facilities and Improvements"/"Neighborhood Facilities" projects/activities (+$1,659,826.26); (2) decrease the amount of HOME funds from the "Homebuyer Assistance" project activity (-$1,522,164.00), and increase the "Multifamily Development" project/activity (+$1,522,164.00); (3) recognize and allocate unscheduled Program Income that exceeded the estimated amounts from the 2012, 2013 and 2014 Annual Action Plans to (a) increase the CDBG budgets for the "Program Administration" (+$339,957.17), "Public Services" (+271,965.74), and

"Public Facilities and Improvements (Public/Private)" (+$543,931.47) projects/activities, and fund a new project/activity called "Interim Assistance" (+$543,931.47) to support victims of recent storms and flooding and/or future disaster events that may occur; and (b) increase the HOME budgets for the "Planning and Administration" (+$154,884.57) and "Multifamily Development" (+$1,977,523.26) projects/activities; and (4) change the Scope of the "Economic Development" and "Multifamily Housing/Development" projects/activities to allow for Program Delivery Costs, which will provide more internal flexibility in managing administrative costs for the CDBG and HOME Programs under the 2012, 2013 and 2014 Grant Applications; and

WHEREAS, HCDD has publicized its intent to make substantial amendments to the 2010, 2012, 2013 and 2014 Annual Action Plans, as amended, relating to the CDBG Program and HOME Program Grant Applications, through a Public Notice in the Houston Chronicle dated June 6, 2015; and

WHEREAS, the public notice period expired on July 6, 2015, without any citizen's comments relating to the proposed changes set forth in the substantial amendments; **NOW, THEREFORE,**

* * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:

Section 1. That the City Council hereby adopts the recitals set forth above.

Section 2. The City Council hereby authorizes and approves the substantial amendments to the 2010, 2012, 2013, and 2014 Annual Action Plans relating to the CDBG Program Grant Applications, as amended, and the HOME Program Grant Applications, as amended, in the manner indicated below:

HOME Plan Year	**Activity/Project**	**Action**	**Amount**
2012	Unscheduled/Unrecognized Program Income	Decrease	$350,946.71
2012	Multi-Family Development Program (with Relocation Assistance)	Increase	$350,946.71
2013	Homebuyer Assistance	Decrease	$392,500.00
	Unscheduled/Unrecognized Program Income	Decrease	$1,469,148.17

	Planning and Administration	Increase	$135,210.79
	Multi-Family Development	Increase	$1,726,437.38
2014	Homebuyer Assistance	Decrease	$1,129,664.00
	Unscheduled/Unrecognized Program Income	Decrease	$312,311.95
	Planning and Administration	Increase	$19,672.78
	Multi-Family Development	Increase	$1,422,303.17
	Total Proposed HOME Reallocation		$3,654,570.83

CDBG Plan Year	**Activity/Project**	**Action**	**Amount**
2010	Dangerous Buildings & Legal Department	Decrease	$129,851.27
	Public Facilities and Improvements (Community Facilities) Unallocated	Increase	$129,851.27
2012	Acquisition	Decrease	$1,479,774.99
	Neighborhood Facilities (Public/Private)	Increase	$1,479,774.99
2013	Unscheduled/Unrecognized Program Income	Decrease	$134,378.81
	Program Administration	Increase	$26,875.76
	Public Services	Increase	$21,500.61
	Public Facilities and Improvements (Public/Private)	Increase	$43,001.22
	Interim Assistance (New)	Add	$43,001.22
2014	Relocation	Decrease	$50,200.00

Unscheduled/Unrecognized Program Income	Decrease	$1,565,407.04
Public Facilities and Improvements (Public/Private)	Increase	$551,130.25
Program Administration	Increase	$313,081.41
Public Services	Increase	$250,465.13
Interim Assistance (New)	Add	$500,940.25
Total Proposed CDBG Reallocation		$3,359,612.11

Change in Scope – "Program Delivery" New Line Item Added (Amount TBD through Line Item Transfer Process – CPP)

Year	Grant	Activity/Project	New Line Item
2012	CDBG	Multifamily Acquisition/ Rehabilitation/Relocation	Program Delivery
2012	CDBG	Economic Development Assistance Programs	Program Delivery
2013	CDBG	Multifamily Housing	Program Delivery
2013	CDBG	Economic Development	Program Delivery
2013	HOME	Multi-Family Development	Program Delivery
2014	CDBG	Multifamily Housing	Program Delivery
2014	HOME	Multi-Family Development	Program Delivery

Section 3. That by the substantial amendments outlined above, the City Council authorizes and approves the aforementioned reallocation of funds that will result in a current allocation of funds under the 2010, 2012, 2013 and 2014 Annual Action Plans, relating to the CDBG Program Grant Applications and HOME Program Grant Applications, as set forth under **Exhibit "A"** attached hereto and incorporated herein by reference.

Section 4. That in accordance with HUD regulations and the City's Citizen Participation

Plan, the City is required to amend funding components of the Plan when (1) an activity is added, (2) an activity is deleted, (3) there is a change in the scope of an activity, (4) a reallocation of funds increases or decreases the budget of an activity by more than twenty-five (25%) of the original budget, or (5) there is a change in the purpose, location, scope, or beneficiaries of an activity, or when a priority has changed.

Section 5. That the City Council finds that citizens residing in community development areas and residents and members of neighborhood-based organizations were given an opportunity to comment on the proposed changes contained in these amendments.

Section 6. That the City Council takes cognizance of the fact that in order to facilitate operations of various City community development programs, projects and activities, and to make adjustments occasioned by events transpiring during the year, it may become necessary to make adjustments to the projected uses of some of the CDBG and HOME program activities as originally adopted. Accordingly, the Mayor, through the Director of the HCDD, has determined:

(1) that a formal amendment may not be required by the United States Department of Housing and Urban Development ("HUD") nor the City Council of the City of Houston for such administrative changes to the budget; and

(2) that this document will serve as a transmittal to HUD in compliance with 24 CFR CFR §91.505(c), if applicable.

Section 7. That there exists a public emergency requiring that this Ordinance be passed finally on the date of its introduction as requested in writing by the Mayor; therefore, this Ordinance shall be passed finally on such date and shall take effect immediately upon its passage and approval by the Mayor; however, in the event that the Mayor fails to sign this Ordinance within five days after its passage and adoption, it shall take effect in accordance with Article VI, Section 6, Houston City Charter.

PASSED AND ADOPTED this 29th **day of** July**, 2015.**

ADOPTED this _____ day of _____, 2015.

_____
Mayor of the City of Houston

Pursuant to Article VI, Section 6, Houston City Charter, the effective date of the foregoing Ordinance is AUG 0 4 2015.

Anna Russell
City Secretary

CAPTION PUBLISHED IN DAILY COURT REVIEW
DATE: AUG 0 4 2015

(Prepared by Legal Dept. Barbara J. Pierce GMS
(BJP/TE/07/07/15) Senior Assistant City Attorney
(Requested by Neal Rackleff, Director, Housing and Community Development Department
(L.D. File No.0291500032001)
g:\bet\ord\ordsubstantialamendmentscdbg&home2015.doc

AYE	NO	
✓		MAYOR PARKER
• • • •	• • • •	COUNCIL MEMBERS
✓		STARDIG
✓		DAVIS
✓		COHEN
✓		BOYKINS
✓		MARTIN
✓		NGUYEN
✓		PENNINGTON
✓		GONZALEZ
✓		GALLEGO
✓		LASTER
✓		GREEN
	ABSENT-OUT OF CITY ON PERSONAL BUSINESS	COSTELLO
✓		ROBINSON
✓		KUBOSH
✓		BRADFORD
✓		CHRISTIE
CAPTION	ADOPTED	

MAY 017 Rev. 01/14

EXHIBIT A

PREPARED: July 10, 2015
APPROVED:
AMENDMENT: 9
ORDINANCE NO:

PROJECTED USE OF FUNDS BUDGET FOR
THIRTY-SIXTH PROGRAM YEAR
July 1, 2010 through June 30, 2011

COUNCIL DISTRICT		CURRENT ALLOCATION	REALLOCATION	CURRENT REVISED ALLOCATION	% of CURRENT REVISED ALLOCATION
	PUBLIC FACILITIES AND IMPROVEMENTS				
B	Deluxe Theater	$ 1,500,000.00		$ 1,500,000.00	
I	Stanaker - Library	$ 500,000.00		$ 500,000.00	
ALL	Houston Police Department-Fondren	$ 500,000.00		$ 500,000.00	
I	Ibn Sina Clinic	$ 1,200,000.00		$ 1,200,000.00	
C	Korean Community Center	$ 500,000.00		$ 500,000.00	
	Schwartz Park	$ 346,074.92		$ 346,074.92	
	SPARKS Parks	$ 350,000.00		$ 350,000.00	
	Program Delivery Costs	$ 300,000.00		$ 300,000.00	
	Pro-Vision Charter School	$ 200,000.00		$ 200,000.00	
	Public Facilities and Improvements (Community Facilities) - Unallocated	$ 356,913.58	$ 129,851.27	$ 486,764.85	
	Ft. Bend Senior Citizens Center	$ 250,000.00		$ 250,000.00	
	Star of Hope Womens and Family Emergency Shelter	$ 300,000.00		$ 300,000.00	
	Bering Omega	$ 518,599.53		$ 518,599.53	
	SUB-TOTAL	**$ 6,821,588.03**	**$ 129,851.27**	**$ 6,951,439.30**	**19.43%**
	HOUSING				
VARIOUS	Single Family Home Repair	$ 2,460,354.00		$ 2,460,354.00	
VARIOUS	Lead Based Paint	$ 1,040,859.16		$ 1,040,859.16	
VARIOUS	Single Family Home Repair Relocation	$ 428,331.78		$ 428,331.78	
VARIOUS	Rehabilitation Administration, Project Delivery	$ 1,090,000.00		$ 1,090,000.00	
	Multifamily Acquisition/Rehabilitation/Relocation	$ 2,300,897.00		$ 2,300,897.00	
	Homebuyer Assistance	$ 184,997.00		$ 184,997.00	
	SUB-TOTAL	**$ 7,505,438.94**	**$ -**	**$ 7,505,438.94**	**20.98%**
	PUBLIC SERVICES				
VARIOUS	Various Public Services	$ 4,880,997.42		$ 4,880,997.42	
VARIOUS	Emergency Shelter Grants (Match)	$ 794,912.68		$ 794,912.68	
	SUB-TOTAL	**$ 5,675,910.10**	**$ -**	**$ 5,675,910.10**	**15.86%**

PREPARED:	July 10, 2015
APPROVED:	
AMENDMENT:	9
ORDINANCE NO:	

PROJECTED USE OF FUNDS BUDGET FOR
THIRTY-SIXTH PROGRAM YEAR
July 1, 2010 through June 30, 2011

COUNCIL DISTRICT		CURRENT ALLOCATION	REALLOCATION	CURRENT REVISED ALLOCATION	% of CURRENT REVISED ALLOCATION
	PLANNING				
VARIOUS	Planning	$ 131,993.69		$ 131,993.69	
	SUB-TOTAL	**$ 131,993.69**	**$ -**	**$ 131,993.69**	**0.37%**
	ECONOMIC DEVELOPMENT*				
VARIOUS	Economic Development Assistance Programs	$ 4,749,482.15		$ 4,749,482.15	
	SUB-TOTAL	**$ 4,749,482.15**	**$ -**	**$ 4,749,482.15**	**13.27%**
	CLEARANCE				
VARIOUS	Dangerous Building & Legal Department	$ 3,561,066.56	$ (129,851.27)	$ 3,431,215.29	
VARIOUS	Code Enforcement	$ 865,507.93		$ 865,507.93	
	SUB-TOTAL	**$ 4,426,574.49**	**$ (129,851.27)**	**$ 4,296,723.22**	**12.01%**
	PROGRAM ADMINISTRATION				
N/A	CDBG Program Administration	$ 6,160,708.19		$ 6,160,708.19	
N/A	Other Departments Administration	$ 308,226.41		$ 308,226.41	
	SUB-TOTAL	**$ 6,468,934.60**	**$ -**	**$ 6,468,934.60**	**18.08%**
	TOTAL	**$ 35,779,922.00**	**$ -**	**$ 35,779,922.00**	**100.00%**

ESTIMATE OF THIRTY-SIXTH YEAR CDBG
PROGRAM INCOME

Sources of Program Income	**Amount**
Multi-Family Housing Loan Repayments	$ 610,520.00
Small Business Revolving Loan Repayments	$ 1,300,000.00
Palm Center Operations	$ 1,100,000.00
Other Program Income	$ -
Sub-Total	**$ 3,010,520.00**
Projected Use of Program Income	
Small Business Revolving Loan Funds	$ 1,300,000.00
Palm Center Operations	$ 1,100,000.00
All other Programs:	
Public Facilities and Improvements, Public Services, CDBG Administration	$ 610,520.00
Sub-Total	**$ 3,010,520.00**

TOTAL FUNDING DOLLARS AVAILABLE FY 2011

Thirty-sixth Year CDBG Allocation	$ 32,769,402.00
Estimated Program Income	$ 3,010,520.00

PREPARED: July 10, 2015
APPROVED:
AMENDMENT: 9
ORDINANCE NO:

PROJECTED USE OF FUNDS BUDGET FOR
THIRTY-SIXTH PROGRAM YEAR
July 1, 2010 through June 30, 2011

COUNCIL DISTRICT	CURRENT ALLOCATION	REALLOCATION	CURRENT REVISED ALLOCATION	% of CURRENT REVISED ALLOCATION
Total				$ 35,779,922.00

PREPARED:	July 10, 2015
APPROVED:	
AMENDMENT:	5
ORDINANCE NO:	

PROJECTED USE OF FUNDS BUDGET FOR
THIRTY-EIGHTH PROGRAM YEAR
July 1, 2012 through June 30, 2013

COUNCIL DISTRICT		CURRENT ALLOCATION	REALLOCATION	CURRENT REVISED ALLOCATION	% of CURRENT REVISED ALLOCATION
	CDBG ACTIVITIES				
	Neighborhood Facilities (Public/Private)	$ 2,913,226.44	$ 1,479,774.99	$ 4,393,001.43	
	Retrofitting for Accessibility			$ -	
	Program Delivery Single Family Home Repair Program	$ 1,000,000.00		$ 1,000,000.00	
	Relocation for Single Family Home Repair Program	$ 357,402.10		$ 357,402.10	
	Lead-Based Paint Matching Grant - Transfer to Health Dept.	$ 951,300.53		$ 951,300.53	
	Multifamily Acquisition/Rehabilitation/Relocation	$ 4,721,353.00		$ 4,721,353.00	
	Economic Development Assistance Programs	$ 2,421,376.00		$ 2,421,376.00	
	Program Delivery (Department of Neighborhoods (DON) - Code Enforcement)	$ 2,791,483.00		$ 2,791,483.00	
	Program Delivery (Legal Services Supporting Code Enforcement)	$ 198,408.66		$ 198,408.66	
	Program Delivery Cost (Procurement Legal & Audit Services)	$ 250,000.00		$ 250,000.00	
	Acquisition	$ 2,208,853.05	$ (1,479,774.99)	$ 729,078.06	
	SUB-TOTAL	**$ 17,813,402.78**	**$ -**	**$ 17,813,402.78**	**72.14%**
	PUBLIC SERVICES				
	Public Services Activities	$ 4,196,059.32		$ 4,196,059.32	
	Public Services - ESG Match (1:1 – Includes In-Kind)	$ 581,495.00		$ 581,495.00	
	SUB-TOTAL	**$ 4,777,554.32**	**$ -**	**$ 4,777,554.32**	**19.35%**
	ADMINISTRATION				
	Legal Department (Transfer for Administration Costs)	$ 260,232.49		$ 260,232.49	
	Coalition for the Homeless of Houston/Harris County (HMIS)	$ 133,415.00		$ 133,415.00	
	Affirmatively Furthering Fair Housing Activity	$ 150,000.00		$ 150,000.00	
	CDBG Program Administration to HCDD	$ 4,395,226.51		$ 4,395,226.51	
	SUB-TOTAL	**$ 4,938,874.00**	**$ -**	**$ 4,938,874.00**	**20.00%**
	TOTAL	**$ 27,529,831.10**	**$ -**	**$ 27,529,831.10**	**111.48%**

PROJECTED THIRTY-EIGHTH CDBG AWARD - FY2013

Thirty-eighth Year CDBG Allocation	$ 24,227,493.00
Actual Program Income	$ 3,302,338.10
Total	**$ 27,529,831.10**

PREPARED:	July 10, 2015
APPROVED:	
AMENDMENT:	1
ORDINANCE NO:	

PROJECTED USE OF HOME FUNDS

Allocation of Funds

July 1, 2012 through June 30, 2013

HOME Projects	Current Allocation	Reallocation	Current Revised Allocation	% of Current Allocation
Planning and Administration (10% of Estimated Grant and Program Income)	$ 803,099.00		$ 803,099.00	9.58%
HOME CHDO Program Set-Aside (15% of HOME Allocation	$ 1,204,649.00		$ 1,204,649.00	14.37%
Multi-Family Development Program (with Relocation Assistance)	$ 5,623,246.00		$ 5,623,246.00	67.09%
[1] - Multifamily Program Delivery Costs	$ 400,000.00	$ 350,946.71	$ 750,946.71	8.96%
Total	**$ 8,030,994.00**	**$ 350,946.71**	**$ 8,381,940.71**	**100.00%**

PREPARED:	July 10, 2015
APPROVED:	
AMENDMENT:	3
ORDINANCE NO:	

PROJECTED USE OF FUNDS BUDGET FOR
THIRTY-NINTH PROGRAM YEAR
July 1, 2013 through June 30, 2014

COUNCIL DISTRICT	CURRENT ALLOCATION	REALLOCATION	CURRENT REVISED ALLOCATION	% of CURRENT REVISED ALLOCATION
CDBG ACTIVITIES				
[1] - Program Administration*	$ 4,761,991.00	$ 26,875.76	$ 4,788,866.76	**20.11%**
[1] - Public Services**	$ 3,442,929.00	$ 21,500.61	$ 3,464,429.61	**14.55%**
ESG Match (1:1 - Includes In-Kind)	$ 550,000.00		$ 550,000.00	**2.31%**
[1] - Public-Facilitied and Improvements (Public/Private)	$ 4,191,199.60	$ 43,001.22	$ 4,234,200.82	**17.78%**
Single Family Housing	$ 801,679.40		$ 801,679.40	**3.37%**
Relocation	$ 450,000.00		$ 450,000.00	**1.89%**
Lead-Based Paint	$ 975,000.00		$ 975,000.00	**4.09%**
Multifamily Housing	$ 1,500,000.00		$ 1,500,000.00	**6.30%**
Economic Development	$ 4,377,268.66		$ 4,377,268.66	**18.38%**
Code Enforcement	$ 2,708,535.00		$ 2,708,535.00	
Acquisition	$ 51,355.34	-	$ 51,355.34	**0.22%**
[1] - Interim Assistance	$ -	43,001.22	$ 43,001.22	**0.18%**
SUB-TOTAL	**$ 23,809,958.00**	**$ 134,378.81**	**$ 23,944,336.81**	**100.56%**

*Program Administration up to 20% of Grant Amount + Projected Program Income
**The City has been grandfathered with a rate of 16.77% instead of 15%

[1] - Funds in the amount of $134,378.81 shown in the Reallocation column is a result of additional unrecognized Program Income earned in Grant Year 2013.

PROJECTED THIRTY-NINTH CDBG AWARD - FY2014	
Thirty-ninth Year CDBG Allocation	$ 23,809,958.00
Estimated Program Income	$ 95,056.00
Total	**$ 23,905,014.00**

ESTIMATE OF THIRTY-NINTH YEAR CDBG PROGRAM INCOME	
Sources of Program Income	**Amount**
Multi-Family Housing Loan Repayments	$ 95,056.00
Sub-Total	**$ 95,056.00**
Projected Use of Program Income	
Program Administration	$ 19,011.00
Public Services	$ 15,940.00
Public-Facilitied and Improvements (Public/Private)	$ 60,105.00
Sub-Total	**$ 95,056.00**

PREPARED:	July 10, 2015
APPROVED:	
AMENDMENT:	2
ORDINANCE NO:	

PROJECTED USE OF HOME FUNDS

Allocation of Funds

July 1, 2013 through June 30, 2014

HOME Projects	Current Allocation	Reallocation	Current Revised Allocation	% of Current Allocation
[1] - Planning and Administration*	$ 721,986.00	$ 135,210.79	$ 857,196.79	9.87%
[1] - Multi-Family Development**	$ 6,105,377.00	$ 1,726,437.38	$ 7,831,814.38	90.13%
Homebuyer Assistance	$ 392,500.00	$ (392,500.00)	$ -	0.00%
Total	**$ 7,219,863.00**	**$ 1,469,148.17**	**$ 8,689,011.17**	**100.00%**

HOME Funds	
2013 HOME Grant Award	$ 7,022,142.00
2013 Actual Program Income	$ 1,469,148.17
	$ 8,491,290.17

Actual Program Income	
Sources of Program Income	
Multifamily Housing Loan Repayments/Fees	$ 1,212,774.09
Single Family Loans	$ 2,736.67
Miscellaneous Income	$ 253,637.41
	$ 1,469,148.17
Uses of Program Income	
Program Administration	$ 135,210.79
Multifamily Development	$ 1,333,937.38
	$ 1,469,148.17

*Planning and Administration up to 10% of Grant Amount + Projected Program Income

**20% of CHDO set aside included

[1] - Funds in the amount of $1,469,148.17 shown in the Reallocation column is a result of additional unrecognized Program Income earned in Grant Year 2013.

PREPARED:	July 10, 2015
APPROVED:	
AMENDMENT:	1
ORDINANCE NO:	

PROJECTED USE OF FUNDS BUDGET FOR
FORTIETH PROGRAM YEAR
July 1, 2014 through June 30, 2015

COUNCIL DISTRICT		CURRENT ALLOCATION	REALLOCATION	CURRENT REVISED ALLOCATION	% of CURRENT REVISED ALLOCATION
	CDBG ACTIVITIES				
	[1] - Program Administration*	$ 4,586,845.00	$ 313,081.41	$ 4,899,926.41	**20.58%**
	[1] - Public Services**	$ 3,290,786.00	$ 250,465.13	$ 3,541,251.13	**14.87%**
	ESG Match (1:1 - Includes In-Kind)	$ 555,284.00		$ 555,284.00	**2.33%**
	[1] - Public-Facilitied and Improvements (Public/Private)	$ 7,676,804.52	$ 551,130.25	$ 8,227,934.77	**34.56%**
	Single Family Housing	$ 1,227,683.48		$ 1,227,683.48	**5.16%**
	Relocation	$ 50,200.00	$ (50,200.00)	$ -	**0.00%**
	Lead-Based Paint	$ 328,016.00		$ 328,016.00	**1.38%**
	Multifamily Housing	$ 2,620,784.00		$ 2,620,784.00	**11.01%**
	Code Enforcement	$ 2,597,830.00		$ 2,597,830.00	**10.91%**
	[1] - Interim Assistance	$ -	$ 500,930.25	$ 500,930.25	**2.10%**
	SUB-TOTAL	**$ 22,934,233.00**	**$ 1,565,407.04**	**$ 24,499,640.04**	**102.90%**

*Program Administration up to 20% of Grant Amount + Projected Program Income
**The City has been grandfathered with a rate of 16.77% instead of 15%

[1] - Funds in the amount of $1,565,407.04 shown in the Reallocation column is a result of additional unrecognized Program Income earned in Grant Year 2014.

FORTIETH CDBG AWARD (PY-2014/FY-2015)	
Fortieth Year CDBG Allocation (PY-2014/FY-2015)	$ 22,747,420.00
Actual Program Income (PY-2014/FY-2015)	$ 1,565,407.04
Total	**$ 24,312,827.04**

PREPARED:	July 10, 2015
APPROVED:	
AMENDMENT:	1
ORDINANCE NO:	

PROJECTED USE OF HOME FUNDS

Allocation of Funds

July 1, 2012 through June 30, 2013

HOME Projects	Current Allocation	Reallocation	Current Revised Allocation	% of Current Allocation
Planning and Administration (10% of Estimated Grant and Program Income)	$ 803,099.00		$ 803,099.00	9.58%
HOME CHDO Program Set-Aside (15% of HOME Allocation	$ 1,204,649.00		$ 1,204,649.00	14.37%
Multi-Family Development Program (with Relocation Assistance)	$ 5,623,246.00		$ 5,623,246.00	67.09%
[1] - Multifamily Program Delivery Costs	$ 400,000.00	$ 350,946.71	$ 750,946.71	8.96%
Total	**$ 8,030,994.00**	**$ 350,946.71**	**$ 8,381,940.71**	**100.00%**

PREPARED:	July 10, 2015
APPROVED:	
AMENDMENT:	2
ORDINANCE NO:	

PROJECTED USE OF HOME FUNDS

Allocation of Funds

July 1, 2013 through June 30, 2014

HOME Projects	Current Allocation	Reallocation	Current Revised Allocation	% of Current Allocation
[1] - Planning and Administration*	$ 721,986.00	$ 135,210.79	$ 857,196.79	9.87%
[1] - Multi-Family Development**	$ 6,105,377.00	$ 1,726,437.38	$ 7,831,814.38	90.13%
Homebuyer Assistance	$ 392,500.00	$ (392,500.00)	$ -	0.00%
Total	**$ 7,219,863.00**	**$ 1,469,148.17**	**$ 8,689,011.17**	**100.00%**

HOME Funds	
2013 HOME Grant Award	$ 7,022,142.00
2013 Actual Program Income	$ 1,469,148.17
	$ 8,491,290.17

Actual Program Income	
Sources of Program Income	
Multifamily Housing Loan Repayments/Fees	$ 1,212,774.09
Single Family Loans	$ 2,736.67
Miscellaneous Income	$ 253,637.41
	$ 1,469,148.17
Uses of Program Income	
Program Administration	$ 135,210.79
Multifamily Development	$ 1,333,937.38
	$ 1,469,148.17

*Planning and Administration up to 10% of Grant Amount + Projected Program Income

**20% of CHDO set aside included

[1] - Funds in the amount of $1,469,148.17 shown in the Reallocation column is a result of additional unrecognized Program Income earned in Grant Year 2013.

PREPARED:	July 10, 2015
APPROVED:	
AMENDMENT:	1
ORDINANCE NO:	

PROJECTED USE OF HOME FUNDS

Allocation of Funds

July 1, 2014 through June 30, 2015

HOME Projects	Current Allocation	Reallocation	Current Revised Allocation	% of Current Allocation
[1] - Planning and Administration*	$ 730,490.00	$ 19,672.78	$ 750,162.78	9.85%
[1] - Multi-Family Development**	$ 5,444,754.00	$ 1,422,303.17	$ 6,867,057.17	90.15%
Homebuyer Assistance	$ 1,129,664.00	$ (1,129,664.00)	$ -	0.00%
Total	**$ 7,304,908.00**	**$ 312,311.95**	**$ 7,617,219.95**	**100.00%**

HOME Funds	
2014 HOME Grant Award	$ 7,213,965.00
2014 Actual Program Income	$ 312,311.95
	$ 7,526,276.95

Actual Program Income	
Sources of Program Income	
Multifamily Housing Loan Repayments/Fees	$ 62,750.00
Single Family Loans	$ 900.00
Miscellaneous Income	$ 248,661.95
	$ 312,311.95
Uses of Program Income	
Program Administration	$ 19,672.78
Multifamily Development	$ 292,639.17
	$ 312,311.95

*Planning and Administration up to 10% of Grant Amount + Projected Program Income

**15% CHDO Set Aside included

[1] - Funds in the amount of $312,311.95 shown in the Reallocation column is a result of additional unrecognized Program Income earned in Grant Year 2014.

CITY OF HOUSTON

HOUSING AND COMMUNITY DEVELOPMENT

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