

HOUSTON FIRE DEPARTMENT
CERTIFIED FIREFIGHTER HIRING PROCESS AND SCHEDULE
Class 2011B (FAST TRACK)

Updated 12/08/10

ACTIVITY	DATE
Civil Service Exam	4/15/10
Check website (www.HFDcareers.org) for Rank Number	After 5/10/10
Intro Letter / Orientation Letter/FAST (Fingerprints) Orientations letter sent out (for OOTERs ONLY)	11/2/10 10/21/10
Orientation Time: 9:00 am & 1:30 pm	01/5/11 (1-200 Applicants)
Questionnaire A, B and C - Review Questionnaire for OOTERs - Review	1/6/11 - 1/13/11 12/1/10 - 12/10/10
FAST (Finger Prints)	10/21/10 - 1/4/11
Physical Ability Test (Applicants 1-200) Time: 6:30 am, 10:00am and 2:00 pm	1/14/11 (80 Applicants) 1/21/11 (80 Applicants)
Physical Ability RETESTS	1/28/11 and 2/4/11 (If Needed)
All Documentation due (for OOTERs ONLY)	12/1/10
PAT/Interview/Poly for Out of Towners	1/14/11 - 1/16/11 (6:30 am ONLY)
Questionnaire / Interview	1/17/11 - 2/25/11
Deadline for Interview / Questionnaires / Paperwork	2/25/11
Polygraph	1/24/11 - 3/11/11
All Immunizations Due	2/25/11
Background	2/14/11 - 3/25/11
COMPLIANCE DATE (All paperwork and Background complete) 30 Applicants Identified	4/4/11
Conditional Job Offer Letter to Chief	4/11/11
Conditional Job Offer's Extended	5/18/11 - 5/19/11
Drug Test/Physical	5/18/11 - 5/19/11
Uniform Fitting	5/18/11 - 5/19/11
Photo for ID badge	5/18/11 - 5/19/11
Class 2011B Academy Start Date	6/13/11
Graduation Date	8/25/11

The Houston Fire Department Recruiting Division reserves the right to make changes to the schedule to meet the needs and goals of the Houston Fire Department. Any change to these dates will be to accommodate the hiring process. Failure to timely complete the steps listed above may result in a removal from the hiring process.