



2014 Annual Disaster Preparedness Workshop

City of Houston – Finance Department

AGENDA

June 26, 2014

8:30 – Opening Remarks

Kelly Dowe – Chief Business Officer/Finance Director

8:35 – Finance Department Role

Bobby Qasim – Division Manager, Finance

8:50 – Procurement Procedures

Ray Durousseau – Deputy Assistant Director, Finance

9:20 – Disaster & Debris Response Preparation

Harry Hayes – Director, Solid Waste Management

9:40 – Break

9:50 – General Services Department Role During Disasters

Scott Minnix – Director, General Services

10:10 – Insurance Recovery

Tina Paquet – Assistant Director, Administration & Regulatory Affairs

10:30 – Office of Emergency Management's (OEM) Role During Disasters

Rick Flanagan – Emergency Management Coordinator, Office of Emergency Management

10:50 – Break

11:00 – The Key to Maximizing Disaster Grant Funds

Paula Logan – Deputy Assistant Director, Texas Division of Emergency Management

12:00 – Audit Documentation & Recordkeeping

Michelle Simpson/Fazal Syed

12:20 – Closing Remarks

Arif Rasheed – Deputy Director, Finance