



Housing and Community Affairs Committee

Committee Members

Mike Laster (Chair)
Dwight A. Boykins
Michael Kubosh
Mike Knox

Robert Gallegos (Vice Chair)
David W. Robinson
Karla Cisneros

AGENDA

Tuesday, February 21, 2017, 10 AM
City Hall Chambers

Call to Order/Welcome Remarks – Council Member Mike Laster, Chair

I. Public Services

For review and possible authorization:

- a) A Caring Safe Place Inc. – (District B and H) An Ordinance authorizing a First Contract Amendment between the City of Houston and A Caring Safe Place Inc., providing \$728,374 in HOPWA funds to operate and maintain a single-room-occupancy (SRO) community residence and a transitional housing community residence (both with support services) for low-income and/or homeless persons living with HIV/AIDS
- b) AIDS Foundation Houston – (All Districts) An Ordinance authorizing a First Contract Amendment between the City of Houston and AIDS Foundation Houston, providing \$1,048,229 in HOPWA funds to operate and maintain four separate multi-unit residential facilities with supportive services for low-income and/or homeless persons living with HIV/AIDS
- c) Access Care of Coastal Texas – (No Houston Council District) An Ordinance authorizing a First Contract Amendment between the City of Houston and Access Care of Coastal Texas Inc. in Galveston, providing \$440,015 in HOPWA funds for the administration and operation of an emergency rental assistance program with supportive services for low-income persons living with HIV/AIDS
- d) Association for the Advancement of Mexican Americans – (All Districts) An Ordinance authorizing a \$215,000 First Contract Amendment, exercising the renewal option between the City of Houston and the Association for the Advancement of

Mexican Americans to operate a HOPWA supportive services program for individuals affected by HIV/AIDS

- e) Houston Volunteer Lawyers Program Inc. – (All Districts) An Ordinance authorizing a First Contract Amendment between the City of Houston and Houston Volunteer Lawyers Program Inc., providing \$150,000 in HOPWA funds for legal services for low-income persons living with HIV/AIDS
- f) The Montrose Center – (District C) An Ordinance authorizing a First Contract Amendment between the City of Houston and The Montrose Center, providing \$1,193,982 in HOPWA funds for the administration and operation of an emergency rental assistance program with supportive services for low-income persons living with HIV/AIDS
- g) The Salvation Army – (All Districts) A First Contract Amendment extending the time of performance for a contract between the City of Houston and The Salvation Army, providing \$70,000 in CDBG funds and \$70,000 in Homeless Housing Services Program (HHSP) funds, totaling \$140,000, for a day shelter program
- h) Village Learning Center Inc. – (District E) A First Contract Amendment extending the time of performance for a contract between the City of Houston and The Village Learning Center Inc., providing \$150,000 in CDBG funds for a vocational/educational training program
- i) Coalition for the Homeless – (All District) An Ordinance authorizing a \$90,000 First Contract Amendment between the City of Houston and The Coalition for the Homeless of Houston/Harris County to operate and maintain the Homeless Management Information System
- j) Child Care Council Homeless Services Program – (All Districts) An Ordinance authorizing a \$1,817,200 First Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Homeless Services Program
- k) Child Care Council Child Care Program – (All Districts) An Ordinance authorizing a \$400,000 Second Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Child Care Program
- l) Child Care Council Juvenile Delinquency Prevention Program – (All Districts) An Ordinance authorizing a \$400,000 Second Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Juvenile Delinquency Prevention Program

Presentation:

- Tom McCasland, Director, Housing and Community Development Department
- Melody Barr, Deputy Assistant Director

II. Public Comments

Action may be taken on any or all of the above items.

Committee meetings are open to the public.

For information about this committee, contact Jeremy Harris, 832.393.3369.

III. Director's Comments

Tom McCasland, Director, Housing and Community Development Department

SUBJECT: An Ordinance authorizing a First Contract Amendment between the City of Houston and A Caring Safe Place Inc., providing \$728,374 in HOPWA funds to operate and maintain a single-room-occupancy (SRO) community residence and a transitional housing community residence (both with support services) for low-income and/or homeless persons living with HIV/AIDS	Page 1 of 1	Agenda Item # I.a.
--	-----------------------	------------------------------

FROM: Tom McCasland, Director Housing and Community Development Department	Origination Date 12/27/2016	Agenda Date
---	---------------------------------------	--------------------

DIRECTOR'S SIGNATURE:	Council District affected: District B & H
------------------------------	---

For additional information contact: Roxanne Lawson Phone: 832-394-6307	Date and identification of prior authorizing Council action: 03/09/2016 (O) 2016-0162
---	--

RECOMMENDATION: Approval of an Ordinance authorizing a First Contract Amendment between the City of Houston and A Caring Safe Place Inc., providing \$728,374 in HOPWA funds to operate and maintain a single-room-occupancy (SRO) community residence and a transitional housing community residence (both with support services) for low-income and/or homeless persons living with HIV/AIDS

Amount of Funding: \$728,374	Finance Budget:
--	------------------------

SOURCE OF FUNDING General Fund Grant Fund Enterprise Fund

Housing Opportunities for Persons With AIDS (HOPWA) Fund 5000

SPECIFIC EXPLANATION:

The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment between the City of Houston and A Caring Safe Place Inc., providing up to \$728,374 in HOPWA funds to finance the operation of a single-room-occupancy (SRO) community residence and a transitional housing community residence (both with support services) for a minimum of 45 low-income and/or homeless persons living with HIV/AIDS.

SRO Community Residence Lydia's Place Apartments – This facility provides permanent housing and supportive services to a minimum of 15 low-income and/or homeless persons living with HIV/AIDS, who also have a history of chemical and/or alcohol dependency. Residents at the facility have been stabilized prior to program entry. Stabilization requires that the client enters the project with at least 30 days of sobriety from alcohol and/or drugs.

Transitional Housing Community Residence – This facility provides transitional housing and supportive services to a minimum of 30 low-income and/or homeless persons living with HIV/AIDS, who also have a history of chemical and/or alcohol dependency.

The following support services are provided at both facilities: case management; HIV support groups; substance abuse and mental health counseling; life skills training; job search assistance and training; housing information and referral assistance; assistance in gaining access to local, state, and federal government benefits and services; and nutritional services. Operating costs for both facilities include property management, utilities, property insurance and other related costs.

The City provides approximately 64% of the budget for this program, and 36% is provided by other funding sources.

Category	Total Contract Amount	Percent
Administrative	\$48,569.50	6.70%
Supportive Services	\$347,780.75	47.70%
Operating	\$332,023.75	45.60%
Total	\$728,374.00	100.00%

HCDD conducted a Request for Proposals (RFP) for HOPWA contracts for fiscal year 2016 with a one-year renewal option for fiscal year 2017. A Caring Safe Place Inc. was one of the agencies selected. This First Contract Amendment provides funding from April 1, 2017 through March 31, 2018. A Caring Safe Place Inc. has received HOPWA funding through the City of Houston for various contracts since 1999.

This item was reviewed by the Housing & Community Affairs Committee on February 21, 2017.

TM:MNB:KS

cc: Legal Department, Mayor's Office, City Secretary, Finance Department

REQUIRED AUTHORIZATION		
Finance Director:	Other Authorization:	Other Authorization:

SUBJECT: An Ordinance authorizing a First Contract Amendment between the City of Houston and AIDS Foundation Houston, providing \$1,048,229 in HOPWA funds to operate and maintain four separate multi-unit residential facilities with supportive services for low-income and/or homeless persons living with HIV/AIDS	Page	Agenda Item
	1 of 1	# I.b.

FROM: Tom McCasland, Director Housing and Community Development Department	Origination Date 12/27/2016	Agenda Date
---	---------------------------------------	--------------------

DIRECTOR'S SIGNATURE:	Council District affected: All Districts
------------------------------	--

For additional information contact: Roxanne Lawson Phone: 832-394-6307	Date and identification of prior authorizing Council action: 5/4/2016 (O) 2016-0354
---	--

RECOMMENDATION: Approval of an Ordinance authorizing a First Contract Amendment between the City of Houston and AIDS Foundation Houston, providing \$1,048,229 in HOPWA funds to operate and maintain four separate multi-unit residential facilities with supportive services for low-income and/or homeless persons living with HIV/AIDS

Amount of Funding: \$1,048,229	Finance Budget:
---	------------------------

SOURCE OF FUNDING	<input type="checkbox"/> General Fund	<input checked="" type="checkbox"/> Grant Fund	<input type="checkbox"/> Enterprise Fund
Housing Opportunities for Persons With AIDS (HOPWA) Fund 5000			

SPECIFIC EXPLANATION:

The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment between the City of Houston and AIDS Foundation Houston providing HOPWA funds to finance the operation of four separate multi-unit residential facilities for persons living with HIV/AIDS.

Residential Facility	# of Units	# of Clients to be Served
A Friendly Haven	31	45
Burress Street Apartments	16	32
Chupik House	6	60
Help House	22	22
Total	75	159

The City will grant AIDS Foundation Houston up to \$1,048,229 in HOPWA funds. The project's scope of work provides permanent housing and support services to a minimum of 159 unduplicated low-income persons living with HIV/AIDS. Supportive services include, but are not limited to, case management, life skills training, nutritional services, and substance abuse and mental health counseling. Operating costs include property management, utilities, property insurance and other related costs. The City provides approximately 59% of the budget for this program, while the remaining 41% is provided by other funding sources.

Category	Total Contract Amount	Percent
Administrative	\$73,376.07	7%
Supportive Services	\$244,445.40	23%
Operating	\$730,407.53	70%
Total	\$1,048,229.00	100%

HCDD conducted a Request for Proposals (RFP) for HOPWA contracts for fiscal year 2016 with a one-year renewal option for fiscal year 2017. AIDS Foundation Houston was one of the agencies selected. This First Contract Amendment provides funding from May 1, 2017 through April 30, 2018. AIDS Foundation Houston has received HOPWA funding through the City of Houston for various contracts since 1994.

This item was reviewed by the Housing & Community Affairs Committee on February 21, 2017.

TM:MNB:KS

cc: Legal Department, Mayor's Office, City Secretary, Finance Department

REQUIRED AUTHORIZATION

Finance Director:	Other Authorization:	Other Authorization:
--------------------------	-----------------------------	-----------------------------

SUBJECT: An Ordinance authorizing a First Contract Amendment between the City of Houston and Access Care of Coastal Texas Inc. in Galveston, providing \$440,015 in HOPWA funds for the administration and operation of an emergency rental assistance program with supportive services for low-income persons living with HIV/AIDS		Page 1 of 1	Agenda Item #I.c.																		
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date 1/24/2017	Agenda Date																		
DIRECTOR'S SIGNATURE:		Council Districts affected: N/A																			
For additional information contact: Roxanne Lawson Phone: 832-394-6307		Date and identification of prior authorizing Council action: 5-4-2016 (O) 2016-0355																			
RECOMMENDATION: Approval of an Ordinance authorizing a First Contract Amendment between the City of Houston and Access Care of Coastal Texas Inc. in Galveston, providing \$440,015 in HOPWA funds for the administration and operation of an emergency rental assistance program with supportive services for individuals and families affected by HIV/AIDS																					
Amount of Funding: \$440,015.00		Finance Budget:																			
SOURCE OF FUNDING <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund Housing Opportunities for Persons With AIDS (HOPWA) Fund 5000																					
SPECIFIC EXPLANATION: The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment between the City of Houston and Access Care of Coastal Texas Inc. (ACCT) to finance the operation of a HOPWA project, which provides (1) Tenant-Based Rental Assistance (TBRA); (2) Short-Term Rent, Mortgage, and Utilities Assistance (STRMU); and (3) Supportive Services for persons living with HIV/AIDS. The City will grant ACCT up to \$440,015 to provide TBRA, STRMU, and supportive services to a minimum of 65 low-income households. The City of Houston is the HOPWA Program administrator for multiple areas, which includes the counties of Austin, Brazoria, Chambers, Fort Bend, Galveston, Harris, Liberty, Montgomery, and Waller. Located in Galveston, ACCT provides rental subsidies to help participants at risk of becoming homeless obtain emergency and/or permanent housing assistance through its rental assistance programs. Services will be provided as follows: (1) TBRA for 30 households and (2) STRMU for 35 households of persons living with HIV/AIDS. Supportive services include case management, permanent housing placement services, nutritional and transportation services. The City of Houston provides approximately 60% of the costs for this HOPWA project.																					
<table border="1"> <thead> <tr> <th>Category</th> <th>Contract Amount</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>Administrative</td> <td>\$30,800.00</td> <td>7.00%</td> </tr> <tr> <td>Supportive Services</td> <td>\$90,000.00</td> <td>20.45%</td> </tr> <tr> <td>TBRA</td> <td>\$230,000.00</td> <td>52.27%</td> </tr> <tr> <td>STRMUA</td> <td>\$89,215.00</td> <td>20.28%</td> </tr> <tr> <td>Total</td> <td>\$440,015.00</td> <td>100.00%</td> </tr> </tbody> </table>				Category	Contract Amount	Percent	Administrative	\$30,800.00	7.00%	Supportive Services	\$90,000.00	20.45%	TBRA	\$230,000.00	52.27%	STRMUA	\$89,215.00	20.28%	Total	\$440,015.00	100.00%
Category	Contract Amount	Percent																			
Administrative	\$30,800.00	7.00%																			
Supportive Services	\$90,000.00	20.45%																			
TBRA	\$230,000.00	52.27%																			
STRMUA	\$89,215.00	20.28%																			
Total	\$440,015.00	100.00%																			
HCDD conducted a Request for Proposals for program years 2015 and 2016 HOPWA contracts. ACCT was one of the agencies selected. The amendment will extend the contract for an additional year and provide funding for the period May 1, 2017 – April 30, 2018. ACCT has received HOPWA funding through the City of Houston for various contracts since 2006.																					
The Housing and Community Affairs Committee reviewed this item on February 21, 2017.																					
TM:MNB:AB																					
cc: Legal Department Mayor's Office City Secretary Finance Department																					
REQUIRED AUTHORIZATION																					
Finance Director:	Other Authorization:	Other Authorization:																			

SUBJECT: An Ordinance authorizing a \$215,000 First Contract Amendment, exercising the renewal option between the City of Houston and the Association for the Advancement of Mexican Americans to operate a HOPWA supportive services program for individuals affected by HIV/AIDS		Category #	Page 1 of 1	Agenda Item # I.d.												
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date 1/27/17		Agenda Date												
DIRECTOR'S SIGNATURE:		Council District(s) affected: All														
For additional information contact: Roxanne Lawson Phone: 832-394-6307		Date and identification of prior authorizing Council action: 3/24/16 (O) 2016-230														
RECOMMENDATION: Approval of an Ordinance authorizing a \$215,000 First Contract Amendment exercising, the renewal option between the City of Houston and the Association for the Advancement of Mexican Americans to operate a HOPWA supportive services program for individuals affected by HIV/AIDS																
Amount of Funding: <div style="text-align: right; font-weight: bold;">\$215,000</div>				Finance Budget:												
SOURCE OF FUNDING <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund																
Housing Opportunities for Persons With AIDS (HOPWA) – Fund 5000																
SPECIFIC EXPLANATION: The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment, exercising the renewal option between the City of Houston and the Association for the Advancement of Mexican Americans (AAMA) to finance the operation of a HOPWA supportive services program. AAMA will provide supportive services to approximately 65 HOPWA-eligible households that are homeless or have unstable housing conditions. Supportive services will include case management, food/nutritional services, housing placement, transportation, mental health care, HIV medical care, substance abuse counseling, education, legal assistance, and life skills training. HOPWA funds are providing 30% of the cost of this program.																
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:35%;">Category</th> <th style="width:35%;">Total Contract Amount</th> <th style="width:30%;">Percent</th> </tr> </thead> <tbody> <tr> <td>Administrative</td> <td style="text-align: right;">\$15,045</td> <td style="text-align: right;">7%</td> </tr> <tr> <td>Supportive Services</td> <td style="text-align: right;">\$199,955</td> <td style="text-align: right;">93%</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$215,000</td> <td style="text-align: right;">100%</td> </tr> </tbody> </table>					Category	Total Contract Amount	Percent	Administrative	\$15,045	7%	Supportive Services	\$199,955	93%	Total	\$215,000	100%
Category	Total Contract Amount	Percent														
Administrative	\$15,045	7%														
Supportive Services	\$199,955	93%														
Total	\$215,000	100%														
HCDD conducted a Request for Proposals for fiscal year 2016 with a one-year renewal option for fiscal year 2017. AAMA was one of the providers selected. This First Contract Amendment provides funding from April 1, 2017 – March 31, 2018. AAMA began receiving HOPWA funds through the City in 2014.																
The item was reviewed by the Housing and Community Affairs Committee on February 21, 2017.																
TM: MNB:RLJ cc: Legal Department Mayor's Office City Secretary Finance Department																
REQUIRED AUTHORIZATION																
Finance Director:		Other Authorization:		Other Authorization:												

SUBJECT: An Ordinance authorizing a First Contract Amendment between the City of Houston and Houston Volunteer Lawyers Program Inc., providing \$150,000 in HOPWA funds for legal services for low-income persons living with HIV/AIDS		Page 1 of 1	Agenda Item # I.e.
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date 12/27/2016	Agenda Date
DIRECTOR'S SIGNATURE:		Council District affected: All Districts	
For additional information contact: Roxanne Lawson Phone: 832-394-6307		Date and identification of prior authorizing Council action: 3/9/2016 (O) 2016-0175	

RECOMMENDATION: Approval of an Ordinance authorizing a First Contract Amendment between the City of Houston and Houston Volunteer Lawyers Program Inc., providing \$150,000 in HOPWA funds for legal services for low-income persons living with HIV/AIDS

Amount of Funding: \$150,000	Finance Budget:
---	------------------------

SOURCE OF FUNDING	[] General Fund	[X] Grant Fund	[] Enterprise Fund
Housing Opportunities for Persons With AIDS (HOPWA) Fund 5000			

SPECIFIC EXPLANATION:

The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment between the City of Houston and Houston Volunteer Lawyers Program Inc., providing HOPWA funds for legal services for low-income persons living with HIV/AIDS and their families.

The City will grant Houston Volunteer Lawyers Program Inc. up to \$150,000 in HOPWA funds. The scope of work is to deliver comprehensive legal assistance to a minimum of 150 low-income persons living with HIV/AIDS. This contract will provide for five attorneys who work with local corporate legal departments and law firm pro bono sections to coordinate volunteer efforts, resulting in 1,500 active volunteers donating over 22,000 hours of legal services. Houston Volunteer Lawyers Program Inc. will conduct a minimum of 30 legal advice clinics at Houston-area AIDS service organizations and HOPWA-funded housing facilities. Legal and supportive services will include counseling and legal advice on a range of housing- and health-related civil matters, including estate planning, family law, public benefits, disability, employment and discrimination. Clients requiring more extensive civil legal representation will be referred to a volunteer or staff attorney, who will assist the client in reaching a resolution to his or her issue. The City provides approximately 73% of the budget for this program, with 27% provided by other funding sources.

Category	Total Contract Amount	Percent
Administrative	\$10,500.00	7%
Supportive Services	\$139,500.00	93%
Total	\$150,000.00	100%

HCDD conducted a Request for Proposals (RFP) for HOPWA contracts for fiscal year 2016 with a one-year renewal option for fiscal year 2017. Houston Volunteer Lawyers Program Inc. was one of the agencies selected. This First Contract Amendment provides funding from April 1, 2017 through March 31, 2018. Houston Volunteer Lawyers Program Inc. has received HOPWA funding through the City of Houston for various contracts since 2008.

This item was reviewed by the Housing & Community Affairs Committee on February 21, 2017.

TM:MNB:KS

cc: Legal Department
Mayor's Office
City Secretary
Finance Department

REQUIRED AUTHORIZATION

Finance Director:	Other Authorization:	Other Authorization:
--------------------------	-----------------------------	-----------------------------

SUBJECT: An Ordinance authorizing a First Contract Amendment between the City of Houston and The Montrose Center, providing \$1,193,982 in HOPWA funds for the administration and operation of an emergency rental assistance program with supportive services for low-income persons living with HIV/AIDS		Page 1 of 1	Agenda Item # I.f.																					
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date 1/25/2017	Agenda Date																					
DIRECTOR'S SIGNATURE:		Council Districts affected: District C																						
For additional information contact: Roxanne Lawson Phone: 832-394-6307		Date and identification of prior authorizing Council action: 5-4-2016 (O) 2016-0356																						
RECOMMENDATION: Approval of an Ordinance authorizing a First Contract Amendment between the City of Houston and The Montrose Center providing \$1,193,982 in HOPWA funds for the administration and operation of an emergency rental assistance program with supportive services for individuals and families affected by HIV/AIDS																								
Amount of Funding: \$1,193,982.00		Finance Budget:																						
SOURCE OF FUNDING <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund Housing Opportunities for Persons With AIDS (HOPWA) Fund 5000																								
SPECIFIC EXPLANATION: The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment between the City of Houston and The Montrose Center (Montrose) to finance the operation of a HOPWA project, which provides (1) Tenant-Based Rental Assistance (TBRA); (2) Short-Term Rent, Mortgage, and Utilities Assistance (STRMU); and (3) Supportive Services for persons living with HIV/AIDS. The City will grant Montrose up to \$1,193,982 to provide TBRA, STRMU, and supportive services to a minimum of 300 low-income households. Through its rental assistance programs, Montrose provides rental subsidies to help participants at risk of becoming homeless obtain emergency and/or permanent housing assistance. Rental assistance will be provided as follows: (1) TBRA for 45 households and (2) STRMU for 255 households of persons living with HIV/AIDS. Supportive services include permanent housing placement services (PHPS), case management, professional counseling and other supportive services. The City of Houston provides approximately 40% of the costs for this HOPWA project.																								
<table border="1"> <thead> <tr> <th>Category</th> <th>First Amendment</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>Administrative</td> <td>\$83,579.00</td> <td>6.92%</td> </tr> <tr> <td>Supportive Services</td> <td>\$208,422.00</td> <td>17.47%</td> </tr> <tr> <td>Supportive Services -PHPS</td> <td>\$23,029.00</td> <td>1.93%</td> </tr> <tr> <td>TBRA</td> <td>\$300,000.00</td> <td>25.15%</td> </tr> <tr> <td>STRMU</td> <td>\$578,952.00</td> <td>48.53%</td> </tr> <tr> <td>Total</td> <td>\$1,193,982.00</td> <td>100%</td> </tr> </tbody> </table>				Category	First Amendment	Percent	Administrative	\$83,579.00	6.92%	Supportive Services	\$208,422.00	17.47%	Supportive Services -PHPS	\$23,029.00	1.93%	TBRA	\$300,000.00	25.15%	STRMU	\$578,952.00	48.53%	Total	\$1,193,982.00	100%
Category	First Amendment	Percent																						
Administrative	\$83,579.00	6.92%																						
Supportive Services	\$208,422.00	17.47%																						
Supportive Services -PHPS	\$23,029.00	1.93%																						
TBRA	\$300,000.00	25.15%																						
STRMU	\$578,952.00	48.53%																						
Total	\$1,193,982.00	100%																						
HCDD conducted a Request for Proposals for program years 2015 and 2016 HOPWA contracts. Montrose was one of the agencies selected. The amendment will extend the contract for an additional year and provide funding for the period, May 1, 2017 – April 30, 2018. Montrose has received HOPWA funding through the City of Houston for various contracts since 2012.																								
The Housing and Community Affairs Committee reviewed this item on February 21, 2017.																								
TM:MNB:AB																								
cc: Legal Department Mayor's Office City Secretary Finance Department																								
REQUIRED AUTHORIZATION																								
Finance Director:		Other Authorization:	Other Authorization:																					

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

1/27/17

Salvation Army

SUBJECT: A First Contract Amendment extending the time of performance for a contract between the City of Houston and The Salvation Army, providing \$70,000 in CDBG funds and \$70,000 in Homeless Housing Services Program (HHSP) funds, totaling \$140,000, for a day shelter program		Category	Page 1 of 1	Agenda Item # I.g.												
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date 1/27/17	Agenda Date													
DIRECTOR'S SIGNATURE:		Council Districts affected: ALL														
For additional information contact: Roxanne Lawson Phone: (832) 394-6307		Date and identification of prior authorizing Council action: 2016-163 (O) 3/7/16														
RECOMMENDATION: Approval of a First Contract Amendment extending the time of performance for a contract between the City of Houston and The Salvation Army, providing up to \$70,000 in CDBG funds and \$70,000 in HHSP funds, totaling \$140,000, for a day shelter program																
Amount of Funding: \$140,000.00			Finance Budget:													
SOURCE OF FUNDING: <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund Community Development Block Grant (CDBG) Fund 5000 Homeless Housing Services Program (HHSP) Fund 5010																
SPECIFIC EXPLANATION: The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment extending the time of performance of a contract between the City of Houston and The Salvation Army to provide self-sufficiency services, emergency and permanent housing referrals, and other supportive services to 150 homeless young adults served by The Salvation Army's Young Adult Resource Center (YARC). YARC is a day shelter program for persons aged 18-25 who are experiencing homelessness. In addition to being a safe place for homeless young adults to be during the day, YARC is a central point of drop-in and engagement for existing and ongoing outreach efforts, emergency shelter, and case management to assist in permanent housing placement and referrals. HCDD will grant The Salvation Army up to \$70,000 in Community Development Block Grant (CDBG) funding and \$70,000 in Homeless Housing Services Program (HHSP) funding, totaling \$140,000, to provide services to 150 unduplicated participants. Forty of the participants will receive tools for self-sufficiency, including counseling in locating and retaining suitable housing. The City provides approximately 31% of the funding for this program.																
<table border="1"> <thead> <tr> <th>Category</th> <th>Amount</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Program Administration</td> <td>-</td> <td>0%</td> </tr> <tr> <td>Program Services</td> <td>\$140,000.00</td> <td>100%</td> </tr> <tr> <td>Total</td> <td>\$140,000.00</td> <td>100%</td> </tr> </tbody> </table>					Category	Amount	Percentage	Program Administration	-	0%	Program Services	\$140,000.00	100%	Total	\$140,000.00	100%
Category	Amount	Percentage														
Program Administration	-	0%														
Program Services	\$140,000.00	100%														
Total	\$140,000.00	100%														
<p>HCDD conducted a Request for Proposals (RFP) for program year 2016 Public Service contracts. The Salvation Army was one of the agencies selected. The term of this contract will be May 1, 2017 through April 30, 2018. The Salvation Army YARC program has received CDBG funding through the City of Houston for various contracts since 2014.</p> <p>This item was reviewed by the Housing and Community Affairs Committee on February 21, 2017.</p> <p>TM:MB:MJR</p> <p>cc: City Secretary Legal Department Finance Department Mayor's Office</p>																
REQUIRED AUTHORIZATION																
Finance Director:		Other Authorization:		Other Authorization:												

TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

Village Learning Center 2017

SUBJECT: A First Contract Amendment extending the time of performance for a contract between the City of Houston and The Village Learning Center Inc., providing \$150,000 in CDBG funds for a vocational/educational training program		Category	Page 1 of 1	Agenda Item # I.h.												
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date 1/25/17	Agenda Date													
DIRECTOR'S SIGNATURE:		Council District affected: District E														
For additional information contact: Roxanne Lawson Phone: (832) 394-6307		Date and identification of prior authorizing Council action: 2016-165 (O) 3/3/16														
RECOMMENDATION: Approval of a First Contract Amendment extending the time of performance for a contract between the City of Houston and The Village Learning Center Inc., providing \$150,000 in CDBG funds for a vocational/educational training program																
Amount of Funding: \$150,000			Finance Budget:													
SOURCE OF FUNDING: <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund Community Development Block Grant (CDBG) 5000																
SPECIFIC EXPLANATION:																
<p>The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment extending the time of performance between the City of Houston and The Village Learning Center Inc. for a vocational/educational program serving a special needs population.</p> <p>The Village Learning Center Vocational Program is to provide education and training to individuals with intellectual and developmental disabilities who have the desire to broaden their skill sets in volunteering, community service, and if applicable, employment in their community. The Village Learning Center will identify and educate 96 individuals.</p> <p>The City will grant The Village Learning Center up to \$150,000 in federal CDBG funds to provide services to a minimum of 96 participants. The City provides approximately 30% of the funding for this program.</p>																
<table border="1"> <thead> <tr> <th>Category</th> <th>Amount</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Program Administration</td> <td>-</td> <td>0%</td> </tr> <tr> <td>Program Services</td> <td>\$150,000.00</td> <td>100%</td> </tr> <tr> <td>Total</td> <td>\$150,000.00</td> <td>100%</td> </tr> </tbody> </table>					Category	Amount	Percentage	Program Administration	-	0%	Program Services	\$150,000.00	100%	Total	\$150,000.00	100%
Category	Amount	Percentage														
Program Administration	-	0%														
Program Services	\$150,000.00	100%														
Total	\$150,000.00	100%														
<p>HCDD conducted a Request for Proposals (RFP) for CDBG contracts for fiscal year 2017. The Village Learning Center was one of the agencies selected. This Ordinance will grant the contract period from May 1, 2017 through April 30, 2018. The Village Learning Center has received CDBG funding through the City of Houston for various contracts since 2012.</p> <p>This item was reviewed by the Housing and Community Affairs Committee on February 21, 2017.</p> <p>TM:MB:MR</p> <p>cc: City Secretary Legal Department Finance Department Mayor's Office</p>																
REQUIRED AUTHORIZATION																
Finance Director:		Other Authorization:		Other Authorization:												

TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

17- Coalition HMIS (ESG)

SUBJECT: An Ordinance authorizing a \$90,000 First Contract Amendment between the City of Houston and The Coalition for the Homeless of Houston/Harris County to operate and maintain the Homeless Management Information System		Category	Page 1 of 1	Agenda Item # I.i.												
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date 02/01/17	Agenda Date													
DIRECTOR'S SIGNATURE:		Council District affected: All														
For additional information contact: Roxanne Lawson Phone: 832-394-6307		Date and identification of prior authorizing Council action: 3/20/16 (O) 2016-0315														
RECOMMENDATION: Approval of an Ordinance authorizing a \$90,000 First Contract Amendment between the City of Houston and The Coalition for the Homeless of Houston/Harris County to operate and maintain the Homeless Management Information System																
Amount of Funding: \$90,000.00			Finance Budget:													
SOURCE OF FUNDING: <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund Emergency Solutions Grants (ESG) – Fund 5000																
SPECIFIC EXPLANATION:																
<p>The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment between the City of Houston and the Coalition for the Homeless of Houston/Harris County, providing \$90,000 of federal Emergency Solutions Grant funds for the operation and maintenance of the Homeless Management Information System (HMIS).</p> <p>HMIS is a software application designed to record and store individual client data, including the types of services needed by Houston's homeless community. HMIS was developed in response to Congress' request for information on how appropriated federal homeless funds are spent. Congress is not only interested in fiscal responsibility, but also wants to know who the homeless are as a group, as well as understand the outcomes of the programs assisting them. All agencies receiving federal funds for homeless services are required to participate in the HMIS. The City is contracting with the Coalition to comply with this requirement. ESG funds provide 10% of the funding for this project.</p>																
<table border="1"> <thead> <tr> <th>Category</th> <th>Amount</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Program Administration</td> <td>\$0</td> <td>0%</td> </tr> <tr> <td>Program Services</td> <td>\$90,000</td> <td>100%</td> </tr> <tr> <td>Total</td> <td>\$90,000</td> <td>100%</td> </tr> </tbody> </table>					Category	Amount	Percentage	Program Administration	\$0	0%	Program Services	\$90,000	100%	Total	\$90,000	100%
Category	Amount	Percentage														
Program Administration	\$0	0%														
Program Services	\$90,000	100%														
Total	\$90,000	100%														
<p>This First Contract Amendment provides funding for a 12-month period, from May 1, 2017 – April 30, 2018. The Coalition began receiving ESG Funds for HMIS operation through the City in 2012.</p> <p>The Housing and Community Affairs Committee reviewed this item on February 21, 2017.</p> <p>TM:MB:RLJ</p> <p>cc: Legal Department Mayor's Office City Secretary Finance Department</p>																
REQUIRED AUTHORIZATION																
Finance Director:		Other Authorization:		Other Authorization:												

SUBJECT: An Ordinance authorizing a \$1,817,200 First Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Homeless Services Program		Category	Page 1 of 1	Agenda Item # I.j.												
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date 2/1/17	Agenda Date													
DIRECTOR'S SIGNATURE:		Council Districts affected: All														
For additional information contact: Roxanne Lawson Phone: 832-394-6307		Date and identification of prior authorizing Council action: 03/20/16 (O) 2016-0315														
RECOMMENDATION: Approval of an Ordinance authorizing a \$1,817,200 First Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Homeless Services Program																
Amount of Funding:			Finance Budget:													
\$ 1,292,200 - Emergency Solutions Grants																
\$ 525,000 - Community Development Block Grant																
\$1,817,200 - Total																
SOURCE OF FUNDING: <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund																
Emergency Solutions Grants (ESG) – Fund 5000 Community Development Block Grant (CDBG) – Fund 5000																
SPECIFIC EXPLANATION:																
<p>The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Homeless Services Program (HSP). The City will grant Child Care Council of Greater Houston Inc. up to \$1,817,200 in Community Development Block Grant (CDBG) and Emergency Solutions Grants (ESG) funds to provide services to approximately 2,000 homeless or near homeless individuals.</p> <p>The Homeless Services Program is designed to address the needs of families who are homeless or at risk of becoming homeless. Homeless Services Program activities include: emergency shelter for individuals, families and victims of domestic violence; food, street outreach, medical and mental health services; assistance in obtaining permanent housing; assistance in obtaining services or benefits; and assistance with short-term rent and utility payments to prevent eviction or termination of services.</p> <p>Child Care Council of Greater Houston Inc. will provide the following administrative services: selection of nonprofit HSP providers through a Request for Proposal process, negotiating contracts with selected providers, processing reimbursement requests, monitoring providers for performance and compliance with HUD regulations, and providing technical assistance and training. The City will fund 100% of the costs for this program.</p>																
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Category</th> <th style="width: 33%;">Contract Amount</th> <th style="width: 33%;">Percentage</th> </tr> </thead> <tbody> <tr> <td>Administration</td> <td style="text-align: right;">\$496,915</td> <td style="text-align: right;">27%</td> </tr> <tr> <td>Program Services</td> <td style="text-align: right;">\$1,320,285</td> <td style="text-align: right;">73%</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$1,817,200</td> <td style="text-align: right;">100.00%</td> </tr> </tbody> </table>					Category	Contract Amount	Percentage	Administration	\$496,915	27%	Program Services	\$1,320,285	73%	Total	\$1,817,200	100.00%
Category	Contract Amount	Percentage														
Administration	\$496,915	27%														
Program Services	\$1,320,285	73%														
Total	\$1,817,200	100.00%														
<p>HCDD conducted a Request for Proposals for Homeless Services Program administrative services for fiscal year 2015, for a two-year period and up to three one-year renewal periods. Child Care Council of Greater Houston Inc. was selected as the Administrative Agency. The City opted to do a new contract, rather than an amendment, for fiscal year 2016. This First Contract Amendment provides funding for a 12-month period from April 1, 2017 - March 31, 2018.</p> <p>This item was reviewed by the Housing and Community Affairs Committee on February 21, 2017.</p> <p>TM: MB:RLJ</p> <p>cc: Legal Department, Mayor's Office, City Secretary, Finance Department</p>																
REQUIRED AUTHORIZATION																
Finance Director:		Other Authorization:		Other Authorization:												

SUBJECT: An Ordinance authorizing a \$400,000 Second Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Child Care Program		Category	Page 1 of 1	Agenda Item # I.k.												
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date 1/31/17	Agenda Date													
DIRECTOR'S SIGNATURE:		Council Districts affected: All														
For additional information contact: Roxanne Lawson Phone: 832-394-6307		Date and identification of prior authorizing Council action: 3-30-16 (O) 2016-249														
RECOMMENDATION: Approval of an Ordinance authorizing a \$400,000 Second Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Child Care Program																
Amount of Funding \$400,000			Finance Budget:													
SOURCE OF FUNDING: [] General Fund [X] Grant Fund [] Enterprise Fund Community Development Block Grant (CDBG) – Fund 5000																
SPECIFIC EXPLANATION:																
<p>The Housing and Community Development Department (HCDD) recommends approval of a Second Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Child Care Program (CCP).</p> <p>The Child Care Program provides quality child care services and parental development to low- and moderate-income families. The program will serve 75 families.</p> <p>Child Care Council of Greater Houston Inc. will provide the following administrative services: selection of nonprofit CCP providers through a Request for Proposal process, negotiating contracts with selected providers, processing reimbursement requests, monitoring providers for performance and compliance with HUD regulations, and providing technical assistance. This grant funds 100% of the costs for this program.</p>																
<table border="1"> <thead> <tr> <th>Category</th> <th>Contract Amount</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Administration</td> <td>\$82,000</td> <td>20.5%</td> </tr> <tr> <td>Program Services</td> <td>\$318,000</td> <td>79.5%</td> </tr> <tr> <td>Total</td> <td>\$400,000</td> <td>100%</td> </tr> </tbody> </table>					Category	Contract Amount	Percentage	Administration	\$82,000	20.5%	Program Services	\$318,000	79.5%	Total	\$400,000	100%
Category	Contract Amount	Percentage														
Administration	\$82,000	20.5%														
Program Services	\$318,000	79.5%														
Total	\$400,000	100%														
<p>HCDD conducted a Request for Proposals for Child Care Program administrative services for fiscal year 2015, for a two-year period and up to three one-year renewal periods at the city's request. Child Care Council of Greater Houston Inc. was selected as Administrative Agency. This Second Contract Amendment provides funding for a 12-month period from April 1, 2017 - March 31, 2018.</p> <p>This item was reviewed by the Housing and Community Affairs Committee on February 21, 2017.</p> <p>TM:MB:RLJ</p> <p>cc: Legal Department Mayor's Office City Secretary Finance Department</p>																
REQUIRED AUTHORIZATION																
Finance Director:		Other Authorization:		Other Authorization:												

SUBJECT: An Ordinance authorizing a \$400,000 Second Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Juvenile Delinquency Prevention Program		Category	Page 1 of 1	Agenda Item # I.I.												
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date 2/1/17	Agenda Date													
DIRECTOR'S SIGNATURE:		Council Districts affected: All														
For additional information contact: Roxanne Lawson Phone: 832-394-6307		Date and identification of prior authorizing Council action: 3/30/16 (O) 2016-248														
RECOMMENDATION: Approval of an Ordinance authorizing a \$400,000 Second Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Juvenile Delinquency Prevention Program																
Amount of Funding \$400,000			Finance Budget:													
SOURCE OF FUNDING: <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund Community Development Block Grant (CDBG) – Fund 5000																
SPECIFIC EXPLANATION:																
<p>The Housing and Community Development Department (HCDD) recommends approval of a Second Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Juvenile Delinquency Prevention (JDP) program.</p> <p>The purpose of the JDP program is to deter delinquency for at-risk youths or to prevent further delinquency from youths who are status offenders. The JDP services include substance abuse deterrence and treatment, adolescent health education, educational services designed to prevent/decrease school drop-out, youth employability programs, whole family functioning, prevention of gang membership, and cultural enrichment and recreational activities. The program will provide services for 1,088 youths.</p> <p>Child Care Council of Greater Houston Inc. will provide the following administrative services: selection of nonprofit JDP providers through a Request for Proposal process, negotiating contracts with selected providers, processing reimbursement requests, monitoring providers for performance and compliance with HUD regulations, and providing technical assistance. This grant funds 100% of the costs for this program.</p>																
<table border="1"> <thead> <tr> <th>Category</th> <th>Contract Amount</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Administration</td> <td>\$82,000</td> <td>20.5%</td> </tr> <tr> <td>Program Services</td> <td>\$318,000</td> <td>79.5%</td> </tr> <tr> <td>Total</td> <td>\$400,000</td> <td>100%</td> </tr> </tbody> </table>					Category	Contract Amount	Percentage	Administration	\$82,000	20.5%	Program Services	\$318,000	79.5%	Total	\$400,000	100%
Category	Contract Amount	Percentage														
Administration	\$82,000	20.5%														
Program Services	\$318,000	79.5%														
Total	\$400,000	100%														
<p>HCDD conducted a Request for Proposals for Juvenile Delinquency Prevention Program administrative services for fiscal year 2015, for a two year period and up to three one-year renewal periods at the city's request. Child Care Council of Greater Houston Inc. was selected as Administrative Agency. This Second Contract Amendment provides funding for a 12-month period from April 1, 2017 - March 31, 2018.</p> <p>This item was reviewed by the Housing and Community Affairs Committee on February 21, 2017.</p> <p>TM:MB:RLJ</p> <p>cc: Legal Department Mayor's Office City Secretary Finance Department</p>																
REQUIRED AUTHORIZATION																
Finance Director:		Other Authorization:		Other Authorization:												