

ADMINISTRATION AND REGULATORY AFFAIRS

Department Description and Mission

The Administration and Regulatory Affairs (ARA) Department provides efficient and logical solutions to administrative and regulatory challenges. Our goal is to provide increasing value to Houstonians via a customer-driven team that pursues continual improvement to operational efficiency and service excellence.

Department Short Term Goals

- **Executive Oversight:** Continue to provide authority and management to the divisions under ARA to direct innovative projects to promote efficiencies that align with the Mayor's priorities, including launching an improved 311 mobile app; providing document scanning and archiving services for the City Secretary's office to ensure the City's ordinances, motions, and other important documents are properly archived while remaining accessible to the public; and streamlining the application, renewal, and payment process for our franchisees.
- **Administrative Operations:** Provide proactive, responsive, reliable, and timely services for the administrative functions of Citywide payroll, accounts receivable/payable, franchise collection, Citywide policy management, records management, mail services, and asset management to our client City departments.
- **311:** Together with HITS, (a) replace the 311 mobile application to enable Houstonians to digitally submit service requests through their mobile devices; (b) complete Phase II of the Customer Relations Management System enhancement to enable better transparency in the service request process to users of the 311 system; (c) implement a chat feature that allows users to interact with 311 agents via SMS.
- **Animal Services:** Increase the availability of low-cost and no-cost spay and neuter services for the public; optimize the number of live releases including adoptions, fosters, rescues, and transfers to ensure positive outcomes for our shelter animals as much as possible. Continue efforts to work with Harris County and local animal organizations to find ways to begin to impact the stray animal population and quality of life in Houston.
- **On-Street Parking Management:** Pilot new parking programs and meter operations to maximize the efficient use of the City's curb space while assisting neighborhoods with congestion and parking issues.
- **Regulatory Permitting:** Continue to monitor changes in the various industries that we regulate to adapt regulations as necessary. Develop a regulatory framework for BYOB establishments.
- **Risk Management:** Work with HPW and GSD to manage attritional losses. Purchase FEMA-required insurance for vehicles and other FEMA-mandated "obtain and maintain" insurance purchases.
- **Resilience & Sustainability:** Continue to implement the Resilient Houston Plan and the Houston Climate Action and Adaptation Plan to meet the City's greenhouse gas reduction targets; continue implementation of Sunnyside landfill conversion to the nation's largest urban solar farm; and work with EVolve and the Fleet Department to implement an electric vehicle strategy for the City of Houston.
- Continue providing excellent customer services in all ARA Divisions.

Department Long Term Goals

- Continue to work with local, state, and federal government agencies to better serve the needs of the residents of the City of Houston through our regulatory functions.
- Establish a long-term, sustainable program for recruiting veterinarians for spay/neuter services; establish additional partnerships for spay/neuter and wellness services to decrease the stray animal population long-term; continue to improve partnerships with local non-profit organizations to increase donations and fundraising efforts to go towards the care of the animals in our shelter.
- Transform 311 Help & Information into the top municipal citizen engagement center in the United States.
- Work with GSD to develop a "green building" strategy for regular auditing and energy efficiency improvements to the City's building portfolio for long-term cost savings; continue Houston's role as a sustainability leader, maintaining our renewable energy portfolio at 100%.

FISCAL YEAR 2024 BUDGET

Business Area Program Summary

Business Area: Administration and Regulatory Affairs

Bus. Area No : 6500

Budget By Program (\$ in thousands):

| Program | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|--------------------------------------|----------------|---------------|-----------------|---------------|----------------|----------------|
| | Revs | Exps | Revs | Exps | Revs | Exps |
| Administrative Services | 155,918 | 10,550 | 154,766 | 12,216 | 156,267 | 12,559 |
| Animal Services | 12,248 | 12,586 | 12,983 | 13,274 | 13,647 | 15,193 |
| Citywide Customer Helpline - 311 | 373 | 5,497 | 373 | 6,475 | 373 | 6,665 |
| Executive Oversight | 5 | 2,153 | 0 | 2,306 | 0 | 2,557 |
| On-Street Parking Management | 18,228 | 11,744 | 20,130 | 12,969 | 21,344 | 14,940 |
| Regulatory Permitting | 14,991 | 3,927 | 14,643 | 4,698 | 14,358 | 4,815 |
| Resilience and Sustainability | 0 | 379 | 0 | 632 | 0 | 499 |
| Risk Management | 22,191 | 22,191 | 28,263 | 28,263 | 37,185 | 37,185 |
| Debt Service and Interfund Transfers | 0 | 17,340 | 0 | 18,384 | 0 | 20,343 |
| Total | 223,954 | 86,367 | 231,158 | 99,217 | 243,174 | 114,756 |

FTEs by Program:

| Program | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|--------------------------------------|---------------|------------|-----------------|------------|---------------|------------|
| | FTEs | OT FTEs | FTEs | OT FTEs | FTEs | OT FTEs |
| Administrative Services | 60.8 | 0.3 | 63.9 | 0.0 | 62.9 | 0.3 |
| Animal Services | 104.5 | 0.3 | 107.5 | 0.3 | 110.0 | 0.4 |
| Citywide Customer Helpline - 311 | 64.5 | 2.6 | 77.8 | 2.1 | 77.9 | 1.6 |
| Executive Oversight | 4.8 | 0.0 | 5.1 | 0.0 | 5.9 | 0.0 |
| On-Street Parking Management | 64.4 | 3.7 | 69.2 | 4.4 | 92.0 | 2.7 |
| Regulatory Permitting | 31.2 | 0.1 | 34.7 | 0.0 | 33.8 | 0.3 |
| Resilience and Sustainability | 3.2 | 0.0 | 4.0 | 0.0 | 3.0 | 0.0 |
| Risk Management | 4.8 | 0.0 | 6.0 | 0.0 | 6.0 | 0.0 |
| Debt Service and Interfund Transfers | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total: | 338.2 | 7.0 | 368.2 | 6.8 | 391.5 | 5.3 |

FISCAL YEAR 2024 BUDGET

Business Area Program Detail

Business Area : Administration and Regulatory Affairs

Bus Area No. : 6500

Administrative Services

Description:

Manage the private use of the City of Houston's public rights-of-way and collect franchise fees. Provides budget management, accounting and remuneration services. Manages citywide records, oversees citywide mail services and disposal of City assets that are beyond their useful lives. Process payments for postage service, print shop service, W2 forms and garage fees.

Goal:

Provide proactive, responsive, reliable and timely services for the administrative functions of budget, citywide payroll, accounts receivable/payable, franchise, records management, mail services, and asset management to our client departments.

Mayor's Priority: Sound Financial Management

(\$ in thousands)

| Fund | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|--------------------------------|----------------|---------------|-----------------|---------------|----------------|---------------|
| | Revs | Exps | Revs | Exps | Revs | Exps |
| Central Service Revolving Fund | 3,907 | 3,907 | 4,902 | 4,902 | 4,987 | 4,987 |
| General Fund | 152,011 | 6,644 | 149,864 | 7,314 | 151,281 | 7,573 |
| Total | 155,918 | 10,551 | 154,766 | 12,216 | 156,268 | 12,560 |

Staffing:

| Fund | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|--------------------------------|---------------|------------|-----------------|------------|---------------|------------|
| | FTEs | OT FTEs | FTEs | OT FTEs | FTEs | OT FTEs |
| Central Service Revolving Fund | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| General Fund | 60.8 | 0.3 | 63.9 | 0.0 | 62.9 | 0.3 |
| Total | 60.8 | 0.3 | 63.9 | 0.0 | 62.9 | 0.3 |

Performance Measure:

| Performance | FY2022 Actual | FY2023 Target | FY2023 Estimate | FY2024 Target |
|---|---------------|---------------|-----------------|---------------|
| # of new franchise compliance reviews | N/A | N/A | 2 | 3 |
| # of new solid waste franchises | N/A | N/A | 5 | 7 |
| Complete record destruction requests | 100% | 95% | 100% | 95% |
| Invoices eligible for early discount are processed for early discount | N/A | N/A | 100% | 100% |
| Payroll (checks and direct deposits) issued timely and accurately | 100% | 100% | 100% | 100% |
| Payroll customer services satisfaction survey | 99% | 99% | 99% | 99% |
| Revenue generated from auctions | \$3,878,041 | \$2,000,000 | \$2,500,000 | \$2,000,000 |
| Expenditures Adopted Budget vs Actual Utilization | 93% | 98% | 99% | 98% |
| Revenues Adopted Budget vs Actual Utilization | 99% | 100% | 100% | 100% |

FISCAL YEAR 2024 BUDGET

Business Area Program Detail

Business Area : Administration and Regulatory Affairs

Bus Area No. : 6500

Animal Services

Description:

Animal wellness, preventive procedures, provide animal shelter, and wellness services. City wide spay/neuter services, protection of public health, and licensing of pets. Community engagement and public relations, animal adoptions, temporary fostering, and animal transfer and rescue programs.

Goal:

Provide quality and preventive medical care to animals in facility to prevent the spread of communicable diseases. Provide humane care of animals brought to the shelter. Decrease stray animal population within the Houston city limits by providing low cost and no cost spay/neuter services. Enforce state and City animal laws in an effort to protect citizens from animal diseases and attacks, and increase compliance for licensing pets with City ordinances. Increase community awareness of BARC to Houstonians to encourage responsible pet ownership. Provide support of BARC's activities within the Houston communities to increase outreach. Support live release initiatives for animals in BARC's care to find permanent homes/placement for animals. Provide community education programs for Houstonians to promote live release initiatives and programs.

Mayor's Priority: Public Safety

(\$ in thousands)

| Fund | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|---------------------------|---------------|--------|-----------------|--------|---------------|--------|
| | Revs | Exps | Revs | Exps | Revs | Exps |
| BARC Special Revenue Fund | 12,248 | 12,586 | 12,983 | 13,274 | 13,647 | 15,193 |

Staffing:

| Fund | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|---------------------------|---------------|------------|-----------------|------------|---------------|------------|
| | FTEs | OT FTEs | FTEs | OT FTEs | FTEs | OT FTEs |
| BARC Special Revenue Fund | 104.5 | 0.3 | 107.5 | 0.3 | 110.0 | 0.4 |
| Total | 104.5 | 0.3 | 107.5 | 0.3 | 110.0 | 0.4 |

Performance Measure:

| Performance | FY2022 Actual | FY2023 Target | FY2023 Estimate | FY2024 Target |
|--|---------------|---------------|-----------------|---------------|
| # of animals trapped, neutered, and returned | 530 | 500 | 350 | 500 |
| # of completed service calls for animal control officers | 28,412 | 29,000 | 30,000 | 30,000 |
| # of service calls for animal control officers | 49,910 | 45,000 | 55,000 | 55,000 |
| Animal live release rate | 91.5% | 90.0% | 85.0% | 85.0% |

FISCAL YEAR 2024 BUDGET

Business Area Program Detail

Business Area : Administration and Regulatory Affairs

Bus Area No. : 6500

Citywide Customer Helpline - 311

Description:

Houston's non-emergency online service directory and service request site. This program offers the ability to report City service issues and make requests through phone, email, or mobile application.

Goal:

As the City's frontline to City services' information, our goal is to provide customer friendly service answering the questions of the citizens of Houston.

Mayor's Priority: Services & Infrastructure

(\$ in thousands)

| Fund | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|--------------|---------------|-------|-----------------|-------|---------------|-------|
| | Revs | Exps | Revs | Exps | Revs | Exps |
| General Fund | 373 | 5,497 | 373 | 6,475 | 373 | 6,665 |

Staffing:

| Fund | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|--------------|---------------|---------|-----------------|---------|---------------|---------|
| | FTEs | OT FTEs | FTEs | OT FTEs | FTEs | OT FTEs |
| General Fund | 64.5 | 2.6 | 77.8 | 2.1 | 77.9 | 1.6 |

Performance Measure:

| Performance | FY2022 Actual | FY2023 Target | FY2023 Estimate | FY2024 Target |
|-----------------------------------|---------------|---------------|-----------------|---------------|
| Average handle time (seconds) | 175 | 170 | 168 | 170 |
| Average speed of answer (seconds) | 127 | 120 | 56 | 120 |
| Calls answered | 85% | 85% | 87% | 85% |

FISCAL YEAR 2024 BUDGET

Business Area Program Detail

Business Area : Administration and Regulatory Affairs

Bus Area No. : 6500

Executive Oversight

Description:

Maintains authority and management over all the divisions in ARA to establish and share departmental goals and visions which align with the City's mission

Goal:

Establish and share departmental goals and visions which align with the City's mission

Mayor's Priority: Sound Financial Management

(\$ in thousands)

| Fund | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|--------------|---------------|-------|-----------------|-------|---------------|-------|
| | Revs | Exps | Revs | Exps | Revs | Exps |
| General Fund | 5 | 2,153 | 0 | 2,306 | 0 | 2,557 |

Staffing:

| Fund | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|--------------|---------------|---------|-----------------|---------|---------------|---------|
| | FTEs | OT FTEs | FTEs | OT FTEs | FTEs | OT FTEs |
| General Fund | 4.8 | 0.0 | 5.1 | 0.0 | 5.9 | 0.0 |

Performance Measure:

| Performance | FY2022 Actual | FY2023 Target | FY2023 Estimate | FY2024 Target |
|--|---------------|---------------|-----------------|---------------|
| Process improvements initiated | 2 | 2 | 2 | 2 |
| Response to media and elected officials' requests within established timelines | 100% | 100% | 100% | 100% |
| Service requests completed in Service Level Agreement time frame (2 business days) | 100% | 100% | 100% | 100% |

FISCAL YEAR 2024 BUDGET

Business Area Program Detail

Business Area : Administration and Regulatory Affairs

Bus Area No. : 6500

On-Street Parking Management

Description:

Responsible for management of the City's public parking spaces, issuing parking permits, collecting citation and permit payments, responding to customer inquiries and oversight of the parking citation management database, enforcing city and state parking codes by issuing warnings and citations, maintaining, and collecting revenue from parking pay stations, maintaining and servicing the City's off-street paid parking lots. The Washington Parking Benefit District (WPBD) comprises of 350 metered parking spaces and the City shares revenue with the District for public improvement projects per CH 26, Article XI of the City Code. The meter revenue split is 60 percent net of costs. The PBD Advisory Committee is charged with developing the project list for the district per Sec. 26-701 in the Code of Ordinances.

Goal:

Respond to Houstonians timely, resolving their City on-street parking concerns, ensuring compliance of on-street parking with parking regulations and increase meter transactions to generate meter revenue for Parking Benefit District Improvements.

Mayor's Priority: Sound Financial Management

(\$ in thousands)

| Fund | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|----------------------------------|---------------|---------------|-----------------|---------------|---------------|---------------|
| | Revs | Exps | Revs | Exps | Revs | Exps |
| ParkHouston Special Revenue Fund | 18,137 | 11,744 | 20,035 | 12,936 | 21,249 | 14,817 |
| Parking Benefit District Fund | 91 | 0 | 95 | 33 | 95 | 122 |
| Total | 18,228 | 11,744 | 20,130 | 12,969 | 21,344 | 14,939 |

Staffing:

| Fund | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|----------------------------------|---------------|------------|-----------------|------------|---------------|------------|
| | FTEs | OT FTEs | FTEs | OT FTEs | FTEs | OT FTEs |
| ParkHouston Special Revenue Fund | 64.4 | 3.7 | 69.2 | 4.4 | 92.0 | 2.7 |
| Parking Benefit District Fund | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total | 64.4 | 3.7 | 69.2 | 4.4 | 92.0 | 2.7 |

Performance Measure:

| Performance | FY2022 Actual | FY2023 Target | FY2023 Estimate | FY2024 Target |
|--|---------------|---------------|-----------------|---------------|
| # of meter transactions | 2,770,510 | 2,504,856 | 2,907,192 | 3,488,630 |
| # of parking citations issued | 198,009 | 221,451 | 201,925 | 222,118 |
| # of parking citations paid | 130,548 | 147,929 | 130,809 | 143,890 |
| # of vehicle boots applied | 2,395 | 2,400 | 2,064 | 2,271 |
| # of Washington Avenue Parking Benefit District meter transactions | 48,555 | 50,706 | 53,241 | 53,241 |

Business Area Program Detail

Business Area : Administration and Regulatory Affairs

Bus Area No. : 6500

Regulatory Permitting

Description:

Issues licenses and permits to the operators and drivers of several different categories of vehicles-for-hire services in compliance with State/City regulation. Engages in compliance investigations, permit processing, and fee collection activities associated with over 50 types of commercial permits and administers and regulates the permitting and billing program for burglar alarms and panic alarms.

Goal:

Regulate Vehicle for Hire operations on public streets and commercial concerns for the safety of Houstonians and the betterment of their quality of life. Promote public health and safety, and community standards for Houstonians, and to permit and regulate burglar alarms for compliance according to ordinance.

Mayor's Priority: Public Safety

(\$ in thousands)

| Fund | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|--------------|---------------|-------|-----------------|-------|---------------|-------|
| | Revs | Exps | Revs | Exps | Revs | Exps |
| General Fund | 14,991 | 3,927 | 14,643 | 4,698 | 14,358 | 4,815 |

Staffing:

| Fund | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|--------------|---------------|---------|-----------------|---------|---------------|---------|
| | FTEs | OT FTEs | FTEs | OT FTEs | FTEs | OT FTEs |
| General Fund | 31.2 | 0.1 | 34.7 | 0.0 | 33.8 | 0.3 |

Performance Measure:

| Performance | FY2022 Actual | FY2023 Target | FY2023 Estimate | FY2024 Target |
|---|---------------|---------------|-----------------|---------------|
| Alcohol site survey completion (days) | 8.8 | 10 | 9 | 10 |
| Houston Permitting Center (HPC) ARA wait time (minutes) | 5.9 | 15 | 6.5 | 15 |
| HPC - ARA customer satisfaction survey rating | 99% | 100% | 97% | 100% |
| HPC - ARA Regulatory Permitting customers served | 30,071 | 30,000 | 25,000 | 30,000 |

FISCAL YEAR 2024 BUDGET

Business Area Program Detail

Business Area : Administration and Regulatory Affairs

Bus Area No. : 6500

Resilience and Sustainability

Description:

Leads the implementation of actions related to the City of Houston's Resilient Houston Plan and the Climate Action Plan. Staffs the Mayor in national and international mayoral climate leadership forums. Serves as liaison for the Mayor, City Council, City departments, and other public and private organizations on matters pertaining to resilience and sustainability.

Goal:

Champion resilience and sustainability projects, initiatives, public private partnerships, and awareness and education campaigns.

Mayor's Priority: Resilient Houston

(\$ in thousands)

| Fund | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|--------------|---------------|------|-----------------|------|---------------|------|
| | Revs | Exps | Revs | Exps | Revs | Exps |
| General Fund | 0 | 379 | 0 | 632 | 0 | 499 |

Staffing:

| Fund | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|--------------|---------------|---------|-----------------|---------|---------------|---------|
| | FTEs | OT FTEs | FTEs | OT FTEs | FTEs | OT FTEs |
| General Fund | 3.2 | 0.0 | 4.0 | 0.0 | 3.0 | 0.0 |

Performance Measure:

| Performance | FY2022 Actual | FY2023 Target | FY2023 Estimate | FY2024 Target |
|---|---------------|---------------|-----------------|---------------|
| Climate Action Plan actions in progress and/or completed | 61/96 | 64/96 | 64/96 | 68/96 |
| Resilient Houston subactions in progress and/or completed | 159/201 | 166/201 | 166/201 | 172/201 |
| Sustainability reports completed | 6 | 8 | 8 | 5 |

FISCAL YEAR 2024 BUDGET

Business Area Program Detail

Business Area : Administration and Regulatory Affairs

Bus Area No. : 6500

Risk Management

Description:

Administers insurance coverage for City buildings and related personal property and assets including, but not limited to: property, terrorism, boiler and machinery, crime, fine arts, electronic equipment protection, fidelity, surety, inland marine, cyber, and Notary Public program

Goal:

Identify and effectively manage risk to reduce the City's financial exposure and also to provide prompt and accurate expert insurance advisory services to City departments

Mayor's Priority: Sound Financial Management

(\$ in thousands)

| Fund | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|----------------------------|---------------|--------|-----------------|--------|---------------|--------|
| | Revs | Exps | Revs | Exps | Revs | Exps |
| Property and Casualty Fund | 22,191 | 22,191 | 28,263 | 28,263 | 37,185 | 37,185 |

Staffing:

| Fund | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|----------------------------|---------------|---------|-----------------|---------|---------------|---------|
| | FTEs | OT FTEs | FTEs | OT FTEs | FTEs | OT FTEs |
| Property and Casualty Fund | 4.8 | 0.0 | 6.0 | 0.0 | 6.0 | 0.0 |

Performance Measure:

| Performance | FY2022 Actual | FY2023 Target | FY2023 Estimate | FY2024 Target |
|--|---------------|---------------|-----------------|---------------|
| Comply with insurance policy requirements to file an insurance claim and achieve an insurance recovery | 100% | 100% | 100% | 100% |
| Comply with the FEMA Stafford Act insurance obligations in relation to post disaster assistance | 100% | 100% | 100% | 100% |
| Maintain commercial insurance policies with no lapse in coverage | 100% | 100% | 100% | 100% |

FISCAL YEAR 2024 BUDGET

Business Area Program Detail

Business Area : Administration and Regulatory Affairs

Bus Area No. : 6500

Debt Service and Interfund Transfers

Description:

Budget allocations included in this section reflect debt service payments and/or interfund transfers.

Goal:

To effectively manage debt service payments and interfund transfers.

Mayor's Priority: Other

(\$ in thousands)

| Fund | FY2022 Actual | | FY2023 Estimate | | FY2024 Budget | |
|----------------------------------|---------------|---------------|-----------------|---------------|---------------|---------------|
| | Revs | Exps | Revs | Exps | Revs | Exps |
| General Fund | 0 | 10,945 | 0 | 11,679 | 0 | 12,268 |
| ParkHouston Special Revenue Fund | 0 | 6,395 | 0 | 6,705 | 0 | 8,075 |
| Total | 0 | 17,340 | 0 | 18,384 | 0 | 20,343 |

FISCAL YEAR 2024 BUDGET

Business Area Budget Summary

Fund Name : General Fund
 Business Area : Administration and Regulatory Affairs
 Fund No. /Bus. Area No. : 1000 / 6500

| | | FY2022 Actual | FY2023 Current Budget | FY2023 Estimate | FY2024 Budget |
|--------------|----------------------------|------------------|--------------------------|--------------------|------------------|
| Expenditures | Personnel Services | 15,134,894 | 17,255,576 | 17,255,576 | 17,790,088 |
| | Supplies | 40,929 | 98,178 | 98,178 | 98,178 |
| | Other Services and Charges | 3,413,300 | 4,063,499 | 4,063,499 | 4,214,838 |
| | Non-Capital Equipment | 9,520 | 7,200 | 7,200 | 5,700 |
| | Total M & O Expenditures | 18,598,643 | 21,424,453 | 21,424,453 | 22,108,804 |
| | Debt Service & Other Uses | 10,945,268 | 11,678,807 | 11,678,807 | 12,268,310 |
| | Total Expenditure | 29,543,911 | 33,103,260 | 33,103,260 | 34,377,114 |

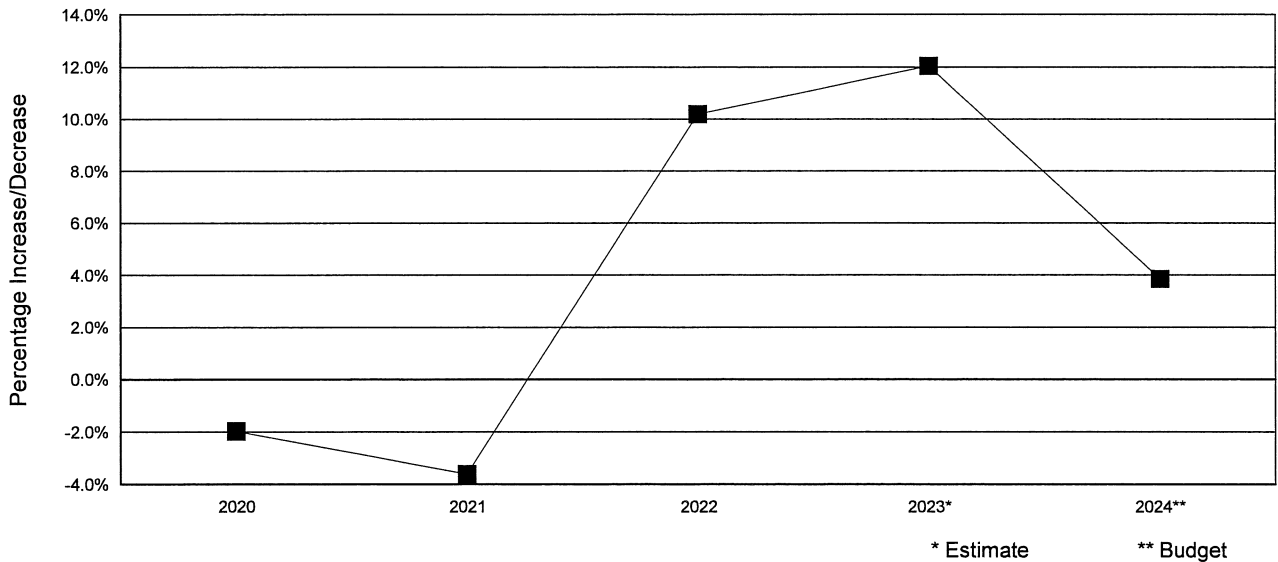
| | | | | |
|----------|-------------|-------------|-------------|-------------|
| Revenues | 167,379,997 | 164,955,345 | 164,879,972 | 166,011,917 |
|----------|-------------|-------------|-------------|-------------|

| | | | | | |
|----------|------------------------------------|-------|-------|-------|-------|
| Staffing | Full-Time Equivalents - Civilian | 164.5 | 185.5 | 185.5 | 183.5 |
| | Full-Time Equivalents - Classified | 0.0 | 0.0 | 0.0 | 0.0 |
| | Full-Time Equivalents - Cadets | 0.0 | 0.0 | 0.0 | 0.0 |
| | Total | 164.5 | 185.5 | 185.5 | 183.5 |
| | Full-Time Equivalents - Overtime | 3.0 | 2.1 | 2.1 | 2.2 |

o The FY2024 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.

Significant Budget Changes and Highlights

**General Fund
Administration and Regulatory Affairs
Year over Year Expenditure Change**

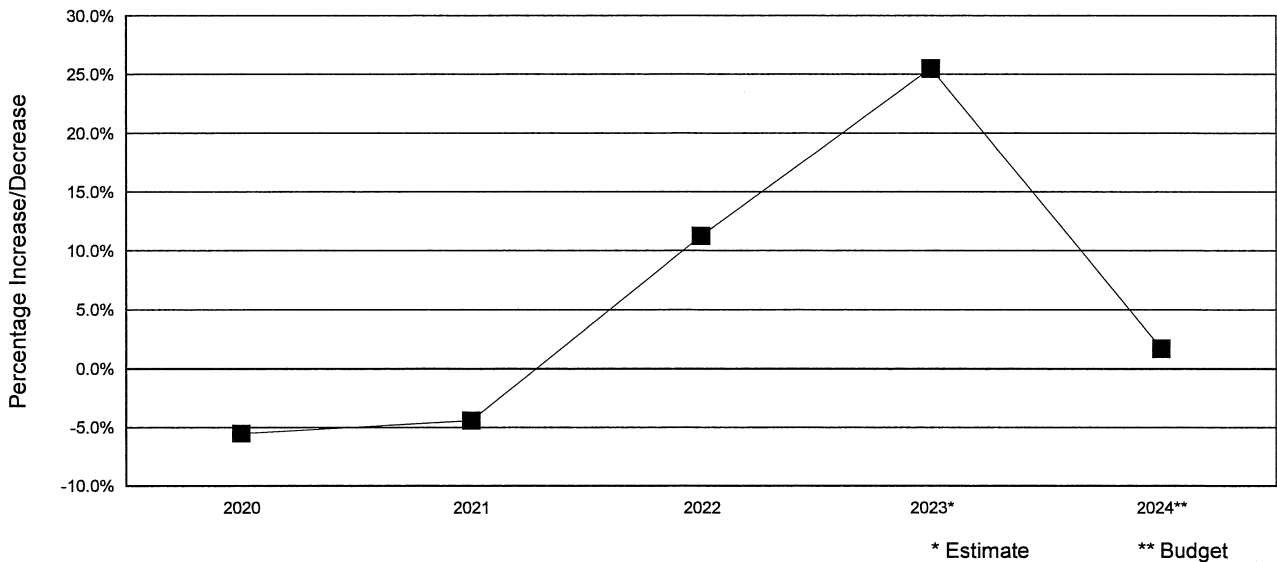


FISCAL YEAR 2024 BUDGET

Business Area Budget Summary

| | | | | | |
|---|--|--|-----------------------|-----------------|---------------|
| Fund Name : | | Central Service Revolving Fund | | | |
| Business Area : | | Administration and Regulatory Affairs | | | |
| Fund No. /Bus. Area No. : | | 1002 / 6500 | | | |
| | | FY2022 | FY2023 | FY2023 | FY2024 |
| | | Actual | Current Budget | Estimate | Budget |
| Expenditures | Supplies | 393,762 | 464,650 | 450,000 | 450,000 |
| | Other Services and Charges | 3,512,976 | 4,437,656 | 4,452,306 | 4,536,656 |
| | Total M & O Expenditures | 3,906,738 | 4,902,306 | 4,902,306 | 4,986,656 |
| | Debt Service & Other Uses | 0 | 0 | 0 | 0 |
| | Total Expenditure | 3,906,738 | 4,902,306 | 4,902,306 | 4,986,656 |
| Revenues | | 3,906,738 | 4,902,306 | 4,902,306 | 4,986,656 |
| Staffing | Full-Time Equivalents - Civilian | 0.0 | 0.0 | 0.0 | 0.0 |
| | Full-Time Equivalents - Classified | 0.0 | 0.0 | 0.0 | 0.0 |
| | Full-Time Equivalents - Cadets | 0.0 | 0.0 | 0.0 | 0.0 |
| | Total | 0.0 | 0.0 | 0.0 | 0.0 |
| | Full-Time Equivalents - Overtime | 0.0 | 0.0 | 0.0 | 0.0 |
| Significant Budget Changes and Highlights | o The FY2024 monthly garage rates are stated below: | | | | |
| | <ul style="list-style-type: none"> - Hobby \$79.55. - Tranquility City Pays All Access Card \$106.40. - Tranquility Electric Vehicles \$147.00. - Lot C \$70.05. - City Hall Annex \$51.76. | | | | |

**Central Service Revolving Fund
Administration and Regulatory Affairs
Year over Year Expenditure Change**



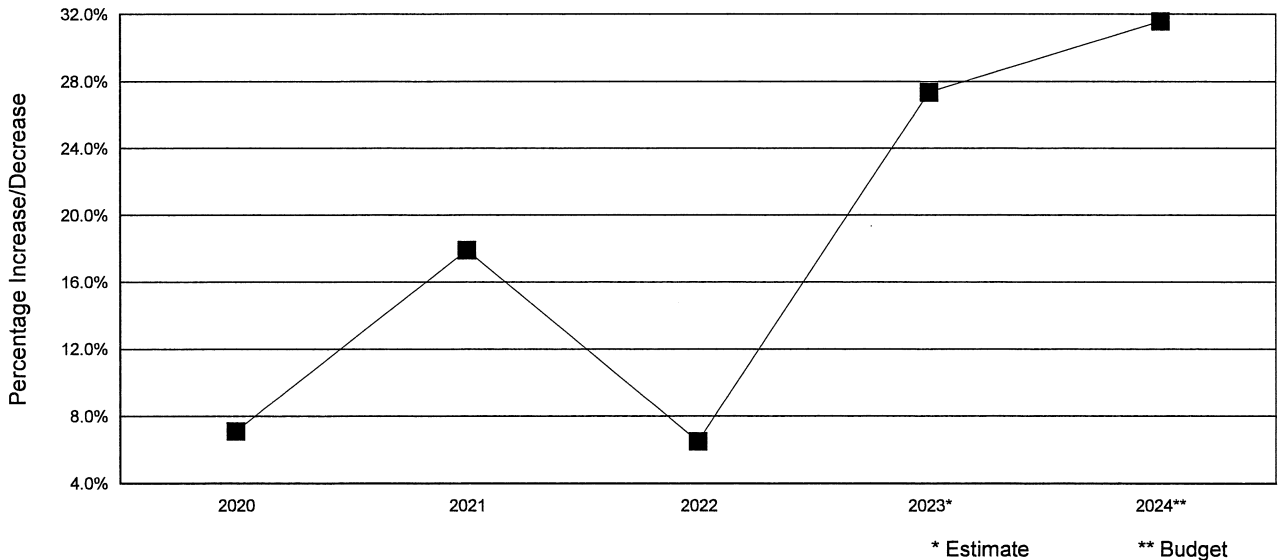
FISCAL YEAR 2024 BUDGET

Business Area Budget Summary

Fund Name : Property and Casualty Fund
Business Area : Administration and Regulatory Affairs
Fund No. /Bus. Area No. : 1004 / 6500

| | | FY2022 Actual | FY2023 Current Budget | FY2023 Estimate | FY2024 Budget |
|---|---|------------------|--------------------------|--------------------|------------------|
| Expenditures | Personnel Services | 783,191 | 890,936 | 890,936 | 1,073,591 |
| | Supplies | 1,386 | 2,960 | 2,960 | 2,960 |
| | Other Services and Charges | 21,406,614 | 27,369,387 | 27,369,387 | 36,108,367 |
| | Total M & O Expenditures | 22,191,191 | 28,263,283 | 28,263,283 | 37,184,918 |
| | Debt Service & Other Uses | 0 | 0 | 0 | 0 |
| | Total Expenditure | 22,191,191 | 28,263,283 | 28,263,283 | 37,184,918 |
| Revenues | | 22,191,191 | 28,263,283 | 28,263,283 | 37,184,918 |
| Staffing | Full-Time Equivalents - Civilian | 4.8 | 6.0 | 6.0 | 6.0 |
| | Full-Time Equivalents - Classified | 0.0 | 0.0 | 0.0 | 0.0 |
| | Full-Time Equivalents - Cadets | 0.0 | 0.0 | 0.0 | 0.0 |
| | Total | 4.8 | 6.0 | 6.0 | 6.0 |
| | Full-Time Equivalents - Overtime | 0.0 | 0.0 | 0.0 | 0.0 |
| Significant Budget Changes and Highlights | <ul style="list-style-type: none"> o The FY2024 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases. o The FY2024 Budget includes \$29.9 million in premium for property insurance coverage. This represents an increase of \$5.3 million or 21.4% from the FY2023 Estimate of \$24.6 million. | | | | |

**Property and Casualty Fund
Administration and Regulatory Affairs
Year over Year Expenditure Change**



FISCAL YEAR 2024 BUDGET

Business Area Budget Summary

| | | | | |
|--------------------------------|--|-----------------------|-----------------|---------------|
| Fund Name | : BARC Special Revenue Fund | | | |
| Business Area | : Administration and Regulatory Affairs | | | |
| Fund No. /Bus. Area No. | : 2427 / 6500 | | | |
| | FY2022 | FY2023 | FY2023 | FY2024 |
| | Actual | Current Budget | Estimate | Budget |

| | | | | | |
|--------------|-------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Expenditures | Personnel Services | 8,469,943 | 8,964,474 | 8,793,898 | 9,776,127 |
| | Supplies | 1,019,512 | 1,265,650 | 1,019,225 | 1,272,131 |
| | Other Services and Charges | 3,079,119 | 3,244,355 | 3,454,769 | 4,054,502 |
| | Equipment | 0 | 89,976 | 0 | 89,976 |
| | Non-Capital Equipment | 17,510 | 6,000 | 5,751 | 0 |
| | Total M & O Expenditures | 12,586,084 | 13,570,455 | 13,273,643 | 15,192,736 |
| | Debt Service & Other Uses | 0 | 0 | 0 | 0 |
| | Total Expenditure | 12,586,084 | 13,570,455 | 13,273,643 | 15,192,736 |

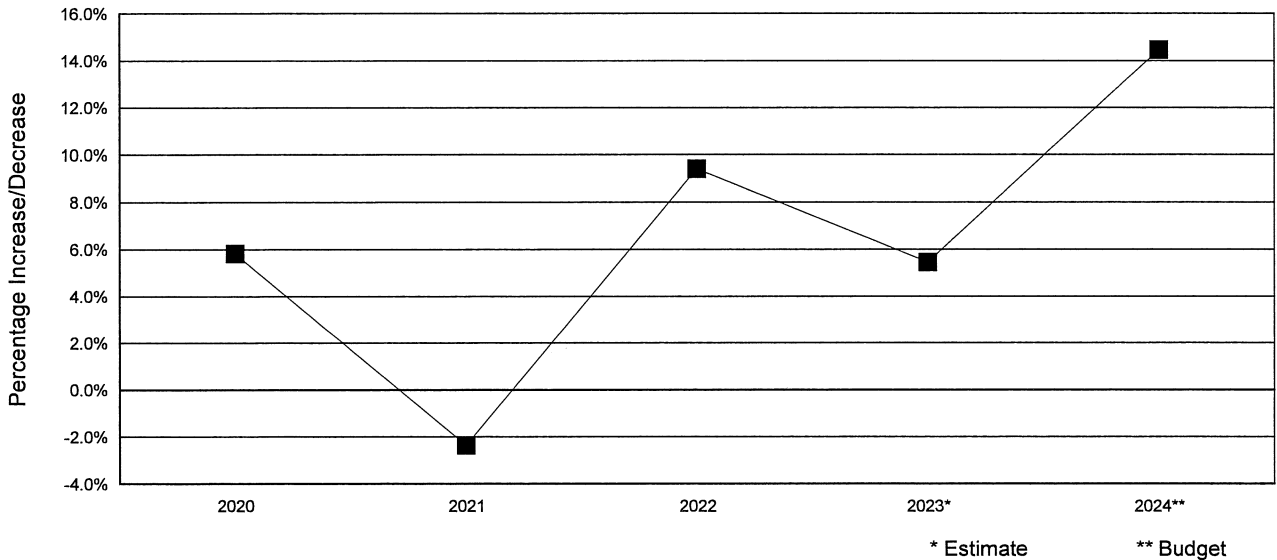
| | | | | |
|----------|------------|------------|------------|------------|
| Revenues | 12,248,087 | 12,395,307 | 12,983,115 | 13,646,810 |
|----------|------------|------------|------------|------------|

| | | | | | |
|----------|------------------------------------|--------------|--------------|--------------|--------------|
| Staffing | Full-Time Equivalents - Civilian | 104.5 | 110.0 | 107.5 | 110.0 |
| | Full-Time Equivalents - Classified | 0.0 | 0.0 | 0.0 | 0.0 |
| | Full-Time Equivalents - Cadets | 0.0 | 0.0 | 0.0 | 0.0 |
| | Total | 104.5 | 110.0 | 107.5 | 110.0 |
| | Full-Time Equivalents - Overtime | 0.3 | 0.3 | 0.3 | 0.4 |

Significant Budget Changes and Highlights

- o The FY2024 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o BARC will be funded at \$6.53 per capita in FY2024, which represents an increase of 10.13% compared to \$5.93 per capita in FY2023.
- o The FY2024 Budget includes funding from General Fund in the amount of \$12.3 million.

**BARC Special Revenue Fund
Administration and Regulatory Affairs
Year over Year Expenditure Change**



FISCAL YEAR 2024 BUDGET

Business Area Budget Summary

Fund Name : ParkHouston Special Revenue Fund
Business Area : Administration and Regulatory Affairs
Fund No. /Bus. Area No. : 8700 / 6500

| | | FY2022 Actual | FY2023 Current Budget | FY2023 Estimate | FY2024 Budget |
|--------------|----------------------------|--------------------------|----------------------------------|----------------------------|--------------------------|
| Expenditures | Personnel Services | 5,653,295 | 7,071,427 | 6,063,091 | 7,518,703 |
| | Supplies | 352,884 | 421,500 | 424,710 | 403,000 |
| | Other Services and Charges | 5,658,148 | 6,199,407 | 6,141,167 | 6,477,918 |
| | Equipment | 0 | 240,000 | 240,000 | 450,000 |
| | Non-Capital Equipment | 79,888 | 100,000 | 100,000 | 90,000 |
| | Total M & O Expenditures | 11,744,215 | 14,032,334 | 12,968,968 | 14,939,621 |
| | Debt Service & Other Uses | 6,395,067 | 6,705,343 | 6,705,343 | 8,075,069 |
| | Total Expenditure | 18,139,282 | 20,737,677 | 19,674,311 | 23,014,690 |

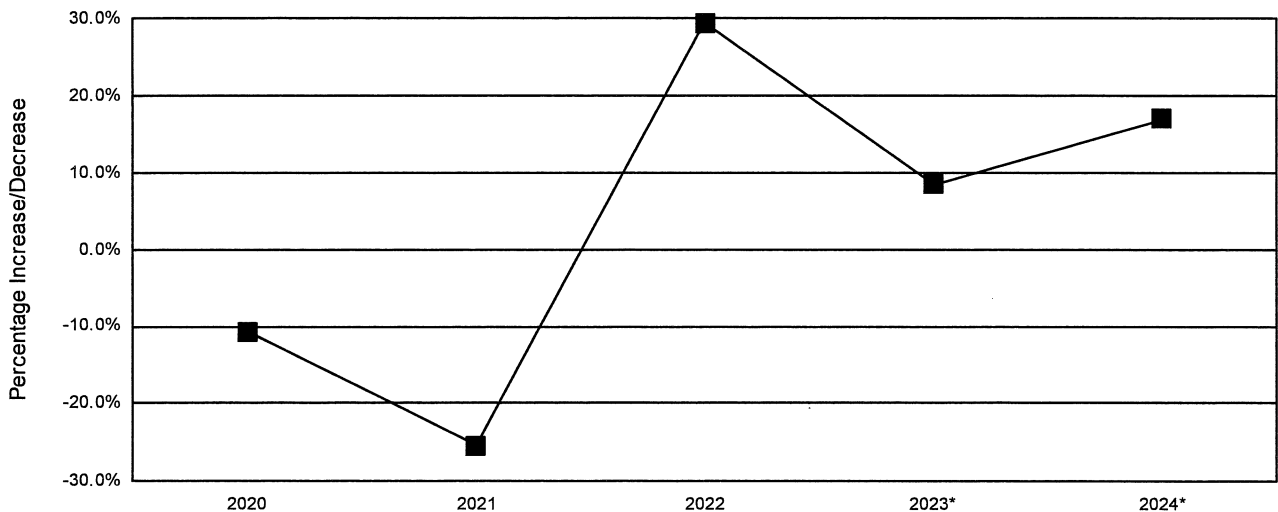
| | | | | | |
|----------|--|------------|------------|------------|-------------------|
| Revenues | | 18,227,871 | 19,839,594 | 20,129,531 | 21,343,809 |
|----------|--|------------|------------|------------|-------------------|

| | | | | | |
|----------|------------------------------------|------|------|------|-------------|
| Staffing | Full-Time Equivalents - Civilian | 64.4 | 86.0 | 69.2 | 92.0 |
| | Full-Time Equivalents - Classified | 0.0 | 0.0 | 0.0 | 0.0 |
| | Full-Time Equivalents - Cadets | 0.0 | 0.0 | 0.0 | 0.0 |
| | Total | 64.4 | 86.0 | 69.2 | 92.0 |
| | Full-Time Equivalents - Overtime | 3.7 | 0.9 | 4.4 | 2.7 |

Significant Budget Changes and Highlights

- o The FY2024 Budget provides funding for health benefits, pension contribution, and municipal employees contractual pay increases.
- o The FY2024 Budget includes funding for additional employees in ParkHouston Compliance division for the new 4th shift.
- o The FY2024 Budget includes ParkHouston's transfer to General Fund of \$7 million.
- o The FY2024 Budget includes funding for a parking data-analytics platform and Application Programming Interface (API) to display public available parking spaces of \$407,534.

**ParkHouston Special Revenue Fund
Administration and Regulatory Affairs
Year over Year Expenditure Change**



* Estimate ** Budget

FISCAL YEAR 2024 BUDGET

Business Area Revenues Summary

Business Area : Administration and Regulatory Affairs

Business Area No. : 6500

| Category | FY2022 Actual | FY2023 Current Budget | FY2023 Estimate | FY2024 Budget |
|---------------------------|--------------------------|----------------------------------|----------------------------|--------------------------|
| Charges for Services | 33,013,884 | 40,519,435 | 40,469,775 | 50,135,887 |
| Direct Interfund Services | 3,925,362 | 4,272,668 | 4,356,606 | 4,450,653 |
| Electric Franchise | 94,642,202 | 94,690,972 | 94,690,972 | 97,462,901 |
| Gas Franchise | 13,083,481 | 13,056,346 | 13,056,346 | 14,593,453 |
| Interest | 53,358 | 52,000 | 92,000 | 72,000 |
| Licenses and Permits | 14,807,394 | 14,115,506 | 14,488,144 | 14,298,711 |
| Miscellaneous/Other | 2,323,760 | 2,344,452 | 2,358,299 | 2,369,452 |
| Other Fines and Forfeits | 10,679,816 | 11,308,295 | 11,255,122 | 11,417,988 |
| Other Franchise | 21,153,165 | 21,146,208 | 20,916,990 | 19,934,486 |
| Other Resources | 10,790,268 | 11,054,807 | 11,678,807 | 12,268,310 |
| Telephone Franchise | 19,481,194 | 17,795,146 | 17,795,146 | 16,170,269 |
| Grand Total | 223,953,884 | 230,355,835 | 231,158,207 | 243,174,110 |