Fund Summary

Fund Name	:	**Contractor Responsibility Fund**
Business Area	:	**Office of Business Opportunity**
Fund No./Bus. Area No.	:	**2424 / 5100**

	FY2017 Current Budget	FY2017 Estimate	FY2018 Budget
Beginning Fund Balance	2,565,161	2,565,161	**2,868,137**
Current Revenues	863,608	1,175,000	**1,181,000**
Total Available Resources	3,428,769	3,740,161	**4,049,137**
Maintenance and Operations	472,024	472,024	**346,863**
Other Interfund Transfers	400,000	400,000	**400,000**
Total Expenditures	872,024	872,024	**746,863**
Planned Ending Fund Balance	2,556,745	2,868,137	**3,302,274**
Total Budget	3,428,769	3,740,161	**4,049,137**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	2,556,745	2,868,137	**3,302,274**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2017 Budget, the FY2017 Estimate and the FY2018 Budget for the Contractor Responsibility Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Contractor Responsibility Fund was established with ordinance 2007-534 in July 2007. Through the implementation of Executive Order 1-7, the City of Houston created the Pay or Play Program (POP), which is administered by the Office of Business Opportunity.

The Pay or Play program is designed to foster health care options for the citizens of Houston and Harris County area, create a level playing field for contractors bidding on City of Houston projects and defray the costs of the local uninsured workforce. Pursuant to Executive Order 1-7, contractors subject to Pay or Play are required to offer employees the prescribed minimal level of health benefits. Contractors who do not provide health benefits to their employees will contribute $1 for each regular hour of work performed by covered employees on a covered City contract. The revenue collected from the Contractor Responsibility Fund is used to offset the costs of uninsured citizens in the Houston and Harris County area. Currently, the revenue is used to support health programs such as the Care Houston Program, Tex-Health Harris County 3-Share Program, and the Emergency Tele-Health and Navigation (ETHAN) Program as well as the costs associated with administering the program.

The Care Houston Program is a collaboration between the Houston Fire Department (HFD) and Houston Health Department (HHD) to decrease the volume of non-emergency calls for Emergency Medical Services (EMS) and reduce the use of HFD personnel for non-emergency responses. The program requires EMS to identify residents who have made more than five emergency calls in a 90 day period and forward the information to HHD. HHD staff contacts the resident and if she/he agrees to participate in the program, a nurse case manager makes a home visit, conducts a needs assessment, assists the resident in devising a service plan, and provides social and medical referrals as needed.

The Tex-Health Harris County 3-Share Plan uses the Contractor Responsibility Fund to subsidize insurance premiums for small business owners who have been unable to provide health coverage to their employees due to high premiums and administrative costs. This plan has afforded businesses an opportunity to participate in a low-cost program that benefits not only the employee, but the employer as well.

ETHAN is a collaboration among Harris County Healthcare Alliance, Houston Fire Department (HFD), Harris County RIDES, and Community Health Centers. ETHAN provides non-emergency 9-1-1 callers with the option of a no-cost cab ride to an emergency department or a community health center. Also provides the option of scheduling an appointment at a community health center at no charge. The program has implemented the ability for physicians to communicate with patients to determine if they are non-emergent and provide advice on the outcome. This helps divert from the emergency medical system those patients who do not need emergency care and can benefit more from primary care services.

Business Area Budget Summary

Fund Name : Contractor Responsibility Fund
Business Area : Office of Business Opportunity
Fund No. /Bus. Area No. : 2424 / 5100

		FY2016 Actual	FY2017 Current Budget	FY2017 Estimate	FY2018 Budget
Expenditures	Personnel Services	135,639	144,422	144,422	**147,518**
	Supplies	0	1,000	1,000	**1,000**
	Other Services and Charges	97,836	326,602	326,602	**198,345**
	Total M & O Expenditures	233,475	472,024	472,024	**346,863**
	Debt Service & Other Uses	400,000	400,000	400,000	**400,000**
	Total Expenditure	633,475	872,024	872,024	**746,863**
Revenues		1,130,322	863,608	1,175,000	**1,181,000**
Staffing	Full-Time Equivalents - Civilian	2.0	2.0	2.0	**2.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	2.0	2.0	2.0	**2.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

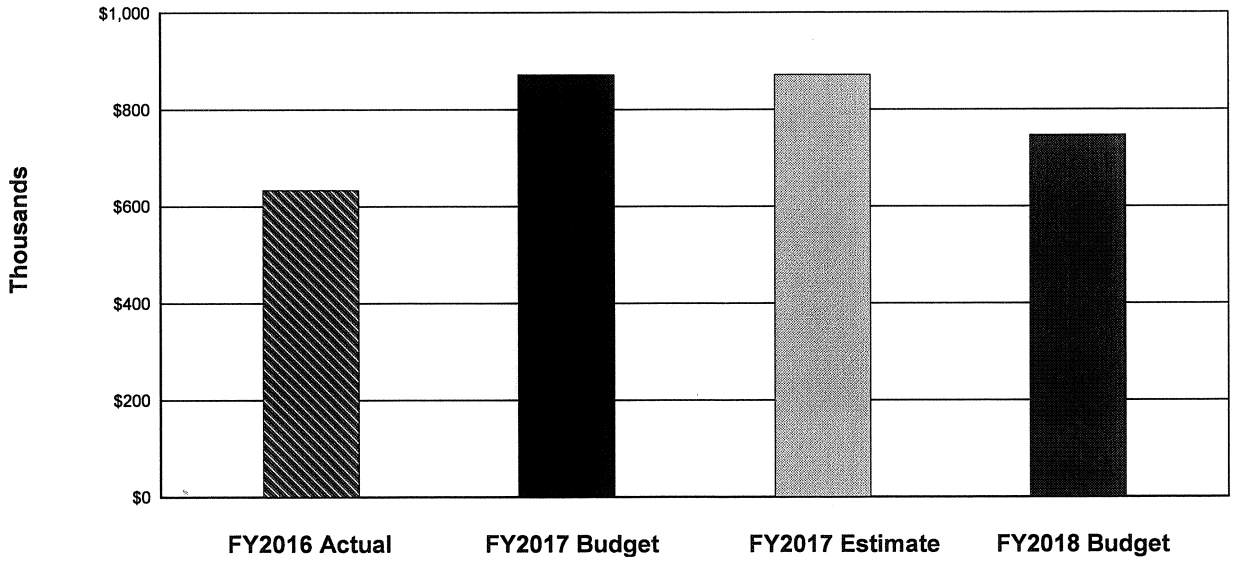
Significant Budget Changes and Highlights

o The FY2018 Budget provides funding for health benefits, pension contribution and municipal employees contractual pay increases.

o Continued commitment to support the Care Houston Program with an estimated cost of $400,000.

o The ETHAN Program funding request decreased by $105,521 due to a change in scope of services for year two of the program.

Contractor Responsibility Fund
Office of Business Opportunity
Expenditure Summary



Business Area Performance Measures

Fund Name : **Contractor Responsibility Fund**
Business Area : **Office of Business Opportunity**
Fund No. /Bus. Area No. : **2424 / 5100**

Performance Measures	FY2016 Actual	FY2017 Budget	FY2017 Estimate	FY2018 Budget
Ratio of Play Option Contracts	65%	65%	65%	65%
Expenditures Adopted Budget vs Actual Utilization	59%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	197%	100%	137%	100%

Division Summary

Fund Name : **Contractor Responsibility Fund**
Business Area : **Office of Business Opportunity**
Fund No. /Bus Area No. : **2424 / 5100**

Division Description	FY2016 Actual FTEs	FY2016 Actual Costs $	FY2017 Estimate FTEs	FY2017 Estimate Costs $	FY2018 Budget FTEs	FY2018 Budget Costs $
Certification & Compliance 510002						
This section provides oversight of the Pay or Play program and is responsible for program revenue collections, administrative operations, financial oversight, and monitoring of funds.	2.0	633,475	2.0	872,024	**2.0**	**746,863**
Total	**2.0**	**633,475**	**2.0**	**872,024**	**2.0**	**746,863**

Business Area Revenues Summary

Fund Name : **Contractor Responsibility Fund**
Business Area : **Office of Business Opportunity**
Fund No./Bus. Area No. : **2424 / 5100**

Category	FY2016 Actual	FY2017 Current Budget	FY2017 Estimate	FY2018 Budget
Interest	19,554	13,608	19,000	**25,000**
Miscellaneous/Other	1,110,768	850,000	1,156,000	**1,156,000**
Grand Total Revenues	**1,130,322**	**863,608**	**1,175,000**	**1,181,000**