

FISCAL YEAR 2017 BUDGET

Fund Summary

Fund Name : Health Special Revenue
Business Area : Houston Health Department
Fund No./Bus. Area No. : 2002 / 3800

	<u>FY2016</u> <u>Current Budget</u>	<u>FY2016</u> <u>Estimate</u>	<u>FY2017</u> <u>Budget</u>
Beginning Fund Balance	5,391,586	5,391,586	4,346,544
Current Revenues	3,011,400	3,133,809	4,022,500
Total Available Resources	<u>8,402,986</u>	<u>8,525,395</u>	<u>8,369,044</u>
Maintenance and Operations	4,190,860	4,178,851	5,130,930
Total Expenditures	<u>4,190,860</u>	<u>4,178,851</u>	<u>5,130,930</u>
Planned Ending Fund Balance	<u>4,212,126</u>	<u>4,346,544</u>	<u>3,238,114</u>
Total Budget	<u><u>8,402,986</u></u>	<u><u>8,525,395</u></u>	<u><u>8,369,044</u></u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	4,212,126	4,346,544	3,238,114
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2016 Budget, the FY2016 Estimate and the FY2017 Budget for the Health Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures. The Health Special Revenue Fund contains several revenue generating activities that are supported by ordinances, including the following:

1. Consumer Foods Technology Fee - Sec. 20 - 38: Revenue stream that includes the \$10 permit technology fee and the \$200 mobile unit surveillance monitoring fees established in 2007. These fees are dedicated to the purchase and maintenance of technology used by inspection staff. These fees also provide funding for maintenance of the application software used by field and office staff. The \$200 mobile unit surveillance fee supports the application software and hardware that tracks the frequency of visits of mobile food units to any of the 14 approved servicing commissaries in the City.
2. Ambulance Permit Fee - Sec. 4 - 19 - Disposition of certain fees: All fees collected under sections 4-3 and 4-16 of this Code shall be allocated to the Houston Health Department (HHD) to fund the inspection of ambulances and permitting of ambulance operators as required by this chapter.
3. Vital Statistics - Sec. 21 - 225 - Certified copies of records, searches, amendments: Upon receipt of a completed application form and the applicable fee prescribed by law, the registrar of births, deaths and stillbirths shall provide certified copies of birth certificates (conventional or wallet size), death certificates and fetal death certificates. The fee for the foregoing certificates shall be an amount equal to that imposed by the Texas Department of Health or Texas Health and Safety Code, whichever is greater. The expedited processing requires an additional fee of \$15 to defray the added costs associated with the special handling of the application. The aforesaid expedited processing fee shall be payable for each separate request for document copies submitted on an expedited basis, regardless of the number of different documents or the number of copies specified in the request.
4. Specific public health purposes for HHD as appropriated by Ordinance 2010-692 for Tuberculosis, Re-Entry and Kid's Village Initiative.
5. Donated funds for community activities or special events coordinated by Children and Family Services Division and Community Health Services Division.
6. Geriatric Dental Program - Ordinance 2012-0254 approving and authorizing deposit of all revenue generated from the Geriatric Dental Program, including Medicaid fee-for-services payments and other fees generated from the operation and administration of the program, into the Health Special Revenue Fund to be used exclusively to defray the costs associated with the administration and operation of the program.

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Business Area Budget Summary

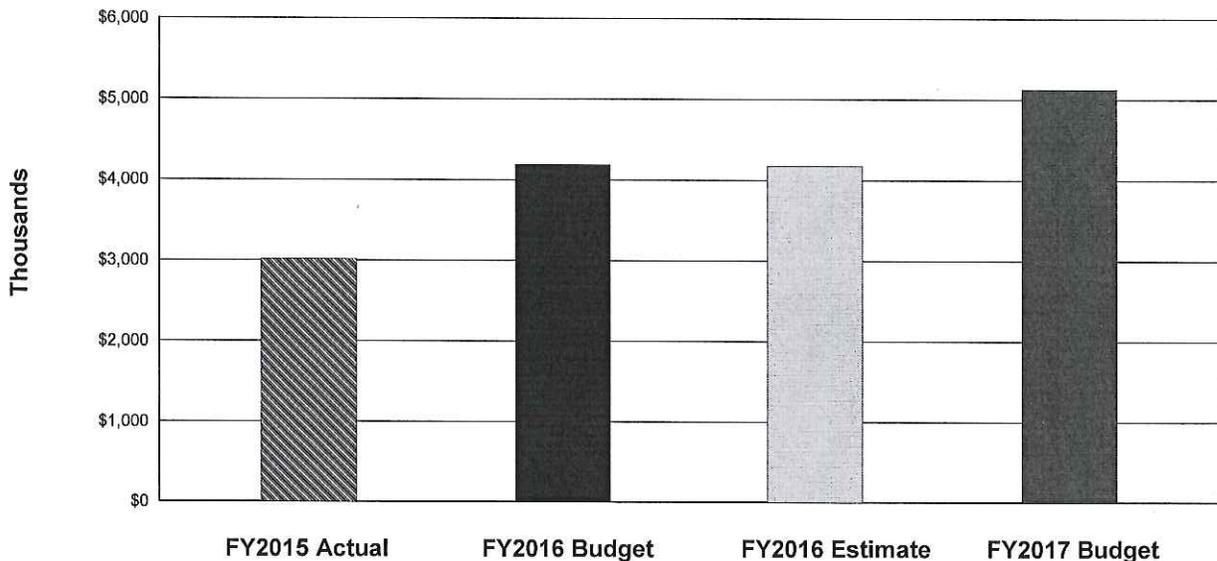
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		FY2015 Actual	FY2016 Current Budget	FY2016 Estimate	FY2017 Budget
Expenditures	Personnel Services	1,220,304	1,642,162	1,326,911	1,730,733
	Supplies	288,920	437,303	500,800	506,745
	Other Services and Charges	1,306,726	1,685,986	1,865,930	2,739,752
	Equipment	126,413	321,307	419,400	96,000
	Non-Capital Equipment	76,670	104,102	65,810	57,700
	Total M & O Expenditures	3,019,033	4,190,860	4,178,851	5,130,930
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	3,019,033	4,190,860	4,178,851	5,130,930
Revenues		2,870,371	3,011,400	3,133,809	4,022,500
Staffing	Full-Time Equivalents - Civilian	13.4	21.9	18.0	21.6
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	13.4	21.9	18.0	21.6
	Full-Time Equivalents - Overtime	0.1	0.0	0.0	0.0

Significant Budget Changes and Highlights

- o The FY2017 Budget provides funding for health benefits, pension contribution and municipal employees contractual pay increases.
- o FY2017 Budget includes funding for one additional FTE and one vehicle in Ambulance Permitting program.
- o FY2017 Budget includes funding for three replacement vehicles in the Radio Frequency Identification Device (RFID) program.
- o FY2017 Budget includes funding of \$866,100 for Veteran Directed Home and Community Based Services (VD-HCBS) program which provides assistance to senior veterans. This program will be funded by U.S. Department of Veterans Affairs.

**Health Special Revenue
Houston Health Department
Expenditure Summary**



FISCAL YEAR 2017 BUDGET

Business Area Performance Measures				
Fund Name : Health Special Revenue Business Area : Houston Health Department Fund No. /Bus. Area No. : 2002 / 3800				
Performance Measures	FY2015 Actual	FY2016 Budget	FY2016 Estimate	FY2017 Budget
Birth/Death Certificates Technology Fees	\$84,988	\$81,938	\$112,042	\$112,042
Congregate Meals for Senior Citizens	29,187	25,000	30,000	30,000
Consumer Foods Technology Fees	\$27,961	\$27,870	\$27,870	\$28,826
Private Ambulance Inspections/Permits	1,135	1,211	1,211	1,172
Radio Frequency Identification Device Permits	761	769	769	741
Expenditures Adopted Budget vs Actual Utilization	82%	98%	100%	98%
Revenues Adopted Budget vs Actual Utilization	98%	100%	104%	100%

FISCAL YEAR 2017 BUDGET

Division Summary							
Fund Name : Health Special Revenue							
Business Area : Houston Health Department							
Fund No. /Bus Area No. : 2002 / 3800							
Division Description		FY2015 Actual		FY2016 Estimate		FY2017 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Director's Office	380001						
The Director's Office provides oversight and input related to legislative and health policy issues, facilitates department strategic planning, and acts as liaison for community stakeholders. Instrumental in providing direction for administrative support, management, and programmatic issues.		0.0	47,155	0.0	11,700	0.0	865,500
Administrative Services Division	380002						
Administrative Services Division consists of General, Special Revenue Funds and Grants Budget Groups, Contracts and Procurement, Business Management, Birth and Death Certificates and Facility Maintenance.		6.5	1,489,806	7.8	2,367,905	9.0	2,381,536
Children and Family Services	380003						
Instrumental in promoting optimal growth of Houston's at-risk mothers, babies and small children through nutrition, nutrition education and referral services. Promotes the well-being and quality of life for seniors and assists with oral health and preventive dental cares for at-risk Houston children.		0.0	0	0.0	12,600	0.0	25,000
Environmental Health Services	380004						
The Environmental Health Division consists of the Bureaus of Air Quality Control (BAQC), Water Resources Protection (BWRP), Consumer Health Services (BCHS), and Community and Children's Environmental Health (BCCEH).		3.9	696,088	3.8	914,754	5.0	730,903
Community Health Services	380005						
Community Health Services provides public health clinical and social support services to enhance the health and well-being of individuals through a network of Houston area health centers and multi-service centers. Key components include HIV/STD prevention, TB Control, Family Planning and Immunizations.		3.0	734,068	6.4	790,492	7.6	902,391
Surveillance & Public Health Preparedness	380006						
Surveillance and Public Health Preparedness consists of Epidemiology, Laboratory Services and Public Health Preparedness.		0.0	17,400	0.0	10,000	0.0	54,600

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Division Description	FY2015 Actual		FY2016 Estimate		FY2017 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Essential Public Health Services 380007							
The Division of Aging, Chronic Disease, and Injury Prevention (ACDIP) provides individual and population based services for Houstonians across the age life-span. Activities and services provided include adolescent health and youth development, chronic disease prevention and management, and services for seniors.	0.0	34,516	0.0	71,400	0.0	171,000	
Total	13.4	3,019,033	18.0	4,178,851	21.6	5,130,930	

FISCAL YEAR 2017 BUDGET

Business Area Revenues Summary

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Category	FY2015 Actual	FY2016 Current Budget	FY2016 Estimate	FY2017 Budget
Licenses and Permits	306,118	336,500	308,400	317,300
Charges for Services	803,861	841,600	976,438	991,300
Interest	38,687	42,400	42,400	42,400
Miscellaneous/Other	1,321,705	1,390,900	1,406,571	2,271,500
Other Resources	400,000	400,000	400,000	400,000
Grand Total Revenues	2,870,371	3,011,400	3,133,809	4,022,500