

FISCAL YEAR 2017 BUDGET

Fund Summary

Fund Name : Contractor Responsibility Fund
Business Area : Office of Business Opportunity
Fund No./Bus. Area No. : 2424 / 5100

	<u>FY2016 Current Budget</u>	<u>FY2016 Estimate</u>	<u>FY2017 Budget</u>
Beginning Fund Balance	2,068,315	2,068,315	2,174,609
Current Revenues	574,282	863,608	863,608
Total Available Resources	<u>2,642,597</u>	<u>2,931,923</u>	<u>3,038,217</u>
Maintenance and Operations	678,186	357,314	472,024
Other Interfund Transfers	400,000	400,000	400,000
Total Expenditures	<u>1,078,186</u>	<u>757,314</u>	<u>872,024</u>
Planned Ending Fund Balance	<u>1,564,411</u>	<u>2,174,609</u>	<u>2,166,193</u>
Total Budget	<u><u>2,642,597</u></u>	<u><u>2,931,923</u></u>	<u><u>3,038,217</u></u>
Fund Balance Distribution			
Non-Spendable	0	0	0
Restricted	1,564,411	2,174,609	2,166,193
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2016 Budget, the FY2016 Estimate and the FY2017 Budget for the Contractor Responsibility Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Contractor Responsibility Fund was established with ordinance 2007-534 in July 2007. Through the implementation of Executive Order 1-7, the City of Houston created the Pay or Play Program (POP), which is administered by the Office of Business Opportunity.

The Pay or Play program is designed to foster health care options for the citizens of Houston and Harris County area, create a level playing field for contractors bidding on City of Houston projects and defray the costs of the local uninsured workforce. Pursuant to Executive Order 1-7, contractors subject to Pay or Play are required to offer employees the prescribed minimal level of health benefits. Contractors who do not provide health benefits to their employees will contribute \$1 for each regular hour of work performed by covered employees on a covered City contract. The revenue collected from the Contractor Responsibility Fund is used to offset the costs of uninsured citizens in the Houston and Harris County area. Currently, the revenue is used to support health programs such as the Care Houston Program, Tex-Health Harris County 3-Share Program, and the Emergency Tele-Health and Navigation (ETHAN) Program as well as the costs associated with administering the program.

The Care Houston Program is a collaboration between the Houston Fire Department (HFD) and Houston Health Department (HHD) to decrease the volume of non-emergency calls for Emergency Medical Services (EMS) and reduce the use of HFD personnel for non-emergency responses. The program requires EMS to identify residents who have made more than five emergency calls in a 90 day period and forward the information to HHD. HHD staff contacts the resident and if she/he agrees to participate in the program, a nurse case manager makes a home visit, conducts a needs assessment, assists the resident in devising a service plan, and provides social and medical referrals as needed.

The Tex-Health Harris County 3-Share Plan uses the Contractor Responsibility Fund to subsidize insurance premiums for small business owners who have been unable to provide health coverage to their employees due to high premiums and administrative costs. This plan has afforded businesses an opportunity to participate in a low-cost program that benefits not only the employee, but the employer as well.

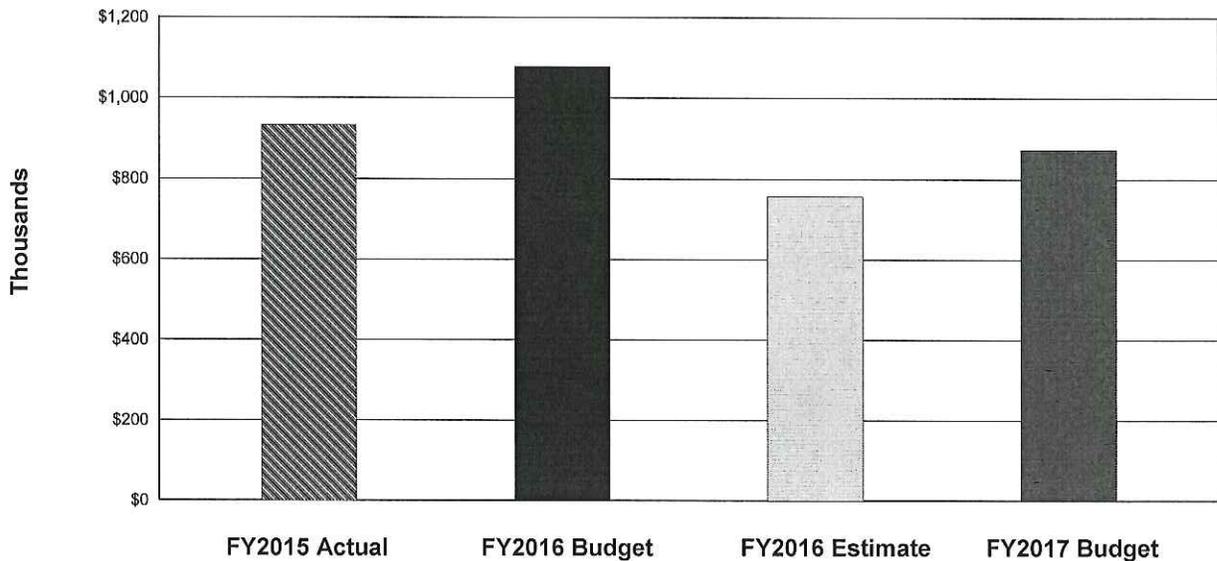
ETHAN is a collaboration among Harris County Healthcare Alliance, Houston Fire Department (HFD), Harris County RIDES, and Community Health Centers. ETHAN provides non-emergency 9-1-1 callers with the option of a no-cost cab ride to an emergency department or a community health center. Also provides the option of scheduling an appointment at a community health center at no charge. The program has implemented the ability for physicians to communicate with patients to determine if they are non-emergent and provide advice on the outcome. This helps divert from the emergency medical system those patients who do not need emergency care and can benefit more from primary care services.

FISCAL YEAR 2017 BUDGET

Business Area Budget Summary

Fund Name :		Contractor Responsibility Fund			
Business Area :		Office of Business Opportunity			
Fund No. /Bus. Area No. :		2424 / 5100			
		FY2015 Actual	FY2016 Current Budget	FY2016 Estimate	FY2017 Budget
Expenditures	Personnel Services	124,142	129,276	132,605	144,422
	Supplies	0	0	0	1,000
	Other Services and Charges	409,386	548,910	224,709	326,602
	Total M & O Expenditures	<u>533,528</u>	<u>678,186</u>	<u>357,314</u>	<u>472,024</u>
	Debt Service & Other Uses	400,000	400,000	400,000	400,000
	Total Expenditure	<u>933,528</u>	<u>1,078,186</u>	<u>757,314</u>	<u>872,024</u>
Revenues		955,911	574,282	863,608	863,608
Staffing	Full-Time Equivalents - Civilian	2.0	2.0	2.0	2.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o The FY2017 Budget provides funding for health benefits, pension contribution and municipal employees contractual pay increases.				
	o Continue commitment to support the Care Houston Program with estimated costs of \$400,000.				
	o Significant decrease in support for the Tex-Health Harris County 3 Share Plan due to the anticipation of more enrollees signing up for healthcare through the Affordable Care Act Marketplace.				
	o Decrease in funding for the ETHAN Program due to changes in scope of services over a specific period of time.				

**Contractor Responsibility Fund
Office of Business Opportunity
Expenditure Summary**



FISCAL YEAR 2017 BUDGET

Business Area Performance Measures

Fund Name : Contractor Responsibility Fund
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Performance Measures	FY2015 Actual	FY2016 Budget	FY2016 Estimate	FY2017 Budget
Ratio of Play Option Contracts	60%	60%	60%	65%
Expenditures Adopted Budget vs Actual Utilization	71%	98%	70%	98%
Revenues Adopted Budget vs Actual Utilization	227%	100%	150%	100%

FISCAL YEAR 2017 BUDGET

Division Summary							
Fund Name : Contractor Responsibility Fund Business Area : Office of Business Opportunity Fund No. /Bus Area No. : 2424 / 5100							
Division Description	FY2015 Actual		FY2016 Estimate		FY2017 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Certification & Compliance 510002 This section provides oversight of the Pay or Play program and is responsible for program revenue collections, administrative operations, financial oversight and monitoring of funds.	2.0	933,528	2.0	757,314	2.0	872,024	
Total	2.0	933,528	2.0	757,314	2.0	872,024	

FISCAL YEAR 2017 BUDGET

Business Area Revenues Summary

Fund Name : Contractor Responsibility Fund
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Category	FY2015 Actual	FY2016 Current Budget	FY2016 Estimate	FY2017 Budget
Interest	15,063	13,500	13,608	13,608
Miscellaneous/Other	940,848	560,782	850,000	850,000
Grand Total Revenues	<u><u>955,911</u></u>	<u><u>574,282</u></u>	<u><u>863,608</u></u>	<u><u>863,608</u></u>