Business Area Budget Summary

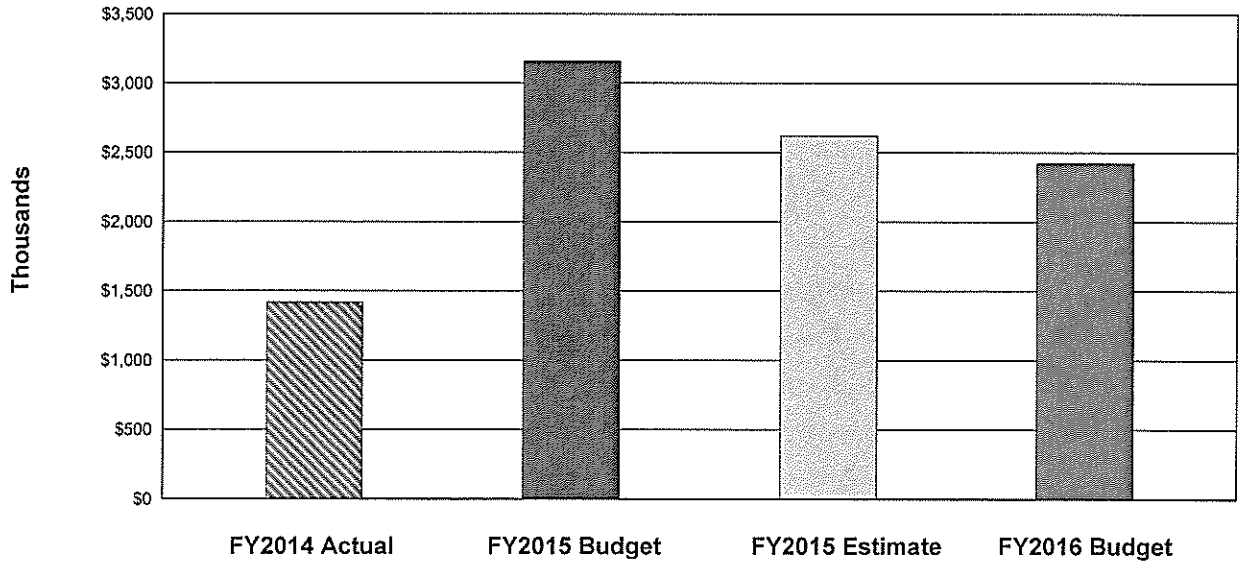
Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2100 / 3600

		FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
Expenditures	Personnel Services	463,495	521,110	521,102	**527,075**
	Supplies	339,548	473,300	472,900	**457,500**
	Other Services and Charges	614,346	2,165,255	1,627,927	**1,437,130**
	Non-Capital Equipment	2,698	0	0	**0**
	Total M & O Expenditures	1,420,087	3,159,665	2,621,929	**2,421,705**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	1,420,087	3,159,665	2,621,929	**2,421,705**
Revenues		2,354,041	1,944,600	2,014,700	**2,038,200**
Staffing	Full-Time Equivalents - Civilian	8.7	11.0	11.0	**11.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	8.7	11.0	11.0	**11.0**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- The FY2016 Budget provides funding for health benefits and pension contribution.
- Promote tennis programs through the website, media, town hall meetings, and citizens community base.
- Continue to provide well-maintained, attractive and safe tennis facilities.
- Supplement summer programs by purchasing t-shirts, sponsoring field trips and day camping nature trips, and making improvements to Memorial Tennis Center.
- Continue to enhance and strengthen existing public and private partnerships.

Parks Special Revenue Fund
Parks and Recreation
Expenditure Summary



Business Area Performance Measures

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2100 / 3600

Performance Measure	Priority	FY2014 Actual	FY2015 Budget	FY2015 Estimate	FY2016 Budget
Adaptive Recreation Rentals	Q	54	73	73	86
Adaptive Recreation Rentals Revenue	Q	$17,544	$23,800	$23,800	$28,100
Adult, Youth & Private Leagues Rentals	Q	4,207	3,622	3,452	3,543
Adult, Youth & Private Leagues Revenue	Q	$407,493	$362,800	$364,900	$366,700
Cabin Lodge/Lakeside Cabin/Dining Hall Reservations	Q	997	1,713	2,549	2,673
Cabin Lodge/Lakeside Cabin/Dining Hall Revenue	Q	$127,235	$86,500	$106,100	$116,300
Temporary Park/Vendor Concessions Permits	Q	226	295	390	395
Temporary Park/Vendor Concessions Permits Revenue	Q	$34,200	$31,000	$40,500	$42,500
Tennis Court Reservations	Q	34,907	44,507	44,485	42,730
Tennis Court Revenue	Q	$148,200	$190,000	$189,900	$182,000
Expenditures Budget vs Actual Utilization	F	63%	98%	83%	98%
Revenues Budget vs Actual Utilization	F	116%	100%	104%	100%

Mayor's Five Priorities: Jobs and Sustainable Development (J) Public Safety (P) Infrastructure (I)
Fiscal Responsibility (F) Quality of Life (Q)

Division Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No. /Bus Area No. : 2100 / 3600

Division Description	FY2014 Actual FTEs	FY2014 Actual Costs $	FY2015 Estimate FTEs	FY2015 Estimate Costs $	FY2016 Budget FTEs	FY2016 Budget Costs $
PRD - Facilities Mgmt/Development 360007						
This Group includes the expenses for Phase II renovation of Lake Houston Wilderness Park. The new amenities currently being added are: construction of Peach Creek Bridge, additional cabins, restrooms and showers to accommodate campers and park visitors.	0.0	80,000	0.0	0	**0.0**	**127,700**
Recreation and Wellness 360009						
Administers the operations of citywide fee-based Adult Sports programs, pays sports officials and purchases recreational supplies.	0.0	208,927	0.0	279,950	**0.0**	**434,400**
Tennis Centers 360011						
Oversees the operations of three tennis centers to achieve the utmost performance and customer service.	8.7	592,637	11.0	645,803	**11.0**	**656,605**
Greenspace Management 360013						
The division offers cyclical ground maintenance of COH parks, sports fields, trails, trees, libraries, multi-purpose centers, esplanades and other natural resources. Controls invasive plants species and makes available emergency services during disasters.	0.0	211,154	0.0	1,454,576	**0.0**	**873,100**
PRD - Community Center Operations 360015						
Community Center Operations includes Memorial Park Fitness Center expenses, such as t-shirts, recreational supplies, etc. The Summer Programs as well as transportation service expenses are included in this division.	0.0	327,369	0.0	241,600	**0.0**	**329,900**
Total	**8.7**	**1,420,087**	**11.0**	**2,621,929**	**11.0**	**2,421,705**

Business Area Roster Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

Job Description	Pay Grade	FY2015 Current Budget FTE	FY2016 Budget FTE	Change
ASSISTANT TENNIS CENTER MANAGER	17	1.0	1.0	0.0
LABORER	4	1.0	1.0	0.0
RECREATION ASSISTANT	6	6.0	6.0	0.0
RECREATION FACILITY MANAGER	20	2.0	2.0	0.0
TENNIS CENTER MANAGER	21	1.0	1.0	0.0
Total FTEs		**11.0**	**11.0**	**0.0**
Less Adjustment for Civilian Vacancy Factor		**0.0**	**0.0**	**0.0**
Full-Time Equivalents		**11.0**	**11.0**	**0.0**

Business Area Revenue Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

Commit Item	Description	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
3600020004	**PRD-Financial Services**			
421530	Special Event Permits	100,000	75,000	75,000
428080	Returned Check Charges	100	100	100
432010	Interest on Pooled Investments	50,000	45,000	45,000
434205	Sale of Scrap Metal	7,500	7,200	8,000
443020	Terminal Concession Agreements	240,000	225,000	240,000
443160	Vending Machine Concessions	36,700	22,000	22,000
452030	Miscellaneous Revenue	18,000	45,000	18,000
3600090002	**PRD-Park Fac. Permit**			
421540	Closed Use Permits	112,500	115,300	115,300
426170	Recreation Sports & Education Program	14,900	37,800	39,600
426440	Park Facility Use Fees	323,800	265,000	260,000
443010	Temporary Park Concessions	31,000	40,500	38,500
3600090003	**PRD-AdultSportsPrgm**			
426170	Recreation Sports & Education Program	347,900	327,100	327,100
3600090012	**PRD-Adaptive Recreation**			
426420	Building Space Rental Fees	23,800	22,100	28,900
3600090018	**PRD - Memorial Running Center**			
426290	Other Service Charges	7,200	5,200	7,200
443160	Vending Machine Concessions	1,800	1,200	1,800
443190	Retail Concessions	3,000	0	0
3600110005	**PRD-Homer Ford Tennis Ctr**			
426180	Tennis Court Fees	23,000	23,000	23,000
426290	Other Service Charges	500	500	500
426370	Training Services	2,000	2,500	2,500
443160	Vending Machine Concessions	500	600	700
443190	Retail Concessions	2,200	2,200	2,200
3600110006	**PRD-Memorial Tennis Ctr**			
426180	Tennis Court Fees	90,000	93,000	93,000
426290	Other Service Charges	23,000	23,000	23,000
426370	Training Services	12,300	7,500	8,400
443020	Terminal Concession Agreements	18,000	18,000	18,000
443190	Retail Concessions	8,200	8,200	8,200
3600110007	**PRD-Lee LeClear Tennis Ctr**			
426180	Tennis Court Fees	77,000	64,900	66,000
426290	Other Service Charges	600	600	600
426370	Training Services	1,600	1,600	1,600
443160	Vending Machine Concessions	1,900	1,700	2,000
443190	Retail Concessions	2,400	1,500	1,800
3600120002	**PRD-Memorial Course Maint.**			
434215	Sale of Non-Capital Rolling Stock	500	0	0
3600130001	**PRD-Ground Maint. Admin.**			
452030	Miscellaneous Revenue	30,000	90,000	90,000
3600130021	**PRD - Lake Houston**			
426200	Admission and User Fees	44,300	60,000	67,500
426430	Facility Rental Fees	86,500	106,100	116,300
431020	Contributions from Others	0	300	300
442060	Grounds Rental Fees	4,500	4,800	5,100
443160	Vending Machine Concessions	400	700	900
452030	Miscellaneous Revenue	500	5,000	5,500

Business Area Revenue Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

Commit Item	Description	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
3600150001	**PRD-Community Center Administration**			
426170	Recreation Sports & Education Program	71,000	65,000	71,000
426420	Building Space Rental Fees	86,900	165,000	165,000
443160	Vending Machine Concessions	17,700	17,700	17,700
3600150041	**PRD-Memorial Fitness**			
426200	Admission and User Fees	19,000	16,000	19,000
426290	Other Service Charges	1,300	1,200	1,300
443160	Vending Machine Concessions	600	600	600
Total Parks and Recreation		**1,944,600**	**2,014,700**	**2,038,200**

Business Area Expenditure Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
500010	Salary Base Pay - Civilian	261,514	303,953	303,953	**309,861**
500030	Salary Part Time - Civilian	32,867	49,996	49,996	**49,231**
500060	Overtime - Civilian	19	300	300	**300**
500090	Premium Pay - Civilian	2,056	1,704	1,704	**1,704**
500110	Bilingual Pay - Civilian	0	904	904	**904**
501070	Pension - Civilian	61,450	77,082	77,082	**84,778**
501120	Termination Pay - Civilian	24,082	0	0	**0**
502010	FICA - Civilian	23,737	27,298	27,298	**27,694**
503010	Health Ins-Act Civilian	43,065	48,682	48,674	**41,039**
503015	Basic Life Insurance - Active Civilian	148	176	176	**180**
503050	Health/Life Insurance - Retiree Civilian	11,692	5,744	5,744	**5,744**
503060	Long Term Disability-Civilian	692	765	765	**765**
503090	Workers Compensation-Civilian-Admin	2,173	2,926	2,926	**3,295**
503100	Workers Compensation-Civilian-Claim	0	1,300	1,300	**1,300**
504030	Unemployment Claims - Administration	0	280	280	**280**
Total	**Personnel Services**	**463,495**	**521,110**	**521,102**	**527,075**
511010	Chemical Gases & Special Fluids	73,197	115,200	100,200	**100,200**
511015	Cleaning & Sanitary Supplies	15,528	22,000	22,000	**22,000**
511020	Construction Materials	9,972	52,000	47,000	**47,000**
511025	Electrical Hardware & Parts	39	3,100	3,100	**3,100**
511030	Mechanical Hardware & Parts	0	1,000	1,000	**1,000**
511035	Meters Hydrants & Plumbing Supplies	1,770	15,400	15,400	**15,400**
511045	Computer Supplies	0	300	300	**300**
511050	Paper & Printing Supplies	247	300	300	**300**
511070	Miscellaneous Office Supplies	1,957	600	600	**600**
511090	Medical & Surgical Supplies	88	200	200	**200**
511120	Clothing	32,412	52,200	56,200	**55,800**
511135	Recreational Supplies	131,448	86,300	89,900	**89,900**
511140	Landscaping & Gardening Supplies	54,417	100,000	100,000	**100,000**
511145	Small Tools & Minor Equipment	8,629	5,700	15,700	**5,700**
511150	Miscellaneous Parts & Supplies	3,799	11,400	13,400	**8,400**
511155	Inventory Sales	6,045	7,600	7,600	**7,600**
Total	**Supplies**	**339,548**	**473,300**	**472,900**	**457,500**
520101	Janitorial Services	30,678	37,900	37,900	**37,900**
520102	Security Services	321	4,500	4,500	**4,500**
520108	Information Resource Services	0	1,800	6,800	**6,800**
520112	Banking Services	26,064	27,500	75,000	**72,350**
520114	Miscellaneous Support Services	50,425	34,200	34,200	**34,200**
520118	Refuse Disposal	3,570	5,400	5,400	**5,700**
520119	Computer Eq/SW Mnt	9,851	0	0	**0**
520121	IT Application Svcs	0	0	0	**2,142**
520124	Other Equipment Services	0	6,200	400	**800**
520126	Construction Site Work Services	83,872	477,700	270,000	**407,700**
520127	Structural Construction Work Services	0	0	0	**140,000**
520128	Other Construction Work Services	0	5,000	5,000	**5,000**
520146	Contract Instructor Sports	187,030	310,300	210,600	**369,000**
520510	Mail/Delivery Services	10,899	10,500	11,000	**11,400**

Business Area Expenditure Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
520520	Printing & Reproduction Services	0	200	200	**200**
520605	Advertising Services	0	0	0	**1,700**
520705	Insurance Fees	2,180	2,586	7,058	**7,524**
520755	Contingency	0	9,300	0	**0**
520765	Membership & Professional Fees	2,595	20,500	8,500	**8,500**
520805	Education & Training	0	16,100	0	**0**
520905	Travel - Training Related	0	200	200	**200**
520910	Travel - Non-Training Related	0	300	300	**300**
521405	Building Maintenance Services	54,226	65,500	0	**100**
521415	Land and Grounds Maintenance	0	916,476	816,476	**100,000**
521620	Voice Equipment	0	923	923	**278**
521625	Voice Labor	0	1,170	1,170	**1,804**
521630	GIS Revolving Fund Services	474	822	822	**1,159**
521705	Vehicle/Equipment Rental/Lease	122,158	158,500	80,000	**167,300**
521715	Office Equipment Rental	0	200	0	**0**
521725	Other Rental	4,303	5,400	5,400	**5,400**
522430	Misc Othr Svcs & Chrg	17,855	34,500	34,500	**34,500**
522721	Interfund HR Client Services	7,371	11,160	11,160	**10,164**
522722	KRONOS Service Chargeback	474	418	418	**509**
Total	**Other Services and Charges**	**614,346**	**2,165,255**	**1,627,927**	**1,437,130**
551010	Non-Cap Office Furniture & Equipment	2,068	0	0	**0**
551025	Non-Capital Scientific/Medical Equipment	630	0	0	**0**
Total	**Non-Capital Equipment**	**2,698**	**0**	**0**	**0**
Grand Total Expenditures		**1,420,087**	**3,159,665**	**2,621,929**	**2,421,705**