Fund Summary

Fund Name	:	**Parking Management**
Business Area	:	**Administration and Regulatory Affairs**
Fund No./Bus. Area No.	:	**8700 / 6500**

	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
Beginning Fund Balance	2,201,139	2,201,139	**1,977,052**
Current Revenues	18,313,167	19,047,793	**19,062,853**
Total Available Resources	20,514,306	21,248,932	**21,039,905**
Maintenance and Operations	11,330,079	10,598,250	**12,260,313**
Debt Services	1,673,630	1,673,630	**1,673,630**
Other Interfund Transfers	7,000,000	7,000,000	**7,000,000**
Total Expenditures	20,003,709	19,271,880	**20,933,943**
Planned Ending Fund Balance	510,597	1,977,052	**105,962**
Total Budget	20,514,306	21,248,932	**21,039,905**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	510,597	1,977,052	**105,962**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2015 Budget, FY2015 Estimate and FY2016 Budget for the Parking Management Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Parking Management Operating Fund was reclassified as a Special Revenue Fund in FY2011. This fund supports the activities of the Parking Management Division. This division is also responsible for the enforcement of ordinances that govern vehicles parked in the public right-of-way and the management and distribution of a variety of permits.

The Parking Management Division is dedicated to enhancing the quality of life for residents and visitors of the City of Houston by encouraging the efficient movement of people and goods throughout the City. Parking Management is responsible for managing and providing on-street parking alternatives to the citizens in the greater Houston area.

The Parking Management Special Fund also includes the collection of and recording of receipts from parking permits and meters located within the Washington Avenue Parking Benefit District (PBD). In accordance with Ordinance No. 2012-1097 that created the district pilot parking program, net revenue proceeds collected on behalf of the Washington Avenue Parking Benefit District are to be used to fund projects such as streetscape improvements within the district boundaries. The PBD generated more than $100,000 in gross revenues as of FY2014 and is able to fund projects. FY2016 potential projects include bike racks, b-cycle stations and new bus shelters. The Advisory Committee is charged with vetting and developing the project list.

Business Area Budget Summary

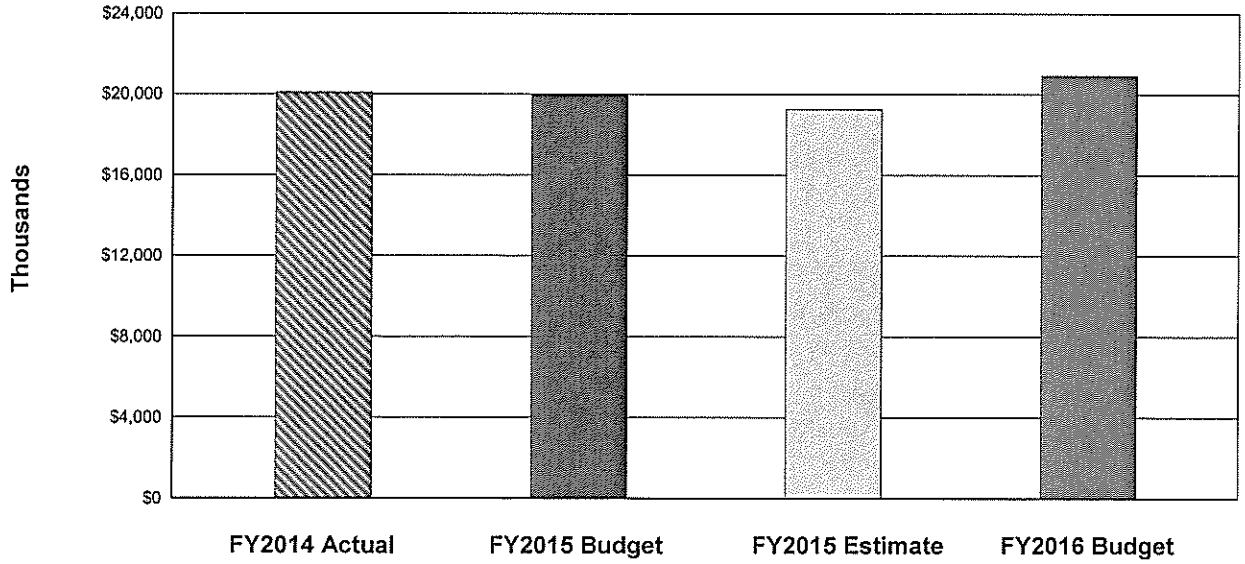
Fund Name : Parking Management Funds
Business Area : Administration and Regulatory Affairs
Fund No. /Bus. Area No. : 8700 / 6500

		FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
Expenditures	Personnel Services	4,252,897	4,786,118	4,606,461	**4,845,349**
	Supplies	465,069	716,938	717,496	**717,438**
	Other Services and Charges	4,159,286	5,377,537	4,896,231	**6,505,026**
	Equipment	272,457	180,437	159,013	**192,500**
	Non-Capital Equipment	20,121	269,049	219,049	**0**
	Total M & O Expenditures	9,169,830	11,330,079	10,598,250	**12,260,313**
	Debt Service & Other Uses	10,922,583	8,673,630	8,673,630	**8,673,630**
	Total Expenditure	20,092,413	20,003,709	19,271,880	**20,933,943**
Revenues		19,201,259	18,313,167	19,047,793	**19,062,853**
Staffing	Full-Time Equivalents - Civilian	69.3	75.0	70.5	**75.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	69.3	75.0	70.5	**75.0**
	Full-Time Equivalents - Overtime	1.0	0.9	1.3	**0.9**

Significant Budget Changes and Highlights

- The FY2016 Budget provides funding for health benefits and pension contribution.
- Includes Parking Management's transfer to General Fund of $7M.
- Provides funding for the new Automated Parking Guidance System of $900K.
- Provides funding for Washington Avenue Parking Benefit District project of $111,133.
- Includes Indirect Cost Allocation payment of $1.56M.

Parking Management Funds
Administration and Regulatory Affairs
Expenditure Summary



Business Area Performance Measures

Fund Name : Parking Management
Business Area : Administration and Regulatory Affairs
Fund No. /Bus. Area No. : 8700 / 6500

Performance Measure	Priority	FY2014 Actual	FY2015 Budget	FY2015 Estimate	FY2016 Budget
Meter Transactions	F	2,625,045	2,263,262	2,404,107	2,404,107
Parking Citations Issued	P	199,939	200,000	200,000	200,000
Parking Citations Paid	F	142,966	146,000	139,000	139,000
Vehicle Boots Applied	P	2,042	2,066	2,231	2,530
Expenditures Budget vs Actual Utilization	F	96%	98%	96%	98%
Revenues Budget vs Actual Utilization	F	102%	100%	104%	100%

Mayor's Five Priorities: Jobs and Sustainable Development (J) Public Safety (P) Infrastructure (I)
Fiscal Responsibility (F) Quality of Life (Q)

Division Summary

Fund Name : **Parking Management Funds**
Business Area : **Administration and Regulatory Affairs**
Fund No./Bus Area No. : **8700 / 6500**

Division Description	FY2014 Actual FTEs	FY2014 Actual Costs $	FY2015 Estimate FTEs	FY2015 Estimate Costs $	FY2016 Budget FTEs	FY2016 Budget Costs $
Administration & Customer Service 650091						
Responsible for managing and monitoring the City of Houston's parking programs. Duties include: management of citation database, sale of permits, commercial vehicle loading/unloading zones, valet parking operators, meter bagging, news racks, and bank deposits of all meter and permit payments received.	18.7	14,701,156	19.7	14,127,212	**21.0**	**15,041,021**
Compliance 650092						
Meter Enforcement staff are responsible for monitoring citizens compliance with the City of Houston's on-street parking ordinance. Search for and boot vehicles for failure to pay parking citations.	34.1	2,280,402	35.3	2,597,680	**37.0**	**2,507,377**
Meter Operation 650093						
Responsible for the collection of coins and bills inserted into the on-street meters and the delivery of the collections to the division's business office. Provides regular maintenance of infrastructure equipment associated with on-street metered parking spaces.	16.5	3,110,855	15.5	2,546,988	**17.0**	**3,274,412**
Washington Avenue PBD 650094						
The Washington Avenue Parking Benefit District (PBD) comprises 350 metered parking spaces and the City shares revenue with the District for public improvement projects per Chapter 26, Article XI of the City Code. The meter revenue split is 60 percent net of costs. The PBD Advisory Committee is charged with developing the project list for the district per Sec. 26-701 in the Code of Ordinances.	0.0	0	0.0	0	**0.0**	**111,133**
Total	**69.3**	**20,092,413**	**70.5**	**19,271,880**	**75.0**	**20,933,943**

Business Area Roster Summary

Fund Name : **Parking Managemen Funds**
Business Area : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 8700 / 6500

Job Description	Pay Grade	FY2015 Current Budget FTE	FY2016 Budget FTE	Change
ADMINISTRATIVE ASSISTANT		1.0	1.0	0.0
ADMINISTRATIVE SPECIALIST		3.0	3.0	0.0
DIVISION MANAGER		4.0	5.0	1.0
STAFF ANALYST		1.0	1.0	0.0
ASSISTANT DIRECTOR (EXEC)		1.0	1.0	0.0
DEPUTY ASSISTANT DIRECTOR (EXEC)		1.0	0.0	(1.0)
MANAGEMENT ANALYST III		1.0	1.0	0.0
ACCOUNTANT		1.0	1.0	0.0
FINANCIAL ANALYST III		1.0	0.0	(1.0)
COLLECTIONS SUPERVISOR		1.0	1.0	0.0
DATA CONTROL CLERK		1.0	1.0	0.0
SYSTEMS SUPPORT ANALYST III		1.0	1.0	0.0
SEMI-SKILLED LABORER		1.0	1.0	0.0
FIELD SUPERVISOR		3.0	3.0	0.0
MAINTENANCE MECHANIC II		6.0	6.0	0.0
EQUIPMENT WORKER		1.0	1.0	0.0
MAINTENANCE SUPERVISOR		1.0	1.0	0.0
PARKING METER COLLECTOR		5.0	1.0	(4.0)
PARKING ENFORCEMENT OFFICER		29.0	29.0	0.0
PARKING ENFORCEMENT LEADER		3.0	3.0	0.0
PARKING METER TECHNICIAN		0.0	4.0	4.0
CUSTOMER SERVICE REP. I		6.0	6.0	0.0
CUSTOMER SERVICE REP. II		1.0	1.0	0.0
CUSTOMER SERVICE REP. III		0.0	1.0	1.0
CUSTOMER SERVICE SUPERVISOR		2.0	2.0	0.0
Total FTEs		**75.0**	**75.0**	**0.0**
Less Adjustment for Civilian Vacancy Factor		**0.0**	**0.0**	**0.0**
Full-Time Equivalents		**75.0**	**75.0**	**0.0**

Business Area Revenue Summary

Fund Name : Parking Management Funds
Business Area : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 8700 / 6500

Commit Item	Description	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
6500090001	ARA - Parking Customer Services			
421250	Valet Parking Operator Permits	56,299	62,768	62,768
421280	Other Licenses & Permits	226,329	226,329	226,329
427020	Parking Violations	9,207,987	9,207,987	9,207,987
427090	Residential Parking Permit	115,000	130,000	130,000
427230	Boot Fees	456,586	493,052	559,131
428080	Returned Check Charges	1,000	1,000	1,000
432010	Interest on Pooled Investments	34,000	34,000	34,000
447010	Metered Parking Revenue	6,427,665	6,827,665	6,827,665
447030	Surface Parking Revenue	1,053,000	960,143	1,053,000
447031	Commerce Surface Lot Revenue	34,370	(7,194)	34,370
447033	Commerce Street Annex Surface Lot Rev	20,520	20,520	20,520
447035	Washington Ave Parking Revenue	138,960	138,960	141,000
447040	Contract Parking Revenue	540,866	942,071	764,498
452020	Recoveries & Refunds	0	9,557	0
452030	Miscellaneous Revenue	0	350	0
456256	Newsrack Permit and Decal Fees	585	585	585
	Total Administration and Regulatory Affairs	**18,313,167**	**19,047,793**	**19,062,853**

Business Area Expenditure Summary

Fund Name : Parking Management Funds
Business Area : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 8700 / 6500

Commit Item	Job Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
500010	Salary Base Pay - Civilian	2,723,190	3,061,757	2,940,692	**3,075,310**
500060	Overtime - Civilian	59,218	42,000	50,000	**50,000**
500090	Premium Pay - Civilian	12,260	16,000	10,840	**10,840**
500110	Bilingual Pay - Civilian	10,768	10,854	12,613	**12,613**
501050	Employee Awards	773	1,000	1,000	**1,000**
501070	Pension - Civilian	640,162	776,466	745,759	**841,412**
501120	Termination Pay - Civilian	6,866	5,000	5,000	**5,000**
502010	FICA - Civilian	203,846	239,434	230,650	**240,685**
503010	Health Ins-Act Civilian	526,333	556,604	534,048	**529,003**
503015	Basic Life Insurance - Active Civilian	1,600	1,778	1,691	**1,786**
503050	Health/Life Insurance - Retiree Civilian	3,838	4,200	4,200	**4,200**
503060	Long Term Disability-Civilian	5,969	6,375	6,061	**6,375**
503090	Workers Compensation-Civilian-Admin	14,670	19,650	18,907	**22,125**
503100	Workers Compensation-Civilian-Claim	35,472	35,000	35,000	**35,000**
504030	Unemployment Claims - Administration	7,932	10,000	10,000	**10,000**
Total	**Personnel Services**	**4,252,897**	**4,786,118**	**4,606,461**	**4,845,349**
511010	Chemical Gases & Special Fluids	1,323	3,585	3,585	**3,585**
511015	Cleaning & Sanitary Supplies	6,890	15,000	15,000	**15,000**
511020	Construction Materials	47,494	41,050	41,050	**41,050**
511025	Electrical Hardware & Parts	227,679	191,700	191,700	**191,700**
511030	Mechanical Hardware & Parts	16,153	57,015	57,015	**57,015**
511045	Computer Supplies	3,964	10,850	10,850	**10,850**
511050	Paper & Printing Supplies	2,640	83,300	83,300	**83,300**
511055	Publications & Printed Materials	751	500	1,058	**1,000**
511060	Postage	4,579	10,450	10,450	**10,450**
511070	Miscellaneous Office Supplies	26,876	24,560	24,560	**24,560**
511090	Medical & Surgical Supplies	79	0	0	**0**
511110	Fuel	83,883	186,415	186,415	**186,415**
511115	Vehicle Repair & Maintenance Supplies	1,915	5,750	5,750	**5,750**
511120	Clothing	26,694	59,750	59,750	**59,750**
511125	Food Supplies	3,853	6,500	6,500	**6,500**
511145	Small Tools & Minor Equipment	3,391	12,200	12,200	**12,200**
511150	Miscellaneous Parts & Supplies	6,471	6,313	6,313	**6,313**
511160	Protective Gear	434	2,000	2,000	**2,000**
Total	**Supplies**	**465,069**	**716,938**	**717,496**	**717,438**
520100	Temporary Personnel Services	23,467	15,000	15,000	**15,000**
520102	Security Services	33,218	40,013	40,013	**41,213**
520108	Information Resource Services	45,405	110,513	95,513	**95,513**
520109	Medical Dental & Laboratory Services	1,665	2,200	2,200	**2,200**
520110	Management Consulting Services	186,298	245,527	245,527	**200,000**
520112	Banking Services	15,548	85,203	85,203	**85,203**
520114	Miscellaneous Support Services	539,577	528,165	528,165	**528,165**
520115	Real Estate Lease/Office Rental	229,556	266,520	266,520	**287,060**
520118	Refuse Disposal	2,208	5,400	5,400	**5,400**
520119	Computer Eq/SW Mnt	95,034	203,750	203,750	**203,750**
520120	Communications Equipment Services	123,079	140,340	140,340	**140,340**
520121	IT Application Svcs	69,187	57,325	57,325	**57,325**
520123	Vehicle & Motor Equipment Services	98,489	0	0	**0**
520124	Other Equipment Services	8,439	22,031	22,031	**22,031**
520126	Construction Site Work Services	38,345	25,480	26,354	**26,354**
520128	Other Construction Work Services	11,468	238,448	217,667	**925,628**
520141	Engineering Services	0	48,000	7,000	**48,000**
520143	Credit/Bank Card Services	253,879	245,000	296,422	**296,422**
520510	Mail/Delivery Services	142,214	165,000	165,000	**165,000**
520515	Print Shop Services	5,610	12,500	12,500	**12,500**

Business Area Expenditure Summary

Fund Name : Parking Management Funds
Business Area : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 8700 / 6500

Commit Item	Job Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
520520	Printing & Reproduction Services	80,139	107,345	82,000	**107,345**
520605	Advertising Services	1,655	3,000	3,000	**3,000**
520705	Insurance Fees	914	1,148	1,148	**1,487**
520765	Membership & Professional Fees	2,206	5,349	5,349	**5,349**
520805	Education & Training	12,889	26,116	26,116	**26,116**
520905	Travel - Training Related	17,263	19,400	19,400	**19,400**
521305	Indirect Cost Recovery Payment	522,617	1,322,378	836,269	**1,529,128**
521405	Building Maintenance Services	3,120	34,500	34,500	**34,500**
521415	Land and Grounds Maintenance	5,277	56,000	26,000	**32,000**
521505	Electricity	22,732	22,576	22,576	**22,576**
521510	Natural Gas	0	3,600	3,600	**3,600**
521515	Electricity Fran Fee Exp	584	0	778	**778**
521605	Data Services	31,618	39,014	39,014	**39,014**
521610	Voice Services	3,451	3,479	3,479	**3,479**
521620	Voice Equipment	234	0	0	**0**
521625	Voice Labor	248	0	822	**0**
521630	GIS Revolving Fund Services	2,902	11,161	11,161	**11,161**
521635	Voice Services -Wireless	149,968	143,163	226,098	**226,098**
521705	Vehicle/Equipment Rental/Lease	2,361	4,618	4,618	**4,618**
521715	Office Equipment Rental	7,280	15,800	15,800	**15,800**
521725	Other Rental	1,768	3,719	3,719	**3,719**
521730	Parking Space Rental	972	0	972	**972**
522205	Metro Commuter Passes	2,785	5,000	5,000	**5,000**
522305	Freight Charges	2,303	8,450	8,450	**8,450**
522430	Misc Othr Svcs & Chrg	926,307	401,124	401,124	**561,024**
522721	Interfund HR Client Services	52,400	82,584	82,584	**82,584**
522722	KRONOS Service Chargeback	2,717	3,344	3,344	**3,344**
522730	Interfund Engineering Services	0	874	0	**0**
522795	Other Interfund Services	377,180	485,380	485,380	**485,380**
522820	Interfund EB Cape Training	2,710	0	0	**0**
522845	Interfund Vehicle Services	0	112,000	112,000	**112,000**
Total	**Other Services and Charges**	**4,159,286**	**5,377,537**	**4,896,231**	**6,505,026**
560210	Furniture Fixtures and Equipment	236,362	15,000	15,000	**15,000**
560220	Vehicles	36,095	165,437	144,013	**177,500**
Total	**Equipment**	**272,457**	**180,437**	**159,013**	**192,500**
551015	Non-Capital Computer Equipment	12,061	269,049	219,049	**0**
551030	Non-Capital Machinery & Equipment	8,060	0	0	**0**
Total	**Non-Capital Equipment**	**20,121**	**269,049**	**219,049**	**0**
531145	Transfers for Interest	1,519,446	1,673,630	1,673,630	**1,673,630**
532005	Transfers to General Fund	9,403,137	7,000,000	7,000,000	**7,000,000**
Total	**Debt Service and Other Uses**	**10,922,583**	**8,673,630**	**8,673,630**	**8,673,630**
Grand Total Expenditures		**20,092,413**	**20,003,709**	**19,271,880**	**20,933,943**