Fund Summary

Fund Name	:	**Health Special Revenue**
Business Area	:	**Health and Human Services**
Fund No./Bus. Area No.	:	**2002 / 3800**

	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
Beginning Fund Balance	5,540,248	5,540,248	**5,016,884**
Current Revenues	2,916,900	2,948,200	**3,011,400**
Total Available Resources	8,457,148	8,488,448	**8,028,284**
Maintenance and Operations	3,795,667	3,471,564	**4,190,860**
Total Expenditures	3,795,667	3,471,564	**4,190,860**
Planned Ending Fund Balance	4,661,481	5,016,884	**3,837,424**
Total Budget	8,457,148	8,488,448	**8,028,284**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	4,661,481	5,016,884	**3,837,424**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2015 Current Budget, the FY2015 Estimate and the FY2016 Budget for the Health Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures. Prior to FY2014, this fund was reported as a non budgeted fund. The Health Special Revenue Fund contains several revenue generating activities that are supported by ordinances, including the following:

1. Consumer Foods Technology Fee - Sec. 20 - 38: Revenue stream that includes the $10 permit technology fee and the $200 mobile unit surveillance monitoring fees established in 2007. These fees are dedicated to the purchase and maintenance of technology used by inspection staff. These fees also provide funding for maintenance of the application software used by field and office staff. The $200 mobile unit surveillance fee supports the application software and hardware that tracks the frequency of visits of mobile food units to any of the14 approved servicing commissaries in the City.

2. Ambulance Permit Fee - Sec. 4 - 19 - Disposition of certain fees: All fees collected under sections 4-3 and 4-16 of this Code shall be allocated to the Health & Human Services Department (HHS) to fund the inspection of ambulances and permitting of ambulance operators as required by this chapter.

3. Vital Statistics - Sec. 21 - 225 - Certified copies of records, searches, amendments: Upon receipt of a completed application form and the applicable fee prescribed by law, the registrar of births, deaths and stillbirths shall provide certified copies of birth certificates (conventional or wallet size), death certificates and fetal death certificates. The fee for the foregoing certificates shall be an amount equal to that imposed by the Texas Department of Health or Texas Health and Safety Code, whichever is greater. The expedited processing requires an additional fee of $15 to defray the added costs associated with the special handling of the application. The aforesaid expedited processing fee shall be payable for each separate request for document copies submitted on an expedited basis, regardless of the number of different documents or the number of copies specified in the request.

4. Specific public health purposes for HHS as appropriated by Ordinance 2010-692 for Tuberculosis, Re-Entry and Kid's Village Initiative.

5. Donated funds for community activities or special events coordinated by Children and Family Services Division and Community Health Services Division.

6. Geriatric Dental Program - Ordinance 2012-0254 approving and authorizing deposit of all revenue generated from the Geriatric Dental Program, including Medicaid fee-for-services payments and other fees generated from the operation and administration of the program, into the Health Special Revenue Fund to be used exclusively to defray the costs associated with the administration and operation of the program.

Business Area Budget Summary

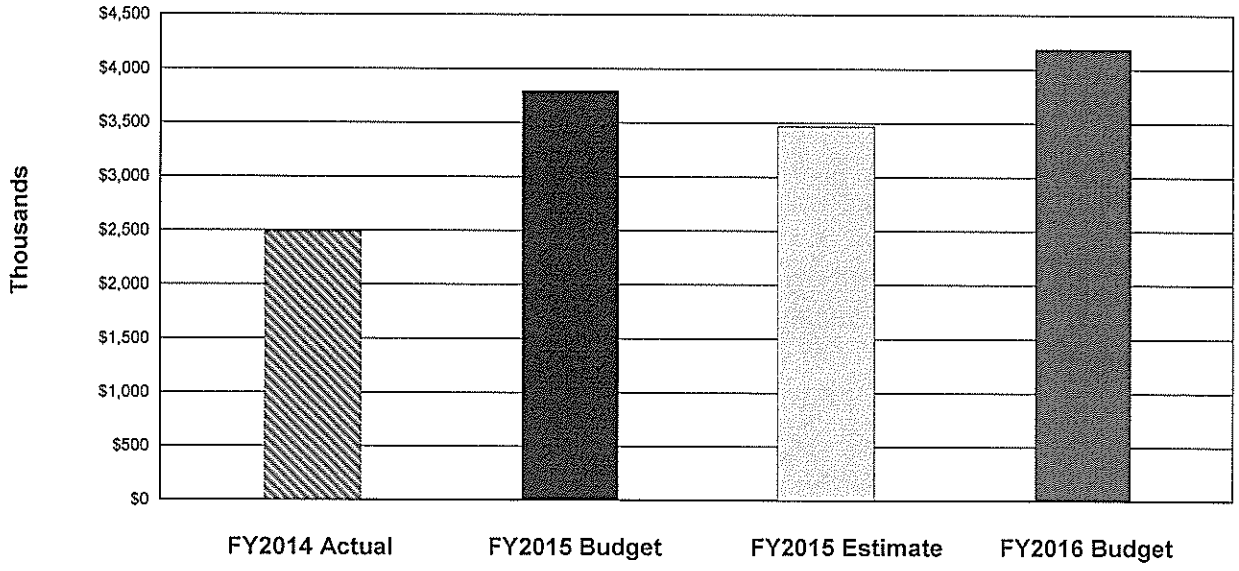
Fund Name : Health Special Revenue
Business Area : Health and Human Services
Fund No. /Bus. Area No. : 2002 / 3800

		FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
Expenditures	Personnel Services	1,074,759	1,039,417	959,290	**1,642,162**
	Supplies	384,429	496,199	514,600	**524,666**
	Other Services and Charges	927,403	1,657,651	1,792,174	**1,575,032**
	Equipment	41,499	443,500	126,500	**365,000**
	Non-Capital Equipment	61,878	158,900	79,000	**84,000**
	Total M & O Expenditures	2,489,968	3,795,667	3,471,564	**4,190,860**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	2,489,968	3,795,667	3,471,564	**4,190,860**
Revenues		3,589,194	2,916,900	2,948,200	**3,011,400**
Staffing	Full-Time Equivalents - Civilian	12.1	14.1	13.1	**21.9**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	12.1	14.1	13.1	**21.9**
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	**0.0**

Significant Budget Changes and Highlights

- o FY2016 Budget provides funding for health benefits and pension contribution.
- o FY2016 Budget contains an increase of 8.8 FTEs from the Care Houston Program and the Department's Medicaid Reimbursement Program.
- o FY2016 Budget contains approximately $175,000 in building improvements that were deferred from FY2015.
- o FY2016 Budget includes contributions to the Farmers Market Nutrition Program (FMNP).

Health Special Revenue
Health and Human Services
Expenditure Summary



Business Area Performance Measures

Fund Name : Health Special Revenue
Business Area : Health and Human Services
Fund No. /Bus. Area No. : 2002 / 3800

Performance Measure	Priority	FY2014 Actual	FY2015 Budget	FY2015 Estimate	FY2016 Budget
Congregate Meals for Senior Citizens	Q	161,361	108,925	235,300	235,300
Farmers Market Nutrition Program (expenditures)	Q	$7,293	$0	$38,200	$75,500
Immunization Revenue	P	$160,785	$300,000	$206,000	$238,000
Private Ambulance Inspections	Q	855	723	757	757
Expenditures Budget vs Actual Utilization	F	71%	98%	91%	98%
Revenues Budget vs Actual Utilization	F	124%	100%	101%	100%

Mayor's Five Priorities: Jobs and Sustainable Development (J) Public Safety (P) Infrastructure (I)
Fiscal Responsibility (F) Quality of Life (Q)

Division Summary

Fund Name : Health Special Revenue
Business Area : Health and Human Services
Fund No. /Bus Area No. : 2002 / 3800

Division Description	FY2014 Actual FTEs	FY2014 Actual Costs $	FY2015 Estimate FTEs	FY2015 Estimate Costs $	FY2016 Budget FTEs	FY2016 Budget Costs $
Director Office Group 380001						
The Director's Office provides oversight and input related to legislative and health policy issues, facilitates department strategic planning, acts as liaison for community stakeholders. Instrumental in providing direction for administrative support, management, and programmatic issues. In FY2016 this division is reported in Essential Public Health Service Fund (Fund 2010).	0.0	68,924	0.0	30,940	**0.0**	**0**
Administrative Services Division 380002						
Administrative Services Division consists of General, Special Revenue Funds and Grants Budget Groups, Contracts and Procurement, Business Management, Birth and Death Certificates and Facility Maintenance.	5.3	1,067,241	6.0	1,708,910	**9.0**	**1,914,758**
Children and Family Services 380003						
Instrumental in promoting optimal growth of Houston's at-risk mothers, babies and small children through nutrition, nutrition education and referral services. Promotes the well-being and quality of life for seniors and assists with oral health and preventive dental cares for at-risk Houston children.	0.4	14,148	0.0	33,700	**0.0**	**30,000**
Environmental Health Services 380004						
The Environmental Health Division consists of the Bureaus of Air Quality Control (BAQC), Water Resources Protection (BWRP), Consumer Health Services (BCHS), and Community and Children's Environmental Health (BCCEH).	3.7	535,422	4.0	710,612	**4.0**	**1,033,325**
Community Health Services 380005						
Community Health Services provides public health clinical and social support services to enhance the health and well-being of individuals through a network of Houston area health centers and multi-service centers. Key components include HIV/STD prevention, TB Control, Immunizations, and Jail Health Operations.	2.7	790,094	3.1	865,702	**8.9**	**1,002,177**
Surveillance & Public Health Preparedness 380006						
Surveillance and Public Health Preparedness consists of Epidemiology, Laboratory Services and Public Health Preparedness.	0.0	60	0.0	17,400	**0.0**	**54,600**

Division Summary

Fund Name : Health Special Revenue
Business Area : Health and Human Services
Fund No. /Bus Area No. : 2002 / 3800

Division Description	FY2014 Actual FTEs	FY2014 Actual Costs $	FY2015 Estimate FTEs	FY2015 Estimate Costs $	FY2016 Budget FTEs	FY2016 Budget Costs $
EssentialPubHlthSrvc 380007						
The Division of Aging, Chronic Disease, and Injury Prevention (ACDIP) provides individual and population based services for Houstonians across the age life-span. Activities and services provided include adolescent health and youth development, chronic disease prevention and management, and services for seniors.	0.0	14,079	0.0	104,300	0.0	156,000
Total	12.1	2,489,968	13.1	3,471,564	21.9	4,190,860

Business Area Roster Summary

Fund Name : Health Special Revenue
Business Area : Health and Human Services
Fund No./Bus. Area No. : 2002 / 3800

Job Description	Pay Grade	FY2015 Current Budget FTE	FY2016 Budget FTE	Change
ADMINISTRATION MANAGER	26	1.0	2.0	1.0
COMMUNITY RELATIONS SPECIALIST	11	2.1	2.4	0.3
COUNSELOR	20	0.0	1.5	1.5
CUSTOMER SERVICE REP. I	13	1.0	1.5	0.5
CUSTOMER SERVICE REP. III	16	1.0	3.0	2.0
DEPUTY REGISTRAR-VITAL STATISTICS	22	1.0	1.0	0.0
EMERGENCY MEDICAL TECHNICIAN INSPECTOR	18	3.0	3.0	0.0
FINANCIAL ANALYST IV	25	1.0	1.0	0.0
OFFICE SUPERVISOR	17	1.0	1.0	0.0
PUBLIC HEALTH NURSE IV	22	0.0	1.5	1.5
SENIOR ACCOUNT CLERK	13	1.0	1.0	0.0
SENIOR COUNSELOR	22	0.0	2.0	2.0
SENIOR PROJECT MANAGER	27	1.0	0.0	(1.0)
SENIOR STAFF ANALYST	28	0.0	1.0	1.0
STAFF ANALYST	26	1.0	0.0	(1.0)
Total FTEs		**14.1**	**21.9**	**7.8**
Less Adjustment for Civilian Vacancy Factor		**0.0**	**0.0**	**0.0**
Full-Time Equivalents		**14.1**	**21.9**	**7.8**

Business Area Revenue Summary

Fund Name : Health Special Revenue
Business Area : Health and Human Services
Fund No./Bus. Area No. : 2002 / 3800

Commit Item	Description	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
3800010004	**HHS-Planning**			
444010	Private Contributions	75,000	0	0
452030	Miscellaneous Revenue	900	0	0
3800020003	**HHS - Grant Acctg**			
452030	Miscellaneous Revenue	850,000	850,000	850,000
3800020009	**HHS-Department Wide**			
432010	Interest on Pooled Investments	42,400	42,400	42,400
447020	Garage Parking Revenue	25,700	65,000	65,000
3800030003	**HHS - Immunization**			
426060	Clinical Fees	300,000	206,000	238,000
3800030005	**HHS-AreaAgencyOnAge**			
444010	Private Contributions	25,000	39,500	40,000
452030	Miscellaneous Revenue	100	0	0
3800040004	**HHS-Comm EnvironHlth**			
421090	Ambulance Permits	246,100	295,000	302,800
421630	Administrative Fee - Licenses & Permits	27,500	32,800	33,700
3800040006	**HHS-Consumer Health**			
426290	Other Service Charges	435,300	469,600	481,800
3800050001	**HHS-Office Prog Supp**			
452030	Miscellaneous Revenue	1,500	0	0
3800050004	**HHS - Oral Health**			
426130	Dental Fees	0	7,000	7,000
452030	Miscellaneous Revenue	500	4,200	4,200
3800050005	**HHS - Kashmere MSC**			
426210	Special Events Reimbursement	1,000	500	500
3800050008	**HHS-CHS-Area A**			
426210	Special Events Reimbursement	4,300	1,800	1,800
3800050009	**HHS - West End MSC**			
426210	Special Events Reimbursement	1,500	4,500	4,500
3800050010	**HHS-CHS-Area B**			
426210	Special Events Reimbursement	2,800	7,000	7,000
426430	Facility Rental Fees	100	0	0
3800050011	**HHS - Fifth Ward**			
426210	Special Events Reimbursement	5,500	6,500	6,500
3800050012	**HHS - Third Ward**			
426210	Special Events Reimbursement	5,700	12,600	12,500
3800050013	**HHS-Denver Harbor SC**			
426210	Special Events Reimbursement	400	2,500	2,500
3800050014	**HHS-CHS-Area C**			
426210	Special Events Reimbursement	200	4,500	4,500
3800050015	**HHS-Northeast MSC**			
426210	Special Events Reimbursement	1,800	5,000	5,000
3800050030	**HHS-S Post Oak MSC**			
426210	Special Events Reimbursement	3,400	5,000	5,000

Business Area Revenue Summary

Fund Name : Health Special Revenue
Business Area : Health and Human Services
Fund No./Bus. Area No. : 2002 / 3800

Commit Item	Description	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
3800050031	**HHS-Congregate Meals**			
444010	Private Contributions	0	100	0
452030	Miscellaneous Revenue	235,300	235,300	235,300
3800050034	**HHS-CHS Care Houston**			
490020	Transfer from Special Revenue Fund	400,000	400,000	400,000
3800060003	**HHS-Vital Records**			
426151	Passport Service Fee	125,200	0	0
452030	Miscellaneous Revenue	16,400	16,400	26,400
456255	Misc Operating Revenue	83,300	110,000	110,000
3800070016	**HHS-ACDIP**			
444010	Private Contributions	0	50,000	50,000
452030	Miscellaneous Revenue	0	75,000	75,000
Total	**Health and Human Services**	**2,916,900**	**2,948,200**	**3,011,400**

Business Area Expenditure Summary

Fund Name : Health Special Revenue
Business Area : Health and Human Services
Fund No./Bus. Area No. : 2002 / 3800

Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
500010	Salary Base Pay - Civilian	649,746	646,071	562,500	**1,021,991**
500030	Salary Part Time - Civilian	60,563	51,715	56,900	**53,568**
500060	Overtime - Civilian	1,597	0	0	**0**
500110	Bilingual Pay - Civilian	3,297	1,807	1,807	**1,800**
501070	Pension - Civilian	152,224	163,843	142,700	**279,619**
502010	FICA - Civilian	51,780	53,519	47,522	**82,420**
503010	Health Ins-Act Civilian	136,443	117,114	112,651	**193,603**
503015	Basic Life Insurance - Active Civilian	423	401	396	**543**
503060	Long Term Disability-Civilian	1,105	1,020	950	**1,729**
503090	Workers Compensation-Civilian-Admin	3,648	3,783	3,720	**6,745**
503100	Workers Compensation-Civilian-Claim	13,933	0	30,000	**0**
504030	Unemployment Claims - Administration	0	144	144	**144**
Total	**Personnel Services**	**1,074,759**	**1,039,417**	**959,290**	**1,642,162**
511015	Cleaning & Sanitary Supplies	2,804	3,300	3,300	**3,300**
511020	Construction Materials	0	0	4,600	**0**
511025	Electrical Hardware & Parts	21	0	0	**0**
511040	Audiovisual Supplies	0	700	0	**0**
511045	Computer Supplies	9,878	19,908	10,400	**2,600**
511050	Paper & Printing Supplies	1,355	2,000	500	**5,500**
511055	Publications & Printed Materials	940	6,500	3,000	**3,000**
511060	Postage	(3,358)	11,400	14,400	**16,400**
511070	Miscellaneous Office Supplies	21,685	39,199	31,800	**28,900**
511080	General Laboratory Supplies	1,450	21,500	2,200	**2,200**
511085	Drugs & Medical Chemicals	260,710	301,100	330,000	**312,866**
511090	Medical & Surgical Supplies	3,812	31,800	31,000	**31,000**
511115	Vehicle Repair & Maintenance Supplies	0	0	2,100	**0**
511120	Clothing	391	8,792	8,800	**13,300**
511125	Food Supplies	72,767	35,000	57,000	**90,800**
511140	Landscaping & Gardening Supplies	0	800	800	**800**
511150	Miscellaneous Parts & Supplies	11,964	14,200	14,700	**14,000**
511165	Fire Fighting Equipment	10	0	0	**0**
Total	**Supplies**	**384,429**	**496,199**	**514,600**	**524,666**
520100	Temporary Personnel Services	288,986	336,900	600,000	**675,200**
520101	Janitorial Services	2,939	0	1,800	**1,800**
520102	Security Services	77,440	54,300	66,800	**66,800**
520103	Subrecipient Contract Services	55,694	39,800	39,800	**43,300**
520109	Medical Dental & Laboratory Services	2,112	17,300	15,000	**15,000**
520110	Management Consulting Services	13,750	32,000	32,000	**32,000**
520114	Miscellaneous Support Services	20,983	280,100	235,500	**12,065**
520119	Computer Eq/SW Mnt	220	52,700	48,900	**64,900**
520121	IT Application Svcs	0	3,694	4,069	**9,090**
520128	Other Construction Work Services	2,100	0	0	**0**
520157	Computer Software Maintenance Services	7,575	111,500	100,700	**100,700**
520158	Computer Equipment Maintenance Services	0	0	300	**0**
520159	Non-Sub-Recipient Grant Contract	224,982	325,219	252,500	**260,000**
520515	Print Shop Services	34,790	13,900	13,900	**14,100**
520520	Printing & Reproduction Services	14,185	16,600	17,000	**20,800**

Business Area Expenditure Summary

Fund Name : Health Special Revenue
Business Area : Health and Human Services
Fund No./Bus. Area No. : 2002 / 3800

Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
520765	Membership & Professional Fees	80	100	1,100	1,500
520805	Education & Training	5,849	24,690	15,600	17,100
520900	CIP-Capital Equipment Acquisition	0	0	21,400	0
520905	Travel - Training Related	13,309	18,100	9,400	13,100
520910	Travel - Non-Training Related	1,693	3,400	28,600	38,100
521610	Voice Services	9	25	1,847	3,635
521620	Voice Equipment	0	30,000	30,000	0
521630	GIS Revolving Fund Services	0	2,529	2,513	3,468
521635	Voice Services -Wireless	54,303	23,884	23,884	44,996
521715	Office Equipment Rental	14,143	9,200	9,200	9,200
521730	Parking Space Rental	17,463	28,900	28,900	28,900
521905	Legal Services	6,762	0	0	0
522410	Cashier Shortages	96	500	500	500
522430	Misc Othr Svcs & Chrg	57,691	217,192	174,000	81,100
522721	Interfund HR Client Services	9,817	14,508	16,356	16,941
522722	KRONOS Service Chargeback	432	610	605	737
Total	**Other Services and Charges**	**927,403**	**1,657,651**	**1,792,174**	**1,575,032**
560120	Capital Exp-Building & Bldg Improvement	0	175,000	0	175,000
560210	Furniture Fixtures and Equipment	41,499	20,000	0	20,000
560220	Vehicles	0	248,500	126,500	170,000
Total	**Equipment**	**41,499**	**443,500**	**126,500**	**365,000**
551010	Non-Cap Office Furniture & Equipment	38,080	119,900	40,000	50,000
551015	Non-Capital Computer Equipment	22,704	39,000	39,000	34,000
551040	Non-Capital Other	1,094	0	0	0
Total	**Non-Capital Equipment**	**61,878**	**158,900**	**79,000**	**84,000**
Grand Total Expenditures		**2,489,968**	**3,795,667**	**3,471,564**	**4,190,860**