Fund Summary

Fund Name	:	**Parks Golf Special Fund**
Business Area	:	**Parks and Recreation**
Fund No./Bus. Area No.	:	**2104 / 3600**

	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
Beginning Fund Balance	1,362,740	1,362,740	**1,124,399**
Current Revenues	6,489,400	6,016,900	**6,289,100**
Total Available Resources	7,852,140	7,379,640	**7,413,499**
Maintenance and Operations	6,459,590	6,255,241	**6,289,634**
Total Expenditures	6,459,590	6,255,241	**6,289,634**
Planned Ending Fund Balance	1,392,550	1,124,399	**1,123,865**
Total Budget	7,852,140	7,379,640	**7,413,499**
Fund Balance Distribution			
Non-Spendable	0	0	**0**
Restricted	1,392,550	1,124,399	**1,123,865**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2015 Current Budget, the FY2015 Estimate and the FY2016 Budget for the Parks Golf Special Fund. This fund includes the beginning and ending fund balances, total revenues and total expenditures.

The Parks Golf Special Fund was created with a zero beginning fund balance. The fund collects revenues derived from city-owned golf facilities, whether operated by the City or private entities and all related concession fees. The monies collected in this fund are to be used exclusively for the maintenance, operation and improvements of any or all city-owned golf courses.

These funds are used for repairs, replacement, and renovations of golf revenue-producing facilities.

These funds are also used for maintaining equipment and operational activities at golf revenue-producing facilities.

Business Area Budget Summary

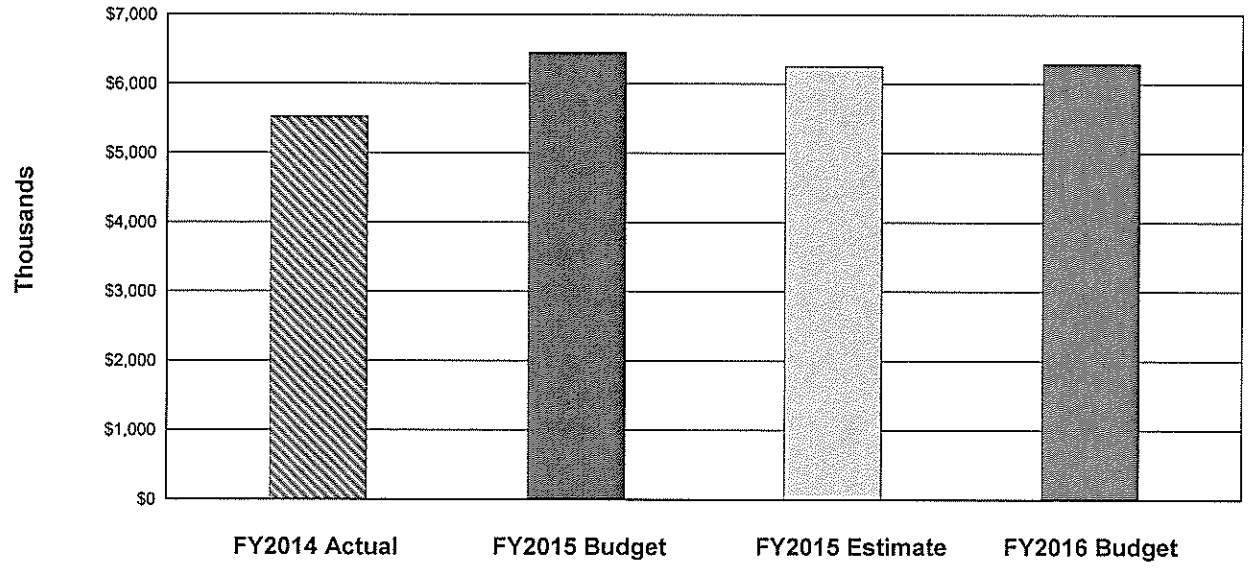
Fund Name : Parks Golf Special Fund
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2104 / 3600

		FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
Expenditures	Personnel Services	3,768,738	4,306,235	4,055,400	**4,332,756**
	Supplies	863,393	856,827	858,173	**844,982**
	Other Services and Charges	896,395	1,051,528	1,096,668	**1,111,896**
	Equipment	0	245,000	245,000	**0**
	Total M & O Expenditures	5,528,526	6,459,590	6,255,241	**6,289,634**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditure	5,528,526	6,459,590	6,255,241	**6,289,634**
Revenues		5,806,709	6,489,400	6,016,900	**6,289,100**
Staffing	Full-Time Equivalents - Civilian	68.3	81.5	80.3	**81.5**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	68.3	81.5	80.3	**81.5**
	Full-Time Equivalents - Overtime	5.1	4.2	4.2	**4.2**

Significant Budget Changes and Highlights

- The FY2016 Budget provides funding for health benefits and pension contribution.
- Continue to provide well-maintained, attractive and safe golf courses.
- Administers the operations and maintenance of City operated and privatized golf courses to achieve the highest standard both in performance and customer service.

Parks Golf Special Fund
Parks and Recreation
Expenditure Summary



Business Area Performance Measures

Fund Name : Parks Golf Special Fund
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2104 / 3600

Performance Measure	Priority	FY2014 Actual	FY2015 Budget	FY2015 Estimate	FY2016 Budget
Driving Range Revenue	Q	$927,030	$931,700	$926,100	$933,100
Driving Range Users	Q	43,895	177,622	176,515	177,887
Golf Rounds	Q	146,681	170,890	152,555	165,233
Golf Rounds Revenue	Q	$3.2M	$3.6M	$3.3M	$3.5M
Privatized Golf Course - Annual Inspection	Q	3	2	2	2
Expenditures Budget vs Actual Utilization	F	90%	98%	97%	98%
Revenues Budget vs Actual Utilization	F	95%	100%	93%	100%

Mayor's Five Priorities: Jobs and Sustainable Development (J) Public Safety (P) Infrastructure (I)
Fiscal Responsibility (F) Quality of Life (Q)

Division Summary

Fund Name : Parks Golf Special Fund
Business Area : Parks and Recreation
Fund No. /Bus Area No. : 2104 / 3600

Division Description	FY2014 Actual FTEs	FY2014 Actual Costs $	FY2015 Estimate FTEs	FY2015 Estimate Costs $	FY2016 Budget FTEs	FY2016 Budget Costs $
PRD - Golf Courses 360011						
Administers the operations and maintenance of City operated and privatized golf courses to achieve the highest standard both in performance and customer service. The City of Houston (COH) operated Golf Courses in this group are Sharpstown, Brock and Gus Wortham whereas, privatized includes Glenbrook, Melrose and Hermann Park Golf Courses	35.1	2,890,000	39.8	3,022,183	**41.0**	**3,162,089**
PRD - Memorial Golf Courses 360012						
Manages the operation and maintenance of the City's premier Memorial golf course; including the Pro Shop, customer service staff, driving range, and practice facilities.	33.2	2,638,526	40.5	3,233,058	**40.5**	**3,127,545**
Total	**68.3**	**5,528,526**	**80.3**	**6,255,241**	**81.5**	**6,289,634**

Business Area Roster Summary

Fund Name : Parks Golf Special Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2104 / 3600

Job Description	Pay Grade	FY2015 Current Budget FTE	FY2016 Budget FTE	Change
ADMINISTRATIVE ASSISTANT	17	1.0	1.0	0.0
ADMINISTRATIVE SPECIALIST	20	2.0	1.0	(1.0)
ADMINISTRATIVE SPECIALIST (EXEC)	20	0.0	1.0	1.0
ASSISTANT SUPERINTENDENT	20	4.0	4.0	0.0
CREW LEADER	11	2.0	2.0	0.0
DIVISION MANAGER	29	1.0	1.0	0.0
EQUIPMENT WORKER	13	6.0	6.0	0.0
FIELD SUPERVISOR	17	3.0	3.0	0.0
GARDENER	8	1.0	1.0	0.0
GROUNDSKEEPER	5	10.0	10.0	0.0
LABORER	4	10.0	10.0	0.0
MAINTENANCE MECHANIC III	14	2.0	2.0	0.0
MAINTENANCE SUPERVISOR	16	1.0	1.0	0.0
MANAGEMENT ANALYST III	21	1.0	1.0	0.0
OFFICE SUPERVISOR	17	1.0	1.0	0.0
PARK MAINTENANCE AIDE	4	0.5	0.5	0.0
RECREATION ASSISTANT	6	24.0	24.0	0.0
SECURITY OFFICER	8	1.0	1.0	0.0
SEMI-SKILLED LABORER	6	4.0	4.0	0.0
SENIOR CASHIER	10	3.0	3.0	0.0
SENIOR SUPERINTENDENT	27	2.0	2.0	0.0
SUPERINTENDENT	24	2.0	2.0	0.0
Total FTEs		**81.5**	**81.5**	**0.0**
Less Adjustment for Civilian Vacancy Factor		**0.0**	**0.0**	**0.0**
Full-Time Equivalents		**81.5**	**81.5**	**0.0**

Business Area Revenue Summary

Fund Name : Parks Golf Special Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2104 / 3600

Commit Item	Description	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
3600110001	**PRD-Golf Admin.**			
428080	Returned Check Charges	100	100	100
432010	Interest on Pooled Investments	6,200	6,700	7,000
443030	Terminal Operation Agreement	213,800	208,500	160,200
3600110002	**PRD-ShrptownGolfCrse**			
426190	Golf Fees	989,200	783,200	930,500
426370	Training Services	1,800	1,100	1,900
442070	Other Rental Fees	352,400	274,600	323,000
443010	Temporary Park Concessions	6,500	0	6,500
443040	Other Recreational Concessions	15,200	9,500	15,200
443160	Vending Machine Concessions	1,600	2,300	2,400
443190	Retail Concessions	54,500	51,900	54,500
452030	Miscellaneous Revenue	2,000	500	500
3600110003	**PRD-Brock Golf Course**			
426190	Golf Fees	325,300	276,600	301,000
426370	Training Services	200	500	400
442070	Other Rental Fees	148,100	95,300	123,100
443010	Temporary Park Concessions	1,400	0	1,400
443040	Other Recreational Concessions	8,800	5,300	8,800
443160	Vending Machine Concessions	1,400	1,800	1,900
443190	Retail Concessions	16,200	13,000	16,200
3600110004	**PRD-Gus Wortham Golf Course**			
426190	Golf Fees	476,100	446,800	460,000
426370	Training Services	200	400	400
442070	Other Rental Fees	207,100	184,300	189,500
443010	Temporary Park Concessions	1,900	0	1,900
443040	Other Recreational Concessions	44,100	38,500	44,100
443160	Vending Machine Concessions	2,400	2,800	2,900
443190	Retail Concessions	20,000	20,800	20,700
3600120001	**PRD-Memorial ProShop Admin.**			
426190	Golf Fees	1,833,000	1,833,000	1,850,000
426370	Training Services	36,500	30,600	36,500
434340	Cashier Overages	100	100	100
442070	Other Rental Fees	439,100	423,100	439,100
443020	Terminal Concession Agreements	129,300	134,900	129,300
443040	Other Recreational Concessions	863,600	872,800	865,000
443190	Retail Concessions	291,300	297,900	295,000
Total	**Parks and Recreation**	**6,489,400**	**6,016,900**	**6,289,100**

Business Area Expenditure Summary

Fund Name : Parks Golf Special Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2104 / 3600

Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
500010	Salary Base Pay - Civilian	1,913,722	2,180,043	2,015,043	**2,156,329**
500030	Salary Part Time - Civilian	322,578	468,367	443,367	**485,420**
500060	Overtime - Civilian	212,380	187,600	187,600	**187,600**
500090	Premium Pay - Civilian	6,558	15,660	15,660	**15,660**
500110	Bilingual Pay - Civilian	1,803	1,808	1,808	**1,808**
501070	Pension - Civilian	444,247	552,857	506,857	**589,972**
501120	Termination Pay - Civilian	49,975	0	0	**0**
502010	FICA - Civilian	182,486	218,280	203,445	**217,773**
503010	Health Ins-Act Civilian	485,158	517,546	517,546	**511,442**
503015	Basic Life Insurance - Active Civilian	1,105	1,256	1,256	**1,243**
503050	Health/Life Insurance - Retiree Civilian	77,675	115,834	115,834	**115,834**
503060	Long Term Disability-Civilian	4,575	5,185	5,185	**5,100**
503090	Workers Compensation-Civilian-Admin	18,267	21,804	21,804	**24,580**
503100	Workers Compensation-Civilian-Claim	48,091	17,930	17,930	**17,930**
504030	Unemployment Claims - Administration	118	2,065	2,065	**2,065**
Total	**Personnel Services**	**3,768,738**	**4,306,235**	**4,055,400**	**4,332,756**
511010	Chemical Gases & Special Fluids	127,413	170,000	169,000	**169,000**
511015	Cleaning & Sanitary Supplies	21,235	19,800	19,800	**19,000**
511020	Construction Materials	96,967	58,200	58,200	**58,200**
511025	Electrical Hardware & Parts	713	4,500	4,500	**4,500**
511030	Mechanical Hardware & Parts	304	2,300	2,300	**2,300**
511035	Meters Hydrants & Plumbing Supplies	8,784	25,800	25,800	**25,800**
511040	Audiovisual Supplies	2,555	300	300	**300**
511045	Computer Supplies	2,822	5,700	5,400	**5,400**
511050	Paper & Printing Supplies	298	1,200	1,200	**1,200**
511055	Publications & Printed Materials	160	2,500	2,500	**2,500**
511060	Postage	24	200	200	**200**
511070	Miscellaneous Office Supplies	10,684	12,800	12,800	**12,800**
511080	General Laboratory Supplies	0	200	200	**200**
511090	Medical & Surgical Supplies	253	500	500	**500**
511095	Small Technical & Scientific Equipment	0	700	600	**600**
511110	Fuel	59,054	73,572	68,623	**44,932**
511115	Vehicle Repair & Maintenance Supplies	86,242	57,130	61,750	**61,750**
511120	Clothing	11,150	12,100	10,600	**10,600**
511125	Food Supplies	253	0	0	**0**
511130	Weapons Munitions & Supplies	853	0	0	**0**
511135	Recreational Supplies	72,642	44,500	44,000	**56,800**
511140	Landscaping & Gardening Supplies	38,278	40,100	45,100	**44,800**
511145	Small Tools & Minor Equipment	9,951	14,000	14,000	**14,000**
511150	Miscellaneous Parts & Supplies	96,547	52,000	52,000	**52,000**
511155	Inventory Sales	216,211	258,725	258,800	**257,600**
Total	**Supplies**	**863,393**	**856,827**	**858,173**	**844,982**
520102	Security Services	119,071	122,300	123,000	**123,000**
520104	Claims Payment Services	0	5,000	5,000	**5,000**
520107	Computer Info/Contr	0	1,200	1,200	**1,200**
520110	Management Consulting Services	70	0	0	**0**
520112	Banking Services	92,951	48,900	95,900	**95,900**

Business Area Expenditure Summary

Fund Name : Parks Golf Special Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2104 / 3600

Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
520114	Miscellaneous Support Services	1,275	0	0	**0**
520118	Refuse Disposal	11,196	29,600	29,600	**29,600**
520119	Computer Eq/SW Mnt	19,575	24,900	29,400	**29,400**
520121	IT Application Svcs	0	27,190	27,190	**29,195**
520122	Office Equipment Services	0	100	100	**100**
520123	Vehicle & Motor Equipment Services	2,561	19,000	19,000	**19,000**
520124	Other Equipment Services	2,988	12,700	12,700	**12,700**
520126	Construction Site Work Services	6,700	0	0	**0**
520127	Structural Construction Work Services	0	700	700	**700**
520128	Other Construction Work Services	15,151	50,000	50,000	**50,000**
520510	Mail/Delivery Services	14,498	17,200	17,200	**17,200**
520515	Print Shop Services	0	100	100	**100**
520520	Printing & Reproduction Services	5,952	14,900	14,400	**14,900**
520605	Advertising Services	0	16,200	16,200	**16,200**
520705	Insurance Fees	10,873	12,742	10,482	**11,186**
520765	Membership & Professional Fees	3,964	6,000	6,000	**6,000**
520805	Education & Training	1,296	200	400	**200**
520905	Travel - Training Related	1,020	7,300	7,300	**7,300**
520910	Travel - Non-Training Related	888	600	600	**600**
521405	Building Maintenance Services	47,874	6,200	6,200	**6,200**
521410	Sewer Services	41,536	58,900	58,900	**58,900**
521415	Land and Grounds Maintenance	69,111	6,100	6,100	**6,100**
521435	Water Services	2,555	2,100	2,100	**2,100**
521605	Data Services	6,845	8,827	8,827	**7,912**
521610	Voice Services	2,005	6,501	6,501	**5,672**
521620	Voice Equipment	0	90	90	**27**
521625	Voice Labor	0	115	115	**177**
521630	GIS Revolving Fund Services	3,612	6,301	6,301	**8,591**
521635	Voice Services -Wireless	5,194	2,262	2,262	**6,002**
521705	Vehicle/Equipment Rental/Lease	306,285	388,700	384,400	**384,200**
521715	Office Equipment Rental	6,279	5,600	5,400	**7,000**
521725	Other Rental	16,310	24,500	24,500	**24,500**
522305	Freight Charges	8,873	8,800	8,800	**8,800**
522430	Misc Othr Svcs & Chrg	2,649	10,800	10,800	**10,800**
522721	Interfund HR Client Services	63,442	94,860	94,860	**100,514**
522722	KRONOS Service Chargeback	3,796	4,040	4,040	**4,920**
Total	**Other Services and Charges**	**896,395**	**1,051,528**	**1,096,668**	**1,111,896**
560220	Vehicles	0	245,000	245,000	**0**
Total	**Equipment**	**0**	**245,000**	**245,000**	**0**
Grand Total Expenditures		**5,528,526**	**6,459,590**	**6,255,241**	**6,289,634**