

FISCAL YEAR 2016 BUDGET

Fund Summary

Fund Name : Project Cost Recovery Fund
Fund No./Bus. Area No. : 1001 / 2000 / 2500 / 6800

	<u>FY2015 Current Budget</u>	<u>FY2015 Estimate</u>	<u>FY2016 Budget</u>
Beginning Fund Balance	0	0	0
Current Revenues	48,398,610	45,333,671	48,659,290
Total Available Resources	<u>48,398,610</u>	<u>45,333,671</u>	<u>48,659,290</u>
Maintenance and Operations	48,398,610	45,333,671	48,659,290
Total Expenditures	<u>48,398,610</u>	<u>45,333,671</u>	<u>48,659,290</u>
Planned Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
Total Budget	<u><u>48,398,610</u></u>	<u><u>45,333,671</u></u>	<u><u>48,659,290</u></u>
<u>Fund Balance Distribution</u>			
Non-Spendable	0	0	0
Restricted	0	0	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2015 Budget, FY2015 Estimates and the FY2016 Budget for the Project Cost Recovery Fund. Also included are the projected beginning and ending fund balances, total revenues and total expenditures.

The Project Cost Recovery Fund was established to segregate those activities that are in direct support of the Street, Stormwater, Traffic, Water & Wastewater Capital Improvement Plan (CIP). These activities encompass a variety of divisions within the department, with the majority of the activities in the Engineering & Construction Division (ECD). The costs of these activities are recovered from the appropriate CIP funds through the use of time sheets provided by the operating divisions. Included in the chargeback is overhead that pays for administrative costs provided by the fund's management and support staff as well as Public Works and Engineering allocated costs. An additional amount is included in the surcharge that pays for the fund's indirect cost allocation as calculated by the Finance Department.

The primary areas of focus for the Project Cost Recovery Fund are:

- o Continue to design and construct the City's public infrastructure so that quality capital projects are delivered in a timely fashion, within budget and with minimal inconvenience to the citizens.
- o Continue to assess and revise policies and procedures in order to improve efficiency and effectiveness in the management of the City's CIP program.
- o Continue to refine the requirements for City contractors to streamline the delivery of services.
- o Continue to coordinate infrastructure improvements within the City limits sponsored by other governmental entities in order to ensure quality work.

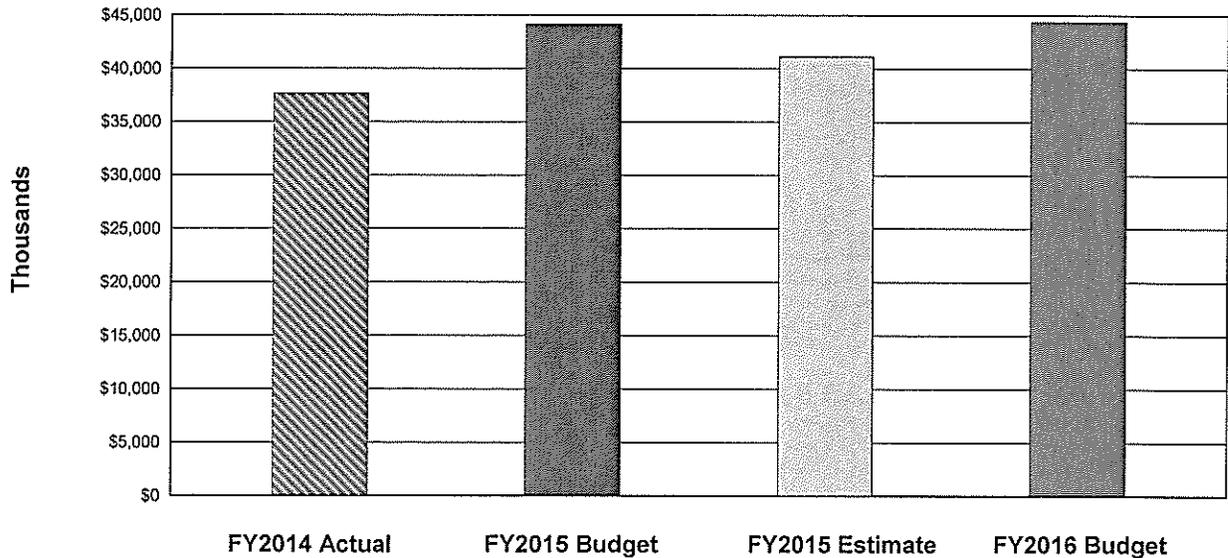
FISCAL YEAR 2016 BUDGET

Business Area Budget Summary

Fund Name : Project Cost Recovery Fund
Business Area : Public Works & Engineering
Fund No. /Bus. Area No. : 1001 / 2000

		FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
Expenditures	Personnel Services	30,577,926	34,848,300	32,593,752	34,905,100
	Supplies	402,707	464,245	419,605	502,200
	Other Services and Charges	6,602,493	8,592,000	7,920,036	8,748,600
	Equipment	0	124,000	124,000	124,000
	Non-Capital Equipment	65,767	111,955	80,700	107,900
	Total M & O Expenditures	<u>37,648,893</u>	<u>44,140,500</u>	<u>41,138,093</u>	<u>44,387,800</u>
	Debt Service & Other Uses	0	0	0	0
Total Expenditure	<u>37,648,893</u>	<u>44,140,500</u>	<u>41,138,093</u>	<u>44,387,800</u>	
Revenues		37,648,893	44,140,500	41,138,093	44,387,800
Staffing	Full-Time Equivalents - Civilian	305.5	335.0	313.5	335.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>305.5</u>	<u>335.0</u>	<u>313.5</u>	<u>335.0</u>
	Full-Time Equivalents - Overtime	3.5	6.0	5.1	5.7
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2016 Budget provides funding for health benefits and pension contribution. o Implementation of 10-year CIP plan for FY2016-FY2025. o Continue to improve CIP processes (planning and programming). o Continue to acquire parcels by construction award date. o Complete Capital Improvement Program Management System (CIPMS) upgrades, initiate back end programming, prioritize and schedule future system modifications. o Define and implement a department-wide standard mobile workforce technology platform consisting of proven collaborative tools for communication and tracking installed on standard cellular and tablets. 				

**Project Cost Recovery Fund
Public Works & Engineering
Expenditure Summary**



FISCAL YEAR 2016 BUDGET

Division Summary						
Fund Name : Project Cost Recovery Fund Business Area : Public Works & Engineering Fund No. /Bus Area No. : 1001 / 2000						
Division Description	FY2014 Actual		FY2015 Estimate		FY2016 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
Traffic Operations Division 200002 Manages and analyzes traffic calming plans to support the Neighborhood Traffic Management Program.	2.0	221,323	2.0	239,537	3.0	376,500
Office of the Director 200003 Administers the City's Minority/Women/Disadvantaged Business Enterprise Program (M/W/DBE) and Persons with Disabilities Business Enterprises Program (PDBE).	0.0	623,398	0.0	801,800	0.0	849,400
Resource Management Division 200005 Processes pay estimates and projects reimbursements in a timely manner. Provides financial reports on project and grant related activities. Monitors and accounts for CIP related revenues.	13.0	2,608,029	13.8	2,733,191	17.0	3,084,200
Planning & Development Services Division 200006 Coordinates planning initiatives and prepares long term 10-year planning goals for City's infrastructure improvement as well as acquires land in support of Capital Improvement Plan projects.	50.1	6,188,223	50.2	6,568,008	52.6	6,913,000
Engineering & Construction Division 200007 The Engineering and Construction Division is responsible for the implementation of engineering and construction of infrastructure projects per the City's adopted five-year CIP plan.	235.7	27,038,250	242.5	29,572,253	257.4	31,900,200
Information Technology 200008 Provides and maintains technology solutions to support planning, design, construction, operation, and maintenance of the public infrastructure systems while maintaining high availability, response time, data accuracy, and integrity to serve the needs of the Department. Technically assists the PWE inspectors to perform work and input data into CIPMS from remote sites.	4.7	941,607	5.0	1,196,404	5.0	1,236,600

FISCAL YEAR 2016 BUDGET

Division Summary							
Fund Name : Project Cost Recovery Fund							
Business Area : Public Works & Engineering							
Fund No. /Bus Area No. : 1001 / 2000							
Division Description	FY2014 Actual		FY2015 Estimate		FY2016 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
Management Support Branch 200009 Provides necessary funding to ensure effective delivery of accurate, reliable and timely bi-weekly payroll reports.	0.0	28,063	0.0	26,900	0.0	27,900	
Total	305.5	37,648,893	313.5	41,138,093	335.0	44,387,800	

FISCAL YEAR 2016 BUDGET

Business Area Roster Summary

Fund Name : Project Cost Recovery Fund
Business Area : Public Works & Engineering
Fund No./Bus. Area No. : 1001 / 2000

Job Description	Pay Grade	FY2015 Current Budget FTE	FY2016 Budget FTE	Change
ACCOUNTANT	17	1.0	1.0	0.0
ACCOUNTANT ASSOCIATE	14	2.0	1.0	(1.0)
ADMINISTRATION MANAGER	26	1.0	1.0	0.0
ADMINISTRATIVE AIDE	10	3.0	3.0	0.0
ADMINISTRATIVE ASSISTANT	17	15.0	14.0	(1.0)
ADMINISTRATIVE ASSOCIATE	13	7.0	7.0	0.0
ADMINISTRATIVE COORDINATOR	24	6.0	6.0	0.0
ADMINISTRATIVE SPECIALIST	20	10.0	10.0	0.0
ADMINISTRATIVE SUPERVISOR	22	4.0	4.0	0.0
ASSISTANT CITY ATTORNEY II	27	1.0	0.0	(1.0)
ASSISTANT DIRECTOR (EXEC)	32	6.0	5.0	(1.0)
ASSISTANT DIRECTOR-PUBLIC WORKS (EXEC)	34	5.0	5.0	0.0
ASSISTANT PROJECT MANAGER	20	3.0	5.0	2.0
ASSISTANT REAL ESTATE ANALYST	17	1.0	1.0	0.0
ASSISTANT REAL ESTATE MANAGER	26	5.0	5.8	0.8
CHIEF INSPECTOR	27	1.0	1.0	0.0
CHIEF SURVEYOR	28	1.0	1.0	0.0
COMMUNICATIONS SPECIALIST SUPERVISOR	23	0.0	0.8	0.8
CONTRACT ADMINISTRATOR	22	0.0	1.0	1.0
CONTRACT COMPLIANCE SUPERVISOR	22	1.0	1.0	0.0
CUSTOMER SERVICE REP. I	13	1.0	1.0	0.0
CUSTOMER SERVICE REP. II	15	1.0	3.0	2.0
CUSTOMER SERVICE REP. III	16	1.0	1.0	0.0
DEPUTY ASSISTANT DIRECTOR (EXEC)	30	1.0	1.0	0.0
DEPUTY DIRECTOR-PUBLIC WORKS	36	1.0	1.0	0.0
DIVISION MANAGER	29	1.0	1.0	0.0
ENGINEER	26	20.0	21.0	1.0
EXECUTIVE OFFICE ASSISTANT	15	1.0	1.0	0.0
EXECUTIVE STAFF ANALYST (EXEC)	30	1.0	1.0	0.0
FINANCIAL ANALYST I	15	2.0	2.0	0.0
FINANCIAL ANALYST II	18	1.0	1.0	0.0
FINANCIAL ANALYST IV	25	4.0	4.0	0.0
GIS ANALYST	20	1.0	1.0	0.0
GRADUATE ENGINEER	22	19.0	22.8	3.8
INSPECTOR	18	53.0	52.0	(1.0)
INSPECTOR TRAINEE	12	4.0	4.0	0.0
INSTRUMENT PERSON	11	1.0	1.0	0.0
IT PROJECT MANAGER	28	1.0	1.0	0.0
MANAGEMENT ANALYST I	15	0.0	1.0	1.0
MANAGEMENT ANALYST II	18	5.0	4.0	(1.0)
MANAGEMENT ANALYST III	21	2.0	2.0	0.0
MANAGEMENT ANALYST IV	25	2.0	2.0	0.0
MANAGEMENT INTERN	11	0.0	0.8	0.8
MANAGING ENGINEER	31	14.0	13.0	(1.0)
MESSENGER	6	2.0	2.0	0.0
OFFICE SERVICE MANAGER	23	1.0	1.0	0.0
OFFICE SUPERVISOR	17	1.0	1.0	0.0
PARTY CHIEF	19	2.0	2.0	0.0
PLANNER	16	1.0	1.0	0.0

FISCAL YEAR 2016 BUDGET

Business Area Roster Summary

Fund Name : Project Cost Recovery Fund
Business Area : Public Works & Engineering
Fund No./Bus. Area No. : 1001 / 2000

Job Description	Pay Grade	FY2015 Current Budget FTE	FY2016 Budget FTE	Change
PROGRAMMER ANALYST II	19	1.0	1.0	0.0
PROGRAMMER ANALYST IV	25	2.0	2.0	0.0
PROJECT MANAGER	24	14.0	15.0	1.0
PROJECT TECHNICIAN I	8	2.0	2.0	0.0
PROJECT TECHNICIAN II	13	1.0	1.0	0.0
PROJECT TECHNICIAN III	17	8.0	6.0	(2.0)
PROJECT TECHNICIAN IV	20	4.0	3.0	(1.0)
REAL ESTATE ANALYST	20	5.0	5.8	0.8
REAL ESTATE MANAGER	29	3.0	3.0	0.0
SENIOR ACCOUNT CLERK	13	1.0	1.0	0.0
SENIOR CONTRACT ADMINISTRATOR	27	1.0	0.0	(1.0)
SENIOR GIS TECHNICIAN	17	1.0	1.0	0.0
SENIOR INSPECTOR	22	10.0	11.0	1.0
SENIOR PROJECT MANAGER	27	20.0	16.0	(4.0)
SENIOR REAL ESTATE ANALYST	24	15.0	15.0	0.0
SENIOR RODPERSON	9	3.0	1.0	(2.0)
SENIOR STAFF ANALYST	28	4.0	3.0	(1.0)
STAFF ANALYST	26	1.0	3.0	2.0
STUDENT INTERN I	4	0.0	1.0	1.0
STUDENT INTERN II	10	1.5	1.0	(0.5)
SUPERINTENDENT	24	2.0	2.0	0.0
SUPERVISING ENGINEER	29	35.0	36.0	1.0
SYSTEMS CONSULTANT	26	1.0	1.0	0.0
Total FTEs		352.5	354.0	1.5
Less Adjustment for Civilian Vacancy Factor		17.5	19.0	1.5
Full-Time Equivalents		335.0	335.0	0.0

FISCAL YEAR 2016 BUDGET

Business Area Revenue Summary

Fund Name : Project Cost Recovery Fund
 Business Area : Public Works & Engineering
 Fund No./Bus. Area No. : 1001 / 2000

Commit Item	Description	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
2000020012	PWE - Traffic Neighborhood Programs			
424020	Interfund Engineering Services	470,200	470,200	725,400
2000060010	PWE - Real Estate			
424020	Interfund Engineering Services	1,999,800	1,999,800	2,244,230
2000070001	PWE - Engineering & Construction Support Services			
424020	Interfund Engineering Services	675,500	675,500	658,000
2000070002	PWE - Engineering			
421491	Plan Review - Per Sheet Fee	35,000	35,000	35,000
423010	Other Grant Awards	139,700	139,700	139,700
424020	Interfund Engineering Services	21,411,300	20,474,858	21,034,740
434245	Sale of Capital Assets - Vehicles	0	1,000	0
2000070003	PWE - Construction			
424020	Interfund Engineering Services	17,525,300	15,458,335	17,292,950
2000070005	PWE - Geo-Environmental Services			
424020	Interfund Engineering Services	1,883,700	1,883,700	1,878,600
2000070007	PWE - NorthEast Water Plant Expansion			
424020	Interfund Engineering Services	0	0	379,180
Total	Public Works & Engineering	44,140,500	41,138,093	44,387,800

FISCAL YEAR 2016 BUDGET

Business Area Expenditure Summary

Fund Name : Project Cost Recovery Fund
Business Area : Public Works & Engineering
Fund No./Bus. Area No. : 1001 / 2000

Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
500010	Salary Base Pay - Civilian	20,214,443	22,497,537	21,293,989	22,437,355
500030	Salary Part Time - Civilian	7,351	14,154	22,637	58,460
500060	Overtime - Civilian	262,751	385,900	328,669	400,900
500090	Premium Pay - Civilian	160	0	0	0
500110	Bilingual Pay - Civilian	5,617	5,424	5,663	4,520
501050	Employee Awards	175	0	0	0
501070	Pension - Civilian	4,725,315	5,705,367	5,411,580	6,138,853
501120	Termination Pay - Civilian	169,753	596,000	353,227	536,000
501160	Vehicle Allowance - Civilian	0	9,300	4,650	9,300
502010	FICA - Civilian	1,505,921	1,743,986	1,606,306	1,742,354
503010	Health Ins-Act Civilian	3,055,378	3,398,743	3,120,613	3,082,137
503015	Basic Life Insurance - Active Civilian	11,837	13,072	12,042	12,998
503050	Health/Life Insurance - Retiree Civilian	131,724	138,600	154,571	134,500
503060	Long Term Disability-Civilian	25,389	28,553	25,526	28,439
503090	Workers Compensation-Civilian-Admin	64,137	88,103	80,719	99,221
503100	Workers Compensation-Civilian-Claim	372,189	204,000	153,999	200,700
504030	Unemployment Claims - Administration	25,786	19,561	19,561	19,363
Total	Personnel Services	30,577,926	34,848,300	32,593,752	34,905,100
511010	Chemical Gases & Special Fluids	0	600	600	600
511015	Cleaning & Sanitary Supplies	512	1,100	1,100	1,100
511020	Construction Materials	984	2,500	2,500	2,500
511025	Electrical Hardware & Parts	135	200	350	200
511030	Mechanical Hardware & Parts	40	0	0	0
511040	Audiovisual Supplies	100	5,600	3,500	2,500
511045	Computer Supplies	71,745	71,545	67,950	85,300
511050	Paper & Printing Supplies	29,698	26,500	25,200	26,800
511055	Publications & Printed Materials	4,651	9,600	8,300	10,300
511060	Postage	8,752	13,700	13,100	16,500
511070	Miscellaneous Office Supplies	41,394	48,800	47,824	47,350
511090	Medical & Surgical Supplies	5,188	1,200	1,200	3,400
511095	Small Technical & Scientific Equipment	0	1,500	1,000	1,500
511110	Fuel	218,147	233,600	200,681	258,500
511115	Vehicle Repair & Maintenance Supplies	272	4,000	4,000	4,000
511120	Clothing	8,256	28,100	28,100	28,300
511125	Food Supplies	302	1,000	1,000	1,000
511145	Small Tools & Minor Equipment	7,461	8,200	6,700	6,200
511150	Miscellaneous Parts & Supplies	5,070	6,500	6,500	6,150
Total	Supplies	402,707	464,245	419,605	502,200
520100	Temporary Personnel Services	186,592	843,500	402,324	825,000
520107	Computer Info/Contr	133,452	125,500	125,500	152,500
520108	Information Resource Services	14,626	15,800	15,800	19,000
520109	Medical Dental & Laboratory Services	5,146	6,400	6,400	6,300
520114	Miscellaneous Support Services	5,952	56,400	31,900	58,800
520115	Real Estate Lease/Office Rental	1,722,904	1,734,200	1,734,200	1,743,900
520119	Computer Eq/SW Mnt	0	300	800	0
520120	Communications Equipment Services	0	1,000	1,000	1,000
520121	IT Application Svcs	114,888	97,800	127,000	116,000
520122	Office Equipment Services	3,331	3,100	3,100	3,100
520123	Vehicle & Motor Equipment Services	137,613	0	0	5,500
520124	Other Equipment Services	0	1,400	1,400	500
520147	Management Initiative Savings	0	0	6,000	0
520157	Computer Software Maintenance Services	4,826	114,400	73,600	70,900
520158	Computer Equipment Maintenance Services	858	3,000	3,000	3,000
520510	Mail/Delivery Services	315	1,700	300	1,600

FISCAL YEAR 2016 BUDGET

Business Area Expenditure Summary

Fund Name : Project Cost Recovery Fund
 Business Area : Public Works & Engineering
 Fund No./Bus. Area No. : 1001 / 2000

Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
520515	Print Shop Services	10,981	13,800	13,800	13,800
520520	Printing & Reproduction Services	20,250	19,900	19,900	18,900
520605	Advertising Services	0	3,900	2,400	3,900
520765	Membership & Professional Fees	39,543	49,000	38,300	60,800
520805	Education & Training	31,299	63,800	54,200	155,800
520905	Travel - Training Related	179	27,600	10,600	22,100
520910	Travel - Non-Training Related	4,100	16,100	14,200	7,200
521305	Indirect Cost Recovery Payment	1,213,444	1,311,000	1,311,000	1,293,200
521306	Indirect Cost -PWE	802,400	1,222,700	1,222,700	1,319,200
521405	Building Maintenance Services	205	22,119	15,290	24,000
521605	Data Services	64,738	70,200	105,000	99,900
521610	Voice Services	26,584	19,600	19,600	21,500
521620	Voice Equipment	3,257	14,500	13,900	4,400
521625	Voice Labor	2,311	18,600	18,600	28,700
521630	GIS Revolving Fund Services	203,051	198,300	198,300	142,400
521635	Voice Services -Wireless	59,510	62,000	56,000	70,500
521705	Vehicle/Equipment Rental/Lease	0	1,500	1,500	1,500
521715	Office Equipment Rental	45,130	56,800	46,948	65,300
521725	Other Rental	0	1,700	1,700	1,700
521730	Parking Space Rental	86,428	103,300	96,600	101,800
521735	Hobby Parking Space Rental	65,169	71,300	74,300	75,000
521905	Legal Services	10,285	208,300	108,300	208,300
521910	Legal Svcs - Crf Report	0	1,000	1,000	1,000
522205	Metro Commuter Passes	143,875	191,000	166,642	184,200
522305	Freight Charges	68	0	50	0
522430	Misc Othr Svcs & Chrg	2,526	5,400	5,100	5,100
522720	Interfund Payroll Services	28,063	26,900	26,900	27,900
522721	Interfund HR Client Services	212,850	252,000	252,000	265,000
522722	KRONOS Service Chargeback	13,079	14,500	14,500	17,300
522730	Interfund Engineering Services	0	1,881	0	0
522765	Interfund Legal Services	317,799	292,000	292,000	282,600
522795	Other Interfund Services	827,283	1,003,700	1,003,700	1,056,500
522820	Interfund EB Cape Training	0	4,500	4,500	0
522840	Houston Permitting Center Rent Chargeback	37,583	53,200	23,582	0
522845	Interfund Vehicle Services	0	165,400	154,600	162,000
Total	Other Services and Charges	6,602,493	8,592,000	7,920,036	8,748,600
560230	Computer HW and Developed SW	0	124,000	124,000	124,000
Total	Equipment	0	124,000	124,000	124,000
551010	Non-Cap Office Furniture & Equipment	15,330	20,100	18,100	24,200
551015	Non-Capital Computer Equipment	50,437	91,855	62,600	83,700
Total	Non-Capital Equipment	65,767	111,955	80,700	107,900
Grand Total Expenditures		37,648,893	44,140,500	41,138,093	44,387,800



FISCAL YEAR 2016 BUDGET

Business Area Budget Summary

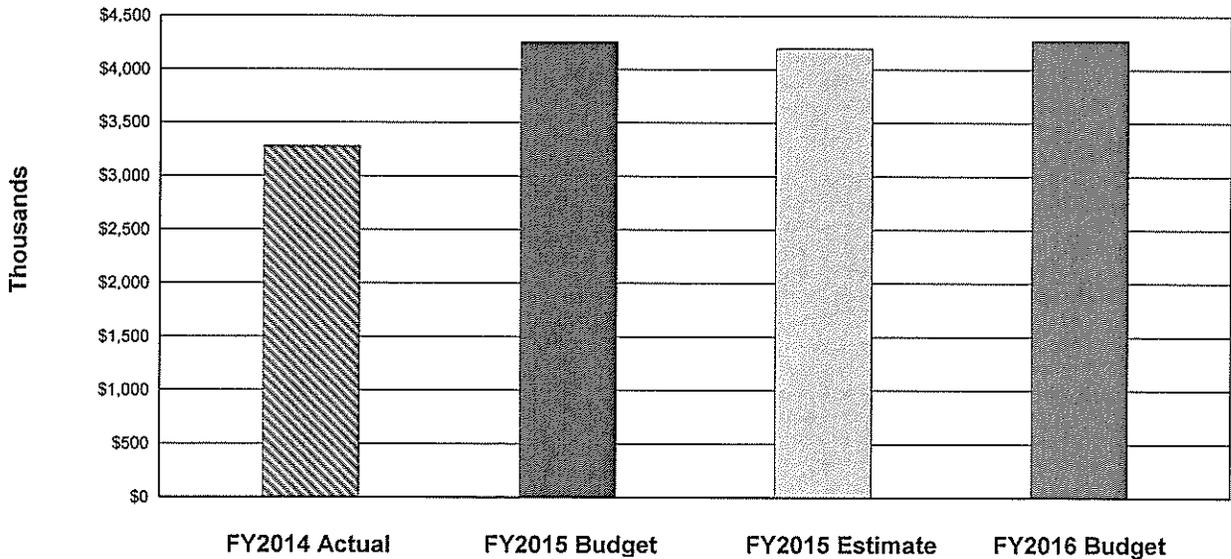
Fund Name : Project Cost Recovery Fund
 Business Area : General Services
 Fund No. /Bus. Area No. : 1001 / 2500

		FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
Expenditures	Personnel Services	3,280,370	4,258,110	4,195,578	4,271,490
	Total M & O Expenditures	3,280,370	4,258,110	4,195,578	4,271,490
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	3,280,370	4,258,110	4,195,578	4,271,490
Revenues		3,280,370	4,258,110	4,195,578	4,271,490
Staffing	Full-Time Equivalents - Civilian	27.4	38.0	37.1	37.1
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	27.4	38.0	37.1	37.1
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.1

Significant Budget Changes and Highlights

- o The FY2016 Budget provides funding for health benefits and pension contribution.
- o Continue implementing Leadership in Energy and Environmental Design (LEED™) standards to improve the quality of City buildings and their impact on the environment.

**Project Cost Recovery Fund
 General Services
 Expenditure Summary**



FISCAL YEAR 2016 BUDGET

Business Area Performance Measures

Fund Name : Project Cost Recovery Fund
Business Area : General Services
Fund No. /Bus. Area No. : 1001 / 2500

Performance Measure	Priority	FY2014 Actual	FY2015 Budget	FY2015 Estimate	FY2016 Budget
Job Order Contract/Task Order Contract Projects	J,I,Q	227	250	255	285
Expenditures Budget vs Actual Utilization	F	96%	100%	99%	100%
Revenues Budget vs Actual Utilization	F	96%	100%	99%	100%

Mayor's Five Priorities: Jobs and Sustainable Development (J) Public Safety (P) Infrastructure (I)
 Fiscal Responsibility (F) Quality of Life (Q)

FISCAL YEAR 2016 BUDGET

Division Summary							
Fund Name : Project Cost Recovery Fund							
Business Area : General Services							
Fund No. /Bus Area No. : 1001 / 2500							
Division Description	FY2014 Actual		FY2015 Estimate		FY2016 Budget		
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$	
GSD-Design & Construction 250003							
Provide CIP planning; manage the design and construction of City facilities for all departments except Aviation; facilitate tenant improvements; manage construction and coordinate moves; track, monitor, and manage environmental contracts; civic art administration; provide in-house planning and design services and project management.	27.4	3,280,370	37.1	4,195,578	37.1	4,271,490	
Total	<u>27.4</u>	<u>3,280,370</u>	<u>37.1</u>	<u>4,195,578</u>	<u>37.1</u>	<u>4,271,490</u>	

FISCAL YEAR 2016 BUDGET

Business Area Roster Summary

Fund Name : Project Cost Recovery Fund
Business Area : General Services
Fund No./Bus. Area No. : 1001 / 2500

Job Description	Pay Grade	FY2015 Current Budget FTE	FY2016 Budget FTE	Change
ADMINISTRATIVE ASSISTANT	17	3.0	1.0	(2.0)
ADMINISTRATIVE SPECIALIST	20	4.0	5.0	1.0
ADMINISTRATIVE SUPERVISOR	22	1.0	1.0	0.0
ARCHITECT	25	1.0	1.0	0.0
ASSISTANT DIRECTOR (EXEC)	32	1.0	1.0	0.0
ASSISTANT PROJECT MANAGER	20	4.0	5.0	1.0
DIVISION MANAGER	29	4.0	4.0	0.0
PROJECT MANAGER	24	9.0	8.0	(1.0)
SENIOR PROJECT MANAGER	27	11.0	11.0	0.0
STAFF ANALYST	26	0.0	0.1	0.1
Total FTEs		38.0	37.1	(0.9)
Less Adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		38.0	37.1	(0.9)

FISCAL YEAR 2016 BUDGET

Business Area Revenue Summary

Fund Name : Project Cost Recovery Fund
 Business Area : General Services
 Fund No./Bus. Area No. : 1001 / 2500

Commit Item	Description	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
2500030001 424020	Capital Design/Construction Interfund Engineering Services	4,166,040	4,111,285	4,177,902
2500030004 424020	GSD - Environment Mgmt Interfund Engineering Services	92,070	84,293	93,588
Total	General Services	4,258,110	4,195,578	4,271,490

FISCAL YEAR 2016 BUDGET

Business Area Expenditure Summary

Fund Name : Project Cost Recovery Fund
Business Area : General Services
Fund No./Bus. Area No. : 1001 / 2500

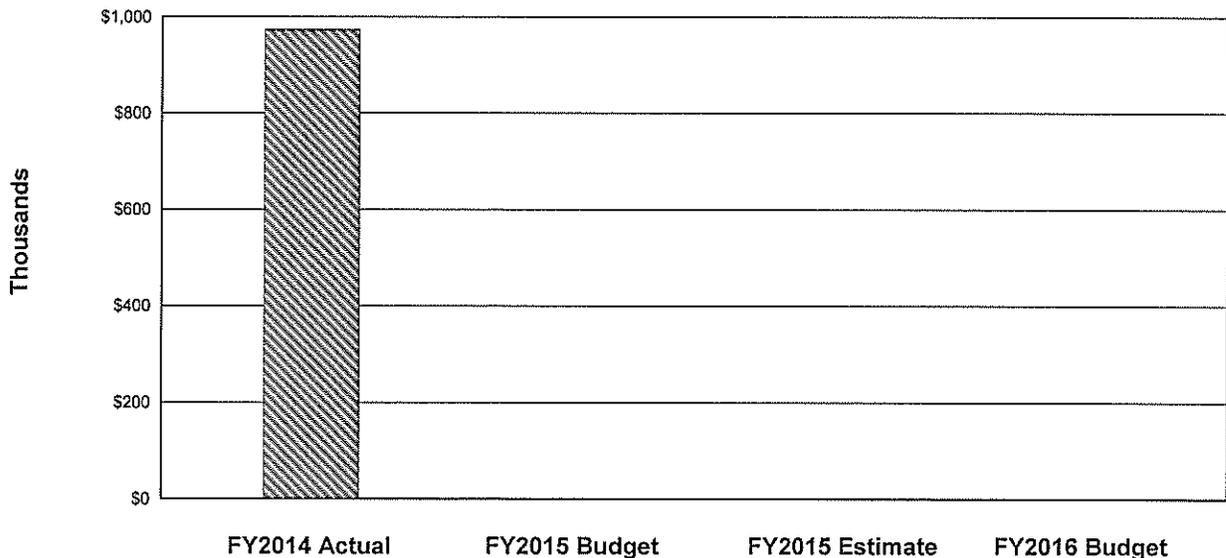
Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
500010	Salary Base Pay - Civilian	2,270,426	2,894,615	2,862,924	2,875,904
500060	Overtime - Civilian	1,608	6,000	6,000	6,000
500090	Premium Pay - Civilian	378	0	0	0
501070	Pension - Civilian	531,867	734,072	721,069	786,845
501120	Termination Pay - Civilian	10,558	0	0	0
502010	FICA - Civilian	166,630	221,877	208,780	220,326
503010	Health Ins-Act Civilian	289,164	368,859	381,247	348,823
503015	Basic Life Insurance - Active Civilian	1,292	1,693	1,788	1,671
503060	Long Term Disability-Civilian	2,458	3,230	3,369	3,157
503090	Workers Compensation-Civilian-Admin	5,989	9,956	10,401	10,956
504030	Unemployment Claims - Administration	0	17,808	0	17,808
Total	Personnel Services	3,280,370	4,258,110	4,195,578	4,271,490
Grand Total Expenditures		3,280,370	4,258,110	4,195,578	4,271,490

FISCAL YEAR 2016 BUDGET

Business Area Budget Summary

Fund Name :		Project Cost Recovery Fund			
Business Area :		Houston Information Technology Services			
Fund No. /Bus. Area No. :		1001 / 6800			
		FY2014	FY2015	FY2015	FY2016
		Actual	Current Budget	Estimate	Budget
Expenditures	Personnel Services	443,126	0	0	0
	Supplies	1,398	0	0	0
	Other Services and Charges	528,475	0	0	0
	Total M & O Expenditures	<u>972,999</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	<u>972,999</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenues		972,999	0	0	0
Staffing	Full-Time Equivalents - Civilian	6.2	0.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>6.2</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o Effective FY2015, Radio System and CSMART project maintenance and operational costs required to support the implementation are reported in the General Fund.				

**Project Cost Recovery Fund
Houston Information Technology Services
Expenditure Summary**



FISCAL YEAR 2016 BUDGET

Division Summary							
Fund Name : Project Cost Recovery Fund							
Business Area : Houston Information Technology Services							
Fund No. /Bus Area No. : 1001 / 6800							
Division Description		FY2014 Actual		FY2015 Estimate		FY2016 Budget	
		FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
HITS - Applications	680002						
Responsible for providing citywide applications support to the City's core business systems and management of the Municipal Courts Case Management System project (CSMART).		4.9	362,491	0.0	0	0.0	0
HITS - Public Safety	680005						
Responsible for upgrading current City radios to 700 MHz Radio System. Provide management and oversight of the City's existing radio system.		0.3	531,331	0.0	0	0.0	0
HITS - Project Group	680007						
Responsible for business continuity and the development and implementation of IT policies, procedures and standards.		1.0	79,177	0.0	0	0.0	0
Total		6.2	972,999	0.0	0	0.0	0

FISCAL YEAR 2016 BUDGET

Business Area Expenditure Summary

Fund Name : Project Cost Recovery Fund
Business Area : Houston Information Technology Services
Fund No./Bus. Area No. : 1001 / 6800

Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
500010	Salary Base Pay - Civilian	296,391	0	0	0
501070	Pension - Civilian	88,359	0	0	0
501120	Termination Pay - Civilian	3,117	0	0	0
502010	FICA - Civilian	20,290	0	0	0
503010	Health Ins-Act Civilian	33,632	0	0	0
503015	Basic Life Insurance - Active Civilian	168	0	0	0
503060	Long Term Disability-Civilian	340	0	0	0
503090	Workers Compensation-Civilian-Admin	829	0	0	0
Total	Personnel Services	443,126	0	0	0
511070	Miscellaneous Office Supplies	1,056	0	0	0
511125	Food Supplies	342	0	0	0
Total	Supplies	1,398	0	0	0
520106	Architectural Services	50,795	0	0	0
520110	Management Consulting Services	370	0	0	0
520705	Insurance Fees	81,598	0	0	0
521505	Electricity	50,619	0	0	0
521510	Natural Gas	1,564	0	0	0
521605	Data Services	(413)	0	0	0
521610	Voice Services	1,382	0	0	0
521635	Voice Services -Wireless	12	0	0	0
521715	Office Equipment Rental	3,852	0	0	0
521725	Other Rental	339,750	0	0	0
522430	Misc Othr Svcs & Chrg	404	0	0	0
522721	Interfund HR Client Services	(1,458)	0	0	0
Total	Other Services and Charges	528,475	0	0	0
Grand Total Expenditures		972,999	0	0	0