

FISCAL YEAR 2016 BUDGET

Fund Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

	<u>FY2015 Current Budget</u>	<u>FY2015 Estimate</u>	<u>FY2016 Budget</u>
Beginning Fund Balance	6,842,379	6,842,379	6,235,150
Current Revenues	1,944,600	2,014,700	2,038,200
Total Available Resources	<u>8,786,979</u>	<u>8,857,079</u>	8,273,350
Maintenance and Operations	3,159,665	2,621,929	2,421,705
Total Expenditures	<u>3,159,665</u>	<u>2,621,929</u>	2,421,705
Planned Ending Fund Balance	<u>5,627,314</u>	<u>6,235,150</u>	5,851,645
Total Budget	<u><u>8,786,979</u></u>	<u><u>8,857,079</u></u>	<u><u>8,273,350</u></u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	5,627,314	6,235,150	5,851,645
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2015 Current Budget, the FY2015 Estimate and the FY2016 Budget for the Parks Special Revenue Fund. This fund includes the beginning and ending fund balances, total revenues and total expenditures.

In 1981, City Council directed that revenues from revenue generating activities should be deposited in a "Parks Special Revenue Fund." These funds should be used for repairs, equipment replacement, and renovation of parks revenue producing facilities.

Presently, revenue-generating activities include, but are not limited to:

- . Tennis, Fitness and Running Centers
- . Community center and ball field rentals
- . Adult sports league registrations
- . Youth summer enrichment programs
- . Park concessions
- . Lake Houston Wilderness Park entrance fees, cabin rentals, and campsite reservations

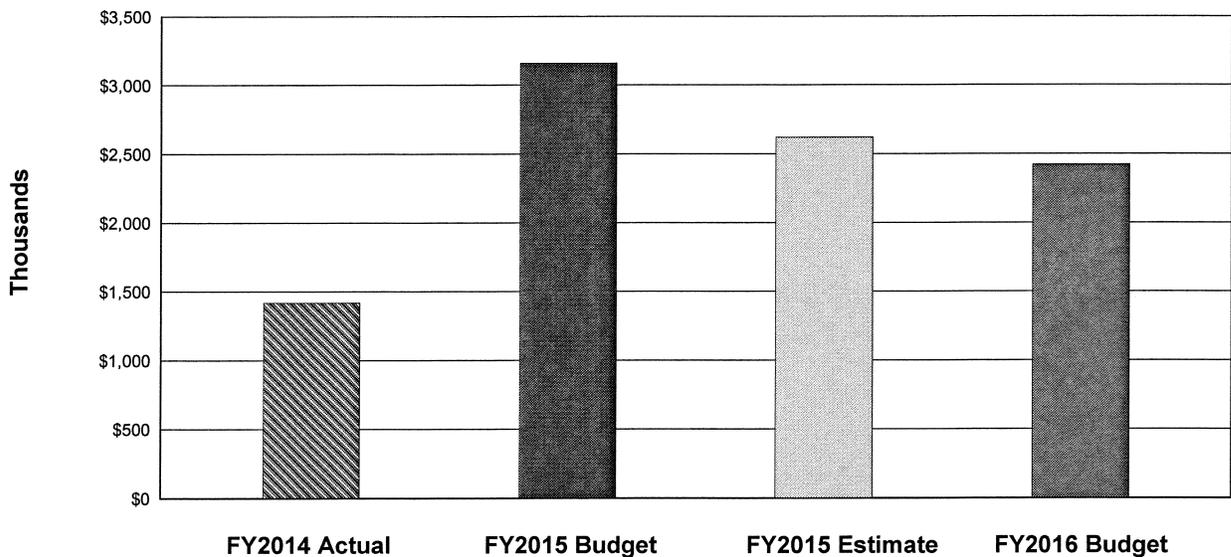
FISCAL YEAR 2016 BUDGET

Business Area Budget Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No. /Bus. Area No. : 2100 / 3600

		FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
Expenditures	Personnel Services	463,495	521,110	521,102	527,075
	Supplies	339,548	473,300	472,900	457,500
	Other Services and Charges	614,346	2,165,255	1,627,927	1,437,130
	Non-Capital Equipment	2,698	0	0	0
	Total M & O Expenditures	1,420,087	3,159,665	2,621,929	2,421,705
	Debt Service & Other Uses	0	0	0	0
	Total Expenditure	1,420,087	3,159,665	2,621,929	2,421,705
Revenues		2,354,041	1,944,600	2,014,700	2,038,200
Staffing	Full-Time Equivalents - Civilian	8.7	11.0	11.0	11.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	8.7	11.0	11.0	11.0
	Full-Time Equivalents - Overtime	0.0	0.0	0.0	0.0
Significant Budget Changes and Highlights	o The FY2016 Budget provides funding for health benefits and pension contribution.				
	o Promote tennis programs through the website, media, town hall meetings, and citizens community base.				
	o Continue to provide well-maintained, attractive and safe tennis facilities.				
	o Supplement summer programs by purchasing t-shirts, sponsoring field trips and day camping nature trips, and making improvements to Memorial Tennis Center.				
	o Continue to enhance and strengthen existing public and private partnerships.				

**Parks Special Revenue Fund
Parks and Recreation
Expenditure Summary**



FISCAL YEAR 2016 BUDGET

Division Summary						
Fund Name : Parks Special Revenue Fund						
Business Area : Parks and Recreation						
Fund No. /Bus Area No. : 2100 / 3600						
Division Description	FY2014 Actual		FY2015 Estimate		FY2016 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
PRD - Facilities Mgmt/Development 360007 This Group includes the expenses for Phase II renovation of Lake Houston Wilderness Park. The new amenities currently being added are: construction of Peach Creek Bridge, additional cabins, restrooms and showers to accommodate campers and park visitors.	0.0	80,000	0.0	0	0.0	127,700
Recreation and Wellness 360009 Administers the operations of citywide fee-based Adult Sports programs, pays sports officials and purchases recreational supplies.	0.0	208,927	0.0	279,950	0.0	434,400
Tennis Centers 360011 Oversees the operations of three tennis centers to achieve the utmost performance and customer service.	8.7	592,637	11.0	645,803	11.0	656,605
Greenspace Management 360013 The division offers cyclical ground maintenance of COH parks, sports fields, trails, trees, libraries, multi-purpose centers, esplanades and other natural resources. Controls invasive plants species and makes available emergency services during disasters.	0.0	211,154	0.0	1,454,576	0.0	873,100
PRD - Community Center Operations 360015 Community Center Operations includes Memorial Park Fitness Center expenses, such as t-shirts, recreational supplies, etc. The Summer Programs as well as transportation service expenses are included in this division.	0.0	327,369	0.0	241,600	0.0	329,900
Total	8.7	1,420,087	11.0	2,621,929	11.0	2,421,705

FISCAL YEAR 2016 BUDGET

Business Area Roster Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

Job Description	Pay Grade	FY2015 Current Budget FTE	FY2016 Budget FTE	Change
ASSISTANT TENNIS CENTER MANAGER	17	1.0	1.0	0.0
LABORER	4	1.0	1.0	0.0
RECREATION ASSISTANT	6	6.0	6.0	0.0
RECREATION FACILITY MANAGER	20	2.0	2.0	0.0
TENNIS CENTER MANAGER	21	1.0	1.0	0.0
Total FTEs		<u>11.0</u>	<u>11.0</u>	<u>0.0</u>
Less Adjustment for Civilian Vacancy Factor		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Full-Time Equivalents		<u>11.0</u>	<u>11.0</u>	<u>0.0</u>

FISCAL YEAR 2016 BUDGET

Business Area Revenue Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

Commit Item	Description	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
3600020004	PRD-Financial Services			
421530	Special Event Permits	100,000	75,000	75,000
428080	Returned Check Charges	100	100	100
432010	Interest on Pooled Investments	50,000	45,000	45,000
434205	Sale of Scrap Metal	7,500	7,200	8,000
443020	Terminal Concession Agreements	240,000	225,000	240,000
443160	Vending Machine Concessions	36,700	22,000	22,000
452030	Miscellaneous Revenue	18,000	45,000	18,000
3600090002	PRD-Park Fac. Permit			
421540	Closed Use Permits	112,500	115,300	115,300
426170	Recreation Sports & Education Program	14,900	37,800	39,600
426440	Park Facility Use Fees	323,800	265,000	260,000
443010	Temporary Park Concessions	31,000	40,500	38,500
3600090003	PRD-AdultSportsPrgm			
426170	Recreation Sports & Education Program	347,900	327,100	327,100
3600090012	PRD-Adaptive Recreation			
426420	Building Space Rental Fees	23,800	22,100	28,900
3600090018	PRD - Memorial Running Center			
426290	Other Service Charges	7,200	5,200	7,200
443160	Vending Machine Concessions	1,800	1,200	1,800
443190	Retail Concessions	3,000	0	0
3600110005	PRD-Homer Ford Tennis Ctr			
426180	Tennis Court Fees	23,000	23,000	23,000
426290	Other Service Charges	500	500	500
426370	Training Services	2,000	2,500	2,500
443160	Vending Machine Concessions	500	600	700
443190	Retail Concessions	2,200	2,200	2,200
3600110006	PRD-Memorial Tennis Ctr			
426180	Tennis Court Fees	90,000	93,000	93,000
426290	Other Service Charges	23,000	23,000	23,000
426370	Training Services	12,300	7,500	8,400
443020	Terminal Concession Agreements	18,000	18,000	18,000
443190	Retail Concessions	8,200	8,200	8,200
3600110007	PRD-Lee LeClear Tennis Ctr			
426180	Tennis Court Fees	77,000	64,900	66,000
426290	Other Service Charges	600	600	600
426370	Training Services	1,600	1,600	1,600
443160	Vending Machine Concessions	1,900	1,700	2,000
443190	Retail Concessions	2,400	1,500	1,800
3600120002	PRD-Memorial Course Maint.			
434215	Sale of Non-Capital Rolling Stock	500	0	0
3600130001	PRD-Ground Maint. Admin.			
452030	Miscellaneous Revenue	30,000	90,000	90,000
3600130021	PRD - Lake Houston			
426200	Admission and User Fees	44,300	60,000	67,500
426430	Facility Rental Fees	86,500	106,100	116,300
431020	Contributions from Others	0	300	300
442060	Grounds Rental Fees	4,500	4,800	5,100
443160	Vending Machine Concessions	400	700	900
452030	Miscellaneous Revenue	500	5,000	5,500

FISCAL YEAR 2016 BUDGET

Business Area Revenue Summary

Fund Name : **Parks Special Revenue Fund**
Business Area : **Parks and Recreation**
Fund No./Bus. Area No. : **2100 / 3600**

Commit Item	Description	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
3600150001	PRD-Community Center Administration			
426170	Recreation Sports & Education Program	71,000	65,000	71,000
426420	Building Space Rental Fees	86,900	165,000	165,000
443160	Vending Machine Concessions	17,700	17,700	17,700
3600150041	PRD-Memorial Fitness			
426200	Admission and User Fees	19,000	16,000	19,000
426290	Other Service Charges	1,300	1,200	1,300
443160	Vending Machine Concessions	600	600	600
Total Parks and Recreation		1,944,600	2,014,700	2,038,200

FISCAL YEAR 2016 BUDGET

Business Area Expenditure Summary

Fund Name : Parks Special Revenue Fund
Business Area : Parks and Recreation
Fund No./Bus. Area No. : 2100 / 3600

Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
500010	Salary Base Pay - Civilian	261,514	303,953	303,953	309,861
500030	Salary Part Time - Civilian	32,867	49,996	49,996	49,231
500060	Overtime - Civilian	19	300	300	300
500090	Premium Pay - Civilian	2,056	1,704	1,704	1,704
500110	Bilingual Pay - Civilian	0	904	904	904
501070	Pension - Civilian	61,450	77,082	77,082	84,778
501120	Termination Pay - Civilian	24,082	0	0	0
502010	FICA - Civilian	23,737	27,298	27,298	27,694
503010	Health Ins-Act Civilian	43,065	48,682	48,674	41,039
503015	Basic Life Insurance - Active Civilian	148	176	176	180
503050	Health/Life Insurance - Retiree Civilian	11,692	5,744	5,744	5,744
503060	Long Term Disability-Civilian	692	765	765	765
503090	Workers Compensation-Civilian-Admin	2,173	2,926	2,926	3,295
503100	Workers Compensation-Civilian-Claim	0	1,300	1,300	1,300
504030	Unemployment Claims - Administration	0	280	280	280
Total	Personnel Services	463,495	521,110	521,102	527,075
511010	Chemical Gases & Special Fluids	73,197	115,200	100,200	100,200
511015	Cleaning & Sanitary Supplies	15,528	22,000	22,000	22,000
511020	Construction Materials	9,972	52,000	47,000	47,000
511025	Electrical Hardware & Parts	39	3,100	3,100	3,100
511030	Mechanical Hardware & Parts	0	1,000	1,000	1,000
511035	Meters Hydrants & Plumbing Supplies	1,770	15,400	15,400	15,400
511045	Computer Supplies	0	300	300	300
511050	Paper & Printing Supplies	247	300	300	300
511070	Miscellaneous Office Supplies	1,957	600	600	600
511090	Medical & Surgical Supplies	88	200	200	200
511120	Clothing	32,412	52,200	56,200	55,800
511135	Recreational Supplies	131,448	86,300	89,900	89,900
511140	Landscaping & Gardening Supplies	54,417	100,000	100,000	100,000
511145	Small Tools & Minor Equipment	8,629	5,700	15,700	5,700
511150	Miscellaneous Parts & Supplies	3,799	11,400	13,400	8,400
511155	Inventory Sales	6,045	7,600	7,600	7,600
Total	Supplies	339,548	473,300	472,900	457,500
520101	Janitorial Services	30,678	37,900	37,900	37,900
520102	Security Services	321	4,500	4,500	4,500
520108	Information Resource Services	0	1,800	6,800	6,800
520112	Banking Services	26,064	27,500	75,000	72,350
520114	Miscellaneous Support Services	50,425	34,200	34,200	34,200
520118	Refuse Disposal	3,570	5,400	5,400	5,700
520119	Computer Eq/SW Mnt	9,851	0	0	0
520121	IT Application Svcs	0	0	0	2,142
520124	Other Equipment Services	0	6,200	400	800
520126	Construction Site Work Services	83,872	477,700	270,000	407,700
520127	Structural Construction Work Services	0	0	0	140,000
520128	Other Construction Work Services	0	5,000	5,000	5,000
520146	Contract Instructor Sports	187,030	310,300	210,600	369,000
520510	Mail/Delivery Services	10,899	10,500	11,000	11,400

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Commit Item	Description	FY2014 Actual	FY2015 Current Budget	FY2015 Estimate	FY2016 Budget
520520	Printing & Reproduction Services	0	200	200	200
520605	Advertising Services	0	0	0	1,700
520705	Insurance Fees	2,180	2,586	7,058	7,524
520755	Contingency	0	9,300	0	0
520765	Membership & Professional Fees	2,595	20,500	8,500	8,500
520805	Education & Training	0	16,100	0	0
520905	Travel - Training Related	0	200	200	200
520910	Travel - Non-Training Related	0	300	300	300
521405	Building Maintenance Services	54,226	65,500	0	100
521415	Land and Grounds Maintenance	0	916,476	816,476	100,000
521620	Voice Equipment	0	923	923	278
521625	Voice Labor	0	1,170	1,170	1,804
521630	GIS Revolving Fund Services	474	822	822	1,159
521705	Vehicle/Equipment Rental/Lease	122,158	158,500	80,000	167,300
521715	Office Equipment Rental	0	200	0	0
521725	Other Rental	4,303	5,400	5,400	5,400
522430	Misc Othr Svcs & Chrg	17,855	34,500	34,500	34,500
522721	Interfund HR Client Services	7,371	11,160	11,160	10,164
522722	KRONOS Service Chargeback	474	418	418	509
Total	Other Services and Charges	614,346	2,165,255	1,627,927	1,437,130
551010	Non-Cap Office Furniture & Equipment	2,068	0	0	0
551025	Non-Capital Scientific/Medical Equipment	630	0	0	0
Total	Non-Capital Equipment	2,698	0	0	0
Grand Total Expenditures		1,420,087	3,159,665	2,621,929	2,421,705