Fund Summary

Fund Name : **In-House Renovation**
Business Area Name : **General Services**
Fund No./Bus. Area No. : **1003 / 2500**

	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Beginning Fund Balance	21,161	21,161	**21,161**
Current Revenues	5,798,078	5,231,113	**5,342,394**
Total Available Resources	5,819,239	5,252,274	**5,363,555**
Maintenance and Operations	5,798,078	5,231,113	**5,342,394**
Total Expenditures	5,798,078	5,231,113	**5,342,394**
Planned Ending Fund Balance	21,161	21,161	**21,161**
Total Budget	5,819,239	5,252,274	**5,363,555**
Fund Balance Distribution:			
Non-Spendable	0	0	**0**
Restricted	21,161	21,161	**21,161**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The In-House Renovation Fund supports renovation and reconstruction of fire stations, police substations and other facilities. General Services Department's In-House Renovation Group provides labor and expertise required to address maintenance deficiencies by performing capital improvements to various City facilities and emergency repairs affecting life safety issues. Costs are billed to bond funds for those projects that result in permanent improvement to facilities.

The FY2015 Budget includes funding to renovate and/or reconstruct fire stations and office build-outs, and manage construction of various Houston Fire Department (HFD) and Houston Police Department (HPD) Capital Improvement Projects. The City facilities, including HFD buildings, need to be maintained at a quality standard that meets code and provides for operational efficiency.

Business Area Budget Summary

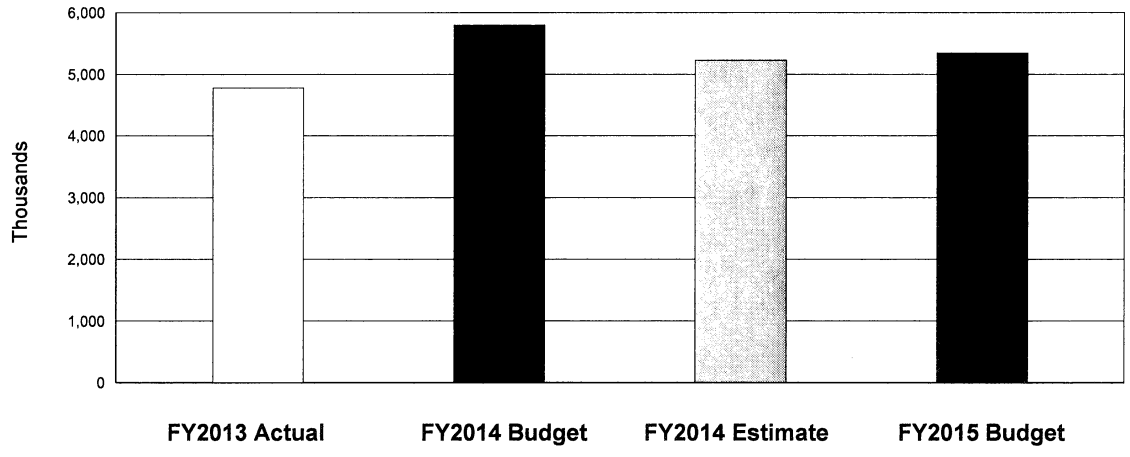
Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus. Area No. : 1003 / 2500

		FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Expenditures	Personnel Services	2,080,065	2,328,885	2,281,720	**2,356,548**
	Supplies	751,819	734,807	777,689	**779,095**
	Other Services and Charges	1,947,498	2,734,386	2,171,704	**2,206,751**
	Total M & O Expenditures	4,779,382	5,798,078	5,231,113	**5,342,394**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditures	4,779,382	5,798,078	5,231,113	**5,342,394**
Revenues		4,779,382	5,798,078	5,231,113	**5,342,394**
Staffing	Full-Time Equivalents - Civilian	30.0	30.0	29.5	**30.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	30.0	30.0	29.5	**30.0**
	Full-Time Equivalents - Overtime	0.0	0.3	0.1	**0.1**

Significant Budget Changes and Highlights

- o The FY2015 Budget provides funding for health benefits, pension contribution and municipal employees 3% pay increases.
- o Complete full renovation of Fire Stations 68 and 13.
- o Address priority 1 and priority 2 needs for HFD and HPD from the Facility Assessment Report.

In-House Renovation
General Services
Expenditure Summary



Business Area Performance Measures

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus Area No. : 1003 / 2500

Performance Measure	Priority	FY2013 Actual	FY2014 Budget	FY2014 Estimate	FY2015 Budget
Build-Out Projects and Facility Improvements/Repairs	I	83	45	37	35
Facility Condition Assessment (FCA Repairs)	I	N/A	43	21	22
Expenditures Budget vs Actual Utilization	F	82%	100%	90%	100%
Revenues Budget vs Actual Utilization	F	82%	100%	90%	100%

Mayor's Five Priorities: Jobs and Sustainable Development (J) Public Safety (P) Infrastructure (I)
Fiscal Responsibility (F) Quality of Life (Q)

Division Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus Area No. : 1003 / 2500

Division Description	FY2013 Actual FTEs	FY2013 Actual Cost $	FY2014 Estimate FTEs	FY2014 Estimate Cost $	FY2015 Budget FTEs	FY2015 Budget Cost $
GSD - In-House Renovation 250005						
In-house staff performs capital improvements to various City facilities and emergency repairs affecting life safety issues, including the renovation and reconstruction of fire stations, police facilities, and other work space renovations, build-outs, upgrades, structural issues and expansion needs requested by client departments.	30.0	4,779,382	29.5	5,231,113	**30.0**	**5,342,394**
Total	30.0	4,779,382	29.5	5,231,113	**30.0**	**5,342,394**

Business Area Roster Summary

Fund Name : **In-House Renovation**
Business Area Name : **General Services**
Fund No./Bus Area No. : **1003 / 2500**

Job Description	Pay Grade	FY2014 Current Budget FTE	FY2015 Budget FTE	Change
CARPENTER LEADER	19	3.0	3.0	
CHIEF STATIONARY ENGINEER	19	1.0	1.0	
ELECTRICAL SUPERINTENDENT	26	1.0	1.0	
ELECTRICAL SUPERVISOR	24	1.0	1.0	
ELECTRICIAN	18	4.0	4.0	
MAINTENANCE MECHANIC III	14	14.0	14.0	
MAINTENANCE SUPERVISOR	16	2.0	2.0	
MANAGEMENT ANALYST I	15	0.0	1.0	1.0
PLUMBER	14	1.0	1.0	
PLUMBER LEADER	18	1.0	1.0	
SUPERINTENDENT	24	2.0	1.0	(1.0)
Total FTEs		**30.0**	**30.0**	**0.0**
Less adjustment for Civilian Vacancy Factor		**0.0**	**0.0**	**0.0**
Full-Time Equivalents		**30.0**	**30.0**	**0.0**

Business Area Revenue Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus Area No. : 1003 / 2500

Commit Item	Description	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
2500050001	**GSD - In-House Renovation**			
425100	Indirect Cost Recovery-Other	148,078	138,913	**191,464**
452020	Recoveries & Refunds	5,650,000	5,092,200	**5,150,930**
Total	**GSD - In-House Renovation**	**5,798,078**	**5,231,113**	**5,342,394**
Total	**General Services**	**5,798,078**	**5,231,113**	**5,342,394**

Business Area Expenditure Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus. Area No. : 1003 / 2500

Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
500010	Salary Base Pay - Civilian	1,310,064	1,383,295	1,364,557	**1,424,055**
500060	Overtime - Civilian	1,195	48,000	10,000	**7,500**
500090	Premium Pay - Civilian	2,564	2,000	2,636	**2,500**
501070	Pension - Civilian	281,822	313,871	318,119	**361,140**
502010	FICA - Civilian	92,821	109,648	96,092	**109,704**
503010	Health Ins-Act Civilian	359,247	410,170	428,311	**389,295**
503015	Basic Life Insurance - Active Civilian	770	1,064	835	**827**
503050	Health/Life Insurance - Retiree Civilian	7,336	14,000	9,626	**14,000**
503060	Long Term Disability-Civilian	2,496	2,550	2,648	**2,550**
503090	Workers Compensation-Civilian-Admin	6,084	7,170	7,892	**7,860**
503100	Workers Compensation-Civilian-Claim	15,666	36,067	41,004	**36,067**
504030	Unemployment Claims - Administration	0	1,050	0	**1,050**
Total	**Personnel Services**	**2,080,065**	**2,328,885**	**2,281,720**	**2,356,548**
511020	Construction Materials	404,759	288,512	288,512	**288,512**
511025	Electrical Hardware & Parts	87,870	194,432	194,432	**194,432**
511030	Mechanical Hardware & Parts	63,857	60,976	60,976	**60,976**
511035	Meters Hydrants & Plumbing Supplies	103,743	62,535	95,121	**87,535**
511045	Computer Supplies	862	500	500	**500**
511050	Paper & Printing Supplies	980	1,000	1,000	**1,000**
511070	Miscellaneous Office Supplies	10,858	7,840	7,840	**7,840**
511110	Fuel	10	7,840	0	**0**
511115	Vehicle Repair & Maintenance Supplies	1,931	7,056	0	**0**
511120	Clothing	1,759	5,340	5,340	**5,000**
511145	Small Tools & Minor Equipment	24,699	20,560	30,857	**27,000**
511150	Miscellaneous Parts & Supplies	50,491	78,216	93,111	**106,300**
Total	**Supplies**	**751,819**	**734,807**	**777,689**	**779,095**
520100	Temporary Personnel Services	0	20,000	20,000	**20,000**
520101	Janitorial Services	6,885	7,840	7,840	**7,840**
520106	Architectural Services	41,901	125,440	125,440	**125,440**
520109	Medical Dental & Laboratory Services	0	157	157	**157**
520110	Management Consulting Services	324	0	0	**0**
520112	Banking Services	185	400	400	**400**
520114	Miscellaneous Support Services	10,347	0	0	**0**
520118	Refuse Disposal	2,201	7,840	2,424	**2,840**
520120	Communications Equipment Services	82,493	101,360	101,360	**101,360**
520121	IT Application Svcs	0	0	0	**8,685**
520123	Vehicle & Motor Equipment Services	2,733	31,360	31,360	**31,360**
520124	Other Equipment Services	114	3,136	3,136	**3,136**
520126	Construction Site Work Services	109,596	232,720	283,123	**212,720**
520127	Structural Construction Work Services	725,004	829,434	402,326	**293,734**
520128	Other Construction Work Services	143,785	120,864	137,019	**120,864**
520141	Engineering Services	31,430	104,691	104,691	**104,691**
520520	Printing & Reproduction Services	7,118	5,488	5,488	**5,488**
520765	Membership & Professional Fees	1,474	1,568	1,568	**1,568**
520805	Education & Training	1,209	1,470	1,470	**1,470**
521405	Building Maintenance Services	684,782	1,010,118	807,986	**1,010,118**
521415	Land and Grounds Maintenance	0	6,272	6,272	**6,272**
521605	Data Services	0	3,226	3,226	**2,612**
521610	Voice Services	19	215	215	**52**
521620	Voice Equipment	18,754	13,846	13,846	**13,846**
521625	Voice Labor	9,285	17,554	17,554	**17,554**

Business Area Expenditure Summary

Fund Name : **In-House Renovation**
Business Area Name : **General Services**
Fund No./Bus. Area No. : **1003 / 2500**

Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
521630	GIS Revolving Fund Services	1,214	1,518	1,518	**1,668**
521635	Voice Services -Wireless	0	2,326	2,326	**1,341**
521705	Vehicle/Equipment Rental/Lease	5,886	2,326	2,326	**7,326**
521725	Other Rental	11,696	16,420	16,420	**17,976**
522430	Miscellaneous Other Services & Charges	26,642	41,510	46,926	**51,360**
522721	Interfund HR Client Services	21,204	24,041	24,041	**33,480**
522722	KRONOS Service Chargeback	1,217	1,246	1,246	**1,393**
Total	**Other Services and Charges**	**1,947,498**	**2,734,386**	**2,171,704**	**2,206,751**
	Grand Total Expenditures	**4,779,382**	**5,798,078**	**5,231,113**	**5,342,394**